

COMMUNITY DEVELOPMENT ACTION HERTFORDSHIRE
(A Company Limited by Guarantee and not having a Share Capital)

Company No 3712283

Registered Charity No 1075224

**REPORT AND
FINANCIAL STATEMENTS FOR THE YEAR
1 APRIL 2020 TO 31 MARCH 2021**



Azets Audit Services

5 Yeomans Court
Ware Road
Hertford
Herts SG13 7HJ

COMMUNITY DEVELOPMENT ACTION HERTFORDSHIRE
(A Company Limited by Guarantee)
Trustees Report

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FOR THE YEAR ENDED 31 MARCH 2021

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This is a Company Limited by Guarantee, carrying out projects of a social nature within Hertfordshire and surrounding areas. It is the Rural Community Council representing Hertfordshire. The income of the Charity for 2020/21 is **£293,455**

The Trustees' Annual Report

The report follows the order set out in the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015). The Trustees are appointed at the Annual General Meeting.

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our objectives and in our plans for future periods. In particular the Trustees consider how planned activities contribute to the aims and objectives set.

The report refers to "a *risk management statement*" which identifies the major risks and the action taken to mitigate them. This is reviewed each year by the Board. The Charity's objects, aim, strategy and major activities undertaken are reviewed in the *objectives and activities* section. Note the *reserves policy* includes an explanation of the minimum level of reserves, the reserves held and the Charity's plans for its reserves.

The report concludes with a statement of the Trustees' responsibilities in relation to the financial statements.

The accounts

The Statement of Financial Activities (SOFA) reports the charitable activities as a single line with an expanded analysis in the notes on pages 20-29. For comparison, the results for the year 2019/20 are included.

Report of the Trustees for the year ended 31 March 2021

The Trustees are pleased to present their report together with the financial statements of the Charity for the year ending 31 March 2021.

Reference and administrative details

Charity number: 1075224

Company number: 3712283

Principal Office: The Castle, Hertford. SG14 1HR

Directors and Trustees

The Directors of the Charity are its Trustees for the purpose of Charity Law and throughout this report are collectively referred to as the Trustees.

The Trustees serving during the year and since the year end were as follows:

Appointed

Tap Bali	17 September 2003
Chris Tombs	10 November 2006 (Chair November 2008)
Christine Nairn	20 November 2009 (Vice Chair January 2021)
Mary Lambe	01 August 2019
John Dawson	15 July 2019
Allison Alexander	19 February 2020
Nilesh Joshi	03 July 2019 (resigned 31 March 2021)

Chief Executive Officer	Kate Belinis DL
Company Secretary	John Collins

Independent Examiner: Azets Audit Services, 5 Yeomans Court, Ware Road, Hertford. SG13 7HJ

Banker:

Yorkshire Bank Plc, 7 Gold Street, Northampton. NN1 1EN

Structure, Governance and Management

Governing Document

Community Development Action Hertfordshire (CDA Herts) is a Company Limited by Guarantee governed by its Memorandum and Articles of Association dated 22 January 1999 and amended to extend its area to surrounding districts on 26 August 2005. It is registered as a Charity with the Charity Commission. Anyone over the age of 18 can become a member of the Company and there are currently 70 members.

Appointment of Trustees

As set out in the Articles of Association the Trustees are selected from individual members of the representatives of the member organisations and from communities of interest, annually.

All members are circulated with invitations to nominate Trustees prior to the AGM advising them of the retiring Trustees and requesting nominations for the AGM. When considering co-opting Trustees, the Board has regard to the requirements for any specialist skills needed because of the Trustees' Skills Audit.

Trustee induction and training

New Trustees undergo an orientation to brief them on their legal obligations under Charity and Company Law, the content of the Memorandum and Articles of Association, the committee and decision-making processes, the Strategy and Forward Planning and recent financial performance of the Charity. During the induction they meet key employees and other Trustees. Trustees are encouraged to attend appropriate external training events

where these will facilitate the undertaking of their role.

Organisation

The Board of Trustees administers the Charity. The Board meets bi-monthly. The Chief Executive Officer is appointed by the Trustees to manage the day to day operations of the Charity. To facilitate effective operations, the Chief Executive Officer has delegated authority, within terms of the delegation approved by the Trustees, for operational matters including finance and employment.

Risk management

The Trustees have a risk management strategy which comprises:

- An annual review of the risks the Charity may face.
- The establishment of systems and procedures designed to mitigate those risks identified in the plan; and
- The implementation of procedures designed to minimise any potential impact on the Charity should those risks materialise
- A key element in the management of financial risk is the setting of a reserves policy and its regular review by Trustees.

Objects and activities

The objects of the Charity as set out in the Memorandum of Association are:

- To promote any charitable purposes for the benefit of the community in the geographical County of Hertfordshire and surrounding areas by assisting the work of statutory authorities and voluntary organisations engaged in advancing education, furthering health, relieving poverty, distress or sickness, or in pursuing any other charitable purposes.
- To promote and organise co-operation in the achievements of the said purposes and to that end bring together Council representatives of the authorities and organisations engaged in the furtherance of the said purposes within the geographical County of Hertfordshire and surrounding areas.

Established in January 1966, CDA Herts is the Rural Community Council (RCC) for Hertfordshire. Now in its 55th year, CDA Herts aims to be the leading independent County Charity for the sustainable development of rural and urban communities across Hertfordshire and a strategic partner in the development of the County's Voluntary and Community Sector and public sector agencies.

