

# KEYHAM COMMUNITY PARTNERSHIP

England & Wales · Charity number 1075648

## Details

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**Status** Registered

**Legal form** Charitable company

**Company number** [03266180](#)

**Registered** 1999-05-24

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Keyham Community Partnership  
100 Granby Street  
Devonport  
Plymouth  
PL1 4BN

**Phone** 01752500900

**Email** [slewis@keyhamcp.org.uk](mailto:slewis@keyhamcp.org.uk)

**Website** [www.keyhamcp.org.uk](http://www.keyhamcp.org.uk)

## Activities

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**Objects:** TO PROMOTE GENERAL CHARITABLE PURPOSES FOR THE BENEFIT OF THE COMMUNITY OF DEVONPORT WARD AND THE SURROUNDING AREA, AND TO PROVIDE RELIEF FROM POVERTY AND DISADVANTAGES AND TO PROVIDE OPPORTUNITIES FOR THE AFOREMENTIONED RESIDENTS TO PARTICIPATE FULLY IN THE LIFE OF THEIR COMMUNITY IN WAYS WHICH ADDRESS THE ALLEVIATE SOCIAL AND ECONOMIC DEPRIVATION.

**Activities:** Project management, community development, resource development, youth development, asset management, finance and administration support, education and training and volunteering

## Classification

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- **How:** Provides Human Resources, Provides Services, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** General Charitable Purposes, Education/training, Economic/community Development/employment
- **Who:** Children/young People, Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

## Geography

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- **Area of benefit:** DEVONPORT WARD
- Plymouth City

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-03-31	£377,823	£262,305	-	-
2024-03-31	£361,083	£327,837	-	-
2023-03-31	£289,134	£257,522	-	-
2022-03-31	£244,076	£175,802	-	-
2021-03-31	£334,874	£179,357	-	-

## Trustees

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Name	Role	Appointed
GERALDINE ANNE MARSH		2012-03-13
MAURICE ARNOLD WEST		
RHEA MARIE PATRICIA BROOKE		

**KEYHAM COMMUNITY PARTNERSHIP**

England & Wales - Charity number 1075648

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# Accounts

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Company registration number: 03266180  
Charity registration number: 1075648

**THE KEYHAM COMMUNITY PARTNERSHIP LTD  
TRUSTEES' REPORT AND  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2025**



Mayers  
33 Mary Seacole Road  
The Millfields  
Plymouth  
PL1 3JY

**The Keyham Community Partnership Ltd  
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**The Keyham Community Partnership Ltd**  
**Company No. 03266180**  
**Trustees' Report For The Year Ended 31 March 2025**

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The trustees present their report and the financial statements for the year ended 31 March 2025.

**Structure, Governance and Management**

**Governing Document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The above report has been prepared in accordance with the provisions applicable to companies subject to the small companies regime as set out in Part 15 of the Companies Act 2006 and in accordance with the Charities SORP (FRS 102).

**Reference and Administrative Details**

**Trustees**

Ms Rhea Brooke  
Mrs Geraldine Marsh  
Mr Maurice West  
Mr Stephen Lewis - Secretary (resigned 16/01/2025)  
Mrs Tracy Ley - Secretary (appointed 12/03/2025)  
Mrs Tracey Morris (appointed 15/01/2025)  
Mrs Julia Stevens (appointed 12/03/2025)

**Charity Number**

1075648

**Company Number**

03266180

**Registered Office**

Froebel House  
100 Granby Street  
Plymouth  
Devon  
PL1 4BN

**Independent Examiner**

Nigel Botley  
Mayers  
33 Mary Seacole Road  
The Millfields  
Plymouth  
PL1 3JY

**The Keyham Community Partnership Ltd  
Trustees' Report (continued)  
For The Year Ended 31 March 2025**

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**Small Company Rules**

This report has been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

The trustees' report was approved by the board of trustees and signed on its behalf by:

*Maurice West*

Mr Maurice West

Trustee

8 October 2025

**The Keyham Community Partnership Ltd**  
**Independent Examiner's Report to the Trustees of The Keyham Community Partnership Ltd**  
**For The Year Ended 31 March 2025**

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I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2025.

**Responsibilities and Basis of Report**

As the charity trustees of the Company (and also its directors for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent Examiner's Statement**

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of The Association of Accounting Technicians, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Nigel Botley  
8 October 2025  
Mayers  
33 Mary Seacole Road  
The Millfields  
Plymouth  
PL1 3JY

**The Keyham Community Partnership Ltd**  
**Statement of Financial Activities (including Income and Expenditure Account)**  
**For The Year Ended 31 March 2025**

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		2025	2024
		Unrestricted funds	Unrestricted funds
	Notes	£	£
<b>INCOME AND ENDOWMENTS FROM:</b>			
Other trading activities	<b>3</b>	374,143	358,337
Investments	<b>4</b>	3,680	2,746
		377,823	361,083
<b>EXPENDITURE ON:</b>			
Raising funds	<b>6</b>	(262,305)	(327,837)
<b>NET INCOME</b>		115,518	33,246
<b>NET MOVEMENT IN FUNDS</b>		115,518	33,246
<b>RECONCILIATION OF FUNDS:</b>			
Total funds brought forward		376,876	343,630
<b>TOTAL FUNDS CARRIED FORWARD</b>	<b>14</b>	492,394	376,876

The notes on pages 6 to 10 form part of these financial statements.

**The Keyham Community Partnership Ltd  
Balance Sheet  
As At 31 March 2025**

	Notes	2025 Unrestricted funds £	2024 Total funds £
<b>FIXED ASSETS</b>			
Tangible Assets	<b>11</b>	59,325	57,808
		<u>59,325</u>	<u>57,808</u>
<b>CURRENT ASSETS</b>			
Debtors	<b>12</b>	130,604	50,000
Cash at bank and in hand		315,721	280,189
		<u>446,325</u>	<u>330,189</u>
<b>Creditors: Amounts Falling Due Within One Year</b>	<b>13</b>	<u>(13,256)</u>	<u>(11,121)</u>
<b>NET CURRENT ASSETS (LIABILITIES)</b>		<u>433,069</u>	<u>319,068</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>492,394</u>	<u>376,876</u>
<b>NET ASSETS</b>		<u>492,394</u>	<u>376,876</u>
<b>FUNDS OF THE CHARITY</b>			
Unrestricted Funds		<u>492,394</u>	<u>376,876</u>
<b>TOTAL FUNDS</b>	<b>14</b>	<u>492,394</u>	<u>376,876</u>

For the year ending 31 March 2025 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the board of trustees on 8 October 2025 and were signed on its behalf by:

*Geraldine Marsh*

Mrs Geraldine Marsh

Trustee

The notes on pages 6 to 10 form part of these financial statements.

**The Keyham Community Partnership Ltd**  
**Notes to the Financial Statements**  
**For The Year Ended 31 March 2025**

**1. General Information**

The Keyham Community Partnership Ltd is a company limited by guarantee, incorporated in , registered number 03266180 and registered charity number 1075648. The registered office is Froebel House, 100 Granby Street, Plymouth, Devon, PL1 4BN.

