

Four Oaks Primary School Parent Teacher and Friends Association

England & Wales · Charity number 1075253

Details

Other names	FOUR OAKES SCHOOLS PARENT TEACHER ASSOCIATION, FOUR OAKS SCHOOLS PARENT TEACHER ASSOCIATION
Status	Registered
Legal form	Other
Registered	1999-04-26
Register	View on the Charity Commission register

Contact

Address	Four Oaks Primary School Edge Hill Road Sutton Coldfield B74 4PA
Phone	0121 675 2685
Email	enquiry@fouroaksprimary.bham.sch.uk
Website	www.fouroaksprimary.bham.sch.uk

Activities

Objects: PURPOSES The object of the association (the objects) is to advance the education of pupils in the school in particular by: 2.1 Developing effective relationships between the staff, parents and others associated with the school 2.2 Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.

Activities: Raise funds to enable support and enhancement of the learning experience at the school.

Classification

- **How:** Makes Grants To Organisations
- **What:** Education/training
- **Who:** Children/young People

Geography

- Birmingham City

Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£48,482	£46,835	-	-
2023-08-31	£40,959	£38,574	-	-
2022-08-31	£42,358	£47,696	-	-
2021-08-31	£21,164	£33,926	-	-
2020-08-31	£24,085	£15,292	-	-

Trustees

Name	Role	Appointed
Julie Ann Bedwood Mrs	Chair	2025-12-01
Jenny Samuel		2025-12-01
Kiran Devlukia		2025-12-01
Laura Elizabeth Shanahan		2025-12-01
Laura Phillips		2025-12-01
Ravinder McCalla		2024-09-23

Four Oaks Primary School Parent Teacher and Friends Association

England & Wales - Charity number 1075253

Accounts



Trustees' Annual Report for the period

Period start date			Period end date				
From	Day	Month	Year	To	Day	Month	Year
	1	September	2023		31	August	2024

Section A Reference and administration details

Charity name Four Oaks Primary School Parent Teacher and Friends Association

Other names charity is known by

Registered charity number (if any) 1075253

Charity's principal address

Edge Hill Road
 Sutton Coldfield
 Birmingham
Postcode B74 4PA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Wendy Todd	Chair		
2	Adnan Siddiqui	Vice Chair	From 16 October 2023	
3	Jonathan Hickman	Transition Planner		
4	Robert McQuillan	Treasurer		
5	Holly Occhipinti	Secretary		
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7				
8				
9				
10				
11				
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13				
14				
15				
16				
17				
18				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <i>(eg. trust deed, constitution)</i>	Constitution adopted 22 April 1998, as amended on 17 July 2023
How the charity is constituted <i>(eg. trust, association, company)</i>	An association consisting of the parents, guardians or carers of any pupil currently attending the school, teaching and non-teaching staff currently employed by the school, and any person over the age of 18 wishing to offer appropriate support or help to the school and who is accepted by the committee as a member.
Trustee selection methods <i>(eg. appointed by, elected by)</i>	The charity's trustees are elected or re-elected annually at the Annual General Meeting held in the autumn of each year

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The object of the association is to advance the education of pupils in the school in particular by:

- Developing effective relationships between the staff, parents and others associated with the school,
- Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.

During the year, the main activities undertaken by Four Oaks Primary School Parent Teacher and Friends Association ("PTFA") were:

- Christmas Fayre
- Summer Fayre
- Spring Ball
- School Show
- Comedy Night
- Smarties Challenge
- School discos & pizza nights
- Readathon

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The PTFA plan the above events as either family, school pupils, or parent orientated events.

The profits raised from these events are donated to the school to help fund various facilities or items for educational purposes as agreed with the School's Head Teacher and Governing Body.

In planning the activities for the year, the trustees of the charity have had regard to the guidance issued by the Charity Commission on public benefit and other key aspects of charity law, including their roles and responsibilities as trustees of the charity.

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The PTFA continues to be strong and well supported with a very enthusiastic and dedicated committee and membership.

