

Trustees' Annual Report

For the period 30/03/2023 – 31/03/2024

Names of the charity trustees who manage the charity

Trustee Name	Office (If any)		
Kirsty Carr	Chairperson		
Lia MacDonald	Treasurer/Secretary		
James Edgell			
Tracey Loweman			
Selina West			
Jackie Mayes			
Kevin Mayes			
Amy King			

Names of the trustees for the charity, if any (for example, any custodian trustees)

Names and addresses of advisers (optional information)

Name of chief executive or names of senior staff

Marie Bullard – Manager

Description of the charity's trusts

Type of governing document	The pre-school learning alliance
How the charity is constituted	Trust
Trustee selection methods	Trustees are appointed at the AGM and trustees can be co-opted in or

	if necessary, throughout the year.
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All new members are provided with a committee welcome pack and this includes copies of

- The charity's constitution
- The latest accounts for the charity
- Code of conduct
- Confidentiality agreement to be signed once appointed

Trustees are encouraged to read charity commission guidance notes "The essential trustee" "What you need to know" "What you need to do.

Regular meetings are held termly to discuss charitable matters including raising funds, income, ongoing performance and approving some expenditure.

We have an outside professional check our accounts/books yearly in order to submit an accurate report.

Summary of the objects of the charity, summary of the main activities undertaken for the public benefit.

Our primary purpose is to support children aged 2-4 years with their Early Years Education operating in term time offering morning sessions 8:45am – 11:45am.

The purpose of the charity

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