

REGISTERED COMPANY NUMBER: 03599476 (England and Wales)
REGISTERED CHARITY NUMBER: 1074800

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022
FOR
SUFFOLK BEFRIENDING SCHEME FOR PEOPLE
WITH LEARNING DISABILITIES**

**SUFFOLK BEFRIENDING SCHEME FOR PEOPLE
WITH LEARNING DISABILITIES**

**CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

	Page
Reference and Administrative Details	1
Report of the Trustees	2 to 6
Independent Examiner's Report	7
Statement of Financial Activities	8
Balance Sheet	9 to 10
Cash Flow Statement	11
Notes to the Cash Flow Statement	12
Notes to the Financial Statements	13 to 21
Detailed Statement of Financial Activities	22 to 23

**SUFFOLK BEFRIENDING SCHEME FOR PEOPLE
WITH LEARNING DISABILITIES**

**REFERENCE AND ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 31 MARCH 2022**

TRUSTEES	Mrs A E Cherry Mr P D Richmond Mrs F C Torrington Mrs B Crack Mr G Loveday (resigned 03.05.22) Miss R Calver Miss F A W Nana
COMPANY SECRETARY	Mr P D Richmond
REGISTERED OFFICE	1 The Croft Sudbury Suffolk CO10 1HN
REGISTERED COMPANY NUMBER	03599476 (England and Wales)
REGISTERED CHARITY NUMBER	1074800
INDEPENDENT EXAMINER	Seago and Stopps Chartered Certified Accountants 61 Station Road Sudbury Suffolk CO10 2SP

SUFFOLK BEFRIENDING SCHEME FOR PEOPLE WITH LEARNING DISABILITIES

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

Last year was another challenging year as our staff dealt with changes in COVID restrictions and maintained as many of our activities for our members as was possible. It has been extremely good for our staff to be able to welcome members back to our hub groups, out and about and FortKnights groups. They have all enjoyed catching up with members and welcoming new members and being able to return to working at the office for some of the week. The feedback from members and their families since returning to our groups has been wonderful and very clearly demonstrates the difference that our work makes to the people we support.

The members who were unable or unwilling to return to the groups have continued to be supported by our staff remotely. As well as phone calls there have been virtual meetings and craft sessions, they have also delivered craft and activity packs and food parcels which has allowed them to check on the people they support.

During this challenging year we have managed to support over 200 vulnerable people.

THE IMPACT OF OUR WORK

Hubs and Out & About groups - observations from our area co-ordinators

"We have been able to support one of our members by talking over his concerns while his father attended hospital for tests. His father has now been diagnosed with a lifetime condition, and our member has now taken on a carer's role. Hub and O&A provides him with a break from his caring role, the opportunity to chat over any concerns and receive support."

"I have witnessed first-hand, members forming and maintaining lasting friendships at both of my hub groups. They are happy and repeatedly tell me they love coming to the groups. I feel so pleased when they have produced a craft activity and tell me they are proud of what they have achieved, and can't wait to show it to the carer/guardian/parent they live with, or tell them that they have tried a new activity today. "

"I have been running the Sudbury hub for nearly six months. Over this time I have seen how much it benefits each of my members in different ways. Not only has it improved their social skills but also their overall confidence. Initially, most of them would ask for help with certain activities, they now believe in themselves and can do things independently. Each week they are so happy to see everyone and you can see their moods lift as they enter the building."

OBJECTIVES AND ACTIVITIES

Objectives and aims for the public benefit

The revision of the charity's objects was approved by a special resolution dated 11.03.21, having been agreed by the Charity Commission on 14.02.21, to: "For the public benefit, to relieve people and their families who are disadvantaged by reason of age, learning disability, physical disability, ill mental health or financial hardship in particular but not exclusively by the provision of community, recreational, educational and befriending services in the region of East Anglia".

SUFFOLK BEFRIENDING SCHEME FOR PEOPLE WITH LEARNING DISABILITIES

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

OBJECTIVES AND ACTIVITIES

Significant activities

We undertook an evaluation of our activities using feedback from our staff and service users and have developed a strategy for the next 12 months which all staff are involved with. The aim is to secure and develop our services and broaden our reach. TBS staff continue to show enormous flexibility and commitment to delivering the best service, with compassion and determination.

