

# FAMILY CONTACT

England & Wales · Charity number 1074912

## Details

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**Other names** THE CHILDREN'S COMMUNITY CONTACT CENTRE, 4CS

**Status** Registered

**Legal form** Charitable company

**Company number** [03717763](#)

**Registered** 1999-03-29

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 54 Florentia Street  
Cardiff  
CF24 4PF

**Phone** 02922402665

**Email** [info@family-contact.org.uk](mailto:info@family-contact.org.uk)

**Website** [www.family-contact.org.uk](http://www.family-contact.org.uk)

## Activities

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**Objects:** THE RELIEF OF POVERTY SICKNESS AND DISTRESS IN PARTICULAR AMONG CHILDREN RESIDENT IN CARDIFF AND THE SURROUNDING AREAS WITHIN SOUTH EAST WALES CAUSED BY THE BREAK-UP OF MARRIAGE AND FAMILY AND TO PRESERVE AND PROTECT THE MENTAL AND PHYSICAL HEALTH OF SUCH CHILDREN BY PROVIDING AND MAINTAINING A CENTRE AND FACILITIES WHEREBY SUCH CHILDREN CAN MORE READILY ENJOY THE COMPANY AND LOVE OF THEIR NON-RESIDENT PARENT AND OTHER FAMILY MEMBERS AND THE ADVANCEMENT OF EDUCATION AND THE PROVISION OF RECREATIONAL AND LEISURE TIME FACILITIES IN THE INTERESTS OF SOCIAL WELFARE WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE OF THOSE IN NECESSITIOUS CIRCUMSTANCES

**Activities:** Represent, safeguard and promote the welfare of Children involved in Family Court Proceedings. Provide Supported and Supervised Contact services across South Wales.

## Classification

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- **How:** Provides Human Resources, Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes
- **Who:** Children/young People

## Geography

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- **Area of benefit:** CARDIFF AND SURROUNDING AREAS WITHIN SOUTH EAST WALES
- Throughout Wales

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-03-31	-	-	-	-
2024-03-31	£0	£15,526	-	-
2023-03-31	£31,650	£37,864	-	-
2022-03-31	£79,943	£69,479	-	-
2021-03-31	£72,051	£80,962	-	-
2020-03-31	£52,687	£80,653	-	-

## Trustees

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Name	Role	Appointed
Mike Lewis	Chair	2014-01-23
Emmy Todd		2019-12-04
Michael O'Toole		2014-01-01
Stephen Alexander		2012-04-17

**FAMILY CONTACT**

England & Wales - Charity number 1074912

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# Accounts

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## Certificate of signing

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Name: "Family Contact - Accounts - 31 March 2023.pdf"

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### Issuer

N S Accounts & Business Ltd

Nikki Shefferd (nikki@nsaccounts.co.uk)

### Electronic signature

Signer: Michael O'Toole (mikey@mjco.uk)

Signature: "michael o'toole"

Browser: Mozilla/5.0 (Windows NT 10.0; Win64; x64) AppleWebKit/537.36 (KHTML, like Gecko)

Chrome/120.0.0.0 Safari/537.36 Edg/120.0.0.0

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**FAMILY CONTACT  
ANNUAL REPORT AND UNAUDITED ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2023**

**FAMILY CONTACT  
ANNUAL REPORT AND UNAUDITED ACCOUNTS  
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**FAMILY CONTACT  
COMPANY INFORMATION  
FOR THE YEAR ENDED 31 MARCH 2023**

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**Directors**

Michael O'Toole  
Stephen Alexander  
Anthony Lewis  
Emmy Todd

**Company Number**

03717763 (England and Wales)

**Registered Office**

ADAMSDOWN COMMUNITY CENTRE  
METAL STREET  
CARDIFF  
CF24 0LZ

**FAMILY CONTACT  
(COMPANY NO: 03717763 ENGLAND AND WALES)  
DIRECTORS' REPORT**

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The directors present their report and accounts for the year ended 31 March 2023.

**Directors**

The following directors held office during the whole of the period:

Michael O'Toole  
Stephen Alexander  
Anthony Lewis  
Emmy Todd

**Statement of directors' responsibilities**

The directors are responsible for preparing the report and accounts in accordance with applicable law and regulations.

Company law requires the directors to prepare accounts for each financial year. Under that law, the directors have elected to prepare the accounts in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the accounts unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these accounts, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Small company provisions**

This report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

Signed on behalf of the board of directors

.....

Michael O'Toole  
Director

Approved by the board on: 4 December 2023

**FAMILY CONTACT  
INCOME STATEMENT  
FOR THE YEAR ENDED 31 MARCH 2023**

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	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
<b>Turnover</b>	55	575
Cost of sales	-	(4,061)
<b>Gross profit/(loss)</b>	55	(3,486)
Administrative expenses	(37,864)	(69,479)
Other operating income	31,650	79,943
<b>Operating (loss)/profit</b>	(6,159)	6,978
<b>(Loss)/profit on ordinary activities before taxation</b>	(6,159)	6,978
Tax on (loss)/profit on ordinary activities	-	-
<b>(Loss)/profit for the financial year</b>	(6,159)	6,978

**FAMILY CONTACT  
STATEMENT OF FINANCIAL POSITION  
AS AT 31 MARCH 2023**

	Notes	2023 £	2022 £
<b>Fixed assets</b>			
Tangible assets	4	5,337	6,550
<b>Current assets</b>			
Debtors	5	64	11,564
Cash at bank and in hand		22,214	15,661
		22,278	27,225
<b>Creditors: amounts falling due within one year</b>	6	(11,017)	(11,018)
<b>Net current assets</b>		11,261	16,207
<b>Net assets</b>		16,598	22,757
<b>Capital and reserves</b>			
Profit and loss account		16,598	22,757
<b>Shareholders' funds</b>		16,598	22,757

For the year ending 31 March 2023 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and in accordance with the provisions of FRS 102 Section 1A - Small Entities.

