

Registered number
03754242

Charity Number
1075902

Radstock, Midsomer Norton and District Museum Society
Report of the Trustees and unaudited Financial Statements

31 March 2022



Radstock, Midsomer Norton and District Museum Society
Report and financial statements
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Radstock, Midsomer Norton and District Museum Society

Registered number: 03754242

Charity number: 1075902

Independent examiner's report to the trustees of Radstock Museum

I report on the accounts for the year ended 31st March 2022, which are set out on pages 4 to 14.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- a) examine the accounts under section 145 of the 2011 Act;
- b) to follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- c) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect, the requirements:

- a) to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- b) to prepare accounts which accord with the accounting records and comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice - Accounting and Reporting by Charities have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mr J L Battle FCCA MAAT
12 Spencer Drive
Midsomer Norton
Radstock
BA3 2DN



Date:

5th May 2022

Radstock, Midsomer Norton and District Museum Society**Registered number: 03754242****Charity number: 1075902****Report of the Trustees****For the year ending 31 March 2022**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2022.

The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

Objectives and activities***Objectives and aims***

The principal activities of the company throughout the financial period were in the field of the advancement of education of the public in the local area by the provision of a museum of local artefacts and other items of historic or public interest.

Achievement and Performance**Chairman's Report 2021/22**

This report follows on from a period in which the operations of the Society were severely curtailed by the Covid pandemic. Financial year 2021/22 saw the gradual emergence of the Society from Covid hibernation and this was paralleled by the re-opening of the museum in time for Easter. Full trustee meetings resumed in March and at that meeting Dennis Herbert retired as Chair and was succeeded by Stephen Clews. Dennis had served in that role for eight years and his contribution to the Society is warmly appreciated.

During the year several acquisitions were made for the Society's collection. These included the escape axe from the WWII Paulton Glider crash, the Clutton account books, documents relating to the operation of Braysdown Colliery and a Friendly Society polehead from Tunley. The Society also funded the museum company to carry out conservation and mounting for display of the Radstock Town drum. The collection remains on loan to the Radstock Museum Company which manages it for the Society.

The Society made a legacy from the late Alex Hann available to the Museum Company for the creation of a new temporary exhibition space in the museum named in his honour. Three other legacies were received from the estates of Valerie West, Shane Beadle and Ray Ashman, all of whom were great supporters of the museum.

Radstock, Midsomer Norton and District Museum Society**Registered number: 03754242****Charity number: 1075902****Report of the Trustees****For the year ending 31 March 2022**

Chairman's Report 2021/22 (continued)

The Five Arches, the Society's journal, maintained production throughout the Covid emergency, thanks to the dedication of editor Julie Dexter and her publication team. It provided a great read in lockdown and for some there was more time to write! It remains the only journal to focus on this area and is enjoyed not just by locals but also by those now living in far flung parts of the globe.

Fund raising by the Friends was not possible due to the Covid emergency.

The work of the Society only happens because of the contribution of time and effort by the trustees and volunteers supported by our members. Despite the Covid emergency and cessation of activities we were able to maintain our membership. Do encourage your friends and neighbours to join the Society and help preserve our local past not just for the future but also for people to enjoy today.

Financial Review***Principal funding sources***

Incoming funds are by way of subscriptions, voluntary income and fundraising ventures.

Reserves policy

The trustees have established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be 6 months of budgeted expenditure. At this level, they feel that they would be able to continue the current activities of the charity in the event of a significant drop in funding. It would obviously be necessary to consider how funding would be replaced or activities changed.

Structure, Governance and Management***Governing document***

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Recruitment and appointment of new trustees

Under the requirements of the Memorandum and Articles of Association the trustees are elected to serve at the Annual General Meeting.

Company administration

Following application by the Trustees to the Charity Commission, the Commission directed that, as of 5th February 2013, the administrative link between Radstock Midsomer Norton and District Museum Society and Radstock Museum, which was made by direction of the Commission dated 4th September 1995, no longer has effect.

