

# LET'S LINK

England & Wales - Charity number 1075215

## Details

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**Other names** LET'S TALK, Acting Out Productions, LET'S LINK

**Status** Registered

**Legal form** Other

**Registered** 1999-04-22

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 2 Tynedale Road  
Strood Green  
Betchworth  
Surrey  
RH3 7HX

**Phone** 07824364703

**Email** [megan.aspel@sky.com](mailto:megan.aspel@sky.com)

**Website** [www.letslinkmentalwellbeing.com](http://www.letslinkmentalwellbeing.com)

## Activities

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**Objects:** TO PROTECT AND PRESERVE MENTAL HEALTH IN EAST SURREY BY - PROMOTING AND CAMPAIGNING FOR THE EMPOWERMENT, INVOLVEMENT, SOCIAL INCLUSION AND WELL-BEING OF PEOPLE WHO SUFFER MENTAL ILLNESS, AND INCREASING AWARENESS OF THE UNDERLYING CAUSES THAT IMPACT ON THEIR MENTAL HEALTH - SUPPORTING AND FURTHERING THE GENDER AND EQUALITY AGENDA IN MENTAL HEALTH AND ALLIED AREAS WITH A VIEW TO IMPROVED SERVICES FOR WOMEN WHO SUFFER MENTAL DISTRESS - PUTTING THE PATIENT/SERVICE USER AT THE HEART OF PLANNING, INFORMING AND INFLUENCING SERVICE CULTURE AND DEVELOPMENT.

**Activities:** Let's Link provides support to people with mental health difficulties, with a particular focus on raising awareness of underlying causes of mental ill health and promoting the empowerment of those who suffer mental distress, within Surrey.

## Classification

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- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** Education/training, The Advancement Of Health Or Saving Of Lives, Disability, Economic/community Development/employment
- **Who:** People With Disabilities, Other Defined Groups

## Geography

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- **Area of benefit:** EAST SURREY
- Surrey

## Finances

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| Period end | Income   | Expenditure | Assets | Employees |
|------------|----------|-------------|--------|-----------|
| 2025-03-31 | £61,281  | £88,544     | -      | -         |
| 2024-03-31 | £183,780 | £191,757    | -      | -         |
| 2023-03-31 | £220,444 | £213,720    | -      | -         |
| 2022-03-31 | £218,534 | £198,059    | -      | -         |
| 2021-03-31 | £159,403 | £134,361    | -      | -         |

## Trustees

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| Name                 | Role | Appointed |
|----------------------|------|-----------|
| ANGELA MARY MITCHELL |      |           |
| PAULA SMYTH          |      |           |

**LET'S LINK**

England & Wales - Charity number 1075215

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# Accounts

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Report of the Trustees and  
Unaudited Financial Statements for the Year Ended 31 March 2025  
for  
Let's Link

Ark Accountancy Limited  
Chartered Certified Accountant  
56-58 High Street  
Ewell  
Epsom  
Surrey  
KT17 1RW

Let's Link

Contents of the Financial Statements  
for the Year Ended 31 March 2025

|  | Page   |
|--|--------|
| Report of the Trustees                     | 1 to 2 |
| Independent Examiner's Report              | 3      |
| Statement of Financial Activities          | 4      |
| Balance Sheet                              | 5      |
| Notes to the Financial Statements          | 6 to 8 |
| Detailed Statement of Financial Activities | 9      |

The trustees present their report with the financial statements of the charity for the year ended 31 March 2025. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

## **OBJECTIVES AND ACTIVITIES**

### **Objectives and aims**

To protect and preserve mental health in East Surrey by:

- Promoting and campaigning for the empowerment, involvement, social inclusion and well-being of people who suffer mental illness and increasing awareness of the underlying causes that impact on mental health
- Supporting and furthering the gender and equality agenda in mental health and allied areas with a view to improved services for women who suffer mental health distress
- Putting the patient/service user at the heart of planning, informing and influencing service culture and development

## **ACHIEVEMENTS AND PERFORMANCE**

### **Charitable activities**

During 2024 - 2025, Let's Link ceased its work on the project, End Stigma Surrey, commissioned by Surrey County Council. The Council was taking the work in-house due to financial cuts. With no other contracts / projects coming in, it was decided to wind down the charity. The charity would close in the financial year 2025 - 2026.

## **FINANCIAL REVIEW**

### **Principal funding sources**

Surrey County Council (SCC)

Other sources of income

Acting out productions - including Unlocked and think ahead - social work

### **Reserves policy**

We review our reserves to ensure that there are adequate funds to complete all commissioned contracts and projects

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Governing document**

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

The trustees work closely with the project director and mental health adviser to ensure the charity meets its powers and duties as determined by service level agreements with its commissioners

### **Recruitment and appointment of new trustees**

We will not be appointing any new trustees as the charity winds down in 2024-25.

To date, the charity constitution provides for a minimum of three trustees and a maximum of eight allowed. Trustees responsibilities are clearly outlined in induction and one to one support by the chair. Trustees are provided with background information, accounts and a copy of the Charity Commission's relevant leaflet.

### **Related parties**

Our trustees have no connection with any of our clients or suppliers

## **REFERENCE AND ADMINISTRATIVE DETAILS**

### **Registered Charity number**

1075215

Let's Link

Report of the Trustees  
for the Year Ended 31 March 2025

**Principal address**

2 Tynesdale Road  
Brockham  
Betchworth  
Surrey  
RH3 7HX

**Trustees**

Ms P Smyth Chairwoman  
Ms A Mitchell (resigned 13.9.24)

**Independent Examiner**

Ark Accountancy Limited  
Chartered Certified Accountant  
56-58 High Street  
Ewell  
Epsom  
Surrey  
KT17 1RW

Approved by order of the board of trustees on 19 January 2026 and signed on its behalf by:

Ms P Smyth - Trustee

**Independent examiner's report to the trustees of Let's Link**

I report to the charity trustees on my examination of the accounts of Let's Link (the Trust) for the year ended 31 March 2025.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mary E Ryan FCCA, DChA

Ark Accountancy Limited  
Chartered Certified Accountant  
56-58 High Street  
Ewell  
Epsom  
Surrey  
KT17 1RW