This year has seen the continuing development of the care farm which has been exciting and rewarding. Everyone who comes to the farm really enjoys all that they can do there - caring for animals, growing fruit and vegetables and outdoor activities. The produce from the farm will be sold at a weekly farmers market which will be good experience for our service users. As part of our plans to use the farm for other groups, Mindful Mondays, a weekly support group for women with mental health problems was established at the farm. Those who attend the group tell us how much it is helping them to deal with their problems and feel well supported. In addition we are working with vulnerable families, and planning to do more at the farm to support people with dementia and their carers.

The Trustee Board

There have been no changes to the board. I continue as chair, working with my 6 fellow directors who bring a wide range of knowledge and experience to the Board and huge enthusiasm for the work of The Befriending Scheme.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

TBS will continue to develop its services and support to ensure that they meet the needs of our members and our communities and are aligned to the charity's objectives of relieving and rehabilitating people and families who face multiple disadvantage through their learning, physical, mental and age-related experience or situation, resident in East Anglia, in such ways as the charity think fit. We will continue to work with key stakeholders and commissioners to offer support for vulnerable people and help to design and develop additional support to meet the changing needs of vulnerable people in our community.

Our hubs have been re-opening to members and returning to offering a wide range of activities to more members in more locations. The co-ordinators are committed to ensuring they meet the changing requirements of members and provide a safe haven and opportunities to learn and grow in confidence. Following the pandemic, demand for our services is likely to increase as is the range of help and support that will be required. We are confident that the co-ordinators will rise to the challenge.

Fundraising activities

TBS has continued to raise money from grants and charitable donations. The quality and business development manager continues to work with the CEO to secure funding for our work, respond to tender opportunities, identify new opportunities and work with commissioners to fill gaps in the provision of services for people with learning difficulties, mental health problems, other vulnerable groups and their families.

**SUFFOLK BEFRIENDING SCHEME FOR PEOPLE
WITH LEARNING DISABILITIES**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022**

FINANCIAL REVIEW

Principal funding sources

FY21/22 funding streams included £242.2K of grant income. This figure includes £73.4k from Suffolk County Council for infection control and vaccination funding and £27.5k for engaged communities funding. The infection control funding contributed considerably to our ability to continue offering services in a safe, socially distanced way, allowing us to resume some sense of 'normality' for our members sooner than we might otherwise have done.

The final full year of funding from Henry Smith towards core costs (£60k) once again helped towards our largest single outgoing, staff wages and we are very grateful to both SCC and Henry Smith for this level of support to our services.

Our other major income source is also from Suffolk County Council, in the form of spot purchase (direct) payments for our members who are funded by them to attend our services. We have a well-established relationship with the council commissioners and work closely with them to ensure members who are entitled to financial assessments receive the funding they are entitled to.

Other funding pots included power to change business renewal fund, activities unlimited, and many smaller grants from more local sources, all of which help us to continue providing valuable projects and resources to our members and volunteers.

Investment policy and objectives

Under the memorandum and articles of association, TBS has the power to make an investment which trustees see fit. The trustees have considered the most appropriate policy for investing funds.

No investments have been made to date and at present funds are left on account with the company's bankers.

Reserves policy

The trustee board has examined TBS' requirements for reserves in light of the main risks to the organisation and agreed the following policy.

In line with previous years the trustees have deemed it wholly necessary to maintain minimum reserves equivalent to at least six months core expenditure to provide the ability to meet redundancy costs, legal and accountancy costs until the time of expiry of the lease.

The trustees consider that should no further funding or income be received this reserves fund would enable the charity to provide staff and creditors sufficient notice of charity closure.

It is also necessary to maintain reserves to fund fixed assets and other maintenance and replacement.

SUFFOLK BEFRIENDING SCHEME FOR PEOPLE WITH LEARNING DISABILITIES

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

FUTURE PLANS

TBS's ambition to grow and diversify is unchanged. The pace of change however has been seriously affected by people's attitude to living with COVID and getting back out into their communities. Understandably many of them are concerned about life returning to normal and are being supported and encouraged by our staff.