The Board:

- Discussed and agreed how the Charity would adapt to the Covid-19 health crisis and the impact on the delivery of services
- Worked with the CEO, who made the working environment changes for the staff and volunteers, who were home based from mid- March 2020. During the summer months and before the second lockdown, the staff continued to be home based until the lockdown guidelines allowed them to come into the office as it made and deemed Covid-Secure
- Reviewed the Code of Governance to ensure the charity was adhering to the 7 principles
- Nominated a Champion for the review Governance Code, which was worked in

clusters for this year and the following year

- Continued with recruitment of Trustees with targeted skills to fill the skills and industry gaps
- Reviewed Forward Plan and agreed with the overarching themes

The Board are grateful to the staff and volunteers who overcame the new working environments of home based and occasionally office visits, adapted to virtual meetings, support services via telephone (a medium neglected in the past as most correspondences were electronic) and carried on with business at hand. Without their commitment and enthusiasm to deliver services, CDA Herts would be in a different place.

The Board also wishes to thank our colleagues and partners in the shared vision and mission to deliver services into uncharted territory but developed new ways of working as a collective team across the public and charities sectors.

What is it we do?	Areas covered	Impact of services delivered
Rural services	<p>Village Halls Networks:</p> <ul style="list-style-type: none"> • East Herts; • North Herts; • St Albans, Hertsmere & Welhat; • Dacorum & Three Rivers <p>Membership grew from 150 to 220 throughout the 12 months</p> <p>Community Energy Network = 85 members</p> <p>We were invited and</p>	<p>Our countywide Advisory Service is invaluable in supporting Hall Management Trustees in their governance, licensing, health & safety and compliance role ensuring that they can provide excellent, safe, legal and appropriate community facilities, especially in rural areas. The importance of this service has increased immeasurably since lockdown when we have provided daily advice to dozens of Halls in negotiating the challenges of re-opening safely and legally for the benefit of their villages.</p> <p>We have provided direct support and advice to 125 Village Halls and Community Buildings mainly through email with some telephone calls.</p> <p>We have held 18 Village Hall Network Zoom support meetings for our 4 Networks. These resulted in 249 attendances.</p> <p>We organised the Annual Village Halls Conference in December on Zoom with 43 participants who enjoyed presentations by members of the network.</p> <p>Supported by Uni of Herts, Local Government Sustainability Officers, Transition Towns, Climate Change groups and</p>

	Broadband and Digital Infrastructure	<p>networks. Signs of progress with activity at Little Hadham VH, Citizens Advice and Carers in Herts. HCC taking an interest.</p> <p>We are working with the Phone Co-op to develop an offer which will help to bring superfast broadband to many Village Halls to help them become Digital Hubs.</p>
Projects	<p>Community Garden in St Albans Groups X 7 People X 120 plus Volunteers X 45 plus New groups: Catalyst Housing, New Directions and Beaver group</p> <p>Covid Information Champions in partnership with Herts CVS and Volunteer Centre: Community Help Herts</p> <p>Jobs Pathway – recruitment agency</p>	<p>Community cohesion remains key to the lives of the local people who access and maintain their own designated plots and share stories and services provided.</p> <p>Volunteers are the quintessence of the garden and in return they were grateful for the opportunity to be able to maintain the garden and being outdoors with friends and colleagues during the health pandemic</p> <p>105 saplings, a gift from The Woodland Trust, were planted and we look forward to their growth.</p> <p>Two bug hotels were built and the mould was transformed into meadow of flowers and shrubs.</p> <p>Food Smiles harvested a whopping 565kg of produce for members.</p> <p>Commissioned by Herts County Council – Adult Care Services and Public Health to ensure that communities and residents were in receipt of trusted messages to combat the spurious social media. Over 300 champions were recruited and they continue to be a valuable resource for public health and the targeted groups and people.</p> <p>Project started in January and valuable connections made with the Project Board partners: HACRO and Emmaus and Police and Crime Commission Officer.</p> <p>Introductions made with new and potential employers and Local</p>

	<p>Play Area Scheme based in HMP The Mount and working in partnership with PACT (Prison Advice Care Trust)</p>	<p>Enterprise Partnership. The service was closed mid-March 2020 due to Covid restrictions. This has been the most difficult time and situation for the families, staff and volunteers. The Prison has endeavoured to ensure that services could resume but they had to ensure that their environment was safe for visitors. The designated area after 21 years has been replaced by the Prison's Purple service of video booths for the prisoners to keep in contact with their families.</p> <p>We are looking forward to developing the new area and welcoming the families back in 2021.</p> <p>We are grateful to Children in Need being understanding and not reducing or withdrawing their grant.</p>
	<p>All4One in Barnet</p>	<p>Working in partnership with the Pupil Referral School, Family Lives and sporting Inspirations to deliver mentoring and coaching Y10 boys and girls to develop life skills, structured classes to form better relationships both at home and at school and beyond. Delivered 2 webinars for the parents and Family Lives have provided 15 bespoke support for the parents. Face to face support for the young people were stopped Covid impacted on the school's operational activities.</p>
	<p>Affordable Housing Partners: North Herts District Council, Dacorum Borough Council, Hastoe and Settle Housing Associations</p>	<p>Commissioned and delivered 2 Housing Needs Surveys. 11 affordable units delivered by partners following earlier surveys (Holwell & Great Gaddesden) One of 6 East of England partners on the newly formed Eastern Community Homes.</p> <p>Our Rural Housing Enabler is now an accredited Community-led Housing adviser.</p>

	<p>Village Connector in East Herts 5 Village Halls with 1200 beneficiaries Village Connectors X 20 within above communities</p> <p>Community Transport - Tewin</p>	<p>Building on the capacity building and social prescribing project with Little Hadham, we delivered 600 hours of bespoke practical support and advice with 5 designated village halls.</p> <p>We continue to support and guidance and after 4 years, we are pleased that the steering group continue to deliver this valuable service for the older people.</p>
Core services	<p>Comms and social media</p> <p>Consultancy</p> <p>Infrastructure support</p> <p>Kickstart Scheme</p> <p>Strategic Forums</p>	<p>We have increased our reach to 850+ with similar number of followers. Social media traffic has improved and raised awareness of diverse relevant topics.</p> <p>Better Boards training to 3 charities</p> <p>GATE (Gypsy And Traveller Empowerment) Herts Equality Council Herts Welcomes Refugees BAME groups and communities</p> <p>We are delighted to take part with this well-funded DWP scheme as we recruited a young person who has shown how to make best use of digital technology and social media and a great team player.</p> <p>New Voluntary and Partners Assistance Cell (VPAC) consisted of several key players in the health and social sector and public bodies. This new way of working was successful as each one of us, stepped in and stepped up to support the services needed under Operation Sustain and Shield. The framework is working well as all of continue to adjust and adapt our services to meet the new and old needs.</p>

Some testimonials:

Jobs Pathway “I found working with you excellent, you were quick and professional and went above and beyond to get to know the candidate’s strengths and weaknesses and supporting him through the process. I would definitely refer to you again”.

