

Croston Old School
Report of the Trustees and
Unaudited Financial Statements
for the Year Ended 31 December 2023

Croston Old School

Contents of the Financial Statements for the year ended 31 December 2023

	Page
Reference and Administrative Details	1
Report of the Trustees	2 to 4
Independent Examiner's Report	5
Statement of Financial Activities	6
Balance Sheet	7 to 8
Notes to the Financial Statements	9 to 14

Croston Old School

Reference and Administrative Details for the year ended 31 December 2023

TRUSTEES	Mrs K Almond Mrs DJ Marston SM Parkinson MD Greenhalgh MT Peet MJ Driver Mrs PA Peet
COMPANY SECRETARY	Mrs K Almond
REGISTERED OFFICE	The Old School Church Street Croston Leyland Lancashire PR26 9HA
REGISTERED COMPANY NUMBER	03686322 (England and Wales)
REGISTERED CHARITY NUMBER	1074784
INDEPENDENT EXAMINER	McMillan & Co LLP Chartered Accountants 28 Eaton Avenue Matrix Office Park Buckshaw Village Chorley Lancashire PR7 7NA

Croston Old School (Registered number: 03686322)

Report of the Trustees for the year ended 31 December 2023

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objects are to support and develop community provision in the villages of Croston, Bretherton and Ulnes Walton and establish a Community Resource Centre in Croston, Lancashire.

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and objectives.

Volunteers

The support of the many volunteers, who assist in a number of fund raising events, is much appreciated by the trustees.

Croston Old School (Registered number: 03686322)

Report of the Trustees for the year ended 31 December 2023

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Income

2023 saw an upturn in income from grant funding and bar and refreshment sales.

Two grants were received from Lancashire County Councillor through the Local member Grant Scheme and the late Cllr, Keith Iddon. The grants of £500 and £250 were used to replace and upgrade the emergency lights within the building. Croston Parish Council also gave a grant of £500 towards this work.

In April £7,000 was secured from the Chorley Council large grant scheme which enabled us to purchase chairs and tables for the South Wing, upgrade the children's toilets with adult facilities and cover the heating costs required to open a Pop-up café in the wing which operated on Wednesday and Thursday mornings from 9.00am - 12.30pm. Trustees Anne and Martin Peet redecorated the main room prior to the café opening on Wednesday 19 April. Estimates for the cost of upgrading the toilets have to date been far in excess of the £1,500 allocated from the grant so this amount has been ring-fenced until further funding can be found. A condition of the grant was that residents should be able to access activity session to improve mental health and well-being and social isolation and to improve levels of fitness. A variety of sessions were organised including painting, macrame and chair exercise for adults, and storytime and craft sessions for babies and toddlers. Two of these activities went on to become regular weekly bookings: Chair fitness and 'Singing Mamas' with Steph's Active adventures and Ruby and Blue putting on several sessions during school holidays. A further grant of £1,000 was secured from Chorley Council through the 'Open/Warm spaces' scheme which was used to off set the heating costs for the café through the winter months.

The café has proved to be very popular and makes a useful profit but in order to ease the volunteers time spent by Anne and Martin, since Jan 2024 it is now only opening on the 2nd and 4th Wednesdays of the month.

Following the closure of Croston Pre-school their committee made a donation of £6,329 to the Old School (this was shown in the 2022 accounts as income). We also received a donation of £1,113 following the closure of the Coffee Day flowers fund.

In June, following a successful application to the Lancashire Environmental Fund (LEF) the paved area outside the main hall was relaid at a cost of £7,107. A large gate was added towards the rear access to provide a storage area for bins etc.

Three concerts were held and four wedding receptions alongside an increased number of private parties many of which made use of the bar facilities.

Local business Lydam Solutions began renting space on a weekly basis in June and in December a contract was agreed for the company to hire the Belfry room on a permanent basis.

The trustees, ably assisted by Centre Manager Lisa Lilley, organised several fundraising events including a very successful Spring market, a twice yearly quiz night and a Gin Tasting evening.

