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**REGISTERED CHARITY NUMBER: 1074947**

**REPORT OF THE TRUSTEES AND**  
**UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2025**  
**FOR**  
**CAMBRIDGE COUNCIL FOR VOLUNTARY SERVICE**

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**CAMBRIDGE COUNCIL FOR VOLUNTARY SERVICE**

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**FOR THE YEAR ENDED 31 MARCH 2025**

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**REPORT OF THE TRUSTEES**  
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The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2025. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**OBJECTIVES AND ACTIVITIES**

**Purposes and Aims**

The objects of Cambridge Council for Voluntary Service (CCVS) are set out in the Memorandum of Association and are:

- (1) To promote any charitable purposes for the benefit of the community in Cambridge and the surrounding area (hereinafter called "the area of benefit") and in particular the advancement of education, protection of the environment, the protection of health and the relief of poverty, distress and sickness;
- (2) To promote and organise co-operation in the achievement of the above purposes and to that end to bring together representatives of the statutory authorities and voluntary organisation engaged in the furtherance of the above purposes within the area of benefit.

**Strategies for achieving objectives**

Our strategy is a continual work in progress. We continue to use the theory of change to link what we do to the mission and vision, and these relate back to the charitable purposes and aims. This work is underpinned by our values.

**Vision**

Fair, Strong, Connected Communities.

**Mission**

CCVS works with individuals, groups and organisations in communities to help them build places where people want to live, work, and visit. We:

- \* Provide practical support and training to build the knowledge and confidence of those involved.
- \* Encourage those working or volunteering in and across communities to collaborate and build relationships.
- \* Amplify the voices of communities and champion the work that happens there.
- \* Engage with communities to support them to identify and implement solutions which improve people's lives.
- \* Promote safe, inclusive and engaging volunteering and the benefit it brings to all.

**Values**

Our values are:

- |                  |  |
|------------------|--|
| * Cooperation    | promoting partnership working within the voluntary sector              |
| * Openness       | proactively seeking and sharing views and information                  |
| * Quality        | delivering and supporting high quality voluntary sector services       |
| * Equality       | valuing diversity and each person's different skills and contributions |
| * Sustainability | encouraging care for the environment and careful use of resources      |
| * Innovation     | exploring and promoting new ways of delivering services.               |

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**OBJECTIVES AND ACTIVITIES**

**Introduction**

At the beginning of the year the trustees agreed to pursue a merger with Hunts Forum for Voluntary Organisations (Hunts Forum). This was prompted as their CEO informed them of her intention to retire at the end of April 2025. Following extensive discussions with stakeholders and members, Cambridge Council for Voluntary Service and Hunts Forum took a motion to merge, to both AGMs in November 2024. Following member support, Hunts Forum changed its name to Support Cambridgeshire in December 2024 in preparation for the merger in 2025.

As this year goes by, we see the actual impacts of social and economic challenges facing communities across the UK. In Cambridgeshire, like many parts of the UK, the voluntary and community sector (VCS) which we support echoes the same challenges, that waitlists are up, the needs are more complex, and money is harder to find.

There is much uncertainty, from changes in national government legislation that will impact every element of our communities, from procurement to the health waiting lists and how the sector is viewed in line with prevention work on many fronts. Along with the challenges the sector continues to face internally around funding, volunteers, staff recruitment and good governance, they are steadfast in how they move forward, supporting as many people as possible.

**Public benefit**

The trustees have complied with their duty in the 2011 Charities Act to have due regard to guidance published by the Charity Commission, including public benefit guidance. CCVS provides services to the general public of Cambridge City and surrounding areas by supporting and promoting charitable and community groups.

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**ACHIEVEMENTS AND PERFORMANCE**

**Charitable activities**

CCVS continues to be an advocate for small charities and community groups. We highlight the positive impact these organisations have on local people and communities.

The following sections set out in more detail CCVS's work from April 2024 to the end of March 2025.

**Provide practical support and training to build knowledge and confidence.**

The provision of advice and support is a key deliverable for CCVS. We actively promote our services but do not proactively contact groups as we do not have the capacity. The one exception to this is that we try to hold monthly catch ups with a senior manager to allow us to build relationships, get an insight into issues and activities, and to offer support and coaching.

We monitor development work through our customer management system, Aide. This enables us to capture information on the support we provide, and the needs of the groups we support. Aide is a new system however it is starting to give a clearer picture of our work and the local voluntary sector.

In this reporting period CCVS have provided 1-2-1 advice on at least 638 occasions, either by video or phone or email. This represented over 460 hours of development support service, supporting over 732 organisations.

Whilst the below numbers should be read with the understanding that we will often talk to a group about more than one area at one time, it gives a picture of the extensive support the team provide.

We have provided:

- \* Support in fundraising and finance on at least 92 occasions
- \* Support with policies and governance on at least 91 occasions
- \* Support with setting up a new group on at least 60 occasions
- \* Support with volunteer management or recruitment on at least 53 occasions. This does not include support provided via Volunteer Cambs.

**Feedback received on development support:**

"Following the application you gave us very helpful feedback on, we found out the good news today that we have been awarded £30,000 operating/core costs funding from Garfield Weston Foundation! Thank you again for your prompt and constructive feedback - it was very much appreciated."

"You reviewed a major funding application for us before we submitted it, and gave useful feedback."

"wonderfully fast and informative response."

"Fantastic service"

"superb constructive feedback with outstanding knowledge and understanding of our circumstances."

"X was fantastic and went out of their way to suggest solutions to meet our needs. X also signposted to additional sources of information."

"Hugely helpful conversation with X about strategy development. Lots of helpful pointers, but also tremendously supportive to be able to share our situation with someone with such good local knowledge, relevant experience and expertise who is external to our organisation."

**Funding support**

In Autumn 2024, CCVS held its annual Meet the Funders event. The event seeks to help groups navigate the complex landscape of grant applications and identify suitable funding opportunities. The most recent Meet the Funders event brought together 17 community groups and 7 different funders, facilitating over 40 online meetings.

The event sessions allow groups to present their ideas and receive immediate feedback on their eligibility and generalized feedback on their application ideas. This personalised approach aims to support groups with the knowledge and confidence needed to secure funding.

