

**SMALL HEATH COMMUNITY FORUM LIMITED**  
**COMPANY LIMITED BY GUARANTEE**  
**FINANCIAL STATEMENTS**  
**31 MARCH 2025**

**COMPANY REGISTRATION NUMBER 3169562**  
**CHARITY NUMBER 1074861**

10/05/25

# **SMALL HEATH COMMUNITY FORUM LIMITED** **COMPANY LIMITED BY GUARANTEE** **FINANCIAL STATEMENTS** **YEAR ENDED 31 MARCH 2025**

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# SMALL HEATH COMMUNITY FORUM LIMITED COMPANY LIMITED BY GUARANTEE

## MEMBERS OF THE BOARD AND PROFESSIONAL ADVISERS

Registered charity name	Small Heath Community Forum Limited
Charity number	1074861
Company registration number	3169562
Principal office	Khidmat Centre 2A Heather Road Small Heath Birmingham B10 9TA
Registered office	Khidmat Centre 2A Heather Road Small Heath Birmingham B10 9TA
Trustees	Mr Asif Mr Jamil Mr Greaves
Secretary	Kenneth Greaves
Independent examiner	Mr Asad Hussain (AAIA, ACCA) JHK Accountants Aquinas House 63 Warstone Lane Birmingham B18 6NG
Bankers	Barclays Bank Plc 534 Coventry Road Small Heath Birmingham B10 0UP

# SMALL HEATH COMMUNITY FORUM LIMITED COMPANY LIMITED BY GUARANTEE

## TRUSTEES ANNUAL REPORT

### YEAR ENDED 31 MARCH 2025

The trustees, who are also directors for the purposes of company law, have pleasure in presenting their report and the unaudited financial statements of the charity for the year ended 31 March 2025.

#### REFERENCE AND ADMINISTRATIVE DETAILS

Reference and administrative details are shown in the schedule of members of the board and professional advisers on page 1 of the financial statements.

#### THE TRUSTEES

The trustees who served the company during the period were as follows:

Mr Asif  
Mr Greaves  
Mr Jamil

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

Small Heath Community Forum Limited (SHCF) is a charitable company and an Umbrella Body that operates as a Development Agency and is involved in empowering the local community. The company maintains an Executive Role, representing the views and concerns of the local residents and voluntary organisations.

The company was incorporated as a limited company on 8 March 1996 and is governed by a Memorandum of Articles and Association.

There are three officers of the trust who serve the charity and their re-election is confirmed every year.

#### OBJECTIVES AND ACTIVITIES

Small Heath Community Forum Limited (SHCF) has a primary function of being development agency that supports the sustainability and improves the capacity of local third sector organisations within Small Heath and surrounding areas within city of Birmingham.

SHCF uses the knowledge, experience and links that it has built up over the years to support its ability to act as a representative organisations of the views and opinions of the community in areas such as Health, Social Care, Safeguarding and Education, with those service providers within the city council and the National Health Service that are keen to hear the views and opinions if those that they provide and design services for.

Using the extensive experience base of our organisation and the professional specialists that our employees bring to SHCF, we are working towards being able to commission services directly for the needs of the local community and to provide services as a body commissioned by the Local Authority and Health Service.

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities.

#### ACHIEVEMENTS AND PERFORMANCE

SHCF has seen a historical growth in its own capacity and capability, having purchased the former Christadelphian Church building at the corner of Heather Road and Coventry Road in Small Heath in 2002, investing a significant amount on the refurbishment and development of the building as a community hub, culminating in the renaming of the building as the Khidmat Centre. This multipurpose facility provides office space for service providers, community organisations, advice and information as well as providing meeting and conference facilities.

This year significant building work was undertaken in order to create an additional storey at Khidmat Centre. This project was largely funded by a loan from our bankers Barclays. The project will generate additional revenue from next year. Our aims and objectives are driven by the needs, aspirations and desires of the community we serve.

In accordance with its charitable status SHCF seeks to improve the quality of life of people of all nationalities and cultures living in the Small Heath and surrounding areas of Birmingham.

#### FINANCIAL REVIEW

During the year, the charity received total income of £150,403 (2024: £178,318). After incurring total expenditure of £150,295 (2024: £164,193) resulting in a surplus of £108 (2024: £14,125) was made and which is carried forward to the following year.

# SMALL HEATH COMMUNITY FORUM LIMITED COMPANY LIMITED BY GUARANTEE

## TRUSTEES ANNUAL REPORT (continued)

YEAR ENDED 31 MARCH 2025

### RESPONSIBILITIES OF THE TRUSTEES

The trustees (who are also the directors of Small Heath Community Forum Limited for the purposes of company law) are responsible for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and regulations.

