

HEARTLAND'S CYSTIC FIBROSIS CENTRE
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 MARCH 2021

EDIN CURRIE LIMITED
CHARTERED ACCOUNTANTS

**Heartlands Cystic Fibrosis Centre
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Year Ended 31 March 2021**

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**Heartlands Cystic Fibrosis Centre
Trustees' Annual Report
Year Ended 31 March 2021**

The Trustees present their Annual Report together with the Charity's accounts and financial statements for the year ended 31 March 2021.

Objectives and Activities

The objectives of the Charity are to raise funds for:

- a centre of excellence for the medical care of patients with cystic fibrosis for the whole of the West Midlands region through the provision, maintenance, and improvement of a specialist fibrosis centre at the Heart of England NHS Foundation Trust.
- the provision of the continual improvement of facilities of whatever nature for patients at the CF Centre as the Trustees may from time to time deem appropriate.
- the promotion of research into the causes and treatment of cystic fibrosis and to publish results thereof.
- the provision of counselling services for persons suffering from cystic fibrosis and their families.
- the furtherance of public education about cystic fibrosis and research into the condition.
- the education, training and rehabilitation of people suffering from cystic fibrosis to enable them to earn a living and develop their full potential as members of society.

Review of activities

During the year the charity has deployed the funds raised in a number of different ways including:

- Funding of education and training for CF professionals
- Providing grants to patients
- Enhancing the facilities available for in-patients

Most fundraising activities were cancelled due to the pandemic, restricting the ability of the charity to reach to its core group of service users but also to the wider population within the West Midlands. Activities such as holistic therapies for inpatients and further refurbishment work have not been possible due to restricted visiting at Heartlands Hospital.

Structure, Governance and Management

The Charity is governed by a Trust Deed dated 4 November 1998. Its principal address is:

Heartlands Hospital
Department of Respiratory Medicine
Bordesley Green East
Birmingham B9 5SS

The following served as Trustees during the period up to the date of this report:

Dr David Stableforth	Founder Trustee
Dr David Honeybourne	Vice Chair & Founder Trustee
Mrs Jane Bull MBE	Patients' Representative.
Dr Joanna Whitehouse	Chair
Mr Steven Williams	Patients' Representative.
Mr John Gillies-Wilkes	Resigned November 2020
Dr Rifat Rashid	
Ms Fiona King	Resigned September 2020
Ms Joanne Barrett	
Dr Neil Patel	Appointed November 2020
Mr David Sellers	Appointed Treasurer February 2021

Continued...

**Heartlands Cystic Fibrosis Centre
Trustees' Annual Report
Year Ended 31 March 2021
(Continued)**

The Trustees are appointed by the Board of Trustees and serve for a five-year term after which they may put themselves forward for re-appointment.

The charitable status of the organisation has been confirmed by The Charities Commission. The major risks to which the charity is exposed, as identified by the trustees, have been reviewed and a system has been established to mitigate those risks.

Recruitment and appointment of new Trustees

In selecting individuals for appointment as trustees, the trustees have regard to skills, knowledge and experience needed for the effective administration of the charity.

Bankers

Nat West Bank PLC
41 Greengate Street
Stafford
ST16 2JD

Co-Operative Bank
P.O Box 250
Delf House Southway
Skelmersdale WN8 6WT

Risk management

The Trustees have examined the major risks that the charity faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks.

Reserves Policy

The Trustees aim to maintain free reserves in unrestricted funds at a level which will provide sufficient funds available to cover ongoing expenses and commitments and to enable significant projects and initiatives to be taken forward. At year end £148,869 was held in reserve, which will in part be deployed as part of a patient room refurbishment initiative.

Public Benefit

The trustees are aware of the obligations of the charity, which are set out in the Guidance issued by The Charities Commission under The Charities Act 2006. They are confident that the work of the charity in pursuit of its objects is delivering Public Benefit. The Trustees will comply with the future reporting requirements in this regard.

