

WORD OF LIFE CHURCH (POOLE)

Registered Charity No. 1075775

**Unaudited Financial Statements
For the year ended 30 June 2023**

**NEWTON MAGNUS
Chartered Certified Accountants**

Arrowsmith Court
Station Approach
Broadstone
Dorset BH18 8AT

WORD OF LIFE CHURCH (POOLE)

**Unaudited Financial Statements
For the year ended 30 June 2023**

Contents	Page
Independent Examiners Report	1 & 2
Trustees Report	3 to 11
Statement of Financial Activities	12
Balance Sheet	13
Note to the Accounts	14 to 19

WORD OF LIFE CHURCH (POOLE)

Independent Examiner's Report to the Trustees of The Word of Life Church (Poole)

I report on the accounts of the Church for the year ended 30 June 2023, which are set out on pages 3 to 19.

Respective Responsibilities to Trustees and Examiner

The Charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act 2011;
- to follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)b; and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below

WORD OF LIFE CHURCH (POOLE)

**Independent Examiner's Report to the Trustees of
The Word of Life Church (Poole) - continued**

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention.

- a) which gives me a reasonable cause to believe that in any material respect the requirements:
- to keep accounting records in accordance with section 130 of the Charities Act 2011; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....
C Dunn FCCA
NEWTON MAGNUS
Chartered Certified Accountants
Arrowsmith Court
Station Approach
Broadstone
Dorset BH18 8AT

Date:

WORD OF LIFE CHURCH (POOLE)

**Trustees Report
For the year ended 30 June 2023**

Legal and administrative information

Charity Number	1075775
Principal Address	17 Kingland Road, Poole, Dorset BH15 1SH
Trustees:	Stephen Martin David Hulbert Kelvin Papp
Accountants:	Newton Magnus Arrowsmith Court Station Approach Broadstone, Dorset BH18 8AT
Bankers:	NatWest 7 West Borough Wimborne, Dorset BH21 1PR

WORD OF LIFE CHURCH (POOLE)

**Trustees Report
For the year ended 30 June 2023**

The trustees are pleased to present their annual trustees’ report together with the financial statements of the charity for the year ending 30 June 2023.

The financial statements comply with the Charities Act 2011, and Accounting and Reporting by Charities: Statement of Recommended Practice.

The trustees who served during the year were:
Stephen Martin
David Hulbert
Kelvin Papp

Objectives and Activities

Summary of Objectives

- 1 The advancement of the Christian Faith.
- 2 The holding of meetings of Christian Worship.
- 3 The provision for and assistance and support of missionaries and Christian workers.
- 4 The publishing, printing and distribution of Christian literature.
- 5 The relief of people in special need.
- 6 The provision of establishments and facilities in respect of Christian education, children’s nurseries, book/gift shops and coffee shops.

Objectives for the Year

The Church’s objectives for the year were to see people of all ages, background, race and culture brought to faith in Jesus Christ and regularly attend Church activities through personal contact, advertising and community initiatives.

WORD OF LIFE CHURCH (POOLE)

Trustees Report

For the year ended 30 June 2023

Continued

Significant activities for achieving objectives

The church holds services of Christian worship on Sunday morning and Wednesday evening. Other activities include numerous children's and young people's programs and community projects in the local area.

Public benefit, objectives and activities

The trustees have given due regard to public benefit when planning the charity's activities, in accordance with Charity Commission's general guidance on public benefit (January 2008). The paragraphs above and below set out the charities activities, achievements and performance during the year, which are directly related to the objects and purposes which the charity exists.

The Charity achieves its principal objects and purposes through:

- high quality public worship,
- pastoral care and support of those in need,
- youth activities,
- community based projects.

Grant making policies

Grants are made to individuals and organisations based on the following criteria:

- Mission organisations and ministries personally known to the Church and are accountable for the work they do, including child sponsorship programmes.
- Organisation in the local area known to be in need of extra support such as women's refuges and teenage pregnancy support.
- Individuals within the Church community in need of financial assistance through hardship, distress or sickness.

