

NEWPORT MEDIATION

England & Wales · Charity number 1074880

Details

Status Registered

Legal form Other

Registered 1999-03-26

Register [View on the Charity Commission register](#)

Contact

Address Bettws In Bloom Building
1 Lambourne Way
Bettws
Newport
Gwent
NP20 7TL

Phone 01633 858441

Email admin@mediationinwales.org

Website mediationinwales.org

Activities

Objects: 1. TO PROMOTE FOR THE PUBLIC BENEFIT IN THE CITY OF NEWPORT AND SURROUNDING AREAS WITH A VIEW TO PRESERVATION OF PUBLIC ORDER, THE PROVISION OF SERVICES DIRECTED TOWARDS MEDIATION AND CONCILIATION BETWEEN PERSONS, ORGANISATIONS AND GROUPS WHO ARE INVOLVED IN DISPUTE OR CONFLICT WHICH RESULTS FROM, OR MAY LEAD TO, ACTS OF NUISANCE, VANDALISM, RACIAL ABUSE OR BREACH OF THE PEACE. 2. TO ADVANCE THE EDUCATION AND KNOWLEDGE OF THE PUBLIC IN METHODS OF SUCH MEDIATION AND CONCILIATION AND, IN PARTICULAR, THE NATURE AND CAUSES OF SUCH DISPUTE AND MEANS OF MANAGING IT.

Activities: The provision Conflict resolution services (mediation /conflict support) within the geographical area of South Wales .Also accredited and informal training and learning provision with regards to conflict Resolution

Classification

- **How:** Provides Human Resources, Provides Services, Provides Advocacy/advice/information
- **What:** Education/training, Accommodation/housing, Economic/community Development/employment
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Defined Groups, The General Public/mankind

Geography

- **Area of benefit:** THE CITY OF NEWPORT AND SURROUNDING AREAS
- Blaenau Gwent
- Caerphilly
- Monmouthshire
- Newport City
- Torfaen

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£27,087	£27,418	-	-
2024-03-31	£27,087	£27,418	-	-
2023-03-31	£24,944	£30,549	-	-
2022-03-31	£42,585	£39,193	-	-
2021-03-31	£15,997	£21,796	-	-

Trustees

Name	Role	Appointed
David Evans Berry		2023-02-03
Helen Ellul		2025-01-01
Melanie Baldwin		2025-01-01
Robert Charles Lynbeck		2022-01-08
Tim Masters		2016-02-26

Accounts



**Providing conflict resolution services to communities,
individuals and business**

ANNUAL REPORT 2024-2025

**Bettws in Bloom Building,
1 Lambourne Way, Bettws, Newport, Wales NP20 7TL
Telephone 01633 858441
admin@mediationinwales.org**

www.mediationinwales.org

Key people

Volunteer Mediators

Not named individually but without their dedicated contribution and commitment there would be no Newport Mediation

Staff

Service Development Manager – Lynne Hughes-Williams (since September 2024)

Trustees and officers

Chair - Tim Masters from April 2020

Treasurer - Susan Tidley from July 2020 (resigned position in August 2024)

Secretary - Vacant

Other Trustees

Robert Lynbeck from January 2022

David Berry from February 2023

Lynne Hughes-Williams from March 2023 (resigned position in August 2024)

Helen Ellul from January 2025

Melanie Baldwin from January 2025

Bankers	Auditors until 24	Auditors (24/25)
Barclays Bank 14 Commercial Street Newport NP20 1HE	Phil Bessant Limited 72 Caerau Road Newport NP20 4HJ	Samantha Andrews Thorne & Co. Accountants 1 St. Mary's Street, Ross-on-Wye HR9 5HT

Chair's Report

2024-25 has been a seminal year for us. Our long-term Co-ordinator Mike Tidley retired after many years 'dedication to us as an organisation, to mediation as a process and to the community at large. His work has undoubtedly placed us where we are now, right at the heart of the community at large and we owe him a huge debt of gratitude.

Mike has been replaced by Lynne Hughes Williams MA who brings a wealth of experience in Community and Workplace Mediation, Law and Community Service as well as years of practice in marketing and social media. Lynne is currently making herself known to our funders, the housing associations and community and civic leaders. We are confident that as she steps into the day-to-day role of management, she will bring her own unique personality and approach to us as an organisation.

As in previous years, neighbour disputes have risen, both direct and indirect as have instances of anti-social behaviour which have had a direct impact on the wider health of communities. Many of these cases are proving to be complex and time-consuming for our volunteers and reflect the changing nature of wider society.

Housing Association finances continue to come under the microscope, and our newly introduced service arrangements have proven to be a success to them as well as their partner organisations. We also formulated a plan to introduce new services which are scheduled to come on stream over the following 12 months. These open some exciting opportunities for us. We were also fortunate enough to receive grant funding from Community Foundation Wales.

Leading from this, we saw a rise in the number of Housing Associations seeking assistance. Changes to legislation have a hidden cost to them which is often overlooked; not only in their financial impact but also in Housing Officers 'workload while handling tenant disputes. The new service arrangements and reporting measures have gone some way towards reduce these pressures.

We must also of course mention the many private landlords, local businesses, the police, social workers and of course the Grant Aid bodies, GAVO and WCVA who worked tirelessly in the community, and of course to our staff and volunteers all of whom responded brilliantly to the challenges we have faced. Without them, we couldn't continue our work. Their positive contribution to society, and to us, is almost immeasurable.

To every one of them, we give our heartfelt and sincere thanks for their continued support and commitment. Their work has enabled us to retain our treasured position of being the only fully independent and dedicated mediation charity left in South Wales.

Tim Masters FRSA

Achievements in 2024-2025

The past financial year has seen Newport Mediation continue with its service and, despite the challenges facing us, we are in a good financial position and have been able to recruit new volunteer mediators to help us deliver our existing services and introduce new ones.

We have:

- Adhered to the three-year action plan.
- Improved Trustee governance.
- Created new flexible service level agreements with the agreement of our partners.
- Developed and improved the computerised case management system to enhance our mediation methodology.
- Hold regular team meetings.
- Attracted Grant aid from Community Foundation Wales.
- Recruited new volunteers to meet increased demand with the same resources.
- Make quicker case interventions.
- Encourage staff to take more of a lead with practical mediation/and conflict support.