**2. Accounting Policies**

**2.1. Basis of Preparation of Financial Statements**

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)", Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Companies Act 2006.

The charitable company is a Public Benefit Entity as defined by FRS 102.

**2.2. Tangible Fixed Assets and Depreciation**

Tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. Depreciation is provided at rates calculated to write off the cost of the fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Freehold	5% straight line
Fixtures & Fittings	20% straight line

**2.3. Taxation**

The charity is exempt from tax as all its income is charitable and applied for charitable purposes.

**3. Income from Other Trading Activities**

	<b>2025</b>	<b>2024</b>
	<b>Unrestricted funds</b>	<b>Unrestricted funds</b>
	<b>£</b>	<b>£</b>
Management & administration - DCLT	26,359	22,162
Service level agreement - Keystone CIC	338,282	327,916
Other income	9,502	8,259
	<u>374,143</u>	<u>358,337</u>

**4. Investment Income**

	<b>2025</b>	<b>2024</b>
	<b>Unrestricted funds</b>	<b>Unrestricted funds</b>
	<b>£</b>	<b>£</b>
Bank interest receivable	3,680	2,746
	<u>3,680</u>	<u>2,746</u>

**5. Net Income/(Expenditure)**

The net income is stated after charging/(crediting):

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Depreciation of tangible fixed assets - owned	14,200	11,057
	<u>14,200</u>	<u>11,057</u>

**The Keyham Community Partnership Ltd**  
**Notes to the Financial Statements (continued)**  
**For The Year Ended 31 March 2025**

**6. Analysis of Expenditure**

	<b>2025</b>	
	<b>Activities undertaken directly</b> (see note 7 )	<b>Support costs</b> (see note 8 )
	<b>£</b>	<b>£</b>
Raising funds	6,635	255,670
	6,635	255,670
		262,305

	<b>2024</b>	
	<b>Activities undertaken directly</b> (see note 7 )	<b>Support costs</b> (see note 8 )
	<b>£</b>	<b>£</b>
Raising funds	6,500	321,337
	6,500	321,337
		327,837

**7. Direct Costs**

	<b>2025</b>
	<b>Raising funds</b>
	<b>£</b>
Cost of goods sold:	
KCP Keystone CIC - vulnerable children	6,125
Consumables	510
	6,635

	<b>2024</b>
	<b>Raising funds</b>
	<b>£</b>
Cost of goods sold:	
KCP Keystone CIC - vulnerable children	4,301
Consumables	2,199
	6,500

**8. Support Costs**

	<b>2025</b>
	<b>Raising funds</b>
	<b>£</b>
Employee costs:	
Wages and salaries	152,451
Employers NI	10,326
Employers pensions - defined contributions scheme	10,907
Subcontractor costs	20,625
Staff training	1,359
Travel expenses	1,037
Premises expenses:	

...CONTINUED

**The Keyham Community Partnership Ltd**  
**Notes to the Financial Statements (continued)**  
**For The Year Ended 31 March 2025**

Rates	2,925
Light and heat	8,678
Water rates	1,570
Repairs and maintenance	17,048
Cleaning and waste	1,848
Insurances	4,306
General administration:	
Printing, postage and stationery	94
Broadband	1,481
Telephone	1,449
Professional fees	1,894
Subscriptions	360
Bank charges	112
Depreciation:	
Depreciation of fixtures and fittings	10,700
Depreciation of freehold land and property	3,500
Governance costs:	
Accountancy fees	3,000
	255,670

	<b>2024</b>
	<b>Raising funds</b>
	<b>£</b>
Employee costs:	
Wages and salaries	204,264
Employers NI	12,529
Employers pensions - defined contributions scheme	10,673
Subcontractor costs	24,350
Staff training	13,768
Travel expenses	1,513
Premises expenses:	
Rates	2,989
Light and heat	7,740
Water rates	1,352
Repairs and maintenance	18,807
Cleaning and waste	1,900
Insurances	2,663
General administration:	
Printing, postage and stationery	839
Broadband	1,277
Telephone	1,710
Professional fees	594
Subscriptions	388
Bank charges	134
Depreciation:	
Depreciation of fixtures and fittings	7,557

...CONTINUED

**The Keyham Community Partnership Ltd**  
**Notes to the Financial Statements (continued)**  
**For The Year Ended 31 March 2025**

Depreciation of freehold land and property	3,500
Governance costs:	
Accountancy fees	2,790
	321,337

**9. Staff Costs**

Staff costs were as follows:

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Wages and salaries	152,451	204,264
Social security costs	10,326	12,529
Other pension costs	10,907	10,673
	173,684	227,466

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000.

**10. Average Number of Employees**

Average number of employees during the year was as follows:

	<b>2025</b>	<b>2024</b>
Administration	4	7
	4	7

**11. Tangible Assets**

	<b>Land &amp; Property Freehold</b>	<b>Fixtures &amp; Fittings</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Cost</b>			
As at 1 April 2024	70,000	37,783	107,783
Additions	-	15,717	15,717
As at 31 March 2025	70,000	53,500	123,500
<b>Depreciation</b>			
As at 1 April 2024	36,132	13,843	49,975
Provided during the period	3,500	10,700	14,200
As at 31 March 2025	39,632	24,543	64,175
<b>Net Book Value</b>			
As at 31 March 2025	30,368	28,957	59,325
As at 1 April 2024	33,868	23,940	57,808

**12. Debtors**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
<b>Due within one year</b>		
Trade debtors	130,604	50,000

**The Keyham Community Partnership Ltd**  
**Notes to the Financial Statements (continued)**  
**For The Year Ended 31 March 2025**

**13. Creditors: Amounts Falling Due Within One Year**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Trade creditors	10,256	8,331
Accruals and deferred income	3,000	2,790
	13,256	11,121

**14. Movement in Funds**

	<b>As at 1 April 2024</b>	<b>Income</b>	<b>Expenditure</b>	<b>As at 31 March 2025</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Unrestricted funds</b>				
General:				
General unrestricted fund	376,876	377,823	(262,305)	492,394
<b>Total funds</b>	376,876	377,823	(262,305)	492,394
	<b>As at 1 April 2023</b>	<b>Income</b>	<b>Expenditure</b>	<b>As at 31 March 2024</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Unrestricted funds</b>				
General:				
General unrestricted fund	343,630	361,083	(327,837)	376,876
<b>Total funds</b>	343,630	361,083	(327,837)	376,876

**15. Related Party Disclosures**

During the year the company undertook transactions with KCP Keystone CIC, a company which is under the control of the same directors as Keyham Community Partnership Limited. The company invoiced KCP Keystone CIC £341,821 (2024 £332,125) for various goods and services, including management and facility charges. At the year end 31st March 2025 the company was owed £100,167 (2024 £50,000) by KCP Keystone CIC.

**16. Company limited by guarantee**

The company is limited by guarantee and has no share capital, thus no single party controls the company.