Financial Review

The Charity's incoming resources for the year ended 31 March 2021 decreased by £25,823. The decrease in income is a result of the reduction in funds donated by Cystic Fibrosis Care. The Charity's expenditure totalled £43,003, comprising expenditure for the new crisis fund, website development, secretarial support and an accrual for salary recharges.

Achievements

Amongst its other achievements, during the year the charity:

- Established a crisis fund
- Supported patients during the covid pandemic
- Enhanced its on-line presence further

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**Heartlands Cystic Fibrosis Centre
Trustees' Annual Report
Year Ended 31 March 2021
(Continued)**

Future Plans

The Charity is committed to continual update and refurbishment of patient rooms and patient areas. Furthermore, the Charity's trustees will determine how in the future the Charity can raise funds and deploy them in order to continue to support CF patients.

Trustees' responsibilities in relation to the financial statements

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice)

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2015 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will not continue in business

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the Trustees



Dr Joanna Whitehouse
Chair of trustees

Dated: 8 September 2021

Heartlands Cystic Fibrosis Centre
Independent examiner's statement
Year Ended 31 March 2021

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2021 which are set out on pages six to ten.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this respect in order to enable a proper understanding of the accounts to be reached.

Paul Mannion ACA FCCA
for and on behalf of Eden Currie Limited
Chartered Accountants
2 Highlands Court
Cranmore Avenue
Solihull
West Midlands
B90 4LE

8 September 2021

**Heartlands Cystic Fibrosis Centre
Statement of Financial Activities
Year Ended 31 March 2021**

		Unrestricted Funds	Restricted Funds	Total Funds 2021	Total Funds 2020
	Note	£	£	£	£
INCOMING RESOURCES:					
Donations and legacies	3	12,431	-	12,431	28,458
Charitable activities	4	-	25,727	25,727	35,333
Investment income	5	23	-	23	213
TOTAL		12,454	25,727	38,181	64,004
RESOURCES EXPENDITURE:					
Charitable activities	6	(18,576)	(24,427)	(43,003)	(177,810)
TOTAL		(18,576)	(24,427)	(43,003)	(177,810)
Net income/(expenditure) and net movement in funds for the year					
		(6,122)	1,300	(4,822)	(113,806)
RECONCILIATION OF FUNDS					
Total funds brought forward		153,691	-	153,691	267,497
TOTAL FUNDS CARRIED FORWARD		147,569	1,300	148,869	153,691

The statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

Heartlands Cystic Fibrosis Centre
Balance Sheet
31 March 2021

	Note	2021 £	2020 £
Current assets			
Accrued Income		-	4,373
Prepayments		1,481	-
Cash at Bank		193,929	178,488
		<u>195,410</u>	<u>182,861</u>
Creditors: Amounts falling due within one year	7	<u>(46,541)</u>	<u>(29,170)</u>
Net current assets		148,869	153,691
Net assets	9	<u><u>148,869</u></u>	<u><u>153,691</u></u>
Funds			
Restricted Income Funds		1,300	-
Unrestricted Income Funds		147,569	153,691
Total funds	8	<u><u>148,869</u></u>	<u><u>153,691</u></u>

These financial statements were approved by the Trustees on 8 September 2021.

Mr David Sellers
Treasurer



Heartlands Cystic Fibrosis Centre
Notes to the Financial Statements
Year Ended 31 March 2021

1. Accounting policies

a) Basis of Preparation

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

The charity has applied Update Bulletin 1 as published on 2 February 2016 and the Financial Statements do not include a cash flow statement on the grounds that it is applying FRS 102 Section 1A.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are prepared in sterling which is the functional currency of the charity.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

b) Incoming Resources

All incoming resources are recognised once the charity has entitlement to the resources, it is certain that the resources will be received and the monetary value of incoming resources can be measured with sufficient reliability. Investment income is recorded when receivable. Gift Aid reclaimed on donations to the charity is included with the amount received.

c) Resources Expended

All expenditure is accounted for on an actual payment basis and has been classified under headings that aggregate all costs related to the category. Any expenditure for which there is a legal or constructive obligation but has not yet been made is included within creditors.

d) Fund Accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income and gains are allocated to the appropriate fund.