19 January 2026

Statement of Financial Activities  
for the Year Ended 31 March 2025

|                                    | Notes | 31.3.25<br>Unrestricted<br>fund<br>£ | 31.3.24<br>Total<br>funds<br>£ |
|------------------------------------|-------|--------------------------------------|--------------------------------|
| <b>INCOME AND ENDOWMENTS FROM</b>  |       |                                      |                                |
| <b>Charitable activities</b>       |       |                                      |                                |
| Acting out                         |       | <u>61,281</u>                        | <u>183,780</u>                 |
| <b>EXPENDITURE ON</b>              |       |                                      |                                |
| <b>Charitable activities</b>       |       |                                      |                                |
| Acting out                         |       | 87,944                               | 190,917                        |
| General charitable expenses        |       | <u>600</u>                           | <u>840</u>                     |
| <b>Total</b>                       |       | <u>88,544</u>                        | <u>191,757</u>                 |
| <b>NET INCOME/(EXPENDITURE)</b>    |       | (27,263)                             | (7,977)                        |
| <b>RECONCILIATION OF FUNDS</b>     |       |                                      |                                |
| Total funds brought forward        |       | 47,770                               | 55,747                         |
| <b>TOTAL FUNDS CARRIED FORWARD</b> |       | <u><u>20,507</u></u>                 | <u><u>47,770</u></u>           |

Let's Link

Balance Sheet  
31 March 2025

|  | Notes | 31.3.25<br>Unrestricted<br>fund<br>£ | 31.3.24<br>Total<br>funds<br>£ |
|--|-------|--------------------------------------|--------------------------------|
| <b>CURRENT ASSETS</b>                            |       |                                      |                                |
| Cash at bank                                     |       | 21,107                               | 65,257                         |
| <b>CREDITORS</b>                                 |       |                                      |                                |
| Amounts falling due within one year              | 5     | (600)                                | (17,487)                       |
| <b>NET CURRENT ASSETS</b>                        |       | <u>20,507</u>                        | <u>47,770</u>                  |
| <b>TOTAL ASSETS LESS CURRENT<br/>LIABILITIES</b> |       | 20,507                               | 47,770                         |
| <b>NET ASSETS</b>                                |       | <u>20,507</u>                        | <u>47,770</u>                  |
| <b>FUNDS</b>                                     |       |                                      |                                |
| Unrestricted funds                               | 6     | <u>20,507</u>                        | <u>47,770</u>                  |
| <b>TOTAL FUNDS</b>                               |       | <u>20,507</u>                        | <u>47,770</u>                  |

The financial statements were approved by the Board of Trustees and authorised for issue on 19 January 2026 and were signed on its behalf by:

P Smyth - Trustee

## 1. ACCOUNTING POLICIES

### **Basis of preparing the financial statements**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

### **Taxation**

The charity is exempt from tax on its charitable activities.

### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

## 2. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2025 nor for the year ended 31 March 2024.

### **Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 March 2025 nor for the year ended 31 March 2024.

## 3. STAFF COSTS

The average monthly number of employees during the year was as follows:

|                |                   |                   |
|----------------|-------------------|-------------------|
|                | 31.3.25           | 31.3.24           |
| Administration | -                 | 1                 |
|                | <u>          </u> | <u>          </u> |

No employees received emoluments in excess of £60,000.

**4. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

|                                    | Unrestricted<br>fund<br>£ |
|------------------------------------|---------------------------|
| <b>INCOME AND ENDOWMENTS FROM</b>  |                           |
| <b>Charitable activities</b>       |                           |
| Acting out                         | 183,780                   |
| <b>EXPENDITURE ON</b>              |                           |
| <b>Charitable activities</b>       |                           |
| Acting out                         | 190,917                   |
| General charitable expenses        | 840                       |
| <b>Total</b>                       | <u>191,757</u>            |
| <b>NET INCOME/(EXPENDITURE)</b>    | (7,977)                   |
| <b>RECONCILIATION OF FUNDS</b>     |                           |
| Total funds brought forward        | 55,747                    |
| <b>TOTAL FUNDS CARRIED FORWARD</b> | <u><u>47,770</u></u>      |

**5. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

|                 | 31.3.25<br>£ | 31.3.24<br>£  |
|-----------------|--------------|---------------|
| Other creditors | 600          | 17,487        |
|                 | <u>600</u>   | <u>17,487</u> |

**6. MOVEMENT IN FUNDS**

|                           | At 1.4.24<br>£ | Net<br>movement<br>in funds<br>£ | At<br>31.3.25<br>£ |
|---------------------------|----------------|----------------------------------|--------------------|
| <b>Unrestricted funds</b> |                |                                  |                    |
| General fund              | 47,770         | (27,263)                         | 20,507             |
| <b>TOTAL FUNDS</b>        | <u>47,770</u>  | <u>(27,263)</u>                  | <u>20,507</u>      |

Net movement in funds, included in the above are as follows:

|                           | Incoming<br>resources<br>£ | Resources<br>expended<br>£ | Movement<br>in funds<br>£ |
|---------------------------|----------------------------|----------------------------|---------------------------|
| <b>Unrestricted funds</b> |                            |                            |                           |
| General fund              | 61,281                     | (88,544)                   | (27,263)                  |
| <b>TOTAL FUNDS</b>        | <u>61,281</u>              | <u>(88,544)</u>            | <u>(27,263)</u>           |

**6. MOVEMENT IN FUNDS - continued**

**Comparatives for movement in funds**

|                           | At 1.4.23<br>£ | Net<br>movement<br>in funds<br>£ | At<br>31.3.24<br>£ |
|---------------------------|----------------|----------------------------------|--------------------|
| <b>Unrestricted funds</b> |                |                                  |                    |
| General fund              | 55,747         | (7,977)                          | 47,770             |
| <b>TOTAL FUNDS</b>        | <u>55,747</u>  | <u>(7,977)</u>                   | <u>47,770</u>      |

Comparative net movement in funds, included in the above are as follows:

|                           | Incoming<br>resources<br>£ | Resources<br>expended<br>£ | Movement<br>in funds<br>£ |
|---------------------------|----------------------------|----------------------------|---------------------------|
| <b>Unrestricted funds</b> |                            |                            |                           |
| General fund              | 183,780                    | (191,757)                  | (7,977)                   |
| <b>TOTAL FUNDS</b>        | <u>183,780</u>             | <u>(191,757)</u>           | <u>(7,977)</u>            |

**7. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 March 2025.

Detailed Statement of Financial Activities  
for the Year Ended 31 March 2025

|                                 | 31.3.25<br>£    | 31.3.24<br>£   |
|---------------------------------|-----------------|----------------|
| <b>INCOME AND ENDOWMENTS</b>    |                 |                |
| <b>Charitable activities</b>    |                 |                |
| Client income                   | 61,281          | 109,476        |
| Commission                      | -               | 74,304         |
|                                 | <u>61,281</u>   | <u>183,780</u> |
| <b>Total incoming resources</b> | 61,281          | 183,780        |
| <b>EXPENDITURE</b>              |                 |                |
| <b>Charitable activities</b>    |                 |                |
| Wages                           | 2,194           | 8,880          |
| Acting out Productions          | 85,750          | 182,037        |
|                                 | <u>87,944</u>   | <u>190,917</u> |
| <b>Support costs</b>            |                 |                |
| <b>Governance costs</b>         |                 |                |
| Independent examiners fee       | 600             | 840            |
|                                 | <u>88,544</u>   | <u>191,757</u> |
| <b>Total resources expended</b> | 88,544          | 191,757        |
| <b>Net expenditure</b>          | <u>(27,263)</u> | <u>(7,977)</u> |

