

Charity registration number 1074788

Company registration number 3612476 (England and Wales)

RICHMOND ADVICE AND INFORMATION ON DISABILITY (RAID)
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

RICHMOND ADVICE AND INFORMATION ON DISABILITY (RAID)

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees/Directors	J Atkinson	
	E Boamah	
	A Craig	
	I Dhara	(Appointed on 11.07.2022)
	P Hill	
	C Long	(Resigned on 02.07.2022)
	S McLeod	
	D Merkel	
	C Newton	
	V Roden	
	I Samji	
	C Tanswell	(Appointed on 16.05.2022)

Charity number 1074788

Company number 3612476

Principal address
Richmond AID
Disability Action & Advice Centre
4 Waldegrave Road
Teddington
TW11 8HT

Bankers

Unity Trust Bank
Nine Bridleyplace
Birmingham
B1 2HB

Cambridge and Counties Bank
Charnwood Court
5B New Walk
Leicester
LE1 6TE

Julian Hodge Bank Ltd
One Central Square
Cardiff
CF10 1FS

RICHMOND ADVICE AND INFORMATION ON DISABILITY (RAID)

LEGAL AND ADMINISTRATIVE INFORMATION

Virgin Money
Jubilee House
Gosforth
Newcastle Upon Tyne
NE3 4PL

Lloyds Bank
25 Gresham Street
London
EC2V 7HN

RICHMOND ADVICE AND INFORMATION ON DISABILITY (RAID)

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RICHMOND ADVICE AND INFORMATION ON DISABILITY (RAID)

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2022

The Trustees present their annual report and financial statements for the year ended 31 March 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Charity's Memorandum and Articles, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

Purposes and aims

Our charity's objectives as set out in the company's Memorandum and Articles are to 'relieve disabled persons in the London Borough of Richmond and elsewhere'.

Richmond Advice and Information on Disability (RAID) is a charity and exists to provide information and advice and services to disabled persons, their families, friends, carers and professionals within the London Borough of Richmond upon Thames (LBRuT) and the surrounding areas, and to manage and maintain the Disability Action and Advice Centre at 4, Waldegrave Road, Teddington, Middlesex, TW11 8HT.

Ensuring our work delivers our aims

The trustees review our objectives and activities on an annual basis, and ensure these meet the goals and priorities as set out in the business plan. The CEO and managers submit reports on projects for trustee meetings and the business plan as a whole is reviewed annually. In carrying out this review and in planning future activities the trustees have taken into account the Charity Commission's general guidance on public benefit.

Our strategic goals

Our business plan states that to achieve our vision of independence and choice for disabled people we will

- Work with disabled people to identify and remove barriers they are experiencing in accessing services and support
- Include disabled people in the planning of our services and promote wider opportunities for engagement and inclusion
- Ensure disabled people have a strong voice locally
- Raise awareness about disabled people's needs and accessible service provision with service providers and employers
- Increase employment, education, volunteering and leisure opportunities
- Provide high quality information and advice
- Reduce poverty and increase financial security of disabled people
- Understand, track and respond to changing needs.

How our activities deliver public benefit

Our main activities and who we help are described below. The Trustees believe that all of our charitable activities support disabled people to have the same opportunities as non-disabled people and to lead fulfilling and independent lives.

We estimate there are around 20,000 disabled people living in the London Borough of Richmond of Thames. We support over 3,500 clients each year. The majority of our clients and services are in the London Borough of Richmond upon Thames.

During the year we have also delivered some services in the boroughs of Hounslow and Kingston. We work with disabled people and carers of all ages and across all disabilities including physical and sensory disability, learning disabilities and mental health.

RICHMOND ADVICE AND INFORMATION ON DISABILITY (RAID)

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

Advice services we continue to provide include Information Navigation, Benefits Advice, Money Advice. We also continue to deliver our Counselling service and ongoing social inclusion activities are BuddyUp and our Peer Network. New partnership projects started up, our Connect to Tech digital inclusion project and our campaign project on adult social care. We continued to administer grants to our clients on behalf of the local authority and other grant giving organisations. We adapted our Covid services throughout the year as clients' needs changed and our food hub has now become a weekly food stall called Surplus.2.U.

