

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 March 2022
for
Independent Community Advocacy
Network North (ICANN)

CCW Limited
Chartered Accountants
295/297 Church Street
Blackpool
Lancashire
FY1 3PJ

Independent Community Advocacy
Network North (ICANN)

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for the Year Ended 31 March 2022

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**Independent Community Advocacy
Network North (ICANN)**

**Report of the Trustees
for the Year Ended 31 March 2022**

The trustees present their report with the financial statements of the charity for the year ended 31 March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

To relieve persons who have learning difficulties, mental health problems, physical disabilities, visual or sensory impairment who may be in need of relief by reasons of their age, youth or social and economic circumstances by the provision of an effective advocacy service in Lancashire and the surrounding areas.

The key objectives of the charity throughout this period was to continue to deliver existing projects, through paid staff, volunteers and students, while seeking new opportunities through partnership working. The longer-term objective was to extend external client advocacy services, to explore and secure new funding opportunities while seeking further funding from current stakeholders to enable the charity to continue the established work it has become known for.

The objectives for the year were primarily to continue to deliver advocacy services supporting people of working age with disability related benefits and information and support to financially excluded people. Then to develop a wider range of related services for other age groups, and to consider new initiatives appropriate to the overall aims of the charity

ACHIEVEMENT AND PERFORMANCE

Charitable activities

ICANN support vulnerable people to give them a voice, empower, increase resilience, and improve their lives, using staff and a team of volunteers. Our volunteers help publicise the charity and engage in fundraising. Some volunteers also assist with direct client work or administrative support

Current projects include: a financial inclusion project providing advocacy services to help vulnerable people improve their financial position. Advocacy for disability related benefits, such as PIP (Personal Independence Payments) and WCA (Work Capability Assessments). In some areas we have a form filling service for these benefits. ICANN are also able to help with child DLA applications and Attendance Allowance for older people. We provide advocacy support at medical assessments, helping people with information to prepare for the assessment and assisting clients to access medical and social care records as evidence of need. If people do not obtain the correct level of benefits, ICANN also provide advocacy at benefit tribunals.

ICANN provide independent advocacy support for parents involved in the child protection process, along with non-instructed advocacy clients who are under a Deprivation of Liberty Safeguards or who are involved via the Court of Protection.

ICANN have a Community Health Champions Project to put out positive health messages and information through our social media platforms. This also includes surveying local residents regarding health issues.

The trustees have complied with the duty in Section 4 of the Charities Act 2011 with due regard to the public benefit published by the Charity Commission.

FINANCIAL REVIEW

Financial position

The surplus for the year was £24,207 (2021: £109,988). No transfers to or from the designated development fund have been made during the year.

The trustees confirm that they consider the assets of the charity are adequate to fulfil the obligations of the charity until at least March 2023.

Principal funding sources

The principle funding source is the Big Lottery (Reaching Communities & Reaching Communities in Partnership). This provides revenue for staff time which would otherwise be met from reserves.

**Independent Community Advocacy
Network North (ICANN)**

**Report of the Trustees
for the Year Ended 31 March 2022**

FINANCIAL REVIEW

Reserves policy

It is the policy of the charity to maintain sufficient funds to cover management and administration costs for a minimum of two months. At the year end, in excess of 4 months costs were reserved.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The constitution of the organization was adopted on the 13th November 1998 and was last amended on 23rd April 2013.

Reporting to the chief executive, the charity has one one full-time service manager, two part time advocate/volunteer coordinators, a part time advocate and a part time administrative worker. Volunteers provide their time freely in a range of roles. A management committee oversees the running of the charity on behalf of its members.

Recruitment and appointment of new trustees

Trustees are recruited from within the membership of the organization, from the local communities which ICANN serves, and, as far as is practicable, recruitment is targeted to reflect both the skills that are needed and the diversity of members, member organizations and the communities they serve.

Induction and training of new trustees

Induction training is provided to all trustees on appointment to familiarize them with the work of the organization and to ensure that they are able to make an immediate contribution to its strategic management.