**KEYHAM COMMUNITY PARTNERSHIP**

England & Wales - Charity number 1075648

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# Accounts

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Keyham Community Partnership Limited

Charity No. 1075648

Company No. 03266180

Trustees' Report and Unaudited Accounts

31 March 2024

Keyham Community Partnership Limited  
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Keyham Community Partnership Limited  
Trustees Annual Report

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the unaudited financial statements of the charity for the year ended 31 March 2024.

REFERENCE AND ADMINISTRATIVE DETAILS

Company No. 03266180

Charity No. 1075648

Registered Office  
Froebel House  
100 Granby Street  
Devonport  
Plymouth  
PL1 4BN

Directors and Trustees

The Directors of the charitable company are its Trustees for the purposes of charity law.

The following Directors and Trustees served during the year:

R.M.P. Brooke

G.A. Marsh

M.A. West

Company Secretary

S. Lewis

Accountants

Mayers  
33 Mary Seacole Road  
The Millfields  
Plymouth  
PL1 3JY

STRUCTURE, GOVERNANCE AND MANAGEMENT

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The above report has been prepared in accordance with the provisions applicable to companies subject to the small companies regime as set out in Part 15 of the Companies Act 2006 and in accordance with the Charities SORP (FRS 102).

Signed on behalf of the board



M.A. West

Trustee

14 June 2024

Keyham Community Partnership Limited  
Statement of Financial Activities  
for the year ended 31 March 2024

	Notes	Unrestricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Income and endowments from:				
Charitable activities	2	30,421	30,421	33,058
Other trading activities	3	327,916	327,916	255,435
Investments	4	2,746	2,746	641
<b>Total</b>		<b>361,083</b>	<b>361,083</b>	<b>289,134</b>
Expenditure on:				
Charitable activities	5	4,301	4,301	6,908
Other	6	323,536	323,536	250,614
<b>Total</b>		<b>327,837</b>	<b>327,837</b>	<b>257,522</b>
Net gains on investments		-	-	-
Net income	7	33,246	33,246	31,612
Transfers between funds		-	-	-
Net income before other gains/(losses)		33,246	33,246	31,612
Other gains and losses				
Net movement in funds		33,246	33,246	31,612
Reconciliation of funds:				
Total funds brought forward		343,630	343,630	312,018
<b>Total funds carried forward</b>		<b>376,876</b>	<b>376,876</b>	<b>343,630</b>

Keyham Community Partnership Limited

Balance Sheet

at 31 March 2024

Company No. 03266180	Notes	2024 £	2023 £
<b>Fixed assets</b>			
Tangible assets	9	57,808	62,513
		<u>57,808</u>	<u>62,513</u>
<b>Current assets</b>			
Debtors	10	50,000	50,502
Cash at bank and in hand		280,189	244,123
		<u>330,189</u>	<u>294,625</u>
Creditors: Amount falling due within one year	11	(11,121)	(13,508)
Net current assets		<u>319,068</u>	<u>281,117</u>
Total assets less current liabilities		<u>376,876</u>	<u>343,630</u>
Net assets excluding pension asset or liability		<u>376,876</u>	<u>343,630</u>
Total net assets		<u><u>376,876</u></u>	<u><u>343,630</u></u>
<b>The funds of the charity</b>			
<b>Restricted funds</b>			
<b>Unrestricted funds</b>			
General funds		376,876	343,630
		<u>376,876</u>	<u>343,630</u>
<b>Reserves</b>			
Total funds		<u><u>376,876</u></u>	<u><u>343,630</u></u>

These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

For the year ended 31 March 2024 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

Approved by the board on 14 June 2024

And signed on its behalf by:



G.A. Marsh  
Trustee  
14 June 2024

for the year ended 31 March 2024

1 Accounting policies

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Tangible fixed assets and depreciation

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life:

Freehold property	5% Straight line
Fixtures, fittings & equipment	20% Straight line

2 Income from charitable activities

	Unrestricted	Total 2024	Total 2023
	£	£	£
Charitable activities	30,421	30,421	33,058
	<u>30,421</u>	<u>30,421</u>	<u>33,058</u>

3 Income from other trading activities

	Unrestricted	Total 2024	Total 2023
	£	£	£
Management and administration	327,916	327,916	251,858
Expense recharges	-	-	3,577
	<u>327,916</u>	<u>327,916</u>	<u>255,435</u>

4 Income from investments

	Unrestricted	Total 2024	Total 2023
	£	£	£
Deposit account interest	2,746	2,746	641
	<u>2,746</u>	<u>2,746</u>	<u>641</u>

Keyham Community Partnership Limited  
Notes to the Accounts

5 Expenditure on charitable activities

	Unrestricted	Total 2024	Total 2023
	£	£	£
Drake foundation	-	-	4,384
KCP Keystone CIC- vulnerable children	4,301	4,301	2,524
	<u>4,301</u>	<u>4,301</u>	<u>6,908</u>

6 Other expenditure

	Unrestricted	Total 2024	Total 2023
	£	£	£
Subcontractors	24,350	24,350	24,900
Consumables	2,199	2,199	4,638
Employee costs	241,234	241,234	176,649
Motor and travel costs	1,513	1,513	885
Premises costs	13,981	13,981	12,438
Amortisation, depreciation, impairment, profit/loss on disposal of fixed assets	11,057	11,057	9,786
General administrative costs	25,818	25,818	17,736
Legal and professional costs	3,384	3,384	3,582
	<u>323,536</u>	<u>323,536</u>	<u>250,614</u>

7 Net income before transfers

	2024	2023
	£	£
This is stated after charging:		
Depreciation of owned fixed assets	11,057	9,786

8 Staff costs

	2024	2023
Salaries and wages	204,264	156,689
Social security costs	12,529	8,481
Pension costs	10,673	9,768
	<u>227,466</u>	<u>174,938</u>

No employee received emoluments in excess of £60,000.

The average monthly number of full time equivalent employees during the year was as follows:

	2024	2023
	Number	Number
Admin staff	<u>7</u>	<u>6</u>
	<u>7</u>	<u>6</u>

Keyham Community Partnership Limited  
Notes to the Accounts

9 Tangible fixed assets

	Land and buildings £	Fixtures, fittings & equipment £	Total £
Cost or revaluation			
At 1 April 2023	70,000	31,431	101,431
Additions	-	6,352	6,352
At 31 March 2024	<u>70,000</u>	<u>37,783</u>	<u>107,783</u>
Depreciation and impairment			
At 1 April 2023	32,632	6,286	38,918
Depreciation charge for the year	3,500	7,557	11,057
At 31 March 2024	<u>36,132</u>	<u>13,843</u>	<u>49,975</u>
Net book values			
At 31 March 2024	<u>33,868</u>	<u>23,940</u>	<u>57,808</u>
At 31 March 2023	<u>37,368</u>	<u>25,145</u>	<u>62,513</u>
10 Debtors			
	2024		2023
	£		£
Trade debtors	50,000		50,502
	<u>50,000</u>		<u>50,502</u>
11 Creditors:			
amounts falling due within one year			
	2024		2023
	£		£
Trade creditors	8,331		10,844
Accruals	2,790		2,664
	<u>11,121</u>		<u>13,508</u>

Keyham Community Partnership Limited  
Notes to the Accounts

12 Related party disclosures

	2024	2023
	£	£
<i>Transactions with related parties</i>		
<i>Description of relationship between the parties</i>	During the year the company undertook transactions with KCP Keystone CIC, a company which is under the control of the same directors as Keyham Community Partnership Limited	
<i>Description of transaction and general amounts involved</i>	The company invoiced KCP Keystone CIC £332,125 (2023 £253,971) during the year for various goods and services including management and facility charges	
<i>Amount due from/(to) the related party</i>	50,000	50,502
<i>Controlling party</i>		

The company is limited by guarantee and has no share capital; thus no single party controls the company.