Expenditure

Although slightly higher than in 2022 the cost of gas and electricity remained constant thanks to the work of Chairman Steve Parkinson last year in securing a three year contract with Engie.

In March 2023 Steve also secured a better priced deal for the phone and broadband with Crimson Communications which should see a decrease in these costs going forward.

In September we received the renewal notice for the Insurance for £3,479 this was a decrease of £1,858 from the previous year.

Due to a rise a rise in bookings requiring the bar, two more bar and events assistants were given zero hours contracts. In November bar and events supervisor Charlotte McLaughlin resigned and assistant Leslie Hurst was promoted to replace her.

The trustees continued to employ cleaner Alison Sexton and Centre Manager Lisa Lilley.

Croston Old School (Registered number: 03686322)

Report of the Trustees for the year ended 31 December 2023

The trustees are very grateful for the hard work and diligence shown by Lisa which has seen an increase in bookings going forward.

To conclude - although our financial position has improved, we continue to ensure that any expenditure is closely monitored. We will continue to search for grants were ever possible to improve the costs of heating and lighting etc. and to assist in maintaining the building in good order.

The results of operating the Community Resource Centre (the unrestricted fund) show a surplus of £544 (2022: deficit of £9,909). The maintenance costs are forecast to continue at a high level in order to keep the building in good order.

Plans continue with Spot On Rural Touring for a programme of arts performances. All of the facilities and events are widely publicised through guides distributed to all local households and other organisations as well as regular press releases.

FINANCIAL REVIEW

Principal funding sources

The principal contribution came from the Community Fund (National Lottery Charities Board), without whom the project would not have been possible.

Reserves policy

The reserves policy is to accumulate funds so as to have as many years running costs as possible in reserve to cover cyclical maintenance, which will provide long term security to the users of the Community Resource Centre. The amount invested in tangible fixed assets is not available to be used for revenue expenditure.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is a charitable company limited by guarantee and not having a share capital and, in accordance with Section 30(2) of the Companies Act 1985, is exempt from the requirement to use the word 'limited' as part of its name. It is governed by a Memorandum and Articles of Association.

The charity was entered in the Central Register of Charities with effect from 22 March 1999 and accepted by the Inland Revenue as a Charity for tax purposes.

Recruitment and appointment of new trustees

The trustees meet bi-monthly and applications for trustees are periodically sought by advertisement. They are selected based on the candidates' personal skills, knowledge of the local area and the needs of the Community.

Approved by order of the board of trustees on 16 April 2024 and signed on its behalf by:

Mrs PA Peet - Trustee

Independent Examiner's Report to the Trustees of Croston Old School

Independent examiner's report to the trustees of Croston Old School ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2023.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

JFD McMillan FCA

McMillan & Co LLP
Chartered Accountants

16 April 2024

Croston Old School

Statement of Financial Activities for the year ended 31 December 2023

	Notes	Unrestricted fund £	Restricted funds £	2023 Total funds £	2022 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		17,499	-	17,499	7,629
Charitable activities					
Community Resource Centre		15,676	-	15,676	16,038
Croston in Bloom		-	1,196	1,196	2,480
Other trading activities	3	27,397	-	27,397	10,437
Total		60,572	1,196	61,768	36,584
EXPENDITURE ON					
Raising funds	4	9,347	-	9,347	6,005
Charitable activities					
Community Resource Centre		48,889	10,344	59,233	46,578
Croston in Bloom		-	1,180	1,180	3,235
Other		1,612	-	1,612	1,594
Total		59,848	11,524	71,372	57,412
NET INCOME/(EXPENDITURE)		724	(10,328)	(9,604)	(20,828)
RECONCILIATION OF FUNDS					
Total funds brought forward		11,630	282,996	294,626	315,454
TOTAL FUNDS CARRIED FORWARD		12,354	272,668	285,022	294,626

The notes form part of these financial statements

Croston Old School (Registered number: 03686322)