WORD OF LIFE CHURCH (POOLE)

Trustees Report

For the year ended 30 June 2023

Continued

Use of volunteers

Word of Life Church believes in giving people of all abilities the opportunity to serve in the Church in order to give them a sense of purpose and belonging. Most of the Church activities relies on volunteers giving their time and recourses.

Risk

The trustees actively review the major risks facing the Charity on a regular basis.

Achievements and Performances

Review of Charitable Activities

The Church has continued to achieve its objectives through Sunday and Mid-Week Meetings of Christian Worship and Teaching, Children's holiday clubs and Youth Activities, various Outreach Events, Community based initiatives (including a used clothing store and mother and baby support, bible college and social events).

Music

Music continues to play a big part in the life of the Church. The band provides opportunity for individuals to play together in a contemporary worship environment. New musicians and vocalists have joined.

Music workshops are in operation enabling children and adults to have vocal training and to learn an instrument.

The band continues to play and perform a variety of styles for social events.

WORD OF LIFE CHURCH (POOLE)

**Trustees Report
For the year ended 30 June 2023**

Continued

Structure, Governance and Management

Constitution

The Charity is constituted and governed by the terms of the Trust Deed executed on the 24th April 1999. It was resolved to constitute a Trust for charitable objects.

Appointment of Trustees

Recruitment of new trustees is from within the existing Church membership or someone with the suitable skills who is in leadership in a similar Church.

The existing trustees discuss any nominations for new trustees. Once approached, the potential new trustee is given a letter of invitation and a period of time, set by the trustees to consider the invitation. On acceptance of the position the new trustee is inducted at the next trustee’s meeting where all necessary information is given and relevant security checks are made. At this meeting, the appointment of the new trustee is minuted, and signed by all trustees as evidence of the appointment.

Organisational Structure

Trustees	For the ongoing running of the charity
Pastors	For the ongoing vision, direction and discipline of the Church. Headed by the Senior Pastor.
Ministry team	For the ongoing running of departments

Related Parties

There were no transactions between the charity and related parties during the year other than administrative salary paid to Mrs SB Martin and a pastoral costs to Mr SJ Martin.

WORD OF LIFE CHURCH (POOLE)

Trustees Report

For the year ended 30 June 2023

Continued

Community

The Church outreach events are always ongoing and are regularly hosted by the Church for local people in the form of meals and social events. Sunday Mornings Teams go out with hot drinks into the locality to give away and chat to people and help wherever they can.

The Coffee Bar is always open when the Church is open.

Parents and Young Children

Stay and Play Drop in/Play Café is held in the Church coffee bar on a weekly basis during term times and serves the community and parents of young pre-school children.

Students

Due to the church's proximity to the hospital and student accommodation, the Church is easily accessible for students from the hospital and college/university. Students are able to be involved in the life of the church and receive support in a variety of ways.

Community Support

The Church continues to support the needs of the community, however it can and is in regular touch with a variety of causes.

Rough Sleepers

Due to the Church's town centre location, the Church continues to give support by means of food and clothing and hot drinks.

Although rough sleepers are encouraged to contact a more specialised town centre charity.

WORD OF LIFE CHURCH (POOLE)

Trustees Report For the year ended 30 June 2023

Continued

Training

Ongoing training is undertaken in the music department with instruments, sound engineering and media.

Training is continually given to encourage members to be involved in activities in the Church and the community.

For example, we run a coffee bar, which has enabled some Church members to train in operating as a Coffee Shop Barista.

Calendar

The Church calendar has continued to be full, particularly at Christmas and Easter, when gifts, hampers and Easter eggs are provided for children and those with special needs. Mothers and Fathers were honoured on their respected days with special services where gifts are given.

The Church has hosted events including an annual “all nations Sunday” to celebrate the diversity of different nationalities and cultures represented in the Church.

Church Membership

Again the Church membership has continued to grow with people of all ages and nationalities; this has been mainly due to personal invitation and the outreach events hosted by the Church.

