



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	SEP	2021		31	AUG	2022

## Section A Reference and administration details

Charity name **FRIENDS OF GREEN LANE SCHOOL**

Other names charity is known by **The Friends**

Registered charity number (if any) **1075131**

Charity's principal address **GREEN LANE**

**WORCESTER PARK**

**SURREY**

Postcode

**KT4 8AS**

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	MRS V MCGUIGAN	CHAIR	Resigned 9 September 2022	At AGM
2	MRS E OLIVIER	SECRETARY	Resigned 9 September 2022	At AGM
3	MRS A TRAVERS-DRAPES	TREASURER	Resigned 9 September 2022	At AGM
4	ILONA LOUISE BEATON	CHAIR	Appointed 9 September 2022	At AGM
5	CHARLOTTE CARTER	SECRETARY	Appointed 9 September 2022	At AGM
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				



Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CONSTITUTION (ParentKind model)
How the charity is constituted (eg. trust, association, company)	TRUST (unincorporated association of parents, carers and teachers of children at the school)
Trustee selection methods (eg. appointed by, elected by)	ELECTION (at annual AGM)

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Friends is comprised of parents, carers and teachers of children at the school, as well as other school staff.

All trustees give their time voluntarily and receive no remuneration or benefits.



## Summary of the objects of the charity set out in its governing document

To advance the education of children in the school by developing effective relationships between staff, parents and others associated with the school and by providing facilities and/or equipment to support the school and the children who attend the school.

## Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

We have given careful consideration to the Charity Commission's guidance on public benefit to ensure that the activities and events held during the year have helped to achieve the charity's objectives and provide a benefit to the beneficiaries.

The main activities of the Friends are fundraising in line with our objectives and sponsorship of various school initiatives and resources for the benefit of the children attending the school.

Our fundraising has included key events and fundraising sales as well as additional grants and match funding contributions.

Fundraising events were also held to encourage social cohesion and parent engagement.

### FUNDRAISING AND EVENTS RUN INCLUDED:

- Disco
- Fireworks Night
- Christmas Events
- Pizza night inn (take away kits)
- Valentines Cake Sale
- Non-uniform days
- Cake sales
- Sponsored Read
- Circus Evening
- Summer Fair

## Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We are grateful for the continued, invaluable contribution of all volunteers. Without these volunteers we would not be able to run events to achieve our fundraising targets to enrich the children's' education and experience and to develop effective relationships with the broader school community.



## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

### FUNDS RAISED WERE SPENT ON:

- Library books and equipment
- Learning resources and subscriptions
- Classroom supplies
- Chromebooks
- Chromebook Lock n' charge carriers
- Saving towards potential sport/outdoor facilities (currently being researched)

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

The cash funds balance at the end of the year was: **£30,388.63**. £9,621.81 was the balance brought forward from the previous year and a further £48,671.87 was raised in the current financial year. A total of £27,905.05 was spent in the current year, predominantly on event expenses, IT related equipment, classroom resources and library books.

The charity aims to retain sufficient funds to sponsor upcoming events (e.g. fireworks display, discos, Christmas events and the summer fair) with the remaining funds to be used for school resource requests from the Senior Leadership Team.

**Details of any funds materially in deficit**

N/A

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's only source of funding is through donations, fundraising events, crowdfunding and grants.

The subsequent expenditure has been solely used with the objective to enhance the school's learning environment and provide much needed additional funding to the school.

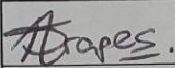
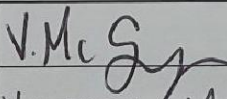
**Section F****Other optional information**

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**Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	ANNE TRAVERS-JAPES	VANESSA MCGUIGAN
Position (eg Secretary, Chair, etc)	TREASURER	CHAIR
Date	8/11/2022	





CHARITY COMMISSION  
FOR ENGLAND AND WALES

FRIENDS OF GREEN LANE SCHOOL

1075131

## Receipts and payments accounts

CC16a

For the period  
from

01/09/2021

To

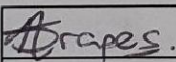
31/08/2022

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
EVENT FUNDRAISING	41,523.98	-	-	41,524	-
OTHER FUNDRAISING	3,761.73	-	-	3,762	-
GRANTS AND MATCH FUNDING	3,386.16	-	-	3,386	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	48,671.87	-	-	48,672	-
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	48,671.87	-	-	48,672	-
<b>A3 Payments</b>					
EVENT PURCHASES	16,515.18	-	-	16,515	-
SUNDRY EXPENSES	689.73	-	-	690	-
PTA SUBSCRIPTIONS	128.00	-	-	128	-
GREEN LANE SCHOOL RESOURCES	10,572.14	-	-	10,572	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	27,905.05	-	-	27,905	-
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	27,905.05	-	-	27,905	-
<b>Net of receipts/(payments)</b>	20,766.82	-	-	20,767	-
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	9,621.81	-	-	9,622	-
<b>Cash funds this year end</b>	30,388.63	-	-	30,389	-



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Barclays account	30,368.63	-	-
	Petty cash	20.00	-	-
		-	-	-
	<b>Total cash funds</b>	<b>30,388.63</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Details	-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			ANNE TRAVERS - DRAPES	8/11/22





Section A

Independent Examiner's Report

Report to the trustees/  
members of

FRIENDS OF GREEN LANE SCHOOL

On accounts for the year  
ended

31 AUGUST 2022

Charity no  
(if any)

1075131

Set out on pages

1 TO 5

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/08/2022**.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

*Emma Denblow*

Date:

14<sup>th</sup> Nov 2022

Name:

EMMA DENBLOW

Relevant professional  
qualification(s) or body  
(if any):

NMC - NURSING MIDWIFERY COUNCIL.

Address:

105 TENNYSON AVENUE

NEW MALDEN KT3 6WA



**Section B****Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.