

**REGISTERED COMPANY NUMBER: 03599476 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1074800**

**REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021  
FOR  
SUFFOLK BEFRIENDING SCHEME FOR PEOPLE  
WITH LEARNING DISABILITIES**

**SUFFOLK BEFRIENDING SCHEME FOR PEOPLE  
WITH LEARNING DISABILITIES**

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FOR THE YEAR ENDED 31 MARCH 2021**

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**SUFFOLK BEFRIENDING SCHEME FOR PEOPLE  
WITH LEARNING DISABILITIES**

**REFERENCE AND ADMINISTRATIVE DETAILS  
FOR THE YEAR ENDED 31 MARCH 2021**

<b>TRUSTEES</b>	I J B Allen (resigned 19.10.20) Mrs B A Hayes (resigned 29.6.20) Mrs H T Yapp (resigned 29.6.20) Mrs G C Smith (resigned 5.6.20) Mrs M C Mills (resigned 5.4.20) Mrs A E Cherry (appointed 11.6.20) P Richmond (appointed 11.6.20) Mrs F C Torrington (appointed 22.6.20) Mrs B Crack (appointed 22.6.20) G Loveday (appointed 22.6.20) Miss R Calver (appointed 22.6.20) Miss F A W Nana (appointed 24.8.20)
<b>COMPANY SECRETARY</b>	P Richmond
<b>REGISTERED OFFICE</b>	1 The Croft Sudbury Suffolk CO10 1HN
<b>REGISTERED COMPANY NUMBER</b>	03599476 (England and Wales)
<b>REGISTERED CHARITY NUMBER</b>	1074800
<b>INDEPENDENT EXAMINER</b>	Seago and Stopps Chartered Certified Accountants 61 Station Road Sudbury Suffolk CO10 2SP

# **SUFFOLK BEFRIENDING SCHEME FOR PEOPLE WITH LEARNING DISABILITIES**

## **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

This is my first report as Chair having been appointed in October 2020. I would like to extend my thanks on behalf of the board of trustees to Shirley Moore the CEO, her Senior Management Team and all her staff who have worked tirelessly during an extremely challenging year to maintain support for our service users across Suffolk, and maintain our excellent relationships with stakeholders.

During normal operations the TBS team consists of 13 staff. The Government's Job Retention Scheme for furloughed staff has allowed us to avoid redundancies during the closures and enabled staff to continue to work from home. We are fortunate to have over 100 volunteers. Due to the pandemic they have been unable to attend our hubs and groups but have continued to keep in touch with our staff. During this exceptional year we have managed to support over 200 vulnerable people.

Lockdown during the year has made it very difficult for our service users who enjoy and benefit from face to face meetings and activities. Despite the challenges, because they know how important their support is, our staff have continued to stay in touch with and support our members, all of whom have been very appreciative. As well as phone calls there have been virtual meetings and craft sessions, they have also delivered craft and activity packs and food parcels which has allowed them to check on the people they support.

The Care Farm at Assington was open for periods during the year when this was allowed with all COVID precautions in place, our staff continued to care for the animals when the Farm was closed. We re-opened the Care Farm in March 2021 and are now feeling more optimistic that many of our hubs, groups and activities will slowly begin to resume which will be wonderful for our staff and service users.

### **OBJECTIVES AND ACTIVITIES**

#### **Objectives and aims for the public benefit**

The revision of the charity's objects was approved by a Special Resolution dated 11.3.21, having been agreed by the Charity Commission on 14.2.21, to: "For the public benefit, to relieve people and their families who are disadvantaged by reason of age, learning disability, physical disability, ill mental health or financial hardship in particular but not exclusively by the provision of community, recreational, educational and befriending services in the region of East Anglia".



# **SUFFOLK BEFRIENDING SCHEME FOR PEOPLE WITH LEARNING DISABILITIES**

## **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021**

### **OBJECTIVES AND ACTIVITIES**

#### **Significant activities**

The trustees in conjunction with the CEO continue to work hard to secure and maintain adequate funding for our activities. We undertook an evaluation of our activities using feedback from our staff and service users and have developed a strategy for the next 12 months to secure and develop our services, broaden our reach, which all staff are involved with. TBS staff continue to show enormous flexibility and commitment to delivering the best service, with compassion and determination.