A number of families have had babies during the year resulting in some baby dedication services.

Service of Believers Baptisms have been conducted.

Church Building

The church is regularly let to other groups and organisations from the local community which provides both a service to the local community and additional revenue for the Church. During the current year the building was not let.

WORD OF LIFE CHURCH (POOLE)

Trustees Report

For the year ended 30 June 2023

Continued

International

The Church has continued to help internationals, who have moved into the area from overseas, to acclimatise to their new environment. The Church has had a particular influence in the lives of international students attending local language schools and medical students posted at the local hospital.

Financial Review

Reserves

The Charity's policy is to pursue its objectives to the best of its ability whilst retaining sufficient reserves on general fund to ensure existence of the Church for its members. At the year end the Charity held £14,998 in un-restricted reserves (2022: £22,605). The Charity currently has no restricted funds.

Principle Source of Funding

The principle source of funding is through donations from Church members.

Expenditure has contributed primarily towards the advancement of the Christian faith.

Statement of Trustees Responsibilities

Charity law requires the Church to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and of its financial activities for that period and adequately distinguish any material special trust or other restricted fund of the charity. In preparing those financial statements the trustees are required to:

- a) select suitable accounting policies and then apply them consistently;
- b) make judgements and estimates that are reasonable and prudent;
- c) state whether the policies adopted are in accordance with the appropriate SORP on Accounting by Charities and the Accounting Regulations and with applicable accounting standards, subject to any material departures disclosed and explained in the financial statements; and

WORD OF LIFE CHURCH (POOLE)

**Trustees Report
For the year ended 30 June 2023**

- a) prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue.

The Trustee's are responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the charity, and to enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

Declaration

The Trustees declare that they have approved the Trustees' report above.

Signed on behalf of the charity's trustees.

Signature(s).....

Full name(s) Stephen J Martin

Position Pastor/Trustee

Date : 12/11/24

WORD OF LIFE CHURCH (POOLE)

**Statement of Financial Activities
For the year ended 30 June 2023**


	note	£ Unrestricted Fund	£ Restricted Fund	2023 £ Total for year	2022 £ Total for year
Income from:	11				
Donations and legacies		126,908	-	126,908	123,023
Charitable activities		13,998	-	13,998	9,416
Investments		37	-	37	2
Other trading activities		-	-	-	27
		<hr/>	<hr/>	<hr/>	<hr/>
Total		140,943	-	140,943	132,468
		<hr/>	<hr/>	<hr/>	<hr/>
Expenditure on:	12				
Charitable activities		85,220	-	85,220	78,647
Other		63,330	-	63,330	62,395
		<hr/>	<hr/>	<hr/>	<hr/>
Total		148,549	-	148,549	141,042
		<hr/>	<hr/>	<hr/>	<hr/>
Net movement on funds		(7,607)	-	(7,607)	(8,574)
Reconciliation of funds;		<hr/>	<hr/>	<hr/>	<hr/>
Total funds brought forward		22,605		22,605	31,179
Transfer of funds		-	-	-	-
		<hr/>	<hr/>	<hr/>	<hr/>
Total funds carried forward		14,998	-	14,998	22,605
		<hr/>	<hr/>	<hr/>	<hr/>

WORD OF LIFE CHURCH (POOLE)

Balance Sheet as at 30 June 2023

		2023	2022
	note	£	£
Tangible Fixed Assets	2	2,116	1,002
Current Assets			
Cash at bank:-			
General account		20,977	27,883
Business Reserve account		5,548	5,031
Other debtors:-			
Sundry debtor		262	-
		26,787	32,914
Creditors : amounts falling due within one year	3	13,905	11,311
Net Current Assets		12,882	21,603
Net Assets		£14,998	£22,605
Represented by:			
General fund (unrestricted)	8	14,998	22,605
Closing balance		£14,998	£22,605

Approved by the Trustees on
and signed on their behalf

.....