The financial statements were approved by the Board of Directors and authorised for issue on 4 December 2023 and were signed on its behalf by

Michael O'Toole  
Director

Company Registration No. 03717763

**FAMILY CONTACT  
STATEMENT OF CHANGES IN EQUITY  
AS AT 31 MARCH 2023**

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	<b>Share capital £</b>	<b>Profit &amp; loss account £</b>	<b>Total £</b>
At 1 April 2021	-	15,779	15,779
Profit for the year		6,978	6,978
At 31 March 2022	-	22,757	22,757
At 1 April 2022	-	22,757	22,757
Loss for the year		(6,159)	(6,159)
At 31 March 2023	-	16,598	16,598

**FAMILY CONTACT  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2023**

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**1 Statutory information**

Family Contact is a private company, limited by shares, registered in England and Wales, registration number 03717763. The registered office is ADAMSDOWN COMMUNITY CENTRE, METAL STREET, CARDIFF, CF24 0LZ.

**2 Compliance with accounting standards**

The accounts have been prepared in accordance with the provisions of FRS 102 Section 1A Small Entities. There were no material departures from that standard.

**3 Accounting policies**

The principal accounting policies adopted in the preparation of the financial statements are set out below and have remained unchanged from the previous year, and also have been consistently applied within the same accounts.

***Basis of preparation***

The accounts have been prepared under the historical cost convention as modified by the revaluation of certain fixed assets.

***Presentation currency***

The accounts are presented in £ sterling.

***Tangible fixed assets and depreciation***

Tangible assets are included at cost less depreciation and impairment. Depreciation has been provided at the following rates in order to write off the assets over their estimated useful lives:

Computer equipment                      Straight line

**4 Tangible fixed assets**

	<b>Computer equipment £</b>
<b>Cost or valuation</b>	At cost
At 1 April 2022	18,746
Additions	998
At 31 March 2023	19,744
<b>Depreciation</b>	
At 1 April 2022	12,196
Charge for the year	2,211
At 31 March 2023	14,407
<b>Net book value</b>	
At 31 March 2023	5,337
At 31 March 2022	6,550

**5 Debtors**

	<b>2023 £</b>	<b>2022 £</b>
<b>Amounts falling due within one year</b>		
Trade debtors	-	11,500
Other debtors	64	64
	64	11,564

**FAMILY CONTACT  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2023**

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<b>6 Creditors: amounts falling due within one year</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Trade creditors	-	1,605
Taxes and social security	8,885	7,539
Other creditors	765	507
Accruals	1,367	1,367
	<u>11,017</u>	<u>11,018</u>

**7 Average number of employees**

During the year the average number of employees was 0 (2022: 0).

**FAMILY CONTACT  
DETAILED PROFIT AND LOSS ACCOUNT  
FOR THE YEAR ENDED 31 MARCH 2023**

This schedule does not form part of the statutory accounts.

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
<b>Turnover</b>		
Sales	55	575
<b>Cost of sales</b>		
Other direct costs	-	4,061
<b>Gross profit/(loss)</b>	55	(3,486)
<b>Administrative expenses</b>		
Wages and salaries	28,272	54,321
Pensions	662	1,255
Employer's NI	453	5,057
Staff training and welfare	-	278
Cleaning	(813)	4,494
Telephone and fax	628	2,258
Postage	-	7
Stationery and printing	(5)	366
Subscriptions	35	1,293
Bank charges	266	214
Insurance	662	3,062
Software	7,579	375
Repairs and maintenance	107	756
Depreciation	2,211	1,749
Donations	(4,560)	(16,318)
Sundry expenses	1,767	8,285
Accountancy fees	600	1,934
Solicitors fees	-	35
Advertising and PR	-	58
	37,864	69,479
<b>Other operating income</b>		
Other operating income	31,650	4,333
Government grants	-	75,610
	31,650	79,943
<b>Operating (loss)/profit</b>	(6,159)	6,978
<b>(Loss)/profit on ordinary activities before taxation</b>	(6,159)	6,978

**FAMILY CONTACT**

England & Wales - Charity number 1074912

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# Accounts

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## Certificate of signing

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### Issuer

N S Accounts & Technology Ltd

Nikki Shefferd (nikki@nsaccounts.co.uk)

### Electronic signature

Signer: Michael O'Toole (mikey@mjco.uk)

Signature: "michael o'toole"

Browser: Mozilla/5.0 (Windows NT 10.0; Win64; x64) AppleWebKit/537.36 (KHTML, like Gecko)

Chrome/108.0.0.0 Safari/537.36 Edg/108.0.1462.54

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**FAMILY CONTACT  
ANNUAL REPORT AND UNAUDITED ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2022**

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**FAMILY CONTACT  
COMPANY INFORMATION  
FOR THE YEAR ENDED 31 MARCH 2022**

---

**Directors**

Michael O'Toole  
Stephen Alexander  
Anthony Lewis  
Emmy Todd

**Company Number**

03717763 (England and Wales)

**Registered Office**

ADAMSDOWN COMMUNITY CENTRE  
METAL STREET  
CARDIFF  
CF24 0LZ

**FAMILY CONTACT  
(COMPANY NO: 03717763 ENGLAND AND WALES)  
DIRECTORS' REPORT**

---

The directors present their report and accounts for the year ended 31 March 2022.

**Directors**

The following directors held office during the whole of the period:

Michael O'Toole  
Stephen Alexander  
Anthony Lewis  
Emmy Todd

**Statement of directors' responsibilities**

The directors are responsible for preparing the report and accounts in accordance with applicable law and regulations.

Company law requires the directors to prepare accounts for each financial year. Under that law, the directors have elected to prepare the accounts in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the accounts unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these accounts, the directors are required to:

- select suitable accounting policies and then apply them consistently;
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**Small company provisions**

This report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

Signed on behalf of the board of directors

.....