This year has seen the development of the Care Farm which has been exciting and rewarding, everyone who comes to the farm really enjoys all that they can do there - caring for animals, growing fruit and vegetables and outdoor activities. The produce from the farm will be sold at a weekly farmers market which will be good experience for our service users. We hope to use the farm for other groups - vulnerable families, people with dementia and their carers.

TBS produced a highly impactful video featuring some of the members who are involved in the farm explaining what they do and how much this benefits them. This was shared on the website and circulated to commissioners to give them a better understanding of the value of the Care Farm.

#### **The Trustee Board**

There were a number of resignations from the board last year including the Chair who resigned in October 2020. In addition to myself, 6 new trustees were appointed who bring a wide range of knowledge and experience to the board and huge enthusiasm for the work of TBS.

### **ACHIEVEMENT AND PERFORMANCE**

#### **Charitable activities**

TBS will continue to develop its services and support to ensure that they meet the needs of our members and our communities and are aligned to the charity's objectives of providing relief for people with learning disabilities, mental health problems and other vulnerable groups and their families in Suffolk and the Anglian region. We are confident that TBS will continue to grow and flourish despite the economic challenges and the challenges of the pandemic.

#### **Fundraising activities**

During the next year we are hopeful that the hubs will re-open and return to offering a wide range of activities to more members in more locations. The co-ordinators are committed to ensuring they meet the changing requirements of members and provide a safe haven and opportunities to learn and grow in confidence. This will be a greater challenge in the wake of the pandemic, demand for our services is likely to increase as is the range of help and support that will be required. We are confident that the co-ordinators will rise to the challenges and develop our services.

TBS has continued to raise money from grants and charitable donations. The most significant investment was from 'Power to Change' which allowed us to open the Care Farm. We appointed a Quality and Business Development Manager in November 2020. Part of her role is to work with the CEO to secure funding for our work, respond to tender opportunities, identify new opportunities and work with commissioners to fill gaps in the provision of services for people with learning difficulties, mental health problems, other vulnerable groups and their families.

# **SUFFOLK BEFRIENDING SCHEME FOR PEOPLE WITH LEARNING DISABILITIES**

## **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021**

### **FINANCIAL REVIEW**

#### **Principal funding sources**

During the year due to the COVID pandemic TBS has been able to access additional grant funding, this and the Job Retention Scheme has allowed us to build up our reserves to an unexpected level which will enable us to continue our activities following lockdown.

We were advised of the potential risk of low interest rates and made the decision to review our banking arrangements and open an additional savings account.

#### **Investment policy and objectives**

Under the Memorandum and Articles of Association, TBS has the power to make an investment which trustees see fit. The trustees have considered the most appropriate policy for investing funds.

No investments have been made to date and at present funds are left on account with the company's bankers.

#### **Reserves policy**

The trustee board has examined TBS' requirements for reserves in light of the main risks to the organisation and agreed the following policy.

In line with previous years the trustees have deemed it wholly necessary to maintain minimum reserves equivalent to at least six months core expenditure to provide the ability to meet redundancy costs, legal and accountancy costs until the time of expiry of the lease.

The trustees consider that should no further funding or income be received this reserves fund would enable the charity to provide staff and creditors sufficient notice of charity closure.

It is also necessary to maintain reserves to fund fixed assets and other maintenance and replacement.

### **FUTURE PLANS**

TBS' ambition to grow and diversify is unchanged however the pace of change has been seriously affected by the pandemic. The CEO's reputation and ability to network and promote TBS with passion is vital to the success of TBS. The new board will work closely with the CEO and her senior management team within the framework of agreed objectives and the strategic plan to maintain and develop our services.

The Care Farm has been a great success proving horticultural and animal farming experience for its users in a safe and nurturing environment for its members, local schools and other organisations. We are in negotiations for land to establish a new Care Farm in another location and repeat our success. We are also considering new locations for our hubs and getting involved with a wider range of people who could benefit from our activities and support.

The board of trustees recognise the exceptional challenges that the CEO has faced this year and how she has coped. She and her team have worked extremely hard to maintain our care and support for our members despite the limitations. She has maintained staff morale and motivation and ensured they have all been able to deal with the impact of the pandemic.

