

<b>Charity Name</b>	Daisy Chain Pre-School
<b>Charity Number</b>	1074013
<b>Address</b>	St Christophers Hall, Ipswich, Suffolk IP4 3HE

## Trustees' Annual Report

For the period 30/03/2020 - 31/03/2021

Names of the charity trustees who manage the charity

<b>Trustee Name</b>	<b>Office (If any)</b>		
Kirsty Carr	Chairperson		
Lia MacDonald	Treasurer/Secretary		
James Edgell			
Tracey Loweman			
Kevin Mayes			
Jackie Mayes			

Names of the trustees for the charity, if any (any custodian trustees)

Names and addresses of advisers (optional information)


Name of chief executive or names of senior staff

Marie Bullard - Manager
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Description of the charity's trusts

Type of governing document	The pre-school learning alliance
How the charity is constituted	Trust
Trustee selection methods	Trustees are appointed at the AGM and trustees can be co-opted in or if necessary, throughout the year.

All new members are provided with a committee welcome pack and this
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- includes copies of
- The charity's constitution
  - The latest accounts for the charity
  - Code of conduct
  - Confidentiality agreement to be signed once appointed

Trustees are encouraged to read charity commission guidance notes  
"The essential trustee" "What you need to know" "What you need to do."

Regular meetings are held termly to discuss charitable matters including raising funds, income, ongoing performance and approving some expenditure.

We have an outside professional check our accounts/books yearly in order to submit an accurate report.

Summary of the objects of the charity, summary of the main activities undertaken for the public benefit.

Our primary purpose is to support children aged 2-4 years with their Early Years Education operating in term time offering morning sessions 8:45am - 11:45am.

The purpose of the charity are exclusively charitable and the financial statements have been prepared in accordance with the requirements of the charities Act 2011.

In planning the objectives and activities of the charity the trustees have reviewed the guidance provided by the charity commission.

## Achievements and Performance

Summary of the main achievements of the charity during the year.

Disruptions due to COVID-19 have made things difficult but we have kept it going and kept in full communications with our families.

We have followed the government guidelines every time it gets updated and followed all the rules and regulations to provide a safe environment when we have been open and also when we have had to close the setting.

## Financial Review

Harder this year with the impact of COVID-19 but we have kept going and will hope that the following few years help us recover.

## Declaration

The trustees declare that they have approved the trustees report above and this is signed on behalf of the charity trustees.

Signature	LIAMACDONALD
Full Name	Lia MacDonald
Position	Secretary

## Daisy Chain Pre-School

### Income & Expenditure Account for the period 1 April 2020 - 31 March 2021

#### RECEIPTS

Fees from parents	2683.80
SCC EYF Funding	28338.30
Fundraising	0.00
Grant Income	750.00

31772.10

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#### PAYMENTS

Wages & PAYE	24067.94
Rent	1067.00
DBS fees	0.00
Uniforms	0.00
Training	32.99
Ofsted fee	50.00
Toys & Equipment	740.42
Payment to SCC	1500.00
Food	161.94
Postage & Stationery	261.15
Insurance	0.00
Accountancy	140.00
Repairs and consumables	112.20
Sundry expenses	269.09

28402.73

Surplus/(deficit) for year 3369.37

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#### SUMMARY

Bank and cash balance @ 1.4.20	8874.97
Surplus for the year	3369.37
Adjustment prepayemnts and accruals	0.00
Bank and cash balance @ 31.3.21	<u><u>12244.34</u></u>

I confirm that I have carried out an independent examination without carrying out an audit on the above account from the books, records and explanations supplied to me. In my opinion the account represents a true and fair view of the affairs of Daisy Chain Pre-School for the year ended 31st March 2021. The pre-school had a very different year this accounting period due to the coronavirus pandemic and care should still be taken to ensure that the pre-school has sufficient children and/or support from the government to continue.

Giles Accounting Services  
15 Hazel Drive  
Purdis Farm  
Ipswich  
IP3 8RF

25th June 2021

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