Our services are based on needs identified by our clients or grants and commissioning opportunities. We receive a wide range of referrals from housing associations, social care and other local authority services, mental health services, learning disability services, hospitals, GP practices, Job Centre Plus, Social Prescribing and local voluntary sector services.

Financial review

Main Sources of Funding

Richmond AID continued to provide services throughout the 2021-2022 financial year.

Our main sources of funding were the London Borough of Richmond upon Thames (LBRuT), Achieving for Children (AFC), Garfield Weston and local grant giving organisations; Hampton Fund, Richmond Parish Lands Charity, Trust for London and Barnes Fund. We also received funding for Kickstart employees.

There was an increase in funding from £735,910 in 2021 to £760,138 in 2022, and an increase in charitable expenditure from £720,868 in 2021 to £776,232 in 2022. Unrestricted general funds have increased to £329,427 (2021: £324,870) and designated funds reduced to £15,349 (2021: £36,000).

Impact of Coronavirus on the Charity

Richmond AID had increased demand for services, in particular our advice services. Changes in government policies, following a hiatus during lockdowns, means that we are dealing with more evictions, housing issues and benefits issues than ever before. We have increased our advice staffing to cope with additional demand and are currently seeking additional funding to do this on a more long-term basis.

We have now closed or transitioned our Covid services. Our food hub is now our Surplus.2.U food stall which distributes surplus food to our clients on a weekly basis. A scaled down version of our phone befriending service is still providing a service to people with complex needs. We have stopped our shopping and prescription support and refer to other organisations providing this service.

All members of our team work from the office for at least part of their working week and towards the end of March 2022 we opened the door to the public again. We have restarted face to face delivery and have adapted our COVID 19 Infection Control Policy and Risk Assessment in line with government policy.

Reserves Policy

The objectives of the reserves policy are to:

1. Safeguard the long-term financial sustainability of the Charity by maintaining a minimum level of general reserves to address specific risks;
2. Set aside, and then release, resources to fund future plans; and
3. Ensure there are sufficient funds to pay staff and any outstanding debts in the event of a temporary reduction in the scale of our activities or closure.

RICHMOND ADVICE AND INFORMATION ON DISABILITY (RAID)

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

The trustees have concluded that they should retain reserves to meet four to six months of total expenditure, currently a range from £258,744 to £388,116. A further £14,766 is designated for advice services in 2022-23.

General unrestricted reserves at 31st March 2022 were £329,427 (2021: £324,870).

We also believe this level of reserves is what our funders and commissioners expect from a charity delivering services on their behalf in order to provide assurance of the viability of the organisation over the course of a multi-year contract

Investment Activities

Richmond Advice and Information on Disability (RAID) does not have any long term investments. Our cash reserves are held in deposit accounts.

Risk Policy

The trustees follow the Charity Commission's recommended approach to risk management and review the risks to which the charitable company is exposed. Each significant risk has a definition and a score and is regularly reviewed by the trustees to ensure that systems have been established to mitigate against those risks. In particular, insurance is in place and finances are closely monitored, personnel checks are carried out and safeguarding policies and procedures are implemented. Other risks that have been assessed are loss of key personnel, both staff and trustees, and loss of access to our premises. The trustees are satisfied that systems are in place to manage risks that have been identified.

Plans for future periods

The charity aspires to continue all of our existing services subject to satisfactory funding arrangements and to develop new services based on need where funding can be sought. The Trustees have developed a new Business Plan to cover the period 2022-26 with new priorities and goals. We are continuing to develop ways of increasing the funded services we can deliver including exploring contract and grant opportunities in other London boroughs.

Structure, governance and management

Governing Document

The organisation is a charitable company limited by guarantee, incorporated on 10th August 1998 and re-registered as a charity on 23rd March 1999. The company was established under a Memorandum of Association, which established the objects and powers of the charitable company and is governed under its Articles of Association, as amended in March 2015. Trustees and members guarantee to contribute an amount not exceeding £1 to the assets of the charitable company in the event of winding up. The total number of such guarantees at 31st March 2022 was 63 (2021: 62).