**LET'S LINK**

England & Wales - Charity number 1075215

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# Accounts

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Report of the Trustees and  
Unaudited Financial Statements for the Year Ended 31 March 2024  
for  
Let's Link

Ark Accountancy Limited  
Chartered Certified Accountant  
31 Cheam Road  
Epsom  
Surrey  
KT17 1QX

Let's Link

Contents of the Financial Statements  
for the Year Ended 31 March 2024

|  | Page   |
|--|--------|
| Report of the Trustees                     | 1 to 2 |
| Independent Examiner's Report              | 3      |
| Statement of Financial Activities          | 4      |
| Balance Sheet                              | 5      |
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The trustees present their report with the financial statements of the charity for the year ended 31 March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

## **OBJECTIVES AND ACTIVITIES**

### **Objectives and aims**

To protect and preserve mental health in East Surrey by:

- Promoting and campaigning for the empowerment, involvement, social inclusion and well-being of people who suffer mental illness and increasing awareness of the underlying causes that impact on mental health
- Supporting and furthering the gender and equality agenda in mental health and allied areas with a view to improved services for women who suffer mental health distress
- Putting the patient/service user at the heart of planning, informing and influencing service culture and development

## **ACHIEVEMENT AND PERFORMANCE**

### **Charitable activities**

Over 2023 - 2024, Let's Link continued to manage the Surrey County Council contract, End Stigma Surrey (formerly known as Time to Change Surrey). The project aims to raise awareness and reduce stigma and discrimination around mental health. Working with partner providers of mental health services, we lead on creating / running events, incorporating Lived Experience Champions into discussions and activities. We have a good social media presence in Surrey and beyond and we use drama-based learning and training to show people the impact mental health issues have on individuals and those around them.

Acting Out Productions, affiliated to Let's Link, continued to grow in '23-'24 with various commissions from corporate and public sector plus two ongoing Government backed projects, providing role-play for candidate selection into mental health social work and the prison service.

The current three year End Stigma Surrey contract concluded in March 2024 and the charity began to wind down. However, Acting Out Productions began the process of becoming a limited company in April/May 2024. We will continue to work with End Stigma Surrey / Surrey County Council and partners as a supplier to deliver drama-based learning and development sessions across the county.

## **FINANCIAL REVIEW**

### **Principal funding sources**

Surrey County Council (SCC)

Other sources of income

Acting out productions - including Unlocked and think ahead - social work

### **Reserves policy**

We review our reserves to ensure that there are adequate funds to complete all commissioned contracts and projects

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Governing document**

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

The trustees work closely with the project director and mental health adviser to ensure the charity meets its powers and duties as determined by service level agreements with its commissioners

### **Recruitment and appointment of new trustees**

We will not be appointing any new trustees as the charity winds down in 2024-25.

To date, the charity constitution provides for a minimum of three trustees and a maximum of eight allowed. Trustees responsibilities are clearly outlined in induction and one to one support by the chair. Trustees are provided with background information, accounts and a copy of the Charity Commission's relevant leaflet.

Let's Link

Report of the Trustees  
for the Year Ended 31 March 2024

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Related parties**

Our trustees have no connection with any of our clients or suppliers

## **REFERENCE AND ADMINISTRATIVE DETAILS**

### **Registered Charity number**

1075215

### **Principal address**

2 Tynesdale Road  
Brockham  
Betchworth  
Surrey  
RH3 7HX

### **Trustees**

Ms P Smyth Chairwoman  
Ms A Mitchell (resigned 13.9.24)

### **Independent Examiner**

Ark Accountancy Limited  
Chartered Certified Accountant  
31 Cheam Road  
Epsom  
Surrey  
KT17 1QX

Approved by order of the board of trustees on 6 January 2025 and signed on its behalf by:

Ms P Smyth - Trustee

**Independent examiner's report to the trustees of Let's Link**

I report to the charity trustees on my examination of the accounts of Let's Link (the Trust) for the year ended 31 March 2024.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mary E Ryan FCCA, DChA

Ark Accountancy Limited  
Chartered Certified Accountant  
31 Cheam Road  
Epsom  
Surrey  
KT17 1QX

15 January 2025

Statement of Financial Activities  
for the Year Ended 31 March 2024

|                                    | Notes | 31.3.24<br>Unrestricted<br>fund<br>£ | 31.3.23<br>Total<br>funds<br>£ |
|------------------------------------|-------|--------------------------------------|--------------------------------|
| <b>INCOME AND ENDOWMENTS FROM</b>  |       |                                      |                                |
| <b>Charitable activities</b>       |       |                                      |                                |
| Acting out                         |       | 183,780                              | 226,974                        |
|                                    |       | <hr/>                                | <hr/>                          |
| <b>EXPENDITURE ON</b>              |       |                                      |                                |
| <b>Charitable activities</b>       |       |                                      |                                |
| Acting out                         |       | 190,917                              | 245,755                        |
| General charitable expenses        |       | 840                                  | 800                            |
|                                    |       | <hr/>                                | <hr/>                          |
| <b>Total</b>                       |       | 191,757                              | 246,555                        |
|                                    |       | <hr/>                                | <hr/>                          |
| <b>NET INCOME/(EXPENDITURE)</b>    |       | (7,977)                              | (19,581)                       |
|                                    |       |                                      |                                |
| <b>RECONCILIATION OF FUNDS</b>     |       |                                      |                                |
| Total funds brought forward        |       | 55,747                               | 75,328                         |
|                                    |       | <hr/>                                | <hr/>                          |
| <b>TOTAL FUNDS CARRIED FORWARD</b> |       | 47,770                               | 55,747                         |
|                                    |       | <hr/> <hr/>                          | <hr/> <hr/>                    |