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The event proved to be highly successful, with several groups receiving grants totalling £68,000 to date. One standout success story is **Active with Partition's Cambs**, which secured a £15,000 grant from Sport England's Movement Fund.

We also worked in partnership with Hunts Forum to host a series of events in March to support groups with fundraising. This included a session on how to use the IDOX funding portal, 1-2-1 sessions with Cambridgeshire Community Foundation, and training on writing funding applications. All these events were available to city groups.

**142** people took part in these events, they told us that as a result of the session they attended they would:

- \* Check organisations that could be relevant for applications
- \* Sign-up to funding alerts
- \* Explore funders
- \* Make several funding applications
- \* Apply, apply, apply
- \* Make sure evidence is clear for funding applications
- \* Researching websites for writing and data

We have continued to develop our work to ensure that we are able to provide groups with the advice and support they need, this has included publishing new blogs and online resources.

**Resources published include:**

- \* Income Diversification for Voluntary Sector Groups. August 2024.
- \* Let's talk about trading. July 2024
- \* Pride - what can you do to support Pride in a non-tokenistic way, all year round. June 2024.
- \* AI for Voluntary Groups: Getting Started. January 2025
- \* Trends and ideas in digital Fundraising. February 2025
- \* A personal introduction to Project Management. January 2025

CCVS delivers a comprehensive package of training based on what groups tell us is important in the annual survey, but also based on those areas we identify that groups should consider for training or development.

There is a continued demand for training and events to be online, but we are seeing people say they miss the opportunities that in person events offer to build relationships. More people request online training as it is less time consuming and can be more easily fitted into busy schedules.

Taking this feedback on board, we continue to run a small number of in-person training opportunities for those subjects that work best in that way and have hosted some in-person networking events, starting with the Cambridgeshire Digital Partnership. We also hosted our AGM as a hybrid meeting. Whilst this had some technical challenges, we feel that we will need to host more hybrid events to ensure that we can engage with our members across a wider geographical area.

**During this reporting period**, either independently or in partnership with Hunts Forum through Support Cambridgeshire, CCVS have delivered **48** live training sessions and webinars, open to city groups, receiving an average star rating of **4.5** out of 5 with a total of **710 bookings**. All these sessions include follow up emails to share slides, related resources and offers of further support from our development team.

These numbers do not include our work in Fenland or the Thriving Leaders programme, reported on separately but do include events and training delivered under the Cambridgeshire Digital Partnership and Volunteer Cambs.

**19** of these live sessions have been delivered specifically thanks to City Council support, seeing city groups hold priority within the bookings process. These sessions received **356** bookings and an average star rating of **4.5**.

Topics covered include: First Aid at Work, Generative AI, strategy and business planning, removing barriers to volunteering, accessible social media, finance management and retaining volunteers.

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**Feedback received:**

"The presentation was very well paced and organized. Both speakers were excellent."  
"It demystified generative AI for me and gave me the confidence to experiment with it. It opened my eyes to the broad range of things that generative AI could help with."  
"Today was very interesting and enjoyable"  
"the entire session was extremely helpful, and things are now somewhat clearer."

**What action will you take as a result of this training?**

"I feel much more confident in starting the strategy and business plan"  
"Taking this forward to LT (who do not like AI!)"  
"Introduce more robust financial planning methods and monitor how well they work for us"

During this period, we have also added to our library of on-demand training. All recordings are free and available to city groups and include a transcript and accompanying resources. There are now 19 recordings available on either the CCVS or Support Cambridgeshire websites.

**Publications over the past year include**

- \* Health and Safety
- \* Data Protection
- \* Fundraising basics for small groups and charities
- \* Storytelling to support your goals
- \* Cyber Security for small charities
- \* Fostering good EDI practice in organisation (only on CCVS website)

Collectively the on-demand learning published has achieved **878 views**.

The top performing video between April 2024 and 2025 is 'What is a Committee? Roles and Responsibilities' with **140** views.

In addition to these resources, under Support Cambridgeshire we continue to partner with VSL Learning to offer CPD-certified Safeguarding (Children & Adults), GDPR and Cyber Security training for all VCSE groups. For groups who bring in 100k or less, all the training can be accessed for free, for those over that income band there is a discount if they mention Support Cambridgeshire.

**Encourage those working or volunteering in and across communities to collaborate and build relationships.**

During this reporting period we have delivered 23 online network events, with a total of 446 bookings. Whilst the number of feedback surveys we receive are limited the average rating for all sessions is 4.4 out of 5.

In addition to these meetings, we have hosted 4 Older People Network meetings, that are chaired by Cambridge United Trust, and 4 infrastructure and funders meetings.

All the network events continue to be well attended, including guest speakers as well as opportunities for attendees to share learning and get peer support for their roles.

The GET Group and Cambridgeshire Digital Partnership (CDP) are reported separately.

**GET Group**

CCVS have hosted four GET Group networking events in this period. There are 261 contacts that receive the GET Group newsletter via our CRM. During this reporting period, nine newsletters or updates have been sent, achieving an average open rate of 59%.

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Whilst GET Group doesn't have its own social media presence, we continue to share news for members and from the meetings via the GET Group website news articles and C CVS social media channels.

The meetings created a platform for members and stakeholders to share strategic ideas, supported by input from statutory funders. Outcomes included the launch of the Work and Health Hub Pilot Project with the City Council and a Roundtable Conversation co-developed by Abbey People, Cambridge Ahead, and the GET Group. This initiated work on a collaborative action plan to address inequality in Cambridge's tech and biomedical employment sectors.

Presentations and updates were provided by the Cambridgeshire and Peterborough Combined Authority (CPCA), Cambridgeshire Community Fund, and other partners. Topics included Work Well, Connect to Work, ESOL provision, and broader learning and skills funding.

Updates were shared from Work Well projects across Fenland, South Cambridgeshire, Huntingdonshire, and Cambridge City, including contributions from Cambridge City Council, Citizens' Advice, CPSL MIND, and Abbey People. The March 2025 Conference highlighted the significant impact of the Abbey People WorkWell project, which concluded in April 2025.

