

J's Out of School Club

Profit and Loss Report

01 April, 2024 – 31 March, 2025

Sales

4000 - Fees Invoiced	102,444.20	
4900 - Miscellaneous Income	367.50	
Total Sales		£102,811.70

Direct Expenses

5000 - Food	5,658.94	
Total Direct Expenses		£5,658.94
GROSS PROFIT / LOSS		£97,152.76

Overheads

7000 - Gross Wages	70,499.42
7007 - Employers Pensions	850.01
7100 - Rent	10,517.75
7502 - Telephone	320.64
7505 - Resources	797.01
7506 - Softwear Costs & Licences	265.60
7601 - Audit and Accountancy Fees	756.00
7603 - Professional Fees	50.00
7901 - Bank Charges	94.19
8002 - Furniture/Fitting Depreciation	1,829.51
8004 - Office Equipment Depreciation	72.96
8100 - Bad Debt Write Off	4,630.00
8203 - Training Costs	204.00
8204 - Insurance	339.00
9996 - Suspense Account	-57.80

Total Overheads

£91,168.29

NET PROFIT / LOSS

£5,984.47

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P&L

Mr. A. A. A.

BSM Bookkeeping Ltd

29/1/26

J's Out of School Club

Balance Sheet Report

To: 31 March, 2025

ASSETS

Fixed Assets

0030 - Office Equipment	1,095.00	
0031 - Office Equipment Depreciation	-127.68	
0040 - Furniture and Fixtures	24,904.60	
0041 - Furniture/Fixture Depreciation	-13,177.40	
Total Fixed Assets		£12,694.52

Current Assets

1100 - Debtors Control Account	34,489.85	
1200 - Bank Current Account	9,683.04	
1210 - Bank Deposit Account	22,090.80	
1235 - Cash in Hand 2025	169.46	
Total Current Assets		£66,433.15

TOTAL ASSETS **£79,127.67**

LIABILITIES

Current Liabilities

1102 - Other Debtors	4,643.63	
2210 - P.A.Y.E. & NI	1,546.42	
2230 - Pension Fund	180.32	
Total Current Liabilities		£6,370.37

Future Liabilities

Total Future Liabilities £0.00

TOTAL LIABILITIES £6,370.37

TOTAL NET ASSETS £72,757.30

EQUITY

3100 - Reserves 11,171.49

Net Profit / Loss 61,585.81

3200 - Profit and Loss Account 52,486.86

Net Profit / Loss (prior year(s)) 3,114.48

Net Profit / Loss (current year) 5,984.47

TOTAL EQUITY £72,757.30

From: 01/04/2024
To: 31/03/2025

J's Out of School Club
Trial Balance Report

29 Jan 2026
20:45

This period only

Nominal Code	Name	Last Financial Year	
		Debit	Credit
0031	Office Equipment Depreciation		72.96
0041	Furniture/Fixture Depreciation		1,829.51
1100	Debtors Control Account	2,942.80	
1200	Bank Current Account	2,001.84	
1210	Bank Deposit Account	3,496.82	
1230	Petty Cash		63.94
1235	Cash in Hand 2025	169.46	
1240	Company Credit Card	140.88	
2210	P.A.Y.E. & NI		787.33
2230	Pension Fund		13.59
4000	Fees Invoiced		102,444.20
4900	Miscellaneous Income		367.50
5000	Food	5,658.94	
7000	Gross Wages	70,499.42	
7007	Employers Pensions	850.01	
7100	Rent	10,517.75	
7502	Telephone	320.64	
7505	Resources	797.01	
7506	Software Costs & Licences	265.60	
7601	Audit and Accountancy Fees	756.00	
7603	Professional Fees	50.00	
7901	Bank Charges	94.19	
8002	Furniture/Fitting Depreciation	1,829.51	
8004	Office Equipment Depreciation	72.96	
8100	Bad Debt Write Off	4,630.00	
8203	Training Costs	204.00	
8204	Insurance	339.00	
9996	Suspense Account		57.80
TOTAL		£105,636.83	£105,636.83

12/1/2026
ASM Bookkeeping Ltd
29/1/26

AGM 2025

MANAGERS REPORT

October 20th.

As always, the team of staff at J's have worked hard throughout the year and I would like to take this opportunity to thank them all, especially Sallie Schofield [co-ordinator] who continues to work hard and put full commitment into the club.

Thankyou.

I would like to thank Claire Dyson for her continual hard work and the committee who continue to volunteer their time, for this thank you for your support as always.