Nicola Woodard, Senior Social Worker, HCC

Rural Services

A particularly difficult year for Village Halls across the country due to the Covid pandemic. CDA has been particularly helpful in providing advice and clarity on the steps required by village halls to comply with the requirements of government legislation, which during the last nearly two years has changed regularly. The opportunity to discuss other hall's responses during the regular on-line forums has been particularly useful. **Chris Poole, High Wych Memorial Hall**

I am writing on behalf of the Sawbridgeworth Young People's Recreational Centre to Tim and CDA for all your support during the difficult Covid period. It has been especially helpful to get regular advice from CDA/ACRE on opening/reopening our Centre. The EHCBVH meetings have also been very useful in pointing us to ways of saving money and making our Centre more energy efficient etc. Keep up the good work! **Councillor David Royle (Independent), Secretary SYPRC, Young People and Schools Champion, Footpaths and Open Spaces Champion, Sawbridgeworth Town Council**

Ours is a tiny but normally well used village hall, mainly private use rather than community organised activities. Throughout the pandemic your updates on guidance as it applies to halls has been very useful. Also, the sharing of information on services and resources is very helpful.

Margaret McHugh, The Iron Room Tring

During the Covid pandemic, Barkway Village Hall has benefited from the advice supplied on methods of operation. Having a coordinated means for village halls to gather and share information is to the advantage of this select group of community treasures. It is reassuring to know our hall does not need to operate in isolation. **Tom Wornham, Chair Barkway Village Hall**

Although I am not a big contributor to this group, I do appreciate the hard work that goes into it. **Jason Ruben, Bayford Village Hall**

It has been wonderful to hear from other village communities in this way through the Zoom Meetings. Well done all involved.

Ken Newstead, Clerk, Brent Pelham-Meesden Parish Council

Since joining I have found the discussion and information very valuable in challenging some of the things that we do to see if they can be improved on but the Covid Guidance and support has been particularly useful to us. In particular the risk assessment information and supporting information. The use of Zoom has been useful in saving the need to travel and given our wide geographical spread I would like to see this continue. **Mike Wallis Chair of Trustees, Potten End Village Hall**

Your updates and guidance have been more than useful. We were all so unsure how to start opening up and it seemed so complicated. Your guidance and resources made it so much easier. You were also very helpful and quick to answer some of our individual challenges too. A big thank you. **Karen Tonge, Great Gaddesden Parish Hall**

The Nora Grace Hall in Tring have found the updates, especially after changes in Govt Covid guidance, very useful. Also, the sharing of info on suppliers is valuable.

Vivianne Child, Tring Together Nora Grace Hall

It's very early days for me in the group but I have already had great support for Little Berkhamsted Hall. Thanks for all your hard work.

Derek Standbrook, Little Berkhamsted Village Hall

Superb support as always. Great facilitation to share insights between village halls. Could feel a vulnerable and lonely job as chairperson with Tim and a good Team! Thankyou

Jennie Shaw, Chair Aldbury Memorial Hall

Rural Services continued:

The trustees of the Colney Heath Village Hall would have really struggled to get through the Covid pandemic over the last 15 months without the advice and support from CDA.

The guidance on the ever-changing restrictions has been measured and helpful. The conferences with other halls attending has proved an excellent forum for sharing information.

Your prompt and insightful responses to our specific queries have been greatly appreciated.

And above all the empathetic support you have provided to us has been invaluable - it would have been a lonely and alarming place without you and CDA.

John Clemow, FWR Consulting, Secretary 4ColneyHeath and CH Village Hall a CIO, Co-Editor The Coal Post, Chair of CH Boissy Twinning Association, CH & District History Society and CH Community Support Group

Thank you so much for all that you have done for us over the last 12 months. It has been a particularly difficult time during the Covid pandemic to keep up with all the rules and regulations that have been coming out of Government and the guidance provided by yourself and CDA Herts has been invaluable. I don't know what we would have done without you! Thank you also for arranging the very useful consortium meetings of the local Village Halls. Good and interesting speakers have been provided and it is always a very good forum for networking and swapping ideas.

Harry Bott, Trustee Benington Village Hall.

On behalf of the Stanstead Abbots Parish Hall trustees, I would like to express my thanks and gratitude for your help and guidance through the last 18 months or so. You and your team have been able to provide us with links to both CDA Herts and ACRE publications highlighting the regulations relevant to the running of our village halls, without which I suspect we might not have taken the steps necessary to re-open when we did. **Andrew Day**

The mentors over our 3-year journey have been CDA Herts and East Herts Council to which Little Hadham is truly indebted. Without CDA's constant steerage, support and advice I strongly believe I would not have been able to remain in my position as Chairman.

Jan Williamson, Little Hadham Village Hall

Many thanks to Tim and all at CDA Herts for all the advice and support over the past year which has been and continues to be so challenging. The meetings are so informative on a range of relevant and interesting subjects. Being online they are also very accessible. It is also very reassuring to be part of a network and I really value the exchange of information with other members. Thank you all so much. **Wendy Ball, Bookings Secretary Bedmond Village Hall**

My thanks to you and your colleagues for all your previous meetings, their minutes, and other important news items that you circulate to us month by month.