The Infant and Junior School discos and pizza nights continue to prove very popular with the pupils with two events generating total profit of £1,769. Our annual Smarties Challenge was well supported as usual, resulting in a profit of £1,097.

The Christmas and Summer Fayres were hugely popular again, contributing profits of £3,796 and £4,660 respectively.

The PTFA hosted its biennial Spring Ball in May 2024, which was attended by 179 parents and school staff, generating a profit of £4,274 while the ever-popular Comedy Night in February 2024 was another enjoyable evening, generating a profit of £1,232.

The PTFA supported the School Show production of "Star Warts" where Year 5 and 6 children starred in an entertaining show for parents over three nights. This generated profits of £2,549.

A sponsored Readathon event was also held during the year, where the school agreed to set a day aside for all children to read their favourite books in a relaxed environment. This event raised a total of £4,341.

The PTFA introduced a new weekly lottery through "Your School Lottery" to replace its 200 Club fundraising initiative. The lottery donates 40% of all ticket sales to the PTFA, amounting to £440 during the year.

The PTFA continued to generate funds from Easyfundraising, Rags to Riches and various other recycling sources at no cost to our supporters. In total these fundraising initiatives generated £792.

Our online "PTA Events" platform, enabling parents to buy event tickets, merchandise and second-hand uniform has continued to be a valuable fundraising tool.

The School Fund continues to provide a monthly income for the PTFA through parental voluntary donations which supports the PTFA in providing the school with additional funding for teaching resources and projects.

In total, the PTFA donated £29,292 to the school during the year. This provided funding for the following items:

- Maths Adventure Day, supporting pupils' maths learning in a fun & practical way
- Loudmouth, a visiting drama group addressing puberty and relationship issues for Year 6 pupils
- Educational and SEN support resources and equipment
- Religious education trip
- Bug Club online reading material
- Book vending machine
- Year 6 CGP revision books
- Contributing 50% towards the travel costs for a whole school visit to a nearby pantomime
- Reception Year chicks, where children can watch chicks hatching and their early-stage development
- Leavers BBQ.

Section E Financial review

Brief statement of the charity's policy on reserves

The PTFA holds cash reserves of £24,809 as at 31 August 2024, all of which are unrestricted funds. The association holds sufficient funds in a non-interest-bearing bank current account to meet liabilities as they become payable. Surplus funds are deposited in interest bearing bank accounts.

Details of any funds materially in deficit

Not applicable

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

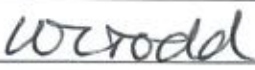

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Wendy Todd	Robert McQuillan
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	23 rd September 2024	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name: FOUR OAKS PRIMARY SCHOOL PARENT
TEACHER & FRIENDS ASSOCIATION

No (if any)
1075263

CC16a

Receipts and payments accounts

For the period from	Period start date 01-Sep-23	To	Period end date 31-Aug-24
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Summer Festival	7,013	-	-	7,013	7,627
Christmas Events	5,011	-	-	5,011	5,125
School Circus	-	-	-	-	11,277
School Show	3,692	-	-	3,692	
Spring Ball	13,391	-	-	13,391	
Comedy Night	3,174	-	-	3,174	2,478
Murder Mystery Night	-	-	-	-	
Smarties Challenge	1,318	-	-	1,318	1,536
School Discos & Pizza Nights	2,257	-	-	2,257	3,821
Readathon	4,446	-	-	4,446	
Voluntary Donations	4,157	-	-	4,157	4,589
200 Club/School Lottery	444	-	-	444	1,227
Other Income	2,063	-	-	2,063	2,320
Bank Interest	357	-	-	357	112
Gift Aid Received	1,159	-	-	1,159	847
Sub total (Gross income for AR)	48,482	-	-	48,482	40,959
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	48,482	-	-	48,482	40,959
A3 Payments					
Fundraising Event Expenses	6,467	-	-	6,467	14,538
PTA Ball Costs	8,281	-	-	8,281	500
Grants to School	29,292	-	-	29,292	18,838
Entertainer Fees	1,130	-	-	1,130	1,140
200 Club Prizes	(50)	-	-	(50)	660
Licences	104	-	-	104	104
Insurance	153	-	-	153	140
Miscellaneous	1,458	-	-	1,458	2,654
Sub total	46,835	-	-	46,835	38,574
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	46,835	-	-	46,835	38,574
Net of receipts/(payments)	1,647	-	-	1,647	2,386
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	23,162	-	-	23,162	20,776
Cash funds this year end	24,809	-	-	24,809	23,162