REGISTRATIONS

We currently have 114 children registered. 17 of these children are EYF, 33 attend Manor Rd School and 1 from playgroup.

The numbers currently are as follows

MONDAY	AM	(20/22)	PM	(46/49)
TUESDAY	AM	(37/39)	PM	(43/46)
WEDNESDAY	AM	(30/34)	PM	(46/50)
THURSDAY	AM	(41/44)	PM	(49/57)
FRIDAY	AM	(26/29)	PM	(23/28)

The numbers for Manor Road.

MONDAY	AM	(10/12)	PM	(11/13)
TUESDAY	AM	(16/17)	PM	(13/15)
WEDNESDAY	AM	(13/15)	PM	(11/13)
THURSDAY	AM	(12/16)	PM	(12/16)
FRIDAY	AM	(11/13)	PM	(9/12)

The numbers for St Johns.

MONDAY	AM	(10)	PM	(36)
TUESDAY	AM	(21/22)	PM	(30/31)
WEDNESDAY	AM	(17/19)	PM	(36/37)
THURSDAY	AM	(25/26)	PM	(37/41)
FRIDAY	AM	(15/16)	PM	(14/16)

These numbers do not include children which attend Js each week on a casual basis, so the numbers will, be slightly higher on a daily basis.

We have many fun activities planned for our new academic year and I would hope that with the continuing contribution of hard work from all involved the club will again continue to thrive.

Finally, I would like to give a huge Thank you, to Elaine and Matt. Elaine has been on our committee from the very beginning and if I remember correctly, was responsible for the red and yellow uniform combination and Matt we wish you well in your new job role. Thank you for you continued support over the years and for the work and time contributed.

Rachel

Chairperson AGM Report 22.10.2025

I would like to once again thank everyone for their continued hard work in running a very successful wrap around care for pupils at St John's and Manor Road.

I would personally like to thank Rachel and Sallie who deal with the daily challenges running the club brings and Claire for ensuring all the finances are in order. It is lovely to see the club thriving.

This year seems to have flown by with lots of fun and creative activities planned for all the children.

It has been a pleasure to be the chair of the committee and work alongside such lovely people. I am resigning as chair due to changing my job and now working at a new school.

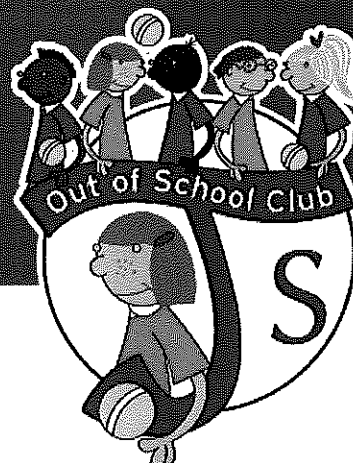
Matthew Bradbury

Chair of J's Committee

J's Out of School Club

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FINANCE REPORT FOR 22.10.2025 AGM

The bank balances as at last meeting and this	21.10.2024	22.10.2025
Current Account	£12557.61	£10308.13
Deposit Account	£18870.68	£22090.80
TOTAL BALANCE	£31428.29	£32398.93

As you can see, the overall balances have stayed approximately the same

We have the support of an accountant, Mrs N Waterfield of PSM Book-keeping, who deals with our payroll each month. The accounts will be audited by More than Admin before submitting to the Charities Commission in January.

I am now established with the Sage Cloud system which makes sharing our accounts with the accountant much easier. Just to clarify that our accountant reconciles the bank statement each month as a double check of all entries going through the account. Our Auditor then completes a triple check on everything whilst she audits the accounts each year. The system we use makes it easier when sending statements, invoices etc.

I am currently in the process of chasing outstanding invoices with parents. This is including sending debt letters and possibly following up by small claims court. I have 4 payment plans in place and a couple of recent payments made.

There are some old outstanding debts that we possibly will need to write off if I am not successful in sorting through small claims. I have two debt letters, one gentle and one firm. If I don't receive a response to these, I will then proceed to small claims. I am hopefully going to get these sent this week so I can chase up next week in the holidays and proceed.

Our Pension scheme has now been running for approximately 7years with 2 current members and everything is working well.

Our salaries continue to be paid in line with the living wage.

Any committee member that hasn't yet completed an EY2 must do so to keep us in line with Ofsted requirements. Please see Claire for further details.

Our rent stands at £11.00 per hour, in line with school finance guidelines. This didn't increase in April this year.

I have now started charging £5 per 15 minutes late. This is outlined in our contracts that are signed at the start of each school year.

Claire Dyson, Finance Officer