



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 1 st	Month April	Year 2020		Day 31 st	Month March	Year 2021

Section A Reference and administration details

Charity name Roade Village Hall and Playing Field Charity

Other names charity is known by

Registered charity number (if any) 1075365

Charity's principal address

Roade Village Hall

Bailey Brooks Lane

Roade

Postcode

NN7 2LS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Chris Clayson	Chairman		
2	Sue Hagon	Secretary		
	Patsy Clayson	Hiring Secretary		
4	Sue Dale	Treasurer		
5	Eddie King			
6	Derek Norton			
7	Sheila Wood			
8	Stuart Shrubb			
9	Lorna Martin			Short Mat Bowls Club
10	Alex Dunn			Tennis Club
11	Aimie Evans			RASCals
12	Lorne Murray			Roade Parish Council
13	Karen Johnson			Girlguiding
14				
15				

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document

(eg. trust deed, constitution)

Trust Deed dated 11th March 1998

How the charity is constituted

Trust

(eg. trust, association,
company)

Trustee selection methods
(eg. appointed by, elected by)

7 elected members, 5 representative members of village hall
user groups, 1 co-opted member

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The object of the Charity shall be the provision and maintenance of a village hall, recreation ground and facilities ancillary thereto for the use of the inhabitants of the Parish of Roade.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The charity continued its core task of the provision and maintenance of an attractive and functional village hall, playing field and tennis courts for use by the parishioners of Roade.

The Village Hall was substantially closed during the various Covid-19 lockdowns over the last year, with the exception of the pre-school which remained open to cater for key workers' children. It was also opened to allow essential voluntary and public services such as food banks, blood donations and medical services.

The Trustees declare that they have had regard to the guidance issued by the Charity Commission on public benefit.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The closure of the hall gave us the opportunity to undertake some major maintenance work, including replacement of the radiators and curtains and installation of a ceiling projector in the main hall, and the installation of a canopy with interlock system over the kitchen cooker, to bring us in line with the latest Gas Regulations.

Ongoing vandalism and antisocial behaviour in our playground and around the tennis pavilion resulted in the installation of CCTV cameras.

Section E

Financial review

Brief statement of the charity's policy on reserves

The trustees propose to maintain the charity's reserves at a level which is at least equivalent to six months operational expenditure and have done so having regards to its manner of operation of likely funding streams. The trustees review, on a quarterly basis, the amount of reserves that are required to ensure that they are adequate to fulfil the charity's continuing

Details of any funds materially in deficit

obligations.

Any grant monies received prior to the work for which they are intended being carried out, are ring-fenced as Restricted/Designated Funds.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

The charity's income derives solely from lettings.

During the closure of the hall due to the pandemic, we have received Government grants in the sum of £20,636.36

Section F Other optional information

We have 2 insurance claims in progress, one for subsidence (Excess £1000) and the other for damaged drains (£250 Excess). Both of these were damaged by 4 trees in the play area in front of Function Room 2, which are being removed at our expense.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Christopher J Clayson	Susan J Hagon
Position (eg Secretary, Chair, etc)	Chair	Secretary



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Ronde Village Hall & Playing Field Charity

On accounts for the year
ended

31-3-2021

Charity no
(if any)

1075365

Set out on pages

12

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Independent examiner's
statement

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Give here brief details of any items that the examiner wishes to disclose.

N/A .

Signed:

Tina Charter

Date:

4th September 2018

Name:

MRS TL CHARTERESS

Relevant professional
qualification(s) or body
(if any):

CILCA.

LOCAL COUNCIL AUDITOR

Address:

12 OLD END

PIDDINGTON

NORTHANTS NN7 2OF.

