

WINGS



Wombourne Special Needs Support Group

Providing Social Opportunities for Disabled Children and their Families

The WINGS Centre
Gravel Hill House Annexe
Gravel Hill
Wombourne
S. Staffs
WV5 9HA

Phone: 01902 892222
www.wingssupport.com
mail@wingssupport.com

Registered Charity N° 1075503



Minutes of the AGM held on 29th July 2021, at 11.30am via Zoom Video Link

Present: Emma Boundford, Kim Carr, Nan Flavell, Lisa Jones, Simon Lilley, Rosemary Phillips, Karla Short, Rita Tonks and Lorraine Williams.

Apologies: Elaine Owen, Edna Pingree. Claire Powers.

Minutes of last AGM (30/06/20): Read by all and agreed unanimously.

Matters Arising: It was noted that the re-opening of the WINGS Centre had been discussed at the previous trustee's meeting and it had been decided that a small number of respite sessions will be held at the centre over the Summer. A number of health and safety practices will be put in place including smaller groups, parents to sign in outside, extensive cleaning before and after sessions, sanitiser to be available throughout the building, masks, gloves & aprons to be worn during intimate care tasks and doors/windows to remain open during sessions to ensure a good level of ventilation is maintained. Sunday sessions at the Library will also be looked at in the coming weeks, with the hope of being able to put measures in place to begin running regular sessions again soon.

Report from Treasurer: Attached.

Our overall income was £41,849.40 in the financial year Jan-Dec 2020, with donations and grants totalling £24,300.87 which was a decrease of £17,049.28 from 2019. However, we also received £13,948.57 from Furlough grants. Overall expenditure for the year was £44,575.24, a decrease of £12,873.03 from 2019 due to a reduction in activity during the pandemic.

The current account bank balance on 31st December 2020 was £26,152.77. WINGS also continue to hold 2 savings accounts which provide a good source of income, with £1,946.64 interest received during 2020.

It was agreed by all that WINGS remain in a strong financial position, with a net loss of just £2,725.84 for the year, which was an excellent outcome considering the current difficult circumstances of the Covid-19 pandemic. Funding from the Kelmscot Charitable Trust and funds received from Furlough grants have helped WINGS greatly throughout the year. Thanks were provided to Rosemary, Glynn and Emma for their help in maintaining WINGS finances.

Report from Chair: Attached.

Nan noted the difficulties of the year as a result of the ongoing pandemic but expressed her thanks to Simon for helping to keep everyone connected online during lockdowns and to Emma for helping to keep everything ticking over at the WINGS Centre, along with payroll and our accounts. She also shared her gratitude to Jan Thomas and her family for all of their support over the years and wished them all well for the future.

Nan declared her sincere thanks to Kelmscot Charitable Trust for their ongoing support of our charity and thanked all of the WINGS staff involved in the Afternoon Tea fundraising event which was held on our behalf. Thanks were also passed to Tesco for the community grant we received which enabled us to purchase new equipment for the WINGS Centre including a Nintendo Switch, and to all of the Riders who chose to support us at the Sponsored Aberdovey Bike Ride. It was mentioned how Furlough has been incredibly beneficial to WINGS and thanks were expressed to all staff, parents and donors for their ongoing support during this difficult time.

Nan shared how she is looking forward to better times ahead and to getting fully back up and running again soon. She also asked for support from our current parents and supporters to be involved in shaping the future of support from WINGS in an ever changing environment. Any ideas and suggestions of potential activities etc. are always gratefully received to ensure we remain at the forefront of support for our families.

Report from Project Manager: Attached.

Simon noted the difficulties of the year and the impact this has had on sessions, with the last face to face session having been held on 15th March 2020. However, contact has been maintained with as many of our families as possible in a variety of ways including online Zoom sessions, of which 37 sessions have been held during the year with a total of 190 attendances. We also provided personalised Christmas messages from Santa, along with Christmas packs being sent out to families over the Christmas Holiday's, thanks were provided to Tesco for kindly donating these pack items.

Simon discussed how it will now take time for us to re-build but that we will get there, he expressed his thanks to all for their ongoing support - it is 'when' and not 'if' that we will be back up and running as usual.

Election of Committee: Re-election of the committee was proposed by Lorraine, seconded by Karla and agreed unanimously.