The Trustees, who are also the directors for the purpose of company law, and who served during the year are included on the legal and administrative page.

Recruitment and Appointment of Trustees

The existing trustees are responsible for the selection of new trustees. Under our governing documents 51% or more of the board must be disabled or a carer for a disabled person. In selecting trustees we ensure we choose people who are passionate and knowledgeable about disability issues. Often we will become aware of a potential trustee as they may have been a service user or volunteer.

RICHMOND ADVICE AND INFORMATION ON DISABILITY (RAID)

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

Potential trustees are invited to attend a number of meetings as observers and then if all agree are co-opted as members at the next meeting. This process allows due consideration for the person's skills, eligibility, personal competence and specialist knowledge to be taken into account and enables them to make a more informed decision. Under our Articles, one third of the trustees are required to stand down every two years but are eligible for re-election. The following trustees stepped down and were re-elected at the most recent General Meeting: Carol Long, Edward Boamah and David Merkel.

Organisational structure

Trustees have full responsibility for decisions affecting the governance and strategy of the organisation. Trustees give their time freely and receive no remuneration or other financial benefits. Trustees meet around every six weeks and have a number of sub-committees that meet to cover various areas of governance including finance, policies and procedures, human resources and quality assurance. Trustees have overall responsibility for approving the budget, the yearly financial statements, salaries and expenses, and any transfers at the end of the year.

Additional areas that trustees cover include:

- Reviewing the business plan and ensuring that the strategy agreed is being achieved
- Reviewing and amending the Memorandum and Articles
- Overseeing the Risk Assessment of the organisation
- Receiving reports on the performance of services
- Ensuring that monitoring of Health and Safety is carried out
- Checking that policies such as Data Protection Policy and Safeguarding are implemented

Operational matters concerning the management of projects and the day to day running of the Disability Action and Advice Centre building are delegated to the Chief Executive who then decides what further delegation needs to be made to the Managers

Board of Trustees Induction and Training

The chair of trustees takes responsibility for the induction of new trustees. All trustees are required to go through induction training that clearly sets out the responsibilities and duties of the Board and also covers the activities and policies of the organisation. A number of publications from the Charity Commission are also provided and include guidance on public benefit. This ensures that trustees are aware of their responsibilities under the Charities Act. We also recommend that trustees attend Understanding Governance training delivered by Richmond Council for Voluntary Services.

Funds held as custodian trustee

Richmond AID has not acted as a custodian trustee but holds £3,650 (2021: £3,650) of funds on behalf of the Equality Stakeholder's Scrutiny Group. Payments from the fund are made at their request.

RICHMOND ADVICE AND INFORMATION ON DISABILITY (RAID)

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

Statement of Trustees' responsibilities

The Trustees, who are also the directors of Richmond Advice and Information on Disability (RAID) for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees' report was approved by the Board of Trustees on 24/10/22 and signed on its behalf by:



V J Roden

Dated: 1/11/22

RICHMOND ADVICE AND INFORMATION ON DISABILITY (RAID)

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF RICHMOND ADVICE AND INFORMATION ON DISABILITY (RAID)

I report on the financial statements of the Charity for the year ended 31 March 2022, which are set out on pages 7 to 20.

This report is made solely to the Board, in accordance with section 145 of the Charities Act 2011. My independent examination has been undertaken so that I might state to the Board those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Board, for my independent examination or for this report.

Respective responsibilities of Trustees and examiner

The Charity's Trustees, who are also the directors of Richmond Advice and Information on Disability (RAID) for the purposes of company law, are responsible for the preparation of the financial statements. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination being a qualified member of the ICAEW.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- (i) examine the financial statements under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.


Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
 - (i) to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - (ii) to prepare financial statements which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities;have not been met or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.



