

Company Number: 03734790
Charity Number: 1075160

Leeds Survivor Led Crisis Services
(A Company Limited by Guarantee)

Trustees' Report and Financial Statements
for the Year Ended 31 March 2022

Leeds Survivor Led Crisis Services

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Leeds Survivor Led Crisis Services

Trustees' Report for the year ended 31 March 2022

The Trustees, who are also Directors for the purposes of company law, present their annual report together with the financial statements for the year ended 31 March 2022 and confirm they comply with current statutory requirements.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Articles of Association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Reference and Administrative Details of the Charity, its Trustees and Advisors

Leeds Survivor Led Crisis Service is a charitable company. The charity was registered on 19 April 1999 number 1075160 and the company on 17 March 1999 number 03734790. The organisation operates under the name Leeds Survivor Led Crisis Services.

The registered office and operating address is: -

Dial House
12 Chapel Street
Leeds
LS15 7RW

The Trustees of the charitable company who served during the year and up to the date of this report were:

Alison Lowe (Chair)	(Resigned 10 January 2022)
Helen Kemp (Treasurer)	
Paul Tapper – (Chair)	(Appointed Chair on 10 January 2022)
Andrew Bagley	
Helen Williams	(Resigned 4 April 2022)
Rosie Dent-Spargo	
Lyndsey Sunter	(Resigned 10 January 2022)
Lisa Bourne	(Resigned 8 November 2021)
Elizabeth Smith	
Sophie Muldoon	(Appointed 4 April 2022)
Hannah Porter	(Appointed 4 July 2022)
Samantha Lowe	(Appointed 3 October 2022)

Company Secretary

Emma Holmes

Chief Executive

Emma Holmes

Bankers

Lloyds TSB
Park Row
Leeds LS1

Auditor

Azets Audit Services Limited
33 Park Place
Leeds
LS1 2RY

Leeds Survivor Led Crisis Services

Trustees' Report for the year ended 31 March 2022

STRUCTURE, GOVERNANCE AND MANAGEMENT

All the directors of the company are also trustees of the charity, and there are no other trustees. The charity is governed by a board of trustees, the majority of whom are survivors of a mental health problem. It is within the constitution that 50%, plus one, must be people who identify as having had mental health problems.

The organisation is supported by the central services team which comprises of a Finance and Resources manager, Central Services Deputy Manager, three admin workers, communications worker and a house keeper. The CEO and Operations Directors also sit within this team. The services are operated by a mix of manager, deputy manager, crisis workers, helpline workers and volunteers, dependent on the size and nature of the service.

The Trustees regularly conduct their own review of the major risks to which the charity is exposed and systems have been established to mitigate those risks. Internal risks are minimised by the implementation of procedures for authorisation of all transactions and projects to ensure consistent quality of delivery for all operational aspects of the charity. These procedures are periodically reviewed to ensure they still meet the needs of the charity. The Risk Management Register is reviewed and updated by Trustees annually.

OBJECTIVES AND ACTIVITIES

The organisation was established in 1999 by a group of service users, who campaigned to develop the service. Initially, the service was run in partnership with Social Services, becoming independent in 2001. The service was set up to be a place of sanctuary and an alternative to hospital admission and statutory services for people in acute mental health crisis.

The organisation provides the following services:

Connect: A telephone helpline, which is open every night of the year offering support and information. The service is open from 6pm – 2am.

Teen Connect: This is an aspect of the Connect Helpline that offers support to 11-18 year-olds. Specific Teen Connect workers, who are trained in young peoples' work, operate this service. This service is open Monday to Friday 3:30pm-2am and Saturday/Sunday 6pm-2am.

Dial House: A place of sanctuary open 6pm-2am Monday, Wednesday and Friday-Sunday. Visitors can relax in a homely environment and gain one to one support from the team of Crisis Support Workers. The organisation provides compassionate, person centred support aiming to support visitors to resolve or better manage their crisis. This includes working with people at acute risk of suicide and/or self injury.

Dial House @ Touchstone: Our second crisis house is a crisis service for people from culturally diverse communities. All the staff who work there are from these communities and the service is a partnership with Touchstone. This service is open on a Tuesday and Thursday between 6pm – 12:00am.

Group Work: During 2021-22, the organisation continued to develop its programme of group work and delivered the following weekly groups:

- Hearing Voices Group
- Deaf support group for Deaf people with mental health problems
- My Time Thursday, peer support group
- Lesbian, gay, bisexual and transgender support group
- Trans support group
- Unique Minds Black Men's Group
- Sisterhood, BAME Women's Group.

Leeds Survivor Led Crisis Services

Trustees' Report for the year ended 31 March 2022

OBJECTIVES AND ACTIVITIES (CONTINUED)

Leeds Suicide Bereavement Service: LSBS is a partnership with Leeds Mind, who are the lead agency. LSBS supports people bereaved by suicide, through individual, group and family work.

Wellbean Hope in a Crisis Café: The crisis café is open 7 nights a week and is a partnership with Touchstone who are the lead agency. The café is funded specifically to prevent people with mental health problems from accessing A&E when there is not a medical need to do so.