Key management remuneration

The charity applies salaries to all personnel commensurate with duties and that are consistent with the parameters of nationally agreed rates of pay. The charity considers its key management personnel to be the services manager.

Risk management

The trustees have examined the major strategic, business and operational risks which the charity faces and confirmed that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen the risks.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1075443

Principal address

Howick House
Howick Park Avenue
Penwortham
Preston
Lancashire
PR1 0LS

Trustees

Mrs P Hill Chair
Mr D Blackmore Treasurer
Mrs S Casey
Mr R Ellis
Mr A Best (deceased 16.4.22)
Mrs E Ironfield
Ms S Patel

Independent Community Advocacy
Network North (ICANN)

Report of the Trustees
for the Year Ended 31 March 2022

REFERENCE AND ADMINISTRATIVE DETAILS

Independent Examiner

CCW Limited
Chartered Accountants
295/297 Church Street
Blackpool
Lancashire
FY1 3PJ

Approved by order of the board of trustees on 21st October 2022 and signed on its behalf by:



.....
Trustee – Pamela Hill

Independent Examiner's Report to the Trustees of
Independent Community Advocacy
Network North (ICANN)

Independent examiner's report to the trustees of Independent Community Advocacy Network North (ICANN)

I report to the charity trustees on my examination of the accounts of Independent Community Advocacy Network North (ICANN) (the Trust) for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of Institute of Chartered Accountants in England and Wales which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Paul Ronson FCA
Institute of Chartered Accountants in England and Wales
CCW Limited
Chartered Accountants
295/297 Church Street
Blackpool
Lancashire
FY1 3PJ

Date: 21st October 2022

Independent Community Advocacy
Network North (ICANN)

Statement of Financial Activities
for the Year Ended 31 March 2022

	Notes	Unrestricted fund £	Restricted funds £	31.3.22 Total funds £	31.3.21 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		2,479	-	2,479	62
Charitable activities					
Advocacy		42,650	310,160	352,810	433,718
Total		45,129	310,160	355,289	433,780
EXPENDITURE ON					
Charitable activities					
Advocacy		908	330,174	331,082	323,792
NET INCOME/(EXPENDITURE)		44,221	(20,014)	24,207	109,988
Transfers between funds	8	17,320	(17,320)	-	-
Net movement in funds		61,541	(37,334)	24,207	109,988
RECONCILIATION OF FUNDS					
Total funds brought forward		110,087	71,948	182,035	72,047
TOTAL FUNDS CARRIED FORWARD		171,628	34,614	206,242	182,035

The notes form part of these financial statements

**Independent Community Advocacy
Network North (ICANN)**

**Statement of Financial Position
31 March 2022**

	Notes	Unrestricted fund £	Restricted funds £	31.3.22 Total funds £	31.3.21 Total funds £
FIXED ASSETS					
Tangible assets	5	2,478	-	2,478	1,849
CURRENT ASSETS					
Debtors	6	3,419	-	3,419	1,759
Cash at bank and in hand		<u>167,300</u>	<u>34,679</u>	<u>201,979</u>	<u>180,277</u>
		170,719	34,679	205,398	182,036
CREDITORS					
Amounts falling due within one year	7	(1,568)	(66)	(1,634)	(1,850)
NET CURRENT ASSETS		<u>169,151</u>	<u>34,613</u>	<u>203,764</u>	<u>180,186</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>171,629</u>	<u>34,613</u>	<u>206,242</u>	<u>182,035</u>
NET ASSETS		<u>171,629</u>	<u>34,613</u>	<u>206,242</u>	<u>182,035</u>
FUNDS	8				
Unrestricted funds				171,629	110,087
Restricted funds				<u>34,613</u>	<u>71,948</u>
TOTAL FUNDS				<u>206,242</u>	<u>182,035</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 21st October 2022 and were signed on its behalf by:



.....
Trustee – Pamela Hill

**Independent Community Advocacy
Network North (ICANN)**

**Notes to the Financial Statements
for the Year Ended 31 March 2022**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 20% on reducing balance
Computer equipment	- 33% on cost

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Independent Community Advocacy
Network North (ICANN)

Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

2. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2022 nor for the year ended 31 March 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2022 nor for the year ended 31 March 2021.