We have been involved in aspects of the process to apply for, design and tender for the WorkWell tender that is being led by the ICS and the County Council. This has resulted in two of the counties larger VCS providers being awarded prime contractor tenders and continues with us looking at ways smaller more specialist providers might deliver as part of the contract. We continue to be engaged with the steering groups for these projects across the south of the county.

More recently we have also worked to help with the development of both the Connect to Work project and the Youth Guarantee, these projects will build on the WorkWell project. We are looking to ensure that the skills and connections of the VCS across the area can be utilised to provide specialist support as well as a route for referrals.

We have continued to support groups that have been funded from combined authority skills grant and to ensure that these groups are networked and supported. We are also part of the steering group for this project. This fund was taken up almost exclusively by local groups who are members of the GET group.

**Cambridgeshire Digital Partnership**

The Cambridgeshire Digital Partnership is a network delivered by Cambridge CVS in partnership with Connecting Cambridgeshire.

We bring people and organisations in Cambridgeshire together to build relationships and share best practice, in order to improve digital skills and inclusion for our residents.

During this reporting period we have hosted four network meetings, three online and one in-person. These were attended by over 100 people collectively.

Network meetings have included, presentations from Zoe Amar on the Charity Digital report, Aging for Better on the impact of digital exclusion on older people and how to create an age friendly community, Connecting Cambridgeshire, Digital Poverty Alliance as well as open time for attendees to talk about their work in digital inclusion, making connections with others attendees to help with referrals and partnership working.

We have been able to maintain and build on communications work around CDP. This has included updating the resources library and publishing blogs on latest digital news. We also hosted Cambs Digi Fest, which included two digital skills training sessions and two webinars. All these sessions were recorded and added to the CDP website as additional resources.

We have a CDP mailing list of 172 contacts and have sent 10 updates to our mailing list within this reporting period, with an average open rate of 73 %, demonstrating a high level of engagement with the network.

**Amplify the voices of communities and champion the work that happens there.**

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A significant part of the work of CCVS is to attend meetings with statutory partners to ensure that the sector and the work it does, is recognised and included in plans and policies. We work closely with colleagues throughout the council to ensure that we are invited to relevant meetings, and that if we are not, the most knowledgeable organisation for a particular discussion is able to represent the sector.

We have attended several meetings that have looked at the development of City policies as well as development work across a number of the growth areas. These meetings tend not to be regular, but we are able to input a general VCS perspective as well as look at how we can advocate for a community focused delivery. We have continued to attend the CSP to ensure that the sector is recognised for the work it does around community safety. More recently we have been working with councillors and officers to look at how we improve links between the VCS and Cambridge University colleges. We have also been engaged with work around the young people's strategy and the Action for Abbey advisory and steering group. We continue to be members of the City Community Safety Partnership as well as the City Integrated neighbourhood steering group linked to the work of the ICB.

We attend many of the same county and regional level meetings that city staff and members attend where we represent the sector. This includes, but is not limited to:

- \* VCSEP Emergencies partnerships
- \* Cambridgeshire Skills Quality and Curriculum meeting
- \* Cambridgeshire & Peterborough Community Resilience Group
- \* Integrated Neighbourhood Delivery Board
- \* South Place Strategy board
- \* Aligning support for the VCS
- \* Combined Authority state of the region workshops
- \* County council Poverty Alliance
- \* Work, health and wellbeing strategy group
- \* Involvement and Participation Network
- \* Work health and wellbeing meetings
- \* Connect to work steering group
- \* Youth Guarantee working group

We continue to work nationally with NAVCA, NCVO and ACEVO to produce reports on issues that are impacting the wider sector, and we are the regional representative on the VCS Emergencies Partnership. See A better way to plan for and deal with disasters. | ccvsblog We are able to stay ahead of important national issues as well as input from our perspective. This includes attending networking meetings on particular issues as well as more regular meetings. A sample of the meetings we have intended includes:

- \* NCVO Volunteer Management Network
- \* NAVCA Climate Network
- \* NAVCA research reference group
- \* Barking Owl communications network

We use social media to highlight issues to both local and national politicians and respond to consultations that will impact the sector. See this blog - Enhance volunteering experiences for the global majority for an example of feedback from a national event. We have also commented on the impact of the new government on the sector here and on research we conducted into the National Insurance increases here. Finally, we are trying to help the sector understand the impact of changes to local government and also health. See What does devolution mean for the local voluntary sector? - CCVS

We are working with health colleagues and ARU on a research project on volunteering. This has involved attending stakeholder meetings to inform surveys for volunteer managers and volunteers, helping to share these surveys across our networks, as well as inputting into more focused research. This will inform a report that gives us a clearer picture of volunteer recruitment in Cambridgeshire, the challenges and areas we could improve.

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We published the annual State of the Sector research in July 2024, from Support Cambridgeshire. It was conducted from the end of January to the beginning of March 2024. The sector and the country were still in the clutches of a cost-of-living crisis but there were some signs of interest and inflation rates returning to a more normal level. The sector continued to offer support and services, but the prolonged stress of the pandemic and the ongoing crisis was taking a toll. Read the 2024 blog about the research or the full report.

**Promote safe, inclusive and engaging volunteering and the benefit it brings to all.**

CCVS Development Team continue to run the popular Volunteer Managers Network (VMN). During this reporting period we have delivered 4 VMN sessions, achieving 77 bookings.

We have also delivered 5 live training sessions focused on volunteer management best practice. We host the supervision skills training in-person, as it enables easier discussion. Through Support Cambridgeshire, during this reporting period we have published on-demand training sessions to support volunteer managers.

- \* Attracting young volunteers. June 2024.
- \* Legal issues for Volunteer Managers. July 2024.

These training sessions have been complimented by blogs and online resources. We have also refreshed our online support webpages for people interested in volunteering and volunteer managers.

We celebrated Volunteers' Week through 'Volunteers' Month,' a Support Cambridgeshire campaign. This included hosting an online panel event, that explored how voluntary groups can find their next generation of volunteers.

In addition, thanks to our communications team we created and shared videos of volunteers talking about their experiences. These stories are hosted on the Volunteer Cambs website and continue to be added to and shared via social media channels.