James Foscett BSc (Hons), FCA, DChA
Cansdales Business Advisers Limited
St Mary's Court
The Broadway
Old Amersham
Bucks
HP7 0UT

Dated: 8 November 2022

RICHMOND ADVICE AND INFORMATION ON DISABILITY (RAID)

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2022

	Notes	Unrestricted funds £	Designated funds £	Restricted funds £	Total 2022 £	Total 2021 £
Income from:						
Contracts, grants and donations	2	71,915	305,185	343,023	720,123	703,496
Charitable activities	3	15,832	-	23,655	39,487	29,986
Investments	4	528	-	-	528	2,428
Total income		88,275	305,185	366,678	760,138	735,910
Expenditure on:						
Charitable activities	5	532	368,074	407,626	776,232	720,868
Net income/(expenditure) before transfers		87,743	(62,889)	(40,948)	(16,094)	15,042
Gross transfers between funds		(83,186)	42,238	40,948	-	-
Net income for the year/ Net movement in funds		4,557	(20,651)	-	(16,094)	15,042
Fund balances at 1 April 2021		324,870	36,000	-	360,870	345,828
Fund balances at 31 March 2022		329,427	15,349	-	344,776	360,870

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

The notes on pages 11 to 20 form part of these financial statements.

RICHMOND ADVICE AND INFORMATION ON DISABILITY (RAID)

BALANCE SHEET

AS AT 31 MARCH 2022

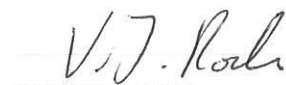
		2022		2021	
	Notes	£	£	£	£
Fixed assets					
Tangible assets	9		13,162		-
Current assets					
Debtors	10	86,954		53,511	
Cash at bank and in hand		514,842		508,004	
		<u>601,796</u>		<u>561,515</u>	
Creditors: amounts falling due within one year	11	<u>(270,182)</u>		<u>(200,645)</u>	
Net current assets			331,614		360,870
Total assets less current liabilities			<u>344,776</u>		<u>360,870</u>
Income funds					
Designated funds	13		15,349		36,000
Unrestricted funds			329,427		324,870
			<u>344,776</u>		<u>360,870</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2022. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these financial statements.

The Trustees' responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved by the Trustees on ...24/10/22



V J Roden

Trustee

The notes on pages 11 to 20 form part of these financial statements.

Company Registration No. 3612476

RICHMOND ADVICE AND INFORMATION ON DISABILITY (RAID)

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2022

	Notes	2022 £	£	2021 £	£
Cash flows from operating activities					
Cash generated from operations	16		22,763		16,960
Investing activities					
Purchase of tangible fixed assets		(16,453)		-	
Investment income received		528		2,428	
Net cash (used in)/generated from investing activities			(15,925)		2,428
Net cash used in financing activities			-		-
Net increase in cash and cash equivalents			6,838		19,388
Cash and cash equivalents at beginning of year			508,004		488,616
Cash and cash equivalents at end of year			514,842		508,004

RICHMOND ADVICE AND INFORMATION ON DISABILITY (RAID)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

Charity information

Richmond Advice and Information on Disability (RAID) is a private company limited by guarantee incorporated in England and Wales. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

The registered office is shown on the legal and administrative information page. The nature of the charity's operations and principal activities are included in the Trustees' report.

1.1 Accounting convention

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006.

The financial statements have been prepared on a going concern basis under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Designated funds are funds set aside by the Board of Management out of unrestricted general funds for specific purposes or projects.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

1.4 Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Income (i.e. donations and fundraising) is included in full in the Statement of Financial Activities when it is more likely than not that it will be received. Donations of goods and services 'in kind' are included in income, to the extent that they represent goods or services that would have otherwise been purchased. The value of services provided by volunteers has not been included.

Annual grants are included in full in the Statement of Financial Activities for the period to which they apply. In the case of the grants received in the year, any portion relating to future periods is carried forward as deferred income.

