

BETA Having problems on this page? Your [feedback](#) will help us to improve it.

❗ You will be logged out after 30 minutes of inactivity.

Messages **1** (/group/guest/notifications)

Account (/group/guest/my-details) Sign out (/c/portal/logout)

[Home](#)

[Print](#)

Cancel Print

Charity Commission Annual Return 2025

READING COMMUNITY WELFARE RIGHTS UNIT

Charity registration number: 1074557

Most of the information you give in this form will become publicly available on the Register of Charities. Any field that the Charity Commission will not display will be clearly marked.

This document is a record of the information provided in the Annual Return 2025.

PART A - Charity information

Financial period

Financial period start date

01/04/2024

Financial period end date

31/03/2025

Income and spending

Income £

£ 171,582

Spending £

£ 181,747

Number of contracts from government

How many contracts (other than grant agreements) did your charity receive from central government or a local authority during the financial period for this return?

2

Value of contracts from government

What was the total value of the contracts received from central government or a local authority during the financial period for this return?

£ 85,500

Number of grants from government

How many grants did your charity receive from central government or a local authority during the financial period for this return?

Income breakdown

Donations and legacies (excluding Endowments Received)

Charitable activities

Other trading activities

Investments

Other

Corporate donations

What was the value of your charity's single highest value donation received from a corporate donor during the financial period of this return?

Donations from individuals

What was the value of your charity's single highest value donation received from an individual during the financial period of this return?

Donations from related parties

What was the value of your charity's single highest value donation received from a related party during the financial period of this return?

Grantmaking

Is grant making the main way your charity carries out its purposes?

Recipients of grants

Please round all figures to the nearest pound (do not enter decimal points or commas).

Individuals

Other charities

Other organisations that are not charities

Trustee payments

Excluding out of pocket expenses, for what were any of the trustees paid during the financial period for this return?

e. None of the trustees have been paid

Did any of the trustees resign and take up employment with your charity in the financial period of this return?

No

Income from outside the UK**Did your charity receive income from outside of the United Kingdom in the financial period of this return?**

No

Delivering activities outside the United Kingdom**Did your charity deliver charitable activities outside of the United Kingdom in the financial period of this return?**

No

Spending outside of the United Kingdom**Did your charity spend funds outside of the United Kingdom in the financial period of this return?**

☒ No

Total Spending outside of the United Kingdom

£

Trading subsidiaries**Does the charity have any trading subsidiaries?**

No

Employment contract types**People were permanently employed by your charity**

5

People were on fixed-terms contracts with your charity

0

Self-employed people were working for your charity

0

Total overseas employees**How many of the people above work on behalf of your charity outside of the United Kingdom?**

0

Total employee payroll**What was the total amount spent on employee payroll during the financial period relating to this**

return?

£ 157,143

Employees' salaries**Did any of your charity's employees receive total employment benefits of £60,000 or more in the financial period of this annual return?**

No

Governance policies**Internal charity financial controls policy and procedures**

Yes

Safeguarding policy and procedures

Yes

Financial reserves policy and procedures

Yes

Complaints policy and procedures

Yes

Serious incident reporting policy and procedures

Yes

Internal risk management policy and procedures

Not applicable

Trustee expenses policy and procedures

Not applicable

Trustee conflicts of interest policy and procedures

Yes

Investing charity funds policy and procedures

Not applicable

Campaigns and political activity policy and procedures

Not applicable

Bullying and harassment policy and procedures

Yes

Social media policy and procedures

Not applicable

Engaging external speakers at charity events policy and procedures

Not applicable

Safeguarding**Has your charity provided services to children and/or adults at risk in the financial period of the return?**

Yes

a. Standard DBS checks have been obtained for all eligible roles

Yes

b. Enhanced DBS checks have been obtained for all eligible roles

Yes

c. Enhanced with Barred List(s) DBS checks have been obtained for all eligible roles

Not Applicable

Serious Incidents**Has your charity reported all Serious Incidents (including any historical incidents) that the charity became aware of during the financial period of this return?**

There were no incidents to report

External risk and impact**Donations**

No impact

Other income - grants

Negative

Other income - contracts

Negative

Other income - investment

Not applicable

Expenditure on charitable activities

No impact

Expenditure on overheads

No impact

Number of volunteers

Negative

Number of employees

No impact

Number of trustees

Positive

Fundraising activities

No impact

Capacity to deliver services

No impact

Total service demand

Positive

Volunteers**Excluding trustees, provide an estimate of the number of volunteers who carried out charitable activities on behalf of your charity in the United Kingdom during the financial period of this return?**