Service-User Involvement Partnership with the Leeds Personality Disorder Managed Clinical Network (PDMCN): LSLCS delivers service-user involvement opportunities on behalf of the PDMCN, engaging their service-users in involvement activities such as staff recruitment, a peer support group; and activism around the label of Personality Disorder.

Safe Zone: is a face to face crisis service that runs from 3 different venues across the city providing crisis support to young people age 11 – 18 years old and their parents/carers or family members between 6 – 9pm on a Monday, Thursday and Sunday.

Leeds Oasis: "The vision for Leeds OASIS within the first two years of the pilot is to support guests and visitors to successfully manage their crises over a period of up to 7 days. The gold standard is that upon leaving the service, guests/visitors are able to return to living in the community without the need for a hospital admission or further contact with the LYPFT crisis pathway at that time."

Night OWLS: We were approached during this period to pilot a 24/7 West Yorkshire wide crisis line for children and young people up to the age of 18, or 25 where there are additional needs. This service also provides support to parents and carers. The service launched in July 2021 until March 22 initially, now extended to March 23.

Wakefield Crisis Line: We were approached by Wakefield District Health and Care Partnership to operate their crisis line. The service launched in February 2022 and has recently been extended to end of March 2023 with a further review in place to look to extend further.

It must be mentioned that the period covered by this report, similar to the previous year, was during the coronavirus pandemic and subsequent lockdowns, which impacted on service delivery. All our services went to full 'remote' delivery in March 2020, with staff working from home and using phone and Zoom to support our visitors and callers. This step was taken in consultation with our funders and commissioners; and mirrored steps taken across the wider mental health system in Leeds. Although overall demand for our services dropped during the initial pandemic period covered by this report, we continued to exceed our contractual requirements, in terms of the number of people we supported. We have started to reintroduce face-to-face support at the relevant services, though with safeguards in place with regards the number of supports available, extra space in social areas etc.

PUBLIC BENEFIT STATEMENT

The charity aims to support people to resolve, or better manage mental health crisis, through the provision of one to one support and a place of sanctuary. The charity also aims to provide a preventative service, in providing support which stops people accessing statutory or inpatient psychiatric services. The charity supports many people at risk of suicide and/or self harm and aims to support people to reduce, or better manage, risk. This public benefit is directly related to our charitable objectives.

Leeds Survivor Led Crisis Services

Trustees' Report for the year ended 31 March 2022

ACHIEVEMENTS AND PERFORMANCE

The aims and differences the charity seeks to make:

The charity aims to support people to resolve, or better manage mental health crisis, through the provision of one to one support and a place of sanctuary. The charity also aims to provide a preventative service, in providing support which stops people accessing statutory or inpatient psychiatric services. The charity supports many people at risk of suicide and/or self harm and aims to support people to reduce, or better manage, risk.

During 2020/2021 a new CEO joined the team (in January 2021), who took responsibility for writing and implementing an up to date Business plan for 2021-24 with the following strategic goals:

Strategic Goals, 2021-2024

The following were identified as strategic goals for LSLCS for 2021 – 2024 following the Board away day in February 2021. These goals will be achieved through both the strategic and operational work of the organisation. Oversight will be through the managers meeting with bi-monthly updates on progress to the Board of Trustees. Operational plans for each goal and its objectives will be developed including timelines.

1) External influence/survivor leadership: LSLCS has over 20 years' experience in survivor led leadership and in providing radical crisis support and services to people from across Leeds.

- LSLCS will continue to be recognised locally, regionally, nationally and internationally as a beacon of excellence and innovation in crisis provision.
- LSLCS will be recognised as the 'market leader' in mental health crisis provision.
- LSLCS will influence the practice of other crisis services.
- LSLCS will influence practice and theory within the mainstream psychiatric model.
- LSLCS will be recognised for its expertise in supporting young people and adults at high risk of suicide and self –harm and who are survivors of trauma.

2) Equality, Diversity and Inclusion: LSLCS will continue to build on and develop its expertise regarding equality, diversity and inclusion by ensuring we continue to listen to and hear what is needed from our diverse visitors and callers and staff

- LSLCS will set a standard for excellence for anti-racism work within a Third Sector setting. This work will be underpinned by an anti-racism policy and overseen by the BLM voice and influence group.
- Develop a voice and influence group for visitors and callers from culturally diverse communities to ensure the survivor led ethos is reflective of these client groups.
- Redesign and strengthen the Deaf support offer across the organisation to be inclusive of young people's services.
- Strengthen our understanding and support of our disabled and neurodiverse staff and visitors and callers.
- Annual EDI training for the staff and volunteers including niche and bespoke training to reflect the diversity of our work.

Leeds Survivor Led Crisis Services

Trustees' Report for the year ended 31 March 2022

ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

3) Organisational growth and development: LSLCS has achieved significant growth over the last couple of years despite the pandemic. We will secure and strengthen our core service offer and identify opportunities to further grow our services locally and regionally.

