

# NORTH WEST KENT MUSLIM ASSOCIATION

England & Wales · Charity number 1073906

## Details

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**Other names** NWKMA

**Status** Registered

**Legal form** Other

**Registered** 1999-02-10

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** North West Kent Muslim Association  
60 Crayford High Street  
Dartford  
DA1 4EF

**Phone** 01322552857

**Website** [www.nwkma.co.uk](http://www.nwkma.co.uk)

## Activities

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**Objects:** FOR THE BENEFIT OF THE PUBLIC ESPECIALLY FOR THE BENEFIT OF THE INHABITANTS OF NORTH WEST KENT (WHICH SHALL INCLUDE DARTFORD, CRAYFORD, SWANLEY, BEXLEY AND SURROUNDING AREAS) AND IN PARTICULAR FOR THE BENEFIT OF THOSE INHABITANTS WHO ARE MUSLIMS:-(A) TO ADVANCE THE ISLAMIC RELIGION(B) TO ADVANCE EDUCATION IN ACCORDANCE WITH THE TENETS AND DOCTRINES OF ISLAM. (C) TO RELIEVE MUSLIMS AND OTHERS WHO ARE IN NEED BY REASON OF POVERTY, SICKNESS AND DISTRESS. AND; (D) TO PROVIDE AND ASSIST IN THE PROVISION OF FACILITIES FOR RECREATION AND OTHER LEISURE TIME OCCUPATION IN THE INTERESTS OF SOCIAL WELFARE AND WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE OF THE SAID INHABITANTS.

**Activities:** (A) TO ADVANCE THE ISLAMIC RELIGION(B) TO ADVANCE EDUCATION IN ACCORDANCE WITH THE TENETS AND DOCTRINES OF ISLAM. (C) TO RELIEVE POVERTY, SICKNESS AND DISTRESS. AND; (D) TO PROVIDE AND ASSIST IN THE PROVISION OF FACILITIES FOR RECREATION AND OTHER LEISURE TIME OCCUPATION IN THE INTERESTS OF SOCIAL WELFARE AND WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE OF THE SAID INHABITANTS.

## Classification

- **How:** Makes Grants To Individuals, Provides Buildings/facilities/open Space, Other Charitable Activities
- **What:** General Charitable Purposes, Education/training, The Prevention Or Relief Of Poverty, Religious Activities
- **Who:** Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

- **Area of benefit:** NORTH WEST KENT
- Kent

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-06-30	£101,604	£78,291	-	-
2024-06-30	£134,729	£76,494	-	-
2023-06-30	£107,065	£77,036	-	-
2022-06-30	£104,695	£89,190	-	-
2021-06-30	£61,068	£24,684	-	-
2020-06-30	£63,782	£61,061	-	-

## Trustees

Name	Role	Appointed
LUTHFUL WAHED	Chair	
MA MUNIM		
SYED SHAMSUL Alam		

**NORTH WEST KENT MUSLIM ASSOCIATION**

England & Wales - Charity number 1073906

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# Accounts

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**REGISTERED CHARITY NUMBER: 1073906**

**Report of the Trustees and  
Unaudited Financial Statements for the Year Ended 30 June 2025  
for  
NORTH WEST KENT MUSLIM ASSOCIATION**

Adams and Moore  
Chartered Certified Accountants  
Adams and Moore House  
Instone Road  
Dartford  
KENT  
DA1 2AG

# **NORTH WEST KENT MUSLIM ASSOCIATION**

## **Report of the Trustees FOR THE YEAR ENDED 30 JUNE 2025**

The trustees present their report with the financial statements of the charity for the year ended 30 June 2025. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) effective 1 January 2019).

### **ACHIEVEMENT AND PERFORMANCE**

#### **Charitable activities**

During the pandemic a 24/7 helpline was set up to help and support diverse community and residents of Dartford Borough Council and Borough of Bexley Council.

The services included:

- 24/7 phone line to assist any member of community in need regardless of any ethnic background or religion
- Providing a friendly phone service to help people that may be isolated or lonely
- Referring members of the community to correct services in time of needs
- Food parcel delivery free of charge to residents who are having difficulty to cope
- Assist with shopping and delivery
- Posting mail/parcel
- Online tutoring
- Prescription's collection
- Advice and counselling
- Provided NHS staff with food at Darent Valley Hospital

We worked in liaison with;

Bexley Help line (Bexley council services), rethink mental health (helping Syrian refugee family), Healthy Living Centre (Dartford), daily Bazar halal grocery shop, Help the aged, Kent together (Dartford council services), Age UK (North West Kent), Crayford Baptist Church, Age UK (Bexley) Samaritans 24 hour Help line counselling.

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

#### **Governing document**

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

### **REFERENCE AND ADMINISTRATIVE DETAILS**

#### **Registered Charity number**

1073906

#### **Principal address**

NORTH WEST KENT MUSLIM ASSOCIATION  
60 CRAYFORD HIGH STREET  
DARTFORD  
DA1 4EF

# NORTH WEST KENT MUSLIM ASSOCIATION

## Report of the Trustees FOR THE YEAR ENDED 30 JUNE 2025

### Trustees

The trustees present their report and financial statements for the year ended 30 June 2025.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's [governing document], the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities

preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

### Objectives and activities

The charity exists for the benefit of the public, especially Muslim inhabitants of North West Kent (which includes Dartford, Crayford, Swanley, Bexley and surrounding areas). There has been no change to this during the year.

The specific aims of the charity are:-

- a) To advance the Islamic religion.
- b) To advance the education in accordance with the tenets and doctrines of Islam.
- c) To relieve Muslims and others who are in need by reason of poverty, sickness and/or distress.
- d) To provide and assist in the provision of facilities for recreation and other leisure time occupations in the

interest of social welfare and with the objective of improving conditions of life of the said inhabitants.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities

the charity should undertake.

### Achievements and performance

#### Financial review

During the year the charity raised donations of £101,603 (2024: £134,729).

The total resources expended amounted to £78,292 (2024: £76,494).

There was a net surplus, that increases the reserves held by the charity of £23,311 (2023: £58,235).

This year sees the continuation of a programme of improvements, and alterations to the property. Over a 6 year period, from 2017, it is envisaged that approximately £150,000 will be spent on the internal space and external look of the premises. All of this expenditure is viewed as revenue expense and will be met in part from donations and also a reduction in the unrestricted fund balance.

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees considers that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

The trustees has assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

The trustees who served during the year and up to the date of signature of the financial statements were:

**NORTH WEST KENT MUSLIM ASSOCIATION**

**Report of the Trustees  
FOR THE YEAR ENDED 30 JUNE 2025**

Mr L Wahed  
Mr S S Alum  
Mr M A Munim

None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

**Independent Examiner**

Adams and Moore  
Chartered Certified Accountants  
Adams and Moore House  
Instone Road  
Dartford  
KENT  
DA1 2AG

Approved by order of the board of trustees on ..... and signed on its behalf  
by:

.....  
S Alum - Trustee

**Independent Examiner's Report to the Trustees of  
North West Kent Muslim Association**

**Independent examiner's report to the trustees of North West Kent Muslim Association**

I report to the charity trustees on my examination of the accounts of North West Kent Muslim Association (the Trust) for the year ended 30 June 2025.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act;  
or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Adams & Moore

Adams and Moore  
Chartered Certified Accountants  
Adams and Moore House  
Instone Road  
Dartford  
KENT  
DA1 2AG

Date: .....