Michael O'Toole  
Director

Approved by the board on: 12 December 2022

**FAMILY CONTACT  
INCOME STATEMENT  
FOR THE YEAR ENDED 31 MARCH 2022**

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	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
<b>Turnover</b>	575	800
Cost of sales	(4,061)	-
<b>Gross (loss)/profit</b>	(3,486)	800
Administrative expenses	(69,479)	(87,253)
Other operating income	79,943	71,234
<b>Operating profit/(loss)</b>	6,978	(15,219)
Interest receivable and similar income	-	3
<b>Profit/(loss) on ordinary activities before taxation</b>	6,978	(15,216)
Tax on profit/(loss) on ordinary activities	-	-
<b>Profit/(loss) for the financial year</b>	6,978	(15,216)

**FAMILY CONTACT  
STATEMENT OF FINANCIAL POSITION  
AS AT 31 MARCH 2022**

	Notes	2022 £	2021 £
<b>Fixed assets</b>			
Tangible assets	4	6,550	7,796
<b>Current assets</b>			
Debtors	5	11,564	11,564
Cash at bank and in hand		15,661	1,813
		27,225	13,377
<b>Creditors: amounts falling due within one year</b>	6	(11,018)	(5,394)
<b>Net current assets</b>		16,207	7,983
<b>Net assets</b>		22,757	15,779
<b>Capital and reserves</b>			
Profit and loss account		22,757	15,779
<b>Shareholders' funds</b>		22,757	15,779

For the year ending 31 March 2022 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and in accordance with the provisions of FRS 102 Section 1A - Small Entities.

The financial statements were approved by the Board of Directors and authorised for issue on 12 December 2022 and were signed on its behalf by

Michael O'Toole  
Director

Company Registration No. 03717763

**FAMILY CONTACT  
STATEMENT OF CHANGES IN EQUITY  
AS AT 31 MARCH 2022**

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	<b>Share capital £</b>	<b>Profit &amp; loss account £</b>	<b>Total £</b>
At 1 April 2020	-	30,995	30,995
Loss for the year		(15,216)	(15,216)
At 31 March 2021	-	15,779	15,779
At 1 April 2021	-	15,779	15,779
Profit for the year		6,978	6,978
At 31 March 2022	-	22,757	22,757

**FAMILY CONTACT  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2022**

---

**1 Statutory information**

Family Contact is a private company, limited by shares, registered in England and Wales, registration number 03717763. The registered office is ADAMSDOWN COMMUNITY CENTRE, METAL STREET, CARDIFF, CF24 0LZ.

**2 Compliance with accounting standards**

The accounts have been prepared in accordance with the provisions of FRS 102 Section 1A Small Entities. There were no material departures from that standard.

**3 Accounting policies**

The principal accounting policies adopted in the preparation of the financial statements are set out below and have remained unchanged from the previous year, and also have been consistently applied within the same accounts.

***Basis of preparation***

The accounts have been prepared under the historical cost convention as modified by the revaluation of certain fixed assets.

***Presentation currency***

The accounts are presented in £ sterling.

***Tangible fixed assets and depreciation***

Tangible assets are included at cost less depreciation and impairment. Depreciation has been provided at the following rates in order to write off the assets over their estimated useful lives:

Computer equipment                      Straight line

**4 Tangible fixed assets**

	<b>Computer equipment £</b>
<b>Cost or valuation</b>	At cost
At 1 April 2021	18,243
Additions	503
At 31 March 2022	18,746
<b>Depreciation</b>	
At 1 April 2021	10,447
Charge for the year	1,749
At 31 March 2022	12,196
<b>Net book value</b>	
At 31 March 2022	6,550
At 31 March 2021	7,796

**5 Debtors**

	<b>2022 £</b>	<b>2021 £</b>
<b>Amounts falling due within one year</b>		
Trade debtors	11,500	11,500
Other debtors	64	64
	11,564	11,564

**FAMILY CONTACT  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2022**

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<b>6 Creditors: amounts falling due within one year</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Trade creditors	1,605	-
Taxes and social security	7,539	3,749
Other creditors	507	278
Accruals	1,367	1,367
	<u>11,018</u>	<u>5,394</u>

**7 Average number of employees**

During the year the average number of employees was 0 (2021: 0).

**FAMILY CONTACT  
DETAILED PROFIT AND LOSS ACCOUNT  
FOR THE YEAR ENDED 31 MARCH 2022**

This schedule does not form part of the statutory accounts.

	<b>2022</b>	<b>2021</b>
	£	£
<b>Turnover</b>		
Sales	575	800
<b>Cost of sales</b>		
Other direct costs	4,061	-
<b>Gross (loss)/profit</b>	<u>(3,486)</u>	<u>800</u>
<b>Administrative expenses</b>		
Wages and salaries	54,321	57,401
Pensions	1,255	5,213
Employer's NI	5,057	5,074
Staff training and welfare	278	-
Cleaning	4,494	1,801
Telephone and fax	2,258	2,468
Postage	7	-
Stationery and printing	366	236
Subscriptions	1,293	-
Bank charges	214	193
Insurance	3,062	2,991
Software	375	290
Repairs and maintenance	756	2,720
Depreciation	1,749	-
Donations	(16,318)	(14)
Sundry expenses	8,285	6,954
Accountancy fees	1,934	1,877
Solicitors fees	35	35
Advertising and PR	58	14
	<u>69,479</u>	<u>87,253</u>
<b>Other operating income</b>		
Other operating income	4,333	1,085
Government grants	75,610	70,149
	<u>79,943</u>	<u>71,234</u>
<b>Operating profit/(loss)</b>	<u>6,978</u>	<u>(15,219)</u>
<b>Interest receivable</b>		
Interest receivable	-	3
<b>Profit/(loss) on ordinary activities before taxation</b>	<u><u>6,978</u></u>	<u><u>(15,216)</u></u>

**FAMILY CONTACT**

England & Wales - Charity number 1074912

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# Accounts

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PB/KG/N06403/247041

21 December 2021

**Private and Confidential**

Mr M J C O'Toole  
Family Contact  
54 Florentia Street  
Cardiff  
South Glamorgan  
CF24 4PF

Dear Mikey

**Family Contact**

I have pleasure in attaching the following documents for your attention for the year ended 31 March 2021 would you please arrange for them to be signed electronically as follows:

**ACCOUNTS**

1. Full financial statements on the Trustees Report and the Balance Sheet
2. Letter of Representation

**CORPORATION TAX**

1. Corporation Tax Return

You will see from the computation that the company has no tax to pay for the period.