Radstock, Midsomer Norton and District Museum Society

Registered number: 03754242

Charity number: 1075902

Report of the Trustees

For the year ending 31 March 2022

Reference and Administrative Details

Registered Company number

03754242 (England and Wales)

Registered Charity number

1075902

Registered office

Radstock Museum
Waterloo Road
Radstock
BA3 3EP

President

Dr R J Charles Chilcott

Trustees

S R Clews
L J Sprake
S H Chorley
D Herbert
P E Herbert
J Bryant
S J Steel
K H Trivett
S Yarlett
J Peterssen
Mrs A C Gillard-Sprake

Chairman

Treasurer

Company Secretary

K H Trivett

Independent Examiner

Mr J L Battle FCCA MAAT
12 Spencer Drive
Midsomer Norton
Radstock
BA3 2DN

Solicitors

Thatcher & Hallam
Island House
Midsomer Norton
Radstock
BA3 2HJ

Bankers

Natwest Bank plc
3 High Street
Midsomer Norton
Radstock
BA3 2HT

Radstock, Midsomer Norton and District Museum Society

Registered number: 03754242

Charity number: 1075902

Report of the Trustees

For the year ending 31 March 2022

Trustees' responsibilities in relation to the financial statements

The trustees (who are also directors of the charity for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (UK Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Statement as to disclosure to our Independent Examiners

In so far as the trustees are aware at the time of approving our trustees' annual report:

- there is no relevant information, being information needed by the examiner in connection with preparing their report, of which the charitable company's examiner is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant information and to establish that the examiner is aware of that information.

This report has been prepared in accordance with the Statement of Recommended Practice - Accounting and Reporting by Charities.

Approved by order of the board of trustees on:

18 November 2022

and signed on its behalf by:

SR Clews

Mr Stephen Clews - Chair

Radstock, Midsomer Norton and District Museum Society
Statement of Financial Activities
for the year ended 31 March 2022

	Notes	Total Funds 2022 Unrestricted £	Total Funds 2021 Unrestricted £
Income:			
Donations and legacies		30,239	5,101
Other trading activities	2	7	-
Total income		<u>30,246</u>	<u>5,101</u>
Expenditure			
Charitable activities		3,019	1,241
Total expenditure		<u>3,019</u>	<u>1,241</u>
Net income/(expenditure)		27,227	3,860
Reconciliation of funds			
Total funds brought forward		43,588	39,728
Total Funds carried forward		<u>70,815</u>	<u>43,588</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

Radstock, Midsomer Norton and District Museum Society
Balance Sheet
as at 31 March 2022

	Notes	2022 £	2021 £
Fixed assets			
Tangible assets	5	138	163
Heritage assets	6	<u>1</u>	<u>1</u>
		139	164
Current assets			
Debtors	7	18	18
Cash at bank and in hand		<u>70,658</u>	<u>43,406</u>
		<u>70,676</u>	<u>43,424</u>
Net current assets		70,676	43,424
Total assets less current liabilities		<u>70,815</u>	<u>43,588</u>
Net assets		<u>70,815</u>	<u>43,588</u>
Funds			
Unrestricted funds	8	70,815	43,588
Total Funds		<u>70,815</u>	<u>43,588</u>

The trustees are satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Act.

The directors/trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The accounts have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime.

These financial statements were approved by the Trustees on

18 November 2022

On behalf of the Trustees

S.R. Clews

Mr Stephen Clews - Chair

Radstock, Midsomer Norton and District Museum Society
Notes to the Accounts
for the year ended 31 March 2022

1 Principle accounting policies

Principal accounting policies adopted in the preparation of the financial statements are set out below:

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting By Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The financial statements have been prepared under the historical cost convention.

Fund Accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted Funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Incoming Resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered.

Costs of generating funds comprises those costs associated with attracting voluntary income and the costs of trading for fundraising purposes.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the examiner's fees and costs linked to the strategic management of the charity.