3. STAFF COSTS

The average monthly number of employees during the year was as follows:

	31.3.22	31.3.21
Trustees	5	5
Employees	<u>13</u>	<u>12</u>
	<u>18</u>	<u>17</u>

No employees received emoluments in excess of £60,000.

4. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	62	-	62
Charitable activities			
Advocacy	<u>15,782</u>	<u>417,936</u>	<u>433,718</u>
Total	15,844	417,936	433,780
EXPENDITURE ON			
Charitable activities			
Advocacy	<u>(2,609)</u>	<u>326,401</u>	<u>323,792</u>
NET INCOME	18,453	91,535	109,988
Transfers between funds	<u>23,068</u>	<u>(23,068)</u>	<u>-</u>
Net movement in funds	41,521	68,467	109,988
RECONCILIATION OF FUNDS			
Total funds brought forward	<u>68,566</u>	<u>3,481</u>	<u>72,047</u>
TOTAL FUNDS CARRIED FORWARD	<u>110,087</u>	<u>71,948</u>	<u>182,035</u>

Independent Community Advocacy
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Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

5. TANGIBLE FIXED ASSETS

	Fixtures and fittings £	Computer equipment £	Totals £
COST			
At 1 April 2021	3,488	18,330	21,818
Additions	<u>1,249</u>	<u>-</u>	<u>1,249</u>
At 31 March 2022	<u>4,737</u>	<u>18,330</u>	<u>23,067</u>
DEPRECIATION			
At 1 April 2021	1,639	18,330	19,969
Charge for year	<u>620</u>	<u>-</u>	<u>620</u>
At 31 March 2022	<u>2,259</u>	<u>18,330</u>	<u>20,589</u>
NET BOOK VALUE			
At 31 March 2022	<u>2,478</u>	<u>-</u>	<u>2,478</u>
At 31 March 2021	<u>1,849</u>	<u>-</u>	<u>1,849</u>

6. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.22 £	31.3.21 £
Trade debtors	1,995	315
Tax	624	644
Prepayments	<u>800</u>	<u>800</u>
	<u>3,419</u>	<u>1,759</u>

7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.22 £	31.3.21 £
Trade creditors	914	1,130
Other creditors	<u>720</u>	<u>720</u>
	<u>1,634</u>	<u>1,850</u>

**Independent Community Advocacy
Network North (ICANN)**

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2022**

8. MOVEMENT IN FUNDS

	At 1.4.21 £	Net movement in funds £	Transfers between funds £	At 31.3.22 £
Unrestricted funds				
General fund	110,087	44,222	17,320	171,629
Restricted funds				
Big Lottery Fund	26,884	(22,566)	4,170	8,488
Awards for All	-	10,000	(10,000)	-
Financial Inclusion	-	7,350	(7,350)	-
RCP	45,064	(21,022)	-	24,042
Community Champions	-	(30)	30	-
Holy Child	-	6,253	(4,170)	2,083
	<u>71,948</u>	<u>(20,015)</u>	<u>(17,320)</u>	<u>34,613</u>
TOTAL FUNDS	<u>182,035</u>	<u>24,207</u>	<u>-</u>	<u>206,242</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	45,129	(907)	44,222
Restricted funds			
Big Lottery Fund	120,964	(143,530)	(22,566)
Awards for All	10,000	-	10,000
Financial Inclusion	24,750	(17,400)	7,350
RCP	129,446	(150,468)	(21,022)
Community Champions	-	(30)	(30)
Holy Child	25,000	(18,747)	6,253
	<u>310,160</u>	<u>(330,175)</u>	<u>(20,015)</u>
TOTAL FUNDS	<u>355,289</u>	<u>(331,082)</u>	<u>24,207</u>

Independent Community Advocacy
Network North (ICANN)

Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

8. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.20 £	Net movement in funds £	Transfers between funds £	At 31.3.21 £
Unrestricted funds				
General fund	68,566	18,453	23,068	110,087
Restricted funds				
Big Lottery Fund	1,187	25,697	-	26,884
Awards for All	1,247	-	(1,247)	-
Financial Inclusion	1,047	6,750	(7,797)	-
RCP	-	45,064	-	45,064
Covid Lottery	-	2,280	(2,280)	-
Community Champions	-	11,592	(11,592)	-
Community Foundations	-	152	(152)	-
	<u>3,481</u>	<u>91,535</u>	<u>(23,068)</u>	<u>71,948</u>
TOTAL FUNDS	<u>72,047</u>	<u>109,988</u>	<u>-</u>	<u>182,035</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	15,844	2,609	18,453
Restricted funds			
Big Lottery Fund	150,699	(125,002)	25,697
Financial Inclusion	24,750	(18,000)	6,750
RCP	175,543	(130,479)	45,064
Covid Lottery	32,350	(30,070)	2,280
Rank Foundation	15,045	(15,045)	-
Community Champions	12,000	(408)	11,592
Community Foundations	7,549	(7,397)	152
	<u>417,936</u>	<u>(326,401)</u>	<u>91,535</u>
TOTAL FUNDS	<u>433,780</u>	<u>(323,792)</u>	<u>109,988</u>

Independent Community Advocacy
Network North (ICANN)

Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

8. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.20 £	Net movement in funds £	Transfers between funds £	At 31.3.22 £
Unrestricted funds				
General fund	68,566	62,675	40,388	171,629
Restricted funds				
Big Lottery Fund	1,187	3,131	4,170	8,488
Awards for All	1,247	10,000	(11,247)	-
Financial Inclusion	1,047	14,100	(15,147)	-
RCP	-	24,042	-	24,042
Covid Lottery	-	2,280	(2,280)	-
Community Champions	-	11,562	(11,562)	-
Community Foundations	-	152	(152)	-
Holy Child	-	6,253	(4,170)	2,083
	<u>3,481</u>	<u>71,520</u>	<u>(40,388)</u>	<u>34,613</u>
TOTAL FUNDS	<u>72,047</u>	<u>134,195</u>	<u>-</u>	<u>206,242</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	60,973	1,702	62,675
Restricted funds			
Big Lottery Fund	271,663	(268,532)	3,131
Awards for All	10,000	-	10,000
Financial Inclusion	49,500	(35,400)	14,100
RCP	304,989	(280,947)	24,042
Covid Lottery	32,350	(30,070)	2,280
Rank Foundation	15,045	(15,045)	-
Community Champions	12,000	(438)	11,562
Community Foundations	7,549	(7,397)	152
Holy Child	25,000	(18,747)	6,253
	<u>728,096</u>	<u>(656,576)</u>	<u>71,520</u>
TOTAL FUNDS	<u>789,069</u>	<u>(654,874)</u>	<u>134,195</u>

**Independent Community Advocacy
Network North (ICANN)**

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2022**

9. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2022.

Independent Community Advocacy
Network North (ICANN)

Detailed Statement of Financial Activities
for the Year Ended 31 March 2022

	31.3.22 £	31.3.21 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	2,479	62
Charitable activities		
Grants	331,046	425,758
Training income	<u>21,764</u>	<u>7,960</u>
	<u>352,810</u>	<u>433,718</u>
Total incoming resources	355,289	433,780
EXPENDITURE		
Charitable activities		
Wages	185,829	160,631
Social security	8,024	6,531
Pensions	4,118	3,413
Insurance	1,177	721
Telephone	4,635	5,140
Postage and stationery	4,014	3,024
Advertising	1,663	-
Sundries	916	1,444
Travel costs	6,011	1,848
Rent	14,880	11,500
Professional fees	5,211	1,144
Management charges	3,040	5,640
Repairs and renewals	254	746
Computer and software expenses	6,097	7,832
Training costs	1,210	2,058
Fixtures and fittings	620	462
Grants to institutions	<u>82,053</u>	<u>110,840</u>
	329,752	322,974
Support costs		
Governance costs		
Accountancy and legal fees	<u>1,330</u>	<u>818</u>
Total resources expended	<u>331,082</u>	<u>323,792</u>
Net income	<u>24,207</u>	<u>109,988</u>