You provide an essential link to both news and regulations that affect the day-to-day running of our community halls, as well as a backup source of information whenever required. Thanks for all your hard work in these difficult times. **John Bailey, Thorley Centre Manager**

More than pleased to say thanks to you for hosting the meetings so well and through them it's enabled Fleetville Community Centre to benefit from the experience of other community centres, particularly in how others have managed through the pandemic. **Peter Jones**

Just a note on behalf of the T & M Greg Trust, who own and manage Westmill Village Hall, to express our thanks to you and your team at CDA Herts for the excellent service you provide. This has been particularly valuable regarding updates and support through the Covid times. Tim has personally done a great job for us which is much appreciated - thank you.

Michael McRae, Trustee For and on behalf of the T & M Greg Trust

Rural Services continued:

On behalf of Hertford Heath Village Hall, I would like to thank you and your team for your help over the last, very trying, months. Without which, I personally, would not have known which way to turn. Your guidance to the relevant links of ACRE etc regarding steps to re- opening we're invaluable. But not only the last months, we would like to thank you for all the previous years of information you share with us all. **Glow Pead, Chair - Hertford Heath Village Hall**

On behalf of Bramfield Village Hall I would like to thank you and your team at CDA for all your help and advice especially through lockdown. Your help and advice and links to Acre guidelines have been invaluable and enabled us to follow the advice and keep safe during this difficult time. **Cheryl Jackson**

A big thank you to and your team for the continued support and guidance that you provide. Our Committee is a Charity formed of a group of local volunteers who provide their time and efforts for free. It's always reassuring for us to be able to call on you for the help we require to enable the cost efficient and smooth operation of our Village Hall.

Paul Plail, Secretary, Essendon Village Hall

Northchurch Social Centre have been incredibly grateful for the support that the CDA group offers during the last couple of years. Just knowing that that this friendly service is available to guide us has been a comfort as we navigate these unprecedented times. **Linzi Wesley**

We have found the Covid 19 support and guidance offered by yourself and CDA Herts invaluable over the past year. With the ever-changing rules and regulations and sometimes very confusing guidance, it has been reassuring to have you there to clarify things for us with regards to the use of halls. In addition to this, your initial recommendation with regards to using Utility Aid and ongoing support throughout our relationship with them has been really useful and very much appreciated. A big thank you from us for all that you have done to support us through what has been a very difficult year. **Lisa Edwards, Assistant to the Parish Clerk Bovingdon Parish Council**

A wholehearted thank you for the invaluable support that you have given Flamstead Village Hall over the last, very challenging twelve months, in your role of Village Hall Adviser at CDA Herts. We would not have been able to navigate our way through the ever-changing Government's Covid-19 Regulations and Guidance without your help. I am sure that you have given many extra hours advising us village hall managers, as well as chairing, and acting as secretary of, our Network meetings on Zoom – always patient and often with a sense of humour. In addition to all that, wearing your Community Services hat, you readily agreed to advise a community charity, that I am involved with, on a property-related problem.

Jane Lutman, Chairman Flamstead Village Hall Management Committee

As a brand-new committee, we have found CDA invaluable in helping us find out about our responsibilities and things we were unaware of. They have pointed us in the right direction and given us access to lots of helpful fact sheets from ACRE, which have helped get us set up correctly. Regular meetings with other volunteers in the area has been really helpful to us, and we look forward to continuing with these in the future. **Jacqui Pattison, Pinehurst Community Centre**

I just wanted to say how helpful and practical your advice has been during the last 12 months. The Covid updates have been particularly helpful as have the regular zoom meetings to talk over issues. **Debbie Fitzsimons, Markyate Parish Council**

Rural Services continued:

On behalf of Datchworth village hall I would like to convey our very grateful thanks for the fabulous support we have received from CDA, and in particular from Tim. The last 18 months or so have been difficult for all businesses especially with the ever-changing rules and regulations. Tim has been invaluable in steering us all through the do's and don'ts of hall closures, openings, re-closing and so on. It is re-assuring to know that our interpretation of the rules has been reviewed by Tim and that we are all doing the best we can. The EHDC Village Halls network meetings are invaluable and we all look to Tim for his words of wisdom regarding the myriad of issues we all face in running village halls. They are informative and a great opportunity to network with others. Membership fees for CDA are the best value and long may the organisation continue. Thank you.

Pat Perry, Secretary to Village Hall Committee

In 2011 a group of village hall representatives met to discuss the problems faced by volunteer committees and others in the running of community buildings. At that meeting were representatives from CDA who offered advice, assistance and support to the fledgling 'Village Halls Network'.

In December 2021 the 'Village Halls Network', now the 'Village Halls & Community Buildings Consortium' will celebrate its 10th anniversary. Throughout those 10 years CDA have been an integral part of ensuring that the organisation became the success it is today.

From a once district council supported group through to the independent organisation it has become, the consortium has been able to rely on CDA not only for advice and research but also for the secretarial services so essential for the smooth running of such an operation.

Through the links to ACRE, and with its own in-house expertise and network of contacts, CDA has proved invaluable to the members of the consortium which has now spread to other areas of Hertfordshire.

Throughout the 'pandemic' CDA has remained operational and supportive organising ZOOM conferencing for committee and general meetings; providing access to the important advisory information so essential to our members in dealing with the unknown ramifications of shut down or partial closure.

On behalf of the consortium, and independently as a Trustee of Cottered Village Hall, I and my team wish to thank CDA and particularly Tim Hayward-Smith for their service and support without which I am sure we would not have come through the past year quite so unscathed.

John Harwood-Bee, Chairman East Herts Village Halls & Community Buildings Consortium.

Our plans and work going forward:**Covid Recovery for Black Asian and Minority Ethnic residents:**

Commissioned by Herts CCG and Herts CC and funding from NHS Charities Trust (Colonel Tom Major) to provide focussed support to BAME people and communities. Covid has highlighted the health disparities and inequalities suffered, in many cases in silence and for a long period of time.