RICHMOND ADVICE AND INFORMATION ON DISABILITY (RAID)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

(Continued)

1.5 Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Central support costs, comprising the salary and overhead costs of the central function, are apportioned on the basis of staff time and the amount attributed to each activity in accordance with the requirements of the SORP. Governance costs comprise all costs relating to the public accountability of the charitable company and its compliance with regulation and good practice. These costs include costs relating to the statutory independent examination.

1.6 Tangible fixed assets

Fixed assets are only capitalised where the unit cost of the purchase price exceeds £1,000.

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Motor vehicles	20% per annum straight line
----------------	-----------------------------

1.7 Impairment of fixed assets

At each reporting end date, the Charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Taxation

The charity is exempt from corporation tax on its charitable activities.

1.9 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the Charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

1.10 Leases

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged against income on a straight line basis over the period of the lease.

RICHMOND ADVICE AND INFORMATION ON DISABILITY (RAID)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

2 Contracts, grants and donations

	Unrestricted funds £	Designated funds £	Restricted funds £	Total 2022 £	Total 2021 £
Donations and gifts	5,415	20,221	10,175	35,811	39,164
Grants and Contracts	66,500	284,964	332,848	684,312	664,332
	<u>71,915</u>	<u>305,185</u>	<u>343,023</u>	<u>720,123</u>	<u>703,496</u>
For the year ended 31 March 2021	<u>50,291</u>	<u>315,160</u>	<u>338,045</u>		<u>703,496</u>
Donations and gifts					
Donations	5,415	-	61	5,476	8,824
Gift in kind	-	20,221	10,114	30,335	30,340
	<u>5,415</u>	<u>20,221</u>	<u>10,175</u>	<u>35,811</u>	<u>39,164</u>
Grants and Contracts					
London Borough of Richmond upon Thames (LBRuT)	10,000	81,356	-	91,356	81,356
Achieving for Children (AfC)	-	56,000	-	56,000	56,000
Age UK Richmond Upon Thames	-	1,708	-	1,708	1,000
Barnes Fund	-	-	12,500	12,500	12,000
LBRUT CILS Information Navigation	-	135,354	-	135,354	148,413
Garfield Weston	15,000	-	-	15,000	3,336
Hampton Fund	30,000	-	45,326	75,326	70,008
Trust For London (Hounslow)	-	-	28,000	28,000	14,000
Kickstart	-	-	17,056	17,056	-
Richmond Parish Lands Charity (RPLC)	11,500	-	54,032	65,532	55,504
London Community Response Wave 2	-	-	-	-	7,000
Lottery Community Support Fund	-	-	-	-	9,975
London Community Foundation	-	-	-	-	9,884
LBRuT & AFC Client Grants	-	-	-	-	162,254
CAF Resilience Fund	-	-	2,000	2,000	12,102
LBRUT and LBH Fund Admin	-	10,546	11,104	21,650	
Lord Cockfield	-	-	5,000	5,000	-
Active Richmond Fund	-	-	250	250	-
LBR Household Support Fund	-	-	116,100	116,100	-
LB Hounslow Household Support Fund	-	-	10,000	10,000	-
Richmond Parish Lands Charity - Client Grants	-	-	26,480	26,480	18,000
Richmond Charities - Client Grants	-	-	5,000	5,000	3,500
	<u>66,500</u>	<u>284,964</u>	<u>332,848</u>	<u>684,312</u>	<u>664,332</u>

RICHMOND ADVICE AND INFORMATION ON DISABILITY (RAID)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

3 Charitable activities

	2022	2021
	£	£
Income from Charitable Activity	39,487	29,986
	<u> </u>	<u> </u>
Analysis by fund		
Unrestricted funds	15,832	15,391
Restricted funds	23,655	14,595
	<u> </u>	<u> </u>
	39,487	29,986
	<u> </u>	<u> </u>

4 Investment Income

	Unrestricted funds	Unrestricted funds
	2022	2021
	£	£
Interest receivable	528	2,428
	<u> </u>	<u> </u>