Keyham Community Partnership Limited  
Detailed Statement of Financial Activities  
for the year ended 31 March 2024

	Unrestricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Income and endowments from:			
Charitable activities			
Charitable activities	30,421	30,421	33,058
	<u>30,421</u>	<u>30,421</u>	<u>33,058</u>
Other trading activities			
Management and administration	327,916	327,916	251,858
Expense recharges	-	-	3,577
	<u>327,916</u>	<u>327,916</u>	<u>255,435</u>
Investments			
Deposit account interest	2,746	2,746	641
	<u>2,746</u>	<u>2,746</u>	<u>641</u>
Total income and endowments	361,083	361,083	289,134
Expenditure on:			
Drake Foundation	-	-	4,384
KCP Keystone CIC - vulnerable children	4,301	4,301	2,524
	<u>4,301</u>	<u>4,301</u>	<u>6,908</u>
Total of expenditure on charitable activities	4,301	4,301	6,908
Other expenditure			
Subcontractors	24,350	24,350	24,900
Consumables	2,199	2,199	4,638
	<u>26,549</u>	<u>26,549</u>	<u>29,538</u>
Employee costs			
Salaries/wages	204,264	204,264	156,689
Employer's NIC	12,529	12,529	8,481
Pension costs	10,673	10,673	9,768
Staff training	13,768	13,768	1,711
	<u>241,234</u>	<u>241,234</u>	<u>176,649</u>
Motor and travel costs			
Travel and subsistence	1,513	1,513	885
	<u>1,513</u>	<u>1,513</u>	<u>885</u>
Premises costs			
Rent	4,341	4,341	4,421
Light, heat and power	7,740	7,740	8,017
Premises cleaning	1,900	1,900	-
	<u>13,981</u>	<u>13,981</u>	<u>12,438</u>

Keyham Community Partnership Limited  
Detailed Statement of Financial Activities

General administrative costs, including depreciation and amortisation			
Depreciation of land and buildings	3,500	3,500	3,500
Depreciation of Fixtures, fittings & equipment	7,557	7,557	6,286
Bank charges	134	134	133
Equipment repairs and maintenance	18,807	18,807	11,168
General insurances	2,663	2,663	2,396
Software, IT support and related costs	1,277	1,277	1,213
Stationery and printing	839	839	996
Subscriptions	388	388	789
Telephone, fax and broadband	1,710	1,710	1,041
	<u>36,875</u>	<u>36,875</u>	<u>27,522</u>
Legal and professional costs			
Accountancy and bookkeeping	2,790	2,790	2,730
Other legal and professional costs	594	594	852
	<u>3,384</u>	<u>3,384</u>	<u>3,582</u>
Total of expenditure of other costs	<u>323,536</u>	<u>323,536</u>	<u>250,614</u>
Total expenditure	<u>327,837</u>	<u>327,837</u>	<u>257,522</u>
Net gains on investments	-	-	-
	<u>33,246</u>	<u>33,246</u>	<u>31,612</u>
Net income			
Net income before other gains/(losses)	<u>33,246</u>	<u>33,246</u>	<u>31,612</u>
Other Gains	-	-	-
Net movement in funds	<u>33,246</u>	<u>33,246</u>	<u>31,612</u>
Reconciliation of funds:			
Total funds brought forward	<u>343,630</u>	<u>343,630</u>	<u>312,018</u>
Total funds carried forward	<u>376,876</u>	<u>376,876</u>	<u>343,630</u>



**KEYHAM COMMUNITY PARTNERSHIP**

England & Wales - Charity number 1075648

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# Accounts

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Keyham Community Partnership Limited

Charity No. 1075648

Company No. 03266180

Trustees' Report and Unaudited Accounts

31 March 2023

Keyham Community Partnership Limited  
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	Pages
Trustees' Annual Report	2
Summary Income and Expenditure Account	3
Balance Sheet	4
Notes to the Accounts	5 to 8
Detailed Statement of Financial Activities	9 to 10

Keyham Community Partnership Limited  
Trustees Annual Report

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the unaudited financial statements of the charity for the year ended 31 March 2023.

REFERENCE AND ADMINISTRATIVE DETAILS

Company No. 03266180

Charity No. 1075648

Registered Office

Froebel House

100 Granby Street

Devonport

Plymouth

PL1 4BN

Directors and Trustees

The Directors of the charitable company are its Trustees for the purposes of charity law.

The following Directors and Trustees served during the year:

R.M.P. Brooke

G.A. Marsh

M.A. West

Company Secretary

S. Lewis

Accountants

Mayers

33 Mary Seacole Road

The Millfields

Plymouth

PL1 3JY

STRUCTURE, GOVERNANCE AND MANAGEMENT

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The above report has been prepared in accordance with the provisions applicable to companies subject to the small companies regime as set out in Part 15 of the Companies Act 2006 and in accordance with the Charities SORP (FRS 102).

Signed on behalf of the board

M.A. West

Trustee

22 November 2023



Keyham Community Partnership Limited  
 Summary Income and Expenditure Account  
 for the year ended 31 March 2023

	2023 £	2022 £
Income	288,493	244,061
Interest and investment income	641	15
Gross income for the year	<u>289,134</u>	<u>244,076</u>
Expenditure	247,736	172,302
Depreciation and charges for impairment of fixed assets	9,786	3,500
Total expenditure for the year	<u>257,522</u>	<u>175,802</u>
Net income before tax for the year	31,612	68,274
Net income for the year	<u><u>31,612</u></u>	<u><u>68,274</u></u>

## Keyham Community Partnership Limited

## Balance Sheet

at 31 March 2023

Company No. 03266180	Notes	2023 £	2022 £
Fixed assets			
Tangible assets	9	62,513	40,868
		<u>62,513</u>	<u>40,868</u>
Current assets			
Debtors	10	50,502	55,604
Cash at bank and in hand		244,123	226,311
		<u>294,625</u>	<u>281,915</u>
Creditors: Amount falling due within one year	11	(13,508)	(10,765)
Net current assets		<u>281,117</u>	<u>271,150</u>
Total assets less current liabilities		<u>343,630</u>	<u>312,018</u>
Net assets excluding pension asset or liability		<u>343,630</u>	<u>312,018</u>
Total net assets		<u><u>343,630</u></u>	<u><u>312,018</u></u>
The funds of the charity			
Unrestricted funds	12		
General funds		343,630	312,018
		<u>343,630</u>	<u>312,018</u>
Reserves	12		
Total funds		<u><u>343,630</u></u>	<u><u>312,018</u></u>

These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

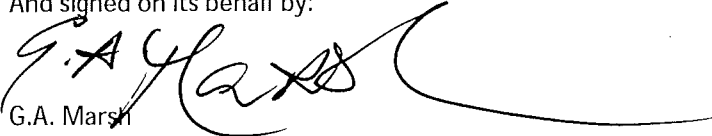
For the year ended 31 March 2023 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

Approved by the board on 22 November 2023

And signed on its behalf by:



G.A. Marsh

Trustee

22 November 2023

for the year ended 31 March 2023

## 1 Accounting policies

## Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

## Taxation

The charity is exempt from corporation tax on its charitable activities.