The staff recruited from BAME heritage will be working in partnership with public agencies and charities to enable people to access available services such as social prescribing, advocacy and most important capacity building.

Additional staff to join the team but work alongside with Healthwatch Herts and NHS Integrated Care Systems to address health inequalities.

We are now a key stakeholder and presenter with the statutory sectors' determination to address

health and inequalities and influence the systems as advocated by the staff.

Community Resilience: sadly this was put on hold but as restrictions were lifted in 2021, we are scoping the project and connections both old and new into this exciting new partnership with Hertford Town Council.

Community Champions: for rural and marginalised groups and working in partnership with Community Help Herts.

Jobs Pathway: develop further relationships with employers across industries, link with Manchester University Intern scheme, referrals from agencies and provision of intensive professional and moral support to clients.

Rural Services: remains a key element of our services. The impact of Covid-19 was significant as it reduces services which were accessible to practically nil but without the support of local people's civic kindness, we will continue to support them to help others in need.

Advocacy: we remain true to our determination to enable and empower people and communities whose voices have been marginalised in both rural and urban areas across the county.

Our thanks to following funders and sponsors:

Projects	Funders, sponsors and supporters
Community Garden St Albans	Highfield Park Trust Oaklands College Plants Man, Brian Gibson (volunteer) Premier Foods St Albans Landscape and Arboriculture Officer Waitrose Community Matters
Jobs Pathway Recruitment Agency	Office of Police and Crime Commissioner Emmaus HACRO Training providers Employers
Rural services: Rural Life services Community Transport Village Halls Advisory Affordable Housing Community Energy Village Connector	ACRE and Defra East Herts Council and Councillors Hertfordshire County Council: Adult Care Services and Transport Hertfordshire County Councillors Locality Budgets Hertfordshire Community Foundation
Play Area Scheme	Children in Need HACRO HMP The Mount PACT (Prison Advice Care Trust)
All4One in partnership Pavilion School, Family Lives, ProAction	John Lyons Trust
Membership	Parish and Town Councils, community groups and individuals
Donations	Individuals

We have made financial investments and support with

Cirican	ACRE consultancy Network
New River Community Rail Partnership	Hertfordshire County Council, East Herts Council, Broxbourne Borough Council, Hertford Town Council, Ware Town Council, Greater Anglia, Community Rail Network, Rye House Karting Raceway, Lea Valley Park, Volunteer Centre Broxbourne & East Herts

Investment powers and policy

Under the Memorandum and Articles of Association, the Charity has the power to invest in any way the Trustees wish.

The Trustees, having regard to liquidity requirements have operated a policy of keeping funds in an interest-bearing account with The Charities Official Investment Fund (COIF). The invested funds held on deposit at the end of the year totalled £201,635 at an average interest rate of 0.012%.

Reserves policy

The Trustees have considered the minimum level of reserves (that is those funds that are freely available) that the Charity ought to hold. Reserves are needed to bridge the funding gaps between spending and receiving resources from grant and other incomes. Reserves should also cover the extent of CDA Herts' financial liabilities.

The Trustees therefore consider that £20,000 is adequate as the minimum level of reserves as of 31 March 2021.

The actual reserves on 31 March 2021 were £90,097 (excluding designated reserves of £32,140) which is £70,097 over the minimum. In calculating reserves, the Trustees have excluded from the total funds the Restricted funds.

Trustees' responsibilities in relation to the financial statements

The Trustees (who are also Directors of Community Development Action Hertfordshire for the purposes of Company Law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the Trustees to prepare financial statements that give a true and fair view of the state of affairs of the Charity at the end of the financial year and of its surplus or deficit for the financial year. In doing so the Trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- observe the methods and principles in the Charities SORP 2015 (FRS 102).
- make sound judgements and estimates that are reasonable and prudent.
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business

The Trustees are responsible for maintaining proper accounting records, which disclose with reasonable accuracy at any time the financial position of the Charity and enables them

to ensure that the financial statements comply with The Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware:

- There is no relevant audit information of which the charitable company's independent examiner is unaware; and
- The Trustees have taken all steps that they ought to have taken to make them aware of any relevant audit information and to establish that the independent examiner is aware of that information.


Chris Tombs
Chair: Board of Directors/Trustees

29/9/21
Date:

Independent Examiner's Report to the Trustees of Community Development Action Hertfordshire

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2021 which are set out on pages 18-29.

Responsibilities and basis of report

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I confirm that I am qualified to undertake the examination because I am a member of the ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Azets Audit Services

Date :...2/11/2021.....

Azets Audit Services
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COMMUNITY DEVELOPMENT ACTION HERTFORDSHIRE
(A company limited by guarantee)
Statement of Financial Activities for the year ended 31 March 2021
(Incorporating the Income and Expenditure account)

	Note	Unrestricted £	Restricted £	2021 Totals £	2020 Totals £
Income and endowments from:					
Donations and legacies	2	52,591	217,721	270,312	171,246
Charitable activities	3	22,845	-	22,845	17,437
Investment Income		232	66	298	1,002
Total Income	12	<u>75,668</u>	<u>217,787</u>	<u>293,455</u>	<u>189,685</u>
Resources expended					
Charitable activities	17	74,838	109,008	183,846	274,319
Total Resources expended	12	<u>74,838</u>	<u>109,008</u>	<u>183,846</u>	<u>274,319</u>
Net incoming/outgoing resources before transfers		830	108,779	109,609	(84,634)
Transfers		-	-	-	-
Net movement of funds		<u>830</u>	<u>108,779</u>	<u>109,609</u>	<u>(84,634)</u>
Reconciliation of funds:					
Total funds brought forward		121,407	24,142	145,549	230,183
Total funds carried forward		<u>122,237</u>	<u>132,921</u>	<u>255,158</u>	<u>145,549</u>

The company has no recognised gains or losses other than the net incoming resources for the year.