RICHMOND ADVICE AND INFORMATION ON DISABILITY (RAID)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

5 Expenditure on charitable activities

	Staff costs	Direct costs	Allocated costs	Total 2022	Total 2021
	£	£	£	£	£
LBRuT Benefits Advice	78,116	45,372	13,342	136,830	122,047
Surplus.2.U	4,127	838	34	4,999	-
Client Grants	11,113	157,823	-	168,936	164,218
Buddy Up	58,204	6,878	9,394	74,476	65,759
CILS Information Navigation	123,243	12,938	20,587	156,768	163,956
Families Advice	9,937	12,657	46	22,640	-
Counselling	26,708	10,354	3,394	40,456	35,952
Hounslow Advice	22,354	3,777	3,521	29,652	14,200
Kickstart	19,771	127	-	19,898	-
Money Advice	49,026	6,850	11,105	66,981	76,762
Peer Network	30,252	2,740	3,517	36,509	30,827
Others	532	-	-	532	-
SPADE	10,189	7,116	250	17,555	9,162
Food Hub	-	-	-	-	24,981
Befriending Service	-	-	-	-	13,004
Building costs	-	60,167	(60,167)	-	-
Governance costs	-	5,023	(5,023)	-	-
	<u>443,572</u>	<u>332,660</u>	<u>-</u>	<u>776,232</u>	<u>720,868</u>
Analysis by fund					
Unrestricted funds	532	-	-	532	
Designated funds	259,563	108,571	(60)	368,074	
Restricted funds	183,477	224,089	60	407,626	
	<u>443,572</u>	<u>332,660</u>	<u>-</u>	<u>776,232</u>	
For the year ended 31 March 2021					
Designated funds	299,639	52,124	-		351,763
Restricted funds	98,170	270,935	-		369,105
	<u>397,809</u>	<u>323,059</u>	<u>-</u>		<u>720,868</u>

Charitable activities includes independent examiner's remuneration of £2,340 (2021: £2,154) relating to the independent examination and £2,250 (2021: £2,226) relating to other services.

Direct costs includes £47,320 (2021: £36,000) of payments to sub-contractors.

RICHMOND ADVICE AND INFORMATION ON DISABILITY (RAID)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

6 DIRECT COSTS OF CHARITABLE ACTIVITIES

	2022	2021
	£	As Restated £
Personnel Costs	443,572	397,809
Core Costs	17,440	14,214
Building Costs	60,167	28,167
Office Costs	15,011	43,100
IT Costs	17,045	14,808
Project Expenses	3,655	2,737
Client Grants	157,580	168,059
Project Costs	9,419	11,594
Partner Payments	47,320	36,000
	771,209	716,488

Out of total project costs of £166,999 (2021: £179,563), we have restated and shown client grants of £157,580 (2021: £168,059) separately which were issued to people that needed support with food and essentials.

SUPPORT COSTS

	2022	2021
	£	£
Independent Examiner's Remuneration	2,340	2,154
Independent Examiner's Remuneration – Other Services	2,250	2,226
Trustee's Expenses	433	-
	5,023	4,380

7 Trustees

None of the Trustees received remuneration during the year (2021: none).

The amount of expenses reimbursed to Trustees during the year was £433 (2021: None).

RICHMOND ADVICE AND INFORMATION ON DISABILITY (RAID)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

8 Employees

Number of employees

	2022	2021
Full time	5	5
Part time	15	15
	<u>20</u>	<u>20</u>

Employment costs

	2022	2021
	£	£
Wages and salaries	416,777	382,572
Social security costs	16,144	5,826
Pension costs	10,651	9,411
	<u>443,572</u>	<u>397,809</u>

There were no employees whose annual remuneration was £60,000 or more (2021: none).