The care farm has continued to be very successful providing horticultural and animal farming experience for its members in a safe and nurturing environment and working closely with local schools, community mental health teams, and other organisations.

We are in advanced negotiations on a piece of land to establish a new care farm in another location. This will enable TBS to reach more vulnerable people, provide meaningful activities and support them to develop life skills and make new friends.

We are considering new locations for our hubs and getting involved with a wider range of people who could benefit from our activities and support.

I would like to extend my thanks on behalf of the board of trustees to Shirley Moore, the CEO, her senior management team and all her staff who have worked tirelessly during an extremely challenging year to maintain support for our service users across Suffolk and Anglian regions, and maintain our excellent relationships with stakeholders.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The company was incorporated on 17th July 1998, is limited by guarantee and does not have a share capital. The income of the company must be applied only towards the promotion of its objects as set out in its memorandum and articles of association.

Directors and appointment of new trustees

The charity is organised so that the trustees meet regularly to manage its affairs. All directors of the company are also trustees of the charity, and there are no other trustees. The board has the power to appoint additional trustees as it considers fit to do so.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. The trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining reserves at current levels, combined with an annual review of the controls over key financial systems, will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks faced by the charity and confirm that they have established systems to mitigate the significant risks.

ACCOUNTANTS

A resolution proposing Seago and Stopps be re-appointed as accountants of the charity will be put to the annual general meeting.

**SUFFOLK BEFRIENDING SCHEME FOR PEOPLE
WITH LEARNING DISABILITIES**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022**

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Jul 7, 2022

Approved by order of the board of trustees on and signed on its behalf by:

AE Cherry

AE.Cherry.(Jul.7, 2022.10:15.GMT+1).....

Mrs A E Cherry - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
SUFFOLK BEFRIENDING SCHEME FOR PEOPLE
WITH LEARNING DISABILITIES**

Independent examiner's report to the trustees of SUFFOLK BEFRIENDING SCHEME FOR PEOPLE WITH LEARNING DISABILITIES ('the company')

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of FCCA which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



John Seago FCCA
Seago and Stopps
Chartered Certified Accountants
61 Station Road
Sudbury
Suffolk
CO10 2SP

Date: 11 JUL 2022

**SUFFOLK BEFRIENDING SCHEME FOR PEOPLE
WITH LEARNING DISABILITIES**

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2022**

	Notes	Unrestricted fund £	Restricted fund £	31.3.22 Total funds £	31.3.21 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	5,964	164,311	170,275	208,659
Other trading activities	3	164,257	-	164,257	185,942
Investment income	4	81	-	81	234
Other income	5	<u>2,539</u>	<u>73,441</u>	<u>75,980</u>	<u>148,944</u>
Total		172,841	237,752	410,593	543,779
EXPENDITURE ON					
Raising funds	6	631	-	631	394
Charitable activities					
Direct charitable expenditure	7	204,097	209,426	413,523	380,785
Other	10	<u>241</u>	<u>-</u>	<u>241</u>	<u>-</u>
Total		204,969	209,426	414,395	381,179
NET INCOME/(EXPENDITURE)		(32,128)	28,326	(3,802)	162,600
Transfers between funds	18	<u>8,372</u>	<u>(8,372)</u>	<u>-</u>	<u>-</u>
Net movement in funds		(23,756)	19,954	(3,802)	162,600
RECONCILIATION OF FUNDS					
Total funds brought forward		378,862	185,799	564,661	402,061
TOTAL FUNDS CARRIED FORWARD		<u>355,106</u>	<u>205,753</u>	<u>560,859</u>	<u>564,661</u>