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

#### **Governing document**

The company was incorporated on 17th July 1998, is limited by guarantee and does not have a share capital. The income of the company must be applied only towards the promotion of its objects as set out in its Memorandum and Articles of Association.

**SUFFOLK BEFRIENDING SCHEME FOR PEOPLE  
WITH LEARNING DISABILITIES**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2021**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Directors and appointment of new trustees**

The charity is organised so that the trustees meet regularly to manage its affairs. All directors of the company are also trustees of the charity, and there are no other trustees. The board has the power to appoint additional trustees as it considers fit to do so.

**ACCOUNTANTS**

A resolution proposing Seago and Stopps be re-appointed as accountants of the charity will be put to the Annual General Meeting.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 05/07/2021 and signed on its behalf by:

AMANDA CHERRY

A E Cherry

Mrs A E Cherry - Trustee



**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
SUFFOLK BEFRIENDING SCHEME FOR PEOPLE  
WITH LEARNING DISABILITIES**

**Independent examiner's report to the trustees of SUFFOLK BEFRIENDING SCHEME FOR PEOPLE WITH LEARNING DISABILITIES ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2021.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
SUFFOLK BEFRIENDING SCHEME FOR PEOPLE  
WITH LEARNING DISABILITIES**

**Independent examiner's statement**

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of FCCA which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



John Seago  
FCCA  
Seago and Stopps  
Chartered Certified Accountants  
61 Station Road  
Sudbury  
Suffolk  
CO10 2SP

Date: 22 JULY 2021

**SUFFOLK BEFRIENDING SCHEME FOR PEOPLE  
WITH LEARNING DISABILITIES**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MARCH 2021**

	Notes	Unrestricted fund £	Restricted fund £	31.3.21 Total funds £	31.3.20 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	2	5,833	202,828	208,661	315,917
Other trading activities	3	185,942	-	185,942	214,543
Investment income	4	234	-	234	1,186
Other income	5	146,444	2,500	148,944	(59)
<b>Total</b>		<u>338,453</u>	<u>205,328</u>	<u>543,781</u>	<u>531,587</u>
<b>EXPENDITURE ON</b>					
Raising funds	6	396	-	396	1,536
<b>Charitable activities</b>					
Direct charitable expenditure	7	213,190	167,595	380,785	504,307
Other		-	-	-	405
<b>Total</b>		<u>213,586</u>	<u>167,595</u>	<u>381,181</u>	<u>506,248</u>
<b>NET INCOME</b>		<u>124,867</u>	<u>37,733</u>	<u>162,600</u>	<u>25,339</u>
Transfers between funds	18	11,508	(11,508)	-	-
<b>Net movement in funds</b>		<u>136,375</u>	<u>26,225</u>	<u>162,600</u>	<u>25,339</u>
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		<u>242,487</u>	<u>159,574</u>	<u>402,061</u>	<u>376,722</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>378,862</u></u>	<u><u>185,799</u></u>	<u><u>564,661</u></u>	<u><u>402,061</u></u>

The notes form part of these financial statements



**SUFFOLK BEFRIENDING SCHEME FOR PEOPLE  
WITH LEARNING DISABILITIES**

**BALANCE SHEET  
31 MARCH 2021**

	Notes	Unrestricted fund £	Restricted fund £	31.3.21 Total funds £	31.3.20 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	14	43,572	121,461	165,033	124,660
<b>CURRENT ASSETS</b>					
Stocks	15	4,500	-	4,500	4,500
Debtors	16	15,111	-	15,111	16,667
Cash at bank and in hand		328,111	64,338	392,449	279,990
		<u>347,722</u>	<u>64,338</u>	<u>412,060</u>	<u>301,157</u>
<b>CREDITORS</b>					
Amounts falling due within one year	17	(12,432)	-	(12,432)	(23,756)
<b>NET CURRENT ASSETS</b>		<u>335,290</u>	<u>64,338</u>	<u>399,628</u>	<u>277,401</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>378,862</u>	<u>185,799</u>	<u>564,661</u>	<u>402,061</u>
<b>NET ASSETS</b>		<u>378,862</u>	<u>185,799</u>	<u>564,661</u>	<u>402,061</u>
<b>FUNDS</b>	18				
Unrestricted funds				378,862	242,487
Restricted funds				185,799	159,574
<b>TOTAL FUNDS</b>				<u>564,661</u>	<u>402,061</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