- Sustainable funding will be sought to embed the complex trauma pathway into our core service offer. The pathway will build on the internal pilot and its evaluation and will be additionally incorporated into Dial House @Touchstone, to allow that service to identify and work more flexibly and creatively with individuals traumatised by abuse, neglect, racism and discrimination.
- Learning from the pandemic will be embedded into our service offering with the retention of hybrid working models and increased use of technology as a way to reach and support more visitors and callers, and support the health and wellbeing of staff.
- Redesign and embed a new management and central services staffing structure which will support the current growth of the organisation and sustain any additional growth. Identify and secure additional funding to support this process.
- Regular consultations and communication with the staff team to ensure their voice is heard and influencing the growth and development of the organisation.
- Secure our current service offer including our pilot projects by being tender ready and strategically positioned locally and regionally.

4) Children and young people in crisis: One of LSLCS unique selling points is its expertise in supporting children and young people in or experiencing crisis.

- We will restructure and redefine the children and young people's arm of the organisation to promote our expertise and prepare to expand our offer of crisis support to children and young people locally and regionally.
- Develop a children and young people's voice and influence group to ensure the survivor led ethos is reflective of all client groups supported by the organisation.
- We will develop and source funding for a specific service for young people from Culturally diverse communities which will be informed by the excellent and unique practice from Dial House @Touchstone.
- LSLCS will ensure that the voice of young people in crisis is heard within the service and policy development across the city regarding transitions.

5) Communications and branding: To support the recent and continued growth of the organisation LSLCS will overhaul their communications offering including the organisations branding

- Increased hours of the communications worker in May 2021 with the aim to further increase the hours over the next 3 years in line with organisational growth and demand of the post and the organisations partnerships.
- Develop a communications strategy by October 2021 which is reflective of the Business Plan and the changing landscape the organisation is operating in.
- Review and revamp the branding of the organisation in consultation with our visitors and callers reflecting our unique selling points and growth and expertise.

Leeds Survivor Led Crisis Services

Trustees' Report for the year ended 31 March 2022

ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

Monitoring of Business Plan

The Chair delegates implementation of the plan to the Chief Executive. This is monitored through the Chair's supervision. How staff are contributing to the organisation's business plan will also be monitored through appraisals. The Chair will report progress on the plan to the full Board of Trustees three times per year.

Managing Risk: In line with best practice LSLCS will manage risk in the key areas identified by the Charity Commission: Governance, Financial, Compliance, Operational and External. Risk management will be overseen by the CEO and the Board of Trustees.

Principal risks and Uncertainties

The Trustees have set policies for the management of risks faced by the charity, which include the setting up and maintenance of a risk register which is reviewed periodically. The risk register records the risks that may arise in each area of the charity's operations and the CEO is charged with implementing the mitigations.

The principal risks and uncertainties faced by the charity at the time of writing are identified as a loss of funding, changes in health and social care policy and the impact of COVID-19 on the local and wider economy and the potential impact on short and long term funding. These risks are managed by developing strong working partnerships with our funders, seeking to diversify our funding sources, and ensuring we engage with strategic bodies.

Senior Staff pay policy

All staff, including the senior management team, are paid in line with the NJC salary scales. Pay levels are benchmarked regularly against other providers and similar roles in Leeds. Any pay increases outside of the NJC progression structure must be agreed by the Board.

Fundraising

The organisation does not actively fundraise from the public and no professional fundraisers or commercial participators are engaged. Where donations are received this is on a voluntary basis from individuals and is not actively sought. Fundraising in the charity sector has been regulated by the Fundraising Regulator (FR) since 2015 but the organisation is not specifically registered. The Board of Trustees is not aware of any failure by the Charity to comply with this regulation and no complaints have been received in relation to any form of fundraising.

FINANCIAL REVIEW

The Statement of Financial Activities shows net incoming resources for the year of 2021-22 £261,072 and the reserves stand in total at £514,959 at 31 March 2022 (£253,887 at 31 March 2021). The financial position of the charity is good.

The charity's level of funding continues to be adequate for the foreseeable future to support the continuation of the services. The organisation is positioned appropriately both strategically and operationally for any changes to commissioning arrangements due to the move to ICS and West Yorkshire wide commissioning processes.

The Trustees have established a reserves policy whereby free reserves held by the charity should equate to £223,000. At this level the Trustees feel that they would be able to honour their commitments to staff and creditors and give staff three months' notice. At present free reserves amount to £514,959 (2021 - £233,517).

Leeds Survivor Led Crisis Services

Trustees' Report for the year ended 31 March 2022

Statement of Disclosure to our Auditors

In so far as the Trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Auditors

In accordance with s487(2) of the Companies Act 2006 Azets Audit Services Limited are deemed reappointed annually.