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at bank & in hand	24,809	-	-
			-	-
			-	-
	Total cash funds	24,809	-	-
(agree balances with receipts and payments account(s))		OK	OK	OK

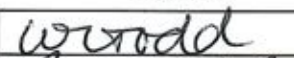

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Wendy Todd	23rd September 2024
	Robert McQuillan	23rd September 2024



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Four Oaks Primary School Parent Teacher & Friends Association

**On accounts for the year
ended**

31st August 2024

**Charity no
(if any)**

1075253

Set out on pages

Six & Seven

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 August 2024.

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

23 September 2024

Name:

Hannah Harrison

**Relevant professional
qualification(s) or body
(if any):**

BA Accounting & Law

Address:

211 Blackberry Lane

Four Oaks, Sutton Coldfield

B74 4JR

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Not Applicable

Four Oaks Primary School Parent Teacher and Friends Association

England & Wales - Charity number 1075253

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 1	Month September	Year 2022		Day 31	Month August	Year 2023

Section A Reference and administration details

Charity name Four Oaks Primary School Parent Teacher and Friends Association

Other names charity is known by

Registered charity number (if any) 1075253

Charity's principal address

Edge Hill Road	
Sutton Coldfield	
Birmingham	
Postcode	B74 4PA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mark Watkins	Vice Chair	To 10 October 2022	
2	Wendy Todd	Chair		
3	Robert McQuillan	Treasurer		
4	Jonathan Hickman	Vice Chair	From 10 October 2022	
5	Holly Occhipinti	Secretary		
6				
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9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution adopted 22 April 1998, as amended on 17 July 2023

How the charity is constituted
(eg. trust, association, company)

An association consisting of the parents, guardians or carers of any pupil currently attending the school, teaching and non-teaching staff currently employed by the school, and any person over the age of 18 wishing to offer appropriate support or help to the school and who is accepted by the committee as a member

Trustee selection methods
(eg. appointed by, elected by)

The charity's trustees are elected or re-elected annually at the Annual General Meeting held in October each year

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The object of the association is to advance the education of pupils in the school in particular by:

- Developing effective relationships between the staff, parents and others associated with the school,
- Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

During the year, the main activities of the PTFA were:

- Christmas Fayre
- Summer Festival
- Pop-up Circus
- Comedy Night
- Smarties Challenge
- School discos & pizza nights

The PTFA plan the above events as either family, school pupils, or parent orientated events.

The profits raised from these events are donated to the school to help fund various facilities or items for educational purposes as agreed with the School's Head Teacher and Governing Body.

In planning the activities for the year, the trustees of the charity have had regard to the guidance issued by the Charity Commission on public benefit and other key aspects of charity law, including their roles and responsibilities as trustees of the charity.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The PTFA continues to be strong and well supported with a very enthusiastic and dedicated committee and membership.

Infant & Junior discos returned to school with the lifting of COVID-19 social distancing restrictions, and again proved very popular with the pupils. Three discos generated a total profit of £1,844.

Our annual Smartie Challenge was again well supported, generating a profit of £1,346.

The Christmas Fayre returned indoors, after being held outdoors in the previous year, due to COVID-19 social distancing requirements. The event was a resounding success, resulting in a profit of £3,226.

The PTFA hosted a Pop-up Circus for the first time. The children were all able to practice their circus skills before accompanying their families the next day to enjoy the circus performance. The event was hugely popular, selling out three shows and generating a profit of £3,350.

The Summer Festival was hugely popular as ever, raising £4,584 profit.

The ever-popular Comedy night in February 2023 was another enjoyable evening, generating a profit of £981.