**NORTH WEST KENT MUSLIM ASSOCIATION**

**Statement of Financial Activities  
FOR THE YEAR ENDED 30 JUNE 2025**

	Notes	2025 Unrestricted fund £	2024 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies		101,604	134,729
		<hr/>	<hr/>
<b>EXPENDITURE ON</b>			
Raising funds	2	57,647	50,199
<b>Charitable activities</b>			
Premises expenses		20,644	26,295
		<hr/>	<hr/>
<b>Total</b>		78,291	76,494
		<hr/>	<hr/>
<b>NET INCOME</b>		23,313	58,235
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward		623,567	565,332
		<hr/>	<hr/>
<b>TOTAL FUNDS CARRIED FORWARD</b>		646,880	623,567
		<hr/> <hr/>	<hr/> <hr/>

The notes form part of these financial statements

**NORTH WEST KENT MUSLIM ASSOCIATION**

**Balance Sheet  
30 JUNE 2025**

	Notes	2025 Unrestricted fund £	2024 Total funds £
<b>FIXED ASSETS</b>			
Tangible assets	5	481,543	462,684
Investment property		-	10,000
		481,543	472,684
<b>CURRENT ASSETS</b>			
Debtors	6	5,000	5,000
Cash at bank and in hand		170,337	155,883
		175,337	160,883
<b>CREDITORS</b>			
Amounts falling due within one year	7	(10,000)	(10,000)
<b>NET CURRENT ASSETS</b>		165,337	150,883
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		646,880	623,567
<b>NET ASSETS</b>		646,880	623,567
<b>FUNDS</b>	9		
Unrestricted funds		646,880	623,567
<b>TOTAL FUNDS</b>		646,880	623,567

The financial statements were approved by the Board of Trustees and authorised for issue on ..... and were signed on its behalf by:

.....  
S Alum - Trustee

The notes form part of these financial statements

# NORTH WEST KENT MUSLIM ASSOCIATION

## Notes to the Financial Statements FOR THE YEAR ENDED 30 JUNE 2025

### 1. ACCOUNTING POLICIES

#### **Basis of preparing the financial statements**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

#### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

#### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

#### **Investment property**

Investment property is shown at most recent valuation. Any aggregate surplus or deficit arising from changes in fair value is recognised in the Statement of Financial Activities.

#### **Related party exemption**

The charity has taken advantage of exemption, under the terms of Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland', not to disclose related party transactions with wholly owned subsidiaries within the group.

#### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**NORTH WEST KENT MUSLIM ASSOCIATION**

**Notes to the Financial Statements - continued  
FOR THE YEAR ENDED 30 JUNE 2025**

**2. RAISING FUNDS**

**Raising donations and legacies**

	2025	2024
	£	£
Support costs	44,825	41,922

**Investment management costs**

	2025	2024
	£	£
Property repairs & maintenance	12,822	8,277

Aggregate amounts	57,647	50,199
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**3. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 30 June 2025 nor for the year ended 30 June 2024.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 30 June 2025 nor for the year ended 30 June 2024.

**4. STAFF COSTS**

The average monthly number of employees during the year was as follows:

	2025	2024
Average number of employees	1	1

No employees received emoluments in excess of £60,000.

**NORTH WEST KENT MUSLIM ASSOCIATION**

**Notes to the Financial Statements - continued  
FOR THE YEAR ENDED 30 JUNE 2025**

**5. TANGIBLE FIXED ASSETS**

	Freehold property £	Plant and machinery £	Computer equipment £	Totals £
<b>COST</b>				
At 1 July 2024	461,297	-	37,594	498,891
Additions	6,200	-	3,670	9,870
	<u>467,497</u>	<u>-</u>	<u>41,264</u>	<u>508,761</u>
At 30 June 2025	467,497	-	41,264	508,761
<b>DEPRECIATION</b>				
At 1 July 2024	-	26,207	-	26,207
Charge for year	-	-	734	734
	<u>-</u>	<u>26,207</u>	<u>734</u>	<u>26,941</u>
At 30 June 2025	-	26,207	734	26,941
<b>NET BOOK VALUE</b>				
At 30 June 2025	<u>467,497</u>	<u>(26,207)</u>	<u>40,530</u>	<u>481,820</u>
At 30 June 2024	<u>461,297</u>	<u>(26,207)</u>	<u>37,594</u>	<u>472,684</u>

**6. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2025 £	2024 £
Other debtors	5,000	5,000
	<u>5,000</u>	<u>5,000</u>

**7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2025 £	2024 £
Other creditors	10,000	10,000
	<u>10,000</u>	<u>10,000</u>

**8. LOANS**

An analysis of the maturity of loans is given below:

	2025 £	2024 £
Amounts falling due within one year on demand:		
Other loans	10,000	10,000
	<u>10,000</u>	<u>10,000</u>

**NORTH WEST KENT MUSLIM ASSOCIATION**

**Notes to the Financial Statements - continued  
FOR THE YEAR ENDED 30 JUNE 2025**

**9. MOVEMENT IN FUNDS**

	At 1/7/24 £	Net movement in funds £	At 30/6/25 £
<b>Unrestricted funds</b>			
General fund	623,567	23,313	646,880
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>623,567</u>	<u>23,313</u>	<u>646,880</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	101,604	(78,291)	23,313
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>101,604</u>	<u>(78,291)</u>	<u>23,313</u>

**Comparatives for movement in funds**

	At 1/7/23 £	Net movement in funds £	At 30/6/24 £
<b>Unrestricted funds</b>			
General fund	565,332	58,235	623,567
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>565,332</u>	<u>58,235</u>	<u>623,567</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	134,729	(76,494)	58,235
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>134,729</u>	<u>(76,494)</u>	<u>58,235</u>

**NORTH WEST KENT MUSLIM ASSOCIATION**

**Notes to the Financial Statements - continued  
FOR THE YEAR ENDED 30 JUNE 2025**

**9. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined position is as follows:

	At 1/7/23 £	Net movement in funds £	At 30/6/25 £
<b>Unrestricted funds</b>			
General fund	565,332	81,548	646,880
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>565,332</u>	<u>81,548</u>	<u>646,880</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	236,333	(154,785)	81,548
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>236,333</u>	<u>(154,785)</u>	<u>81,548</u>

**10. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 30 June 2025.

**NORTH WEST KENT MUSLIM ASSOCIATION**

**Detailed Statement of Financial Activities  
FOR THE YEAR ENDED 30 JUNE 2025**

	2025 £	2024 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	101,604	133,604
Other income	-	1,125
	101,604	134,729
<b>Total incoming resources</b>	<b>101,604</b>	<b>134,729</b>
 <b>EXPENDITURE</b>		
<b>Investment management costs</b>		
Property repairs & maintenance	12,822	8,277
 <b>Charitable activities</b>		
Rent & Rate	2,085	3,243
Light and Heat	12,877	16,002
Telephone	342	73
Grants to individuals	3,010	5,200
	18,314	24,518
 <b>Support costs</b>		
<b>Management</b>		
Legal and professional	-	2,107
Bank charges	-	13
	-	2,120
 <b>Human resources</b>		
Wages	44,825	39,815
Depreciation of tangible fixed assets	1,011	347
	45,836	40,162
 <b>Other</b>		
Premises Expenses	1,319	1,417
	78,291	76,494
<b>Total resources expended</b>	<b>78,291</b>	<b>76,494</b>
<b>Net income</b>	<b>23,313</b>	<b>58,235</b>

This page does not form part of the statutory financial statements

**NORTH WEST KENT MUSLIM ASSOCIATION**

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FOR THE YEAR ENDED 30 JUNE 2025**

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**NORTH WEST KENT MUSLIM ASSOCIATION**

England & Wales - Charity number 1073906

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# Accounts

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**Report of the Trustees and  
Unaudited Financial Statements for the Year Ended 30 June 2024  
for  
NORTH WEST KENT MUSLIM ASSOCIATION**

Adams and Moore  
Chartered Certified Accountants  
Adams and Moore House  
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# **NORTH WEST KENT MUSLIM ASSOCIATION**

## **Contents of the Financial Statements FOR THE YEAR ENDED 30 JUNE 2024**

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# **NORTH WEST KENT MUSLIM ASSOCIATION**

## **Report of the Trustees FOR THE YEAR ENDED 30 JUNE 2024**

The trustees present their report with the financial statements of the charity for the year ended 30 June 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