The notes form part of these financial statements

**SUFFOLK BEFRIENDING SCHEME FOR PEOPLE
WITH LEARNING DISABILITIES**

**BALANCE SHEET
31 MARCH 2022**

	Notes	Unrestricted fund £	Restricted fund £	31.3.22 Total funds £	31.3.21 Total funds £
FIXED ASSETS					
Tangible assets	14	32,319	136,309	168,628	165,033
CURRENT ASSETS					
Stocks	15	4,500	-	4,500	4,500
Debtors	16	20,574	-	20,574	15,109
Cash at bank and in hand		<u>309,983</u>	<u>69,444</u>	<u>379,427</u>	<u>392,449</u>
		335,057	69,444	404,501	412,058
CREDITORS					
Amounts falling due within one year	17	(12,270)	-	(12,270)	(12,430)
NET CURRENT ASSETS		<u>322,787</u>	<u>69,444</u>	<u>392,231</u>	<u>399,628</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>355,106</u>	<u>205,753</u>	<u>560,859</u>	<u>564,661</u>
NET ASSETS		<u>355,106</u>	<u>205,753</u>	<u>560,859</u>	<u>564,661</u>
FUNDS	18				
Unrestricted funds				355,106	378,862
Restricted funds				<u>205,753</u>	<u>185,799</u>
TOTAL FUNDS				<u>560,859</u>	<u>564,661</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2022.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

**SUFFOLK BEFRIENDING SCHEME FOR PEOPLE
WITH LEARNING DISABILITIES**

**BALANCE SHEET - continued
31 MARCH 2022**

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the board of trustees and authorised for issue on
Jul 9, 2022 and were signed on its behalf by:

P Richmond

.....
Mr P D Richmond - Trustee

The notes form part of these financial statements

**SUFFOLK BEFRIENDING SCHEME FOR PEOPLE
WITH LEARNING DISABILITIES**

**CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 MARCH 2022**

31.3.21 £	Notes	31.3.22 £
	Cash flows from operating activities	
<u>178,787</u>	Cash generated from operations 1	<u>23,849</u>
<u>178,787</u>	Net cash provided by operating activities	<u>23,849</u>
	Cash flows from investing activities	
(66,329)	Purchase of tangible fixed assets	(36,871)
<u>1</u>	Sale of tangible fixed assets	<u>-</u>
<u>(66,328)</u>	Net cash used in investing activities	<u>(36,871)</u>
<u>112,459</u>	Change in cash and cash equivalents in the reporting period	<u>(13,022)</u>
279,990	Cash and cash equivalents at the beginning of the reporting period	<u>392,449</u>
<u>392,449</u>	Cash and cash equivalents at the end of the reporting period	<u>379,427</u>

The notes form part of these financial statements

**SUFFOLK BEFRIENDING SCHEME FOR PEOPLE
WITH LEARNING DISABILITIES**

**NOTES TO THE CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 MARCH 2022**

**1. RECONCILIATION OF NET (EXPENDITURE)/INCOME TO NET CASH FLOW FROM
OPERATING ACTIVITIES**

	31.3.22 £	31.3.21 £
Net (expenditure)/income for the reporting period (as per the Statement of Financial Activities)	(3,802)	162,600
Adjustments for:		
Depreciation charges	32,846	25,955
Loss on disposal of fixed assets	430	-
(Increase)/decrease in debtors	(5,465)	1,557
Decrease in creditors	<u>(160)</u>	<u>(11,325)</u>
Net cash provided by operations	<u><u>23,849</u></u>	<u><u>178,787</u></u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.4.21 £	Cash flow £	At 31.3.22 £
Net cash			
Cash at bank and in hand	<u>392,449</u>	<u>(13,022)</u>	<u>379,427</u>
	<u>392,449</u>	<u>(13,022)</u>	<u>379,427</u>
Total	<u><u>392,449</u></u>	<u><u>(13,022)</u></u>	<u><u>379,427</u></u>

The notes form part of these financial statements

**SUFFOLK BEFRIENDING SCHEME FOR PEOPLE
WITH LEARNING DISABILITIES**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Leasehold improvements	- 10% on cost
Plant and vehicles	- 20% on reducing balance
Fixtures and fittings	- 25% on reducing balance
Office equipment	- 25% on reducing balance and 20% on cost

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**SUFFOLK BEFRIENDING SCHEME FOR PEOPLE
WITH LEARNING DISABILITIES**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

1. ACCOUNTING POLICIES - continued

Financial instruments

The charity enters into basic financial instrument transactions, as appropriate and as and when required, that result in the recognition of financial assets and liabilities within the financial statements such as accounts receivable and payable, bank loans, lease and hire purchase and lease contracts.

