

SAWLEY VILLAGE HALL TRUSTEES' ANNUAL REPORT

For the year ended 30 September 2024

REFERENCE AND ADMINISTRATIVE DETAILS

Charity name: Sawley Village Hall

Registered Charity Number: 1075714

Principal address: Sawley Village Hall, Sawley, HG4 3EQ

Trustees: Justine Jones, Christine Dent, Edward Flexman, Dominic Peter James Wigginton, Michael Mason, Charlotte Wood, Joanne Martin and Jacky Staniforth

Independent Examiner: Mrs Susan l'Anson (MAAT retired), 1 Aislabie Garth, Ripon HG4 2DX

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document: Conveyance and Trust Deed dated 19 October 1994

Trustee appointment: The charity had 8 trustees during the period. Under the Trust Deed, trustees may be elected at the annual general meeting, appointed by local organisations (such as St Michael's Parish Church and Sawley Methodist Church), or co-opted by the committee.

OBJECTIVES AND ACTIVITIES

What the charity is set up to do: To provide a village hall for the use of the inhabitants of Sawley and its environs for meetings, lectures, classes, recreation and leisure activities, to improve the conditions of life for the community.

What the charity did: The hall provided facilities for regular activities including short mat bowls, monthly dominoes, table tennis, and yoga. Special events included concerts, fundraising events, and community gatherings. The charity also undertook significant improvements to the kitchen, storerooms, and toilet facilities.

ACHIEVEMENTS AND PERFORMANCE

The charity continued to serve the local community throughout the year. Regular activities such as dominoes, short mat bowls and table tennis were well attended. The committee also organised some popular special events such as "Sawley Talent Night" and rounders/games nights.

Major improvements included kitchen and storeroom refurbishment (funded by an £8,500 grant from the Parish Room Fund), new staging, toilet improvements, and external lighting replacement.

The charity received a generous bequest of £1,000 from the late Joan Miller.

FINANCIAL REVIEW

Income: Total receipts were £29,856.56, from hall hire (£4,716.36), bar receipts (£9,611.49), activities and events (£5,208.05), grants (£8,500.00), bequest (£1,000.00), and interest (£820.66).

Expenditure: Total payments were £17,856.88, including utilities (£3,623.16), cleaning (£1,505.00), bar stock (£2,908.86), insurance (£1,054.48), rates (£528.94) and and capital improvements (£3,655.88).

Reserves: The charity held £44,627.58 at year end, an increase of £11,999.68 from the previous year. Reserves are maintained to fund ongoing maintenance and unexpected repairs.

DECLARATION

The trustees declare that they have approved the trustees' report above.

Signed: C-M Dent

Name: Christine Dent

Date: 13.1.26

END OF TRUSTEES' ANNUAL REPORT

SAWLEY VILLAGE HALL

REGISTERED CHARITY No. 1075714

SUMMARY OF INCOME AND EXPENDITURE TO YEAR ENDING 30th SEPTEMBER 2024

2022/23	RECEIPTS	£		2022/23	PAYMENTS	£
	Brought forward at 30-09-23	32627.90		2170	Heat and Light - Oil	1628.63
				761	- Electricity (Billing subject of dispute)	1435.88
6983	Hire of Hall	4716.36		212	- Gas	226.71
(11582)	Bar receipts incl. hirer pre-payments for drinks & staff	9611.49		(1295)	Water charges	331.94
	Grant from Parish Room Fund towards kitchen & storeroom refurbishment & new janitors'store	8500.00		520	Non-domestic rates	528.94
	Hungry town (Door)	240.00		991	Insurance	1054.48
	Rounders & Barbeque (hot dogs refreshments)	215.50		1185	Village Hall cleaning charges	1380.00
	Highside Singers (Door)	560.00		125	Window cleaning charges	125.00
	Talent Night (Raffle)	116.00		4389	Bar stock incl. bar sundries	2908.86
	Nosy Little Trolls	48.00		1579	Bar staff wages	967.50
502	Monthly Dominoes (Door) (12 events)	482.00			Refund of unspent bar prepayment (wedding 13/9)	682.00
644	Monthly Dominoes (Raffle)	645.00			Hungry town (duo)	400.00
2419	Short mat bowls	2208.10			Rural Arts (Nosy Little Trolls)	246.00
145	Table tennis	144.45		115	Monthly Dominoes expenses	274.00
505	Yoga Group	549.00			Rounders & Barbeque event expenses (17/8)	125.00
	Bequest from the late Joan Miller	1000.00		300	Other event & general function expenses	521.13
	Interest	820.66		200	H B C Premises Licence renewal	180.00
					Gear4music (portable sectional staging)	1120.48
	Total	29856.56			MKM Building Supplies (Gents toilets handwash basin and pedestal cabinet)	450.49
					UK Bathrooms (mixer taps for Gents toilets handwash basin)	93.60
					Dales&Vales Plumbing(fitting handwash basin)	502.56
					Kylefire (fire extinguisher service)	56.40
					S Christian (piano tuning)	110.00
				(375)	M&R Tinsley (Replace external lighting)	341.74
					M&R Tinsley (portable appliance testing)	126.00
					Harrogate Catering Services (glasswasher repair & test)	115.46
				105	HSBC Bank charges (12 months)	92.06
				95	Officer's and miscellaneous expenses	106.00
					Cleaning materials	72.31
					Other maintenance, fittings & equipment costs	164.10
	Total carried forward	29856.56			Sub-total carried forward	16367.27

					Paul Martin Property Improvements	225.00
					White Rose Decorators (Kitchen & storerooms)	938.96
					Dales & Vales Plumbing	117.60
					Beko under counter refrigerator	208.05
						(1489.61)
	Total Receipts	29856.56			Total expenditure	17856.88
					Bank accounts & cash in hand at 30.09.24	44627.58
		62484.46				62484.46

Report of the independent examiner of Sawley Village Hall accounts (Oct 2023 – Sept 2024)

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect accounting records have not been kept accurately. The accounts as presented are in accord with these records, and the summary reports provide for a proper understanding of the accounts to be reached.

Signed Susan I'Anson

Date 19 October 2025

Name: Mrs Susan I'Anson (MAAT retired)

Address: 1 Aislable Garth

Ripon

HG4 2DX