

Upminster Schools Parents and Friends Association

Trustee Report as at 31st August 2024

Charity Registration Number : 1075377

Address: C/O Upminster School, St Mary's Lane, Upminster, Essex RM14 3BS

Trustees:

Alex Zawia (Treasurer)

Sarah Quilter (Vice-Chair)

The charity is run by parent volunteers who meet regularly to plan events and co-ordinate activities. They in turn rely heavily on fellow parents volunteering their involvement to run various fundraising activities throughout the school year. Committee positions are recruited and voted in at the AGM.

The primary focus of the charity is to raise funds for Upminster Infant and Junior Schools and the committee chairperson meets with the school Head Teachers regularly to ascertain the funding needs of the school. The PFA committee then decide if the requirements are a suitable use of the funds raised. The Schools reliance on funding from the PFA has increased in recent years as a result of the reduction in funding the schools receive from the Local Authority.

The PFA run various events through the school year, such as a Firework Display, a Summer Fete, a Christmas Bazaar, Halloween disco's, quiz nights and Secret Shopper events. Funds raised from main events are split between the Infant and Junior schools.

The funds raised benefit the school and its pupils.

The objective for the 2024/25 academic year is to continue to fundraise and run events for the pupils to enjoy.

Upminster Schools Parents & Friends Association

Balance Sheet at 31st August 2024

	<div>2024</div> <div>£</div>	<div>2023</div> <div>£</div>
CAPITAL		
GENERAL FUND		
Balance at beginning of Year	65,939	38,427
Plus : Excess of income over expenditure	(1,613)	27,512
Balance at end of year	<u>64,326</u>	<u>65,939</u>
REPRESENTED BY:		
Cash at Bank	63,635	65,939
Petty Cash	690	0
Debtors	0	0
Creditors	0	0
Total	<u>64,325</u>	<u>65,939</u>

Treasurer Alexia

Alex Zawia

Independent Examiner Sarah Quilter FCA

RECONCILIATION @ 31/08/2024		
Balance as per Bank Statement @ 31/08/2024		25,173.87
Balance as per Bank Statement - School Fund Acc @ 31/08/2024		101.18
Balance as per Bank Statement @ 31/08/2024		38,022.96
Balance as per SumUp Bank Statement		337.05
Less uncleared items		
		0.00
Add: Income rec not yet on Statement		63,635.06
		0.00
Reconciled Balance		63,635.06
Income total per spread sheet a/c	93,347.75	
Expenditure total per spread sheet a/c	-94,960.63	
Sub Total	-1,612.88	
Balance b/f @ 1st Sept 2023	65,938.59	
Petty Cash Balance	690.23	
Reconciled Balance per spreadsheet		63,635.48
Balance per		

0.42

Upminster Schools Parents & Friends Association

INCOME & EXPENDITURE ACCOUNT - YEAR TO 31st AUGUST 2024

	2024 £	2023 £
INCOME		
Stripe	35,062	0
Tuck Shop	1,213	1,239
Adventure Island Bands	0	1,802
Christmas playground fundraiser	331	0
residential trip	0	0
Halloween Discos	12	1,390
Halloween Comps & Pumpkin Carving	0	116
Firework Display	16,409	26,440
Sip and Paint	173	39
Charitable donation	27,333	1,680
Xmas Wreath Making	0	0
School Uniform Shop	71	0
Christmas Lights Turn On	0	0
Opal	0	0
Panto	0	0
Christmas Selection Box Roll	164	0
Christmas Bazaar	0	973
Secret Shopper	0	0
Christmas Party	0	0
Christmas Cards	348	377
Memorial tree	0	0
Pancake Flip Comp	448	1,942
Easter Bonnet	0	0
Easter Egg Roll	33	776
Someone Special (Mothers Day)	76	2,852
Quiz Night	0	0
Someone Special (Fathers Day)	52	0
Summer Fayre	7,506	9,517
Easter playground fundraiser	0	0
Yr6 Prom	0	1,720
Yr6 Leavers Hoodies	0	0
Yr2 Leavers Disco	0	510
Sundry	0	83
Gardening Club	0	0
Coffee Mornings	88	0
Tea Towels	0	2,120
Water Bottles	0	0
Yr6 Leavers Afternoon	0	0
Christmas books Santa visit	0	0
Donation	100	159
Sticks	0	0
Loose Change	0	0
Bids	0	0
PTA UK (PARENTKIND)	0	0
School Purchases	672	0
PA Equipment	0	0
Payments to / from PA & PTA	0	0
Christmas Secret Shopper	30	0
Christmas Raffle	1,780	0
Bank Charges	0	12
London Marathon	0	0
Amazon Smile	0	47
Bubbles at the Bell	0	450
Inflatables Week	0	3,474
Yr6 Yearbooks	0	1,920
Easter Quiz	0	0
Clothing Collection	0	127
Year 6 Water Bottles	0	0
Romilly's cake sale	325	1,687
Xanthia Fun run	1,123	476
Reception Farm	0	0
Spare	1	0
	<u>93,348</u>	<u>61,925</u>

EXPENDITURE

Stripe	1,047	0
Tuck Shop	569	83
Adventure Island Bands	2,400	61
Christmas playground fundraiser	126	0
residential trip	0	0
Halloween Discos	485	423
Halloween Comps & Pumpkin Carving	0	169
Firework Display	15,275	16,795
Sip and Paint	756	105
Charitable donation	0	1,670
Xmas Wreath Making	0	0
School Uniform Shop	105	0
Christmas Lights Turn On	0	0
Opal	475	0
Panto	999	801
Christmas Selection Box Roll	0	0
Christmas Bazaar	0	3,592
Secret Shopper	0	0
Christmas Party	413	0
Christmas Cards	0	78
Memorial tree	396	0
Pancake Flip Comp	0	12
Easter Bonnet	49	36
Easter Egg Roll	53	280
Someone Special (Mothers Day)	2,014	1,092
Quiz Night	0	0
Someone Special (Fathers Day)	2,279	0
Summer Fayre	3,155	3,248
Easter playground fundraiser	54	0
Yr6 Prom	1,711	1,786
Yr6 Leavers Hoodies	1,665	1,710
Yr2 Leavers Disco	368	293
Sundry	507	178
Gardening Club	0	0
Coffee Mornings	33	0
Tea Towels	0	0
Water Bottles	0	0
Yr6 Leavers Afternoon	504	355
Christmas books Santa visit	580	0
Donation	0	1
Stickins	0	0
Loose Change	0	0
Bids	0	0
PTA UK (PARENTKIND)	306	232
School Purchases	49,819	3,614
PA Equipment	0	604
Payments to / from PA & PTA	0	0
Christmas Secret Shopper	2,943	71
Christmas Raffle	160	0
Bank Charges	0	4
London Marathon	0	0
Amazon Smile	0	0
Bubbles at the Bell	0	440
Inflatables Week	0	6,982
Yr6 Yearbooks	1,975	1,864
Easter Quiz	0	0
Clothing Collection	0	0
Year 6 Water Bottles	0	420
Romilly's cake sale	240	6,800
Xanthia Fun run	2,633	331
Reception Farm	869	0
Spare	0	0
	<u>94,961</u>	<u>54,131</u>
EXCESS OF INCOME OVER EXPENDITURE FOR YEAR	<u>(1,613)</u>	<u>7,795</u>