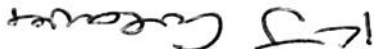
Company law requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and the income and expenditure of the charitable company for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed by order of the trustees

  
KENNETH GREAVES  
Company Secretary

Registered office:  
Khidmat Centre  
2A Heather Road  
Small Heath  
Birmingham  
B10 9TA

28 August 2025

**SMALL HEATH COMMUNITY FORUM LIMITED  
COMPANY LIMITED BY GUARANTEE**

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF SMALL HEATH  
COMMUNITY FORUM LIMITED**

**YEAR ENDED 31 MARCH 2025**

I report on the accounts of the charity for the year ended 31 March 2025 set out on pages 5 to 10.

**RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND INDEPENDENT EXAMINER**

The charity's trustees (who are also the directors of Small Heath Community Forum Limited for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts (under section 145 of the 2011 Act;
- To follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5) (b) of the 2011 Act, and
- To state whether particular matters have come to my attention.

**BASIS OF INDEPENDENT EXAMINER'S STATEMENT**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on whether the accounts present a true and fair view.

**INDEPENDENT EXAMINER'S STATEMENT**

In connection with my examination, no matter has come to my attention:

- (1) Which gives me reasonable cause to believe that in any material respect the trustees have not met the requirements to ensure that:

- Proper accounting records are kept (in accordance with section 386 of the Companies Act 2006); and
- Accounts are prepared which agree with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities; or

(2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mr Asad Hussain (AIA, ACCA)  
Independent examiner  
JHK Accountants  
Aquinas House  
63 Warstone Lane  
Birmingham  
B18 6NG

28 August 2025

**YEAR ENDED 31 MARCH 2025**

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

The notes on pages 7 to 11 form part of these financial statements.

# **SMALL HEATH COMMUNITY FORUM LIMITED** **COMPANY LIMITED BY GUARANTEE**

## **BALANCE SHEET**

**31 MARCH 2025**

	2025	2024	Restated
<b>FIXED ASSETS</b>			
Tangible assets			
<b>CURRENT ASSETS</b>			
Debtors			
Cash at bank			
<b>CREDITORS: Amounts falling due within one year</b>			
9	89,160	90,072	(10,802)
8	87,830	88,704	
	1,330	1,368	
<b>NET CURRENT ASSETS</b>			
	82,628	79,270	
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			
	328,834	329,959	
<b>CREDITORS: Amounts falling due after more than one year</b>			
10	(37,076)	(38,309)	
<b>NET ASSETS</b>			
	291,758	291,650	
<b>FUNDS</b>			
Restricted income funds			
Unrestricted income funds			
11	85,517	86,934	
12	206,241	204,716	
<b>TOTAL FUNDS</b>			
	291,758	291,650	

The trustees are satisfied that the company is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act.

The trustees acknowledge their responsibilities for:

- (i) Ensuring that the company keeps adequate accounting records which comply with section 386 of the Act, and preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the company.
- (ii) These accounts have been prepared in accordance with provisions applicable to companies subject to small companies' regime.

These amended financial statements were approved by the members of the committee on the 28 August 2025 and are signed on their behalf by:



MR Muhammad Asif (Director)

Company Registration Number: 3169562

The notes on pages 7 to 11 form part of these financial statements.



**1. ACCOUNTING POLICIES**

**Basis of accounting**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and Companies Act 2006.

**Incoming resources**

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the statement of financial activities when receivable. Grants where entitlement is not conditional on the delivery of a specific performance by the charity are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has been included.

Gifts donated for resale are included as incoming resources within activities for generating funds when they are sold.

Grants, including grants for the purchased of fixed assets, are recognised in full in the statement of financial activities in the year which they are receivable.

Income from investment is accounted for on accrual basis.

