



WORD OF LIFE CHURCH (POOLE)

Registered Charity No. 1075775

**Unaudited Financial Statements
For the year ended 30 June 2021**

**NEWTON MAGNUS
Chartered Certified Accountants**

Arrowsmith Court
Station Approach
Broadstone
Dorset BH18 8AT



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WORD OF LIFE CHURCH (POOLE)

Independent Examiner's Report to the Trustees of The Word of Life Church (Poole)

I report on the accounts of the Church for the year ended 30 June 2021, which are set out on pages 3 to 19.

Respective Responsibilities to Trustees and Examiner

The Charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act 2011;
- to follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)b; and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below



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WORD OF LIFE CHURCH (POOLE)

Independent Examiner's Report to the Trustees of The Word of Life Church (Poole) - continued

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention.

- a) which gives me a reasonable cause to believe that in any material respect the requirements:
- to keep accounting records in accordance with section 130 of the Charities Act 2011; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


.....
C Fairhall FCCA
NEWTON MAGNUS
Chartered Certified Accountants
Arrowsmith Court
Station Approach
Broadstone
Dorset BH18 8AT

Date: 18 November 2022

WORD OF LIFE CHURCH (POOLE)

Trustees Report For the year ended 30 June 2021

Legal and administrative information

Charity Number	1075775
Principal Address	17 Kingland Road, Poole, Dorset BH15 1SH
Trustees:	Stephen Martin David Hulbert Kelvin Papp John Browning
Accountants:	Newton Magnus Arrowsmith Court Station Approach Broadstone, Dorset BH18 8AT
Bankers:	NatWest 7 West Borough Wimborne, Dorset BH21 1PR

WORD OF LIFE CHURCH (POOLE)

Trustees Report

For the year ended 30 June 2021

The trustees are pleased to present their annual trustees' report together with the financial statements of the charity for the year ending 30 June 2021.

The financial statements comply with the Charities Act 2011, and Accounting and Reporting by Charities: Statement of Recommended Practice.

The trustees who served during the year were:

Stephen Martin

David Hulbert

Kelvin Papp

John Browning

John Browning moved overseas during the year and although more difficult to serve the trust was happy to stay a trustee until a replacement is found.

Objectives and Activities

Summary of Objectives

- 1 The advancement of the Christian Faith.
- 2 The holding of meetings of Christian Worship.
- 3 The provision for and assistance and support of missionaries and Christian workers.
- 4 The publishing, printing and distribution of Christian literature.
- 5 The relief of people in special need.
- 6 The provision of establishments and facilities in respect of Christian education, children's nurseries, book/gift shops and coffee shops.

Objectives for the Year

The Church's objectives for the year were to see people of all ages, background, race and culture brought to faith in Jesus Christ and regularly attend Church activities through personal contact, advertising and community initiatives.

WORD OF LIFE CHURCH (POOLE)
Trustees Report
For the year ended 30 June 2021

Continued

Covid 19:

Although the objectives for the year remain the same as previous years the activities had to be significantly adjusted.

For the majority of the year the Church building was closed for in person activities. Church services were conducted by a small essential team with no congregation in attendance and streamed online.

Most other meetings were held using Zoom while a number of activities could be conducted in the open air when government restrictions permitted.

Significant activities for achieving objectives

The church holds services of Christian worship on Sunday morning and Wednesday evening. Other activities include numerous children's and young people's programs and community projects in the local area.

Public benefit, objectives and activities

The trustees have given due regard to public benefit when planning the charity's activities, in accordance with Charity Commission's general guidance on public benefit (January 2008). The paragraphs above and below set out the charities activities, achievements and performance during the year, which are directly related to the objects and purposes which the charity exists.

The Charity achieves its principal objects and purposes through:

- high quality public worship,
- pastoral care and support of those in need,
- youth activities,
- community based projects.