Fundraising costs

Fundraising expenditure comprises costs incurred in inducing people and organisations to contribute financially to the charity's work. This includes the cost of the staging of special fundraising events.

2. DONATIONS AND LEGACIES

	31.3.22	31.3.21
	£	£
Donations and gifts	3,563	5,831
Grants receivable	<u>166,712</u>	<u>202,828</u>
	<u>170,275</u>	<u>208,659</u>

	Restricted Funds £	Unrestricted Funds £	2022 Total Funds £	2021 Total Funds £
Suffolk Comm. Foundation Martineau Fund	2,000	-	2,000	-
Mindful Mondays Neighbourly Fund	400	-	400	-
David & Jill Simpson Fund	2,364	-	2,364	-
SG Activities unlimited	6,000	-	6,000	8,000
Babergh & Mid Suffolk Assington capital Fund	-	-	-	39,600
WSCCG Fund	13,262	-	13,262	-
Stowmarket Town Council	400	-	400	-
Offshoot Films	4,646	-	4,646	-
Postcode Places Trust	19,786	-	19,786	-
Henry Smith Charity	60,000	-	60,000	60,000
Colchester Catalyst	10,000	-	10,000	-
Suffolk County Council Engaged Communities	27,573	-	27,573	-
Power to Change Assington	17,880	-	17,880	77,435
St Edmunds Trust	-	-	-	9,360
Children in Need	-	-	-	3,113
Haverhill Community Grant	-	-	-	4,420
Donations and gifts	-	3,563	3,563	5,831
Other	-	2,401	2,401	900
	<u>164,311</u>	<u>5,964</u>	<u>170,275</u>	<u>208,659</u>

**SUFFOLK BEFRIENDING SCHEME FOR PEOPLE
WITH LEARNING DISABILITIES**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

3. OTHER TRADING ACTIVITIES

	31.3.22	31.3.21
	£	£
Fundraising events	84	3,277
Merchandise and other income	4,098	801
Membership income	53,080	60,683
Spot purchasing subscriptions	102,995	117,181
Employer NI allowance	<u>4,000</u>	<u>4,000</u>
	<u>164,257</u>	<u>185,942</u>

Fundraising activities raised an amount of £84 (2021: £3,277) during the year. The costs associated with fundraising income are included within direct charitable expenditure.

4. INVESTMENT INCOME

	31.3.22	31.3.21
	£	£
Interest on UK cash deposits	<u>81</u>	<u>234</u>

5. OTHER INCOME

	2022	2021
	£	£
DBS checks	470	271
Furlough claims (CJRS)	2,069	55,510
Business rates grant (COVID)	-	10,000
Other related grants (COVID)	<u>73,441</u>	<u>83,163</u>
	<u>75,980</u>	<u>148,944</u>

**SUFFOLK BEFRIENDING SCHEME FOR PEOPLE
WITH LEARNING DISABILITIES**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

6. RAISING FUNDS

Other trading activities

	31.3.22	31.3.21
	£	£
Purchases	<u>631</u>	<u>394</u>

7. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs (see note 8) £	Totals £
Direct charitable expenditure	<u>363,042</u>	<u>50,481</u>	<u>413,523</u>

8. SUPPORT COSTS

	Finance £	Governance costs £	Totals £
Direct charitable expenditure	<u>190</u>	<u>50,291</u>	<u>50,481</u>

9. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31.3.22	31.3.21
	£	£
Depreciation - owned assets	32,846	25,956
Deficit on disposal of fixed assets	<u>430</u>	<u>-</u>

10. TRUSTEES' REMUNERATION AND BENEFITS

During the year £241 (2021: £nil) was paid to Mrs A E Cherry for travel expenses.

11. STAFF COSTS

	31.3.22	31.3.21
	£	£
Wages and salaries	237,049	246,690
Social security costs	17,508	16,735
Other pension costs	<u>6,434</u>	<u>6,671</u>
	<u>260,991</u>	<u>270,096</u>

**SUFFOLK BEFRIENDING SCHEME FOR PEOPLE
WITH LEARNING DISABILITIES**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

11. STAFF COSTS - continued

The average monthly number of employees during the year was as follows:

	31.3.22	31.3.21
Volunteer co-ordinators	4	6
Office and administrative staff	4	4
Farm workers	<u>6</u>	<u>4</u>
	<u>14</u>	<u>14</u>

No employees received emoluments in excess of £60,000.