### **ACHIEVEMENT AND PERFORMANCE**

#### **Charitable activities**

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1073906

#### **Principal address**

NORTH WEST KENT MUSLIM ASSOCIATION  
60 CRAYFORD HIGH STREET  
DARTFORD  
DA1 4EF

# NORTH WEST KENT MUSLIM ASSOCIATION

## Report of the Trustees FOR THE YEAR ENDED 30 JUNE 2024

### Trustees

The trustees present their report and financial statements for the year ended 30 June 2024.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's [governing document], the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities

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It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees considers that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

The trustees has assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

The trustees who served during the year and up to the date of signature of the financial statements were:

**NORTH WEST KENT MUSLIM ASSOCIATION**

**Report of the Trustees  
FOR THE YEAR ENDED 30 JUNE 2024**

Mr L Wahed  
Mr S S Alum  
Mr M A Munim

None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

**Independent Examiner**

Adams and Moore  
Chartered Certified Accountants  
Adams and Moore House  
Instone Road  
Dartford  
KENT  
DA1 2AG

Approved by order of the board of trustees on ..... and signed on its behalf  
by:

.....  
S Alum - Trustee

**Independent Examiner's Report to the Trustees of  
North West Kent Muslim Association**

**Independent examiner's report to the trustees of North West Kent Muslim Association**

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**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act;  
or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Adams & Moore

Adams and Moore  
Chartered Certified Accountants  
Adams and Moore House  
Instone Road  
Dartford  
KENT  
DA1 2AG

Date: .....

**NORTH WEST KENT MUSLIM ASSOCIATION**

**Statement of Financial Activities  
FOR THE YEAR ENDED 30 JUNE 2024**

	Notes	2024 Unrestricted fund £	2023 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies		134,729	107,065
		<hr/>	<hr/>
<b>EXPENDITURE ON</b>			
Raising funds	2	50,199	54,926
<b>Charitable activities</b>			
Premises expenses		26,295	22,110
		<hr/>	<hr/>
<b>Total</b>		76,494	77,036
		<hr/>	<hr/>
<b>NET INCOME</b>		58,235	30,029
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward		565,332	535,303
		<hr/>	<hr/>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>623,567</u>	<u>565,332</u>

The notes form part of these financial statements

**NORTH WEST KENT MUSLIM ASSOCIATION**

**Balance Sheet  
30 JUNE 2024**

	Notes	2024 Unrestricted fund £	2023 Total funds £
<b>FIXED ASSETS</b>			
Tangible assets	5	462,684	456,030
Investment property	6	10,000	10,000
		472,684	466,030
<b>CURRENT ASSETS</b>			
Debtors	7	5,000	-
Cash at bank and in hand		155,883	109,302
		160,883	109,302
<b>CREDITORS</b>			
Amounts falling due within one year	8	(10,000)	(10,000)
<b>NET CURRENT ASSETS</b>		150,883	99,302
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		623,567	565,332
<b>NET ASSETS</b>		623,567	565,332
<b>FUNDS</b>	10		
Unrestricted funds		623,567	565,332
<b>TOTAL FUNDS</b>		623,567	565,332

The financial statements were approved by the Board of Trustees and authorised for issue on ..... and were signed on its behalf by:

.....  
S Alum - Trustee

# NORTH WEST KENT MUSLIM ASSOCIATION

## Notes to the Financial Statements FOR THE YEAR ENDED 30 JUNE 2024

### 1. ACCOUNTING POLICIES

#### **Basis of preparing the financial statements**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

#### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

#### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

#### **Investment property**

Investment property is shown at most recent valuation. Any aggregate surplus or deficit arising from changes in fair value is recognised in the Statement of Financial Activities.

#### **Related party exemption**

The charity has taken advantage of exemption, under the terms of Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland', not to disclose related party transactions with wholly owned subsidiaries within the group.

#### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

## NORTH WEST KENT MUSLIM ASSOCIATION

### Notes to the Financial Statements - continued FOR THE YEAR ENDED 30 JUNE 2024

#### 2. RAISING FUNDS

##### Raising donations and legacies

	2024	2023
	£	£
Support costs	<u>41,922</u>	<u>50,050</u>

##### Investment management costs

	2024	2023
	£	£
Property repairs & maintenance	<u>8,277</u>	<u>4,876</u>
Aggregate amounts	<u>50,199</u>	<u>54,926</u>

#### 3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30 June 2024 nor for the year ended 30 June 2023.

##### Trustees' expenses

There were no trustees' expenses paid for the year ended 30 June 2024 nor for the year ended 30 June 2023.

#### 4. STAFF COSTS

The average monthly number of employees during the year was as follows:

	2024	2023
Average number of employees	<u>1</u>	<u>1</u>

No employees received emoluments in excess of £60,000.

**NORTH WEST KENT MUSLIM ASSOCIATION**

**Notes to the Financial Statements - continued  
FOR THE YEAR ENDED 30 JUNE 2024**

**5. TANGIBLE FIXED ASSETS**

	Freehold property £	Plant and machinery £	Totals £
<b>COST</b>			
At 1 July 2023	454,297	37,594	491,891
Additions	7,000	-	7,000
	461,297	37,594	498,891
At 30 June 2024	461,297	37,594	498,891
<b>DEPRECIATION</b>			
At 1 July 2023	-	35,861	35,861
Charge for year	-	346	346
	-	36,207	36,207
At 30 June 2024	-	36,207	36,207
<b>NET BOOK VALUE</b>			
At 30 June 2024	461,297	1,387	462,684
At 30 June 2023	454,297	1,733	456,030

**6. INVESTMENT PROPERTY**

	£
<b>FAIR VALUE</b>	
At 1 July 2023 and 30 June 2024	10,000
<b>NET BOOK VALUE</b>	
At 30 June 2024	10,000
At 30 June 2023	10,000

**7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2024 £	2023 £
Other debtors	5,000	-

**NORTH WEST KENT MUSLIM ASSOCIATION**

**Notes to the Financial Statements - continued  
FOR THE YEAR ENDED 30 JUNE 2024**

**8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2024 £	2023 £
Other creditors	10,000	10,000
	<u>10,000</u>	<u>10,000</u>

**9. LOANS**

An analysis of the maturity of loans is given below:

	2024 £	2023 £
Amounts falling due within one year on demand:		
Other loans	10,000	10,000
	<u>10,000</u>	<u>10,000</u>

**10. MOVEMENT IN FUNDS**

	At 1/7/23 £	Net movement in funds £	At 30/6/24 £
<b>Unrestricted funds</b>			
General fund	565,332	58,235	623,567
	<u>565,332</u>	<u>58,235</u>	<u>623,567</u>
<b>TOTAL FUNDS</b>	<u>565,332</u>	<u>58,235</u>	<u>623,567</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	134,729	(76,494)	58,235
	<u>134,729</u>	<u>(76,494)</u>	<u>58,235</u>
<b>TOTAL FUNDS</b>	<u>134,729</u>	<u>(76,494)</u>	<u>58,235</u>

**NORTH WEST KENT MUSLIM ASSOCIATION**

**Notes to the Financial Statements - continued  
FOR THE YEAR ENDED 30 JUNE 2024**

**10. MOVEMENT IN FUNDS - continued**

**Comparatives for movement in funds**

	At 1/7/22 £	Net movement in funds £	At 30/6/23 £
<b>Unrestricted funds</b>			
General fund	535,303	30,029	565,332
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>535,303</u>	<u>30,029</u>	<u>565,332</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	107,065	(77,036)	30,029
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>107,065</u>	<u>(77,036)</u>	<u>30,029</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1/7/22 £	Net movement in funds £	At 30/6/24 £
<b>Unrestricted funds</b>			
General fund	535,303	88,264	623,567
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>535,303</u>	<u>88,264</u>	<u>623,567</u>

**NORTH WEST KENT MUSLIM ASSOCIATION**

**Notes to the Financial Statements - continued  
FOR THE YEAR ENDED 30 JUNE 2024**

**10. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	241,794	(153,530)	88,264
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>241,794</u>	<u>(153,530)</u>	<u>88,264</u>