Grant making policies

Grants are made to individuals and organisations based on the following criteria:

- Mission organisations and ministries personally known to the Church and are accountable for the work they do.
- Organisation in the local area known to be in need of extra support such as women's refuges and teenage pregnancy support.
- Individuals within the Church community in need of financial assistance through hardship, distress or sickness.

WORD OF LIFE CHURCH (POOLE)
Trustees Report
For the year ended 30 June 2021

Continued

- Individuals within the Church community in need of financial assistance through hardship, distress or sickness.
- Individuals within the Church community in need of financial assistance through hardship, distress or sickness.

Use of volunteers

Word of Life Church believes in giving people of all abilities the opportunity to serve in the Church in order to give them a sense of purpose and belonging. Most of the Church activities relies on volunteers giving their time and resources.

Risk

The trustees actively review the major risks facing the Charity on a regular basis.

Achievements and Performances

Review of Charitable Activities

The Church has continued to achieve its objectives through Sunday and Mid-Week Meetings of Christian Worship and Teaching, Children's holiday clubs and Youth Activities, various Outreach Events, Community based initiatives (including a used clothing store and mother and baby support, bible college and social events).

Music

Music continues to play a big part in the life of the Church. The band provides opportunity for individuals to play together in a contemporary worship environment. New musicians and vocalists have joined.

Music workshops are in operation enabling children and adults to have vocal training and to learn an instrument.

The band continues to play and perform a variety of styles for social events.

WORD OF LIFE CHURCH (POOLE)

Trustees Report

For the year ended 30 June 2021

Continued

Structure, Governance and Management

Constitution

The Charity is constituted and governed by the terms of the Trust Deed executed on the 24th April 1999. It was resolved to constitute a Trust for charitable objects.

Appointment of Trustees

Recruitment of new trustees is from within the existing Church membership or someone with the suitable skills who is in leadership in a similar Church.

The existing trustees discuss any nominations for new trustees. Once approached, the potential new trustee is given a letter of invitation and a period of time, set by the trustees to consider the invitation. On acceptance of the position the new trustee is inducted at the next trustee's meeting where all necessary information is given and relevant security checks are made. At this meeting, the appointment of the new trustee is minuted, and signed by all trustees as evidence of the appointment.

Organisational Structure

Trustees	For the ongoing running of the charity
Pastors	For the ongoing vision, direction and discipline of the Church. Headed by the Senior Pastor.
Ministry team	For the ongoing running of departments

Related Parties

There were no transactions between the charity and related parties during the year other than administrative salary paid to Mrs SB Martin and a pastoral costs to Mr SJ Martin.

WORD OF LIFE CHURCH (POOLE)
Trustees Report
For the year ended 30 June 2021

Continued
Community

The Church outreach events are always ongoing and are regularly hosted by the Church for local people in the form of meals and social events. Sunday Mornings Teams go out with hot drinks into the locality to give away and chat to people and help wherever they can.

The Coffee Bar is always open when the Church is open.

Parents and Young Children

Stay and Play Drop in/Play Café is held in the Church coffee bar on a weekly basis during term times and serves the community and parents of young pre-school children.

Students

Due to the church's proximity to the hospital and student accommodation, the Church is easily accessible for students from the hospital and college/university. Students are able to be involved in the life of the church and receive support in a variety of ways.

Community Support

The Church continues to support the needs of the community, however it can and is in regular touch with a variety of causes.

The Church continues to operate a community food bank.

Rough Sleepers

Due to the Church's town centre location, the Church continues to give support by means of food and clothing and hot drinks.

WORD OF LIFE CHURCH (POOLE)

Trustees Report

For the year ended 30 June 2021

Continued

Training

Ongoing training is undertaken in the music department with instruments, sound engineering and media.

Training is continually given to encourage members to be involved in activities in the Church and the community.

For example, we run a coffee bar, which has enabled some Church members to train in operating as a Coffee Shop Barista.

Calendar

The Church calendar has continued to be full, particularly at Christmas and Easter, when gifts, hampers and Easter eggs are provided for children and those with special needs. Mothers and Fathers were honoured on their respected days with special services where gifts are given.