IER

1

October 2018

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

ROADE VILLAGE HALL & PLAYING FIELD CHARITY

Bailey Brooks Lane, Roade, Northampton. NN7 2LS Tele: 01604 863662
Email: roadevillagehall@gmail.com

Charity No. 1075365

ROADE VILLAGE HALL & PLAYING FIELD CHARITY INCOME & EXPENDITURE ACCUMULATED FUNDS AS AT 31st March 2021

INCOME	2020/21	2019/20
CURRENT ACCOUNT	£	£
Balance brought forward from 31.03.20	31,616.01	26,565.21
Transfer of CCLA Savings Account 11.03.21	11,561.22	5,050.80
Sub Total	43,177.23	
Income and Expenditure	-1,745.37	
Balance Carried Forward	41,431.86	31,616.01
CCLA BANK ACCOUNT		
Balance brought forward from 31.03.20	11,547.48	11,474.89
Interest 01.04.20-31.03.21	13.74	72.59
CCLA Bank Account closed 11.03.21	-11,561.22	
Balance Carried Forward	0.00	11,547.48
Balance Carried Forward	41,431.86	43,163.49

Supported by attached monthly spreadsheets.

I have examined the records of the Roade Village Hall & Playing Field Charity for the year ending 31.03.21 and confirm they are in accordance with the income and expenditure account balance sheets herewith.

Signed: Tina Chatter Dated: 4th September 2021

ROADE VILLAGE HALL & PLAYING FIELD CHARITY

Bailey Brooks Lane, Roade, Northampton. NN7 2LS Tele: 01604 863662

Email: roadevillagehall@gmail.com

Charity No. 1075365

INCOME	2020/21	2019/20
	£	£
Bloods	800.00	1,150.00
Mobile Breast Screening Unit	0.00	356.49
Car Park Hire	1,505.00	950.00
Circuit Training	0.00	120.00
Dance Class	0.00	1,350.00
Fab Caterers	200.00	250.00
Field Hire	0.00	1,606.00
Fixtures & Fittings	160.00	0.00
Flower Club	102.00	137.50
Food Bank	585.00	0.00
Football Club	0.00	700.00
Gardening Club	0.00	294.00
Grants/Donations	20,636.36	1,200.00
History Society	240.00	200.00
Moo Music	855.00	0.00
Pilates (Hilary)	105.00	0.00
Pilates (Sue)	90.00	0.00
1 st Roade Brownies	0.00	390.00
Rainbows	110.00	520.00
Roade Parish Council	1,800.00	2,300.00
Roade Rascals	5,850.00	7,350.00
Roade Rugrats	36.00	522.00
Room Hire Deposits	100.00	4,300.00
Room Hire F1 and F2	120.00	1,891.00
Room Hire Main Hall	1,290.00	12,603.00
Scouts/Cubs	0.00	2,384.00
Short Mat Bowls	143.00	2,796.00
Slimming World	620.00	2,450.00
Tumble Tots	670.00	400.00
Weight Watchers	324.00	810.00
Yoga	120.00	412.50
		0.00
SUB TOTAL	36,461.36	47,442.49
Tennis Courts		
Tennis Pavilion Hire	200.00	0.00
Tennis Club Memberships	6,565.00	2,775.20
Grants/Donations	0.00	1,000.00
South Northants Council	0.00	36,427.98
Lottery Fund	0.00	59,512.00
SUB TOTAL	6,765.00	99,715.18
TOTAL	43,226.36	147,157.67