**11. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 30 June 2024.

**NORTH WEST KENT MUSLIM ASSOCIATION**

**Detailed Statement of Financial Activities  
FOR THE YEAR ENDED 30 JUNE 2024**

	2024 £	2023 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	133,604	106,045
Other income	1,125	1,020
	134,729	107,065
<b>Total incoming resources</b>	134,729	107,065
 <b>EXPENDITURE</b>		
<b>Investment management costs</b>		
Property repairs & maintenance	8,277	4,876
<b>Charitable activities</b>		
Rent & Rate	3,243	1,367
Motor expenses	-	72
Light and Heat	16,002	16,243
Telephone	73	19
Equipment expensed	-	410
Grants to individuals	5,200	2,541
	24,518	20,652
<b>Support costs</b>		
<b>Management</b>		
Legal and professional	2,107	1,700
Bank charges	13	-
	2,120	1,700
<b>Human resources</b>		
Wages	39,815	48,350
Depreciation of tangible fixed assets	347	433
	40,162	48,783
<b>Other</b>		
Premises Expenses	1,417	1,025

This page does not form part of the statutory financial statements

**NORTH WEST KENT MUSLIM ASSOCIATION**

**Detailed Statement of Financial Activities  
FOR THE YEAR ENDED 30 JUNE 2024**

	2024 £	2023 £
Total resources expended	<u>76,494</u>	<u>77,036</u>
<b>Net income</b>	<u><u>58,235</u></u>	<u><u>30,029</u></u>

This page does not form part of the statutory financial statements

**NORTH WEST KENT MUSLIM ASSOCIATION**

England & Wales - Charity number 1073906

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# Accounts

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**Report of the Trustees and  
Unaudited Financial Statements for the Year Ended 30 June 2023  
for  
NORTH WEST KENT MUSLIM ASSOCIATION**

Adams and Moore  
Chartered Certified Accountants  
Adams and Moore House  
Instone Road  
Dartford  
KENT  
DA1 2AG

# NORTH WEST KENT MUSLIM ASSOCIATION

## Contents of the Financial Statements FOR THE YEAR ENDED 30 JUNE 2023

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<b>Independent Examiner's Report</b>	4
<b>Statement of Financial Activities</b>	5
<b>Balance Sheet</b>	6
<b>Notes to the Financial Statements</b>	7 to 12
<b>Detailed Statement of Financial Activities</b>	13 to 14

# **NORTH WEST KENT MUSLIM ASSOCIATION**

## **Report of the Trustees FOR THE YEAR ENDED 30 JUNE 2023**

The trustees present their report with the financial statements of the charity for the year ended 30 June 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

### **ACHIEVEMENT AND PERFORMANCE**

#### **Charitable activities**

During the pandemic a 24/7 helpline was set up to help and support diverse community and residents of Dartford Borough Council and Borough of Bexley Council.

The services included:

- 24/7 phone line to assist any member of community in need regardless of any ethnic background or religion
- Providing a friendly phone service to help people that may be isolated or lonely
- Referring members of the community to correct services in time of needs
- Food parcel delivery free of charge to residents who are having difficulty to cope
- Assist with shopping and delivery
- Posting mail/parcel
- Online tutoring
- Prescription's collection
- Advice and counselling
- Provided NHS staff with food at Darent Valley Hospital

We worked in liaison with;

Bexley Help line (Bexley council services), rethink mental health (helping Syrian refugee family), Healthy Living Centre (Dartford), daily Bazar halal grocery shop, Help the aged, Kent together (Dartford council services), Age UK (North West Kent), Crayford Baptist Church, Age UK (Bexley) Samaritans 24 hour Help line counselling.

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

#### **Governing document**

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

### **REFERENCE AND ADMINISTRATIVE DETAILS**

#### **Registered Charity number**

1073906

#### **Principal address**

NORTH WEST KENT MUSLIM ASSOCIATION  
60 CRAYFORD HIGH STREET  
DARTFORD  
DA1 4EF

# NORTH WEST KENT MUSLIM ASSOCIATION

## Report of the Trustees FOR THE YEAR ENDED 30 JUNE 2023

### Trustees

The trustees present their report and financial statements for the year ended 30 June 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's [governing document], the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities

preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

### Objectives and activities

The charity exists for the benefit of the public, especially Muslim inhabitants of North West Kent (which includes Dartford, Crayford, Swanley, Bexley and surrounding areas). There has been no change to this during the year.

The specific aims of the charity are:-

- a) To advance the Islamic religion.
- b) To advance the education in accordance with the tenets and doctrines of Islam.
- c) To relieve Muslims and others who are in need by reason of poverty, sickness and/or distress.
- d) To provide and assist in the provision of facilities for recreation and other leisure time occupations in the

interest of social welfare and with the objective of improving conditions of life of the said inhabitants.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities

the charity should undertake.

### Achievements and performance

#### Financial review

During the year the charity raised donations of £107,065 (2022: £104,695 ).

The total resources expended amounted to £77,036 (2022: £89,190).

There was a net surplus, that increases the reserves held by the charity of £30,029 (2022: £15,505).

This year sees the continuation of a programme of improvements, and alterations to the property. Over a 5 year period, from 2017, it is envisaged that approximately £150,000 will be spent on the internal space and external look of the premises. All of this expenditure is viewed as revenue expense and will be met in part from donations and also a reduction in the unrestricted fund balance.

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees considers that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

The trustees has assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

The trustees who served during the year and up to the date of signature of the financial statements were:

**NORTH WEST KENT MUSLIM ASSOCIATION**

**Report of the Trustees  
FOR THE YEAR ENDED 30 JUNE 2023**

Mr L Wahed  
Mr S S Alum  
Mr M A Munim

None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

**Independent Examiner**

Adams and Moore  
Chartered Certified Accountants  
Adams and Moore House  
Instone Road  
Dartford  
KENT  
DA1 2AG

Approved by order of the board of trustees on ..... and signed on its behalf  
by:

.....  
S Alum - Trustee

**Independent Examiner's Report to the Trustees of  
North West Kent Muslim Association**

**Independent examiner's report to the trustees of North West Kent Muslim Association**

I report to the charity trustees on my examination of the accounts of North West Kent Muslim Association (the Trust) for the year ended 30 June 2023.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act;  
or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Adams & Moore

Adams and Moore  
Chartered Certified Accountants  
Adams and Moore House  
Instone Road  
Dartford  
KENT  
DA1 2AG

Date: .....

**NORTH WEST KENT MUSLIM ASSOCIATION**

**Statement of Financial Activities  
FOR THE YEAR ENDED 30 JUNE 2023**

		2023 Unrestricted fund £	2022 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>	Notes		
Donations and legacies		<u>107,065</u>	<u>104,695</u>
<b>EXPENDITURE ON</b>			
Raising funds	2	54,926	40,233
<b>Charitable activities</b>			
Premises expenses		<u>22,110</u>	<u>48,957</u>
<b>Total</b>		<u>77,036</u>	<u>89,190</u>
<b>NET INCOME</b>		30,029	15,505
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward		<u>535,303</u>	<u>519,798</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>565,332</u></u>	<u><u>535,303</u></u>

The notes form part of these financial statements

**NORTH WEST KENT MUSLIM ASSOCIATION**

**Balance Sheet  
30 JUNE 2023**

	Notes	2023 Unrestricted fund £	2022 Total funds £
<b>FIXED ASSETS</b>			
Tangible assets	5	456,030	456,464
Investment property	6	10,000	10,000
		466,030	466,464
<b>CURRENT ASSETS</b>			
Cash at bank and in hand		109,302	78,839
<b>CREDITORS</b>			
Amounts falling due within one year	7	(10,000)	(10,000)
		99,302	68,839
<b>NET CURRENT ASSETS</b>			
		565,332	535,303
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			
		565,332	535,303
<b>NET ASSETS</b>			
		565,332	535,303
<b>FUNDS</b>			
Unrestricted funds	9	565,332	535,303
<b>TOTAL FUNDS</b>			
		565,332	535,303

The financial statements were approved by the Board of Trustees and authorised for issue on ..... and were signed on its behalf by:

.....  
S Alum - Trustee

# NORTH WEST KENT MUSLIM ASSOCIATION

## Notes to the Financial Statements FOR THE YEAR ENDED 30 JUNE 2023

### 1. ACCOUNTING POLICIES

#### **Basis of preparing the financial statements**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

#### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

#### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

#### **Investment property**

Investment property is shown at most recent valuation. Any aggregate surplus or deficit arising from changes in fair value is recognised in the Statement of Financial Activities.