1

Privacy statement

Any information you give us will be held securely and processed only in accordance with the rule on data protection. We will not disclose your personal details to anyone unconnected to the Charity Commission unless:

- **you have consented to their release; or**
- **we are legally obliged to disclose them; or**
- **we regard disclosure as either (a) necessary so that we can properly carry out our statutory functions or (b) necessary in the public interest.**

We may share and disclose information about you with relevant public authorities, regulatory bodies and agencies, outside the Charity Commission but only if:

- **we can lawfully do so; and**
- **we decide that disclosure is necessary for national security, crime detection, prevention, and law enforcement, or other issues in the public interest**

Information we collect about you

We will use this information:

To enable us to carry out our statutory functions and duties;

This will include the following actions:

- (a) update, consolidate, and improve the accuracy of our records;**
- (b) undertake crime detection and prevention and law enforcement and assist the third parties specified above to investigate or prevent crime and carry out law enforcement;**
- (c) data analysis, testing, research, statistical and survey purposes**

Information we receive from other sources.

Information we receive from other sources

We may combine this information with information you give to us and information we collect about you.

We may use this information and the combined information for the purposes set out above (depending on the types of information we receive).

We will ensure that any such disclosure and use is proportionate; considers your right to respect for your private life; and is done fairly and lawfully in accordance with the data protection principles of the Data Protection Act.

The Data Protection Act 1998 regulates the use of 'personal data', which is essentially any information, however stored, about identifiable living individuals.

As a 'data controller' under the Act, the Charity Commission must comply with it. Any changes we may make to our privacy statement in the future will be set out in the replacement version of this form.

Please check back frequently to see any updates or changes to our privacy policy.

Declaration

This annual return has not been submitted and no Declaration has been made

Reading Community Welfare Rights Unit

Charity No. 1074557

Company No. 03626105

Trustees' Report and Unaudited Accounts

31 March 2025

	Pages
Trustees' Annual Report	2 to 4
Independent Examiner's Report	5
Statement of Financial Activities	6
Balance Sheet	7
Notes to the Accounts	8 to 14
Detailed Statement of Financial Activities	15 to 16

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the unaudited financial statements of the charity for the year ended 31 March 2025.

REFERENCE AND ADMINISTRATIVE DETAILS

Company No. 03626105

Charity No. 1074557

Principal Office

135 Cardiff Rd
Reading
Berkshire
RG1 8JF
Registered Office

135 Cardiff Rd
Reading
RG1 8JF

Directors and Trustees

The Directors of the charitable company are its Trustees for the purposes of charity law.
The following Directors and Trustees served during the year:

M. Ayub
S. Boyt
J.L. Hughes
P.G. Kayes
B. McClean
R. McEwan
M. O'Connell
L.K. Owen
P. Thomas

Key Management Personnel

Chair	Peter Kayes
Chief Executive Officer	Matt Harrison
Accountants	

Lambert Martin Ltd
33 Old Bath road
Sonning
Reading
Berkshire
RG4 6SY

OBJECTIVES AND ACTIVITIES

OBJECTIVES AND ACTIVITIES

The objectives of the service are to benefit the population of Greater Reading by the relief of poverty, sickness and distress. These objectives are achieved by giving advice and assistance to people in respect of their rights to benefits as required.

The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit both when reviewing the service's aims and objectives and when planning its future activities.

RCWRU provides advice and support to people on their benefits claims, including to people in work, not in work and to those seeking to get into work. Examples of when the support is needed are when people are wrongly denied benefits by the Department of Work and Pensions (DWP), when people have their benefits cut after a review where the assessment is faulty, or where the process of completing the complex paperwork is beyond the individual applicant's capabilities. Support can consist of simply providing advice including what their entitlement should be but more often involves helping clients make formal appeals and taking unresolved cases to tribunals where we will work with the clients to make their case.

A larger charity must provide an explanation of its aims, including details of the issues it seeks to tackle and the changes or differences it seeks to make through its activities...