Please note that the accounts will need filing at Companies House by 31 December 2021.

Please let me know if you require bound copies for your records.

We are unable to proceed with filing the accounts and tax return at the relevant authorities until all enclosed documents have been returned signed.

Yours sincerely



**PAUL BYETT**  
**MANAGING PARTNER**  
**p.byett@uhy-uk.com**

**UHY Hacker Young**

Lanyon House  
Mission Court  
Newport  
NP20 2DW

Phone +44 1633 213318  
Email [newport@uhy-uk.com](mailto:newport@uhy-uk.com)  
Web [www.uhy-uk.com/newport](http://www.uhy-uk.com/newport)

**Charity Registration No. 1074912**

**Company Registration No. 03717763 (England and Wales)**

**FAMILY CONTACT**

**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2021**

## **FAMILY CONTACT**

## **LEGAL AND ADMINISTRATIVE INFORMATION**

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<b>Trustees</b>	Mr A M Lewis Mr M J C O'Toole Mr S A Alexander Miss E Todd
<b>Charity number</b>	1074912
<b>Company number</b>	03717763
<b>Registered office</b>	Adamsdown Community Centre Metal Street Cardiff Wales CF24 0LZ
<b>Independent examiner</b>	UHY Hacker Young Lanyon House Mission Court Newport South Wales United Kingdom NP20 2DW
<b>Bankers</b>	Lloyds Bank Plc 31 Queen Street Cardiff CF10 2AG

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## FAMILY CONTACT

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## **FAMILY CONTACT**

### **TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2021**

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The trustees present their report and accounts for the year ended 31 March 2021.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)."

#### **Objectives and activities**

The Charity's objects and principle activities are to:

- represent, safeguard and promote the welfare of children involved in family court and those children caught up in conflict following separation or divorce; and
- provide supported and supervised contact facilities to families across South East Wales.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the Charity should undertake. In addition, we have relied on recent guidance issued by the Charities SORP Committee on the Implications of Charity Reporting in relation to COVID-19.

COVID-19 had a significant impact as it meant that for some months due to restrictions the Charity did not provide a face to face service, then moved to an online service and now provides a hybrid service which mixes in both approaches. Moving forward the Charity will continue to provide this mix of approaches for the foreseeable future.

In terms of the other impact of COVID-19 it has made fundraising more challenging as lots of funders changed their approach and priorities as a result of the Pandemic. This has meant that fundraising has been challenging in this financial year but the Charity continues to prioritise fundraising as a key activity so that the funding base is both diversified and increased.

Measuring our impact and public benefit can be approached at several levels. For example, we maintain positive relationships with non-resident parents. However, our longer term impact suggests that the Charity supports children to have positive and healthy relationships with their parents.

Referrals come mainly from solicitors and the Courts but are also received from Women's Aid, NSPCC, Mediation Groups and health visitors. We are grateful to these organisations for their continued involvement with Family Contact. Family Contact received funding from CAF/CASS in this financial year. We are actively working to increase our funding base and level of income. The organisation relies on the support of volunteers who are either working or studying in related areas such as teaching, social work, health and welfare courses etc.

Our sincere thanks must go to the trustees and members of the management committee for their contribution to the Charity throughout the year. We continue to be amazed and enriched by the dedication of our staff, Sadie Boots and Michael Stewart and our team of volunteers at the Contact Centre. Their commitment, enthusiasm and loyalty is invaluable and much appreciated by us all. We would like to express our extreme gratitude to you all on behalf of the management committee. More information about our work can be found on our website [www.family-contact.co.uk](http://www.family-contact.co.uk).

#### **Achievements and performance**

The Charity provides a safe and neutral environment for children to rebuild relationships by reuniting them with a parent or other family member following separation or divorce and is also involved in introducing parents to their children and assisting in establishing new relationships. The aim is to reduce the number of children who experience the negative effects of living in a fragmented family. Arts, crafts and age appropriate toys are used to help parents interact with their children, especially when parenting skills are poor. Currently the contact centre provides a range of contact services including supervised contact, supported contact, observed contact and handover contact.

## FAMILY CONTACT

### TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

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#### Financial review

Family Contact's financial position has become more challenging in the last few years and the board of trustees has prioritised fundraising activity. Further unrestricted funding was also received through voluntary donations and solicitors. In relation to post reporting events we were actively applying for charitable grants to sustain us for the next few years when a number of key funders changed their funding priorities as a result of COVID-19. At the time of writing (December 2021) we are reapplying to these funders to ensure enough income for 21/22.

We continue to seek to develop our longer term and unrestricted funding whilst continuing our valuable relationship across the statutory, private and voluntary sectors. We are confident with the range of services that we offer that we can secure further funding in the coming financial year.

During the year, the Charity received £13,000 from Welsh Government for Covid Business Support Grants and £9,000 from Moondance Foundation for COVID-19 relief.

The majority of our expenditure was incurred on salaries and premises costs.

#### Reserves review

It is the policy of the Charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the Charity's current activities while consideration is given to ways in which additional funds may be raised.

Taking into account the above policy, the trustees currently consider that an appropriate reserve would be between £20,000 and £40,000. Current reserves as defined above as at 31 March 2021 amounted to £15,778 (2020 - £24,834). Of this amount, £580 (2020 - £725) was restricted and therefore not available for general purposes. The unrestricted reserves amounted to £15,198 (2020 - £24,109).

The Trustees are aware that the current reserves are not an appropriate level and a plan to bring reserves back to appropriate levels has been enacted. The Trustees have actively applied for additional grants during the year with the aspiration to be successful with at least one large funder for approximately £25,000 per year for a few years and an additional £20,000 from smaller donations and grants.

The trustees have assessed the major risks to which the Charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

The Charity plans continuing the activities outlined above in the forthcoming years subject to satisfactory funding arrangements. We continue to experience increased demand and the recent changes within family law and legal aid are having an adverse impact upon our waiting lists etc.