Results for 2024-2025

Enquiries and Cases overall

- Received 215 new enquiries
- Accepted 58 new cases: mediation and conflict support
- Helped 247 new clients

As with last year, enquiries came mainly from within Newport, Torfaen, Blaenau Gwent and Caerphilly. Most cases emanate from high-density housing and mixed tenure wards. Of cases received, most were from social landlords however this year we have received referrals from the police and local authorities,

Community Mediation/Conflict Support

2024/2025

Boundary	1.4%
Workplace	1.4%
Abusive behaviour	7.27%
Disruptive games	1.4%
Animals	2.8%
Other (specify)	1.4%
Noise	7.27%
Lifestyle 5	19%
Environment	1.4%

Referral Source Summary

Report Period: 31/03/24 Thru 30/03/25

Report Date: 16/03/26

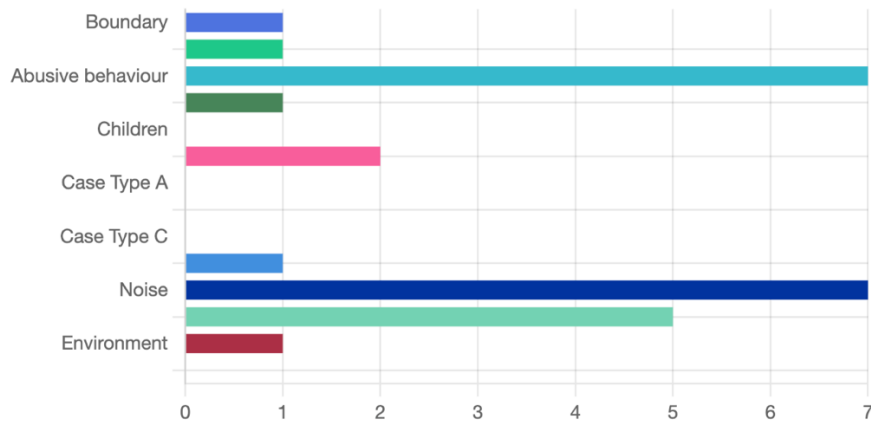
All Cases by Referral Source: 58

Cyfannol.Org Women's Aid	1	1.7%
Newydd Housing Association	1	1.7%
United Welsh	2	3.4%
Valleys 2 Coast	0	0.0%
Cynon Taf Community Housing	2	3.4%
Tai Calon Housing	1	1.7%
Cadwyn Housing	1	1.7%
Tai Hedyn	0	0.0%
Torfaen Borough Council		
Torfaen Borough Council TOTAL	0	0.0%
Gwent Police	0	0.0%
Bron Afon	2	3.4%
Newport City Homes	22	37.9%
Melin Homes	14	24.1%
SELF-REFERRAL	0	0.0%
Unknown (no referral source indicated)	12	20.7%

Case Types

Report Period: 31/03/24 Thru 30/03/25

All Cases: 58 cases within date range



The number of complex cases (*i.e., those with more than 3 areas of dispute*) increased again this year due, primarily to the impact which the cost-of-living crisis is having on community cohesion and mental health.

Volunteer input

The number of volunteering hours has increased to 1403 due to our continuing transition to a more resilient/full cost recovery business model together with the enforced refinements we have continued to make in the use of staff time on case delivery and progression.

Even with more staff time being used to support delivery our completion times are now 10 weeks.

The economic value of our volunteers

Based on The Wales Council for Voluntary Action guidance, the simplest way to calculate the economic value of volunteers' contribution is to use the average wage.

According to the 2024 Annual Survey of Hours and Earnings, median gross hourly pay for full-time employees working in Newport was £17.17

- Therefore 1403 hours x £17.17 per hour = £24,089.51

Grant Aid 2024-2025

Due the impact of the cost-of-living crisis, we revised our business models with valued help from **Community Foundation Wales** which enabled us to:

- Secure more work from other housing associations and other agencies
- Revise our service agreements with our partners
- Support salaries which focus on development

Aims and Objectives for 2025-2026

Our priority aims and objective for 2025/26 remain the same as before, i.e. to continue with the provision of quality conflict resolution services which are:

- (a) responsive to the needs and concerns of our partners and individuals within the community and
- (b) easily accessible.

We will do this by:

- Working with new and existing partners to maximise added value opportunities to meet the aspirations and priorities of communities
- Seeking grant aid to support the transition to the new working environment
- Maintaining our bi-monthly mediator development meetings
- Making better use of social media
- Increasing the number of referrals to the service
- Continuing to look at ways of speeding up case response times and streamline processes to improve throughput of cases
- Continuing to remould our service/s to improve opportunities and to reduce threats of the cost-of-living crisis
- Continuing to investigate ways of increasing the efficient use of volunteer time
- Continuing the expansion of our conflict resolution services to other social landlords, the private rented sector and the public via improving self-referral
- Continuing to seek additional funding to expand service provision into complimentary areas of work.
- Progressing the 2 new initiatives identified and chosen by the board
- Full review and revisiting business plan

Treasurer's Report

FINANCIAL YEAR 2024-25

As Treasurer of Newport Mediation, I have pleasure in presenting my report for the Financial Year 2024-2025.

I am pleased to announce that we have again paid diligent attention to our finances and have shown a surplus of funds at year end. Thanks are due to the careful method of operation at all levels. I highlight notable items as follows:

- Service Level Agreements form the foundation of our future progress.
- Service Level Agreements were renewed with Newport City Homes, Melin Homes and Tai Calon and we continued our work with Cynon Taff, Newydd Housing, United Welsh and Cadwyn Housing Associations.
- There was a decline in grant-funding during the period due to changed priorities with funding bodies.

Report

The formal report, which shows in summary:

Income for the Year 24/25	37,938.54
Expenditure	32,882.23
Surplus for the Year	5,056.31
Surplus brought forward	20,964.70
Surplus Carried Forward	26,021.01

A copy of our audited accounts is enclosed for your information.

The Board recognises the need to hold funds in reserve, for both planned development and contingencies and considers that our current reserves provide the necessary financial stability for Newport Mediation's continued progress and success. Trustees have also considered the need to hold funds in reserve to cover, for example, any possible clawbacks, redundancies or other commitments, whilst considering future development needs.

The Year Ahead 2026-2027

Our Co-ordinator continues to investigate grant funding to utilise our services, as well as seeking alternative income streams with a view to the future sustainability of the organisation.

Conclusion

Before closing, I would ask if there were any questions. If there are none, I have pleasure in commending the accounts to the meeting.