ACHIEVEMENTS AND PERFORMANCE

The 2024-25 financial year has seen Reading Welfare Rights continue to provide its service to clients across Reading and beyond in the greater Reading area. Methods of working have been developed to be a more flexible service to clients which includes continuing to meet clients by appointment at our office, as well as providing support over the telephone or email but also meeting clients at other venues which are easier for them to get to, including visiting them at home where necessary. We collaborate with various charities in Reading through the Tackling Poverty Partnership to provide diverse support. We refer clients to these charities and receive referrals from them. In addition we have been successful in gaining a number of charitable grants to expand our work and a number of other smaller grants from local charities.

Through our work local residents have successfully been awarded over £2 million in benefits from the DWP during the year, money which is paid directly by DWP to the people we have supported. This is a significant contribution to our clients' ability to live independently, avoiding poverty and getting into debt.

Once again I must thank our staff and volunteers, including trustees, for their commitment to our work, which is often life saving for our clients.

PLANS FOR FUTURE PERIODS

Looking to the future RWR is aware of an excess in demand for our services some of which is likely to have been created by the pandemic. We endeavour to meet these needs, sometimes with the support of our partners, volunteers and other individuals. We aim to continue to support our community in years to come.

STRUCTURE, GOVERNANCE AND MANAGEMENT

RWR is controlled by its governing document, The memorandum and Articles of Association, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006. In accordance with the Memorandum of Association each present member has undertaken to contribute the sum of £1 in the event of winding up. As the service is a registered charity, any surplus upon a winding up would be distributed to another charity with similar objects, as the members are prohibited from benefiting from the company.

The Board seeks to recruit new trustees from the wider community in Reading to provide a range of skills and views.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The above report has been prepared in accordance with the provisions applicable to companies subject to the small companies regime as set out in Part 15 of the Companies Act 2006 and in accordance with the Charities SORP (FRS 102).

Signed on behalf of the board

Peter Kayes
Trustee
11 July 2025

A handwritten signature in black ink that reads "Peter Kayes". The script is cursive and fluid, with the first letters of the first and last names being capitalized and prominent.

Independent Examiner's Report to the trustees of Reading Community Welfare Rights Unit

I report to the charity trustees on my examination of the financial statements of Reading Community Welfare Rights Unit for the year ended 31 March 2025.

Responsibilities and basis of report

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act).

Having satisfied myself that the financial statements of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's financial statements as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe:

- accounting records were not kept in accordance with section 386 of the 2006 Act ; or
- the financial statements do not accord with those records; or
- the financial statements do not comply with the accounting requirements under section 396 of the 2006 Act other than any requirement that the financial statements give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Sabina Reed

Sabina Reed

2025-10-19

Rachel Eden
Holy Brook Accountants
Curious Lounge,
1st Floor, Pinnacle Building Tudor Road
Reading
RG1 1NH
Date:

Reading Community Welfare Rights Unit
Statement of Financial Activities
for the year ended 31 March 2025

		Unrestricted funds 2025 £	Restricted funds 2025 £	Total funds 2025 £	Total funds 2024 £
	Notes				
Income and endowments from:					
Donations and legacies	4	1,423	-	1,423	4,325
Charitable activities	5	(5,567)	169,948	164,381	173,499
Other	6	1,418	4,360	5,778	-
Total		(2,726)	174,308	171,582	177,824
Expenditure on:					
Other	7	0	181,747	181,747	177,758
Total		0	181,747	181,747	177,758
Net gains on investments		-	-	-	-
Net (expenditure)/income		(2,726)	(7,440)	(10,165)	66
Transfers between funds		-	-	-	-
Net (expenditure)/income before other gains/(losses)		(2,726)	(7,440)	(10,165)	66
Other gains and losses					
Net movement in funds		(2,726)	(7,440)	(10,165)	66
Reconciliation of funds:					
Total funds brought forward		21,965	10,825	32,790	32,724
Total funds carried forward		19,240	3,386	22,625	32,790

Reading Community Welfare Rights Unit
Balance Sheet

at 31 March 2025

Company No.	03626105	Notes	2025 £	2024 £
Current assets				
Debtors		9	6,583	-
Cash at bank and in hand			48,200	54,568
			<u>54,783</u>	<u>54,568</u>
Creditors: Amount falling due within one year		10	(32,158)	(21,778)
Net current assets			<u>22,625</u>	<u>32,790</u>
Total assets less current liabilities			<u>22,625</u>	<u>32,790</u>
Net assets excluding pension asset or liability			<u>22,625</u>	<u>32,790</u>
Total net assets			<u><u>22,625</u></u>	<u><u>32,790</u></u>
The funds of the charity				
Restricted funds		11		
Restricted income funds			3,386	10,825
			<u>3,386</u>	<u>10,825</u>
Unrestricted funds		11		
General funds			19,240	21,965
			<u>19,240</u>	<u>21,965</u>
Reserves		11		
Total funds			<u><u>22,625</u></u>	<u><u>32,790</u></u>