Let's Link

Balance Sheet  
31 March 2024

|  | Notes | 31.3.24<br>Unrestricted<br>fund<br>£ | 31.3.23<br>Total<br>funds<br>£ |
|--|-------|--------------------------------------|--------------------------------|
| <b>CURRENT ASSETS</b>                            |       |                                      |                                |
| Cash at bank                                     |       | 65,257                               | 58,777                         |
| <b>CREDITORS</b>                                 |       |                                      |                                |
| Amounts falling due within one year              | 5     | (17,487)                             | (3,030)                        |
| <b>NET CURRENT ASSETS</b>                        |       | <u>47,770</u>                        | <u>55,747</u>                  |
| <b>TOTAL ASSETS LESS CURRENT<br/>LIABILITIES</b> |       | 47,770                               | 55,747                         |
| <b>NET ASSETS</b>                                |       | <u>47,770</u>                        | <u>55,747</u>                  |
| <b>FUNDS</b>                                     |       |                                      |                                |
| Unrestricted funds                               | 6     | <u>47,770</u>                        | <u>55,747</u>                  |
| <b>TOTAL FUNDS</b>                               |       | <u>47,770</u>                        | <u>55,747</u>                  |

The financial statements were approved by the Board of Trustees and authorised for issue on 6 January 2025 and were signed on its behalf by:

P Smyth - Trustee

**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Taxation**

The charity is exempt from tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**2. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2024 nor for the year ended 31 March 2023.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 March 2024 nor for the year ended 31 March 2023.

**3. STAFF COSTS**

The average monthly number of employees during the year was as follows:

|                |          |          |
|----------------|----------|----------|
|                | 31.3.24  | 31.3.23  |
| Administration | 1        | 2        |
|                | <u>1</u> | <u>2</u> |

No employees received emoluments in excess of £60,000.

**4. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

|                                    | Unrestricted<br>fund<br>£ |
|------------------------------------|---------------------------|
| <b>INCOME AND ENDOWMENTS FROM</b>  |                           |
| <b>Charitable activities</b>       |                           |
| Acting out                         | 226,974                   |
| <b>EXPENDITURE ON</b>              |                           |
| <b>Charitable activities</b>       |                           |
| Acting out                         | 245,755                   |
| General charitable expenses        | 800                       |
| <b>Total</b>                       | <b>246,555</b>            |
| <b>NET INCOME/(EXPENDITURE)</b>    | <b>(19,581)</b>           |
| <b>RECONCILIATION OF FUNDS</b>     |                           |
| Total funds brought forward        | 75,328                    |
| <b>TOTAL FUNDS CARRIED FORWARD</b> | <b>55,747</b>             |

**5. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

|                              | 31.3.24<br>£  | 31.3.23<br>£ |
|------------------------------|---------------|--------------|
| Taxation and social security | -             | 630          |
| Other creditors              | 17,487        | 2,400        |
|                              | <u>17,487</u> | <u>3,030</u> |

**6. MOVEMENT IN FUNDS**

|                           | At 1.4.23<br>£ | Net<br>movement<br>in funds<br>£ | At<br>31.3.24<br>£ |
|---------------------------|----------------|----------------------------------|--------------------|
| <b>Unrestricted funds</b> |                |                                  |                    |
| General fund              | 55,747         | (7,977)                          | 47,770             |
| <b>TOTAL FUNDS</b>        | <u>55,747</u>  | <u>(7,977)</u>                   | <u>47,770</u>      |

Net movement in funds, included in the above are as follows:

|                           | Incoming<br>resources<br>£ | Resources<br>expended<br>£ | Movement<br>in funds<br>£ |
|---------------------------|----------------------------|----------------------------|---------------------------|
| <b>Unrestricted funds</b> |                            |                            |                           |
| General fund              | 183,780                    | (191,757)                  | (7,977)                   |
| <b>TOTAL FUNDS</b>        | <u>183,780</u>             | <u>(191,757)</u>           | <u>(7,977)</u>            |

**6. MOVEMENT IN FUNDS - continued**

**Comparatives for movement in funds**

|                           | At 1.4.22<br>£ | Net<br>movement<br>in funds<br>£ | At<br>31.3.23<br>£ |
|---------------------------|----------------|----------------------------------|--------------------|
| <b>Unrestricted funds</b> |                |                                  |                    |
| General fund              | 75,328         | (19,581)                         | 55,747             |
|                           | <hr/>          | <hr/>                            | <hr/>              |
| <b>TOTAL FUNDS</b>        | <u>75,328</u>  | <u>(19,581)</u>                  | <u>55,747</u>      |

Comparative net movement in funds, included in the above are as follows:

|                           | Incoming<br>resources<br>£ | Resources<br>expended<br>£ | Movement<br>in funds<br>£ |
|---------------------------|----------------------------|----------------------------|---------------------------|
| <b>Unrestricted funds</b> |                            |                            |                           |
| General fund              | 226,974                    | (246,555)                  | (19,581)                  |
|                           | <hr/>                      | <hr/>                      | <hr/>                     |
| <b>TOTAL FUNDS</b>        | <u>226,974</u>             | <u>(246,555)</u>           | <u>(19,581)</u>           |

**7. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 March 2024.

Detailed Statement of Financial Activities  
for the Year Ended 31 March 2024

|                                 | 31.3.24<br>£          | 31.3.23<br>£           |
|---------------------------------|-----------------------|------------------------|
| <b>INCOME AND ENDOWMENTS</b>    |                       |                        |
| <b>Charitable activities</b>    |                       |                        |
| Client income                   | 109,476               | 154,974                |
| Commission                      | 74,304                | 72,000                 |
|                                 | <u>183,780</u>        | <u>226,974</u>         |
| <b>Total incoming resources</b> | 183,780               | 226,974                |
| <b>EXPENDITURE</b>              |                       |                        |
| <b>Charitable activities</b>    |                       |                        |
| Wages                           | 8,880                 | 39,833                 |
| Acting out Productions          | 182,037               | 205,922                |
|                                 | <u>190,917</u>        | <u>245,755</u>         |
| <b>Support costs</b>            |                       |                        |
| <b>Governance costs</b>         |                       |                        |
| Independent examiners fee       | 840                   | 800                    |
|                                 | <u>191,757</u>        | <u>246,555</u>         |
| <b>Total resources expended</b> | 191,757               | 246,555                |
| <b>Net expenditure</b>          | <u><u>(7,977)</u></u> | <u><u>(19,581)</u></u> |