ROADE VILLAGE HALL & PLAYING FIELD CHARITY

Bailey Brooks Lane, Roade, Northampton. NN7 2LS Tele: 01604 863662

Email: roadevillagehall@gmail.com

Charity No. 1075365

EXPENDITURE	2020/21	2019/20
	£	£
British Gas Service	699.84	702.91
Cleaning Labour	1,482.50	4,266.00
Cleaning Materials	1,095.91	1,663.71
Commercial Refuse	871.00	923.00
Dog Bins	873.60	629.46
Electricity	1,234.07	2,277.18
Fire Alarms Maintenance	327.76	322.96
Fire Extinguishers	146.33	131.72
Fixtures & Fittings	13,876.09	609.55
Gardening	3,541.00	2,753.00
Gas	1,753.03	2,064.16
Grass Cutting	980.00	913.50
Health & Safety	250.00	250.00
Honorarium	400.00	0.00
Insurance	2,165.79	1,977.58
Music Licence	921.26	726.36
Petrol	70.60	108.65
Post/Printing/Admin	284.21	222.63
Business Rates	0.00	0.00
Repairs & Maintenance	10,945.81	14,472.30
Room Decorations	0.00	26.96
Room Hire Deposits refunded	1,435.00	3,291.94
Telephone	340.10	328.17
Water	795.77	1,216.14
SUB TOTAL	44,489.67	39,877.88
Tennis Courts		
Tennis Club LTA	165.00	0.00
Tennis Club Maintenance	0.00	2,843.23
Tennis Club Electricity	317.06	566.56
Floodlights	0.00	48,904.00
Tennis Courts	0.00	49,915.20
SUB TOTAL	482.06	102,228.99
TOTAL	44,971.73	142,106.87

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SUMMARY PAYMENTS IN																																				
MONEY IN, BANK, CHEQUES, CASH 01.04.20-31.03.21																																				
Date	Amount	Bloods NHS	Breast Car Unit	Mobile Park	Fab Caterer	Field Hire	Fixture Fittings	Flower Club	Food Bank	Football Club (Field)	Garden Club	Grants/Donations	History Society	Moo Music	Plates Hilary Sue	Pilates Sue	Rainbows	Roade Brownies	Roade Parish Council	Roade Rascals	Roade Rugrat Hire	Room Deposits	Room Hire	Room Hire	Room Hire	Roade Scout Group	Short Mat	Slim World	Tennis Pavilion Hire	Tennis Courts Members	Tumbk Tots	Weight Watchers	Yoga	Income Bank		
01.04.20	£862.00	200.00	0.00	0.00	200.00	0.00	0.00	102.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	36.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	£862.00	
01.05.20	£14,193.00	0.00	0.00	0.00	245.00	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	£14,193.00	
01.06.20	£1,442.00	0.00	0.00	0.00	105.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	£1,442.00	
01.07.20	£1,862.00	0.00	0.00	0.00	105.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	450.00	850.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	£1,862.00	
01.08.20	£1,567.50	0.00	0.00	0.00	210.00	0.00	0.00	80.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	850.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	£1,567.50	
01.09.20	£2,379.50	0.00	0.00	0.00	140.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60.00	0.00	0.00	0.00	110.00	0.00	0.00	0.00	850.00	0.00	100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	£2,379.50	
01.10.20	£2,576.00	200.00	0.00	0.00	105.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60.00	0.00	0.00	0.00	0.00	0.00	0.00	450.00	850.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	£2,576.00	
01.11.20	£2,932.00	0.00	0.00	0.00	105.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	450.00	850.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	£2,932.00	
01.12.20	£1,625.00	0.00	0.00	0.00	105.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	450.00	850.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	£1,625.00	
01.01.21	£1,200.00	200.00	0.00	0.00	140.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	850.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	£1,200.00
01.02.21	£8,376.36	200.00	0.00	0.00	105.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60.00	0.00	0.00	0.00	0.00	0.00	0.00	450.00	850.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	£8,376.36
01.03.21	£4,211.00	0.00	0.00	0.00	105.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	450.00	850.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	£4,211.00
	£43,226.36	800.00	0.00	0.00	1,505.00	200.00	0.00	160.00	102.00	585.00	0.00	0.00	20,636.36	240.00	855.00	105.00	90.00	110.00	0.00	1,800.00	5,850.00	36.00	100.00	120.00	1,290.00	0.00	143.00	200.00	6,565.00	670.00	324.00	120.00	0.00	0.00	£43,226.36	

[illegible]