These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

For the year ended 31 March 2025 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

Approved by the board on 11 July 2025

And signed on its behalf by:

Peter Kayes
Trustee
11 July 2025

Peter Kayes

1 Accounting policies

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Change in basis of accounting or to previous accounts

There has been no change to the accounting policies (valuation rules and method of accounting) since last year and no changes have been made to accounts for previous years.

Fund accounting

Unrestricted funds	These are available for use at the discretion of the trustees in furtherance of the general objects of the charity.
Designated funds	These are unrestricted funds earmarked by the trustees for particular purposes.
Revaluation funds	These are unrestricted funds which include a revaluation reserve representing the restatement of investment assets at their market values.
Restricted funds	These are available for use subject to restrictions imposed by the donor or through terms of an appeal.

Income

Recognition of income	Income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to, and virtually certain to receive, the income and the amount of the income can be measured with sufficient reliability.
-----------------------	---

Income with related expenditure	Where income has related expenditure the income and related expenditure is reported gross in the SoFA.
---------------------------------	--

Donations and legacies	Voluntary income received by way of grants, donations and gifts is included in the the SoFA when receivable and only when the Charity has unconditional entitlement to the income.
------------------------	--

Tax reclaims on donations and gifts	Income from tax reclaims is included in the SoFA at the same time as the gift/donation to which it relates.
-------------------------------------	---

Donated services and facilities	These are only included in income (with an equivalent amount in expenditure) where the benefit to the Charity is reasonably quantifiable, measurable and material.
---------------------------------	--

Volunteer help	The value of any volunteer help received is not included in the accounts.
----------------	---

Investment income	This is included in the accounts when receivable.
-------------------	---

Gains/(losses) on revaluation of fixed assets	This includes any gain or loss resulting from revaluing investments to market value at the end of the year.
---	---

Gains/(losses) on investment assets	This includes any gain or loss on the sale of investments.
-------------------------------------	--

Expenditure

Recognition of expenditure	Expenditure is recognised on an accruals basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.
Expenditure on raising funds	These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs.
Expenditure on charitable activities	These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects, including the making of grants and governance costs.
Grants payable	All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year but not yet paid.
Governance costs	These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administration costs.
Other expenditure	These are support costs not allocated to a particular activity.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Trade and other debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash and cash equivalents

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the statement of financial position, bank overdrafts are shown within borrowings or current liabilities. In the Statement of Cash Flows, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the company's cash management.

Trade and other creditors

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Pension costs

The charity operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the company pays fixed contributions into a separate entity. Once the contributions have been paid the company has no further payments obligations. The contributions are recognised as expenses when they fall due. Amounts not paid are shown in accruals in the balance sheet. The assets of the plan are held separately from the company in independently administered funds.

Receipt of donated goods, facilities and services

All donated goods, facilities and services received are recognised within incoming resources and expenditure at an estimate of the value to the charity.

2 Company status

The company is a private company limited by guarantee and consequently does not have share capital.

3 Statement of Financial Activities - prior year

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £
Income and endowments from:			
Donations and legacies	4,325	-	4,325
Charitable activities	5,620	167,879	173,499
Total	9,945	167,879	177,824
Expenditure on:			
Other	100	177,658	177,758
Total	100	177,658	177,758
Net income	9,845	(9,779)	66
Transfers between funds	2,589	(2,589)	-
Net income before other gains/(losses)	12,434	(12,368)	66
Other gains and losses:			
Net movement in funds	12,434	(12,368)	66
Reconciliation of funds:			
Total funds brought forward	9,531	23,193	32,724
Total funds carried forward	21,965	10,825	32,790

4 Income from donations and legacies

Unrestricted	Total 2025	Total 2024
£	£	£
1,423	1,423	4,325
1,423	1,423	4,325

5 Income from charitable activities

	Unrestricted	Restricted	Total 2025	Total 2024
	£	£	£	£
Contract Income	0	85,500	85,500	86,686
Grant Income	(5,567)	84,448	78,881	86,813
	<u>(5,567)</u>	<u>169,948</u>	<u>164,381</u>	<u>173,499</u>