All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Radstock, Midsomer Norton and District Museum Society
Notes to the Accounts
for the year ended 31 March 2022

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 15% on reducing balance
Heritage assets	- 100% in year of purchase

Heritage assets

The collection of museum artefacts is treated as heritage assets. The unique nature of the collection is that it has no material resale value on the open market and purchased artefacts are recognised at cost and depreciated fully in the year of acquisition.

Taxation

The company is exempt from corporation tax on its charitable activities only.

2 Income	Unrestricted	Total 2022	Total 2021
	£	£	£
Other trading activities			
Other income	7	7	-
Total other trading activities	<u>7</u>	<u>7</u>	<u>-</u>

3 Net Income/(Expenditure)	Total 2022	Total 2021
	£	£
Net income/(expenditure) is stated after charging/(Crediting):		
Depreciation - fixtures and fittings	25	29
Depreciation - heritage assets	996	370
	<u> </u>	<u> </u>

4 Trustees' Remuneration, benefits and expenses

There were no trustees' remuneration or other benefits for the year ended 31 March 2022 nor for the year ended 31 March 2021.

There were no trustees' expenses paid for the year ended 31 March 2022 nor for the year ended 31 March 2021.

Radstock, Midsomer Norton and District Museum Society
Notes to the Accounts
for the year ended 31 March 2022

5 Tangible Fixed Assets	Fixtures and Fittings £
Cost	
At 1 April 2021 and 31 March 2022	<u>4,298</u>
Depreciation	
At 1 April 2021	4,135
Charge for the year	25
	<u>4,160</u>
At 31 March 2022	
Net Book Value	
At 31 March 2022	<u>138</u>
At 31 March 2021	<u>163</u>

6 Heritage Assets

The original collection of museum artefacts was not acquired by purchase and has not been valued in the accounts. Subsequent purchases until 31st March 2005 were treated as expenditure in the year of acquisition.

From 1st April 2005 museum artefacts totalling £11,757 have been capitalised and depreciated.

For insurance purposes the collection has been valued at £120,000.

7 Debtors	2022 £	2021 £
Radstock Museum	18	18
	<u>18</u>	<u>18</u>

Radstock, Midsomer Norton and District Museum Society
Notes to the Accounts
for the year ended 31 March 2022

8 Movement in funds

	1st April 2021	Incoming resources	Resources expended	31st March 2022
	£	£	£	£
Unrestricted funds				
<i>General Fund</i>	43,588	30,246	(3,019)	70,815
Total Funds	<u>43,588</u>	<u>30,246</u>	<u>(3,019)</u>	<u>70,815</u>

9 Related party disclosures

There were no related party transactions for the year ended 31st March 2022.

Radstock, Midsomer Norton and District Museum Society
Detailed Statement of Financial Activities
for the year ended 31 March 2022

	2022 £	2021 £
Income and Endowments		
Donations and legacies		
Donations	440	2,475
Gift aid	471	518
Subscriptions	2,248	2,108
Legacies	27,080	-
	<hr/> 30,239	<hr/> 5,101
Other trading activities		
Other income	7	-
	<hr/> 7	<hr/> -
Total incoming resources	<hr/> 30,246	<hr/> 5,101
Expenditure		
Other trading activities		
Friends of the Museum expenses	-	-
	<hr/> -	<hr/> -
Charitable activities		
Care of collection	204	-
Grants to Radstock Museum	1,256	-
	<hr/> 1,460	<hr/> -
Support costs		
Management		
Postage and stationery	90	124
Subscriptions	-	270
Depreciation - Fixtures and Fittings	25	29
Depreciation - Heritage assets	996	370
	<hr/> 1,111	<hr/> 793
Governance costs		
Accountancy and legal fees	448	448
	<hr/> 448	<hr/> 448
Total resources expended	<hr/> 3,019	<hr/> 1,241
Net (expenditure)/Income	<hr/> 27,227	<hr/> 3,860