## Tangible fixed assets and depreciation

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life:

Freehold property	5% Straight line
Fixtures, fittings & equipment	20% Straight line

## 2 Income from charitable activities

	Unrestricted	Total 2023	Total 2022
	£	£	£
Charitable activities	33,058	33,058	143,036
	<u>33,058</u>	<u>33,058</u>	<u>143,036</u>

## 3 Income from other trading activities

	Unrestricted	Total 2023	Total 2022
	£	£	£
Management and administration	251,858	251,858	95,462
Expense recharges	3,577	3,577	1,342
Government grants	-	-	4,221
	<u>255,435</u>	<u>255,435</u>	<u>101,025</u>

## 4 Income from investments

	Unrestricted	Total 2023	Total 2022
	£	£	£
Deposit account interest	641	641	15
	<u>641</u>	<u>641</u>	<u>15</u>

5 Expenditure on charitable activities

	Unrestricted	Total 2023	Total 2022
	£	£	£
Drake Foundation	4,384	4,384	-
KCP Keystone CIC - vulnerable children	2,524	2,524	-
	<u>6,908</u>	<u>6,908</u>	<u>-</u>

During the year the Charity also made available a training room to the Plymouth Domestic Abuse Service free of charge, normal charge out rates would be £2,975 for rent and £1,785 support costs.

6 Other expenditure

	Unrestricted	Total 2023	Total 2022
	£	£	£
Subcontractors	24,900	24,900	18,719
Consumables	4,638	4,638	6,235
Employee costs	176,649	176,649	112,112
Motor and travel costs	885	885	543
Premises costs	12,438	12,438	9,840
Amortisation, depreciation, impairment, profit/loss on disposal of fixed assets	9,786	9,786	3,500
General administrative costs	17,736	17,736	21,591
Legal and professional costs	3,582	3,582	3,262
	<u>250,614</u>	<u>250,614</u>	<u>175,802</u>

7 Net income before transfers

	2023	2022
	£	£
This is stated after charging:		
Depreciation of owned fixed assets	9,786	3,500

Keyham Community Partnership Limited  
Notes to the Accounts

8 Staff costs

	2023	2022
Salaries and wages	156,689	96,058
Social security costs	8,481	6,815
Pension costs	9,768	9,239
	<u>174,938</u>	<u>112,112</u>

No employee received emoluments in excess of £60,000.

The average monthly number of full time equivalent employees during the year was as follows:

	2023	2022
	Number	Number
Admin staff	6	2
	<u>6</u>	<u>2</u>

9 Tangible fixed assets

	Land and buildings	Fixtures, fittings & equipment	Total
	£	£	£
Cost or revaluation			
At 1 April 2022	70,000	-	70,000
Additions	-	31,431	31,431
At 31 March 2023	<u>70,000</u>	<u>31,431</u>	<u>101,431</u>
Depreciation and impairment			
At 1 April 2022	29,132	-	29,132
Depreciation charge for the year	3,500	6,286	9,786
At 31 March 2023	<u>32,632</u>	<u>6,286</u>	<u>38,918</u>
Net book values			
At 31 March 2023	<u>37,368</u>	<u>25,145</u>	<u>62,513</u>
At 31 March 2022	<u>40,868</u>	<u>-</u>	<u>40,868</u>

10 Debtors

	2023	2022
	£	£
Trade debtors	50,502	55,604
	<u>50,502</u>	<u>55,604</u>

11 Creditors:

amounts falling due within one year

	2023	2022
	£	£
Trade creditors	10,844	8,245
Accruals	2,664	2,520
	<u>13,508</u>	<u>10,765</u>

Keyham Community Partnership Limited  
Notes to the Accounts

12 Movement in funds

	At 1 April 2022	Incoming resources (including other gains/losses) £	Resources expended £	At 31 March 2023 £
Unrestricted funds:				
General funds	312,018	289,134	(257,522)	343,630
Total funds	<u>312,018</u>	<u>289,134</u>	<u>(257,522)</u>	<u>343,630</u>

13 Related party disclosures

	2023 £	2022 £
<i>Transactions with related parties</i>		

During the year the company undertook transactions with KCP Keystone CIC, a company which is under the control of the same directors as Keyham Community Partnership Limited

The company invoiced KCP Keystone CIC £253,971 (2022 £145,114) during the year for various goods and services including management and facility charges

<i>Amount due from/(to) the related party</i>	50,502	53,096
<i>Controlling party</i>		

The company is limited by guarantee and has no share capital; thus no single party controls the company.

Keyham Community Partnership Limited  
Detailed Statement of Financial Activities  
for the year ended 31 March 2023

	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Income and endowments from:			
Charitable activities			
Charitable activities	33,058	33,058	143,036
	<u>33,058</u>	<u>33,058</u>	<u>143,036</u>
Other trading activities			
Management and administration	251,858	251,858	95,462
Expense recharges	3,577	3,577	1,342
Government grants	-	-	4,221
	<u>255,435</u>	<u>255,435</u>	<u>101,025</u>
Investments			
Deposit account interest	641	641	15
	<u>641</u>	<u>641</u>	<u>15</u>
Total income and endowments	289,134	289,134	244,076
Expenditure on:			
Charitable activities			
Drake Foundation	4,384	4,384	-
KCP Keystone CIC - vulnerable children	2,524	2,524	-
	<u>6,908</u>	<u>6,908</u>	<u>-</u>
Total of expenditure on charitable activities	6,908	6,908	-
Other expenditure			
Subcontractors	24,900	24,900	18,719
Consumables	4,638	4,638	6,235
	<u>29,538</u>	<u>29,538</u>	<u>24,954</u>
Employee costs			
Salaries/wages	156,689	156,689	96,058
Employer's NIC	8,481	8,481	6,815
Pension costs	9,768	9,768	9,239
Staff training	1,711	1,711	-
	<u>176,649</u>	<u>176,649</u>	<u>112,112</u>
Motor and travel costs			
Travel and subsistence	885	885	543
	<u>885</u>	<u>885</u>	<u>543</u>
Premises costs			
Rent	4,421	4,421	3,375
Light, heat and power	8,017	8,017	6,465
	<u>12,438</u>	<u>12,438</u>	<u>9,840</u>