Signed:

A handwritten signature in dark ink that reads "Tim Masters". The signature is written in a cursive, slightly slanted style.

16th March 2026



FINAL ACCOUNTS

**RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR
1 APRIL 2024 TO 31 MARCH 2025**

Independent Examiner's Report

To the Trustees of Newport Mediation

On the unaudited accounts for the financial year ended 31 March 2025

I report on the accounts of Newport Mediation for the financial year ended 31 March 2025, which comprise the Statement of Financial Activities, the Balance Sheet and the related notes.

Respective responsibilities of Trustees and examiner

The charity's Trustees are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiners' statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with s386 and 387 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



Samantha Andrews
Thorne & Co.
Accountants
1 St. Mary's Street,
Ross-on-Wye
HR9 5HT

Date: 18 March 2026

NEWPORT MEDIATION
Bank & Cash Balances 31 March 2025:

	31/03/2025	31/03/2024
Current Account	17,486.22	13,732.01
Deposit Account	8,706.44	8,332.57
Petty Cash	23.88	90.71
	<u>26,216.54</u>	<u>22,155.29</u>

CREDITORS ANALYSIS 31 March 2025:

HMRC	94.59	630.97
Employee Pension Contribution	100.94	559.62

NEWPORT MEDIATION

FINANCIAL STATEMENTS TO 31 MARCH 2025:

	2024/25	2023/24
	£.pp 31/03/2025	£.pp 31/03/2024
<u>INCOME</u>		
Newport City Homes	11,846.03	9,201.00
Lottery funding	2,000.00	2,000.00
Torfaen CBC	1,773.00	6,667.00
Cadwyn	861.80	
Cynon Taff	1,772.00	614.00
Postcode Community	8,000.00	
Tai Calon	2,340.00	2,203.00
Melin Homes	7,200.00	6,303.00
United Welsh	1,771.84	
Cyfannol Women	250.00	
Deposit Account Interest +		
Balance introduced	123.87	99.14
TOTAL INCOME	37,938.54	27,087.14
<u>EXPENDITURE:</u>		
M Tidley	7,842.17	16,745.28
Other Salaries	9,558.44	3,670.17
EE Tax & Nic	1,150.99	2,319.18
Nest Pension	713.58	50.72
Bettws in Bloom	1,980.00	250.00
Employee expenses	225.86	276.95
Phones	652.93	658.06
Petty Cash expenses	66.83	444.40
Mediate	318.74	322.12
Mediation Services	7,938.97	
CF Corporate	360.00	360.00
Ico	35.00	35.00
Volunteer Expenses	298.10	625.70
Internet	147.50	197.12
Accounting & Insurance	741.99	887.90
Room Hire	114.66	95.00
Equipment and software	238.86	440.40
Sundry	326.05	
Printing	171.56	40.02
TOTAL EXPENDITURE	32,882.23	27,418.02
SURPLUS FOR YEAR	5,056.31	-330.88
SURPLUS BROUGHT FORWARD	20,964.70	21,295.58
SURPLUS CARRIED FORWARD	26,021.01	20,964.70

NEWPORT MEDIATION
Balance Sheet as at 31 March 2025:

	2024/25 £.pp 31/03/2025	2023/24 £.pp 31/03/2024
Current Assets:		
Bank and Cash	<u>26,216.54</u>	<u>22,155.29</u>
Total Current Assets	26,216.54	22,155.29
Current Liabilities: Creditors	195.53	1,190.59
Net Current Assets:	26,021.01	20,964.70
Opening Reserve	20,964.70	21,295.58
Surplus for Year	5,056.31	-330.88
	26,021.01	20,964.70

Responsible Finance Officer

Tim Masters

Chairman

Tim Masters

Report of the Trustees

FOR THE PERIOD 1 APRIL 2024 TO 31 MARCH 2025

Risk Policy

The major risk facing the Trustees is still the continuation of adequate funding despite the impact of Covid 19. However, the opinion of the Board is that with more vigorous and sustained effort, adequate funding will be found.

Reserve Policy

The Trustees are aware of the need for reserves to meet statutory liabilities are necessary and have endeavoured to set aside monies for this purpose including any possible clawbacks or redundancies, commitments and development of the service outside of the present marketplace.

Results

The results for the year and the Charity's financial position are shown in the attached statements.

Trustees

Trustees do not receive remuneration claiming expenses only to enable them to carry out their duties.

Basis of Preparation

This report is prepared in accordance with the Charities (Accounts and Reports) Regulations 2000.

Responsibilities

In preparing the financial statements, the Trustees are required to select suitable accounting policies and then apply them consistently and making good judgements that are reasonable and prudent. The Trustees must also prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue its activities

The Trustees are responsible for the proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 1992 section 42(3). The Trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees approved this report on the 16th of March 2026 considering the circumstances stated above.

And signed on the Trustees behalf by

A handwritten signature in black ink that reads "Tim Masters". The signature is written in a cursive, slightly slanted style.

Accounts



**Providing conflict resolution services to communities,
individuals and business**

ANNUAL REPORT 2023-2024

**Bettws in Bloom Building,
1 Lambourne Way, Bettws, Newport, Wales NP20 7TL
Telephone 01633 858441
admin@mediationinwales.org**

<http://www.mediationinwales.org>

Key people

Volunteer Mediators

Not named individually but without their dedicated contribution and commitment there would be no Newport Mediation

Staff

Service Development Coordinator - Michael Tidley (retired end of August 2024)

Trustees and officers

Chair - Tim Masters from April 2020

Treasurer - Susan Tidley from July 2020 (resigned position in August 2024)

Secretary - Vacant

Other Trustees

Robert Lynbeck from January 2022

David Berry from February 2023

Lynne Hughes-Williams from March 2023 (resigned position in August 2024)

Bankers

Barclays Bank
14 Commercial Street
Newport
NP20 1HE

Auditors

Phil Bessant Limited
72 Caerau Road
Newport
NP20 4HJ

Chair's Report

Every year since Covid seems to be an eventful one for our country, the communities we serve, for our clients, our participants and of course, for us. Everything changed back then and the continued effects will be far-reaching.

As in the years immediately following Covid, instances of anti-social behaviour rose, as did neighbour disputes. Both of which led to more illness and depression. We also saw significant increases in direct neighbour-to-neighbour conflicts in some locations as the cost-of-living crisis continued to bite. And as was the case in the previous year, we recorded an increase in the amount of time many cases took to resolve, along with an increase in their complexity.