#### **Related party exemption**

The charity has taken advantage of exemption, under the terms of Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland', not to disclose related party transactions with wholly owned subsidiaries within the group.

#### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**NORTH WEST KENT MUSLIM ASSOCIATION**

**Notes to the Financial Statements - continued  
FOR THE YEAR ENDED 30 JUNE 2023**

**2. RAISING FUNDS**

**Raising donations and legacies**

	2023	2022
	£	£
Support costs	<u>50,050</u>	<u>35,233</u>

**Investment management costs**

	2023	2022
	£	£
Property repairs & maintenance	<u>4,876</u>	<u>5,000</u>
Aggregate amounts	<u>54,926</u>	<u>40,233</u>

**3. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 30 June 2023 nor for the year ended 30 June 2022.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 30 June 2023 nor for the year ended 30 June 2022.

**4. STAFF COSTS**

The average monthly number of employees during the year was as follows:

	2023	2022
Average number of employees	<u>1</u>	<u>1</u>

No employees received emoluments in excess of £60,000.

**NORTH WEST KENT MUSLIM ASSOCIATION**

**Notes to the Financial Statements - continued  
FOR THE YEAR ENDED 30 JUNE 2023**

**5. TANGIBLE FIXED ASSETS**

	Freehold property £	Plant and machinery £	Totals £
<b>COST</b>			
At 1 July 2022 and 30 June 2023	454,297	37,594	491,891
	<hr/>	<hr/>	<hr/>
<b>DEPRECIATION</b>			
At 1 July 2022	-	35,427	35,427
Charge for year	-	434	434
	<hr/>	<hr/>	<hr/>
At 30 June 2023	-	35,861	35,861
	<hr/>	<hr/>	<hr/>
<b>NET BOOK VALUE</b>			
At 30 June 2023	454,297	1,733	456,030
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
At 30 June 2022	454,297	2,167	456,464
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

**6. INVESTMENT PROPERTY**

	£
<b>FAIR VALUE</b>	
At 1 July 2022 and 30 June 2023	10,000
	<hr/>
<b>NET BOOK VALUE</b>	
At 30 June 2023	10,000
	<hr/> <hr/>
At 30 June 2022	10,000
	<hr/> <hr/>

**NORTH WEST KENT MUSLIM ASSOCIATION**

**Notes to the Financial Statements - continued  
FOR THE YEAR ENDED 30 JUNE 2023**

**7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2023 £	2022 £
Other creditors	10,000	10,000
	<u>10,000</u>	<u>10,000</u>

**8. LOANS**

An analysis of the maturity of loans is given below:

	2023 £	2022 £
Amounts falling due within one year on demand:		
Other loans	10,000	10,000
	<u>10,000</u>	<u>10,000</u>

**9. MOVEMENT IN FUNDS**

	At 1/7/22 £	Net movement in funds £	At 30/6/23 £
<b>Unrestricted funds</b>			
General fund	535,303	30,029	565,332
	<u>535,303</u>	<u>30,029</u>	<u>565,332</u>
<b>TOTAL FUNDS</b>	<u>535,303</u>	<u>30,029</u>	<u>565,332</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	107,065	(77,036)	30,029
	<u>107,065</u>	<u>(77,036)</u>	<u>30,029</u>
<b>TOTAL FUNDS</b>	<u>107,065</u>	<u>(77,036)</u>	<u>30,029</u>

**NORTH WEST KENT MUSLIM ASSOCIATION**

**Notes to the Financial Statements - continued  
FOR THE YEAR ENDED 30 JUNE 2023**

**9. MOVEMENT IN FUNDS - continued**

**Comparatives for movement in funds**

	At 1/7/21 £	Net movement in funds £	At 30/6/22 £
<b>Unrestricted funds</b>			
General fund	519,798	15,505	535,303
	<u>519,798</u>	<u>15,505</u>	<u>535,303</u>
<b>TOTAL FUNDS</b>	<u><u>519,798</u></u>	<u><u>15,505</u></u>	<u><u>535,303</u></u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	104,695	(89,190)	15,505
	<u>104,695</u>	<u>(89,190)</u>	<u>15,505</u>
<b>TOTAL FUNDS</b>	<u><u>104,695</u></u>	<u><u>(89,190)</u></u>	<u><u>15,505</u></u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1/7/21 £	Net movement in funds £	At 30/6/23 £
<b>Unrestricted funds</b>			
General fund	519,798	45,534	565,332
	<u>519,798</u>	<u>45,534</u>	<u>565,332</u>
<b>TOTAL FUNDS</b>	<u><u>519,798</u></u>	<u><u>45,534</u></u>	<u><u>565,332</u></u>

**NORTH WEST KENT MUSLIM ASSOCIATION**

**Notes to the Financial Statements - continued  
FOR THE YEAR ENDED 30 JUNE 2023**

**9. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	211,760	(166,226)	45,534
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>211,760</u>	<u>(166,226)</u>	<u>45,534</u>

**10. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 30 June 2023.

**NORTH WEST KENT MUSLIM ASSOCIATION**

**Detailed Statement of Financial Activities  
FOR THE YEAR ENDED 30 JUNE 2023**

	2023 £	2022 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	106,045	103,765
Other income	1,020	930
	107,065	104,695
<b>Total incoming resources</b>	107,065	104,695
 <b>EXPENDITURE</b>		
<b>Investment management costs</b>		
Property repairs & maintenance	4,876	5,000
 <b>Charitable activities</b>		
Rent & Rate	1,367	3,076
Motor expenses	72	168
Light and Heat	16,243	4,118
Telephone	19	-
Equipment expensed	410	31,990
Grants to individuals	2,541	8,115
	20,652	47,467
 <b>Support costs</b>		
<b>Management</b>		
Legal and professional	1,700	-
Bank charges	-	13
	1,700	13
 <b>Human resources</b>		
Wages	48,350	35,220
Depreciation of tangible fixed assets	433	542
	48,783	35,762
 <b>Other</b>		
Premises Expenses	1,025	948

This page does not form part of the statutory financial statements

**NORTH WEST KENT MUSLIM ASSOCIATION**

**Detailed Statement of Financial Activities  
FOR THE YEAR ENDED 30 JUNE 2023**

	2023 £	2022 £
Total resources expended	<u>77,036</u>	<u>89,190</u>
<b>Net income</b>	<u><u>30,029</u></u>	<u><u>15,505</u></u>

This page does not form part of the statutory financial statements

**NORTH WEST KENT MUSLIM ASSOCIATION**

England & Wales - Charity number 1073906

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# Accounts

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**REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022  
FOR  
NORTH WEST KENT MUSLIM ASSOCIATION**

Adams and Moore  
Chartered Certified Accountants  
Adams and Moore House  
Instone Road  
Dartford  
KENT  
DA1 2AG

**NORTH WEST KENT MUSLIM ASSOCIATION**

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FOR THE YEAR ENDED 30 JUNE 2022**

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# **NORTH WEST KENT MUSLIM ASSOCIATION**

## **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30 JUNE 2022**

The trustees present their report with the financial statements of the charity for the year ended 30 June 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

### **ACHIEVEMENT AND PERFORMANCE**

#### **Charitable activities**

During the pandemic a 24/7 helpline was set up to help and support diverse community and residents of Dartford Borough Council and Borough of Bexley Council.