#### Structure, governance and management

The organisation is a charitable company limited by guarantee, incorporated on 23 February 1999 and it is registered with the Charity Commission. The company was established under a Memorandum of Association that established the objects and powers of the charitable company and is governed under its Articles of Association.

The trustees, who are also the directors for the purpose of company law, and who served during the year were:

Mr A M Lewis

Mr M J C O'Toole

Mr S A Alexander

Mr R Bowen

Miss E Todd

(Resigned 16 February 2021)

## FAMILY CONTACT

### TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

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The Directors of the company are also charity trustees for the purpose of charity law and under the Company's Articles are known as Members of the Management Committee. Under the requirements of the Memorandum and Articles of Association the Members of the Management Committee are elected to serve for a period of 3 years after which they must be re-elected at the next Annual General Meeting.

Robust systems are in place for recruiting, inducting and training Trustees.

None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

The trustees have assessed the major risks to which the Charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

The board of trustees meet at least four times a year with all relevant decisions being taken at the board meeting. For all decisions to be quorate, 3 of the 4 Trustees and secretary need to be present at the board meeting. The charity does not have a sub committee decision making process and all major decisions need to be taken at the board of trustees meetings. All board meetings focus on a number of key areas including:

- Financial Management
- Risk Management
- Business Planning and Marketing
- Fundraising
- Safeguarding

Priorities for the board continue to be:

- To diversify the funding base of the charity (including getting adequate reserves)
- Developing new activities to compliment the contact work
- Developing the building
- To broaden the board of trustees (by numbers and skills)

All of our current trustees have served between 0 and 15 years. We are currently recruiting for new trustees who will be inducted into the organisation with regard to organisation policy and practice (including all relevant policies and procedures) and relevant Charity Commission guidance such as CC3 The essential trustee.

#### **Relationship to NACCC**

Family Contact is a registered member of the National Association of Children's Contact Centre's and holds their accreditation.

The Trustees report was approved by the Board of Trustees.

*Michael J C O'Toole*  
.....

**Mr M J C O'Toole**

Dated: 22 / 12 / 2021

## FAMILY CONTACT

### INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF FAMILY CONTACT

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I report to the trustees on my examination of the financial statements of Family Contact (the Charity) for the year ended 31 March 2021.

#### **Responsibilities and basis of report**

As the trustees of the Charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

UHY Hacker Young

Lanyon House  
Mission Court  
Newport  
South Wales  
NP20 2DW  
United Kingdom

Dated: .....

## FAMILY CONTACT

### STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2021

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	Notes	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
<b><u>Income and endowments from:</u></b>					
Donations and legacies	2	13,814	-	13,814	316
Charitable activities	3	46,360	-	46,360	47,720
Investments	4	3	-	3	8
Other income	5	11,874	-	11,874	4,643
		<hr/>	<hr/>	<hr/>	<hr/>
<b>Total income and endowments</b>		72,051	-	72,051	52,687
		<hr/>	<hr/>	<hr/>	<hr/>
<b><u>Expenditure on:</u></b>					
<u>Charitable activities</u>					
Advise and supervision	6	80,962	145	81,107	80,835
		<hr/>	<hr/>	<hr/>	<hr/>
<b>Total charitable expenditure</b>		80,962	145	81,107	80,835
		<hr/>	<hr/>	<hr/>	<hr/>
<b>Net expenditure for the year/ Net movement in funds</b>		(8,911)	(145)	(9,056)	(28,148)
		<hr/>	<hr/>	<hr/>	<hr/>
Fund balances brought forward		24,109	725	24,834	52,982
		<hr/>	<hr/>	<hr/>	<hr/>
<b>Fund balances carried forward</b>		15,198	580	15,778	24,834
		<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

## FAMILY CONTACT

### BALANCE SHEET AS AT 31 MARCH 2021

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	Notes	2021 £	£	2020 £	£
<b>Fixed assets</b>					
Tangible assets	10		7,796		6,356
<b>Current assets</b>					
Debtors	11	11,564		12,214	
Cash at bank and in hand		1,813		8,954	
		<u>13,377</u>		<u>21,168</u>	
<b>Creditors: amounts falling due within one year</b>	12	<u>(5,395)</u>		<u>(2,690)</u>	
Net current assets			7,982		18,478
<b>Total assets less current liabilities</b>			<u>15,778</u>		<u>24,834</u>
<b>Income funds</b>					
Restricted funds	13		580		725
Unrestricted funds			15,198		24,109
			<u>15,778</u>		<u>24,834</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2021.

The director acknowledges her responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on ~~22/12/2021~~ 22/12/2021

*Michael J C O'Toole*

.....  
Mr M J C O'Toole  
Trustee

Company Registration No. 03717763

## FAMILY CONTACT

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

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#### 1 Accounting policies

##### Charity information

Family Contact is a private company limited by guarantee incorporated in England and Wales. The registered office is Adamsdown Community Centre, Metal Street, Cardiff, CF24 0LZ, Wales.

#### 1.1 Accounting convention

The accounts have been prepared in accordance with the Charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The Charity is a Public Benefit Entity as defined by FRS 102.

The Charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

#### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

#### 1.4 Incoming resources

Income is recognised when the Charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the Charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

#### 1.5 Resources expended

Expenditure is accounted for on an accruals basis and has been classified under heading that aggregate all cost related to the category. Where costs cannot be directly attributed to particular heading they have been allocated to activities on a basis consistent with the use of resources.

#### 1.6 Tangible fixed assets

Tangible fixed assets are measured at cost, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	20% on reducing balance
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## FAMILY CONTACT

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

#### 1 Accounting policies

(Continued)

##### 1.7 Financial instruments

The Charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the Charity's balance sheet when the Charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in the profit and loss account in other administrative expenses.

##### 1.8 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the Charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

##### 1.9 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

#### 2 Donations and legacies

	<b>Unrestricted funds 2021 £</b>	Unrestricted funds 2020 £
Grants	13,000	-
Referral fees	814	316
	<u>          </u>	<u>          </u>

Included in grants is £13,000 received from Welsh Government for COVID-19 business support grants.