With Housing Association finances coming under the microscope, we offered new optional arrangements to them and other partners. Alongside this we sought some additional Grant Aid from Community Foundation Wales which is outlined below. We can't thank them enough for their superb support which is outlined below.

Leading from this, we saw a rise in the number of Housing associations coming to us for assistance during the year. The cost to them of handling tenant conflicts is often overlooked, not only in financial terms such as with Housing Officers' salaries and remuneration, but also in the levels of stress these matters can bring about among staff who are working 'at the coalface' with tenant disputes. The services we provide significantly reduce these pressures.

Alongside the Housing Associations, private landlords, local business, the police, Social Services and of course the Grant Aid bodies, GAVO and WCVA our staff and volunteers all responded brilliantly to the challenges we have faced. We really couldn't exist, nor to continue to bring harmony to neighbourhoods, without them. Their positive contribution to society, and to ourselves, is almost immeasurable.

We can't thank them enough for their continued support, dedication and goodwill. Without them we wouldn't have been able to establish ourselves in 1998, nor to remain the only fully independent and dedicated mediation charity left in South Wales.

To each and every one of them we extend our deepest and most heartfelt thank you!

Tim Masters FRSA

Achievements in 2023-2024

The past financial year has seen Newport Mediation continue with its service and, despite the challenges facing us, we are in a good financial position and have been able to recruit new volunteer mediators to help us deliver our existing services and introduce new ones.

In particular we have :

- Adhered to the three-year action plan.
- Improved Trustee governance.
- Created new flexible service level agreements with the agreement of our partners.
- Developed and improved the computerised case management system to enhance our mediation methodology.
- Hold regular team meetings.
- Attracted Grant aid from Community Foundation Wales.
- Recruited new volunteers to meet increased demand with the same resources.
- Make quicker case interventions.
- Encourage staff to take more of a lead with practical mediation/and conflict support.

Results for 2023-2024

Enquiries and Cases overall

- Received 212 new enquiries
- Took on 46 new cases; mediation and conflict support
- Helped 258 new clients

As with last year, enquiries came mainly from within Newport, Torfaen, Blaenau Gwent and Caerphilly. The majority of cases emanate from high-density housing and mixed tenure wards. Of cases received, most were from social landlords however this year we have received referrals from the police and local authorities,

Community Mediation/Conflict Support

- **12.5%** of overall cases involved some element of noise nuisance
- **10.4%** involved some harassment/abusive behaviour
- **2.1%** involved animals and pets
- **18%** involved issues relating to cars/parking/garages,
- **20%** involved some issues relating to children's behaviour,
- **37%** involved various other issues

The number of complex cases (*i.e., those with more than 3 areas of dispute*) increased again this year due, primarily to the impact which the cost of living crisis is having on community cohesion and mental health.

Volunteer input

The number of volunteering hours has increased to 1403 due to our continuing transition to a more resilient/full cost recovery business model together with the enforced refinements we have continued to make in the use of staff time on case delivery and progression.

Even with more staff time being used to support delivery our completion times are now 10 weeks.

The economic value of our volunteers

Based on The Wales Council for Voluntary Action guidance, the simplest way to calculate the economic value of volunteers' contribution is to use the average wage.

According to the 2016 Annual Survey of Hours and Earnings, the gross average hourly wage for full-time employees in Newport was £13.91.

- Therefore 1403 hours x £13.91 per hour = £19515.73

Grant Aid 2023-2024

Due the impact of the cost-of-living crisis, we revised our business models with valued help from **Community Foundation Wales** which enabled us to:

- Secure more work from other housing associations and other agencies
- Revise our service agreements with our partners
- Support salaries which focus on development

Aims and Objectives for 2024-2025

Our priority aims and objective for 2024/25 remain the same as before, i.e. to continue with the provision of quality conflict resolution services which are (a) responsive to the needs and concerns of our partners and individuals within the community and (b) easily accessible.

We will do this by:

- Working with new and existing partners to maximise added value opportunities to meet the aspirations and priorities of communities
- Seeking grant aid to support the transition to the new working environment
- Maintaining our bi-monthly mediator development meetings
- Making better use of social media
- Increasing the number of referrals to the service
- Continuing to look at ways of speeding up case response times and streamline processes to improve throughput of cases
- Continuing to remould our service/s to improve opportunities and to reduce threats of the cost-of-living crisis
- Continuing to investigate ways of increasing the efficient use of volunteer time
- Continuing the expansion of our conflict resolution services to other social landlords, the private rented sector and the public via improving self-referral
- Continuing to seek additional funding to expand service provision into complimentary areas of work.
- Progressing the 2 new initiatives identified and chosen by the board
- Full review and Revisiting business plan

Treasurer's Report

FINANCIAL YEAR 2022-23

As Treasurer of Newport Mediation, I have pleasure in presenting my report for the Financial Year 2023-2024.

I am pleased to announce that we have again paid diligent attention to our finances and have shown a surplus of funds at year end. Thanks are due to the careful method of operation at all levels. I highlight notable items as follows:

- Service Level Agreements form the foundation of our future progress.
- Service Level Agreements were renewed with Newport City Homes, Melin Homes and Tai Calon and we continued our work with Cynon Taff, Newydd Housing, United Welsh and Cadwyn Housing Associations.
- There was a decline in grant-funding during the period due to changed priorities with funding bodies.

Report

The formal report, which shows in summary:

Income for the Year	£27,087.14
Expenditure	£24,944.14
Surplus for the Year	£2,143.00
Surplus brought forward	£21,295.58
Surplus Carried Forward	£20,964.70

A copy of our audited accounts, is enclosed for your information.

The Board recognises the need to hold funds in reserve, for both planned development and contingencies and considers that our current reserves provide the necessary financial stability for Newport Mediation's continued progress and success. Trustees have also taken into account the need to hold funds in reserve to cover, for example, any possible clawbacks, redundancies or other commitments, whilst taking into account future development needs.

The Year Ahead 2024-2025

Our Co-ordinator continues to investigate grant funding to utilise our services, as well as seeking alternative income streams with a view to the future sustainability of the organisation.

Conclusion

Before closing, I would ask if there are any questions. If there are none I have pleasure in commending the accounts to the meeting.