The committee for 2021-22 is:

Nan Flavell	Chair
Rita Tonks	Secretary
Rosemary Phillips	Treasurer
Kim Carr	
Elaine Owen	
Lisa Jones	
Edna Pingree	
Claire Powers	

Any Other Business: Nan mentioned that she had recently had a conversation with a organisation called Luv2meetU, who organise activities and events across the country, designed to provide individuals with learning difficulties with opportunities to meet and develop friendships and relationships. Nan suggested that a linked up event with Luv2meetU could be really beneficial for our members as it would provide the opportunity to expand their networks and meet new people. Simon suggested that if Luv2meetU already have the infrastructure and contacts in place then we could potentially provide a venue etc. for a joint event. This was discussed and generally considered to be a promising idea but it was decided that more research should be completed to explore all potential ideas around this concept. Another suggestion was to consider holding a joint event, such as a disco, with High Flyer's as another way for our members to meet new people.

The 25th Anniversary of WINGS was discussed and it was decided that our Anniversary would be linked to the year we first registered with the Charity Commission (1997) and as such we will seek to hold an event in 2022 to celebrate the 25th anniversary of this.

Date of next meeting: This will be decided at a later date due to continued uncertainty but it is hoped that we may be able to hold the next AGM as a face to face meeting.

AGM 2020 Chairpersons report to Trustees

Thank you for joining us for our Zoom AGM.

In my 2019 report I looked forward to celebrating WINGS 25th Birthday in 2020 with a series of events involving our members and benefactors.....little did I know what 2020 would bring. To be honest, when we went into lockdown in March 2020 I thought that the pandemic might be the end of us. However, here we are, over a year and 3 lockdowns later and remarkably, still going strong.

This is due in no small measure to two people:

Simon our Project Manager, has kept us all in touch with one another. He gently cajoled reluctant trustees into the 21st Century, introducing us to the mysteries of Zoom which has enabled online Trustee meetings and been used to keep our Youth Club members in touch through regular staffed online sessions.

Emma, our new Admin Assistant was literally thrown in at the deep end, starting work at WINGS just before the first lockdown. Though the pandemic shut us down, Emma worked on, applying for Furlough Payments for our staff and managing the payroll, regular payments for rent and utilities and the year end accounts. She also coped with a flood through the roof and uninvited guests in the kitchen cupboards! Our very grateful thanks to both Simon and Emma for keeping WINGS ticking over during these unprecedented and challenging times.

I also need to mention Jan Thomas who has been a stalwart member since her lads were small, and so much more than just our Cleaner since we opened the WINGS Centre. She's had some health challenges recently and has decided to retire, we thank her, and Tony, Paul and Jason who always turn up to help at every event.

I'd also like to thank the Kelmscott Trust who have been paying our rent and have now agreed to extend this to March 2022. Their support makes a considerable difference to our financial stability at a time when we are unable to apply for grants or do much practical fundraising.

Just before the lockdown some of our staff organised an afternoon tea in Kingswinford, and we must thank them for a really lovely social afternoon which also raised funds. I think that was probably the last time most of us met in the flesh!

We are also grateful to Tesco Stores for items for Christmas packs which were sent out to members and to riders taking part in the Aberdovey Bike Ride who chose WINGS as their nominated charity for 2020, even though the event was cancelled we received £2000 from them.

I never thought I'd say this publicly but we must also thank Rishi Sunak and the government for running the Furlough scheme! Everyone who regularly worked for us qualified for the scheme except Emma, so we were able to keep staff on the payroll and come out of the pandemic with our pool of Carers more or less intact. I'd like to thank the staff for hanging in there and staying in contact, especially those who staffed the Youth Club Zoom sessions, which were a lifeline for my own son when he felt very isolated.

We have all been affected by Coronavirus in many and diverse ways and I know that many of you have been ill or lost friends or family members and that coping with school closures and the isolation of lockdown has been particularly difficult for many of our members. Our thoughts are with you all, please do get in touch if there's anything we can do to help.

Financial Statements
For the Year Ended
31 December 2020
For
WINGS (Wombourne Special Needs Support Group)

WINGS (Wombourne Special Needs Support Group)
Contents of the financial statements for the year ended 31 December 2020

Contents	Page
Independent examiner's report	2
Receipts and payments	3
Statement of assets and liabilities	4
Notes to the accounts	5 to 6

WINGS (Wombourne Special Needs Support Group)

Independent Examiner's Report to the Trustees of WINGS (Wombourne Special Needs Support Group) Charity

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31st December 2020 which are set out on pages 3 to 6

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

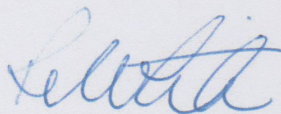
I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Richard White BSc (Hons) FCCA
For & on behalf of Ellingsworths Ltd Chartered Certified Accountants
PO Box 7117
Business Hub
Wolverhampton Road
Codsall
South Staffordshire
WV6 9JB