The notes on pages 20 to 29 form part of these financial statements

COMMUNITY DEVELOPMENT ACTION HERTFORDSHIRE
(A company limited by guarantee)
Balance Sheet as at 31 March 2021

	Note	2021 £	2020 £
Fixed Assets			
Tangible Fixed Assets	8	-	-
Current Assets			
Debtors	9	21,504	27,960
Investments at COIF	10	201,625	121,127
Cash at Bank and in hand		42,189	9,100
		<u>265,318</u>	<u>158,187</u>
Current Liabilities			
Creditors falling due within one year	11	10,160	12,638
Net Assets		<u>255,158</u>	<u>145,549</u>
Financed by			
Unrestricted Funds			
General Fund	12	90,097	90,317
Designated Fund	12	<u>32,140</u>	<u>31,090</u>
		122,237	121,407
Restricted Funds	12	<u>132,921</u>	<u>24,142</u>
		<u>255,158</u>	<u>145,549</u>

The Directors consider that the Company is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act ("the Act") and members have not required the Company to obtain an audit for the year in question in accordance with section 476 of the Act. The Directors acknowledge their responsibilities for ensuring that the Company keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the Company as at 31 March 2021 and of its results for the year then ended in accordance with the requirements of sections 394 and 395 of the Act and which otherwise comply with the requirements of the Companies Act 2006 relating to the financial statements so far as applicable to the Company.

The financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006 and in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

The financial statements were approved and authorised for issue by the Board and were signed on its behalf on ...28/3/21



Chris Tombs
Chairman



Board Member

The notes on pages 20 to 29 form part of the financial statements

COMMUNITY DEVELOPMENT ACTION HERTFORDSHIRE

(A company limited by guarantee)

Notes to the financial statements for the year ended 31 March 2021

1 Accounting Policies

General information

Community Development Action Hertfordshire is a company limited by guarantee incorporated in England and Wales. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The address of the registered office is The Castle, Hertford, SG14 1HR. The nature of the charity's operations and principal activities are to be an advocate for communities in Hertfordshire.

Basis of Accounts

The charity constitutes a public benefit entity as defined by FRS 102. The Financial Statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016), the Financial Reporting Standard applicable in UK and Republic of Ireland (FRS 102), and the Companies Act 2006. The financial statements meet the requirements of the Companies Act 2006 and applicable accounting statements so far as these requirements are appropriate.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income, the amount can be measured reliably and it is probable that the income will be received.

Investment income is bank interest earned in the period. Sundry receipts, including donations, are recorded on a receivable basis. Grant income is recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

Tax

The Company is a registered Charity, registration number 1075224 and in consequence it is exempt from taxation on income arising from and expended on its charitable activities.

COMMUNITY DEVELOPMENT ACTION HERTFORDSHIRE
(A company limited by guarantee)

Notes to the financial statements for the year ended 31 March 2021

Expenditure

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably.

Grants and donations are charged to the Statement of Financial Activities once they are approved for payment by the Directors.

Costs that are directly attributable are allocated on a charitable activity basis and support costs then added. Support costs are those that assist the work of the charity but do not directly represent charitable activities and include office costs, governance costs, administrative payroll costs. They are incurred directly in support of expenditure on the objects of the charity. Where central administration and office support costs cannot be directly attributed to particular headings, they are apportioned to the charitable activities on a reasonable and consistent basis.

Pension costs

The Company operates a defined contribution scheme. Contributions are expensed as they become payable. The assets of the scheme are held separately from those of the Company in an independently administered Fund. Contributions payable by the Company amounted to £13,882 (2019/20: £14,626). All contributions were paid in the year.

Fixed Assets and Depreciation

Tangible fixed assets are stated at cost (or deemed cost) or valuation less accumulated depreciation and accumulated impairment losses. Cost includes costs directly attributable to making the asset capable of operating as intended.

Depreciation is calculated to write off the cost, less estimated residual values, of equipment, fixtures and fittings, over their estimated useful lives at 20% per annum on a straight line basis.

Current Asset Investments

Current Asset Investments are stated at the lower of cost and net realisable value and are made in accordance with the companies memorandum and articles of association.

Debtors receivable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

Fund Accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

COMMUNITY DEVELOPMENT ACTION HERTFORDSHIRE

(A company limited by guarantee)

Notes to the financial statements for the year ended 31 March 2021

Fund Accounting (cont.)

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements. The charity has decided to allocate some of the unrestricted funds as designated for the purpose of covering potential future redundancy costs.

Investments at COIF

Investments at COIF are short term highly liquid investments and are held at fair value. These include cash on deposit and cash equivalents with a maturity of less than one year.

Going Concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

Judgements and key sources of estimation uncertainty

Due to the simple operations of the entity, the trustees do not consider there to be any key accounting judgements or estimates that have a material impact on the financial statements.

Financial Instruments

The Charity only holds basic financial instruments as defined in FRS 102. The financial assets and financial liabilities of the Charity and their measurement as follows.

Financial Assets

Trade and other debtors are basic financial instruments and are debt instruments measured at amortised cost. Prepayments are not financial instruments

Cash at bank is classified as a basic financial instrument and is measured at face value

Financial Liabilities

Trade creditors, accruals and other creditors are financial instruments, and are measured at amortised cost.

COMMUNITY DEVELOPMENT ACTION HERTFORDSHIRE

(A company limited by guarantee)

Notes to the financial statements for the year ended 31 March 2021

Leases

Rentals payable under operating leases, including any lease incentives received, are charged to profit or loss on a straight line basis over the term of the relevant lease except where another more systematic basis is more representative of the time pattern in which economic benefits from the leases asset are consumed.