Small Company Rules

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies. It was approved by the Board on _____ and signed on its behalf by:

Helen Kemp
Trustee

Leeds Survivor Led Crisis Services

Statement of Trustees' Responsibilities

The Trustees (who are also directors of Leeds Survivor Led Crisis Services for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Leeds Survivor Led Crisis Services

Independent Auditor's Report to the Members of Leeds Survivor Led Crisis Services

Opinion

We have audited the financial statements of Leeds Survivor Led Crisis Services for the year ended 31 March 2022 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and the related notes to the Financial Statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and UK Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (UK Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2022 and of its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Charitable Company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

Other information

The Trustees are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Leeds Survivor Led Crisis Services

Independent Auditors' Report for the year ended 31 March 2022

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' report (incorporating the strategic report and the Directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Trustees' report (incorporating the strategic report and the Directors' report) has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us;
- the financial statements are not in agreement with the accounting records and returns;
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not obtained all the information and explanations necessary for the purposes of our audit; or
- the Trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the Trustees' report and from the requirement to prepare a strategic report.

Responsibilities of the Trustees

As explained more fully in the Trustees' responsibilities statement, the Trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the Charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Extent to which the audit was considered capable of identifying irregularities, including fraud

We identified areas of laws and regulations that could reasonably be expected to have a material effect on the financial statements from our general commercial and sector experience, through discussion with the Trustees/directors and other management, and from inspection of the charitable company's regulatory and legal correspondence. We discussed with the Trustees and other management the policies and procedures regarding compliance with laws and regulations. We communicated identified laws and regulations throughout our team and remained alert to any indications of non-compliance during the audit.

Leeds Survivor Led Crisis Services

Independent Auditors' Report for the year ended 31 March 2022

The charitable company is subject to laws and regulations that directly affect the financial statements including financial reporting legislation (including related companies and charities legislation), pensions legislation, taxation legislation and further laws and regulations that could indirectly affect the financial statements, including data protection, health and safety, safeguarding and employment legislation. We assessed the extent of compliance with these laws and regulations as part of our procedures on the related financial statement items. Auditing standards limit the required audit procedures to identify non-compliance with these laws and regulations to enquiry of the Trustees and other management and inspection of regulatory and legal correspondence, if any. These procedures did not identify any potentially material actual or suspected non-compliance.

To identify risks of material misstatement due to fraud we considered the opportunities and incentives and pressures that may exist within the charitable company to commit fraud. Our risk assessment procedures included: enquiry of Trustees and other management to understand the high level policies and procedures in place to prevent and detect fraud, reading Board minutes and considering performance targets and incentive schemes in place for management. We communicated identified fraud risks throughout our team and remained alert to any indications of fraud during the audit.

As a result of these procedures we identified the greatest potential for fraud in the following areas:

- income recognition and in particular the risk that income is recognised in the wrong reporting period;
- subjective accounting estimates.

Fraud risks arise due to a potential desire to present the financial statements in a differing light to meet management objectives.

As required by auditing standards we also identified and addressed the risk of management override of controls.

We performed the following procedures to address the risks of fraud identified:

- identifying and testing high risk journal entries through vouching the entries to supporting documentation;
- assessing significant accounting estimates for bias; and
- testing the recognition of income and in particular that income was appropriately recognised or deferred.

Owing to the inherent limitations of an audit, there is an unavoidable risk that we may not have detected some material misstatements in the financial statements, even though we have properly planned and performed our audit in accordance with auditing standards. For example, the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely the inherently limited procedures required by auditing standards would identify it.

In addition, as with any audit, there remained a higher risk of non-detection of fraud, as these may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls. Our audit procedures are designed to detect material misstatement. We are not responsible for preventing non-compliance or fraud and cannot be expected to detect non-compliance with all laws and regulations.

Leeds Survivor Led Crisis Services

Independent Auditors' Report for the year ended 31 March 2022

Use of our report

This report is made solely to the Charitable Company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Charitable Company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charitable Company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Jessica Lawrence (Senior Statutory Auditor)
For and on behalf of Azets Audit Services Limited

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Statutory Auditor

33 Park Place
Leeds
LS1 2RY

Leeds Survivor Led Crisis Services

Statement of Financial Activities (Including Income and Expenditure Account) for the Year Ended 31 March 2022

		Unrestricted funds	Restricted funds	Total funds 2022	Unrestricted funds	Restricted funds	Total funds 2021
	Notes	£	£	£	£	£	£
Income from:							
Donations	3	22,582	-	22,582	25,127	-	25,127
Charitable activities	4	2,137,587	52,867	2,190,454	995,392	208,038	1,203,430
Investment income		820		820	1,004	-	1,004
Total income		2,160,989	52,867	2,213,856	1,021,523	208,038	1,229,561
Expenditure on:							
Charitable activities		1,884,733	68,533	1,953,266	836,479	213,013	1,049,492
Total expenditure	5	1,884,733	68,533	1,953,266	836,479	213,013	1,049,492
Net income/(expenditure)		276,256	(15,666)	260,590	185,044	(4,975)	180,069
Transfers between funds		4,704	(4,704)	-	(17,663)	17,663	-
Other recognised (losses)/ gains							
Actuarial gains / (losses)	17	482	-	482	(681)	-	(681)
Net movement in funds		281,442	(20,370)	261,072	166,700	12,688	179,388
Total funds brought forward		233,517	20,370	253,887	66,817	7,682	74,499
Total funds carried forward	13	514,959	-	514,959	233,517	20,370	253,887