Date: 16th October 2021

WINGS (Wombourne Special Needs Support Group)
Receipts and Payments for the year ended 31 December 2020

	2020 £	2020 £	2019 £	2019 £
INCOME				
Donations, fund raising and sundry income	18,454		40,843	
Grants – restricted	500		-	
Grants – unrestricted	20,948		-	
Interest received	1,946		2,104	
Total Income		41,848		42,947
EXPENDITURE				
Employee costs	33,274		34,594	
Premises costs	7,923		8,001	
Repairs	102		281	
General expenses	3,750		4,428	
Activity expenses	2,324		8,440	
Advertising	-		308	
Bank, credit card and other finance charges	-		-	
Legal & professional costs	655		360	
Total Expenditure		48,028		56,412
Net Increase/(Decrease) in Cash for the Year		(6,180)		(13,465)

WINGS (Wombourne Special Needs Support Group)
Statement of Assets and Liabilities as at 31 December 2020

	2020 £	2020 £	2019 £	2019 £
Current assets				
Bank and building society balances and cash in hand	176,469		182,649	
	<hr/>	176,469	<hr/>	182,649
Current liabilities				
Trade creditors	360		360	
	<hr/>	(360)	<hr/>	(360)
Net current assets		<hr/> 176,109		<hr/> 182,289
Net assets		<hr/> 176,109		<hr/> 182,289
Accumulated Funds				
Accumulated surplus brought forward		182,289		195,754
Net Increase/(Decrease) in Cash for the Year		<hr/> (6,180)		<hr/> (13,465)
		<hr/> 176,109		<hr/> 182,289

WINGS (Wombourne Special Needs Support Group)
Notes to the accounts for the year ended 31 December 2020

1 Expenditure analysis

	2020 £	2019 £
Employee costs		
Wages and salaries	33,274	33,942
Training	-	652
	<u>33,274</u>	<u>34,594</u>
	2020 £	2019 £
Premises costs		
Rent	7,000	7,000
Rates	252	227
Light and heat	671	774
	<u>7,923</u>	<u>8,001</u>
	2020 £	2019 £
Repairs		
Repairs and maintenance	102	281
	<u>102</u>	<u>281</u>
	2020 £	2019 £
General expenses		
DBS costs	55	266
Insurance	1,406	1,389
Telephone	914	1,094
Software	907	569
Stationery and postage	468	1,110
	<u>3,750</u>	<u>4,428</u>
	2020 £	2019 £
Activity expenses		
Sundry and transport	-	2,172
Play scheme activities	1,378	6,268
Play scheme equipment	946	-
	<u>2,324</u>	<u>8,440</u>

WINGS (Wombourne Special Needs Support Group)
Notes to the accounts for the year ended 31 December 2020

	2020 £	2019 £
Advertising and business entertaining costs		
Advertising and PR	-	308
	<u>-</u>	<u>308</u>

	2020 £	2019 £
Bank, credit card and other finance charges		
Bank charges	-	-
	<u>-</u>	<u>-</u>

	2020 £	2019 £
Legal and professional costs		
Accountant's fees	360	360
Fundraising consultant fees	295	-
	<u>655</u>	<u>360</u>

2 Cash at bank

	2020 £	2019 £
Barclays community account	22,327	30,540
Investment account 20138692	77,881	76,425
Investment account 20132544	-	-
Investment account 13622950	76,170	75,679
Petty cash	91	5
	<u>176,469</u>	<u>182,649</u>

3 Creditors

	2020 £	2019 £
Accountancy	360	360
	<u>360</u>	<u>360</u>

Approved by the Trustees and signed on their behalf by a Trustee of the charity:

Trustee Print Name: NANCY E FLAVELL (CHAIR PERSON)

Signature: N E Flavell

Date: 21/10/21

WINGS (Wombourne Special Needs Support Group)

Independent Examiner's Report to the Trustees of WINGS (Wombourne Special Needs Support Group) Charity

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31st December 2020 which are set out on pages 3 to 6

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

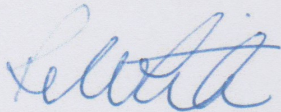
I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Richard White BSc (Hons) FCCA
For & on behalf of Ellingsworths Ltd Chartered Certified Accountants
PO Box 7117
Business Hub
Wolverhampton Road
Codsall
South Staffordshire
WV6 9JB

Date: 16th October 2021