**LET'S LINK**

England & Wales - Charity number 1075215

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# Accounts

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|                               |   |  |                          |
|-------------------------------|---|--|--------------------------|
| Social media and website      | Social media results here:<br><a href="https://docs.google.com/spreadsheets/d/10Y6ukU4Mrh7kcgQWJ9ZRjt8DLjXa4sp/edit#gid=288372144">https://docs.google.com/spreadsheets/d/10Y6ukU4Mrh7kcgQWJ9ZRjt8DLjXa4sp/edit#gid=288372144</a><br><br>Blogs, news articles and updates uploaded onto website           |  |                          |
| Organising / attending events | Epsom World MH day – ‘Love Me Love My Mind’ drop in / circulating information / talking to general public about mental health stigma<br><br>LGBT community MH day – ‘Love Without Labels’ including LGBT choir (event organised and managed by ESS project manager – JS)<br><br>LGBT walking group set up | 50<br><br>83 tickets sold via Eventbrite |                          |
| Men’s MH                      | Walking group established   | tbc                                      |                          |
| Long Term Conditions & MH     | It was decided to create a short film highlighting diabetes and mental health: meeting with GP followed by two scripts written – further discussions / actions taking place Q4  |  | 2023-24<br><br>And 24-25 |
| Toolkit booklet               | A6 brochure edited, finalised and printed<br>Digital version ready to upload on website   | 200 initial print run                    |                          |
| Champions                     | Regular meetings run online by project manager JS<br>2-3 champions actively involved with events  |  |                          |
| Operational                   | Winding down current contract – ending March 2024. Preparing / presenting / discussing with partners MFT and Catalyst and SCC Public Health (MT) throughout quarter 3, the continuation of End Stigma Surrey from April 2024  |  |                          |

**LET'S LINK**

England & Wales - Charity number 1075215

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# Accounts

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Report of the Trustees and  
Unaudited Financial Statements for the Year Ended 31 March 2022  
for  
Let's Link

Ark Accountancy  
Chartered Certified Accountant  
31 Cheam Road  
Epsom  
Surrey  
KT17 1QX

Let's Link

Contents of the Financial Statements  
for the Year Ended 31 March 2022

|  | Page   |
|--|--------|
| Report of the Trustees                     | 1 to 2 |
| Independent Examiner's Report              | 3      |
| Statement of Financial Activities          | 4      |
| Balance Sheet                              | 5      |
| Notes to the Financial Statements          | 6 to 9 |
| Detailed Statement of Financial Activities | 10     |

Let's Link

Report of the Trustees  
for the Year Ended 31 March 2022

The trustees present their report with the financial statements of the charity for the year ended 31 March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

## **OBJECTIVES AND ACTIVITIES**

### **Objectives and aims**

To protect and preserve mental health in East Surrey by:

- Promoting and campaigning for the empowerment, involvement, social inclusion and well-being of people who suffer mental illness and increasing awareness of the underlying causes that impact on their mental health
- Supporting and furthering the gender and equality agenda in mental health and allied areas with a view to improved services for women who suffer mental health distress
- Putting the patient.service user at the heart of planning, informing and influencing service culture and development

## **FINANCIAL REVIEW**

### **Principal funding sources**

Surrey County Council (SCC)

Other sources of income

Acting out productions - including Unlocked and think ahead - social work

### **Reserves policy**

We review our reserves to ensure that there are adequate funds to complete all commissioned contracts and projects

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Governing document**

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

The trustees work closely with the project director and mental health adviser to ensure the charity meets its powers and duties as determined by service level agreements with its commissioners

### **Recruitment and appointment of new trustees**

The charity constitution provides for a minimum of three trustees and a maximum of eight allowed. Trustees responsibilities are clearly outlined in induction and one to one support by the chair. Trustees are provided with background information, accounts and a copy of the Charity Commission's relevant leaflets.

### **Related parties**

Our trustees have no connection with any of our clients or suppliers

## **REFERENCE AND ADMINISTRATIVE DETAILS**

### **Registered Charity number**

1075215

### **Principal address**

2 Tynesdale Road  
Brockham  
Betchworth  
Surrey  
RH3 7HX

### **Trustees**

Ms P Smyth Chairwoman  
Ms A Mitchell  
Ms J Satchell

Let's Link

Report of the Trustees  
for the Year Ended 31 March 2022

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Independent Examiner**

Ark Accountancy  
Chartered Certified Accountant  
31 Cheam Road  
Epsom  
Surrey  
KT17 1QX

Approved by order of the board of trustees on 14 April 2023 and signed on its behalf by:

Ms P Smyth - Trustee

**Independent examiner's report to the trustees of Let's Link**

I report to the charity trustees on my examination of the accounts of Let's Link (the Trust) for the year ended 31 March 2022.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mary E Ryan FCCA, DChA

Ark Accountancy  
Chartered Certified Accountant  
31 Cheam Road  
Epsom  
Surrey  
KT17 1QX

17 April 2023

Statement of Financial Activities  
for the Year Ended 31 March 2022

|                                    | Notes | 31.3.22<br>Unrestricted<br>fund<br>£ | 31.3.21<br>Total<br>funds<br>£ |
|------------------------------------|-------|--------------------------------------|--------------------------------|
| <b>INCOME AND ENDOWMENTS FROM</b>  |       |                                      |                                |
| Donations and legacies             |       | -                                    | 9,476                          |
| <b>Charitable activities</b>       |       |                                      |                                |
| Acting out                         |       | 220,444                              | 146,177                        |
| <b>Total</b>                       |       | <u>220,444</u>                       | <u>155,653</u>                 |
| <b>EXPENDITURE ON</b>              |       |                                      |                                |
| <b>Charitable activities</b>       |       |                                      |                                |
| Acting out                         |       | 212,812                              | 118,282                        |
| General charitable expenses        |       | 908                                  | 800                            |
| <b>Total</b>                       |       | <u>213,720</u>                       | <u>119,082</u>                 |
| <b>NET INCOME</b>                  |       | 6,724                                | 36,571                         |
| <b>RECONCILIATION OF FUNDS</b>     |       |                                      |                                |
| Total funds brought forward        |       | 68,604                               | 32,033                         |
| <b>TOTAL FUNDS CARRIED FORWARD</b> |       | <u><u>75,328</u></u>                 | <u><u>68,604</u></u>           |

Let's Link

Balance Sheet  
31 March 2022

|  | Notes | 31.3.22<br>Unrestricted<br>fund<br>£ | 31.3.21<br>Total<br>funds<br>£ |
|--|-------|--------------------------------------|--------------------------------|
| <b>CURRENT ASSETS</b>                            |       |                                      |                                |
| Cash at bank                                     |       | 77,558                               | 72,271                         |
| <b>CREDITORS</b>                                 |       |                                      |                                |
| Amounts falling due within one year              | 4     | (2,230)                              | (3,667)                        |
| <b>NET CURRENT ASSETS</b>                        |       | <u>75,328</u>                        | <u>68,604</u>                  |
| <b>TOTAL ASSETS LESS CURRENT<br/>LIABILITIES</b> |       | 75,328                               | 68,604                         |
| <b>NET ASSETS</b>                                |       | <u>75,328</u>                        | <u>68,604</u>                  |
| <b>FUNDS</b>                                     |       |                                      |                                |
| Unrestricted funds                               | 5     | <u>75,328</u>                        | <u>68,604</u>                  |
| <b>TOTAL FUNDS</b>                               |       | <u>75,328</u>                        | <u>68,604</u>                  |

The financial statements were approved by the Board of Trustees and authorised for issue on 14 April 2023 and were signed on its behalf by:

P Smyth - Trustee

## 1. ACCOUNTING POLICIES

### **Basis of preparing the financial statements**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

### **Taxation**

The charity is exempt from tax on its charitable activities.

### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

## 2. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2022 nor for the year ended 31 March 2021.

### **Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 March 2022 nor for the year ended 31 March 2021.

## 3. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

|                                   | Unrestricted<br>fund<br>£ |
|-----------------------------------|---------------------------|
| <b>INCOME AND ENDOWMENTS FROM</b> |                           |
| Donations and legacies            | 9,476                     |
| <b>Charitable activities</b>      |                           |
| Acting out                        | 146,177                   |
| <b>Total</b>                      | <u>155,653</u>            |
| <b>EXPENDITURE ON</b>             |                           |
| <b>Charitable activities</b>      |                           |
| Acting out                        | 118,282                   |

**3. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued**

|                                    |                           |
|------------------------------------|---------------------------|
|                                    | Unrestricted<br>fund<br>£ |
| General charitable expenses        | 800                       |
| <b>Total</b>                       | <u>119,082</u>            |
| <b>NET INCOME</b>                  | 36,571                    |
| <b>RECONCILIATION OF FUNDS</b>     |                           |
| Total funds brought forward        | 32,033                    |
| <b>TOTAL FUNDS CARRIED FORWARD</b> | <u><u>68,604</u></u>      |

**4. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

|                              |              |              |
|------------------------------|--------------|--------------|
|                              | 31.3.22      | 31.3.21      |
|                              | £            | £            |
| Taxation and social security | 630          | 2,867        |
| Other creditors              | 1,600        | 800          |
|                              | <u>2,230</u> | <u>3,667</u> |

**5. MOVEMENT IN FUNDS**

|                           |               |                             |               |
|---------------------------|---------------|-----------------------------|---------------|
|                           | At 1.4.21     | Net<br>movement<br>in funds | At<br>31.3.22 |
|                           | £             | £                           | £             |
| <b>Unrestricted funds</b> |               |                             |               |
| General fund              | 68,604        | 6,724                       | 75,328        |
| <b>TOTAL FUNDS</b>        | <u>68,604</u> | <u>6,724</u>                | <u>75,328</u> |

Net movement in funds, included in the above are as follows:

|                           |                       |                       |                      |
|---------------------------|-----------------------|-----------------------|----------------------|
|                           | Incoming<br>resources | Resources<br>expended | Movement<br>in funds |
|                           | £                     | £                     | £                    |
| <b>Unrestricted funds</b> |                       |                       |                      |
| General fund              | 220,444               | (213,720)             | 6,724                |
| <b>TOTAL FUNDS</b>        | <u>220,444</u>        | <u>(213,720)</u>      | <u>6,724</u>         |

**5. MOVEMENT IN FUNDS - continued****Comparatives for movement in funds**

|                           | At 1.4.20<br>£ | Net<br>movement<br>in funds<br>£ | At<br>31.3.21<br>£ |
|---------------------------|----------------|----------------------------------|--------------------|
| <b>Unrestricted funds</b> |                |                                  |                    |
| General fund              | 32,033         | 36,571                           | 68,604             |
| <b>TOTAL FUNDS</b>        | <u>32,033</u>  | <u>36,571</u>                    | <u>68,604</u>      |

Comparative net movement in funds, included in the above are as follows:

|                           | Incoming<br>resources<br>£ | Resources<br>expended<br>£ | Movement<br>in funds<br>£ |
|---------------------------|----------------------------|----------------------------|---------------------------|
| <b>Unrestricted funds</b> |                            |                            |                           |
| General fund              | 155,653                    | (119,082)                  | 36,571                    |
| <b>TOTAL FUNDS</b>        | <u>155,653</u>             | <u>(119,082)</u>           | <u>36,571</u>             |

A current year 12 months and prior year 12 months combined position is as follows:

|                           | At 1.4.20<br>£ | Net<br>movement<br>in funds<br>£ | At<br>31.3.22<br>£ |
|---------------------------|----------------|----------------------------------|--------------------|
| <b>Unrestricted funds</b> |                |                                  |                    |
| General fund              | 32,033         | 43,295                           | 75,328             |
| <b>TOTAL FUNDS</b>        | <u>32,033</u>  | <u>43,295</u>                    | <u>75,328</u>      |

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

|                           | Incoming<br>resources<br>£ | Resources<br>expended<br>£ | Movement<br>in funds<br>£ |
|---------------------------|----------------------------|----------------------------|---------------------------|
| <b>Unrestricted funds</b> |                            |                            |                           |
| General fund              | 376,097                    | (332,802)                  | 43,295                    |
| <b>TOTAL FUNDS</b>        | <u>376,097</u>             | <u>(332,802)</u>           | <u>43,295</u>             |

Let's Link

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2022

**6. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 March 2022.

Detailed Statement of Financial Activities  
for the Year Ended 31 March 2022

|                                 | 31.3.22<br>£ | 31.3.21<br>£  |
|---------------------------------|--------------|---------------|
| <b>INCOME AND ENDOWMENTS</b>    |              |               |
| <b>Donations and legacies</b>   |              |               |
| Grants                          | -            | 9,476         |
| <b>Charitable activities</b>    |              |               |
| Client income                   | 148,444      | 108,677       |
| Commission                      | 72,000       | 37,500        |
|                                 | <hr/>        | <hr/>         |
|                                 | 220,444      | 146,177       |
|                                 | <hr/>        | <hr/>         |
| <b>Total incoming resources</b> | 220,444      | 155,653       |
| <br><b>EXPENDITURE</b>          |              |               |
| <b>Charitable activities</b>    |              |               |
| Wages                           | 39,833       | 39,833        |
| Acting out Productions          | 172,979      | 78,449        |
|                                 | <hr/>        | <hr/>         |
|                                 | 212,812      | 118,282       |
| <br><b>Support costs</b>        |              |               |
| <b>Governance costs</b>         |              |               |
| Accountancy fees                | 108          | -             |
| Independent examiners fee       | 800          | 800           |
|                                 | <hr/>        | <hr/>         |
|                                 | 908          | 800           |
|                                 | <hr/>        | <hr/>         |
| Total resources expended        | 213,720      | 119,082       |
|                                 | <hr/>        | <hr/>         |
| <b>Net income</b>               | <u>6,724</u> | <u>36,571</u> |