The services included:

- 24/7 phone line to assist any member of community in need regardless of any ethnic background or religion
- Providing a friendly phone service to help people that may be isolated or lonely
- Referring members of the community to correct services in time of needs
- Food parcel delivery free of charge to residents who are having difficulty to cope
- Assist with shopping and delivery
- Posting mail/parcel
- Online tutoring
- Prescription's collection
- Advice and counselling
- Provided NHS staff with food at Darent Valley Hospital

We worked in liaison with;

Bexley Help line (Bexley council services), rethink mental health (helping Syrian refugee family), Healthy Living Centre (Dartford), daily Bazar halal grocery shop, Help the aged, Kent together (Dartford council services), Age UK (North West Kent), Crayford Baptist Church, Age UK (Bexley) Samaritans 24 hour Help line counselling.

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

#### **Governing document**

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

### **REFERENCE AND ADMINISTRATIVE DETAILS**

#### **Registered Charity number**

1073906

#### **Principal address**

NORTH WEST KENT MUSLIM ASSOCIATION  
60 CRAYFORD HIGH STREET  
DARTFORD  
DA1 4EF

# NORTH WEST KENT MUSLIM ASSOCIATION

## REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30 JUNE 2022

### Trustees

The trustees present their report and financial statements for the year ended 30 June 2022

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's [governing document], the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities

preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

### Objectives and activities

The charity exists for the benefit of the public, especially Muslim inhabitants of North West Kent (which includes Dartford, Crayford, Swanley, Bexley and surrounding areas). There has been no change to this during the year.

The specific aims of the charity are:-

- a) To advance the Islamic religion.
- b) To advance the education in accordance with the tenets and doctrines of Islam.
- c) To relieve Muslims and others who are in need by reason of poverty, sickness and/or distress.
- d) To provide and assist in the provision of facilities for recreation and other leisure time occupations in the

interest of social welfare and with the objective of improving conditions of life of the said inhabitants.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities

the charity should undertake.

### Achievements and performance

#### Financial review

During the year the charity raised donations of £104,693 (2021: £61,068 ).

The total resources expended amounted to £89,189 (2021: £24,684).

There was a net surplus, that increases the reserves held by the charity of £15,504 (2021: £36,385).

This year sees the continuation of a programme of improvements, and alterations to the property. Over a 4 year period, from 2017, it is envisaged that approximately £150,000 will be spent on the internal space and external look of the premises. All of this expenditure is viewed as revenue expense and will be met in part from donations and also a reduction in the unrestricted fund balance.

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six months' expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

The trustees who served during the year and up to the date of signature of the financial statements were:

Mr L Wahed

**NORTH WEST KENT MUSLIM ASSOCIATION**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 30 JUNE 2022**

Mr S S Alum  
Mr M A Munim

None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

**Independent Examiner**

Adams and Moore  
Chartered Certified Accountants  
Adams and Moore House  
Instone Road  
Dartford  
KENT  
DA1 2AG

Approved by order of the board of trustees on ..... and signed on its behalf by:

.....  
S Alum - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
NORTH WEST KENT MUSLIM ASSOCIATION**

**Independent examiner's report to the trustees of North West Kent Muslim Association**

I report to the charity trustees on my examination of the accounts of North West Kent Muslim Association (the Trust) for the year ended 30 June 2022.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act;  
or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Adams & Moore

Adams and Moore  
Chartered Certified Accountants  
Adams and Moore House  
Instone Road  
Dartford  
KENT  
DA1 2AG

Date: .....

**NORTH WEST KENT MUSLIM ASSOCIATION**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 30 JUNE 2022**

	Notes	2022 Unrestricted fund £	2021 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies		104,695	61,068
<b>EXPENDITURE ON</b>			
Raising funds	2	40,233	10,787
<b>Charitable activities</b>			
Premises expenses		48,957	-
Charitable Activity		-	13,897
<b>Total</b>		<u>89,190</u>	<u>24,684</u>
<b>NET INCOME</b>		15,505	36,384
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward		519,798	483,414
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>535,303</u></u>	<u><u>519,798</u></u>

The notes form part of these financial statements

**NORTH WEST KENT MUSLIM ASSOCIATION**

**BALANCE SHEET  
30 JUNE 2022**

	Notes	2022 Unrestricted fund £	2021 Total funds £
<b>FIXED ASSETS</b>			
Tangible assets	6	456,464	457,005
Investment property	7	10,000	10,000
		466,464	467,005
<b>CURRENT ASSETS</b>			
Cash at bank and in hand		78,839	62,793
<b>CREDITORS</b>			
Amounts falling due within one year	8	(10,000)	(10,000)
		68,839	52,793
<b>NET CURRENT ASSETS</b>			
		535,303	519,798
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			
		535,303	519,798
<b>NET ASSETS</b>			
		535,303	519,798
<b>FUNDS</b>			
Unrestricted funds	10	535,303	519,798
<b>TOTAL FUNDS</b>			
		535,303	519,798

The financial statements were approved by the Board of Trustees and authorised for issue on ..... and were signed on its behalf by:

.....  
S Alum - Trustee

# NORTH WEST KENT MUSLIM ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

### 1. ACCOUNTING POLICIES

#### **Basis of preparing the financial statements**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

#### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

#### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

#### **Investment property**

Investment property is shown at most recent valuation. Any aggregate surplus or deficit arising from changes in fair value is recognised in the Statement of Financial Activities.

#### **Related party exemption**

The charity has taken advantage of exemption, under the terms of Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland', not to disclose related party transactions with wholly owned subsidiaries within the group.

#### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**NORTH WEST KENT MUSLIM ASSOCIATION**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 JUNE 2022**

**2. RAISING FUNDS**

**Raising donations and legacies**

	2022	2021
	£	£
Support costs	35,233	7,247

**Investment management costs**

	2022	2021
	£	£
Property repairs & maintenance	5,000	2,210
Support costs	-	1,330
	<u>5,000</u>	<u>3,540</u>

Aggregate amounts	<u>40,233</u>	<u>10,787</u>
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**3. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 30 June 2022 nor for the year ended 30 June 2021.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 30 June 2022 nor for the year ended 30 June 2021.

**4. STAFF COSTS**

The average monthly number of employees during the year was as follows:

	2022	2021
Average number of employees	<u>1</u>	<u>1</u>

No employees received emoluments in excess of £60,000.

**NORTH WEST KENT MUSLIM ASSOCIATION**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 JUNE 2022**

**5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestrictede fund £
<b>INCOME AND ENDOWMENTS FROM</b>	
Donations and legacies	61,068
<b>EXPENDITURE ON</b>	
Raising funds	10,787
<b>Charitable activities</b>	
Charitable Activity	13,897
<b>Total</b>	24,684
<b>NET INCOME</b>	36,384
<b>RECONCILIATION OF FUNDS</b>	
Total funds brought forward	483,414
<b>TOTAL FUNDS CARRIED FORWARD</b>	519,798

**6. TANGIBLE FIXED ASSETS**

	Freehold property £	Plant and machinery £	Totals £
<b>COST</b>			
At 1 July 2021 and 30 June 2022	454,297	37,594	491,891
<b>DEPRECIATION</b>			
At 1 July 2021	-	34,886	34,886
Charge for year	-	541	541
At 30 June 2022	-	35,427	35,427
<b>NET BOOK VALUE</b>			
At 30 June 2022	454,297	2,167	456,464
At 30 June 2021	454,297	2,708	457,005

**NORTH WEST KENT MUSLIM ASSOCIATION**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 JUNE 2022**

**7. INVESTMENT PROPERTY**

**FAIR VALUE**

At 1 July 2021  
and 30 June 2022

£

10,000

**NET BOOK VALUE**

At 30 June 2022

10,000

At 30 June 2021

10,000

**8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

Other creditors

2022  
£  
10,000

2021  
£  
10,000

**9. LOANS**

An analysis of the maturity of loans is given below:

Amounts falling due within one year on demand:  
Other loans

2022  
£  
10,000

2021  
£  
10,000

**10. MOVEMENT IN FUNDS**

**Unrestricted funds**

General fund

At 1/7/21  
£

Net  
movement  
in funds  
£

At  
30/6/22  
£

519,798

15,505

535,303

**TOTAL FUNDS**

519,798

15,505

535,303

**NORTH WEST KENT MUSLIM ASSOCIATION**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 JUNE 2022**

**10. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	104,695	(89,190)	15,505
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>104,695</u>	<u>(89,190)</u>	<u>15,505</u>

**Comparatives for movement in funds**

	At 1/7/20 £	Net movement in funds £	At 30/6/21 £
<b>Unrestricted funds</b>			
General fund	483,414	36,384	519,798
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>483,414</u>	<u>36,384</u>	<u>519,798</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	61,068	(24,684)	36,384
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>61,068</u>	<u>(24,684)</u>	<u>36,384</u>

**NORTH WEST KENT MUSLIM ASSOCIATION**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 30 JUNE 2022**

**10. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined position is as follows:

	At 1/7/20 £	Net movement in funds £	At 30/6/22 £
<b>Unrestricted funds</b>			
General fund	483,414	51,889	535,303
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>483,414</u>	<u>51,889</u>	<u>535,303</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	165,763	(113,874)	51,889
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>165,763</u>	<u>(113,874)</u>	<u>51,889</u>

**11. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 30 June 2022.

**NORTH WEST KENT MUSLIM ASSOCIATION**  
**DETAILED STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 30 JUNE 2022**

	2022 £	2021 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	103,765	53,788
Grants	-	4,335
Other income	930	2,945
	104,695	61,068
<b>Total incoming resources</b>	104,695	61,068
 <b>EXPENDITURE</b>		
<b>Investment management costs</b>		
Property repairs & maintenance	5,000	2,210
 <b>Charitable activities</b>		
Rent & Rate	3,076	1,586
Motor expenses	168	116
Light and Heat	4,118	1,464
Telephone	-	146
Travelling cost	-	3,350
Equipment expensed	31,990	-
Grants to individuals	8,115	6,558
	47,467	13,220
 <b>Support costs</b>		
<b>Management</b>		
Bank charges	13	-
 <b>Human resources</b>		
Wages	35,220	7,247
Depreciation of tangible fixed assets	542	677
	35,762	7,924
 <b>Other</b>		
Premises Expenses	948	1,330
	89,190	24,684
<b>Total resources expended</b>	89,190	24,684
 <b>Net income</b>	15,505	36,384

This page does not form part of the statutory financial statements

**NORTH WEST KENT MUSLIM ASSOCIATION**

England & Wales - Charity number 1073906

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# Accounts

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**REGISTERED CHARITY NUMBER: 1073906**

**REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2021  
FOR  
NORTH WEST KENT MUSLIM ASSOCIATION**

Adams and Moore  
Chartered Certified Accountants  
Adams and Moore House  
Instone Road  
Dartford  
KENT  
DA1 2AG

**NORTH WEST KENT MUSLIM ASSOCIATION**

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FOR THE YEAR ENDED 30 JUNE 2021**

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**NORTH WEST KENT MUSLIM ASSOCIATION**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 30 JUNE 2021**

The trustees present their report with the financial statements of the charity for the year ended 30 June 2021. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Charity number**

1073906

**Principal address**

NORTH WEST KENT MUSLIM ASSOCIATION  
60 CRAYFORD HIGH STREET  
DARTFORD  
DA1 4EF

## **NORTH WEST KENT MUSLIM ASSOCIATION**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30 JUNE 2021**

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

##### **Trustees**

The trustees present their report and financial statements for the year ended 30 June 2021

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's [governing document], the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

##### **Objectives and activities**

The charity exists for the benefit of the public, especially Muslim inhabitants of North West Kent (which includes Dartford, Crayford, Swanley, Bexley and surrounding areas). There has been no change to this during the year.

The specific aims of the charity are:-

- a) To advance the Islamic religion.
- b) To advance the education in accordance with the tenets and doctrines of Islam.
- c) To relieve Muslims and others who are in need by reason of poverty, sickness and/or distress.
- d) To provide and assist in the provision of facilities for recreation and other leisure time occupations in the interest of social welfare and with the objective of improving conditions of life of the said inhabitants.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

##### **Achievements and performance**

###### **Financial review**

During the year the charity raised donations of £61,068 (2020: £63,782).

The total resources expended amounted to £24,684 (2020: £61,061).

There was a net surplus, that increases the reserves held by the charity of £36,384.58 (2020: £2,721).

This year sees the continuation of a programme of improvements, and alterations to the property. Over a 4 year period, from 2017, it is envisaged that approximately £150,000 will be spent on the internal space and external look of the premises. All of this expenditure is viewed as revenue expense and will be met in part from donations and also a reduction in the unrestricted fund balance.

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

The trustees who served during the year and up to the date of signature of the financial statements were:

Mr L Wahed

Mr S S Alum

Mr M A Munim

None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

**NORTH WEST KENT MUSLIM ASSOCIATION**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 30 JUNE 2021**

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Independent examiner**

Adams and Moore  
Chartered Certified Accountants  
Adams and Moore House  
Instone Road  
Dartford  
KENT  
DA1 2AG

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity.

**Risk management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

**ACHIEVEMENT AND PERFORMANCE**

**Charitable activities**

During the pandemic a 24/7 helpline was set up to help and support diverse community and residents of Dartford Borough Council and Borough of Bexley Council.

The services included:

- 24/7 phone line to assist any member of community in need regardless of any ethnic background or religion
- Providing a friendly phone service to help people that may be isolated or lonely
- Referring members of the community to correct services in time of needs
- Food parcel delivery free of charge to residents who are having difficulty to cope
- Assist with shopping and delivery
- Posting mail/parcel
- Online tutoring
- Prescription's collection
- Advice and counselling
- Provided NHS staff with food at Darent Valley Hospital

We worked in liaison with;

Bexley Help line (Bexley council services), rethink mental health (helping Syrian refugee family), Healthy Living Centre (Dartford), daily Bazar halal grocery shop, Help the aged, Kent together (Dartford council services), Age UK (North West Kent), Crayford Baptist Church, Age UK (Bexley) Samaritans 24 hour Help line counselling.

Approved by order of the board of trustees on ..... and signed on its behalf by:

.....  
S Alum - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
NORTH WEST KENT MUSLIM ASSOCIATION**

I report on the accounts for the year ended 30 June 2021, which are set out on pages five to twelve.

**Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I have examined your charity's accounts as required under section 145 of the Charities Act 2011 ('the Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. that accounting records were not kept as required by section 130 of the Act; or
2. that the accounts do not accord with those records; or
3. that the accounts do not comply with the accounting requirements of the Act; or
4. that there is further information needed for a proper understanding of the accounts.

**Independent examiner's statement**

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission I have found no matters that require drawing to your attention.

Adams and Moore  
Chartered Certified Accountants  
Adams and Moore House  
Instone Road  
Dartford  
KENT  
DA1 2AG

Date: .....