Signed:

Susan Tidley
Treasurer



FINAL ACCOUNTS

**RECEIPTS AND PAYMENTS ACCOUNT
FOR THE PERIOD
1 APRIL 2023 TO 31 MARCH 2024**

Chartered Management Accountants' Report to the Trustees
On the Unaudited Income and Expenditure Statements of
Newport Mediation for Period Ended 31 March 2024

You consider that the charity is exempt from audit for the year ended 31 March 2024. You have acknowledged, on the Report of the Trustees, your responsibilities for ensuring the charity keeps accounting records which comply with section 42(3) of the Charities Act 1992 and Charities Act 2011 section 132.

In accordance with your instructions, we have prepared the financial statements from the accounting record of the charity and on the basis of the information and explanations you have given to us.

We have not carried out an audit or any other review, and consequently we do not express any opinion on these financial statements.



Phil Bessant Limited
Chartered Management Accountants
Agincourt House
14 Clytha Park Road
Newport
South Wales.
NP20 4HJ

Date: 21st May 2024.

NEWPORT MEDIATION

Bank & Cash Balances 31 March 2024:

	31/03/2024	31/03/2023
Newport City Homes		
Current Account	13,732.01	13,766.37
Deposit Account	8,332.57	8,233.43
Petty Cash	90.71	84.30
	<u>22,155.29</u>	<u>22,084.10</u>

CREDITORS ANALYSIS 31 March 2024:

Creditors	-	252.00
HMRC	630.97	536.52
Employee Pension Contribution	559.62	

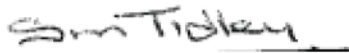
NEWPORT MEDIATION

FINANCIAL STATEMENTS TO 31 MARCH 2024:

		2023/24	2022/23
		£.pp 31/03/2024	£.pp 31/03/2023
<u>INCOME</u>			
	Newport City Homes	9,201.00	9,492.00
	Lottery funding	2,000.00	-
	Balance on Comic Relief Grant		5,000.00
	Newydd Housing		723.00
	Cadwyn HA		700.00
	Cynon Taff	614.00	1,179.00
	Torfaen CBC	6,667.00	-
	Tai Calon	2,203.00	1,598.00
	Melin Homes	6,303.00	5,856.00
			378.00
	Deposit Account Interest +		
	Balance introduced	99.14	18.14
TOTAL INCOME		27,087.14	24,944.14
<u>EXPENDITURE:</u>			
	Case Intake Worker		
	M Tidley	16,745.28	16,357.67
	Other Salaries	3,670.17	5,714.55
	EE Tax & Nic	2,319.18	2,943.59
	Nest Pension	50.72	744.44
	C Osbourne		63.09
	Bettws in Bloom	250.00	1,560.00
	Employee expenses	276.95	
	Phones	658.06	633.40
	Petty Cash expenses	444.40	390.43
	Thinkific		406.73
	Mediate	322.12	325.08
	CF Corporate	360.00	503.32
	Ico	35.00	35.00
	Volunteer Expenses	625.70	
	Internet	197.12	245.93
	Accounting & Insurance	887.90	625.81
	Room Hire	95.00	
	Equipment and software	440.40	
	Printing	40.02	
TOTAL EXPENDITURE		27,418.02	30,549.04
SURPLUS FOR YEAR		- 330.88	- 5,604.90
SURPLUS BROUGHT FORWARD		21,295.58	26,900.48
SURPLUS CARRIED FORWARD		20,964.70	21,295.58

NEWPORT MEDIATION
Balance Sheet as at 31 March 2024:

		2023/24 £.pp 31/03/2024	2022/23 £.pp 31/03/2023
Current Assets:			
	Newport City Homes	-	-
	Bank and Cash	<u>22,155.29</u>	<u>22,084.10</u>
	Total Current Assets	22,155.29	22,084.10
Current Liabilities:	Creditors	1,190.59	788.52
Net Current Assets:		20,964.70	21,295.58
	Opening Reserve	21,295.58	26,900.48
	Surplus for Year	- 330.88	- 5,604.90
		20,964.70	21,295.58



Responsible Finance Officer



Chairman

Report of the Trustees

FOR THE PERIOD 1 APRIL 2023 TO 31 MARCH 2024

Risk Policy

The major risk facing the Trustees is still the continuation of adequate funding despite the impact of Covid 19. However, the opinion of the Board is that with more vigorous and sustained effort, adequate funding will be found.

Reserve Policy

The Trustees are aware of the need for reserves to meet statutory liabilities are necessary and have endeavoured to set aside monies for this purpose including any possible claw-backs or redundancies, commitments and development of the service outside of the present marketplace.

Results

The results for the year and the Charity's financial position are shown in the attached statements.

Trustees

Trustees do not receive remuneration claiming expenses only to enable them to carry out their duties.

Basis of Preparation

This report is prepared in accordance with the Charities (Accounts and Reports) Regulations 2000.

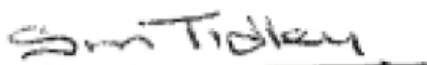
Responsibilities

In preparing the financial statements, the Trustees are required to select suitable accounting policies and then apply them consistently and making good judgements that are reasonable and prudent. The Trustees must also prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue its activities

The Trustees are responsible for the proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 1992 section 42(3). The Trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees approved this report on the 1st December 2024, taking into account the circumstances stated above.

And signed on the Trustees behalf by



Responsible Finance officer

Chartered Management Accountants' Report to the Trustees
On the Unaudited Income and Expenditure Statements of
Newport Mediation for Period Ended 31 March 2024

You consider that the charity is exempt from audit for the year ended 31 March 2024. You have acknowledged, on the Report of the Trustees, your responsibilities for ensuring the charity keeps accounting records which comply with section 42(3) of the Charities Act 1992 and Charities Act 2011 section 132.

In accordance with your instructions, we have prepared the financial statements from the accounting record of the charity and on the basis of the information and explanations you have given to us.

We have not carried out an audit or any other review, and consequently we do not express any opinion on these financial statements.



Phil Bessant Limited
Chartered Management Accountants
Agincourt House
14 Clytha Park Road
Newport
South Wales.
NP20 4HJ

Date: 21st May 2024.