The Statement of Financial Activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 18 to 28 form part of these financial statements.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

Leeds Survivor Led Crisis Services

Balance Sheet as at 31 March 2022

	Notes	2022 £	2021 £
Fixed assets			
Tangible assets	9	-	-
Current assets			
Debtors	10	283,417	47,672
Cash at bank and in hand		509,342	473,568
		792,759	521,240
Liabilities			
Creditors: Amounts falling due within one year	11	(268,549)	(255,679)
Net current assets		524,210	265,561
Net assets		524,210	265,561
Pension scheme liability	17	(9,251)	(11,674)
Total net assets		514,959	253,887
Funds			
Unrestricted funds	13	514,959	233,517
Restricted funds	13	-	20,370
		514,959	253,887

The Trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of the financial statements.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and were approved by the board and signed on its behalf.

Helen Kemp
Trustee

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The notes on pages 18 to 28 form part of these financial statements.

Company Number: 03734790

Leeds Survivor Led Crisis Services

Statement of Cash Flows for the Year Ended 31 March 2022

	Note	2022 £	2021 £
Cash flows from operating activities			
Net cash used in operating activities	19	34,954	289,420
Cash flows from investing activities			
Interest received		820	1,004
Net cash provided by investing activities		820	1,004
Change in cash and cash equivalents in the year		35,774	290,424
Cash and cash equivalents at the beginning of the year		473,568	183,144
Cash and cash equivalents at the end of the year		509,342	473,568

Leeds Survivor Led Crisis Services

Notes to the Financial Statements for the Year Ended 31 March 2022

1. Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

Charity Information

Leeds Survivor Led Crisis Services is a Company Limited by Guarantee and is also a registered charity. The registered office is Dial House, 12 Chapel Street, Leeds, LS15 7RW. The organisation's Charity Number is 1075160 and its company number is 03734790.

Each member of the company has undertaken to contribute such amount as may be required not exceeding £1 to the assets of the charitable company in the event of its being wound up while he or she is a member, or within one year after he or she ceases to be a member.

Basis of preparation

The financial statements have been prepared in accordance with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £1.

The financial statements have been prepared under the historical cost convention, modified to include certain financial instruments at fair value. The principal accounting policies adopted are set out below.

Going concern

The Trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from the authorisation of these financial statements and concluded that the level of reserves and cash at bank, together with budgeted income and expenditure, is sufficient to meet the charitable company's requirements. Thus the financial statements have been prepared on a going concern basis.

Income

Income is recognised as follows:

- Income is recognised when the charity has entitlement to the funds, any performance conditions have been met and it is probable that the income will be received and the amount can be measured reliably.
- Income from Government and other grants, whether 'capital' grants or 'revenue' grants is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.
- Donated services and facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, and the receipt of economic benefit can be measured reliably. In accordance with Charities SORP (FRS 102), general volunteer time is not recognised.
- Investment income is included when receivable and the amount can be measured reliably by the charity.

Leeds Survivor Led Crisis Services

Notes to the Financial Statements for the Year Ended 31 March 2022

1. Accounting Policies (continued)

Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make payment to a third party, it is probable that settlement will be required and the amount of the obligations can be measured reliably. Charitable expenditure is classified under the following activity headings:

- Dial House
- Dial House @ Touchstone
- Helpline Connect

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Allocation of support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office costs, finance, personnel, payroll and governance costs which support the Trust's activities. These costs have been allocated between the activity headings. The bases on which support costs have been allocated are set out in note 5.

Staff costs

The costs of the short term employee benefits are recognised as a liability and an expense where settlement of obligations does not fall within the same period.

Fund accounting

Funds held by the charity are either:

Restricted funds: Restricted funds represent grants, donations and legacies received which are allocated by the donor for a particular project or activity.

Unrestricted funds: Unrestricted funds represent funds, which are expendable at the discretion of the Trustees in the furtherance of the objects of the charity. Such funds may be held in order to finance both working capital and capital investment and include designated funds.

Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value over their expected useful lives on the following bases:

Office equipment	20% straight line
Computer equipment	33% straight line

Individual fixed assets costing £1,000 or more are capitalised.

Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the Charity's balance sheet when the Charity's becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a maturity within 12 months after the balance sheet date.

Debtors

Debtors are recognised at the settlement amount. Prepayments are valued at the amount prepaid net of any discounts due.

Leeds Survivor Led Crisis Services

Notes to the Financial Statements for the Year Ended 31 March 2022

1. Accounting Policies (continued)

Financial assets, other than those held at fair value through profit and loss, are assessed for indicators of impairment at each reporting end date.

Financial assets are impaired where there is objective evidence that, as a result of one or more events that occurred after the initial recognition of the financial asset, the estimated future cash flows have been affected. The impairment loss is recognised in the income and expenditure account.

Creditors, loans and provisions

Creditors, loans and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors, loans and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Financial liabilities are derecognised when, and only when, obligations are discharged, cancelled or they expire.

Amounts recognised as provisions are best estimates of the consideration required to settle the present obligation at the reporting end date, taking into account the risks and uncertainties surrounding the obligation.