2. Taxation

The Charity is exempt from Income Tax on its income and gains so long as they are applied for charitable purposes

Heartlands Cystic Fibrosis Centre
Notes to the Financial Statements (Continued)
Year Ended 31 March 2021

3. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Donations	<u>12,431</u>	<u>-</u>	<u>12,431</u>	<u>28,458</u>

4. Charitable activities

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Cystic Fibrosis Trust	-	23,477	23,477	20,333
Cystic Fibrosis Care	-	-	-	15,000
Crisis Fund Donations	-	1,750	1,750	-
Grants – Gym Equipment	-	500	500	-
	<u>-</u>	<u>25,727</u>	<u>25,727</u>	<u>35,333</u>

5. Investment income

	2021 £	2020 £
Bank Interest Receivable	<u>23</u>	<u>213</u>

6. Costs of charitable activities by activity type

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Healthcare professional fees	(2,408)	-	(2,408)	13,758
Salary recharge accrual	-	23,477	23,477	-
Gym equipment	20	500	520	-
Room enhancement expenditure	-	-	-	158,580
Cost of facilities for patients	-	-	-	1,829
Website development costs	2,052	-	2,052	-
Conference fees	-	-	-	126
Crisis Fund Exp	100	450	550	-
Advertising	-	-	-	757
Insurance	75	-	75	-
Secretarial support	16,511	-	16,511	566
Sundries	348	-	348	519
Telephone and internet	924	-	924	925
Governance – independent examination	954	-	954	750
	<u>18,576</u>	<u>24,427</u>	<u>43,003</u>	<u>177,810</u>

Comparative note – There were Nil restricted charitable costs in 2020.

Heartlands Cystic Fibrosis Centre
Notes to the Financial Statements (Continued)
Year Ended 31 March 2021

7. Creditors: Amounts falling due within one year

	2021 £	2020 £
Salary recharge Port CF & admin support	44,031	20,554
Accruals	2,510	8,616
	<u>46,541</u>	<u>29,170</u>

8. Restricted and unrestricted funds

	At 1 April 2020 £	Incoming Resources £	Outgoing Resources £	At 31 March 2021 £
Restricted Funds:				
Cystic Fibrosis Trust		23,477	23,477	-
Crisis Fund		1,750	450	1,300
Gym Equipment		500	500	-
	<u>-</u>	<u>25,727</u>	<u>(24,427)</u>	<u>1,300</u>
Unrestricted Funds	153,691	12,454	(18,576)	147,569
	<u>153,691</u>	<u>38,181</u>	<u>(43,003)</u>	<u>148,869</u>

Cystic Fibrosis Trust – a fund to enable the collation and supply of data

Crisis Fund – a fund specifically developed to help those patients in crisis to permit much needed support

Gym Equipment – a fund to enable the purchase of gym equipment for installation in the centre

9. Analysis of net assets between funds

2021	Assets £	Liabilities £	Total £
Unrestricted funds	194,110	(46,541)	147,569
Restricted funds	1,300	-	1,300
	<u>195,410</u>	<u>(46,541)</u>	<u>148,869</u>
 2020	 Assets £	 Liabilities £	 Total £
Unrestricted funds - general	182,861	(29,170)	153,691
	<u>182,861</u>	<u>(29,170)</u>	<u>153,691</u>

10. Trustees emoluments

The trustees did not receive any remuneration during this period (2020 £nil).

The trustees did not receive any expenses during this period (2020 £nil)

11. Ultimate controlling party

The charity has no ultimate controlling party as it is controlled by the Board of Trustees.