The Church has hosted events including an annual "all nations Sunday" to celebrate the diversity of different nationalities and cultures represented in the Church.

Church Membership

Again the Church membership has continued to grow with people of all ages and nationalities; this has been mainly due to personal invitation and the outreach events hosted by the Church.

A number of families have had babies during the year resulting in some baby dedication services.

Service of Believers Baptisms have been conducted.

Church Building

The church is regularly let to other groups and organisations from the local community which provides both a service to the local community and additional revenue for the Church.

WORD OF LIFE CHURCH (POOLE)

Trustees Report

For the year ended 30 June 2021

Continued

International

The Church has continued to help internationals, who have moved into the area from overseas, to acclimatise to their new environment. The Church has had a particular influence in the lives of international students attending local language schools and medical students posted at the local hospital.

Financial Review

Reserves

The Charity's policy is to pursue its objectives to the best of its ability whilst retaining sufficient reserves on general fund to ensure existence of the Church for its members. At the year end the Charity held £31,179 in un-restricted reserves (2020: £8,598). The Charity currently has no restricted funds.

Principle Source of Funding

The principle source of funding is through donations from Church members.

Expenditure has contributed primarily towards the advancement of the Christian faith.

Statement of Trustees Responsibilities

Charity law requires the Church to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and of its financial activities for that period and adequately distinguish any material special trust or other restricted fund of the charity. In preparing those financial statements the trustees are required to:

- a) select suitable accounting policies and then apply them consistently;
- b) make judgements and estimates that are reasonable and prudent;
- c) state whether the policies adopted are in accordance with the appropriate SORP on Accounting by Charities and the Accounting Regulations and with applicable accounting standards, subject to any material departures disclosed and explained in the financial statements; and

WORD OF LIFE CHURCH (POOLE)

Trustees Report

For the year ended 30 June 2021

- a) prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue.

The Trustee's are responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the charity, and to enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

Declaration

The Trustees declare that they have approved the Trustees' report above.

Signed on behalf of the charity's trustees.

Signature(s).....

Full name(s) Stephen J Martin

Position Pastor/Trustee

Date : 18th November 2022

WORD OF LIFE CHURCH (POOLE)

**Statement of Financial Activities
For the year ended 30 June 2021**

	note	£ Unrestricted Fund	£ Restricted Fund	2021 £ Total for year	2020 £ Total for year
Income from:	11				
Donations and legacies		152,307	-	152,307	121,972
Charitable activities		8,007	-	8,007	11,307
Investments		-	-	-	7
Other trading activities		10	-	10	79
		<hr/>	<hr/>	<hr/>	<hr/>
Total		160,324	-	160,324	133,365
		<hr/>	<hr/>	<hr/>	<hr/>
Expenditure on:	12				
Charitable activities		75,305	-	75,305	72,088
Other		62,438	-	62,438	60,639
		<hr/>	<hr/>	<hr/>	<hr/>
Total		137,743	-	137,743	132,727
		<hr/>	<hr/>	<hr/>	<hr/>
Net movement on funds		22,581	-	22,581	638
Reconciliation of funds;		<hr/>	<hr/>	<hr/>	<hr/>
Total funds brought forward		8,598		8,598	7,960
Transfer of funds		-	-	-	-
		<hr/>	<hr/>	<hr/>	<hr/>
Total funds carried forward		31,179	-	31,179	8,598
		<hr/>	<hr/>	<hr/>	<hr/>

WORD OF LIFE CHURCH (POOLE)**Balance Sheet as at 30 June 2021**

		2021	2020
		£	£
Tangible Fixed Assets	note	1,215	1,459
	2		
Current Assets			
Cash at bank:-			
General account		38,070	15,703
Business Reserve account		4,562	4,082
Other debtors:-			
Sundry debtor		221	-
		42,853	19,785
Creditors : amounts falling due within one year	3	12,889	12,646
Net Current Assets		29,964	7,139
Net Assets		£31,179	£8,598
Represented by:			
General fund (unrestricted)	8	31,179	8,598
Closing balance		£31,179	£8,598

Approved by the Trustees on
and signed on their behalf

.....
S J Martin
Chairman

WORD OF LIFE CHURCH (POOLE)

Notes to accounts for the year ended 30 June 2021

1. Accounting Policies

* **Basis of preparation**

The accounts have been prepared on the historical cost basis in accordance with The Charities SORP (FRS102), accounting standards and the Charities Act 2011.