**SUFFOLK BEFRIENDING SCHEME FOR PEOPLE  
WITH LEARNING DISABILITIES**

**BALANCE SHEET - continued  
31 MARCH 2021**

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 05.07.2021 and were signed on its behalf by:



.....  
G Loveday - Trustee

The notes form part of these financial statements

**SUFFOLK BEFRIENDING SCHEME FOR PEOPLE  
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**CASH FLOW STATEMENT  
FOR THE YEAR ENDED 31 MARCH 2021**

31.3.20 £	Notes	31.3.21 £
	<b>Cash flows from operating activities</b>	
61,318	Cash generated from operations 1	178,787
<u>61,318</u>	Net cash provided by operating activities	<u>178,787</u>
	<b>Cash flows from investing activities</b>	
(81,137)	Purchase of tangible fixed assets	(66,329)
(1)	Sale of tangible fixed assets	1
<u>(81,138)</u>	Net cash used in investing activities	<u>(66,328)</u>
<u>(19,820)</u>	<b>Change in cash and cash equivalents in the reporting period</b>	<u>112,459</u>
299,810	<b>Cash and cash equivalents at the beginning of the reporting period</b>	279,990
<u>279,990</u>	<b>Cash and cash equivalents at the end of the reporting period</b>	<u><u>392,449</u></u>

The notes form part of these financial statements

**SUFFOLK BEFRIENDING SCHEME FOR PEOPLE  
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**NOTES TO THE CASH FLOW STATEMENT  
FOR THE YEAR ENDED 31 MARCH 2021**

**1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES**

	31.3.21 £	31.3.20 £
<b>Net income for the reporting period (as per the Statement of Financial Activities)</b>	162,600	25,339
<b>Adjustments for:</b>		
Depreciation charges	25,955	19,569
Loss on disposal of fixed assets	-	1,998
Decrease in stocks	-	414
Decrease in debtors	1,556	17,224
Decrease in creditors	(11,324)	(3,226)
<b>Net cash provided by operations</b>	<u>178,787</u>	<u>61,318</u>

**2. ANALYSIS OF CHANGES IN NET FUNDS**

	At 1.4.20 £	Cash flow £	At 31.3.21 £
<b>Net cash</b>			
Cash at bank and in hand	279,990	112,459	392,449
	<u>279,990</u>	<u>112,459</u>	<u>392,449</u>
<b>Total</b>	<u>279,990</u>	<u>112,459</u>	<u>392,449</u>

The notes form part of these financial statements

**SUFFOLK BEFRIENDING SCHEME FOR PEOPLE  
WITH LEARNING DISABILITIES**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021**

**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Leasehold improvements	- 10% on cost
Plant and machinery	- 20% on reducing balance
Fixtures and fittings	- 25% on reducing balance
Office equipment	- 25% on reducing balance and 20% on cost

**Stocks**

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.



**SUFFOLK BEFRIENDING SCHEME FOR PEOPLE  
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**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2021**

**1. ACCOUNTING POLICIES - continued**

**Financial instruments**

The charity enters into basic financial instrument transactions, as appropriate and as and when required, that result in the recognition of financial assets and liabilities within the financial statements such as accounts receivable and payable, bank loans, lease and hire purchase and lease contracts.

**Fundraising costs**

Fundraising expenditure comprises costs incurred in inducing people and organisations to contribute financially to the charity's work. This includes the cost of the staging of special fundraising events.

**2. DONATIONS AND LEGACIES**

	31.3.21	31.3.20
	£	£
Donations and gifts	5,833	30,064
Grants receivable	202,828	285,853
	<u>208,661</u>	<u>315,917</u>



**SUFFOLK BEFRIENDING SCHEME FOR PEOPLE  
WITH LEARNING DISABILITIES**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2021**