6 Other income

	Unrestricted	Restricted	Total 2025	Total 2024
	£	£	£	£
	1,418	4,360	5,778	-
	<u>1,418</u>	<u>4,360</u>	<u>5,778</u>	<u>-</u>

7 Other expenditure

	Unrestricted	Restricted	Total 2025	Total 2024
	£	£	£	£
Employee costs	1	158,329	158,330	151,957
Motor and travel costs	0	13	13	50
Premises costs	0	5,006	5,006	3,329
General administrative costs	1	12,710	12,711	16,001
Legal and professional costs	(1)	5,688	5,687	6,421
	<u>0</u>	<u>181,747</u>	<u>181,747</u>	<u>177,758</u>

8 Staff costs

	2025	2024
Salaries and wages	139,939	134,951
Social security costs	6,580	7,812
Pension costs	10,624	7,254
	<u>157,143</u>	<u>150,017</u>

No employee received emoluments in excess of £60,000.

The average monthly number of full time equivalent employees during the year was as follows:

	2025 Number	2024 Number
Manager/Caseworker	1	1
Caseworker/ specialist advisor	4	4
Volunteers	1	1
Office Administration Assistant	-	-
Accountant	-	-
	<u>6</u>	<u>6</u>

9 Debtors

	2025	2024
	£	£
Prepayments and accrued income	6,583	-
	<u>6,583</u>	<u>-</u>

10 Creditors:
amounts falling due within one year

	2025	2024
	£	£
Trade creditors	-	727
Other taxes and social security	-	(10)
Other creditors	(1,224)	(436)
Accruals	-	(1)
Deferred income	33,382	21,498
	<u>32,158</u>	<u>21,778</u>

11 Movement in funds

	At 1 April 2024	Incoming resources (including other gains/losses) £	Resources expended £	At 31 March 2025 £
Restricted funds:				
Restricted income funds:				
Reading Borough Council	10,825	79,000	(90,452)	(627)
National Lottery: Reaching Communities	-	45,757	(42,112)	3,645
Henry Smith charity	-	23,117	(33,818)	(10,701)
Reading Borough Council 2	-	10,860	-	10,860
National Lottery: Boost	-	15,574	(15,366)	208
<i>Total</i>	<u>10,825</u>	<u>174,308</u>	<u>(181,747)</u>	<u>3,386</u>
Unrestricted funds:				
General funds	21,965	(2,726)	0	19,240
Total funds	<u><u>32,790</u></u>	<u><u>171,582</u></u>	<u><u>(181,747)</u></u>	<u><u>22,625</u></u>

Purposes and restrictions in relation to the funds:

Restricted funds:

Reading Borough Council	Closing the Gap
National Lottery: Reaching Communities	Staff Funding
Henry Smith charity	Staff Funding
Reading Borough Council 2	Staff Funding
National Lottery: Boost	Staff Funding

12 Analysis of net assets between funds

	Restricted funds £	Total £
Net current assets	22,625	22,625
	<u><u>22,625</u></u>	<u><u>22,625</u></u>

13 Reconciliation of net debt

	At 1 April 2024	Cash flows	At 31 March 2025
	£	£	£
Cash and cash equivalents	54,568	(6,368)	48,200
	<u>54,568</u>	<u>(6,368)</u>	<u>48,200</u>
Net debt	<u>54,568</u>	<u>(6,368)</u>	<u>48,200</u>

14 Commitments

Operating lease commitments

Annual commitments under non-cancellable operating leases are as follows:

	2025	2025	2024	2024
	Land and buildings	Other	Land and buildings	Other
	£	£	£	£

Operating leases with expiry date:

Pension commitments

	2025	2024
	£	£
The pension cost charge to the company amounted to:	<u>10,624</u>	<u>7,254</u>

15 Related party disclosures

Controlling party

The company is limited by guarantee and has no share capital; thus no single party controls the company.