NEWPORT MEDIATION
Balance Sheet as at 31 March 2024:

		2023/24	2022/23
		£.pp 31/03/2024	£.pp 31/03/2023
Current Assets:			
	Newport City Homes	-	-
	Bank and Cash	<u>22,155.29</u>	<u>22,084.10</u>
	Total Current Assets	22,155.29	22,084.10
Current Liabilities:	Creditors	1,190.59	788.52
Net Current Assets:		20,964.70	21,295.58
	Opening Reserve	21,295.58	26,900.48
	Surplus for Year	- 330.88	- 5,604.90
		20,964.70	21,295.58
		-	-

Responsible Finance Officer

Chairman

NEWPORT MEDIATION

FINANCIAL STATEMENTS TO 31 MARCH 2024:

		2023/24	2022/23
		£.pp 31/03/2024	£.pp 31/03/2023
<u>INCOME</u>			
	Newport City Homes	9,201.00	9,492.00
	Lottery funding	2,000.00	-
	Balance on Comic Relief Grant		5,000.00
	Newydd Housing		723.00
	Cadwyn HA		700.00
	Cynon Taff	614.00	1,179.00
	Torfaen CBC	6,667.00	-
	Tai Calon	2,203.00	1,598.00
	Melin Homes	6,303.00	5,856.00
			378.00
	Deposit Account Interest +		
	Balance introduced	99.14	18.14
TOTAL INCOME		27,087.14	24,944.14
<u>EXPENDITURE:</u>			
	Case Intake Worker		
	M Tidley	16,745.28	16,357.67
	Other Salaries	3,670.17	5,714.55
	EE Tax & Nic	2,319.18	2,943.59
	Nest Pension	50.72	744.44
	C Osbourne		63.09
	Bettws in Bloom	250.00	1,560.00
	Employee expenses	276.95	
	Phones	658.06	633.40
	Petty Cash expenses	444.40	390.43
	Thinkific		406.73
	Mediate	322.12	325.08
	CF Corporate	360.00	503.32
	Ico	35.00	35.00
	Volunteer Expenses	625.70	
	Internet	197.12	245.93
	Accounting & Insurance	887.90	625.81
	Room Hire	95.00	
	Equipment and software	440.40	
	Printing	40.02	
TOTAL EXPENDITURE		27,418.02	30,549.04
SURPLUS FOR YEAR		- 330.88	- 5,604.90
SURPLUS BROUGHT FORWARD		21,295.58	26,900.48
SURPLUS CARRIED FORWARD		20,964.70	21,295.58

NEWPORT MEDIATION

Bank & Cash Balances 31 March 2024:

	31/03/2024	31/03/2023
Newport City Homes		
Current Account	13,732.01	13,766.37
Deposit Account	8,332.57	8,233.43
Petty Cash	90.71	84.30
	<u>22,155.29</u>	<u>22,084.10</u>

CREDITORS ANALYSIS 31 March 2024:

Creditors	-	252.00
HMRC	630.97	536.52
Employee Pension Contribution	559.62	

Accounts



**Providing conflict resolution services to communities,
individuals and business**

Annual Report 2021- 2022

Bettws in Bloom Building, 1 Lambourne Way, Bettws, Newport, Wales NP20 7TL

Telephone 01633 858441

admin@mediationinwales.org

<http://www.mediationinwales.org>

Registered Charity No. 1074880

Key people

Volunteer Mediators

Not named individually but without their dedicated contribution and commitment there would be no Newport Mediation

Staff

Service Development Coordinator - Michael Tidley

Volunteer admin support – Sam Cutler – from January 2021

Trustees and officers

Chair – Tim Masters from April 2020

Treasurer- Susan Tidley from July 2020

Secretary – vacant

Other trustees -

Nadine Clarke from March 2020
Ross O’Keeffe from March 2020
Clive Osborne From February 2021
Robert Lynbeck from January 2022

Bankers

Barclays Bank
14 Commercial Street
Newport
NP20 1HE

Auditors

Phil Bessant Limited
72 Caerau Road
Newport
NP20 4HJ

Chairs Report

Another year has passed us by. And what an eventful one it's been.

As the country emerged from Covid, the after-effects of the pandemic began to reveal themselves. Lockdown, delayed NHS appointments, working from home and so many other changes to everyone's everyday lives combined to make this an extremely challenging year.

We witnessed a marked increase in neighbour disputes; depression, illness and anti-social behaviour being at the forefront and our staff and volunteers all responded brilliantly to the challenges these brought.

The interactive training videos we created last year are proving to be invaluable learning and reassurance tools and the new methods of working we introduced to support our communities through Covid have been welcomed and eagerly adopted by our clients, users and volunteers.

We have also attracted a number of new housing associations who understand the value of mediation and the positive effects it has on residents...and we anticipate this awareness to continue. We've also raised our profile at local and national Government level too by making presentations to council members and AMS. In addition to this, we have been fortunate to receive grant aid through the WCVA and GAVO.

In the office, our new team member Sam has taken to her role like a duck to water and provides excellent support and backup to Mike, our much respected co-ordinator. We've reinforced our cohort of volunteers too, as well as consolidating our board of trustees. And it's fair to say that without the dedication and hard work of everyone involved with Newport Mediation, we wouldn't be where we are today.

And this leads me to my final point. Newport Mediation is the only fully independent and dedicated mediation charity left in South Wales. We've been working in the community resolving conflicts and building relationships for 25 continuous years.

While we're extremely proud of that achievement, it would not have been possible without the continued support of local housing associations, private landlords, local businesses the police, social services and of course, funding bodies such as Comic Relief, The People's Postcode lottery and the National Lottery.

To each and every one of you...a heartfelt thank you!

Chair – Tim Masters

Achievements in 2021-2022

During the past year, Newport Mediation has continued its service. We are in a good financial position despite a challenging year. We have been able to recruit new volunteer mediators/trustees to help us meet the demands on the service. Plus we have introduced new services.

This has been achieved in a number of ways –

- ✓ Adhering to the three-year action plan
- ✓ Improved governance by the trustees
- ✓ New flexible service level agreements introduced to reflect our learning from Covid 19 agreed to by our existing partners, Newport City Homes, Melin Homes, Tai Calon and United Welsh
- ✓ Continuing to develop and improve the computerised case management system to improve the mediation methodology we use
- ✓ Regular team meetings
- ✓ Grant aid from Comic Relief June 2020 May 2021 – to produce our free online learning course called how to dealing with Conflict
- ✓ Grant Aid from National lottery to support salaries and development July 2021 to July 2022
- ✓ Grant aid from Voluntary Services Recovery Fund (VSRF) via Wales council for voluntary action to support us through Covid 19 November 2021 to March 2022
- ✓ Grant aid from TSSW Winter Pressures Small Grant Scheme 2021/22 – GAVO to support increased demand from January 2022 to March 2022

Obtaining grant aid and refining our structures and case management systems plus introducing new practices has meant –

- ✓ Developed new partnerships and secured more ad-hoc work from other housing associations -such as Cadwyn, Newydd and Cynon Taff Housing
- ✓ Introduction of new hybrid ways of working with regards to delivering our conflict resolution services to participants
- ✓ Being able to recruit new volunteers to meet increased demand with the same resources.
- ✓ Service more cases
- ✓ Conflict support is now imbedded and now helping people discuss options to reduce conflict in their lives, this involved retraining for the volunteer mediators
- ✓ Improvement of response times to ensure early intervention and effective case management.
- ✓ Staff are now undertaking more of a lead with practical mediation/and conflict support as part of their roles due to the legacy of covid 19 and the impact of the cost-of-living crisis, which has meant us having to revised/adapt our business model.