Balance Sheet

31 December 2023

	Notes	Unrestricted fund £	Restricted funds £	2023 Total funds £	2022 Total funds £
FIXED ASSETS					
Tangible assets	9	642	271,887	272,529	282,717
CURRENT ASSETS					
Stocks	10	1,216	-	1,216	1,189
Debtors	11	1,164	-	1,164	6,571
Cash at bank		12,373	781	13,154	6,814
		<u>14,753</u>	<u>781</u>	<u>15,534</u>	<u>14,574</u>
CREDITORS					
Amounts falling due within one year	12	(3,041)	-	(3,041)	(2,665)
NET CURRENT ASSETS		<u>11,712</u>	<u>781</u>	<u>12,493</u>	<u>11,909</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>12,354</u>	<u>272,668</u>	<u>285,022</u>	<u>294,626</u>
NET ASSETS		<u>12,354</u>	<u>272,668</u>	<u>285,022</u>	<u>294,626</u>
FUNDS	13				
Unrestricted funds				12,354	11,630
Restricted funds				<u>272,668</u>	<u>282,996</u>
TOTAL FUNDS				<u>285,022</u>	<u>294,626</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2023.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2023 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

Croston Old School (Registered number: 03686322)

Balance Sheet - continued

31 December 2023

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 16 April 2024 and were signed on its behalf by:

SM Parkinson - Trustee

Croston Old School

Notes to the Financial Statements for the year ended 31 December 2023

1. GENERAL INFORMATION

The charity is a registered charity in England and Wales and is unincorporated. The address of the principal office is The Old School, Church Street, Croston, Leyland, PR26 9HA.

There are no material uncertainties about the charity's ability to continue.

The presentational currency of the financial statements is the Pound Sterling (£).

The amounts in the financial statements have been rounded to the nearest £1.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Government grants

CJRS and small business local authority grants are accounted for under the accruals model. Where the grant is classed as revenue, it is recognised in income on a systematic basis over the periods in which the company recognises the related costs.

Tangible fixed assets

Tangible fixed assets costing more than £250 are capitalised and included at cost including any incidental expenses of acquisition.

Depreciation is provided, on all tangible fixed assets, at rates calculated to write off the cost, on a straight line basis, over their expected useful economic lives as follows:

Short leasehold improvements	- over period of 50 year lease
Fixtures and fittings	- over 5 or 10 years

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Croston Old School

Notes to the Financial Statements - continued for the year ended 31 December 2023

2. ACCOUNTING POLICIES - continued

Fund accounting

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Financial instruments

Financial instruments are recognised when the company becomes party to the contractual provisions of the instrument. Basic financial assets, which include debtors, prepayments and bank balances, are initially measured at transaction price and are subsequently carried at cost unless the arrangement indicates otherwise and then the asset is measured at the present value of the future receipts discounted at a market rate of interest. Basic financial liabilities, which include creditors, accruals, bank loans and group borrowings, are initially recognised at transaction price and are subsequently carried at cost unless the arrangement indicates otherwise and then the liability is measured at the present value of the future obligations discounted at a market rate of interest.

3. OTHER TRADING ACTIVITIES

	2023	2022
	£	£
Bar sales	12,167	6,531
Other income	12,097	964
Fundraising events	3,133	2,942
	<u>27,397</u>	<u>10,437</u>

4. RAISING FUNDS

Other trading activities

	2023	2022
	£	£
Purchases	7,588	3,303
Fundraising events	1,759	2,702
	<u>9,347</u>	<u>6,005</u>

5. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2023	2022
	£	£
Independent examination	1,068	1,020
Payroll fees	544	574
Depreciation - owned assets	<u>10,188</u>	<u>10,188</u>

Croston Old School

Notes to the Financial Statements - continued for the year ended 31 December 2023

6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2023 nor for the year ended 31 December 2022.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2023 nor for the year ended 31 December 2022.