The PTFA continued to generate funds from Amazon Smile, Easy Fundraising, Rags to Riches and various other recycling sources at no cost to our supporters. In total these generated £1,591.

The PTFA also operated a "200 Club" to generate additional funds. During the year 40.6% of proceeds from the 200 Club were returned to the purpose of the PTFA.

Our online "PTA Events" platform, enabling parents to buy event tickets, merchandise, second hand uniform and 200 club tickets, has proved to be a valuable tool to increase attendance at PTFA events.

The school fund continues to provide a monthly income which is helping to make a difference and goes toward providing the school with the necessary funding for school teaching projects and themes.

In total the PTFA donated £18,838 to the school during the year. This included a contribution to the school to subsidise a whole school trip to a local theatre's Christmas pantomime, funding the Year 6 CGP revision books, Year 6 leaver merchandise and BBQ, musical instruments, drama group productions for years 4, 5 & 6, a visiting author and various religious and SEN support materials.

Section E**Financial review****Brief statement of the charity's policy on reserves**

The PTFA holds cash reserves of £23,162 as at 31 August 2023, all of which are unrestricted funds. The association holds sufficient funds in a non-interest-bearing bank current account to meet liabilities as they become payable. Surplus funds are deposited in interest bearing bank accounts.

Details of any funds materially in deficit

Not applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

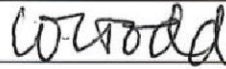
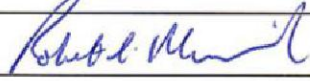
Section F**Other optional information**

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Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Wendy Todd	Robert McQuillan
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	16 October 2023	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name: FOUR OAKS PRIMARY SCHOOL PARENT
TEACHER & FRIENDS ASSOCIATION

No (if any)
1075253

CC16a

Receipts and payments accounts

For the period from	Period start date 01-Sep-22	To	Period end date 31-Aug-23
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Summer Festival	7,627	-	-	7,627	7,592
Christmas Events	5,125	-	-	5,125	3,881
School Circus	11,277	-	-	11,277	-
School Show	-	-	-	-	3,620
Spring Ball	-	-	-	-	8,329
Comedy Night	2,478	-	-	2,478	2,811
Smarties Challenge	1,536	-	-	1,536	1,503
School Discos & Pizza Nights	3,821	-	-	3,821	2,243
Readathon	-	-	-	-	1,629
Voluntary Donations	4,589	-	-	4,589	6,035
200 Club	1,227	-	-	1,227	1,226
Other Income	2,320	-	-	2,320	2,094
Bank Interest	112	-	-	112	38
Gift Aid Received	847	-	-	847	1,356
Sub total (Gross income for AR)	40,959	-	-	40,959	42,358
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	40,959	-	-	40,959	42,358
A3 Payments					
Fundraising Event Expenses	14,538	-	-	14,538	8,572
PTA Ball Costs	500	-	-	500	4,410
Grants to School	18,838	-	-	18,838	31,976
Entertainer Fees	1,140	-	-	1,140	700
200 Club Prizes	660	-	-	660	680
Licences	104	-	-	104	125
Insurance	140	-	-	140	128
Miscellaneous	2,654	-	-	2,654	1,105
Sub total	38,574	-	-	38,574	47,696
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	38,574	-	-	38,574	47,696
Net of receipts/(payments)	2,386	-	-	2,386	(5,338)
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	20,776	-	-	20,776	26,114
Cash funds this year end	23,162	-	-	23,162	20,776

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at bank & in hand	23,162	-	-
			-	-
			-	-
	Total cash funds	23,162	-	-
(agree balances with receipts and payments account(s))		OK	OK	OK

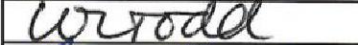

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Wendy Todd	16 October 2023
	Robert McQuillan	16 October 2023



Section A Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Four Oaks Primary School Parent Teacher & Friends Association

**On accounts for the year
ended**

31st August 2023

**Charity no
(if any)**

1075253

Set out on pages

Six & Seven

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 August 2023.