COMMUNITY DEVELOPMENT ACTION HERTFORDSHIRE**(A company limited by guarantee)****Notes to the financial statements for the year ended 31 March 2021**

2 Donations and legacies	2020/21 Unrestricted	2020/21 Restricted	2020/21 Totals	2019/2020 Totals
Donations	2,580	-	2,580	3,818
Grants	50,011	217,721	267,732	167,428
	<u>52,591</u>	<u>217,721</u>	<u>270,312</u>	<u>171,246</u>
Total 2019/20	<u>71,299</u>	<u>99,947</u>	<u>171,246</u>	

3 Charitable activities	2020/21 Unrestricted	2020/21 Restricted	2020/21 Totals	2019/0 Totals
Sale of goods and services	22,845	-	22,845	17,437
Total 2019/20	<u>17,437</u>	<u>-</u>	<u>17,437</u>	

4 Governance costs	2020/21	2019/20
<u>Independent Examiner's remuneration</u>		
Independent exam	3,000	3,000
Taxation services	-	-
Accounts preparation fee	-	-
<u>Professional fees</u>		
Payroll services	1,087	1,359
	<u>4,087</u>	<u>4,359</u>

5 Analysis of grants	2020/21	2019/20
Grants to individuals	<u>-</u>	<u>-</u>

6 Staff costs	2020/21	2019/20
Salaries NI & Provision for Redundancies	116,427	159,685
Pension costs	13,881	14,626
	<u>130,308</u>	<u>174,311</u>

The average number of full and part time employees during the period was 12 (2019/20: 12) and No employee earned £60,000 or greater during the period 2020/21 and 2019/20.

COMMUNITY DEVELOPMENT ACTION HERTFORDSHIRE
(A company limited by guarantee)
Notes to the financial statements for the year ended 31 March 2021

7 Trustees' remuneration and expenses

The trustees neither received nor waived any remuneration during the year for their work (2019/20: £nil).

The trustees received no employee benefits during the year under review (2019/20: £nil).

No expenses were reimbursed during the year under review (2019/20: £nil).

8 Tangible fixed assets

	2020/21	2019/20
	Fixtures & fittings	Fixtures & fittings
	£	£
Fixed assets at 1 April 2020	4,068	4,068
Additions/disposals	-	-
As at March 2021	<u>4,068</u>	<u>4,068</u>
Depreciation at 1 April 2020	4,068	4,068
Charge for the year	-	-
As at March 2021	<u>4,068</u>	<u>4,068</u>
Net book value at 31 March 2020 and 2021	<u>-</u>	<u>-</u>

9 Debtors

	2020/21	2019/20
Trade debtors	16,980	20,937
Payments in advance	4,524	7,023
Other Debtors	-	-
	<u>21,504</u>	<u>27,960</u>

10 Investments

All investments are held in The Charities Official Investment Fund Charities Deposit Fund.

11 Creditors

	2020/21	2019/20
Accruals	9,500	9,500
Trade Creditors	660	3,138
	<u>10,160</u>	<u>12,638</u>

COMMUNITY DEVELOPMENT ACTION HERTFORDSHIRE
(A company limited by guarantee)
Notes to the financial statements for the year ended 31 March 2021

12 Funds summary

	Funds b/fwd £	Incoming Resources £	Outgoing Resources £	Transfers £	Funds c/fwd £
<i>Unrestricted funds</i>					
General	90,317	75,668	(74,838)	(1,050)	90,097
Designated	31,090			1,050	32,140
Subtotal	121,407	75,668	(74,838)	-	122,237
Total	121,407	75,668	- 74,838	-	122,237
<i>Restricted funds</i>	24,142	217,787	(109,008)	-	132,921
	145,549	293,455	- 183,846	-	255,158

The specific purposes for which the funds are to be applied are as follows:

Unrestricted funds represent the core funding for the purpose of being a voice and advocate for communities in Hertfordshire.

Designated funds have been set aside for the purpose of covering potential future redundancy costs.

Restricted funds specifically cover the 16 projects as set out in Note 17

13 Analysis of net assets between funds

	Current Assets £	Current Liabilities £	Total £
<i>Unrestricted fund</i>			
General	100,257	10,160	90,097
Designated	32,140		32,140
<i>Restricted fund</i>	132,921		132,921
	265,318	10,160	255,158

14 Related party transactions

There are no related party transactions during the period (2019/20: £ nil).

15 Financial instruments

The carrying amounts of the charity's financial instruments are as follows:

Financial assets

	2020/21	2019/20
Debt instruments measured at amortised cost:		
Trade debtors	16,980	20,937
Cash	42,189	9,100
	<u>59,169</u>	<u>30,037</u>

Financial liabilities

Measured at amortised cost:		
Creditors	9,500	9,500
Accruals	660	3,138
	<u>10,160</u>	<u>12,638</u>

16 Financial commitments

The following operating lease payments are committed to being paid:

	2020/21	2019/20
Within one year	7,821	10,428
Between two and five years	-	7,821
	<u>7,821</u>	<u>18,249</u>

COMMUNITY DEVELOPMENT ACTION HERTFORDSHIRE
(A company limited by guarantee)
Funds for the year April 2020 to 31 March 2021