7. STAFF COSTS

	2023 £	2022 £
Wages	<u>15,491</u>	<u>10,727</u>

8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	7,629	-	7,629
Charitable activities			
Community Resource Centre	16,038	-	16,038
Croston in Bloom	-	2,480	2,480
Other trading activities	<u>10,437</u>	<u>-</u>	<u>10,437</u>
Total	<u>34,104</u>	<u>2,480</u>	<u>36,584</u>
EXPENDITURE ON			
Raising funds	6,005	-	6,005
Charitable activities			
Community Resource Centre	36,414	10,164	46,578
Croston in Bloom	-	3,235	3,235
Other	<u>1,594</u>	<u>-</u>	<u>1,594</u>
Total	<u>44,013</u>	<u>13,399</u>	<u>57,412</u>
NET INCOME/(EXPENDITURE)	(9,909)	(10,919)	(20,828)
RECONCILIATION OF FUNDS			
Total funds brought forward	21,539	293,915	315,454
TOTAL FUNDS CARRIED FORWARD	<u>11,630</u>	<u>282,996</u>	<u>294,626</u>

Croston Old School

Notes to the Financial Statements - continued for the year ended 31 December 2023

9. TANGIBLE FIXED ASSETS

	Short leasehold £	Fixtures and fittings £	Totals £
COST			
At 1 January 2023 and 31 December 2023	503,593	12,631	516,224
DEPRECIATION			
At 1 January 2023	220,876	12,631	233,507
Charge for year	10,188	-	10,188
At 31 December 2023	231,064	12,631	243,695
NET BOOK VALUE			
At 31 December 2023	272,529	-	272,529
At 31 December 2022	282,717	-	282,717

10. STOCKS

	2023 £	2022 £
Stocks	1,216	1,189

11. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023 £	2022 £
Trade debtors	-	6,329
Room hire	1,164	242
	1,164	6,571

12. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023 £	2022 £
Accruals and deferred income	3,041	2,665

Croston Old School

Notes to the Financial Statements - continued for the year ended 31 December 2023

13. MOVEMENT IN FUNDS

	At 1/1/23 £	Net movement in funds £	At 31/12/23 £
Unrestricted funds			
General fund	11,630	724	12,354
Restricted funds			
Community Resource Centre	282,051	(10,164)	271,887
Carvers	551	(180)	371
Croston in Bloom	394	16	410
	<u>282,996</u>	<u>(10,328)</u>	<u>272,668</u>
TOTAL FUNDS	<u>294,626</u>	<u>(9,604)</u>	<u>285,022</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	60,572	(59,848)	724
Restricted funds			
Community Resource Centre	-	(10,164)	(10,164)
Carvers	-	(180)	(180)
Croston in Bloom	1,196	(1,180)	16
	<u>1,196</u>	<u>(11,524)</u>	<u>(10,328)</u>
TOTAL FUNDS	<u>61,768</u>	<u>(71,372)</u>	<u>(9,604)</u>

Comparatives for movement in funds

	At 1/1/22 £	Net movement in funds £	At 31/12/22 £
Unrestricted funds			
General fund	21,539	(9,909)	11,630
Restricted funds			
Community Resource Centre	292,215	(10,164)	282,051
Carvers	551	-	551
Croston in Bloom	1,149	(755)	394
	<u>293,915</u>	<u>(10,919)</u>	<u>282,996</u>
TOTAL FUNDS	<u>315,454</u>	<u>(20,828)</u>	<u>294,626</u>

Croston Old School

Notes to the Financial Statements - continued for the year ended 31 December 2023

13. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	34,104	(44,013)	(9,909)
Restricted funds			
Community Resource Centre	-	(10,164)	(10,164)
Croston in Bloom	2,480	(3,235)	(755)
	<u>2,480</u>	<u>(13,399)</u>	<u>(10,919)</u>
TOTAL FUNDS	<u>36,584</u>	<u>(57,412)</u>	<u>(20,828)</u>

The purpose of the restricted funds is as follows:

Community Resource Centre - The fund is for the refurbishment of Croston Old School and largely relates to grants from the Community Fund (National Lottery Charities Board) towards the capital costs. The fund will be reduced by the related depreciation charge over the period of the 50 year lease.

Carvers - The fund is for the development of stone carving, including milestones and waymarkers.

Croston in Bloom - The purpose of the fund is to encourage and assist the people of Croston to increase their civic pride by working within the remit of the Royal Horticultural Society's Northwest in Bloom campaign.

14. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2023 or for the year ended 31 December 2022.