Reading Community Welfare Rights Unit
Detailed Statement of Financial Activities
for the year ended 31 March 2025

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total funds 2025 £	Total funds 2024 £
Income and endowments from:				
Donations and legacies	1,423	-	1,423	4,325
	<u>1,423</u>	<u>-</u>	<u>1,423</u>	<u>4,325</u>
Charitable activities				
Contract Income	0	85,500	85,500	86,686
Grant Income	(5,567)	84,448	78,881	86,813
	<u>(5,567)</u>	<u>169,948</u>	<u>164,381</u>	<u>173,499</u>
Other	1,418	4,360	5,778	-
	<u>1,418</u>	<u>4,360</u>	<u>5,778</u>	<u>-</u>
Total income and endowments	(2,726)	174,308	171,582	177,824
Expenditure on:				
Employee costs				
Salaries/wages	0	139,939	139,939	134,951
Employer's NIC	0	6,580	6,580	7,812
Pension costs	0	10,624	10,624	7,254
Staff training	0	167	167	400
Staff welfare	0	1,020	1,020	1,540
	<u>1</u>	<u>158,329</u>	<u>158,330</u>	<u>151,957</u>
Motor and travel costs				
Travel and subsistence	0	13	13	50
	<u>0</u>	<u>13</u>	<u>13</u>	<u>50</u>
Premises costs				
Rent	0	5,006	5,006	3,329
	<u>0</u>	<u>5,006</u>	<u>5,006</u>	<u>3,329</u>
General administrative costs, including depreciation and amortisation				
Bank charges	-	308	308	295
General insurances	0	2,830	2,830	717
Software, IT support and related costs	0	6,027	6,027	8,687
Stationery and printing	0	454	454	139
Subscriptions	0	2,103	2,103	1,967
Sundry expenses	-	-	-	1,037
Telephone, fax and broadband	0	989	989	3,159
	<u>1</u>	<u>12,710</u>	<u>12,711</u>	<u>16,001</u>
Legal and professional costs				

Reading Community Welfare Rights Unit
Detailed Statement of Financial Activities

Audit/Independent examination fees	-	-	-	360
Accountancy and bookkeeping	(1)	5,688	5,687	6,061
	(1)	5,688	5,687	6,421
Total of expenditure of other costs	0	181,747	181,747	177,758
Total expenditure	0	181,747	181,747	177,758
Net gains on investments	-	-	-	-
Net (expenditure)/income	(2,726)	(7,440)	(10,165)	66
Net (expenditure)/income before other gains/(losses)	(2,726)	(7,440)	(10,165)	66
Other Gains	-	-	-	-
Net movement in funds	(2,726)	(7,440)	(10,165)	66
Reconciliation of funds:				
Total funds brought forward	21,965	10,825	32,790	32,724
Total funds carried forward	19,240	3,386	22,625	32,790

CERTIFICATE *of* SIGNATURE

REF. NUMBER
NCEFZ-QVSRY-RTP9N-WAFXO

DOCUMENT COMPLETED BY ALL PARTIES ON
22 OCT 2025 12:28:00
UTC

SIGNER

SABINA REED

EMAIL
SABINA.REED@HOLYBROOK.COM

TIMESTAMP

SENT
19 OCT 2025 19:09:29

VIEWED
21 OCT 2025 16:28:21

SIGNED
21 OCT 2025 16:29:15

SIGNATURE

Sabina Reed

IP ADDRESS
51.194.162.73

LOCATION
OXFORD, UNITED KINGDOM

RECIPIENT VERIFICATION

EMAIL VERIFIED
21 OCT 2025 16:28:21

PETER KAYES

EMAIL
PGKAYES@GMAIL.COM

SENT
19 OCT 2025 19:09:29

VIEWED
22 OCT 2025 12:26:19

SIGNED
22 OCT 2025 12:28:00

Peter Kayes

IP ADDRESS
176.56.39.198

LOCATION
LONDON, UNITED KINGDOM

RECIPIENT VERIFICATION

EMAIL VERIFIED
22 OCT 2025 12:26:19





Section A

Independent Examiner's Report

**Report to the
trustees/directors/
members of**

Reading Community Welfare Rights Unit

**On accounts for the year
ended**

31st March 2025

Charity no.:

1074557

Company no.:

03626105

Set out on pages

1-2

I report to the charity trustees on my examination of the accounts of the Company for the year ended **31/03/2025**.

**Responsibilities and
basis of report**

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act).

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

S Reed

Date:

10 October 2025

Name:

Sabina Reed

Relevant professional qualification(s) or body (if any):

Association of Accounting Technicians

Address:

c/o Holy Brook Associates Ltd, Curious Lounge

1st Floor Pinnacle Building, Tudor Raod

Reading, RG1 1NH

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.