Pensions

The charity operates pension arrangements for the benefit of employees which are either in the nature of defined benefit schemes or defined contribution schemes. The assets of the schemes are held separately from those of the charity being invested in either the CARE Scheme on a defined benefit basis or in the personal pension schemes of certain employees, all of which are run independently from the Charity. In accordance with Charities SORP (FRS 102), the present value of the commitment under the deficit recovery plan for the CARE scheme, has been provided in the financial statements.

Leases

Rentals payable under operating leases, including any lease incentives received, are charged as an expense on a straight line basis over the term of the relevant lease.

Taxation

Leeds Survivor Led Crisis Services is a registered charity and as such is a charity within the meaning of schedule 6 of the Finance Act 2010. Accordingly, the Charity is potentially entitled to tax exemption under part 11 of the Corporation Tax Act 2010 or section 256 of the Taxation of Chargeable Gains Act 1992 in respect of income and gains arising.

2. Critical Accounting Estimates and Judgements

In the application of the charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised, if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

The estimates and assumptions which have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities are outlined below:

Pension Deficit

The provision in respect of deficit contributions is calculated with regard to changes in actuarial assumptions and a discount rate is applied. Whilst the provision is calculated by the scheme's administrators using the advised actuarial position of the scheme there is some estimation uncertainty attaining to the actuarial assumptions and the discount rate used.

Leeds Survivor Led Crisis Services

Notes to the Financial Statements for the Year Ended 31 March 2022

3. Income from Donations

	2022	2021
	£	£
Donated facilities	19,400	19,440
Other Donations	3,182	5,687
	22,582	25,127

The charity operates from premises purchased by its core funders. The donated facilities represent the Trustees' estimate of the value of the provision of rent free premises.

4. Income from Charitable Activities

Year ended 31 March 2022

	Unrestricted funds	Restricted funds	2022
	£	£	£
Grants and contracts			
NHS Leeds CCG	1,169,458	-	1,169,458
NHS LYPFT - Personality Disorder Managed Clinical Network (PDMCN)	14,605	-	14,605
Big Lottery Fund: Revenue	-	52,867	52,867
Leeds Mind - Suicide Bereavement Service	27,170	-	27,170
Touchstone - Crisis Cafés	66,279	-	66,279
NHS Leeds CCG – Leeds Oasis	822,075	-	822,075
Tudor Trust - Deaf Project	38,000	-	38,000
	2,137,587	52,867	2,190,454

Year ended 31 March 2021

	Unrestricted funds	Restricted funds	2021
	£	£	£
Grants and contracts			
NHS Leeds CCG	886,606	-	886,606
NHS LYPFT - Personality Disorder Managed Clinical Network (PDMCN)	-	14,605	14,605
BAME Women's Group	-	205	205
Big Lottery Fund: Revenue	-	123,373	123,373
Leeds Mind - Suicide Bereavement Service	-	40,975	40,975
Touchstone - Crisis Cafés	64,627	-	64,627
NHS Leeds CCG – Leeds Oasis	34,706	-	34,706
Tudor Trust - Deaf Project	-	28,880	28,880
Fees and other income	9,453	-	9,453
	995,392	208,038	1,203,430

Leeds Survivor Led Crisis Services

Notes to the Financial Statements for the Year Ended 31 March 2022

5. Analysis of Expenditure on Charitable Activities

For the year ended 31 March 2022

	Dial House £	Dial House @ Touchstone £	Helpline Connect £	2022 Total £
Activities undertaken directly:				
Staff costs	933,170	213,623	317,633	1,464,426
Staff travel	730	118	-	848
Volunteers' and visitors' expenses	26,405	11,531	9,088	47,024
	960,305	225,272	326,721	1,512,298
Support costs:				
Staff costs	99,925	15,493	39,879	155,297
Recruitment	2,343	282	727	3,352
Premises	92,917	18,424	8,187	119,528
Office costs	75,049	6,058	25,152	106,259
Insurance	4,376	678	1,746	6,800
Publicity	7,174	891	2,293	10,358
Security and repair	2,712	176	452	3,340
Management Committee and AGM	9	1	4	14
Interest costs on pension liability	79	12	32	123
Audit and accounts fees	2,701	420	1,079	4,200
Mentoring and support	4,597	2,412	1,834	8,843
Refurbishment costs	3,438	533	1,372	5,343
HR and professional costs	14,426	1,214	1,871	17,511
	309,746	46,594	84,628	440,968
Total	1,270,051	271,866	411,349	1,953,266

