

THE FRIENDS OF RINGWOOD PARISH CHURCH
MINUTES OF THE ANNUAL GENERAL MEETING
HELD IN RINGWOOD PARISH CHURCH ON THURSDAY 17TH JUNE
2021

Present: Peter Goodwin (Chairman), Anne Steer, Carol Goodwin, Sally Board,
Marion Davies and 12 members present.

Apologies: Russ Doody, Gillian Habbin, Jaqueline Brown

WELCOME

2 NO ANNUAL GENERAL MEETING IN 2020

Peter welcomed everyone and thanked them for attending.
He explained that there was no AGM in 2020 due to government guidance regarding the Covid 19 pandemic. The Trustees approved the accounts at a special meeting on 3 July 2020 to comply with Charity Commission guidance.

3 CHAIRMAN'S REPORT 2020/21

Peter reminded those present that Ann Osborne had established the Friends of Ringwood Parish Church as a charity 22 years ago, with Marion Davies as the first Chairman. Ann died in January 2020 and is sadly missed by us all but she left behind a legacy of work that the Friends have completed to keep the Parish Church in good repair including –

- Toilets accessible within the church building
- Tower Roof re-leading
- Conservation and re-siting of the John Prophete Memorial Brass
- CCTV System
- Contribution to the New Lighting System
- Refurbishment of the Choir Vestry and installation of Organ Loft staircase
- Refurbishment of the Coffee Area
- Costs involved with Repair of the Transept Window
- Funds towards General Maintenance.

Peter went on to update on the repair of the South Transept Window. He explained that there had been a delay due to getting clearance from Winchester DAC on this project but confirmed that the Trustees

of the Friends had agreed to support the project with a contribution of £30,000.

He also highlighted that urgent Drainage Works are currently being undertaken to stop the flooding outside the church porch. The church attracted a grant of £25,000 and the Friends Trustees agreed to support the project with a further £15,000 for necessary additional work.

Sadly, Peter explained, that due to Covid our fundraising activities had ground to a halt but that we had received a legacy from the estate of a local businessman in the sum of £96,681.82 and for this we are extremely grateful.

4 TREASURER'S REPORT 2020

Russ Doody sent his apologies and Peter Goodwin read the Treasurer's Report, which again referred to the lack of fundraising but that we had been fortunate in receiving a substantial legacy for which we are extremely grateful. The Treasure highlighted the generosity of Friends members during 2020 and he was able reclaim £590.06 Gift Aid from HMRC. The profit from the last "Tea and Talk" was £450.50 and we provided funding in the sum of £17,554.37 for ongoing work on the boiler and heating system and preliminary work on the south transept window.

Due to the increase in funds during 2020 it was necessary for our accounts to be audited before submitting the information to the Charity Commission. With thanks to Rothmans Accountants who carried out the work on our behalf.

The balance on our accounts as of 31 December 2020 was £145,146.33.

5 ELECTION OF TRUSTEES

Peter Goodwin, Russ Doody, Anne Steer, Carol Goodwin, Gillian Habbin, Sally Board and Marion Davies - **All re-elected.**

ELECTION OF TRUSTEE OFFICERS

The following Trustees were duly elected to the following posts -

Peter Goodwin - Chairman
Russ Doody - Treasurer
Marion Davies - Secretary
Sally Board - Membership Secretary

With thanks for the hard work of those Trustees standing down -

Diane Rayner, Valerie Smith and Alison Riddell who sadly died on 27th July.

With special thanks to Anne Steer who wishes to remain as a Trustee but is standing down as Secretary after 20 years. Peter gave a vote of thanks and presented Anne with a bouquet and card.

Also remembering Anne Osborne who established The Friends of Ringwood Parish Church in 1999.

6 ANY OTHER BUSINESS

Date for the diary - Friday 8th October - Tea and Talk with speaker Kenneth

Exworth who we have enjoyed listening to in the past. More information to follow.

| | 2020 Figures (2) | |
|--------------------------------------|--------------------|--------------------|
| | Jan to Dec 2020 | Jan to Dec 2019 |
| RECEIPTS AND PAYMENTS | | |
| <u>RECEIPTS</u> | | |
| Subscriptions - Gift Aid | £1,382.50 | £680.00 |
| Donations - Gift Aid | £577.00 | £332.00 |
| Income Tax Recovered | £489.88 | £243.00 |
| Subscriptions - non Gift Aid | £20.00 | £120.00 |
| Donations - non Gift Aid | £137.50 | £50.00 |
| Donations - Legacy - non Gift Aid | £96,681.82 | £0.00 |
| Nationwide Interest | £323.91 | £323.91 |
| Virgin Interest | £47.92 | £386.14 |
| Skipton Interest | | £109.10 |
| Fund raising | £539.50 | £1,673.15 |
| Other income | | £145.12 |
| | | |
| Total Receipts | £100,200.03 | £4,062.42 |
| | | |
| <u>EXPENSES</u> | | |
| Feb Tea & Talk Costs | £89.00 | £518.97 |
| Greyfriars Affiliation | £25.00 | £25.00 |
| Charity Community Insurance | £239.95 | £228.53 |
| Miscellaneous expenses | £9.61 | |
| | | |
| Total Expenses | £363.56 | £772.50 |
| | | |
| Receipts less Expenses | £99,836.47 | £3,289.92 |
| Distribution of funds to Church | £17,554.37 | £95,696.09 |
| Surplus / Deficit for 2020 | £82,282.10 | -£92,406.17 |
| | | |
| Balance Carried Forward from 2019 | £62,964.05 | £155,370.22 |
| Balance Carried Forward into 2021 | £145,246.15 | £62,964.05 |
| | | |
| <u>CASH IN HAND</u> | | |
| Barclays Bank | £17,136.91 | £3,965.17 |
| Nationwide Business Saver account | £80,000.00 | £41,422.76 |
| Virgin Money Charity deposit account | £48,109.24 | £17,576.12 |
| TOTAL | £145,246.15 | £62,964.05 |
| | | |
| | £0.00 | £0.00 |



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Friends of Ringwood Church

**On accounts for the year
ended**

31st December 2020

**Charity no
(if any)**

1074996

Set out on pages

1

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2020.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date: 06/08/21

Name:

MISS S A SULLIVAN

**Relevant professional
qualification(s) or body
(if any):**

FCA

Address:

43 SOUTHAMPTON ROAD

RINGWOOD

HAMPSHIRE BH24 1HE

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.