**Resources expended**

Expenditure is recognised on an accrual basis as a liability in incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the cost associated with attracting voluntary income and the cost of trading for fundraising purposes.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

**Fixed assets**

All fixed assets are initially recorded at cost. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life

Land and buildings  
Fixture, fittings and equipment

Straight line at 1% per year  
25% reducing balance

**SMALL HEATH COMMUNITY FORUM LIMITED**  
**COMPANY LIMITED BY GUARANTEE**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 MARCH 2025**

**2. VOLUNTARY INCOME**

	Restated Funds 2025	Restated Funds 2024
Grants receivable	42,145	116,545
Prevention and Communities	22,857	1,410
ACP-FC	17,248	11,673
ACP-ESF	15,000	13,072
Street Games	30,900	4,828
Other Grants	-	15,450
Birmingham Community Action Network	-	-
Police & Crime Commission Grant	-	-
Community Development Foundation	128,150	162,978
<b>Total Funds</b>	<b>128,150</b>	<b>162,978</b>

**3. INVESTMENT INCOME**

	Unrestricted Funds 2025	Unrestricted Funds 2024
Income from UK investment properties	21,442	14,996
Bank interest receivable	811	344
<b>Total Funds</b>	<b>22,253</b>	<b>15,340</b>

**SMALL HEATH COMMUNITY FORUM LIMITED**  
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**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 MARCH 2025**

**4. COSTS OF GENERATING VOLUNTARY INCOME**

	Unrestricted Funds	Restricted Funds	Total Funds
Water rates	160	321	481
Professional fees	—	1,849	1,849
Website	—	504	504
Accountancy fees	—	640	640
Motor and travel expenses	160	28	188
Insurance	—	28	28
Repairs and maintenance	306	1,225	1,531
Light and heat	—	1,429	1,429
Equipment hire	1,120	2,242	3,362
Wages and salaries	—	—	—
Telephone	9,635	43,191	52,826
Depreciation	922	3,690	4,612
Refreshments	4,483	—	4,483
Postage and stationery	—	259	259
IT consumables	—	479	479
Sundry	—	653	653
Subscriptions	310	1,233	1,543
Pensions	—	191	191
Local community grants	—	81	81
	<u>17,096</u>	<u>129,457</u>	<u>146,553</u>
		71,442	71,442
		81	81
		191	191
		1,233	1,543
		653	653
		479	479
		259	259
		4,483	4,483
		4,612	4,612
		52,826	52,826
		—	—
		3,362	3,362
		1,429	1,429
		1,531	1,531
		28	28
		800	800
		504	504
		1,849	1,849
		481	481
		£	£
		2025	2025
			Total Funds
			160,295

**5. GOVERNANCE COSTS**

Bank interest paid	Unrestricted Funds	Total Funds	Total Funds
Bank charges	£	£	£
	3,475	3,475	3,592
	102	102	138
	<u>3,577</u>	<u>3,577</u>	<u>3,730</u>

**6. STAFF COSTS AND EMOLUMENTS**  
Total staff costs were as follows:

Wages and salaries	2025	2024
Social security costs	£	£
	52,907	67,482
	<u>52,907</u>	<u>67,482</u>

Particulars of employees:  
The average number of employees during the year, calculated on the basis of full-time equivalents, was as follows:

No employee received remuneration of more than £60,000 during the year (2024 - Nil).



### 13. ANALYSIS OF NET ASSETS BETWEEN FUNDS

**YEAR ENDED 31 MARCH 2025**

## NOTES TO THE FINANCIAL STATEMENTS

**SMALL HEATH COMMUNITY FORUM  
COMPANY LIMITED BY GUARANTEE**

14.	COMPANY LIMITED BY GUARANTEE	
	<p>Restricted Income Funds:  Restricted Fund  Unrestricted Income Funds  Total Funds</p>	<p>Restricted Income Funds:  Restricted Fund  Unrestricted Income Funds  Total Funds</p>
	<p>£  Other net liabilities  Total</p>	<p>£  Tangible fixed assets  Current assets  Long term liabilities</p>
	<p>(6,532)  -  (6,532)  291,758</p>	<p>4,219  241,987  246,206  87,830  1,330  89,160  (37,076)  (37,076)</p>

14. COMPANY LIMITED BY GUARANTEE

Small Heath Community Forum Limited is a company limited by guarantee and accordingly does not have a share capital.

15. PRIOR YEAR ADJUSTMENT

The comparative figures for the year ended 31 March 2024 have been restated following the identification of an error in the classification of an inter-bank transfer. The original accounts included £47,460 as restricted income, which should have been treated as an internal transfer. The cash at bank figure was also overstated by £47,460. As a result, the restricted fund balance as at 31 March 2024 was originally reported as £134,394 and has now been corrected to £86,934. The effect on the 2023/24 comparatives is as follows:

Restricted funds	£134,394	(£47,460)	£86,934
Total funds	£339,110	(£47,460)	£291,650
Cash at bank	£136,164	(£47,460)	£88,704
Originally stated		Adjustment	Restated