S J Martin
Trustee

WORD OF LIFE CHURCH (POOLE)

Notes to accounts for the year ended 30 June 2023

1. Accounting Policies

*** Basis of preparaton**

The accounts have been prepared on the historical cost basis in accordance with The Charities SORP (FRS102), accounting standards and the Charities Act 2011.

The accounts have been prepared on a going concern basis as the Trustee's have no uncertanties about the charity's ability to continue.

The presentation currency of the financial statements is the Pound Sterling (£)

*** Tangible fixed assets**

Tangible fixed assets are included at cost

Depreciation rates charged

- Computer equipment	25% on the reducing balance basis
- Fixtures, fittings and equipment	25% on the reducing balance basis
- Lease	6.67% on cost

*** Pension scheme**

The charity operates a defined contribution pension scheme. Contributions payable to the company's pension scheme are chared to the Statement of Financial Activities in the period to which they relate.

*** Recognition of incoming resources**

Incoming resources are recognised in the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

*** Recognition of investment income**

Investment income is included in the accounts when receivable.

*** Recognition of resources expended**

Resources expended are recognised in the Statement of Financial Activities when a liability is incurred.

*** Current assets - cash at bank and in hand**

Cash at bank and in hand is held to meet the day to day running costs of the charity as they fall due.

*** Creditors**

Creditors are the amounts owed by they company. They are measured at the amount the charity expected to have to pay.

*** Recogniton of donated assets**

Donated services or assets are recognised only when material and when the Charity has control over them. On receipt they are valued on the basis of the amount the Charity would be willing to pay for the donated

*** Fund accounting**

Unrestricted funds are available to spend on activities that further any of the purposes of the Charity. Designated funds are funds of the Charity which the trustees have set aside at their descretion for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for a particular area of the Charity's work.

WORD OF LIFE CHURCH (POOLE)

Notes to accounts for the year ended 30 June 2023

2. Tangible Fixed Assets

	Computer	Fixtures, Fittings and Equipment	Lease	Total
	£	£	£	£
Cost				
At 1 July 2022	500	13,281	1,803	15,584
	_____	_____	_____	_____
At 30 June 2023	500	15,020	1,803	17,323
	_____	_____	_____	_____
Depreciation				
At 1 July 2022	484	13,018	1,080	14,582
Charge for the year	4	501	120	625
	_____	_____	_____	_____
At 30 June 2023	488	13,519	1,200	15,207
	_____	_____	_____	_____
Net Book Value				
At 30 June 2023	12	1,501	603	2,116
	_____	_____	_____	_____
At 30 June 2022	16	263	723	1,002
	_____	_____	_____	_____

WORD OF LIFE CHURCH (POOLE)

Notes to accounts for the year ended 30 June 2023

3. Creditors : amounts falling due within one year	2023	2022
	£	£
Sundry creditors	8,207	10,385
Social security and other taxes	5,698	926
	<u>13,905</u>	<u>11,311</u>

4. Trustees Remuneration and Expenses

During the year no trustee was paid and remuneration for their duties as a trustee (2022: Nil)
During the year the following trustees were reimbursed for expenses.

	2023	2022
	£	£
SJ Martin	249	-
S Papp	172	-
SB Martin	128	-
K Papp	1799	-
H Martin	73	-

Mr S J Martin was paid for his services as a pastor, £38,050 (2022: £36,250)

5. Staff Costs	2023	2022
	£	£
Gross salary	25,000	25,000
Employers National Insurance	5,118	-
Pension -employee and employer costs	1,750	1,750
Average number of staff	1	1
Pastoral Services (Mr S J Martin)		
Services and expenses	38,050	36,250

6. Accountancy Services	2023	2022
	£	£
Independent examination costs	750	750
Accountancy services	750	750
	<u>1,500</u>	<u>1,500</u>

WORD OF LIFE CHURCH (POOLE)