Note 17

																	2020/21 Total Restricted	2020/21 Unrestricted	2020/21 Total
	Community Garden Project	Bovingdon Play Area	HWF	CIC	NHB	KS	HCHN	MAC	RSN	HVCCG	HCG Loc	Clarion	HCFECE	Sickle Cell	Jobs Path	BAME			
	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£
Brought Forward 1 April 2020	721	23,422	-	-	-	-	-	-	-	-	-	-	-	-	-	-	24,142	121,407	145,549
Income																			
ACRE Grant	-	-	-	-	-	-											-	39,077	39,077
HMP Grant	-	17,333	-	-	-	-											17,333	-	17,333
HCC Grant	-	-	-	32,500	-	-					1,500						34,000	-	34,000
BBC Children in Need	-	28,858	-	-	-	-											28,858	-	28,858
Hertford Town Council	-	-	-	-	15,000	-											15,000	-	15,000
Rural Affordable Housing	-	-	-	-	-	-											-	18,331	18,331
HertsCommunity Foundation	-	-	-	-	-	-		5,000	7,500				5,000	-	-	-	17,500	843	16,657
Other Grants			15,482			2,148	3,150			7,000		5,000		10,000	18,000	43,500	104,280	12,660	116,940
Membership	750	-	-	-	-	-											750	2,580	3,330
Sundry Receipts	-	-	-	-	-	-											-	3,630	3,630
Interest		66	-	-	-	-											66	232	298
Total Income	750	46,257	15,482	32,500	15,000	2,148	3,150	5,000	7,500	7,000	1,500	5,000	5,000	10,000	18,000	43,500	217,787	75,668	293,455
Expenses																			
Salaries	-	35,544	9,602	9,679	-	1,143								5,728	4,844		66,540	49,888	116,428
Redundancy	-	-	-	-	-	-											-	-	-
Pensions	-	3,348	-	-	-	-									210		3,558	10,324	13,882
Other Staff costs	-	555	102	-	-	8								40	573		1,278	972	2,250
Office costs	-	574	-	861	291	-				18			62		5	1,172	2,983	6,196	9,179
Other costs	615	-	-	1,200	-	-								1,812			3,627	1,020	4,647
ACRE Subscription	-	-	-	-	-	-											-	4,850	4,850
Fees	-	-	-	-	-	-				4,800			3,156				7,956	-	7,956
Rent Rates Insurance	-	1,000	-	-	-	-											1,000	20,654	21,654
Audit Fee	-	-	-	-	-	-											-	3,000	3,000
Management	-	6,475	1,400	5,000	2,621	-	3,150			500			500	2,420			22,066	22,066	-
Accommodation charge	-	-	-	-	-	-											-	-	-
	-	-	-	-	-	-		-	-	-	-	-	-	-	-	-	-	-	-
Total expenses	615	47,496	11,104	16,740	2,912	1,151	3,150	-	-	5,318	-	-	3,718	10,000	5,632	1,172	109,008	74,838	183,846
Net Movement	135	(1,239)	4,378	15,760	12,088	997	-	5,000	7,500	1,682	1,500	5,000	1,282	-	12,368	42,328	108,779	830	109,609
Transfers	-	-	-	(3,636)	-	-											-	-	-
Carried Forward 31 March 2021	856	22,183	4,378	12,124	12,088	997	-	5,000	7,500	1,682	1,500	5,000	1,282	-	12,368	42,328	132,921	122,237	255,158

Restricted funds

Community Garden Project - The fund relates to the development and maintenance to the community garden in St Albans

Bovingdon Play Area - The fund relates to the operation of the Play Area at Bovingdon Prison

HWF - Relates to the Co-ordinator of the Herts Welcomes Syrian Families

Covid Information Champion (CIC) - supporting Rural Support Networks which sprang up in response to Coronavirus and the lockdown helping the elderly, vulnerable and isolated.

New Homes Bonus (NHB) - Hertford Community Resilience Project

Rural Support Network (RSN) - response to Coronavirus and the lockdown helping the elderly, vulnerable and isolated.

Herts Valley Clinical Commission Group (HVCCG)

Sickle Cell - NHS Grant related to Sickle Cell

Jobs Path - Jobs Pathway scheme Criminal Justice Innovation Project.

BAME - Herts Equality Council grant for Black Asian and Minority Ethnic People

COMMUNITY DEVELOPMENT ACTION HERTFORDSHIRE
(A company limited by guarantee)
Funds for the year April 2019 to 31 March 2020

Note 18

							2019/20 Total Restricted	2019/20 Unrestricted	2019/20 Total
	GATE	Community Garden Project	Bovingdon Play Area	Herts Welcomes Families	Gypsy and Travellers Community	Big Lottery grant for GATE			
		£	£	£		£	£	£	£
Brought Forward 1 April 2019	1,838	410	29,050	496	13,748	26,289	71,831	158,353	230,184
Income									
ACRE Grant	-	-	-	-	-	-	-	38,677	38,677
HMP Grant	-	-	21,100	-	-	-	21,100	-	21,100
HCC Grant	-	-	-	-	-	-	-	10,000	10,000
Grant from Tudor Trust	30,000	-	-	-	-	-	30,000	-	30,000
BBC Children in Need	-	-	26,270	-	-	-	26,270	-	26,270
Donations	-	-	-	-	-	-	-	1,705	1,705
Rurtal Affordable Housing	-	-	-	-	-	-	-	18,804	18,804
Other Grants	3,000	1,227	-	8,350	-	10,000	22,577	-	22,577
Membership	-	-	-	-	-	-	-	2,113	2,113
Sundry Receipts	-	-	-	-	-	-	-	17,437	17,437
Interest	-	-	192	-	-	-	192	810	1,002
Total Income	33,000	1,227	47,562	8,350	10,000	10,000	100,139	89,546	189,685
Expenses									
Salaries	13,593	-	36,338	7,418	-	24,979	82,328	69,636	151,964
Redundancy	-	-	1,869	258	-	-	2,127	5,549	7,676
Pensions	205	-	3,281	-	-	611	4,097	10,529	14,626
Other Staff costs	666	150	853	451	2,404	3,218	7,742	5,245	12,987
Office costs	452	-	292	10	397	-	1,151	6,021	7,172
Other costs	17,192	766	557	20	8,647	393	27,575	13,285	40,860
ACRE subscription	-	-	-	-	-	-	-	6,500	6,500
Rent,rates and insurance	594	-	2,000	-	-	-	2,594	19,266	21,860
Audit Fee	-	-	-	-	-	-	-	3,150	3,150
Management + Consultancy fee	1,700	-	8,000	689	2,300	-	12,689	(12,689)	-
Accommodation charge	436	-	-	-	-	7,088	7,524	-	7,524
Total expenses	34,838	916	53,190	8,846	13,748	36,289	147,827	126,492	274,319
Net Movement	(1,838)	311	(5,628)	(496)	(13,748)	(26,289)	(47,688)	(36,946)	(84,634)
Carried Forward 31 March 2020	-	721	23,422	-	-	-	24,143	121,407	145,550