Leeds Survivor Led Crisis Services

Notes to the Financial Statements for the Year Ended 31 March 2022

5. Analysis of Expenditure on Charitable Activities (continued)

For the year ended 31 March 2021

	Dial House £	Dial House @ Touchstone £	Helpline Connect £	2021 Total £
Activities undertaken directly:				
Staff costs	366,913	120,538	291,550	779,001
Publicity	816	-	-	816
Staff travel	56	-	-	56
Volunteers' and visitors' expenses	7,415	928	3,876	12,219
	375,200	121,466	295,426	792,092
Support costs:				
Staff costs	71,909	11,258	28,979	112,146
Recruitment	756	62	160	978
Premises	30,958	6,111	8,749	45,818
Office costs	29,733	9,558	18,832	58,123
Insurance	4,600	946	1,853	7,399
Publicity	2,081	825	839	3,745
Security and repair	998	156	401	1,555
Management Committee and AGM	1,290	202	519	2,011
Interest costs on pension liability	373	58	150	581
Audit and accounts fees	2,694	422	1,085	4,201
Mentoring and support	4,320	1,553	1,740	7,613
Refurbishment costs	2,075	-	-	2,075
HR and professional costs	6,871	2,510	1,774	11,155
	158,658	33,661	65,081	257,400
Total	533,858	155,127	360,507	1,049,492

6. Net Income/(Expenditure) for the Year

This is stated after charging:	2022 £	2021 £
Audit services	4,200	3,150
Other services		
Auditor's fees in respect of accounting services	1,668	1,260

Leeds Survivor Led Crisis Services

Notes to the Financial Statements for the Year Ended 31 March 2022

7. Employee Information

The average monthly head count was 80 staff (2021: 55 staff).

Staff costs during the year were as follows:

	2022 £	2021 £
Wages and salaries	1,409,316	801,240
Social security costs	104,958	57,765
Pension costs	18,476	10,846
	1,532,750	869,851
Secondment costs	86,973	21,296
	1,619,723	891,147

No employee earned £60,000 or more during the year (2021: none).

Pension costs are allocated to activities in the proportion to the related staffing costs incurred and are wholly charged to the unrestricted funds.

The key management personnel of Leeds Survivor Led Crisis Services are the Trustees, the Chief Executive, the four managers of the charity's major activities, the Finance and Resources Manager and the Operational Manager. The total employee benefits of the key management personnel of the charity were £225,253 (2021: £183,734).

8. Trustees' Remuneration and Reimbursed Expenses

No Trustee received remuneration or benefits for their services during the year (2021: no Trustee) and no Trustee received any reimbursed expenses during the year (2021: no Trustee).

9. Tangible Fixed Assets

	DH@T Equipment £	Office Equipment £	IT / Telephone £	DH@T Refurbishment £	Total £
Cost					
At 1 April 2021 and at 31 March 2022	3,048	9,684	26,135	1,333	40,200
Depreciation					
At 1 April 2021 and at 31 March 2022	3,048	9,684	26,135	1,333	40,200
Net book value					
At 1 April 2021 and at 31 March 2022	-	-	-	-	-

10. Debtors

	2022 £	2021 £
Prepayments and accrued income	283,417	47,672

Leeds Survivor Led Crisis Services

Notes to the Financial Statements for the Year Ended 31 March 2022

11. Creditors

	2022 £	2021 £
Taxation and social security	51,339	13,566
Other creditors and accruals	118,672	39,128
Pension scheme deficit payments (Note 17)	2,058	1,998
Deferred income (Note 12)	96,480	200,987
	268,549	255,679

12. Deferred Income

	2022 £	2021 £
At 1 April 2021	200,987	91,844
Amounts released to income	(200,987)	(91,844)
Amount deferred in the year	96,480	200,987
At 31 March 2022	96,480	200,987

Income has been deferred where project funding has been received in advance, and includes £72,000 for Dial House@ Touchstone, £12,480 for the Deaf Project, £12,000 for Wakefield Support Line.

13. Funds of the Charity

Year ended 31 March 2022	Balance 1 April 2021 £	Income £	Expenditure £	Transfers £	Actuarial gains	Balance 31 March 2022 £
Restricted funds:						
Leeds Mind - Suicide Bereavement	4,704	-	-	(4,704)	-	-
Big Lottery Fund - Revenue	15,666	52,867	(68,533)	-	-	-
	20,370	52,867	(68,533)	(4,704)	-	-
Unrestricted funds	233,517	2,160,989	(1,884,733)	4,704	482	514,959
Total funds	253,887	2,213,856	(1,953,266)	-	482	514,959

Leeds Survivor Led Crisis Services

Notes to the Financial Statements for the Year Ended 31 March 2022

13. Funds of the Charity (continued)

Year ended 31 March 2021	Balance 1 April 2020	Income	Expenditure	Transfers	Actuarial gains	Balance 31 March 2021
	£	£	£			£
Restricted funds:						
NHS LYPF - Personality Disorder Managed Clinical Network (PDMCN)	-	14,605	(14,605)	-	-	-
BAME Women's group	-	205	(329)	124	-	-
Leeds Mind - Suicide Bereavement	1,817	40,975	(38,088)	-	-	4,704
Big Lottery Fund – Revenue	5,865	123,373	(113,572)	-	-	15,666
Deaf Project	-	28,880	(46,419)	17,539	-	-
	7,682	208,038	(213,013)	17,663	-	20,370
Unrestricted funds	66,817	1,021,523	(836,479)	(17,663)	(681)	233,517
Total funds	74,499	1,229,561	(1,049,492)	-	(681)	253,887

Purposes of restricted funds:

CCG LYPF - Personality Disorder Managed Clinical Network (PDMCN) is funding for community personality disorder services.