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

16th October 2023

Name:

Hannah Harrison

**Relevant professional
qualification(s) or body
(if any):**

BA Accounting & Law

Address:

211 Blackberry Lane

Four Oaks, Sutton Coldfield

B74 4JR

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Not Applicable

Four Oaks Primary School Parent Teacher and Friends Association

England & Wales - Charity number 1075253

Accounts



Trustees' Annual Report for the period

Period start date			Period end date		
Day	Month	Year	Day	Month	Year
From 1	September	2021	To 31	August	2022

Section A Reference and administration details

Charity name Four Oaks Schools Parent Teacher Association

Other names charity is known by Four Oaks Infants & Junior Schools Parents Teacher Association

Registered charity number (if any) 1075253

Charity's principal address

Edge Hill Road	
Sutton Coldfield	
Birmingham	
Postcode	B74 4PA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mark Watkins	Vice Chair		
2	Danny Hughes		To 13 October 2021	
3	Wendy Todd	Chair		
4	Robert McQuillan	Treasurer		
5	Laura Phillips		To 13 October 2021	
6	Mark Benton		To 11 July 2022	
7	Louisa Appleby		To 11 July 2022	
8	Emily Williamson		To 11 July 2022	
9	Carol Selway		To 11 July 2022	
10	Jennifer Johnston		To 11 July 2022	
11	Bernard Hill		To 13 October 2021	
12	Sukhdip Sandhu		To 11 July 2022	
13	Holly Occhipinti	Secretary	From 13 October 2021	
14				
15				
16				
17				
18				
19				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution adopted 22 April 1998

How the charity is constituted
(eg. trust, association, company)

An association consisting of all parents and/or guardians of pupils attending the schools, friends of the schools and all school staff.

Trustee selection methods
(eg. appointed by, elected by)

The charity's trustees are elected or re-elected annually at the PTA's Annual General Meeting held in October each year

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The object of the PTA is to advance the education of pupils in the school by:

- i) developing more extended relationships between the staff, parents and others associated with the school,
- ii) engage in activities which support the school and advance the education of pupils attending it, and
- iii) support in the provision of facilities or items for education at the school

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

During the year, the main activities of the PTA were:

- Christmas Fayre
- Summer Festival
- PTA Spring Ball
- Comedy Night
- Smarties Challenge
- School Show
- School discos & pizza nights

The PTA plan the above events as either family, school pupils, or parents orientated events.

The profits raised from these events are donated to the school to help fund various facilities or items for educational purposes as agreed with the Schools' Head Teacher and Governing Body. The PTA also funds Year 6 Leavers' Books.

The PTA also operates a "200 Club" to generate additional funds. During the year 42.9% of proceeds from the 200 Club were returned to the purpose of the PTA.

In planning the activities for the year, the trustees of the charity have had regard to the guidance issued by the Charity Commission on public benefit and other key aspects of charity law, including their roles and responsibilities as trustees of the charity.

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The PTA continues to be strong and well supported with a very enthusiastic dedicated team.

The relaxation of COVID-19 restrictions relating to social interactions meant that many of the fundraising activities could resume this year.

Work continued on the year 6 garden by parent volunteers, staff and children and now hosts a weekly gardening club, where children grow and harvest their own produce to take home or to be used in the school kitchen.

The Smartie Challenge was well supported, generating £1,321 profit.

Despite the lifting of social restrictions, to put people at ease, the Christmas Fayre was held outside for the first time and was a great success, resulting in a profit of £2,342. After holding one very busy disco, it was decided that it was too soon to be mixing large numbers of parents and children indoors and future Infant & Junior discos were postponed for the remainder of the school year.

Our online platform was kept up to date for all event ticket sales, merchandise, donations from second hand uniform sales and 200 club annual tickets.

Other evening events included a Christmas Pyjama night, which generating a profit of £781 and the Comedy night in February 2022 delivered a profit of £1,268. This was the first indoor parents' event since the beginning of the pandemic and was very popular. Debbie's Dinners cookbook was finalised and published, selling one hundred copies in three weeks, raising £555 profit.

Outdoor seating benches for the year 3 & 4 play area were purchased as additional activity zones for children who enjoy Lego and other creative activities at playtime.