During Volunteers' Week the stories we shared achieved 2,213 organic impressions via LinkedIn. The stories that we host on the Volunteer Cambs website, have received 233 views in total. This is helping us to raise the profile of volunteering and the different ways that people can get involved.

**Volunteer Cambs**

Volunteer Cambs continues to develop, whilst there is more to do, we continue to see a steady increase in both voluntary organisations adding opportunities, as well as members of the public signing up to finding opportunities and applying for roles.

To support groups in making the most of Volunteer Cambs we have delivered 7 live online sessions, that have received 44 bookings and an average 4.5 rating.

As well as our general work to promote volunteering we have continued to deliver both our DCMS funded Know Your Neighbourhood funded volunteer work in Fenland and our Volunteer 4 All project.

**Know Your Neighbourhood**

We carried out an extensive series of events and work in Fenland to promote volunteering. This included:

- \* Holding 4 Volunteer fairs - these were held in the 4 Market Towns
- \* Attending 38 Partner events
- \* Attending 37 local events that gave us the opportunity to approach the public to ask if they were interested in Volunteering and encourage them to sign up to Volunteer Cambs. We had information to hand to inform on all other opportunities available, if they chose not to use Volunteer Cambs
- \* Arranging 36 Coffee Mornings (Blends) - These were held every month in each of the 4 Towns. Spotlight organisations were invited each month to talk about their own organisation, and the general public were invited to come and hear about the organisation or the many others the project represented

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- \* Arranging 14 organisational meetings
- \* Attending 19 DWP events - some of these were Job Club sessions, some larger events
- \* Attending 2 School Careers Fairs
- \* Networking at 37 Partner Meetings, with the purpose of spreading information about both us and the local Voluntary Sector
- \* Recruiting and engaging with 29 Ambassadors to help us spread the word of Volunteering.
- \* Working with 86 Organisations and attended 79, 1-1 meetings with organisations. In total we worked with 210 local organisations.
- \* Encouraging 167 members of the public to sign up to Volunteer Cambs.
- \* Encouraging 56 local organisations to publicise their 130 volunteer roles on Volunteer Cambs.
- \* Holding 101, 1-1's with people looking to volunteer. These were specific meetings with the public to meet their volunteering requirements. This often involved linking them up with the organisation, and on some occasions accompanying them to the organisation initially.
- \* Promoting volunteering to 20 businesses and building relationships through 78 business conversations - We attended several Business and Chamber meetings, where we were able to inform attendees of the work of the Voluntary Sector and how the community would benefit and develop with joint working. A Business Breakfast Event was held to bring Business, DWP, Education and the Voluntary sector together with a view of making initial links to address the local skills gap crisis.
- \* Delivering 8 training workshops to 73 Fenland people from a variety of organisations, enhancing their skills with recruitment, retention, managing, dealing with difficult situations, communication and First Aid.
- \* Below the Radar Research was carried out in 6 areas to map those people and small groups who were offering valuable support, but not apparently receiving any support. This gives us the opportunity to target these groups to give them structure with a view to building resilience in the community.

**Volunteer For All**

Over the past 12 months, we've continued to receive a steady number of enquiries. Compared to previous years, we've supported an increased number of professionals, offering guidance on how to support clients into volunteering roles. This includes providing advice on available opportunities and helping clients build the confidence needed when applying for new positions.

In particular, employment advisers have been reaching out to us, recognising the significant role volunteering can play for individuals who have been unemployed for an extended period or those looking to change careers. Enquiries from the volunteer platform [volunteercambs.org](https://volunteercambs.org) have become a new source of referrals, while direct self-referrals have decreased. We've been working with more people who have complex needs compared to previous years, likely due to the extended period of isolation many have experienced since the pandemic. Additionally, those who require less support have found [volunteercambs.org](https://volunteercambs.org) a useful tool to research and apply for volunteering opportunities.

Our involvement in community engagement has significantly increased. We are working to promote volunteering, create new opportunities for people to get involved, and build resources and knowledge around best practices. For example, we've been engaging with individuals at different stages of life, from school-age students to those nearing retirement. We continue to be involved with the Refugee Support Coalition hosted by the County Council, and we're actively participating in a wide range of opportunities to raise awareness about the importance of community involvement.

Outreach remains a core part of our work at Volunteering For All, ensuring that we reach everyone in the community and highlight the many ways to get involved and bring about positive change.

Over the past few years, we've participated in numerous events organised by partners to raise awareness of the incredible work of the voluntary sector in Cambridge. In the past year alone, we took part in several employment fairs organised by the Jobcentre, where we engaged with individuals not only seeking employment but also those looking to change careers, those nearing retirement, and individuals facing health challenges that have impacted their ability to find work.

Each event gave us the opportunity to meet people from a range of backgrounds who wanted to give back to their community but felt unable to do so due to lack of confidence, time, or health issues. We discussed how they could get involved and offered advice on managing difficult conversations with volunteer managers, ensuring that they felt supported throughout their volunteering journey, and breaking down barriers in the process.

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We also participated in volunteer fairs at ARU, where we reached out to students interested in volunteering but unsure of how to begin, as well as those who were unfamiliar with volunteering and unaware of the benefits it could offer.

Additionally, we spoke at a pre-retirement event at Cambridge University, aimed at staff members approaching retirement. We provided guidance on how to restructure their time once they are no longer working. During this session, we debunked myths about time commitments, skill requirements, and flexibility and highlighted the wide range of roles and local groups they could engage with.

Our outreach also extended to several projects designed to engage young people in community activities. This led to us being featured in a film produced by the CANEF, Children, Education, and Families Team at Cambridgeshire County Council and Castle School, where we discussed opportunities for young people with additional needs to get involved in their community, the various volunteer roles available, and the motivations behind volunteering.

We also took part in the Intergenerational Walking Project, led by Preventative Health and Communities at Cambridge City Council. Through this project, we helped create connections between schools and youth groups, offering advice on how to involve volunteers, particularly those under 18. This initiative led to the creation of an ad hoc webinar, which will be delivered later this year to assist local groups in recruiting younger volunteers.