The accounts have been prepared on a going concern basis as the Trustee's have no uncertainties about the charity's ability to continue.

The presentation currency of the financial statements is the Pound Sterling (£)

* **Tangible fixed assets**

Tangible fixed assets are included at cost

Depreciation rates charged

- Computer equipment	25% on the reducing balance basis
- Fixtures, fittings and equipment	25% on the reducing balance basis
- Lease	6.67% on cost

* **Pension scheme**

The charity operates a defined contribution pension scheme. Contributions payable to the company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

* **Recognition of incoming resources**

Incoming resources are recognised in the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

* **Recognition of investment income**

Investment income is included in the accounts when receivable.

* **Recognition of resources expended**

Resources expended are recognised in the Statement of Financial Activities when a liability is incurred.

* **Current assets - cash at bank and in hand**

Cash at bank and in hand is held to meet the day to day running costs of the charity as they fall due.

* **Creditors**

Creditors are the amounts owed by the company. They are measured at the amount the charity expected to have to pay.

* **Recognition of donated assets**

Donated services or assets are recognised only when material and when the Charity has control over them. On receipt they are valued on the basis of the amount the Charity would be willing to pay for the donated

* **Fund accounting**

Unrestricted funds are available to spend on activities that further any of the purposes of the Charity. Designated funds are funds of the Charity which the trustees have set aside at their discretion for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for a

WORD OF LIFE CHURCH (POOLE)**Notes to accounts for the year ended 30 June 2021****2. Tangible Fixed Assets**

	Computer	Fixtures, Fittings and Equipment	Lease	Total
	£	£	£	£
Cost				
At 1 July 2019	500	13,281	1,803	15,584
	<hr/>	<hr/>	<hr/>	<hr/>
At 30 June 2020	500	13,281	1,803	15,584
	<hr/>	<hr/>	<hr/>	<hr/>
Depreciation				
At 1 July 2019	472	12,813	840	14,125
Charge for the year	7	117	120	244
	<hr/>	<hr/>	<hr/>	<hr/>
At 30 June 2020	479	12,930	960	14,369
	<hr/>	<hr/>	<hr/>	<hr/>
Net Book Value				
At 30 June 2021	21	351	843	1,215
	<hr/>	<hr/>	<hr/>	<hr/>
At 30 June 2020	28	468	963	1,459
	<hr/>	<hr/>	<hr/>	<hr/>

WORD OF LIFE CHURCH (POOLE)

Notes to accounts for the year ended 30 June 2021

3. Creditors : amounts falling due within one year	2021	2020
	£	£
Sundry creditors	10,838	6,982
Social security and other taxes	2,051	5,664
	<u>12,889</u>	<u>12,646</u>

4. Trustees Remuneration and Expenses

During the year no trustee was paid and remuneration for their duties as a trustee (2020: Nil)

During the year no trustees received any expenses or were reimbursed for expenses (2020 : Nil)

Mr S J Martin was paid for his services as a pastor, £36,750 (2020: £32,650)

5. Staff Costs	2021	2020
	£	£
Gross salary	25,000	25,000
Employers National Insurance - covered by employers allowance	-	-
Pension -employee and employer costs	1,750	1,753
Average number of staff	1	1
Pastoral Services (Mr S J Martin)		
Services and expenses	36,750	32,650

6. Accountancy Services	2021	2020
	£	£
Independent examination costs	720	500
Accountancy services	720	700
Adjustment for earlier year understated	420	
	<u>1,860</u>	<u>1,200</u>

WORD OF LIFE CHURCH (POOLE)