**LET'S LINK**

England & Wales - Charity number 1075215

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# Accounts

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Report of the Trustees and  
Unaudited Financial Statements for the Year Ended 31 March 2021  
for  
Let's Link

Ark Accountancy  
Chartered Certified Accountant  
31 Cheam Road  
Epsom  
Surrey  
KT17 1QX

Let's Link

Contents of the Financial Statements  
for the Year Ended 31 March 2021

|  | Page   |
|--|--------|
| Report of the Trustees                     | 1 to 2 |
| Independent Examiner's Report              | 3      |
| Statement of Financial Activities          | 4      |
| Balance Sheet                              | 5      |
| Notes to the Financial Statements          | 6 to 9 |
| Detailed Statement of Financial Activities | 10     |

Let's Link

Report of the Trustees  
for the Year Ended 31 March 2021

The trustees present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

## **OBJECTIVES AND ACTIVITIES**

### **Objectives and aims**

To protect and preserve mental health in East Surrey by:

- Promoting and campaigning for the empowerment, involvement, social inclusion and well-being of people who suffer mental illness and increasing awareness of the underlying causes that impact on their mental health
- Supporting and furthering the gender and equality agenda in mental health and allied areas with a view to improved services for women who suffer mental health distress
- Putting the patient.service user at the heart of planning, informing and influencing service culture and development

## **FINANCIAL REVIEW**

### **Principal funding sources**

Surrey County Council (SCC)

Other sources of income

Acting out productions - including Unlocked and think ahead - social work

### **Reserves policy**

We review our reserves to ensure that there are adequate funds to complete all commissioned contracts and projects

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Governing document**

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

The trustees work closely with the project director and mental health adviser to ensure the charity meets its powers and duties as determined by service level agreements with its commissioners

### **Recruitment and appointment of new trustees**

The charity constitution provides for a minimum of three trustees and a maximum of eight allowed. Trustees responsibilities are clearly outlined in induction and one to one support by the chair. Trustees are provided with background information, accounts and a copy of the Charity Commission's relevant leaflets.

### **Related parties**

Our trustees have no connection with any of our clients or suppliers

## **REFERENCE AND ADMINISTRATIVE DETAILS**

### **Registered Charity number**

1075215

### **Principal address**

2 Tynesdale Road  
Brockham  
Betchworth  
Surrey  
RH3 7HX

### **Trustees**

Ms P Smyth Chairwoman  
Ms A Mitchell  
Ms J Satchell

Let's Link

Report of the Trustees  
for the Year Ended 31 March 2021

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Independent Examiner**

Mary E Ryan FCCA. DChA

Ark Accountancy

Chartered Certified Accountant

31 Cheam Road

Epsom

Surrey

KT17 1QX

Approved by order of the board of trustees on 14 April 2023 and signed on its behalf by:

Ms P Smyth - Trustee

**Independent examiner's report to the trustees of Let's Link**

I report to the charity trustees on my examination of the accounts of Let's Link (the Trust) for the year ended 31 March 2021.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mary E Ryan FCCA. DChA

Ark Accountancy  
Chartered Certified Accountant  
31 Cheam Road  
Epsom  
Surrey  
KT17 1QX

17 April 2023

Statement of Financial Activities  
for the Year Ended 31 March 2021

|                                    | Notes | 31.3.21<br>Unrestricted<br>fund<br>£ | 31.3.20<br>Total<br>funds<br>£ |
|------------------------------------|-------|--------------------------------------|--------------------------------|
| <b>INCOME AND ENDOWMENTS FROM</b>  |       |                                      |                                |
| Donations and legacies             |       | 9,476                                | 45,000                         |
| <b>Charitable activities</b>       |       |                                      |                                |
| Acting out                         |       | 146,177                              | 218,229                        |
| Investment income                  | 2     | -                                    | 3                              |
| <b>Total</b>                       |       | <u>155,653</u>                       | <u>263,232</u>                 |
| <b>EXPENDITURE ON</b>              |       |                                      |                                |
| <b>Charitable activities</b>       |       |                                      |                                |
| Acting out                         |       | 118,282                              | 197,409                        |
| General charitable expenses        |       | 800                                  | 44,852                         |
| Time to change - Surrey            |       | -                                    | 2,236                          |
| <b>Total</b>                       |       | <u>119,082</u>                       | <u>244,497</u>                 |
| <b>NET INCOME</b>                  |       | 36,571                               | 18,735                         |
| <b>RECONCILIATION OF FUNDS</b>     |       |                                      |                                |
| Total funds brought forward        |       | 32,033                               | 13,298                         |
| <b>TOTAL FUNDS CARRIED FORWARD</b> |       | <u><u>68,604</u></u>                 | <u><u>32,033</u></u>           |

Let's Link

Balance Sheet  
31 March 2021

|  | Notes | 31.3.21<br>Unrestricted<br>fund<br>£ | 31.3.20<br>Total<br>funds<br>£ |
|--|-------|--------------------------------------|--------------------------------|
| <b>CURRENT ASSETS</b>                            |       |                                      |                                |
| Debtors  | 5     | -                                    | 3,750                          |
| Cash at bank                                     |       | 72,271                               | 34,470                         |
|  |       | <u>72,271</u>                        | <u>38,220</u>                  |
| <b>CREDITORS</b>                                 |       |                                      |                                |
| Amounts falling due within one year              | 6     | (3,667)                              | (6,187)                        |
|  |       | <u>68,604</u>                        | <u>32,033</u>                  |
| <b>NET CURRENT ASSETS</b>                        |       |                                      |                                |
|  |       | <u>68,604</u>                        | <u>32,033</u>                  |
| <b>TOTAL ASSETS LESS CURRENT<br/>LIABILITIES</b> |       | <u>68,604</u>                        | <u>32,033</u>                  |
| <b>NET ASSETS</b>                                |       | <u>68,604</u>                        | <u>32,033</u>                  |
| <b>FUNDS</b>                                     | 7     |                                      |                                |
| Unrestricted funds                               |       | <u>68,604</u>                        | <u>32,033</u>                  |
| <b>TOTAL FUNDS</b>                               |       | <u>68,604</u>                        | <u>32,033</u>                  |

The financial statements were approved by the Board of Trustees and authorised for issue on 14 April 2023 and were signed on its behalf by:

P Smyth - Trustee

## 1. ACCOUNTING POLICIES

### Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

### Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

### Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

### Taxation

The charity is exempt from tax on its charitable activities.

### Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

## 2. INVESTMENT INCOME

|                          | 31.3.21           | 31.3.20           |
|--------------------------|-------------------|-------------------|
|                          | £                 | £                 |
| Deposit account interest | -                 | 3                 |
|                          | <u>          </u> | <u>          </u> |

## 3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

### Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2021 nor for the year ended 31 March 2020.