We are also involved in planning next year's celebrations to mark the 30th anniversary of the Disability Discrimination Act. We continue to partner in the research led by Cambridge Public Health around the mental health benefits of informal volunteering and have participated in several community development and regeneration events in the Abbey and Barnwell ward.

The backbone of our work, however, remains the one-to-one support we provide to individuals seeking ways to get involved in their community, either as volunteers or participants in community projects. We work closely with social prescribers and the CPFT team at the Hay websites to stay informed about opportunities for all and support our clients in finding supportive pathways to prepare for volunteering.

### **Communications**

Communications remain a vital part of our work. We publish our own news, updates, and details of our training and events, and give local voluntary and statutory organisations an opportunity to share their news and celebrate their achievements. We regularly shine a light on our member organisations in a Spotlight feature on our website, which is sent to our mailing list. We share important local and national VCSE updates, as well as providing a place for local comms workers to support each other at our Communications Network.

Our team internal communications, with processes in place and opportunities to discuss topics, helps ensure that our comms remain efficient and relevant, with a whole team united voice. Our regular team meetings allow the team to share topics or events they would like promoted.

The continued extra capacity of our Communications and Development Worker, to support and develop our comms work has been invaluable and has allowed us to be more efficient and consistent with our comms, as well as to develop what we do, being more creative with video, and to utilise recordings of training sessions more consistently, as well as using our social media platforms more productively.

We undertake relevant training to keep up to date with comms related topics, so that we can pass the knowledge on to our local organisations.

An exciting highlight of our comms work in this period was the launch of our new website. This has been very well received and is an important place for us to share information and resources. Our new site is modern, easy to navigate and fully accessible, with features to help streamline our work, such as integrating event bookings with our CRM, and allowing members to add job listings themselves ready for our approval. Our team have undertaken training to edit the website themselves so that we can ensure it stays up to date.

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"Thank you for sharing the new website, it looks excellent! It is very accessible, easy to navigate, and I love how the brand colours are used throughout. Huge congratulations to the team for all the time and effort they put into bringing this to life."

"The new website looks good- love the bright colours and images."

"A great site and very mobile friendly. Well done."

Our monthly full newsletters remain our main, and most efficient way to share news and reach our readership, and they continue to achieve open rates well beyond average.

"Yet again a great newsletter. What a lot going on. It's all really positive. Please pass congrats to everyone"

Using our CRM, Aide, to create and send our mailings continues to work well. Pipe Media make regular updates and improvements to the platform to ensure it meets the needs of its users. Using Aide to manage our mailing lists has helped us work in a more joined up way. We are in the process of cleaning up and adding more mailing lists so that we can use Aide to communicate with targeted groups of people, such as network groups.

**Premises**

CCVS continued to manage the premises at Arbury Court. In 2024-25, offices were licensed to:

- \* Cambridge Ethnic Community Forum (CECF)
- \* Cambridge Community Arts (CCA)
- \* The Castle School

In this year we also took up a short term lease on Byron House. This property is owned by The Crown Estate and we have taken a lease to set up a charity hub. We have licenced office and warehouse space to

- \* Red Hen
- \* Camcycle
- \* Noise Solutions
- \* Cambridge Reuse

There are two further spaces to be let.

**FINANCIAL REVIEW**

**Results for the year**

The Accounts for the year ending 31st March 2025 have been accepted by the Executive Committee and prepared and independently examined by Staffords, Chartered Accountants and Registered Auditors. Copies are available from the CCVS office and from the CCVS website.

**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 MARCH 2025**

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**FINANCIAL REVIEW**

**Reserves policy**

The reserves policy is reviewed annually by the trustees (last completed January 2025). The introduction states:

"The trustees are looking to build the CCVS free reserves to a level that allows the organisation to manage the variations of funding that are all too common in the sector. At the same time trustees keep a close eye on the money required in order to meet the obligations of the charity in the event of closure or to ensure that the property at Arbury Court is well maintained. Along with these responsibilities the trustees ensure that all restricted reserves are accounted for in accordance with good financial practice and the will of the funders."

The trustees have set a total unrestricted reserve target of £220,569. This allows CCVS to meet its commitments in terms of winding up, and also allows us to work through any years that are lean in project funding so we can properly plan programmes of activity in the first six months of every year. It also includes designated amounts for upcoming projects that trustees wish to pursue and a fund to cover both unexpected and planned costs relating to the Arbury Court premises.

The results show current unrestricted reserves of £203,944 (2024: £219,176) and restricted reserves of £ nil (2024: £nil). This shows that we have reached our reserves target. We have set a deficit budget for 2025-26 that is linked to the investment into the Development and Communications Worker to help us manage increased workloads. We also anticipate additional costs in 2025-26 associated with the anticipated merger with Hunts Forum of Voluntary Organisations.

**FUTURE PLANS**

Following the merger between Support Cambridgeshire and Cambridge Council for Voluntary Service, the Trustees and Senior Leadership team plan a year of transformation and consolidation. Bringing both teams together learning and supporting each other, whilst continuing to support the sector and the wider system.

Alongside this transformation is a wider picture of significant change with system partners, the Local Government Reform and funding challenges within the NHS and the merger of the ICB across a much bigger geography will likely have a negative impact on the VCSE sector.

Staff will continue to support the sector by working with individuals, groups and organisations in communities to help them build places where people want to live, work, and visit. We will:

- \* Provide practical support and training to build the knowledge and confidence of those involved.
- \* Encourage those working or volunteering in and across communities to collaborate and build relationships.
- \* Amplify the voices of communities and champion the work that happens there.
- \* Engage with communities to support them to identify and implement solutions which improve people's lives.
- \* Promote safe, inclusive and engaging volunteering and the benefit it brings to all.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

In the event of the company being wound up members are required to contribute an amount not exceeding £1.

**Recruitment and appointment of new trustees**

Trustees are primarily recruited from the membership. Applicants from full member organisations have to be proposed and seconded by other members and stand for election at the AGM. No more than eight trustees are elected at the AGM, who serve for a period of two years and are subject to retirement by rotation. Trustees may be co-opted up to a maximum of four, or a third of the total number of trustees serving at any one time. Co-opted trustees may be from the membership or individuals with suitable skills that fill identified gaps in the current trustee board.