Date	Detail	Amount	Details	Ref	File	British Ref Gas	Cleaning Labour	Cleaning Materials	Refuse Bins	Dog Bins	Electric Gas	Fire Alarms	Extin- guishers	Fixtures Fittings	Garden- ing	Sand- ing	Licence	Printing Admin	Hire Replace	Deposits LTA	Club Tennis	Courts Tennis	phone Tele-	Wave	Apr-20
07.04.20 DD		£256.56	British Gas	001																					
15.04.20 DD		£58.32	British Gas	002			£58.32													£423.04					
15.04.20 DD		£543.04	Andy Johnson	003																					
17.04.20 DD		£34.05	British Gas	004																					
17.04.20 DD		£18.29	Espoo	006				£18.29																	
17.04.20 DD		£150.00	Bacta Foster	007																					
20.04.20 DD		£180.00	British Gas	008																					
20.04.20 DD		£180.00	Elvan Rocks	007																					
24.04.20 DD		£552.18	British Gas	009																					
04.05.20 DD		£120.00	Maximow	010																					
£2,112.42																									2,112.42
Date	Detail	Amount	Details	Ref	File	British Ref Gas	Cleaning Labour	Cleaning Materials	Refuse Bins	Dog Bins	Electric Gas	Fire Alarms	Extin- guishers	Fixtures Fittings	Garden- ing	Sand- ing	Licence	Printing Admin	Hire Replace	Deposits LTA	Club Tennis	Courts Tennis	phone Tele-	Wave	Bank Debit May-20
11.05.20 DD		£70.31	British Gas	011																					
11.05.20 DD		£528.82	Andy Johnson	012																					
15.05.20 DD		£58.32	British Gas	013			£58.32																		
18.05.20 DD		£13.41	British Gas	014																					
25.05.20 DD		£42.82	British Gas	015																					
25.05.20 DD		£100.00	Clayson	016																					
26.05.20 DD		£400.00	Sw D-Dance	017																					
26.05.20 DD		£943.20	Pto-Savichig	018																					
26.05.20 DD		£100.00	Caravan Club	019																					
29.05.20 DD		£81.94	Justice Security	020																					
01.06.20 DD		£89.00	Chris Clayton	021																					
04.06.20 DD		£58.60	Wieve Water	022																					
04.06.20 DD		£6.367	R F Blount & Sons	023																					
£8,911.43																									\$8,911.43
Date	Detail	Amount	Details	Ref	File	British Ref Gas	Cleaning Labour	Cleaning Materials	Refuse Bins	Dog Bins	Electric Gas	Fire Alarms	Extin- guishers	Fixtures Fittings	Garden- ing	Sand- ing	Licence	Printing Admin	Hire Replace	Deposits LTA	Club Tennis	Courts Tennis	phone Tele-	Wave	Bank Debit Jun-20
08.06.20 DD		£52.46	British Gas	024																					
08.06.20 DD		£52.46	Andy Johnson	025																					
12.06.20 DD		£50.00	Sw D-Dance	026																					
12.06.20 DD		£13.63	British Gas	027																					
15.06.20 DD		£58.32	British Gas	028			£58.32																		
16.06.20 DD		£1,273.40	R F Blount & Sons	029																					
16.06.20 DD		£1,696.59	Canopy UK Direct	030																					
22.06.20 DD		£42.84	British Gas	031																					
22.06.20 DD		£145.00	Katrina Wainley	032																					
22.06.20 DD		£871.00	SNC	033																					
01.07.20 DD		£5.88	The Sign Shed	034																					
03.07.20 DD		£59.59	British Gas	035																					
£4,653.74																									\$4,653.74
Date	Detail	Amount	Details	Ref	File	British Ref Gas	Cleaning Labour	Cleaning Materials	Refuse Bins	Dog Bins	Electric Gas	Fire Alarms	Extin- guishers	Fixtures Fittings	Garden- ing	Sand- ing	Licence	Printing Admin	Hire Replace	Deposits LTA	Club Tennis	Courts Tennis	phone Tele-	Wave	Bank Debit Jul-20
08.07.20 DD		£93.69	Sue Hagon	036																					
08.07.20 DD		£237.00	Andy Johnson	037																					
08.07.20 DD		£1,150.00	Tove Engineering	038																					
15.07.20 DD		£58.32	British Gas	039			£58.32																		
15.07.20 DD		£16.61	British Gas	040																					
14.07.20 DD		£440.00	Quality Roofing	041																					
14.07.20 DD		£975.00	Northants NCAL	042																					
17.07.20 DD		£360.00	Maximow	043																					
17.07.20 DD		£738.00	Bradleys Gas	044																					
22.07.20 DD		£36.05	British Gas	045																					
22.07.20 DD		£1,164.16	A T Electrical Ltd	046																					
27.07.20 DD		£165.00	Tove Engineering	047																					
27.07.20 DD		£167.99	Chris Clayton	048																					
27.07.20 DD		£257.00	Eddie King	049																					
27.07.20 DD		£925.00	Quality Roofing	050																					
03.08.20 DD		£146.33	Chubb	051																					
03.08.20 DD		£738.12	Sue Hagon	052																					
04.08.20 DD		£61.83	British Gas	053																					
£7,264.14																									\$7,264.14
Date	Detail	Amount	Details	Ref	File	British Ref Gas	Cleaning Labour	Cleaning Materials	Refuse Bins	Dog Bins	Electric Gas	Fire Alarms	Extin- guishers	Fixtures Fittings	Garden- ing	Sand- ing	Licence	Printing Admin	Hire Replace	Deposits LTA	Club Tennis	Courts Tennis	phone Tele-	Wave	Bank Debit Aug-20
11.08.20 DD		£463.60	Andy Johnson	054																					
14.08.20 DD		£14.00	British Gas	055																					
15.08.20 DD		£566.58	British Gas	056																					
19.08.20 DD		£27.06	ESPO	057				£27.06																	
19.08.20 DD		£595.92	Chris Clayton	058																					
21.08.20 DD		£35.02	British Gas	059																					
21.08.20 DD		£70.00	County Locksmiths	060																					