Keyham Community Partnership Limited  
Detailed Statement of Financial Activities

General administrative costs,  
including depreciation and  
amortisation

Depreciation of land and buildings	3,500	3,500	3,500
Depreciation of Fixtures, fittings & equipment	6,286	6,286	-
Bank charges	133	133	115
Equipment repairs and maintenance	11,168	11,168	15,159
General insurances	2,396	2,396	2,162
Software, IT support and related costs	1,213	1,213	1,421
Stationery and printing	996	996	359
Subscriptions	789	789	198
Sundry expenses	-	-	43
Telephone, fax and broadband	1,041	1,041	2,134
	<u>27,522</u>	<u>27,522</u>	<u>25,091</u>
Legal and professional costs			
Accountancy and bookkeeping	2,730	2,730	2,520
Other legal and professional costs	852	852	742
	<u>3,582</u>	<u>3,582</u>	<u>3,262</u>
Total of expenditure of other costs	<u>250,614</u>	<u>250,614</u>	<u>175,802</u>
Total expenditure	<u>257,522</u>	<u>257,522</u>	<u>175,802</u>
Net gains on investments	-	-	-
Net income	<u>31,612</u>	<u>31,612</u>	<u>68,274</u>
Net income before other gains/(losses)	<u>31,612</u>	<u>31,612</u>	<u>68,274</u>
Other Gains	-	-	-
Net movement in funds	<u>31,612</u>	<u>31,612</u>	<u>68,274</u>
Reconciliation of funds:			
Total funds brought forward	<u>312,018</u>	<u>312,018</u>	<u>243,744</u>
Total funds carried forward	<u>343,630</u>	<u>343,630</u>	<u>312,018</u>



**KEYHAM COMMUNITY PARTNERSHIP**

England & Wales - Charity number 1075648

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# Accounts

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**THE KEYHAM COMMUNITY PARTNERSHIP LTD**

**Company limited by guarantee**

**Company Registration Number:  
03266180 (England and Wales)**

**Unaudited statutory accounts for the year ended 31 March 2022**

**Period of accounts**

**Start date: 1 April 2021**

**End date: 31 March 2022**



# THE KEYHAM COMMUNITY PARTNERSHIP LTD

## Contents of the Financial Statements

for the Period Ended 31 March 2022

[Profit and loss](#)

[Balance sheet](#)

[Additional notes](#)

[Balance sheet notes](#)



**THE KEYHAM COMMUNITY PARTNERSHIP LTD****Profit And Loss Account  
for the Period Ended 31 March 2022**

	<i>2022</i>	<i>2021</i>
	<i>£</i>	<i>£</i>
Turnover:	244,076	334,874
Cost of sales:	( 175,802 )	( 179,357 )
<b>Gross profit(or loss):</b>	<u>68,274</u>	<u>155,517</u>
Distribution costs:	0	0
Administrative expenses:	0	0
Other operating income:	0	0
<b>Operating profit(or loss):</b>	<u>68,274</u>	<u>155,517</u>
Interest receivable and similar income:	0	0
Interest payable and similar charges:	0	0
<b>Profit(or loss) before tax:</b>	<u>68,274</u>	<u>155,517</u>
Tax:	0	0
<b>Profit(or loss) for the financial year:</b>	<u>68,274</u>	<u>155,517</u>



## THE KEYHAM COMMUNITY PARTNERSHIP LTD

### Balance sheet

As at 31 March 2022

	<i>Notes</i>	<i>2022</i>	<i>2021</i>
		<i>£</i>	<i>£</i>
<b>Fixed assets</b>			
Intangible assets:		0	0
Tangible assets:	3	40,868	44,368
Investments:		0	0
<b>Total fixed assets:</b>		<u>40,868</u>	<u>44,368</u>
<b>Current assets</b>			
Stocks:		0	0
Debtors:	4	55,604	94,495
Cash at bank and in hand:		226,311	123,716
Investments:		0	0
<b>Total current assets:</b>		<u>281,915</u>	<u>218,211</u>
Prepayments and accrued income:		0	0
Creditors: amounts falling due within one year:	5	( 10,765 )	( 18,835 )
<b>Net current assets (liabilities):</b>		<u>271,150</u>	<u>199,376</u>
<b>Total assets less current liabilities:</b>		<u>312,018</u>	<u>243,744</u>
Creditors: amounts falling due after more than one year:		0	0
Provision for liabilities:		0	0
Accruals and deferred income:		0	0
<b>Total net assets (liabilities):</b>		<u>312,018</u>	<u>243,744</u>
<b>Members' funds</b>			
Profit and loss account:		312,018	243,744
<b>Total members' funds:</b>		<u>312,018</u>	<u>243,744</u>

The notes form part of these financial statements



## THE KEYHAM COMMUNITY PARTNERSHIP LTD

### Balance sheet statements

For the year ending 31 March 2022 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared and delivered in accordance with the provisions applicable to companies subject to the small companies regime.

**This report was approved by the board of directors on 23 November 2022  
and signed on behalf of the board by:**

Name: Maurice West  
Status: Director

The notes form part of these financial statements



**THE KEYHAM COMMUNITY PARTNERSHIP LTD****Notes to the Financial Statements****for the Period Ended 31 March 2022****1. Accounting policies****Basis of measurement and preparation**

These financial statements have been prepared in accordance with the provisions of Section 1A (Small Entities) of Financial Reporting Standard 102

**Tangible fixed assets depreciation policy**

Freehold property - 5% on cost



**THE KEYHAM COMMUNITY PARTNERSHIP LTD****Notes to the Financial Statements****for the Period Ended 31 March 2022****2. Employees**

	<i>2022</i>	<i>2021</i>
Average number of employees during the period	<b>2</b>	<b>2</b>



## THE KEYHAM COMMUNITY PARTNERSHIP LTD

### Notes to the Financial Statements

for the Period Ended 31 March 2022

#### 3. Tangible assets

	Land & buildings	Plant & machinery	Fixtures & fittings	Office equipment	Motor vehicles	Total
Cost	£	£	£	£	£	£
At 1 April 2021	70,000					70,000
Additions	0					0
Disposals	0					0
Revaluations	0					0
Transfers	0					0
At 31 March 2022	<u>70,000</u>					<u>70,000</u>
<b>Depreciation</b>						
At 1 April 2021	25,632					25,632
Charge for year	3,500					3,500
On disposals	0					0
Other adjustments	0					0
At 31 March 2022	<u>29,132</u>					<u>29,132</u>
<b>Net book value</b>						
At 31 March 2022	<u>40,868</u>					<u>40,868</u>
At 31 March 2021	<u>44,368</u>					<u>44,368</u>



**THE KEYHAM COMMUNITY PARTNERSHIP LTD****Notes to the Financial Statements****for the Period Ended 31 March 2022****4. Debtors**