12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted fund £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	5,831	202,828	208,659
Other trading activities	185,942	-	185,942
Investment income	234	-	234
Other income	<u>146,444</u>	<u>2,500</u>	<u>148,944</u>
Total	338,451	205,328	543,779
EXPENDITURE ON			
Raising funds	394	-	394
Charitable activities			
Direct charitable expenditure	<u>213,190</u>	<u>167,595</u>	<u>380,785</u>
Total	<u>213,584</u>	<u>167,595</u>	<u>381,179</u>
NET INCOME	124,867	37,733	162,600
Transfers between funds	<u>11,508</u>	<u>(11,508)</u>	<u>-</u>
Net movement in funds	136,375	26,225	162,600
RECONCILIATION OF FUNDS			
Total funds brought forward	242,487	159,574	402,061

**SUFFOLK BEFRIENDING SCHEME FOR PEOPLE
WITH LEARNING DISABILITIES**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £	Restricted fund £	Total funds £
TOTAL FUNDS CARRIED FORWARD	<u>378,862</u>	<u>185,799</u>	<u>564,661</u>

13. FEES FOR THE EXAMINATION OF THE ACCOUNTS

	2022 £	2021 £
Independent examiners fees	<u>2,520</u>	<u>2,400</u>

14. TANGIBLE FIXED ASSETS

	Leasehold improvements £	Plant and vehicles £	Fixtures and fittings £	Office equipment £	Totals £
COST					
At 1 April 2021	182,944	25,285	16,133	48,114	272,476
Additions	19,003	-	13,541	4,327	36,871
Disposals	<u>-</u>	<u>-</u>	<u>-</u>	<u>(4,719)</u>	<u>(4,719)</u>
At 31 March 2022	<u>201,947</u>	<u>25,285</u>	<u>29,674</u>	<u>47,722</u>	<u>304,628</u>
DEPRECIATION					
At 1 April 2021	57,149	4,236	9,389	36,669	107,443
Charge for year	20,194	4,210	4,429	4,013	32,846
Eliminated on disposal	<u>-</u>	<u>-</u>	<u>-</u>	<u>(4,289)</u>	<u>(4,289)</u>
At 31 March 2022	<u>77,343</u>	<u>8,446</u>	<u>13,818</u>	<u>36,393</u>	<u>136,000</u>
NET BOOK VALUE					
At 31 March 2022	<u>124,604</u>	<u>16,839</u>	<u>15,856</u>	<u>11,329</u>	<u>168,628</u>
At 31 March 2021	<u>125,795</u>	<u>21,049</u>	<u>6,744</u>	<u>11,445</u>	<u>165,033</u>

**SUFFOLK BEFRIENDING SCHEME FOR PEOPLE
WITH LEARNING DISABILITIES**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

15. STOCKS

	31.3.22	31.3.21
	£	£
Stocks	<u>4,500</u>	<u>4,500</u>

16. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.22	31.3.21
	£	£
Trade debtors	7,396	835
VAT	3,818	3,058
Accrued income	7,520	9,338
Prepayments	<u>1,840</u>	<u>1,878</u>
	<u>20,574</u>	<u>15,109</u>

17. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.22	31.3.21
	£	£
Trade creditors	398	2,161
Social security and other taxes	-	4,343
Other creditors	-	1,295
Accrued expenses	<u>11,872</u>	<u>4,631</u>
	<u>12,270</u>	<u>12,430</u>

18. MOVEMENT IN FUNDS

	At 1.4.21	Net movement in funds	Transfers between funds	At 31.3.22
	£	£	£	£
Unrestricted funds				
Unrestricted funds	378,862	(32,128)	8,372	355,106
Restricted funds				
Restricted funds	185,799	28,326	(8,372)	205,753
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>564,661</u>	<u>(3,802)</u>	<u>-</u>	<u>560,859</u>

**SUFFOLK BEFRIENDING SCHEME FOR PEOPLE
WITH LEARNING DISABILITIES**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

18. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
Unrestricted funds	172,841	(204,968)	(32,127)
Restricted funds			
Restricted funds	237,752	(209,427)	28,325
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>410,593</u>	<u>(414,395)</u>	<u>(3,802)</u>

Comparatives for movement in funds

	At 1.4.20 £	Net movement in funds £	Transfers between funds £	At 31.3.21 £
Unrestricted funds				
Unrestricted funds	242,487	124,867	11,508	378,862
Restricted funds				
Restricted funds	159,574	37,733	(11,508)	185,799
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>402,061</u>	<u>162,600</u>	<u>-</u>	<u>564,661</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
Unrestricted funds	338,451	(213,584)	124,867
Restricted funds			
Restricted funds	205,328	(167,595)	37,733
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>543,779</u>	<u>(381,179)</u>	<u>162,600</u>

**SUFFOLK BEFRIENDING SCHEME FOR PEOPLE
WITH LEARNING DISABILITIES**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

18. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.20 £	Net movement in funds £	Transfers between funds £	At 31.3.22 £
Unrestricted funds				
Unrestricted funds	242,487	92,739	19,880	355,106
Restricted funds				
Restricted funds	159,574	66,059	(19,880)	205,753
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>402,061</u>	<u>158,798</u>	<u>-</u>	<u>560,859</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
Unrestricted funds	511,292	(418,552)	92,740
Restricted funds			
Restricted funds	443,080	(377,022)	66,058
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>954,372</u>	<u>(795,574)</u>	<u>158,798</u>

19. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2022.

**SUFFOLK BEFRIENDING SCHEME FOR PEOPLE
WITH LEARNING DISABILITIES**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2022**

	31.3.22 £	31.3.21 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations and gifts	3,563	5,831
Grants receivable	<u>166,712</u>	<u>202,828</u>
	170,275	208,659
Other trading activities		
Fundraising events	84	3,277
Merchandise and other income	4,098	801
Membership income	53,080	60,683
Spot purchasing subscriptions	102,995	117,181
Employer NI allowance	<u>4,000</u>	<u>4,000</u>
	164,257	185,942
Investment income		
Interest on UK cash deposits	81	234
Other income		
DBS checks	470	271
Furlough claims (CJRS)	2,069	55,510
Business rates grant (COVID)	-	10,000
Other related grants (COVID)	<u>73,441</u>	<u>83,163</u>
	<u>75,980</u>	<u>148,944</u>
Total incoming resources	410,593	543,779
EXPENDITURE		
Other trading activities		
Fundraising costs	631	394
Charitable activities		
Wages	237,049	246,690
Employer NI	17,508	16,735
Employer pension contributions	6,434	6,671
Rent and rates	26,571	16,209
Insurance	2,767	2,301
Light and heat	4,744	4,706
Carried forward	295,073	293,312

This page does not form part of the statutory financial statements

**SUFFOLK BEFRIENDING SCHEME FOR PEOPLE
WITH LEARNING DISABILITIES**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2022**

	31.3.22 £	31.3.21 £
Charitable activities		
Brought forward	295,073	293,312
Telephone	3,965	4,788
Office stationery, postage and software	8,484	11,757
Advertising and marketing	8,032	939
Staff/volunteer travelling and expenses	7,996	3,535
Internal staff training	93	571
Repairs and renewals	2,473	2,744
Beneficiary costs	25,086	11,818
Computer expenses	5,049	5,202
Assington farm animal costs	4,183	4,143
Mini bus running costs	<u>2,608</u>	<u>1,240</u>
	363,042	340,049
Other		
Trustees' expenses	241	-
Support costs		
Finance		
Bank charges	190	139
Governance costs		
Sundry expenses	7,885	8,656
Accountancy fees	2,520	2,400
Professional fees	3,113	2,327
Subscriptions	3,497	1,259
Depreciation - leasehold improvements	20,194	15,444
Depreciation - fixtures and fittings	12,652	10,511
Loss on disposal of assets	<u>430</u>	<u>-</u>
	<u>50,291</u>	<u>40,597</u>
Total resources expended	<u>414,395</u>	<u>381,179</u>
Net (expenditure)/income	<u>(3,802)</u>	<u>162,600</u>

This page does not form part of the statutory financial statements