**NORTH WEST KENT MUSLIM ASSOCIATION**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 30 JUNE 2021**

		30.6.21 Unrestricted fund £	30.6.20 Total funds £
<b>INCOMING RESOURCES</b>	Notes		
<b>Incoming resources from generated funds</b>			
Voluntary income		61,068	63,782
<b>RESOURCES EXPENDED</b>			
<b>Costs of generating funds</b>			
Costs of generating voluntary income	2	7,247	31,234
Investment management costs	3	3,540	14,090
<b>Charitable activities</b>			
Charitable Activity		<u>13,897</u>	<u>15,737</u>
<b>Total resources expended</b>		<u>24,684</u>	<u>61,061</u>
<b>NET INCOMING RESOURCES</b>		36,384	2,721
<b>RECONCILIATION OF FUNDS</b>			
<b>Total funds brought forward</b>		<u>483,414</u>	<u>480,693</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>519,798</u></u>	<u><u>483,414</u></u>

The notes form part of these financial statements

**NORTH WEST KENT MUSLIM ASSOCIATION**

**BALANCE SHEET  
AT 30 JUNE 2021**

		30.6.21 Unrestricted fund £	30.6.20 Total funds £
<b>FIXED ASSETS</b>	Notes		
Tangible assets	6	457,005	457,682
Investment property	7	<u>10,000</u>	<u>10,000</u>
		467,005	467,682
 <b>CURRENT ASSETS</b>			
Cash at bank and in hand		62,793	25,732
 <b>CREDITORS</b>			
Amounts falling due within one year	8	(10,000)	(10,000)
		<u>52,793</u>	<u>15,732</u>
 <b>NET CURRENT ASSETS</b>			
		<u>519,798</u>	<u>483,414</u>
 <b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			
		<u>519,798</u>	<u>483,414</u>
 <b>NET ASSETS</b>			
		<u>519,798</u>	<u>483,414</u>
 <b>FUNDS</b>	9		
Unrestricted funds		<u>519,798</u>	<u>483,414</u>
 <b>TOTAL FUNDS</b>		<u>519,798</u>	<u>483,414</u>

The financial statements were approved by the Board of Trustees on ..... and were signed on its behalf by:

.....  
S Alum -Trustee

## NORTH WEST KENT MUSLIM ASSOCIATION

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2021

#### 1. ACCOUNTING POLICIES

##### **Accounting convention**

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

##### **Going concern**

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

##### **Charitable funds**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds, when held, are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

##### **Incoming resources**

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Turnover is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided in the normal course of business, net of discounts, VAT and other sales related taxes.

##### **Resources expended**

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

##### **Tangible fixed assets**

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life.

## NORTH WEST KENT MUSLIM ASSOCIATION

### NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 30 JUNE 2021

#### 1. ACCOUNTING POLICIES - continued

##### **Accounting convention**

Land and buildings Not depreciated  
Plant and machinery 20% reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

##### **Impairment of fixed assets**

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

Intangible assets with indefinite useful lives and intangible assets not yet available for use are tested for impairment annually, and whenever there is an indication that the asset may be impaired.

##### **Cash and cash equivalents**

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

##### **Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

##### **Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

##### **Derecognition of financial liabilities**

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

##### **Employee benefits**

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

##### **Taxation**

The charity is exempt from tax on its charitable activities.

**NORTH WEST KENT MUSLIM ASSOCIATION**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 30 JUNE 2021**

**1. ACCOUNTING POLICIES - continued**

**Accounting convention**

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when the funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**Incoming resources**

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

**Resources expended**

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

**Investment property**

Investment property is shown at most recent valuation. Any aggregate surplus or deficit arising from changes in market value is transferred to a revaluation reserve.

**2. COSTS OF GENERATING VOLUNTARY INCOME**

	30.6.21	30.6.20
	£	£
Support costs	<u>7,247</u>	<u>31,234</u>

**3. INVESTMENT MANAGEMENT COSTS**

	30.6.21	30.6.20
	£	£
Property repairs & maintenance	2,210	4,390
Support costs	<u>1,330</u>	<u>9,700</u>
	<u>3,540</u>	<u>14,090</u>

**NORTH WEST KENT MUSLIM ASSOCIATION**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 30 JUNE 2021**

**4. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 30 June 2021 nor for the year ended 30 June 2020.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 30 June 2021 nor for the year ended 30 June 2020.

**5. STAFF COSTS**

	30.6.21	30.6.20
	£	£
Wages and salaries	<u>7,247</u>	<u>31,234</u>

The average monthly number of employees during the year was as follows:

	30.6.21	30.6.20
Average number of employees	<u>1</u>	<u>3</u>

No employees received emoluments in excess of £60,000.

**6. TANGIBLE FIXED ASSETS**

	Freehold property £	Plant and machinery £	Totals £
<b>COST</b>			
At 1 July 2020 and 30 June 2021	<u>454,297</u>	<u>37,594</u>	<u>491,891</u>
<b>DEPRECIATION</b>			
At 1 July 2020	-	34,209	34,209
Charge for year	<u>-</u>	<u>677</u>	<u>677</u>
At 30 June 2021	<u>-</u>	<u>34,886</u>	<u>34,886</u>
<b>NET BOOK VALUE</b>			
At 30 June 2021	<u>454,297</u>	<u>2,708</u>	<u>457,005</u>
At 30 June 2020	<u>454,297</u>	<u>3,385</u>	<u>457,682</u>

**7. INVESTMENT PROPERTY**

	£
<b>MARKET VALUE</b>	
At 1 July 2020 and 30 June 2021	<u>10,000</u>
<b>NET BOOK VALUE</b>	
At 30 June 2021	<u>10,000</u>
At 30 June 2020	<u>10,000</u>



**NORTH WEST KENT MUSLIM ASSOCIATION**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 30 JUNE 2021**

**8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	30.6.21	30.6.20
	£	£
Other creditors	<u>10,000</u>	<u>10,000</u>

**9. MOVEMENT IN FUNDS**

	At 1.7.20	Net movement in funds	At 30.6.21
	£	£	£
<b>Unrestricted funds</b>			
General fund	483,414	36,384	519,798
	-----	-----	-----
<b>TOTAL FUNDS</b>	<u>483,414</u>	<u>36,384</u>	<u>519,798</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
<b>Unrestricted funds</b>			
General fund	61,068	(24,684)	36,384
	-----	-----	-----
<b>TOTAL FUNDS</b>	<u>61,068</u>	<u>(24,684)</u>	<u>36,384</u>

**Comparatives for movement in funds**

	At 1.7.19	Net movement in funds	At 30.6.20
	£	£	£
<b>Unrestricted Funds</b>			
General fund	480,693	2,721	483,414
	-----	-----	-----
<b>TOTAL FUNDS</b>	<u>480,693</u>	<u>2,721</u>	<u>483,414</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
<b>Unrestricted funds</b>			
General fund	63,782	(61,061)	2,721
	-----	-----	-----
<b>TOTAL FUNDS</b>	<u>63,782</u>	<u>(61,061)</u>	<u>2,721</u>

**NORTH WEST KENT MUSLIM ASSOCIATION**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 30 JUNE 2021**

**9. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.7.19 £	Net movement in funds £	At 30.6.21 £
<b>Unrestricted funds</b>			
General fund	<u>480,693</u>	<u>39,105</u>	<u>519,798</u>
<b>TOTAL FUNDS</b>	<u><u>480,693</u></u>	<u><u>39,105</u></u>	<u><u>519,798</u></u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	<u>124,850</u>	<u>(85,745)</u>	<u>39,105</u>
<b>TOTAL FUNDS</b>	<u><u>124,850</u></u>	<u><u>(85,745)</u></u>	<u><u>39,105</u></u>

**NORTH WEST KENT MUSLIM ASSOCIATION**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 30 JUNE 2021**

	30.6.21 £	30.6.20 £
<b>INCOMING RESOURCES</b>		
<b>Voluntary income</b>		
Tithed giving	53,788	57,220
Grants	4,335	2,322
Other income	<u>2,945</u>	<u>4,240</u>
	<u>61,068</u>	<u>63,782</u>
<b>Total incoming resources</b>	61,068	63,782
<b>RESOURCES EXPENDED</b>		
<b>Investment management costs</b>		
Property repairs & maintenance	2,210	4,390
<b>Charitable activities</b>		
Rent & Rate	1,586	2,696
Motor expenses	116	3,060
Light and Heat	1,464	6,813
Telephone	146	346
Advertisement	3,350	-
Grants to individuals	<u>6,558</u>	<u>1,976</u>
	13,220	14,891
<b>Support costs</b>		
<b>Human resources</b>		
Wages	7,247	31,234
Depreciation of tangible fixed assets	<u>677</u>	<u>846</u>
	7,924	32,080
<b>Other</b>		
Premises Expenses	<u>1,330</u>	<u>9,700</u>
<b>Total resources expended</b>	24,684	61,061
	<u>          </u>	<u>          </u>
<b>Net income</b>	<u><u>36,384</u></u>	<u><u>2,721</u></u>

This page does not form part of the statutory financial statements