#### 3 Charitable activities

	<b>Advise and supervision 2021 £</b>	Advise and supervision 2020 £
Services provided under contract	46,360	47,720
	<u>          </u>	<u>          </u>

FAMILY CONTACT

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2021

---

4 Investments

	<b>Unrestricted funds 2021 £</b>	Unrestricted funds 2020 £
Interest receivable	3	8
	<u>          </u>	<u>          </u>

5 Other income

	<b>Unrestricted funds 2021 £</b>	Unrestricted funds 2020 £
Other income	11,874	4,643
	<u>          </u>	<u>          </u>

Included within other income is COVID-19 relief funding totalling £9,000 from the Moondance Foundation.

FAMILY CONTACT

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2021

6 Charitable activities

	<b>Advise and supervision 2021 £</b>	Advise and supervision 2020 £
Depreciation and impairment	1,749	1,424
Rates & water	363	1,006
Insurance	2,991	2,858
Light & heat	5,841	4,776
Telephone	2,468	3,174
Postage & stationary	586	668
Repairs & maintenance	3,402	4,495
Cleaning	1,976	1,302
Subscriptions	861	1,113
Bank charges	192	175
Computer costs	224	761
Other charitable expenditure	93	-
	<u>20,746</u>	<u>21,752</u>
Share of support costs (see note 7)	58,872	57,547
Share of governance costs (see note 7)	1,489	1,536
	<u>81,107</u>	<u>80,835</u>
<b>Analysis by fund</b>		
Unrestricted funds	80,962	80,653
Restricted funds	145	182
	<u>81,107</u>	<u>80,835</u>

7 Support costs

	<b>Support costs £</b>	<b>Governance costs £</b>	<b>2021 £</b>	Support costs £	Governance costs £	2020 £
Staff costs	58,872	-	58,872	57,547	-	57,547
Audit fees	-	1,489	1,489	-	1,536	1,536
	<u>58,872</u>	<u>1,489</u>	<u>60,361</u>	<u>57,547</u>	<u>1,536</u>	<u>59,083</u>
Analysed between						
Charitable activities	<u>58,872</u>	<u>1,489</u>	<u>60,361</u>	<u>57,547</u>	<u>1,536</u>	<u>59,083</u>

## FAMILY CONTACT

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

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#### 8 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the Charity during the year.

#### 9 Employees

The average monthly number of employees during the year was:

	2021 Number	2020 Number
	2	2
	<u>2</u>	<u>2</u>
<b>Employment costs</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Wages and salaries	56,543	54,318
Social security costs	1,074	2,117
Other pension costs	1,255	1,112
	<u>58,872</u>	<u>57,547</u>
	<u>58,872</u>	<u>57,547</u>

There were no employees whose annual remuneration was £60,000 or more.

#### 10 Tangible fixed assets

	Fixtures and fittings £
<b>Cost</b>	
At 1 April 2020	15,054
Additions	3,189
	<u>18,243</u>
At 31 March 2021	18,243
<b>Depreciation and impairment</b>	
At 1 April 2020	8,698
Depreciation charged in the year	1,749
	<u>10,447</u>
At 31 March 2021	10,447
<b>Carrying amount</b>	
At 31 March 2021	7,796
	<u>7,796</u>
At 31 March 2020	6,356
	<u>6,356</u>

**FAMILY CONTACT**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2021**

**11 Debtors**

	<b>2021</b>	<b>2020</b>
	£	£
<b>Amounts falling due within one year:</b>		
Other debtors	11,564	12,214
	<u>11,564</u>	<u>12,214</u>

**12 Creditors: amounts falling due within one year**

	<b>2021</b>	<b>2020</b>
	£	£
Other taxation and social security	3,749	1,319
Trade creditors	-	66
Other creditors	279	-
Accruals and deferred income	1,367	1,305
	<u>5,395</u>	<u>2,690</u>

**13 Restricted funds**

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	<b>Balance at 1 April 2019</b>	<b>Resources expended</b>	<b>Balance at 1 April 2020</b>	<b>Resources expended</b>	<b>Balance at 31 March 2021</b>
	£	£	£	£	£
Restricted funds	907	(182)	725	(145)	580
	<u>907</u>	<u>(182)</u>	<u>725</u>	<u>(145)</u>	<u>580</u>

The restricted funds relate to the purchase of fixtures and fittings. The amount released is in line with the depreciation accounting policy.

**14 Unrestricted funds**

These are unrestricted funds which are material to the Charity's activities made up as follows:

	<b>Balance at 1 April 2020</b>	<b>Movement in funds</b>		<b>Balance at 31 March 2021</b>
	£	<b>Incoming resources</b>	<b>Resources expended</b>	£
		£	£	
Unrestricted funds	24,109	72,051	(80,962)	15,198
	<u>24,109</u>	<u>72,051</u>	<u>(80,962)</u>	<u>15,198</u>

## FAMILY CONTACT

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

#### 15 Analysis of net assets between funds

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
Fund balances at 31 March 2021 are represented by:						
Tangible assets	7,216	580	7,796	5,631	725	6,356
Current assets/(liabilities)	7,982	-	7,982	18,478	-	18,478
	<u>15,198</u>	<u>580</u>	<u>15,778</u>	<u>24,109</u>	<u>725</u>	<u>24,834</u>

#### 16 Members liabilities

The company is limited by guarantee and has no share capital. The Memorandum of Association provides that every member is liable to contribute a sum not exceeding £1 in the event of the company being wound up while they are a member or within one year of ceasing to be a member.

#### 17 Related party transactions

##### Remuneration of key management personnel

The remuneration of key management personnel is as follows.

	2021 £	2020 £
Aggregate compensation	<u>33,568</u>	<u>32,034</u>

Family Contact  
Adamsdown  
Community Centre  
Metal Street  
Cardiff  
Wales  
CF24 0LZ  
03717763

UHY Hacker Young  
Lanyon House  
Mission Court  
Newport  
South Wales  
NP20 2DW

We confirm to the best of our knowledge and belief, and having made appropriate enquiries of other trustees and staff of the charity, the following representations given to you in connection with your review of the charity's accounts for the year ended 31 March 2021.