**2. DONATIONS AND LEGACIES - continued**

	Restricted Funds £	Unrestricted Funds £	2021 Total Funds £	2020 Total Funds £
Suffolk Comm. Foundation - JA Private fund	-	-	-	3,000
Suffolk Comm. Foundation - Scarecrow Fund	-	-	-	2,000
Suffolk Comm. Foundation - Port Community Fund	-	-	-	1,998
SG Activities unlimited	8,000	-	8,000	8,401
Colchester Catalyst	-	-	-	20,000
Local Councillors	-	-	-	3,625
Babergh & Mid Suffolk - Assington capital funding	39,600	-	39,600	-
BE Group - Power to change	-	-	-	100,065
Mrs Rope - Third Charitable Fund	-	-	-	3,000
Sport England	-	-	-	8,739
Children in need	-	-	-	12,452
Henry Smith Charity	60,000	-	60,000	40,000
Community engagement - Orbit North	-	-	-	46,898
Bailey Thomas Charitable Fund	-	-	-	5,000
Power to Change - Assington	77,435	-	77,435	-
Health Inequalities Fund	-	-	-	6,636
St Edmunds Trust	9,360	-	9,360	-
Children in Need	3,113	-	3,113	-
Haverhill Community Grant	4,420	-	4,420	-
Donations and gifts	-	5,833	5,833	30,064
Suffolk Carers Fund	-	-	-	18,584
CAS Haverhill Community Grant	-	-	-	2,355
Other	900	-	900	3,100
	<u>202,828</u>	<u>5,833</u>	<u>208,661</u>	<u>315,917</u>

**SUFFOLK BEFRIENDING SCHEME FOR PEOPLE  
WITH LEARNING DISABILITIES**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2021**

**3. OTHER TRADING ACTIVITIES**

	31.3.21	31.3.20
	£	£
Fundraising events	3,277	11,487
Merchandise and other income	801	10,022
Membership income	60,683	109,765
Workshops and activity income	-	589
Spot purchasing subscriptions	117,181	79,680
Employer NI allowance	4,000	3,000
	<u>185,942</u>	<u>214,543</u>

Fundraising activities raised an amount of £3,277 (2020: £11,487) during the year. The costs associated with fundraising income are included within direct charitable expenditure.

**4. INVESTMENT INCOME**

	31.3.21	31.3.20
	£	£
Interest on UK cash deposits	234	1,186
	<u>234</u>	<u>1,186</u>

**5. OTHER INCOME**

	2021	2020
	£	£
DBS checks	271	(59)
Furlough claims (CJRS)	55,510	-
Business rates grant (COVID)	10,000	-
Other COVID related grants	83,163	-
	<u>148,944</u>	<u>(59)</u>

**SUFFOLK BEFRIENDING SCHEME FOR PEOPLE  
WITH LEARNING DISABILITIES**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2021**

**6. RAISING FUNDS**

**Other trading activities**

	31.3.21	31.3.20
	£	£
Purchases	396	1,536
	<u>          </u>	<u>          </u>

**7. CHARITABLE ACTIVITIES COSTS**

	Direct Costs £	Support costs (see note 8) £	Totals £
Direct charitable expenditure	340,049	40,736	380,785
	<u>          </u>	<u>          </u>	<u>          </u>

**8. SUPPORT COSTS**

	Finance £	Governance costs £	Totals £
Direct charitable expenditure	139	40,597	40,736
	<u>          </u>	<u>          </u>	<u>          </u>

**9. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	31.3.21	31.3.20
	£	£
Depreciation - owned assets	25,956	19,569
Deficit on disposal of fixed assets	-	1,998
	<u>          </u>	<u>          </u>

**10. TRUSTEES' REMUNERATION AND BENEFITS**

During the year £nil (2020: £139) was paid to A Davies for marketing services.

**Trustees' expenses**

During the year no expenses were paid to any trustees.

**SUFFOLK BEFRIENDING SCHEME FOR PEOPLE  
WITH LEARNING DISABILITIES**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2021**

**11. STAFF COSTS**

	31.3.21	31.3.20
	£	£
Wages and salaries	246,690	288,369
Social security costs	16,735	19,963
Other pension costs	6,671	8,373
	<u>270,096</u>	<u>316,705</u>

The average monthly number of employees during the year was as follows:

	31.3.21	31.3.20
Volunteer co-ordinators	6	8
Office and administrative staff	4	14
Farm workers	4	-
	<u>14</u>	<u>22</u>

No employees received emoluments in excess of £60,000.