	<i>2022</i>	<i>2021</i>
	<i>£</i>	<i>£</i>
Trade debtors	<b>55,604</b>	94,495
Prepayments and accrued income	<b>0</b>	0
Other debtors	<b>0</b>	0
Total	<b>55,604</b>	94,495
Debtors due after more than one year:	<b>0</b>	0



**THE KEYHAM COMMUNITY PARTNERSHIP LTD****Notes to the Financial Statements****for the Period Ended 31 March 2022****5. Creditors: amounts falling due within one year note**

	<i>2022</i>	<i>2021</i>
	<i>£</i>	<i>£</i>
Bank loans and overdrafts	<b>0</b>	0
Amounts due under finance leases and hire purchase contracts	<b>0</b>	0
Trade creditors	<b>8,245</b>	16,375
Taxation and social security	<b>0</b>	0
Accruals and deferred income	<b>2,520</b>	2,460
Other creditors	<b>0</b>	0
Total	<b><u>10,765</u></b>	<u>18,835</u>



**KEYHAM COMMUNITY PARTNERSHIP**

England & Wales - Charity number 1075648

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# Accounts

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REGISTERED COMPANY NUMBER: 03266180 (England and Wales)  
REGISTERED CHARITY NUMBER: 1075648

REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021  
FOR  
THE KEYHAM COMMUNITY PARTNERSHIP LIMITED

Mayers  
33 Mary Seacole Road  
The Millfields  
Plymouth  
Devon  
PL1 3JY

**THE KEYHAM COMMUNITY PARTNERSHIP LIMITED**

**CONTENTS OF THE FINANCIAL STATEMENTS**  
**for the Year Ended 31 MARCH 2021**

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**THE KEYHAM COMMUNITY PARTNERSHIP LIMITED**

**REPORT OF THE TRUSTEES**  
**for the Year Ended 31 MARCH 2021**

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The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**

03266180 (England and Wales)

**Registered Charity number**

1075648

**Registered office**

Froebel House  
100 Granby Street  
Devonport  
Plymouth  
Devon  
PL1 4BN

**Trustees**

M A West Retired Surveyor  
Ms R M P Brooke Project Manager  
Mrs G A Marsh Company Director

**Company Secretary**

S T Lewis

Approved by order of the board of trustees on 20th OCTOBER 2021 and signed on its behalf by:

  
.....  
M A West - Trustee

**THE KEYHAM COMMUNITY PARTNERSHIP LIMITED**

**STATEMENT OF FINANCIAL ACTIVITIES**  
**for the Year Ended 31 MARCH 2021**

	Notes	Unrestricted fund £	Restricted fund £	31.3.21 Total funds £	31.3.20 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
<b>Charitable activities</b>					
Charitable Activities		140,307	-	140,307	133,813
Other trading activities	2	194,557	-	194,557	34,407
Investment income	3	10	-	10	8
<b>Total</b>		<u>334,874</u>	<u>-</u>	<u>334,874</u>	<u>168,228</u>
<b>EXPENDITURE ON</b>					
Raising funds	4	52,613	-	52,613	31,490
<b>Charitable activities</b>					
Charitable Activities		125,172	-	125,172	-
Charitable activities		1,572	-	1,572	139,674
<b>Total</b>		<u>179,357</u>	<u>-</u>	<u>179,357</u>	<u>171,164</u>
<b>NET INCOME/(EXPENDITURE)</b>		<u>155,517</u>	<u>-</u>	<u>155,517</u>	<u>(2,936)</u>
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		88,227	-	88,227	91,163
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>243,744</u></u>	<u><u>-</u></u>	<u><u>243,744</u></u>	<u><u>88,227</u></u>

The notes form part of these financial statements

**THE KEYHAM COMMUNITY PARTNERSHIP LIMITED**

**BALANCE SHEET**  
**31 MARCH 2021**

	Notes	Unrestricted fund £	Restricted fund £	31.3.21 Total funds £	31.3.20 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	9	44,368	-	44,368	47,868
<b>CURRENT ASSETS</b>					
Debtors	10	94,495	-	94,495	51,006
Cash at bank		123,716	-	123,716	2,573
		<u>218,211</u>	<u>-</u>	<u>218,211</u>	<u>53,579</u>
<b>CREDITORS</b>					
Amounts falling due within one year	11	(18,835)	-	(18,835)	(13,220)
		<u>199,376</u>	<u>-</u>	<u>199,376</u>	<u>40,359</u>
<b>NET CURRENT ASSETS</b>					
		<u>199,376</u>	<u>-</u>	<u>199,376</u>	<u>40,359</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>243,744</u>	<u>-</u>	<u>243,744</u>	<u>88,227</u>
<b>NET ASSETS</b>		<u>243,744</u>	<u>-</u>	<u>243,744</u>	<u>88,227</u>
<b>FUNDS</b>	12				
Unrestricted funds				<u>243,744</u>	<u>88,227</u>
<b>TOTAL FUNDS</b>				<u>243,744</u>	<u>88,227</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

THE KEYHAM COMMUNITY PARTNERSHIP LIMITED

BALANCE SHEET - continued  
31 MARCH 2021

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These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on ~~20th OCTOBER 2021~~..... and were signed on its behalf by:



.....  
M A West - Trustee



.....  
G A Marsh - Trustee

**THE KEYHAM COMMUNITY PARTNERSHIP LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS**  
**for the Year Ended 31 MARCH 2021**

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**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property - 5% on cost

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**Pension costs and other post-retirement benefits**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

**THE KEYHAM COMMUNITY PARTNERSHIP LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
for the Year Ended 31 MARCH 2021

<b>2. OTHER TRADING ACTIVITIES</b>		
	31.3.21	31.3.20
	£	£
Management & administration	131,000	17,450
Expense recharges	10,549	16,957
Government JRS grants	53,008	-
	<u>194,557</u>	<u>34,407</u>
<b>3. INVESTMENT INCOME</b>		
	31.3.21	31.3.20
	£	£
Deposit account interest	10	8
	<u>10</u>	<u>8</u>
<b>4. RAISING FUNDS</b>		
<b>Raising donations and legacies</b>		
	31.3.21	31.3.20
	£	£
Support costs	2,460	2,920
	<u>2,460</u>	<u>2,920</u>
<b>Investment management costs</b>		
	31.3.21	31.3.20
	£	£
Rent & rates	2,762	5,465
Light & heat	7,366	5,871
Printing, post & stationery	575	1,164
Internet	1,342	1,166
Motor & travel costs	152	331
Repairs & maintenance	20,625	4,861
Office equipment	1,239	1,931
Cleaning	10,651	652
Miscellaneous	-	214
Insurance	1,941	1,587
Memberships, subs & journals	-	40
Catering equipment	-	1,788
Depreciation	3,500	3,500
	<u>50,153</u>	<u>28,570</u>
Aggregate amounts	<u>52,613</u>	<u>31,490</u>

**THE KEYHAM COMMUNITY PARTNERSHIP LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the Year Ended 31 MARCH 2021**

**5. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	31.3.21	31.3.20
	£	£
Auditors' remuneration for non audit work	2,460	2,920
Depreciation - owned assets	3,500	3,500
	<u>          </u>	<u>          </u>

**6. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 March 2021 nor for the year ended 31 March 2020.

**7. STAFF COSTS**

	31.3.21	31.3.20
	£	£
Wages and salaries	96,896	96,065
Other pension costs	8,024	7,828
	<u>          </u>	<u>          </u>
	104,920	103,893
	<u>          </u>	<u>          </u>

The average monthly number of employees during the year was as follows:

	31.3.21	31.3.20
	2	2
	<u>          </u>	<u>          </u>

No employees received emoluments in excess of £60,000.