A qualifying third-party indemnity provision is in force for the benefit of the trustees.

**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 MARCH 2025**

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**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Organisational structure**

The company is governed by an Executive Committee or trustee board that meets at least quarterly. Observers from the District Councils are invited to attend these meetings. The Executive Committee sets and reviews the organisational strategy, direction, staffing, structure and resources. The day-to-day running of the company is carried out by employed staff, led by a Chief Executive Officer, who has delegated authority to run operations and make expenditure up to the level of £2,000. The authorisation of all expenditure requires two signatures.

The organisation employed eleven different members of staff during the year.

Cambridge Council for Voluntary Service is a member of the National Association of Voluntary and Community Action (NAVCA) and of the National Council for Voluntary Organisations (NCVO).

**Induction and training of new trustees**

All trustees receive an induction pack detailing their responsibilities, this includes a Companies House 'AP01' form and a copy of the Memorandum and Articles. Trustees are invited into the office to meet staff and to have an opportunity to understand how CCVS works and details of current plans and projects.

**Trustee remuneration**

All Trustees give their time voluntarily and receive no benefits from the charity. Trustees are entitled to claim legitimate out of pocket expenses accrued through their role. Any expenses reclaimed from the charity are set out in the accounts. For this period the trustees claimed back £nil (2024: £nil).

**Related parties**

CCVS has close relationships with Cambridge City Council, South Cambridgeshire District Council, Cambridgeshire County Council, Cambridgeshire and Peterborough Integrated Care System and Cambridgeshire and Peterborough Combined Authority who provide essential core funding. Cambridge City Council has a nominated observer who attends trustee boards, they are non-voting members and are not party to confidential discussions.

CCVS is a member of the Support Cambridgeshire partnership that delivers the county infrastructure contract. The other partners up to December 2021 were Hunts Forum (lead partner) and Cambridgeshire ACRE. Cambridgeshire ACRE have since left and the new contract was a partnership between CCVS and Hunts Forum (who remain the lead).

CCVS joined a new Impact Consortium funded by Cambridgeshire and Peterborough Combined Authority, consisting of SEEE, Allia, Cambs ACRE, Hunts Forum, and PCVS. The consortium aims to support voluntary, community and social enterprises to become more sustainable by trading.

**Risk management**

The Charity Commission guidelines on managing risk state "Charity trustees should regularly review and assess the risks faced by their charity in all areas of its work and plan for the management of those risks. Risk is an everyday part of charitable activity and managing it effectively is essential if the trustees are to achieve their key objectives and safeguard their charity's funds and assets."

The charity has a comprehensive risk policy and plan that includes emergency communications plans, a business continuity plan, and a detailed action plan. This document is updated annually and is a standing item on all trustee agendas. Over the year the plan has been updated to include new and emerging risks.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**

03731848 (England and Wales)

**Registered Charity number**

1074947

**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 MARCH 2025**

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**Registered office**

16-18 Arbury Court  
CAMBRIDGE  
Cambridgeshire  
CB4 2QJ

**Trustees**

R D L Talbot  
M Sanders Chair until Jan 2022  
F Raffai Chair from Jan 2022  
E C Forbes  
N J Glen  
K A Ridley

**Company Secretary**

M R Freeman

**Independent Examiner**

Matthew Pettifer FCA  
Staffords  
Chartered Accountants  
Unit 1, Cambridge House  
Camboro Business Park  
Oakington Road, Girton  
CAMBRIDGE  
Cambridgeshire  
CB3 0QH

**Chief Executive**

M R Freeman

**CHARITY NAME**

The charity is also known as Cambridge CVS and C CVS.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on .....21/11/2025..... and signed on its behalf by:

*Flora Raffai*

.....  
F Raffai - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
CAMBRIDGE COUNCIL FOR VOLUNTARY SERVICE**

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**Independent examiner's report to the trustees of Cambridge Council for Voluntary Service ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2025.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Matthew Pettifer FCA

Staffords  
Chartered Accountants  
Unit 1, Cambridge House  
Camboro Business Park  
Oakington Road, Girton  
CAMBRIDGE  
Cambridgeshire  
CB3 0QH

Date: ..... 28/11/25 .....

**CAMBRIDGE COUNCIL FOR VOLUNTARY SERVICE**

**STATEMENT OF FINANCIAL ACTIVITIES**  
**(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)**  
**FOR THE YEAR ENDED 31 MARCH 2025**

	Notes	Unrestricted funds £	Restricted funds £	2025 Total funds £	2024 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	3	8,477	-	8,477	665
<b>Charitable activities</b>	5				
CCVS		182,042	301,882	483,924	449,898
Investment income	4	3,655	-	3,655	1,900
<b>Total</b>		<u>194,174</u>	<u>301,882</u>	<u>496,056</u>	<u>452,463</u>
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>	6				
CCVS		<u>209,406</u>	<u>301,882</u>	<u>511,288</u>	<u>409,069</u>
<b>NET INCOME/(EXPENDITURE)</b>		(15,232)	-	(15,232)	43,394
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		219,176	-	219,176	175,782
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>203,944</u></u>	<u><u>-</u></u>	<u><u>203,944</u></u>	<u><u>219,176</u></u>

The notes form part of these financial statements

**BALANCE SHEET**  
**31 MARCH 2025**

	Notes	Unrestricted funds £	Restricted funds £	2025 Total funds £	2024 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	13	2,440	-	2,440	4,877
<b>CURRENT ASSETS</b>					
Debtors	14	17,722	-	17,722	31,331
Cash at bank		204,054	-	204,054	208,735
		<u>221,776</u>	<u>-</u>	<u>221,776</u>	<u>240,066</u>
<b>CREDITORS</b>					
Amounts falling due within one year	15	(20,272)	-	(20,272)	(25,767)
<b>NET CURRENT ASSETS</b>		<u>201,504</u>	<u>-</u>	<u>201,504</u>	<u>214,299</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>203,944</u>	<u>-</u>	<u>203,944</u>	<u>219,176</u>
<b>NET ASSETS</b>		<u>203,944</u>	<u>-</u>	<u>203,944</u>	<u>219,176</u>
<b>FUNDS</b>	17				
Unrestricted funds				203,944	219,176
<b>TOTAL FUNDS</b>				<u>203,944</u>	<u>219,176</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2025.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2025 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

**BALANCE SHEET - continued**

**31 MARCH 2025**

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These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on  
.....21/11/2025..... and were signed on its behalf by:

*Flora Raffai*

.....  
F Raffai - Trustee

The notes form part of these financial statements

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2025**

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**1. LEGAL FORM**

The charity is a registered charity registered in England and Wales number 1074947 and a company limited by guarantee, having no share capital, incorporated in England and Wales number 03731848.