9 Tangible fixed assets

	Motor vehicles
	£
Cost	
At 1 April 2021	4,230
Additions	16,453
	<u>20,683</u>
At 31 March 2022	
Depreciation and impairment	
At 1 April 2021	7,521
	<u>7,521</u>
At 31 March 2022	
Carrying amount	
At 31 March 2022	13,162
	<u>-</u>
At 31 March 2021	

RICHMOND ADVICE AND INFORMATION ON DISABILITY (RAID)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

10 Debtors

	2022	2021
	£	£
Amounts falling due within one year:		
Other debtors	73,705	48,062
Prepayments and accrued income	13,249	5,449
	<u>86,954</u>	<u>53,511</u>

11 Creditors: amounts falling due within one year

	2022	2021
	£	£
Deferred income	154,387	116,494
Trade creditors	19,576	3,500
Other creditors	59,816	42,618
Accrued expenses	36,403	38,033
	<u>270,182</u>	<u>200,645</u>

RICHMOND ADVICE AND INFORMATION ON DISABILITY (RAID)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

12 Restricted funds

The income funds of the charity include restricted funds comprising the following movements of donations and grants held on trust for specific purposes:

	Balance at 1 April 2021	Movement in funds		Transfers	Balance at 31 March 2022
	£	Income £	Expenditure £	£	£
Active Richmond	-	4,999	(4,999)	-	-
Client Grants	-	168,936	(168,936)	-	-
Counselling	-	35,456	(40,456)	5,000	-
Families Advice	-	22,640	(22,640)	-	-
Hounslow Advice	-	29,652	(29,652)	-	-
Kickstart	-	17,055	(19,897)	2,842	-
Money Advice	-	56,341	(66,980)	10,639	-
Peer Network	-	26,213	(36,509)	10,296	-
SPADE	-	5,385	(17,557)	12,172	-
	-	366,677	(407,626)	40,949	-

Active Richmond funded our Walk and Talk project which supported people with mental health issues to go for short walks or meet outside.

Client grants were issued to people that needed support with food and essentials.

Counselling is a counselling service for disabled people, carers and any one that needs a low-cost counselling service.

Families Advice is an advice service for families in crisis, delivered in partnership with Citizens Advice Richmond.

Hounslow Advice provides benefits advice to disabled people living in the borough of Hounslow.

Kickstart is government funding to create new jobs for 16 to 24 year olds on Universal Credit who are at risk of long term unemployment.

The Money Advice Project supports people with debt advice and access to grants.

Peer Network supports disabled people to lead and run activities that bring together groups of disabled people for peer support.

SPADE is a gardening service for disabled and older people.

RICHMOND ADVICE AND INFORMATION ON DISABILITY (RAID)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

13 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 April 2021	Movement in funds		Transfers	Balance at 31 March 2022
	£	Income £	Expenditure £	£	£
LBRuT Benefits	36,000	87,630	(137,032)	28,168	14,766
Buddy Up	-	60,405	(74,475)	14,070	-
CILS Information Navigation	-	157,150	(156,567)	-	583
	<u>36,000</u>	<u>305,185</u>	<u>(368,074)</u>	<u>42,238</u>	<u>15,349</u>

The LBRuT benefits service provides advice and information and supports disabled people to access the benefits they are entitled to.

Buddy Up matches young disabled people with a volunteer buddy and together they access social activities.

CILS Information Navigation is an advice and information service for disabled people and carers.

14 Analysis of net assets between funds

	Unrestricted £	Designated £	Restricted £	Total £
Fund balances at 31 March 2022 are represented by:				
Tangible assets	-	13,162	-	13,162
Net current assets	329,427	2,187	-	331,614
	<u>329,427</u>	<u>15,349</u>	<u>-</u>	<u>344,776</u>

15 Related party transactions

There were no related party transactions during the year ended 31 March 2022 year (2021 - none).

RICHMOND ADVICE AND INFORMATION ON DISABILITY (RAID)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

16	Cash generated from operations	2022	2021
		£	£
	Net income/(expenditure)	(16,094)	15,042
	Adjustments for:		
	Investment income recognised in statement of financial activities	(528)	(2,428)
	Depreciation and impairment of tangible fixed assets	3,291	-
	Movements in working capital:		
	(Increase)/decrease in debtors	(33,443)	26,087
	Increase/(decrease) in creditors	31,644	(32,296)
	Increase in deferred income	37,893	10,555
		<hr/>	<hr/>
	Cash generated from operations	22,763	16,960
		<hr/>	<hr/>