**12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted fund £	Restricted fund £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	30,064	285,853	315,917
Other trading activities	205,030	9,513	214,543
Investment income	1,186	-	1,186
Other income	(59)	-	(59)
<b>Total</b>	<u>236,221</u>	<u>295,366</u>	<u>531,587</u>
<b>EXPENDITURE ON</b>			
Raising funds	1,448	88	1,536
<b>Charitable activities</b>			
Direct charitable expenditure	235,854	268,453	504,307
Other	405	-	405
<b>Total</b>	<u>237,707</u>	<u>268,541</u>	<u>506,248</u>
<b>NET INCOME/(EXPENDITURE)</b>	<u>(1,486)</u>	<u>26,825</u>	<u>25,339</u>

**SUFFOLK BEFRIENDING SCHEME FOR PEOPLE  
WITH LEARNING DISABILITIES**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2021**

**12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued**

	Unrestricted fund £	Restricted fund £	Total funds £
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	243,972	132,750	376,722
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>242,486</u>	<u>159,575</u>	<u>402,061</u>

**13. FEES FOR THE EXAMINATION OF THE ACCOUNTS**

	2021 £	2020 £
Independent examiners fees	<u>2,400</u>	<u>2,400</u>

**14. TANGIBLE FIXED ASSETS**

	Leasehold improvements £	Plant and machinery £	Fixtures and fittings £	Office equipment £	Totals £
<b>COST</b>					
At 1 April 2020	147,124	-	10,909	48,114	206,147
Additions	<u>35,820</u>	<u>25,285</u>	<u>5,224</u>	<u>-</u>	<u>66,329</u>
At 31 March 2021	<u>182,944</u>	<u>25,285</u>	<u>16,133</u>	<u>48,114</u>	<u>272,476</u>
<b>DEPRECIATION</b>					
At 1 April 2020	41,705	-	8,174	31,608	81,487
Charge for year	<u>15,444</u>	<u>4,236</u>	<u>1,215</u>	<u>5,061</u>	<u>25,956</u>
At 31 March 2021	<u>57,149</u>	<u>4,236</u>	<u>9,389</u>	<u>36,669</u>	<u>107,443</u>
<b>NET BOOK VALUE</b>					
At 31 March 2021	<u>125,795</u>	<u>21,049</u>	<u>6,744</u>	<u>11,445</u>	<u>165,033</u>
At 31 March 2020	<u>105,419</u>	<u>-</u>	<u>2,735</u>	<u>16,506</u>	<u>124,660</u>

**SUFFOLK BEFRIENDING SCHEME FOR PEOPLE  
WITH LEARNING DISABILITIES**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2021**

**15. STOCKS**

	31.3.21	31.3.20
	£	£
Stocks	4,500	4,500
	<u>4,500</u>	<u>4,500</u>

**16. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.3.21	31.3.20
	£	£
Trade debtors	837	11,492
VAT	3,058	3,286
Accrued income	9,338	-
Prepayments	1,878	1,889
	<u>15,111</u>	<u>16,667</u>

**17. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.3.21	31.3.20
	£	£
Trade creditors	2,163	2,723
Social security and other taxes	4,343	4,589
Other creditors	1,295	1,573
Accrued expenses	4,631	14,871
	<u>12,432</u>	<u>23,756</u>

**18. MOVEMENT IN FUNDS**

	At 1.4.20	Net movement	Transfers	At
	£	in funds	between	31.3.21
		£	funds	£
<b>Unrestricted funds</b>				
Unrestricted funds	242,487	124,867	11,508	378,862
<b>Restricted funds</b>				
Restricted funds	159,574	37,733	(11,508)	185,799
<b>TOTAL FUNDS</b>	<u>402,061</u>	<u>162,600</u>	<u>-</u>	<u>564,661</u>



**SUFFOLK BEFRIENDING SCHEME FOR PEOPLE  
WITH LEARNING DISABILITIES**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2021**

**18. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
Unrestricted funds	338,453	(213,586)	124,867
<b>Restricted funds</b>			
Restricted funds	205,328	(167,595)	37,733
<b>TOTAL FUNDS</b>	<u>543,781</u>	<u>(381,181)</u>	<u>162,600</u>