Notes to accounts for the year ended 30 June 2023

7. Movement in funds

	01 July 2022 £	Income £	Expenses £	Transfers £	30 June 2023 £
Unrestricted funds					
General fund	22,605	140,943	(148,549)	-	14,998
	<u>22,605</u>	<u>140,943</u>	<u>(148,549)</u>	<u>-</u>	<u>14,998</u>

Prior year

	01 July 2021 £	Income £	Expenses £	Transfers £	30 June 2022 £
Unrestricted funds					
General fund	31,179	132,468	(141,042)	-	22,605
	<u>31,179</u>	<u>132,468</u>	<u>(141,042)</u>	<u>-</u>	<u>22,605</u>

8. Analysis of net assets between funds

	2023		2022	
	Un-restricted £	Restricted £	Un-restricted £	Restricted £
Fixed assets	2,116	-	1,002	-
Cash at bank	26,525	-	32,914	-
Other creditors	(13,905)	-	(11,311)	-
Sundry Debtors	262	-	-	-
	<u>14,998</u>	<u>-</u>	<u>22,605</u>	<u>-</u>

9. Rent due on property lease

	2023 £	2022 £
Rent due under one year	43,000	43,000
Rent due one to five years	129,000	172,000
Rent due after five years	-	-

10. Related party transactions

During the year Mrs SB Martin, the wife of the trustee Mr SJ Martin, received a total of £25,000 (2022 £25,000) as a salary for administrative services.
Mr SJ Martin was paid for pastoral services £38,050 (2022: £36,250)

WORD OF LIFE CHURCH (POOLE)

Notes for the year ended 30 June 2023 - continued

11. Analysis of incoming resources

	£	£	2023 £	2022 £
	General Fund (unrestricted)	Restricted Fund	Total for year	Total for year
Donations	126,908	-	126,908	123,023
Bank interest received	37	-	37	2
Miscellaneous income	13,998	-	13,998	9,416
Sale of books and tapes	-	-	-	27
	<hr/>	<hr/>	<hr/>	<hr/>
Total incoming resources	140,943	-	140,943	132,468
	<hr/>	<hr/>	<hr/>	<hr/>

12. Analysis of resources expended

	£	£	2023 £	2022 £
	General Fund (unrestricted)	Restricted Fund	Total for year	Total for year
Direct charitable expenditure				
Pastoral services and expenses	38,050	-	38,050	36,250
Wages	25,000	-	25,000	25,000
Pension (employees and employers contribu	1,750	-	1,750	1,750
Employer Nic's	5,118	-	5,118	-
Visiting minister expenses	-	-	-	66
Youth and children	1,676	-	1,676	645
Tithes and gifts	3,690	-	3,690	4,224
Mission givings	2,637	-	2,637	4,805
Music expenses	1,769	-	1,769	1,508
Events and groups	1,368	-	1,368	585
Coffee shop refreshments	1,501	-	1,501	906
Miscellaneous	1,251	-	1,251	1,826
Purchase of books and tapes	-	-	-	12
Depreciation	625	-	625	213
Congregational insurance	786	-	786	857
	<hr/>	<hr/>	<hr/>	<hr/>
Total direct charitable expenditure	85,220	-	85,220	78,647
	<hr/>	<hr/>	<hr/>	<hr/>

WORD OF LIFE CHURCH (POOLE)

Notes for the year ended 30 June 2023 - continued

	£	£	2023 £	2022 £
	General Fund (unrestricted)	Restricted Fund	Total for year	Total for year
Management & administration costs				
Office costs	6,834	-	6,834	6,798
Advertising	-	-	-	103
Accountancy	1,500	-	1,500	1,500
HMRC interest	1,145	-	1,145	-
Establishment costs				
Rent	43,000	-	43,000	43,000
Rates and water	1,808	-	1,808	4,956
TV licence	159	-	159	159
Light and heat	7,368	-	7,368	4,711
Repairs	1,516	-	1,516	1,168
	<hr/> 63,330 <hr/>	<hr/> - <hr/>	<hr/> 63,330 <hr/>	<hr/> 62,395 <hr/>