[illegible]

<u>PERIOD</u>	<u>BANK STATEMENTS</u>	<u>CREDIT</u>	<u>DEBIT</u>	
1	04.04.20-04.05.20	£862.00	-£2,112.42	
2	05.05.20-04.06.20	£14,193.00	-£8,911.43	
3	05.06.20-03.07.20	£1,442.00	-£4,653.74	
4	04.07.20-04.08.20	£1,862.00	-£7,264.10	
5	05.08.20-04.09.20	£1,567.50	-£2,237.01	
6	05.09.20-02.10.20	£2,379.50	-£3,607.06	
7	03.10.20-04.11.20	£2,576.00	-£4,488.97	
8	05.11.20-04.12.20	£2,932.00	-£1,838.67	
9	05.12.20-04.01.21	£1,625.00	-£1,170.41	
10	05.01.21-04.02.21	£1,200.00	-£1,791.53	
11	05.02.21-04.03.21	£8,376.36	-£4,403.06	
12	05.03.21-01.04.21	£4,211.00	-£2,493.33	
		£43,226.36	-£44,971.73	
	<u>Inc & Exp 01.04.20-31.03.21</u>	<u>-£1,745.37</u>		
				BANK STATEMENT BALANCE
			B/FWD 31.03.20	£31,616.01
1	04.04.20-04.05.20	-£1,250.42		£30,365.59
2	05.05.20-04.06.20	£5,281.57		£35,647.16
3	05.06.20-03.07.20	-£3,211.74		£32,435.42
4	04.07.20-04.08.20	-£5,402.10		£27,033.32
5	05.08.20-04.09.20	-£669.51		£26,363.81
6	05.09.20-02.10.20	-£1,227.56		£25,136.25
7	03.10.20-04.11.20	-£1,912.97		£23,223.28
8	05.11.20-04.12.20	£1,093.33		£24,316.61
9	05.12.20-04.01.21	£454.59		£24,771.20
10	05.01.21-04.02.21	-£591.53		£24,179.67
11	05.02.21-04.03.21	£3,973.30		£28,152.97
12	05.03.21-01.04.21	£1,717.67		£29,870.64
	TOTAL	-£1,745.37	C/FWD 31.03.21	