- 1 We acknowledge as trustees our responsibility for the accounts, which you have prepared for the charity/we have prepared\*. All the accounting records have been made available to you for the purpose of your review and all the transactions undertaken by the charity have been properly reflected and recorded in the accounting records.
- 2 We confirm that there have been no changes in the accounting policies other than those disclosed in the accounts.  
  
In our opinion, the accounting policies are appropriate to the charity and conform with generally accepted accounting principles. We confirm that all transactions and balances have been accounted for in accordance with these accounting policies.
- 3 We confirm that all assets have been included in the balance sheet.
- 4 We confirm that all assets included in the balance sheet exist.
- 5 We confirm that the charity owns all the assets included in the balance sheet, unless otherwise stated in the accounts.
- 6 We confirm that the cost (or value) of all the assets in the balance sheet are fairly stated.
- 7 We confirm that depreciation has been provided on all fixed assets with a limited economic life in accordance with the stated accounting policy. In our opinion, the rates of depreciation are reasonable.
- 8 We confirm that all liabilities have been fully recorded in the balance sheet.
- 9 We confirm that all liabilities recorded in the balance sheet are properly those of the charity.
- 10 We confirm that all liabilities have been recorded at a fair value.
- 11 We confirm that there has been no netting off of assets and liabilities.
- 12 We confirm that all income has been fully recorded and correctly classified.
- 13 The charity has not at any time during the year had any transactions with trustees and connected parties.

- 14 The charity has no contingent liabilities other than those disclosed in the accounts.
- 15 There has been no event since the balance sheet date which requires disclosing or which would materially affect the amounts in the accounts, other than those already disclosed or included in the accounts.
- 16 The charity has not entered into any charitable commitments other than those disclosed in the accounts.

Yours sincerely

*Michael J C O'Toole*

---

Signed on behalf of the board

22 / 12 / 2021

Date



Your Company Tax Return

If we send the company a 'Notice' to deliver a Company Tax Return it has to comply by the filing date or we charge a penalty, even if there is no tax to pay.

A return includes a Company Tax Return form, any supplementary pages, accounts, computations and any relevant information. The CT600 Guide tells you how the return must be formatted and delivered. It contains general information you may need to deliver your return, links to more detailed advice and box-by-box guidance for this form and the supplementary pages.

The forms in the CT600 series set out the information we need and provide a standard format for calculations.

Company information

1	Company name	Family Contact									
2	Company registration number	0	3	7	1	7	7	6	3		
3	Tax reference	8	3	3	2	6	2	2	7	9	9
4	Type of company										8

Northern Ireland

Put an 'X' in the appropriate box(es) below

5	NI trading activity	<input type="checkbox"/>	6	SME	<input type="checkbox"/>
7	NI employer	<input type="checkbox"/>	8	Special circumstances	<input type="checkbox"/>

About this return

This is the above company's return for the period

30	from DD MM YYYY	35	to DD MM YYYY
	0 1 0 4 2 0 2 0		3 1 0 3 2 0 2 1

Put an 'X' in the appropriate box(es) below

40	A repayment is due for this return period	<input type="checkbox"/>
45	Claim or relief affecting an earlier period	<input type="checkbox"/>
50	Making more than one return for this company now	<input type="checkbox"/>
55	This return contains estimated figures	<input type="checkbox"/>
60	Company part of a group that is not small	<input type="checkbox"/>
65	Notice of disclosable avoidance schemes	<input type="checkbox"/>
Transfer Pricing		
70	Compensating adjustment claimed	<input type="checkbox"/>
75	Company qualifies for SME exemption	<input type="checkbox"/>













# Information about capital allowances and balancing charges

## Allowances and charges in calculation of trading profits and losses

	Capital allowances	Balancing charges
Annual investment allowance	690 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	
Machinery and plant - special rate pool	695 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	700 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Machinery and plant - main pool	705 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	710 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Structures and buildings	711 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	
Business premises renovation	715 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	720 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Other allowances and charges	725 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	730 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
	Capital allowances	Disposal value
Electric charge-points	713 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	714 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Enterprise zones	721 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	722 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Zero emissions goods vehicles	723 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	724 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Zero emissions cars	726 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	727 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

## Allowances and charges not included in calculation of trading profits and losses

	Capital allowances	Balancing charges
Annual investment allowance	735 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	
Structures and buildings	736 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	
Business premises renovation	740 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	745 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Other allowances and charges	750 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	755 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
	Capital allowances	Disposal value
Electric charge-points	737 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	738 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Enterprise zones	746 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	747 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Zero emissions goods vehicles	748 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	749 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Zero emissions cars	751 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	752 £ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>





## Bank details (for person to whom a repayment is to be made)

920	Name of bank or building society	<input type="text"/>
925	Branch sort code	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
930	Account number	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
935	Name of account	<input type="text"/>
940	Building society reference	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

## Payments to a person other than the company

945	<b>Complete the authority below if you want the repayment to be made to a person other than the company</b> I, as (enter status - company secretary, treasurer, liquidator or authorised agent, etc)	<input type="text"/>
950	of (enter company name)	<input type="text"/>
955	authorise (enter name)	<input type="text"/>
960	of address (enter address)	<input type="text"/>
965	Nominee reference	<input type="text"/>
	to receive payment on company's behalf	
970	Name	<input type="text"/>

## Declaration

	<b>Declaration</b> I declare that the information I have given on this Company Tax Return and any supplementary pages is correct and complete to the best of my knowledge and belief. I understand that giving false information in the return, or concealing any part of the company's profits or tax payable, can lead to both the company and me being prosecuted.
975	Name Michael O'Toole <i>Michael J C O'Toole</i>
980	Date DD MM YYYY 22 / 12 / 2021 <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
985	Status Trustee



## Guidance

Guidance about when and how to complete this supplementary page can be found in the CT600 Guide.

For further information read *What supplementary pages do I need to complete and include as part of the Company Tax Return?* to find out what supplementary pages you need to complete.