Results for 2021-2022

Enquiries and Cases overall

In 2021/22 , we

- ✓ received 236 new enquiries; with regards to our services with regards to conflict resolution
- ✓ took on 46 new cases; mediation and conflict support
- ✓ helped 341 new clients

Enquiries came mainly from within Newport, Torfaen, Blaenau Gwent and Caerphilly but further afield too - with the majority of clients coming from high-density housing and mixed tenure wards.

Of cases received, most were from social landlords, however this year we have received referrals from police and local authorities

Community Mediation/Conflict Support Types of Dispute

In 2021/2022

- ✓ **87.2%** of overall cases involved some element of noise nuisance
- ✓ **58.7%** involved some harassment/abusive behaviour,
- ✓ **9.6%** involved some boundary/property problems,
- ✓ **85 %** involved some general anti-social behaviour,
- ✓ **15%** involved some issues relating to cars/parking/garages,
- ✓ **21%** involved some issues relating to children's behaviour,
- ✓ **26%** involved various other issues

It is also worth noting that the number of complex cases (*i.e. those cases with more than 3 areas of dispute*) increased again this year partly due to the legacy of Covid 19 and the impact of the cost of living crisis is having on Community cohesion and mental health

Volunteer input

The number of volunteering hours has decreased to 1567 hours due to the continued impact of Covid 19 and our continuing transition to a more resilient/full cost recovery business model. Plus, the enforced refinements we have continued to make by using more staff time to ensure case delivery and progression.

One of the positive aspects is that the move to online dispute resolution and phone mediation/conflict support as help us provide quicker interventions However outcomes were about the same but less effective in terms of building rapport with participants.

Even with more staff time being used to support delivery our completion times increased from 5 weeks to 8 weeks.

The economic value of our volunteers

Based on The Wales Council for Voluntary Action guidance, the simplest way to calculate the economic value of volunteers' contribution is to use the average wage.

According to the 2016 Annual Survey of Hours and Earnings, the gross average hourly wage for full-time employees in Newport was £13.91.

- ✓ **Therefore 1567 hours x £13.91 per hour = £21,796**

Grant Aid 2021-2022

Due the impact of covid 19 and its continuing legacy coupled with the cost-of-living crisis, has meant that we have had to completely revised our business models. Due to this for the first time in years we have had to seek grant aid support the transition to the new working environment

Comic Relief February 2022 to March 21

- ✓ To produce a free online leaning course called how to dealing with Conflict
- ✓ Course went live May 2021revised in March 2022
- ✓ The yearly subscription is now paid for directly by Newport Mediation

National lottery -July 2021 to July 2022

- ✓ To support salaries to focus on development July 2021 to July 2022
- ✓ Allowed us to revised our working practices and develop our business plan away from our traditional models due to Covid 19 and its lasting legacy.
- ✓ The revising of our service agreements, with our partners
- ✓ Secured more work from other housing associations -such as Cadwyn, Newydd and
- ✓ Cynon Taff Housing

Voluntary Services Recovery Fund (VSRF) via Wales Council for Voluntary Action November 2021 to March 2022

- ✓ Supported 40% of our staff costs
- ✓ Allowed us to further improve and update our IT systems
- ✓ Help us to put into practice our learning from Covid 19 by the introduction of our
- ✓ hybrid process using a mix of phone/visual media and face to face options for the delivery
- ✓ of our service

TSSW Winter Pressures Small Grant Scheme 2021/22 January 2022 to March 2022

- ✓ To support increased demand
- ✓ Enabled us to carry out 3 direct mediation cases to homeowners and conflict support to 4 families and allowed us to field over 40 calls for support some lasting over 1 hour which was not covered by another funding

Aims and Objectives for 2021-2022

Our priority aims and objective for 2021/22 remains as continuing to develop the provision of quality conflict resolution services that are easily accessible and responsive to the needs and concerns of our partners and individuals within the community. We will do this by:

- ✓ Working with new and existing partners to maximise added value opportunities to meet the aspirations and priorities of communities
- ✓ Seek grant aid support the transition to the new working environment
- ✓ Continuing to look at ways of speeding up case response times and improving throughput of cases by streamlining processes
- ✓ Continue to remold our service/s in response to the legacy Covid 19 to improve opportunities and to reduce threats of the cost-of-living crises
- ✓ Continuing to look at ways to increase the efficient use of volunteer time
- ✓ Maintaining our bi-monthly mediator development meetings
- ✓ Introduce quarterly conflict resolution café to update and refresh communication with our partners
- ✓ To make better use of social media
- ✓ Looking to increase the number of referrals to the service
- ✓ Continuing the expansion of our conflict resolution services to other social landlords private rented sector and the public via improving self-referral
- ✓ Continuing to seek additional funding to expand service provision into complimentary areas of work.
- ✓ Progressing the 2 new initiatives identified and chosen by the board

Treasurers Report

FINANCIAL YEAR 2021-22

As Treasurer of Newport Mediation, I have pleasure in presenting my report for the Financial Year 2021-2022.

I am pleased to announce that we have again paid diligent attention to our finances and have shown a surplus of funds at year end. Thanks are due to the careful method of operation at all levels, especially with the paid staff and volunteers.

I highlight notable items as follows:

- ✓ Service Level Agreements form the foundation of our future progress.
- ✓ I am pleased to say that Service Level Agreements have been renewed with Newport City Homes, Melin Homes and Tai Calon. We have also secured additional agreements with Cynon Taff, Newydd Housing and Cadwyn Housing Association. This will ensure a regular source of income and enable us to provide an effective service.
- ✓ This year we have also received a grants from National Lottery, WCVA and GAVO to help the organization during and following COVID.