BAME Women's group funding is for the delivery of a peer support group for women with mental health problems from Black and Asian Minority Ethnic (BAME) groups.

Leeds Mind provides funding for the costs of the suicide bereavement service.

Big Lottery Fund Grant provided funding towards the costs of the Dial House at Touchstone project.

14. Liability of Members

The company is limited by guarantee and does not have a share capital. Every member of Leeds Survivor Led Crisis Services undertakes to contribute such sum as may be required (not exceeding £1 per accounting policies) to the assets of Leeds Survivor Led Crisis Services if it should be wound up while he or she is a member, or within one year after he or she ceases to be a member, for payment of the debts and liabilities contracted before he or she ceases to be a member and of the costs, charges and expenses of winding up, and for the adjustment of the rights of the contributories among themselves.

Leeds Survivor Led Crisis Services

Notes to the Financial Statements for the Year Ended 31 March 2022

15. Analysis of Net Assets between Funds

As at 31 March 2022	Tangible fixed assets £	Net current assets £	Liabilities over 1 year £	Total £
Unrestricted funds	-	524,210	(9,251)	514,959
Restricted funds	-	-	-	-
	-	524,210	(9,251)	514,959

As at 31 March 2021	Tangible fixed assets £	Net current assets £	Liabilities over 1 year £	Total £
Unrestricted funds	-	245,191	(11,674)	233,517
Restricted funds	-	20,370	-	20,370
	-	265,561	(11,674)	253,887

16. Operating lease commitments

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2022 £	2021 £
Within one year	65,000	-
Between two and five years	260,000	-
In over five years	475,653	-
Provision at end of the year	800,653	-

17. Pension Costs

The company participates in The Pensions Trust – Career Average Revalued Earnings ("CARE") Pension Scheme, a multi-employer scheme which provides benefits to some 41 charitable employers. The scheme is a defined benefit scheme in the UK. It is not possible for the charitable company to obtain sufficient information to enable it to account for the scheme as a defined benefit scheme. Therefore it accounts for it in accordance with Charities SORP (FRS102) by providing for the present value of all contributions to make good the deficit.

Where the scheme is in deficit and where the charity has agreed to a deficit funding arrangement the company recognises a liability for this obligation. The amount recognised is the net present value of the deficit reduction contributions payable under the agreement that relates to the deficit. The present value is calculated using the discount rate detailed in these disclosures. The unwinding of the discount rate is recognised as a finance cost.

Reconciliation of opening and closing provisions

	2022 £	2021 £
Provision at start of the year	13,672	23,918
Unwinding of the discount factor (interest expense)	123	582
Deficit contribution paid	(1,998)	(2,748)
Remeasurements - impact of any change in assumptions	(488)	681
Remeasurements - amendments to the contribution schedule	-	(8,761)
Provision at end of the year	11,309	13,672

Leeds Survivor Led Crisis Services

Notes to the Financial Statements for the Year Ended 31 March 2022

17. Pension Costs (continued)

Income and expenditure impact

	2022 £	2021 £
Interest expense	123	582
Remeasurements – impact of any change in assumptions	(482)	681
Remeasurements – amendments to the contribution schedule	-	(8,761)

Included in the balance sheet

	2022 £	2021 £
Current liabilities	2,058	1,998
Long term liabilities	9,251	11,674
	11,309	13,672

Assumptions

	2022 %	2021 %	2020 %
Discount rate	2.55	0.98	2.58

The discount rates shown above are the equivalent single discount rates which, when used to discount the future recovery plan contributions due, would give the same results as using a full AA corporate bond yield curve to discount the same recovery plan contribution.

18. Related Party Transactions

Alison Lowe was the chair of the Trustees of Leeds Survivor Led Crisis Services. She is also the Chief Executive of Touchstone, a charity which provides facilities to Leeds Survivor Led Crisis Services. The amount charged in these accounts for the year for those facilities is £4,921 (2021: £5,054). Leeds Survivor Led Crisis Services received income from Touchstone of £66,279 (2021: £64,627) for the Crisis Café and at the balance sheet date £32,726 (2021: £16,022) is included in accrued income.

Helen Kemp, Trustee and Treasurer, was also the Chief Executive of Leeds Mind. During the year Leeds Survivor Led Crisis Services recognised Grants from/through Leeds Mind totalling £27,170 (2021: £40,893) and at the balance sheet date £nil (2021: £nil) is included in accrued income.

19. Cash Flows from Operating Activities

	2022 £	2021 £
Net income before other (losses)/ gains	260,590	180,069
Adjustments for:		
Pension scheme adjustments	(1,881)	(10,927)
Interest received	(820)	(1,004)
(Increase) in debtors	(235,745)	(4,742)
Increase in creditors	12,810	126,024
Net cash generated by operating activities	34,954	289,420

20. Analysis of changes in net debt

As the charity does not hold any debt all cash flows arising in the current and comparative year are the result of cash held.