**Comparatives for movement in funds**

	At 1.4.19 £	Net movement in funds £	At 31.3.20 £
<b>Unrestricted funds</b>			
Unrestricted funds	243,972	(1,485)	242,487
<b>Restricted funds</b>			
Restricted funds	132,750	26,824	159,574
<b>TOTAL FUNDS</b>	<u>376,722</u>	<u>25,339</u>	<u>402,061</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
Unrestricted funds	236,221	(237,706)	(1,485)
<b>Restricted funds</b>			
Restricted funds	295,366	(268,542)	26,824
<b>TOTAL FUNDS</b>	<u>531,587</u>	<u>(506,248)</u>	<u>25,339</u>

**SUFFOLK BEFRIENDING SCHEME FOR PEOPLE  
WITH LEARNING DISABILITIES**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2021**

**18. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.19 £	Net movement in funds £	Transfers between funds £	At 31.3.21 £
<b>Unrestricted funds</b>				
Unrestricted funds	243,972	123,382	11,508	378,862
<b>Restricted funds</b>				
Restricted funds	132,750	64,557	(11,508)	185,799
<b>TOTAL FUNDS</b>	<u>376,722</u>	<u>187,939</u>	<u>-</u>	<u>564,661</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
Unrestricted funds	574,674	(451,292)	123,382
<b>Restricted funds</b>			
Restricted funds	500,694	(436,137)	64,557
<b>TOTAL FUNDS</b>	<u>1,075,368</u>	<u>(887,429)</u>	<u>187,939</u>

**19. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 March 2021.

**SUFFOLK BEFRIENDING SCHEME FOR PEOPLE  
WITH LEARNING DISABILITIES**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MARCH 2021**

	31.3.21 £	31.3.20 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations and gifts	5,833	30,064
Grants receivable	202,828	285,853
	<hr/> 208,661	<hr/> 315,917
<b>Other trading activities</b>		
Fundraising events	3,277	11,487
Merchandise and other income	801	10,022
Membership income	60,683	109,765
Workshops and activity income	-	589
Spot purchasing subscriptions	117,181	79,680
Employer NI allowance	4,000	3,000
	<hr/> 185,942	<hr/> 214,543
<b>Investment income</b>		
Interest on UK cash deposits	234	1,186
<b>Other income</b>		
DBS checks	271	(59)
Furlough claims (CJRS)	55,510	-
Business rates grant (COVID)	10,000	-
Other COVID related grants	83,163	-
	<hr/> 148,944	<hr/> (59)
<b>Total incoming resources</b>	<hr/> 543,781	<hr/> 531,587
<b>EXPENDITURE</b>		
<b>Other trading activities</b>		
Fundraising costs	396	1,536
<b>Charitable activities</b>		
Wages	246,690	288,369
Employer NI	16,735	19,963
Employer pension contributions	6,671	8,373
Rent and rates	16,209	35,787
Carried forward	286,305	352,492

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**SUFFOLK BEFRIENDING SCHEME FOR PEOPLE  
WITH LEARNING DISABILITIES**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MARCH 2021**

	31.3.21	31.3.20
	£	£
<b>Charitable activities</b>		
Brought forward	286,305	352,492
Insurance	2,301	2,250
Light and heat	4,706	3,761
Telephone	4,788	4,703
Office stationery, postage and software	11,757	6,116
Advertising and marketing	939	7,435
Training costs	-	749
Staff/volunteer travelling and expenses	3,535	23,590
Internal staff training	571	1,014
Repairs and renewals	2,744	839
Beneficiary costs	11,818	49,965
Computer expenses	5,202	3,779
Assington farm animal costs	4,143	3,675
Mini bus running costs	1,240	-
	<hr/> 340,049	<hr/> 460,368
<b>Other</b>		
Trustees' expenses	-	405
<b>Support costs</b>		
<b>Finance</b>		
Bank charges	139	364
<b>Governance costs</b>		
Sundry expenses	8,656	10,868
Accountancy fees	2,400	2,400
Professional fees	2,327	7,570
Subscriptions	1,259	1,170
Depreciation - leasehold improvements	15,444	12,866
Depreciation - fixtures and fittings	10,511	6,703
(Profit)/loss on asset sales	-	1,998
	<hr/> 40,597	<hr/> 43,575
Total resources expended	<hr/> 381,181	<hr/> 506,248
<b>Net income</b>	<hr/> <hr/> 162,600	<hr/> <hr/> 25,339

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