Report

The formal report, which shows in summary:

Income for the Year	£ 42,585.16
Expenditure	£ 39,192.98
Surplus for the Year	£ 3,392.18
Surplus brought forward	£23,508.30
Surplus Carried Forward	£ 26,900.48
=====	

A copy of our accounts, which have been examined by our accountants, is attached for your information.

It should be acknowledged that Newport Mediation faced many difficulties during the lockdown period due to COVID, however I am pleased to note that organization, due to due diligence and forward planning by the Board, we have mitigated the worse affects of these circumstances.

The Board recognises the need to hold funds in reserve, for both planned development and contingencies and considers that our current reserves provide the necessary financial stability for Newport Mediation's continued progress and success.

The Board has also taken into account the need to hold monies in hand in case of possible claw-backs or redundancies and other commitments, plus the possible development of the service outside of the present marketplace.

The Year Ahead 2022– 2023

Our Co-ordinator continues to investigate grant funding which may utilise our services, as well as seeking alternative income streams from other bodies which together would provide further revenue.

Conclusion

Before closing, I would ask if there are any questions.

I have pleasure in commending the accounts to the meeting

Signed:

Susan Tidley
Treasurer



FINAL ACCOUNTS

Newport Mediation

RECEIPTS and PAYMENTS ACCOUNT

For the period

1 April 2021 to 31 March 2022

Registered Charity No. 1074880

Funded and supported by

Chartered Management Accountants' Report to the Trustees
On the Unaudited Income and Expenditure Statements of
Newport Mediation for Period Ended 31 March 2022:

You consider that the charity is exempt from audit for the year ended 31 March 2022. You have acknowledged, on the Report of the Trustees, your responsibilities for ensuring the charity keeps accounting records which comply with section 42(3) of the Charities Act 1992 and Charities Act 2011 section 132.

In accordance with your instructions, we have prepared the financial statements from the accounting record of the charity and on the basis of the information and explanations you have given to us.

We have not carried out an audit or any other review, and consequently we do not express any opinion on these financial statements.



Phil Bessant Limited
Chartered Management Accountants
72 Caerau Road
Newport
South Wales.
NP20 4HJ

Date: 5th July 2022.

NEWPORT MEDIATION

FINANCIAL STATEMENTS TO 31 MARCH 2022:

		2021/22	2020/21
	£.pp	£.pp	£.pp
<u>INCOME</u>			
Newport City Homes (was NCC)	9,948.00		8,433.00
National lottery grant	9,821.00		-
Tai Calon	-		1,200.00
Balance on Comic Relief Grant	935.00		-
Gavo	3,751.70		-
Wcva grant	9,215.86		2,000.00
Tai Calon	542.00		
Melin Homes	2,597.00		3,980.00
United Welsh	5,330.00		380.00
Dorset council	444.00		
Deposit Account Interest + Balance introduced	0.60		3.74
TOTAL INCOME		42,585.16	15,996.74
<u>EXPENDITURE:</u>			
Case Intake Worker			
M Tidley	19,049.62		14,062.94
S Cutler	3,815.80		1,545.42
EE Tax & Nic	4,531.66		585.80
C Osbourne	782.00		936.00
Bettws in Bloom	3,210.00		1,755.00
Website	37.99		
Phones	608.88		
Subsistence	355.54		107.38
Thinkific	367.69		347.35
Mediate	284.40		321.20
CF Corporate	510.52		503.32
Ico	40.00		
Volunteer Expenses	278.53		311.42
Wastesavers	42.00		
Telephone/Internet			653.35
Ppe equipment	167.62		
Accounting & Insurance	2,224.41		651.56
Kareen Methven	847.00		
Equipment and software	2,025.58		
Miscellaneous			15.21
Printing	13.74		
TOTAL EXPENDITURE		39,192.98	21,795.95
SURPLUS FOR YEAR		3,392.18	- 5,799.21
SURPLUS BROUGHT FORWARD		23,508.30	29,307.51
SURPLUS CARRIED FORWARD		26,900.48	23,508.30

NEWPORT MEDIATION

Balance Sheet as at 31 March 2022:

		2021/22		2020/21
	£.pp	£.pp	£.pp	£.pp
Current Assets:				
Debtors	-		-	
Bank and Cash	<u>27,868.97</u>		<u>23,508.30</u>	
Total Current Assets		27,868.97		23,508.30
Current Liabilities: Creditors		968.49		-
Net Current Assets:		26,900.48		23,508.30
Represented By:				
Opening Reserve	23,508.30		29,307.51	
Surplus for Year	3,392.18		- 5,799.21	
		26,900.48		23,508.30

-

-

Responsible Finance Officer

Chairman

NEWPORT MEDIATION

Bank & Cash Balances 31 March 2022:

	31/03/2022	31/03/2021
Current Account	19,569.01	15,246.61
Deposit Account	8,215.49	8,214.69
Petty Cash	84.47	47.00
	<u><u>27,868.97</u></u>	<u><u>23,508.30</u></u>

CREDITORS ANALYSIS 31 March 2022:

Creditors	-	-
HMRC	968.49	-
	<u><u>968.49</u></u>	<u><u>-</u></u>

REPORT OF THE TRUSTEES

FOR THE PERIOD 1 APRIL 2020 TO 31 MARCH 2021

Risk Policy

The major risk facing the Trustees is still the continuation of adequate funding despite the impact of Covid 19 . However, the opinion of the Board is that with more vigorous and sustained effort, adequate funding will be found.

Reserve Policy

The Trustees are aware of the need for reserves to meet statutory liabilities are necessary and have endeavoured to set aside monies for this purpose including any possible claw-backs or redundancies, commitments and development of the service outside of the present marketplace.

Results

The results for the year and the Charity's financial position are shown in the attached statements.

Trustees

Trustees do not receive remuneration claiming expenses only to enable them to carry out their duties.

Basis of Preparation

This report is prepared in accordance with the Charities (Accounts and Reports) Regulations 2000.

Responsibilities

In preparing the financial statements, the Trustees are required to select suitable accounting policies and then apply them consistently and making good judgements that are reasonable and prudent. The Trustees must also prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue its activities

The Trustees are responsible for the proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 1992 section 42(3). The Trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees approved this report on 7th Augustxxxxx , taking into account the circumstances stated above.

And signed on the Trustees behalf by:

Responsible Finance Officer



Trustee