



Registered Charity Number: 1074487

FRIENDS OF EPPING PRIMARY SCHOOL

RECEIPTS AND PAYMENTS ACCOUNT AND COMMITTEE REPORT

FOR THE FINANCIAL YEAR ENDED 31 AUGUST 2024

FRIENDS OF EPPING PRIMARY SCHOOL

Registered Charity no. 1074487

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COMMITTEE REPORT FOR FINANCIAL YEAR ENDED 31ST AUGUST 2024

Principal Address: Epping Primary School
Coronation Hill
Epping
Essex
CM16 5DU

Committee:	Louise Warren	Chair
	Donna Hourihan	Vice Chair
	Natalie Self Pierson	Secretary
	Hannah McCann	Treasurer
	Hannah Kilden	Ordinary Member
	Emma Edward	Ordinary Member

Friends: Tracey O'Donnell - Head Teacher

All committee members have held office since being appointed by the Friends of Epping Primary School at the Annual General Meeting held in Sept 2023.

Governing Document: Constitution adopted 18th October 1998 and amended 23rd October 2008
Parentkind Constitution adopted 31st January 2025

The object of the Friends of Epping Primary School is to enhance the school life of all pupils.
This includes fundraising for school equipment and organising enjoyable events for pupils and their families.

Bank: National Westminster Bank PLC
Bishopsgate, LONDON
EC2M 3UR

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Review of Financial Activities:

The Friends of Epping Primary School raised £19,201 through fundraising activities. This figure was significantly up on the previous year as a new committee meant re-introducing the Summer and Christmas Fairs, as well as launching new events such as the discos which proved very popular. It should also be noted that £1857 of income is Circus pre-sales which were taken in this financial year, but the actual event and costs fall into the following year.

The PTA funds this year were spent on school requests totalling £34,127. The bulk of this (£30,000) was due to the completion of our running track which had been delayed by over 2 years due to complications with planning permissions. We therefore had this sum in the account held from previous years.

The balance of available funds to be carried forward to next year stands at £26,412.

Our next fundraising project for 2025 has been identified and agreed to be the replacement of rotten playground equipment with a new climbing frame and activity zone.

Declaration:

Committee representatives have approved the above report.



Hannah McCann

FRIENDS OF EPPING PRIMARY SCHOOL

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**INDEPENDENT EXAMINER'S REPORT FOR THE COMMITTEE MEMBERS OF THE FRIENDS OF EPPING
PRIMARY SCHOOL, FOR THE YEAR ENDED 31ST AUGUST 2024**

In respect of the receipts and payments account attached.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is our responsibility to:

- * examine the accounts under section 145 of the Charities Act,
- * to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5) (b) of the Charities Act), and
- * to state whether particular matters have come to our attention


Basis of independent examiner's statement

Our examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with our examination, no matter has come to our attention:

- (1) Which gives us reasonable cause to believe that in any material respect the requirements:
 - a. To keep accounting records in accordance with section 130 of the Charities Act;
 - b. To prepare accounts which accord with the accounting records and comply with accounting requirements of the Charities Act have not been met; or
- (2) To which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed  Date 18/06/25

Name Alan Wheal

Relevant professional qualification(s) or body (if any)

Address 67 Rayfield, Epping, Essex, CM16 5AH

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	Income:	Expenditure:	Contribution:
	(£)	(£)	(£)
ACTIVITIES & EVENTS			
Summer Fair	£5,424.97	-£1,971.00	£3,453.97
Pre-Loved Uniform	£1,598.74		£1,598.74
Discos	£1,346.17	-£184.16	£1,162.01
Christmas Raffle	£1,244.00	-£164.18	£1,079.82
Your School Lottery	£1,061.02		£1,061.02
Elfridges	£2,501.90	-£1,857.05	£644.85
IQ cards	£2,117.48	-£1,493.00	£624.48
Christmas Fair	£1,858.22	-£1,244.65	£613.57
Father's Day	£502.35	-£119.96	£382.39
Reading Café	£405.89	-£144.82	£261.07
Halloween	£296.86	-£45.97	£250.89
Mothers Day Stall	£612.40	-£369.30	£243.10
Donations	£231.00		£231.00
Easter Stall	£249.32	-£41.16	£208.16
Refreshments	£175.19	-£25.87	£149.32
Epping Town Show	£136.50		£136.50
Sports Day	£85.16		£85.16
Stamptastic	£58.95		£58.95
Comedy Night		-£171.00	-£171.00
Circus Pre-Sales	£1,857.39		£1,857.39
VAT return	£5,333.33		£5,333.33
Float		-£63.40	-£63.40
TOTAL RAISED	£27,096.84	-£7,895.52	£19,201.32
SCHOOL FUNDING			
Running Track		-£30,000.00	-£30,000.00
Interactive White Board		-£1,384.00	-£1,384.00
Christmas treats (santa/popcorn/crackers)		-£841.14	-£841.14
Reading Books / Little Wandle books		-£716.48	-£716.48
Year 6 Leavers		-£561.00	-£561.00
Mathletics subscription		-£300.00	-£300.00
Year F starters books		-£299.40	-£299.40
Sports Day ice lollies (last year)		-£44.94	-£44.94
SCHOOL FUNDING REQUEST		-£34,146.96	-£34,146.96
PTA EXPENSES			
Refreshments for AGM/welcome meeting		-£39.45	-£39.45
Parentkind insurance		-£153.00	-£153.00
Lottery Licence		-£20.00	-£20.00
PTA EXPENSES		-£212.45	-£212.45
NET ANNUAL CONTRIBUTION (to date)	£27,096.84	-£42,254.93	-£15,158.09

	Bank Total	Cash Box	Total
Opening Balance:	£41,469.96	£36.30	£41,506.26
Add Contribution	-£15,158.09		
Closing Balance:	£26,311.87	£100.00	£26,411.87