The year 5 & 6 show in April generated a profit of £2,707 via ticket and programme sales and bar sales.

The Spring Ball was well supported with excellent donated prizes from families, local businesses and sponsors, making a profit of £2,851.

The Summer Festival was hugely popular and raised £4,227 profit. Amazon Smile and Easy Fundraising provide regular donations at no cost to families.

The school fund continues to provide a monthly income which is helping to make a difference and goes toward providing the school with the necessary funding for school teaching projects and themes.

In total the PTA donated £31,976 to the school during the year. This donation helped the school to subsidise a whole school theatre trip to see Peter Pan, fund Year 6 CGP revision books and Year 6 leaver T-shirts, photographs and BBQ, Bug Club, Reception year chicks, various books and other resources. The EYFS department was provided with £10,000 for a significant renovation over the summer break, ready for the new intake in September 2022. The Year 6 garden was provided with landscaping materials.

Section E**Financial review****Brief statement of the charity's policy on reserves**

The PTA holds cash reserves of £20,776 as at 31 August 2022, all of which are unrestricted funds. The association holds sufficient funds in a non interest bearing bank current account to meet liabilities as they become payable. Surplus funds are deposited in interest bearing bank accounts.

Details of any funds materially in deficit

Not applicable

Further financial review details (Optional information)


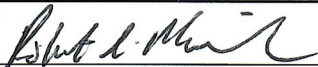
You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Wendy Todd	Robert McQuillan
Position (eg Secretary, Chair, etc)	Chair	Treasurer

Date 10 October 2022



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name: FOUR OAKS SCHOOLS PARENT TEACHER ASSOCIATION No (if any) 1075253

CC16a

Receipts and payments accounts

For the period from 01-Sep-21 To 31-Aug-22

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Readathon	1,629	-	-	1,629	5,935
Summer Festival	7,592	-	-	7,592	-
Christmas Events	3,881	-	-	3,881	972
School Show	3,620	-	-	3,620	-
Spring Ball	8,329	-	-	8,329	-
Comedy Night	2,811	-	-	2,811	-
Smartie Challenge	1,503	-	-	1,503	1,783
School Discos & Pizza Nights	2,243	-	-	2,243	319
Halloween Dress-up Day	-	-	-	-	1,042
Voluntary Donations	6,035	-	-	6,035	7,175
200 Club	1,226	-	-	1,226	1,701
Other Income	2,094	-	-	2,094	491
Bank Interest	38	-	-	38	87
Gift Aid Received	1,356	-	-	1,356	1,659
Sub total (Gross income for AR)	42,358	-	-	42,358	21,164
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	42,358	-	-	42,358	21,164
A3 Payments					
Fundraising Event Costs	8,572	-	-	8,572	762
PTA Ball Costs	4,410	-	-	4,410	-
Grants to School	31,976	-	-	31,976	31,966
Entertainer Fees	700	-	-	700	-
200 Club Prizes	680	-	-	680	620
Licences	125	-	-	125	40
Insurance	128	-	-	128	123
Miscellaneous	1,105	-	-	1,105	415
Sub total	47,696	-	-	47,696	33,926
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	47,696	-	-	47,696	33,926
Net of receipts/(payments)	(5,338)	-	-	(5,338)	(12,762)
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	26,114	-	-	26,114	38,876
Cash funds this year end	20,776	-	-	20,776	26,114

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at bank & in hand	20,776	-	-
			-	-
			-	-
	Total cash funds	20,776	-	-
(agree balances with receipts and payments account(s))		OK	OK	OK



Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Wendy Todd	10 October 2022
	Robert McQuillan	10 October 2022



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name

Four Oaks Schools Parent Teacher Association

**On accounts for the year
ended**

31 August 2022

**Charity no
(if any)**

1075253

Set out on pages

Six & Seven

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 August 2022.

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

10 October 2022

Name:

Ziad Al-Salihi

**Relevant professional
qualification(s) or body
(if any):**

FCCA

Address:

457 Lichfield Road

Sutton Coldfield

B74 4DJ

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Not Applicable