Its registered office and principal place of business is at 16-18 Arbury Court, Cambridge, CB4 2QJ.

**2. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

**Financial reporting standard 102 - reduced disclosure exemptions**

The charitable company has taken advantage of the following disclosure exemption in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Donations are recognised on receipt. Gift Aid is recognised in the same period as the donation to which it relates.

Membership income is recognised in the period to which the membership fee relates.

Grant income is recognised in full on receipt unless there are unfulfilled performance conditions that do not allow the income to be recognised. In this case the grant is accounted for as a liability until the performance conditions have been met.

Grant income is only deferred if the grant is time-related and relates partly or wholly to a post year-end time period.

The charity is not VAT registered.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Allocation and apportionment of costs**

Staff costs and overheads are allocated to projects and funds on the basis of time spent. The trustees view the main activity of the charity as that of provision of CVS services.

## **CAMBRIDGE COUNCIL FOR VOLUNTARY SERVICE**

### **NOTES TO THE FINANCIAL STATEMENTS - continued** **FOR THE YEAR ENDED 31 MARCH 2025**

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#### **2. ACCOUNTING POLICIES - continued**

##### **Tangible fixed assets**

Tangible fixed assets are capitalised if the individual item cost exceeds £900. Items are depreciated over their estimated useful economic life:

Computer Equipment                      25% on Cost

##### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

##### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

##### **Pension costs**

The company contributes to some employee's personal pension plans on a defined contribution basis. Contributions payable to the plans are charged to the Statement of Financial Activities in the period to which they relate.

##### **Debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

##### **Cash and bank and in hand**

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

##### **Creditors and provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be estimated or measured reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

##### **Financial instruments**

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

**CAMBRIDGE COUNCIL FOR VOLUNTARY SERVICE**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31 MARCH 2025**

**3. DONATIONS AND LEGACIES**

	2025	2024
	£	£
Donations	4,977	665
Donated services and facilities	3,500	-
	<u>8,477</u>	<u>665</u>

**4. INVESTMENT INCOME**

	2025	2024
	£	£
Deposit account interest	3,655	1,900
	<u>3,655</u>	<u>1,900</u>

**5. INCOME FROM CHARITABLE ACTIVITIES**

		2025	2024
		£	£
Charges for services	CCVS	11,796	43,477
Rents received	CCVS	35,660	34,800
Grants	CCVS	436,468	371,621
		<u>483,924</u>	<u>449,898</u>

Grants received, included in the above, are as follows:

	2025	2024
	£	£
Cambridge City Council (Support Projects)	90,000	45,000
South Cambs District Council	11,400	11,400
Cambridge City Council (Compact)	750	-
NHS Cambs	3,000	41,778
Cambridge City Council - Volunteering	-	30,000
Support cambridgeshire - Community Engagement	49,500	49,500
Cambridge City Council COVID Research	-	8,386
NAVCA Ukraine Support	-	16,647
Cambridge City Council Digital Service Support Contract	-	12,000
Cambridge City Council - EDI Training Grant	-	1,000
Cambridge City Council - CEO Support Project Grant	10,000	-
Hunts Forum - C&P Impact Consortium	3,560	12,460
Hunts Form - Integrated Care System	20,000	20,000
CCF - Know Your Neighbourhood	197,718	117,450
British Red Cross - VCSEP	6,000	6,000
Lottery Fenland Support Project	14,164	-
Illuminate	5,000	-
NACVA - Cadent Project	25,376	-
	<u>436,468</u>	<u>371,621</u>

The charity has also benefitted from charitable rate relief on its premises.

**CAMBRIDGE COUNCIL FOR VOLUNTARY SERVICE**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31 MARCH 2025**

**6. CHARITABLE ACTIVITIES COSTS**

	Direct Costs (see note 7) £	Support costs (see note 8) £	Totals £
CCVS	<u>505,616</u>	<u>5,672</u>	<u>511,288</u>

**7. DIRECT COSTS OF CHARITABLE ACTIVITIES**

	2025 £	2024 £
Staff costs	314,514	236,990
Rates and water	5,905	6,968
Insurance	2,537	1,890
Telephone	2,866	3,653
Post, printing, stationery & advertising	6,108	579
Other costs	173	216
Staff recruitment, travel & training	5,631	4,212
Events costs	4,325	383
Consultants & Trainers	29,705	10,608
IT Costs	9,955	7,214
Support for Groups	85,297	99,154
Rent	22,000	22,000
Premises Costs	4,557	3,713
Membership & subscriptions	1,115	988
Merger expenses	6,193	-
Depreciation	2,436	2,437
Refurbishment costs	2,299	5,988
	<u>505,616</u>	<u>406,993</u>

**8. SUPPORT COSTS**

	Governance costs £
CCVS	<u>5,672</u>

**CAMBRIDGE COUNCIL FOR VOLUNTARY SERVICE**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31 MARCH 2025**

**8. SUPPORT COSTS - continued**

Support costs, included in the above, are as follows:

	2025	2024
	CCVS	Total activities
	£	£
Accountancy and legal fees	2,172	2,076
Legal fees	3,500	-
	<u>5,672</u>	<u>2,076</u>

**9. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	2025	2024
	£	£
Depreciation - owned assets	2,437	2,436
Independent Examiner's fee	2,184	2,076
	<u>4,621</u>	<u>4,512</u>

**10. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2025 nor for the year ended 31 March 2024.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 March 2025 nor for the year ended 31 March 2024.