**4. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

|                                    | Unrestricted<br>fund<br>£ |
|------------------------------------|---------------------------|
| <b>INCOME AND ENDOWMENTS FROM</b>  |                           |
| Donations and legacies             | 45,000                    |
| <b>Charitable activities</b>       |                           |
| Acting out                         | 218,229                   |
| Investment income                  | 3                         |
| <b>Total</b>                       | <u>263,232</u>            |
| <b>EXPENDITURE ON</b>              |                           |
| <b>Charitable activities</b>       |                           |
| Acting out                         | 197,409                   |
| General charitable expenses        | 44,852                    |
| Time to change - Surrey            | 2,236                     |
| <b>Total</b>                       | <u>244,497</u>            |
| <b>NET INCOME</b>                  | 18,735                    |
| <b>RECONCILIATION OF FUNDS</b>     |                           |
| Total funds brought forward        | 13,298                    |
| <b>TOTAL FUNDS CARRIED FORWARD</b> | <u><u>32,033</u></u>      |

**5. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

|             | 31.3.21<br>£      | 31.3.20<br>£      |
|-------------|-------------------|-------------------|
| Prepayments | -                 | 3,750             |
|             | <u>          </u> | <u>          </u> |

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2021

**6. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

|                              | 31.3.21      | 31.3.20      |
|------------------------------|--------------|--------------|
|                              | £            | £            |
| Taxation and social security | 2,867        | 3,022        |
| Other creditors              | 800          | 3,165        |
|                              | <u>3,667</u> | <u>6,187</u> |

**7. MOVEMENT IN FUNDS**

|                           | At 1.4.20     | Net<br>movement<br>in funds | At<br>31.3.21 |
|---------------------------|---------------|-----------------------------|---------------|
|                           | £             | £                           | £             |
| <b>Unrestricted funds</b> |               |                             |               |
| General fund              | 32,033        | 36,571                      | 68,604        |
|                           | <u>32,033</u> | <u>36,571</u>               | <u>68,604</u> |
| <b>TOTAL FUNDS</b>        | <u>32,033</u> | <u>36,571</u>               | <u>68,604</u> |

Net movement in funds, included in the above are as follows:

|                           | Incoming<br>resources | Resources<br>expended | Movement<br>in funds |
|---------------------------|-----------------------|-----------------------|----------------------|
|                           | £                     | £                     | £                    |
| <b>Unrestricted funds</b> |                       |                       |                      |
| General fund              | 155,653               | (119,082)             | 36,571               |
|                           | <u>155,653</u>        | <u>(119,082)</u>      | <u>36,571</u>        |
| <b>TOTAL FUNDS</b>        | <u>155,653</u>        | <u>(119,082)</u>      | <u>36,571</u>        |

**Comparatives for movement in funds**

|                           | At 1.4.19     | Net<br>movement<br>in funds | At<br>31.3.20 |
|---------------------------|---------------|-----------------------------|---------------|
|                           | £             | £                           | £             |
| <b>Unrestricted funds</b> |               |                             |               |
| General fund              | 13,298        | 18,735                      | 32,033        |
|                           | <u>13,298</u> | <u>18,735</u>               | <u>32,033</u> |
| <b>TOTAL FUNDS</b>        | <u>13,298</u> | <u>18,735</u>               | <u>32,033</u> |

Comparative net movement in funds, included in the above are as follows:

|                           | Incoming<br>resources | Resources<br>expended | Movement<br>in funds |
|---------------------------|-----------------------|-----------------------|----------------------|
|                           | £                     | £                     | £                    |
| <b>Unrestricted funds</b> |                       |                       |                      |
| General fund              | 263,232               | (244,497)             | 18,735               |
|                           | <u>263,232</u>        | <u>(244,497)</u>      | <u>18,735</u>        |
| <b>TOTAL FUNDS</b>        | <u>263,232</u>        | <u>(244,497)</u>      | <u>18,735</u>        |

**7. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined position is as follows:

|                           | At 1.4.19<br>£ | Net<br>movement<br>in funds<br>£ | At<br>31.3.21<br>£ |
|---------------------------|----------------|----------------------------------|--------------------|
| <b>Unrestricted funds</b> |                |                                  |                    |
| General fund              | 13,298         | 55,306                           | 68,604             |
| <b>TOTAL FUNDS</b>        | <u>13,298</u>  | <u>55,306</u>                    | <u>68,604</u>      |

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

|                           | Incoming<br>resources<br>£ | Resources<br>expended<br>£ | Movement<br>in funds<br>£ |
|---------------------------|----------------------------|----------------------------|---------------------------|
| <b>Unrestricted funds</b> |                            |                            |                           |
| General fund              | 418,885                    | (363,579)                  | 55,306                    |
| <b>TOTAL FUNDS</b>        | <u>418,885</u>             | <u>(363,579)</u>           | <u>55,306</u>             |

**8. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 March 2021.

Detailed Statement of Financial Activities  
for the Year Ended 31 March 2021

|                                 | 31.3.21<br>£         | 31.3.20<br>£         |
|---------------------------------|----------------------|----------------------|
| <b>INCOME AND ENDOWMENTS</b>    |                      |                      |
| <b>Donations and legacies</b>   |                      |                      |
| Grants                          | 9,476                | 45,000               |
| <b>Investment income</b>        |                      |                      |
| Deposit account interest        | -                    | 3                    |
| <b>Charitable activities</b>    |                      |                      |
| Client income                   | 108,677              | 218,229              |
| Commission                      | 37,500               | -                    |
|                                 | <u>146,177</u>       | <u>218,229</u>       |
| <b>Total incoming resources</b> | 155,653              | 263,232              |
| <b>EXPENDITURE</b>              |                      |                      |
| <b>Charitable activities</b>    |                      |                      |
| Wages                           | 39,833               | 39,832               |
| Social security                 | -                    | 871                  |
| Time to Change - Surrey         | -                    | 2,236                |
| Acting out Productions          | 78,449               | 197,409              |
| Bad debts                       | -                    | 1,469                |
|                                 | <u>118,282</u>       | <u>241,817</u>       |
| <b>Support costs</b>            |                      |                      |
| <b>Finance</b>                  |                      |                      |
| Bank interest                   | -                    | 100                  |
| <b>Governance costs</b>         |                      |                      |
| Accountancy fees                | -                    | 360                  |
| Independent examiners fee       | 800                  | 2,220                |
|                                 | <u>800</u>           | <u>2,580</u>         |
| Total resources expended        | <u>119,082</u>       | <u>244,497</u>       |
| <b>Net income</b>               | <u><u>36,571</u></u> | <u><u>18,735</u></u> |