Also, read the *Important points about all supplementary pages* and *CT600E - Charities and Community Amateur Sports Clubs (CASCs)* for further guidance about completing this supplementary page.

## Company information

E1	Company name (name of charity or CASC)	Family Contact
E2	Tax reference	8 3 3 2 6 2 2 7 9 9
Period covered by this supplementary page (cannot exceed 12 months)		
E3	from DD MM YYYY	0 1 0 4 2 0 2 0
E4	to DD MM YYYY	3 1 0 3 2 0 2 1

## Claims to exemption (this section should be completed in all cases)

Charity/CASC repayment reference	E5	
Charity Commission registration number, or OSCR number (if applicable)	E10	03717763
Put an 'X' in the relevant box if during the period covered by these supplementary pages:		
The company was a charity/CASC and is claiming exemption from all tax on all or part of its income and gains (Also put an 'X' in box E15 if the company was a charity/CASC but had no income or gains in the period)	E15	X
All income and gains are exempt from tax and have been, or will be, applied for charitable or qualifying purposes only	E20	X
Some of the income and gains may not be exempt or have not been applied for charitable or qualifying purposes only, and I have completed form CT600	E25	
I claim exemption from tax		
Name	E30	Mr J C O'Toole
Status	E35	Trustee
Date DD MM YYYY	E40	

## Repayments

To make a repayment claim for the period covered by these supplementary pages, please register and enrol to use the Charities Online service. See CT600 guide for further information.

Put an 'X' in the box if during the period covered by these supplementary pages you have over claimed tax.

E45

## Information required

Enter details of any income received from the following sources, claimed as exempt from tax in the hands of the charity/CASC. Enter the figure included in the charity's/CASC'S accounts for the period covered by this return.

Non-exempt amounts should be entered on form CT600 in the appropriate boxes.

Type of income	Amount
Enter total turnover from exempt charitable trading activities	E50 £ 6 9 1 7 8 . 0 0
Investment income - exclude any amounts included on form CT600	E55 £ . 0 0
UK land and buildings - exclude any amounts included on form CT600	E60 £ 2 8 7 3 . 0 0
Gift Aid - exclude any amounts included on form CT600	E65 £ . 0 0
From other charities - exclude any amounts included on form CT600	E70 £ . 0 0
Gifts of shares or securities received	E75 £ . 0 0
Gifts of real property received	E80 £ . 0 0
Other sources (not included above)	E85 £ . 0 0
Total of boxes E50 to E85	E90 £ 7 2 0 5 1 . 0 0

Enter details of expenditure as shown in the charity's/CASC'S accounts for the period covered by these supplementary pages

Type of expenditure	Amount
Trading costs in relation to exempt charitable activities (in box E50)	E95 £ 7 8 2 3 4 . 0 0
UK land and buildings costs in relation to exempt charitable activities (in box E60)	E100 £ 2 8 7 3 . 0 0
All general administration/governance costs	E105 £ . 0 0
All grants and donations made within the UK	E110 £ . 0 0
All grants and donations made outside the UK	E115 £ . 0 0
Other expenditure not included above, or not used in calculating figures entered on the form CT600	E120 £ . 0 0
Total of boxes E95 to E120	E125 £ 8 1 1 0 7 . 0 0

# Information required

## Charity/CASC assets

Disposals in period  
(total consideration received)

Held at the end of the period  
(use accounts figures)

Tangible fixed assets

E130 £

E135 £

UK investments  
(excluding controlled companies)

E140 £

E145 £

Shares in, and loans to, controlled companies

E150 £

E155 £

Overseas investments

E160 £

E165 £

Loans and non-trade debtors

E170 £

Other current assets

E175 £

Qualifying investments and loans  
*Applies to charities only. See CT600 Guide*

E180

Value of any non-qualifying investments and loans  
*Applies to charities only. See CT600 Guide*

E185 £

Number of subsidiary or associated companies the charity controls at the end of the period. Exclude companies that were dormant throughout the period

E190

**Family Contact**

**Tax Computation**

**For the period 01/04/2020 to 31/03/2021**

**Tax Reference: 204/8332622799**

**Family Contact**  
**Period of Account**  
**01/04/2020 - 31/03/2021**

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**Contents**

A1	Corporation tax liability for the period of account	2
A2	Corporation tax liability	2
A3	Chargeable profits	2

**Family Contact**  
**Period of Account 01/04/2020 - 31/03/2021**

**A1**

**Total outstanding/(repayable) for the period of account**

	<b>AP to 31/03/2021 £</b>	<b>Total £</b>
Total Corporation Tax outstanding/(repayable)	=	-
		=

**A2**

**Corporation tax liability**

	<b>Ref</b>	<b>AP to 31/03/2021 £</b>
Profits chargeable to corporation tax	A3	-
		=
Tax outstanding/(repayable)		-
		=




**A3**

**Chargeable profits**

	<b>Ref</b>	<b>AP to 31/03/2021 £</b>
Profits chargeable to corporation tax	A2	Nil
		=
		=

<b>TITLE</b>	Family Contact - Accounts and Supporting Documents...
<b>FILE NAME</b>	Client - Ac..._247041.pdf and 4 others
<b>DOCUMENT ID</b>	badca9d66db2a0fb3e7a9b7ad0a781738b2340ef
<b>AUDIT TRAIL DATE FORMAT</b>	DD / MM / YYYY
<b>STATUS</b>	● Out for signature

## Document history

 SENT	<b>21 / 12 / 2021</b> 14:53:02 UTC	Sent for signature to Mikey (mikey@family-contact.org.uk) and John (john.griffiths@uhy-uk.com) from k.gladwyn@uhy-uk.com IP: 195.224.219.58
 VIEWED	<b>22 / 12 / 2021</b> 10:34:50 UTC	Viewed by Mikey (mikey@family-contact.org.uk) IP: 82.9.100.224
 SIGNED	<b>22 / 12 / 2021</b> 10:35:01 UTC	Signed by Mikey (mikey@family-contact.org.uk) IP: 82.9.100.224
 INCOMPLETE	<b>22 / 12 / 2021</b> 10:35:01 UTC	This document has not been fully executed by all signers.