**8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted fund £	Restricted fund £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
<b>Charitable activities</b>			
Charitable Activities	133,813	-	133,813
Other trading activities	34,407	-	34,407
Investment income	8	-	8
	<u>          </u>	<u>          </u>	<u>          </u>
<b>Total</b>	168,228	-	168,228
 <b>EXPENDITURE ON</b>			
Raising funds	31,490	-	31,490
 <b>Charitable activities</b>			
Charitable activities	139,674	-	139,674

**THE KEYHAM COMMUNITY PARTNERSHIP LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the Year Ended 31 MARCH 2021**

<b>8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued</b>			
	Unrestricted fund £	Restricted fund £	Total funds £
<b>Total</b>	171,164	-	171,164
<b>NET INCOME/(EXPENDITURE)</b>	(2,936)	-	(2,936)
<b>RECONCILIATION OF FUNDS</b>			
<b>Total funds brought forward</b>	91,163	-	91,163
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>88,227</u>	<u>-</u>	<u>88,227</u>
<b>9. TANGIBLE FIXED ASSETS</b>			Freehold property £
<b>COST</b>			
At 1 April 2020 and 31 March 2021			<u>70,000</u>
<b>DEPRECIATION</b>			
At 1 April 2020			22,132
Charge for year			3,500
At 31 March 2021			<u>25,632</u>
<b>NET BOOK VALUE</b>			
At 31 March 2021			<u>44,368</u>
At 31 March 2020			<u>47,868</u>
<b>10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>			
		31.3.21 £	31.3.20 £
Trade debtors		94,495	15,505
Interbusiness account		-	35,501
		<u>94,495</u>	<u>51,006</u>

**THE KEYHAM COMMUNITY PARTNERSHIP LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the Year Ended 31 MARCH 2021**

<b>11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>		
	31.3.21	31.3.20
	£	£
Trade creditors	16,375	6,210
Social security and other taxes	-	3,777
Other creditors	-	833
Accrued expenses	2,460	2,400
	<u>18,835</u>	<u>13,220</u>

<b>12. MOVEMENT IN FUNDS</b>			
	At 1.4.20	Net	At
	£	movement	31.3.21
		in funds	£
		£	
<b>Unrestricted funds</b>			
General fund	88,227	155,517	243,744
	<u>88,227</u>	<u>155,517</u>	<u>243,744</u>
<b>TOTAL FUNDS</b>			

Net movement in funds, included in the above are as follows:

	Incoming	Resources	Movement
	resources	expended	in funds
	£	£	£
<b>Unrestricted funds</b>			
General fund	334,874	(179,357)	155,517
	<u>334,874</u>	<u>(179,357)</u>	<u>155,517</u>
<b>TOTAL FUNDS</b>			

**Comparatives for movement in funds**

	At 1.4.19	Net	At
	£	movement	31.3.20
		in funds	£
		£	
<b>Unrestricted funds</b>			
General fund	91,163	(2,936)	88,227
	<u>91,163</u>	<u>(2,936)</u>	<u>88,227</u>
<b>TOTAL FUNDS</b>			

**THE KEYHAM COMMUNITY PARTNERSHIP LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the Year Ended 31 MARCH 2021**

**12. MOVEMENT IN FUNDS - continued**

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	168,228	(171,164)	(2,936)
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>168,228</u>	<u>(171,164)</u>	<u>(2,936)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.19 £	Net movement in funds £	At 31.3.21 £
<b>Unrestricted funds</b>			
General fund	91,163	152,581	243,744
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>91,163</u>	<u>152,581</u>	<u>243,744</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	503,102	(350,521)	152,581
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>503,102</u>	<u>(350,521)</u>	<u>152,581</u>

**13. RELATED PARTY DISCLOSURES**

During the period the company undertook the following transactions with KCP Keystone CIC, a company which is under the control of the same directors as Keyham Community Partnership Limited.

The company invoiced KCP Keystone CIC £232,410 (2020 £106,894) during the year for various goods and services including management and facility charges. At 31 March 2021 included in debtors is an amount of £90,941 (2020 £35,501) in respect of amounts owed by KCP Keystone CIC.

**THE KEYHAM COMMUNITY PARTNERSHIP LIMITED**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
for the Year Ended 31 MARCH 2021**

	31.3.21 £	31.3.20 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Other trading activities</b>		
Management & administration	131,000	17,450
Expense recharges	10,549	16,957
Government JRS grants	53,008	-
	<hr/>	<hr/>
	194,557	34,407
<b>Investment income</b>		
Deposit account interest	10	8
<b>Charitable activities</b>		
Other income	130,204	121,347
Service level agreements	10,103	12,466
	<hr/>	<hr/>
	140,307	133,813
<b>Total incoming resources</b>	<hr/>	<hr/>
	334,874	168,228
<b>EXPENDITURE</b>		
<b>Investment management costs</b>		
Rent & rates	2,762	5,465
Light & heat	7,366	5,871
Printing, post & stationery	575	1,164
Internet	1,342	1,166
Motor & travel costs	152	331
Repairs & maintenance	20,625	4,861
Office equipment	1,239	1,931
Cleaning	10,651	652
Miscellaneous	-	214
Insurance	1,941	1,587
Memberships, subs & journals	-	40
Catering equipment	-	1,788
Freehold property	3,500	3,500
	<hr/>	<hr/>
	50,153	28,570
<b>Charitable activities</b>		
Wages	96,896	96,065
Pensions	8,024	7,828
Subcontractors	17,521	15,688
Volunteers & groups	-	495
Payroll administration	735	1,087
Consumables	1,996	16,808
	<hr/>	<hr/>
	125,172	137,971

This page does not form part of the statutory financial statements

**THE KEYHAM COMMUNITY PARTNERSHIP LIMITED**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES**  
**for the Year Ended 31 MARCH 2021**

---

	31.3.21 £	31.3.20 £
<b>Support costs</b>		
<b>Finance</b>		
Bank charges	112	123
<b>Other</b>		
Telephone	1,460	1,580
<b>Governance costs</b>		
Auditors' remuneration for non audit work	2,460	2,920
Total resources expended	<u>179,357</u>	<u>171,164</u>
<b>Net income/(expenditure)</b>	<u><u>155,517</u></u>	<u><u>(2,936)</u></u>

This page does not form part of the statutory financial statements