Notes to accounts for the year ended 30 June 2021

7. Movement in funds

	01 July 2020 £	Income £	Expenses £	Transfers £	30 June 2021 £
Unrestricted funds					
General fund	8,598	160,324	(137,743)	-	31,179
	<u>8,598</u>	<u>160,324</u>	<u>(137,743)</u>	<u>-</u>	<u>31,179</u>

Prior year

	01 July 2019 £	Income £	Expenses £	Transfers £	30 June 2020 £
Unrestricted funds					
General fund	7,960	133,365	(132,727)	-	8,598
	<u>7,960</u>	<u>133,365</u>	<u>(132,727)</u>	<u>-</u>	<u>8,598</u>

8. Analysis of net assets between funds

	2021		2020	
	Un-restricted £	Restricted £	Un-restricted £	Restricted £
Fixed assets	1,215	-	1,459	-
Cash at bank	42,853	-	19,785	-
Other creditors	(12,889)	-	(12,646)	-
	<u>31,179</u>	<u>-</u>	<u>8,598</u>	<u>-</u>

9. Rent due on property lease

	2021 £	2020 £
Rent due under one year	43,000	43,000
Rent due one to five years	172,000	172,000
Rent due after five years	43,000	86,000

10. Related party transactions

During the year Mrs SB Martin, the wife of the trustee Mr SJ Martin, received a total of £25,000 (2020 £25,000) as a salary for administrative services.
Mr SJ Martin was paid for pastoral services £36,750 (2020: £32,650)

WORD OF LIFE CHURCH (POOLE)

Notes for the year ended 30 June 2021 - continued

11. Analysis of incoming resources

	£	£	2021 £	2020 £
	General Fund (unrestricted)	Restricted Fund	Total for year	Total for year
Donations	152,307	-	152,307	121,972
Bank interest received	-	-	-	7
Miscellaneous income	8,007	-	8,007	11,307
Sale of books and tapes	10	-	10	79
	<hr/>	<hr/>	<hr/>	<hr/>
Total incoming resources	160,324	-	160,324	133,365
	<hr/>	<hr/>	<hr/>	<hr/>

12. Analysis of resources expended

	£	£	2021 £	2020 £
	General Fund (unrestricted)	Restricted Fund	Total for year	Total for year
Direct charitable expenditure				
Pastoral services and expenses	36,750	-	36,750	32,650
Wages	25,000	-	25,000	25,000
Pension (employees and employers contribu	1,750	-	1,750	1,753
Visiting minister expenses	80	-	80	59
Youth and children	726	-	726	532
Tithes and gifts	2,530	-	2,530	2,722
Mission givings	4,540	-	4,540	3,818
Music expenses	1,359	-	1,359	1,008
Events and groups	269	-	269	1,007
Coffee shop refreshments	258	-	258	1,698
Miscellaneous	1,003	-	1,003	644
Purchase of books and tapes	-	-	-	208
Depreciation	244	-	244	285
Congregational insurance	796	-	796	704
	<hr/>	<hr/>	<hr/>	<hr/>
Total direct charitable expenditure	75,305	-	75,305	72,088
	<hr/>	<hr/>	<hr/>	<hr/>

WORD OF LIFE CHURCH (POOLE)

Notes for the year ended 30 June 2021 - continued

	£	£	2021 £ Total for year	2020 £ Total for year
	General Fund (unrestricted)	Restricted Fund		
Management & administration costs				
Office costs	6,810	-	6,810	6,278
Accountancy	1,860	-	1,860	1,200
HMRC interest	329	-	329	-
Establishment costs				
Rent	43,000	-	43,000	43,000
Rent accrual not provided previous years	827	-	827	-
Rates and water	2,702	-	2,702	2,888
TV licence	157	-	157	154
Light and heat	4,432	-	4,432	5,627
Repairs	2,211	-	2,211	1,468
Building costs				
General building expenses	110	-	110	24
	<u>62,438</u>	<u>-</u>	<u>62,438</u>	<u>60,639</u>