**11. STAFF COSTS**

	2025	2024
	£	£
Wages and salaries	275,545	210,632
Social security costs	19,554	13,293
Other pension costs	19,415	13,065
	<u>314,514</u>	<u>236,990</u>

Key Management Personnel remuneration totalled £99,648 (2024: £94,382).

The average monthly number of employees during the year was as follows:

	2025	2024
Development workers	6	4
Administrative workers	2	3
Managerial	2	2
	<u>10</u>	<u>9</u>

No employees received emoluments in excess of £60,000.

**CAMBRIDGE COUNCIL FOR VOLUNTARY SERVICE**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31 MARCH 2025**

**12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted funds £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	665	-	665
<b>Charitable activities</b>			
CCVS	312,734	137,164	449,898
Investment income	1,900	-	1,900
<b>Total</b>	<u>315,299</u>	<u>137,164</u>	<u>452,463</u>
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
CCVS	<u>251,905</u>	<u>157,164</u>	<u>409,069</u>
<b>NET INCOME/(EXPENDITURE)</b>	63,394	(20,000)	43,394
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	155,782	20,000	175,782
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>219,176</u>	<u>-</u>	<u>219,176</u>

**13. TANGIBLE FIXED ASSETS**

	Short leasehold £	Computer equipment £	Totals £
<b>COST</b>			
At 1 April 2024 and 31 March 2025	<u>138,067</u>	<u>5,797</u>	<u>143,864</u>
<b>DEPRECIATION</b>			
At 1 April 2024	133,190	5,797	138,987
Charge for year	-	2,437	2,437
At 31 March 2025	<u>133,190</u>	<u>8,234</u>	<u>141,424</u>
<b>NET BOOK VALUE</b>			
At 31 March 2025	<u>4,877</u>	<u>(2,437)</u>	<u>2,440</u>
At 31 March 2024	<u>4,877</u>	<u>-</u>	<u>4,877</u>

**CAMBRIDGE COUNCIL FOR VOLUNTARY SERVICE**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31 MARCH 2025**

**14. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Trade debtors	11,148	22,724
Other debtors	1,090	-
Prepayments and accrued income	5,484	8,607
	<u>17,722</u>	<u>31,331</u>

**15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Trade creditors	7,127	3,896
Social security and other taxes	2,092	2,092
Other creditors	5,736	5,736
Accrued expenses	5,317	14,043
	<u>20,272</u>	<u>25,767</u>

Trade creditors are paid within supplier terms, typically within 30 days. Social security and other taxes are paid by the 19th of the following month. Other creditors (accruals) are payable when the invoice relating to the accrual is due.

**16. LEASING AGREEMENTS**

Minimum lease payments under non-cancellable operating leases fall due as follows:

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Within one year	22,000	22,000
Between one and five years	7,333	29,333
	<u>29,333</u>	<u>51,333</u>

Lease payments totalling £22,000 were made in the year (2024: £22,000).

**17. MOVEMENT IN FUNDS**

	At 1/4/24	Net movement in funds	At 31/3/25
	£	£	£
<b>Unrestricted funds</b>			
General fund	219,176	(15,232)	203,944
	<u>219,176</u>	<u>(15,232)</u>	<u>203,944</u>
<b>TOTAL FUNDS</b>	<u>219,176</u>	<u>(15,232)</u>	<u>203,944</u>

**CAMBRIDGE COUNCIL FOR VOLUNTARY SERVICE**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31 MARCH 2025**

**17. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	194,174	(209,406)	(15,232)
<b>Restricted funds</b>			
Cambridge City Council Community Development	45,000	(45,000)	-
Cambridge City Council - Supported Volunteers	33,000	(33,000)	-
Cambridge City and Cambridgeshire County Digital Partnership	12,000	(12,000)	-
County Volunteering Platform Fund	14,164	(14,164)	-
Know Your Neighbourhood - Fenland	197,718	(197,718)	-
	<u>301,882</u>	<u>(301,882)</u>	<u>-</u>
<b>TOTAL FUNDS</b>	<u>496,056</u>	<u>(511,288)</u>	<u>(15,232)</u>

**Comparatives for movement in funds**

	At 1/4/23 £	Net movement in funds £	At 31/3/24 £
<b>Unrestricted funds</b>			
General fund	155,782	63,394	219,176
<b>Restricted funds</b>			
County Volunteering Platform Fund	20,000	(20,000)	-
	<u>175,782</u>	<u>43,394</u>	<u>219,176</u>
<b>TOTAL FUNDS</b>	<u>175,782</u>	<u>43,394</u>	<u>219,176</u>

**CAMBRIDGE COUNCIL FOR VOLUNTARY SERVICE**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31 MARCH 2025**

**17. MOVEMENT IN FUNDS - continued**

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	315,299	(251,905)	63,394
<b>Restricted funds</b>			
Cambridge City Council Community Development	45,000	(45,000)	-
Cambridge City Council - Supported Volunteers	71,778	(71,778)	-
Cambridge City and Cambridgeshire County Digital Partnership	12,000	(12,000)	-
County Volunteering Platform Fund	-	(20,000)	(20,000)
Community Vaccine Project	8,386	(8,386)	-
	<u>137,164</u>	<u>(157,164)</u>	<u>(20,000)</u>
<b>TOTAL FUNDS</b>	<u>452,463</u>	<u>(409,069)</u>	<u>43,394</u>

**Restricted Fund information**

Cambridge City Council Community Development Fund is funds restricted for the organisational development and support for Cambridge city voluntary and community groups.

Cambridge City Council Supported Volunteers Fund is funds restricted for developing skills and providing equipment to enable Cambridge city voluntary organisations to reach more beneficiaries.

Cambridge City Council Digital Access Fund is funds restricted for a digital skills training programme to Cambridge city voluntary and community groups.

Cambridge City Council and Cambridgeshire County Council Digital Partnership Fund is funds restricted to contribute to the costs of setting up and running Cambridgeshire Digital Partnership.

County Volunteering Platform Fund is funding received from the Cambridgeshire Constabulary towards a county volunteering platform.

**CAMBRIDGE COUNCIL FOR VOLUNTARY SERVICE**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31 MARCH 2025**

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**18. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 March 2025.