

THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)

**REPORT AND FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 MARCH 2023**

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Registered charity number – 1073868

Company number – 3578213

THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)

LEGAL AND ADMINISTRATIVE INFORMATION

CHARITY NUMBER: 1073868

COMPANY NUMBER: 3578213

SOLICITORS

TLT Solicitors
1 Redcliffe Street
Bristol
BS1 6TP

INDEPENDENT EXAMINER

Burnside
Chartered Accountants
61 Queens Square
BRISTOL
BS1 4JZ

BANKERS

Lloyds TSB
South Bristol Business Centre
284 Wells Road
Knowle
BRISTOL
BS4 2PY

PRINCIPAL ADDRESS

1 Marshall Walk
Knowle
BRISTOL
BS4 1TR

KEY PERSONNEL

Acting manager Bernard Morris

THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)

MANAGEMENT COMMITTEE'S REPORT FOR THE PERIOD ENDED 31 MARCH 2023

The members of the Management Committee, who are also the Trustees of the charity, present their report for the period ended 31 March 2023. Due to the Trustees' status as directors under the Companies Act 2006, this report constitutes a directors' report as required by the Companies Act 2006 and has been prepared taking advantage of the exemptions conferred by Part 15 of this Act.

The members of the Management Committee during the period were:

- Bernard Morris – Chair
- Julie Edwards – Vice Chair and Company Secretary
- Kenneth Jones (*resigned 28 February 2023*)
- Elizabeth Briggs (*appointed 14 February 2023*)
- Christopher Duncan (*appointed 14 February 2023*)

GOVERNING DOCUMENT

The company was incorporated on 9 June 1998 as Inns Court Community Centre. On 4 May 1999 the name was changed to The Mede Community Centre. The Company was registered as a charity on 8 February 1999 under the number 1073868. The charity commenced its activities on 1 April 1999. On 3 April 2002 the charity changed its name to The Mede Community and Learning Centre. On 13 May 2013 the charity changed its name to The Inns Court Centre. On 17 August 2018 the charity changed its name to The Inns Court Community and Family Centre Ltd.

The charity is governed by its Memorandum and Articles of Association. The charity is limited by guarantee and has no share capital.

RECRUITMENT AND APPOINTMENT OF MANAGEMENT COMMITTEE

The directors of the company are also charity trustees for the purpose of charity law and under the company's Articles are known as members of the Management Committee. Under the requirements of the Memorandum and Articles of Association the members of the Management Committee are elected to serve for a period of two years.

Management committee members retire by rotation and, being eligible, offer themselves for re-election. The officers are elected from the membership of the Managing Committee.

As the charity has been set up to provide facilities and opportunities for people local to Inns Court and Knowle West, the members are usually residents of this area. The Articles allow for the following composition of the Management Committee.

- Up to 5 individual members elected by the individual members of the company at an Annual General Meeting.
- Up to 2 members elected as representatives of member organisations by the member organisations at an Annual General Meeting.
- Up to 2 members, aged 18 to 24, elected by the youth facility or forum.
- Up to 3 people co-opted by the Management Committee for their expertise and commitment to the company's aims and objectives.

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MANAGEMENT COMMITTEE'S REPORT FOR THE PERIOD ENDED 31 MARCH 2023

MANAGEMENT COMMITTEE INDUCTION AND TRAINING

The current management committee members are familiar with the work that the charity undertakes. A refresher pack was sent to all of the existing and new Management Committee members detailing Charity Commission Guidance, this covered the main duties of trustees:

- To ensure the charity is carrying out its purposes for the public benefit
- Comply with the charity's governing document and the law
- Act in the charity's best interests
- Manage the charity's resources responsibly
- Act with reasonable care and skill
- Ensure the charity is accountable

OBJECTIVES AND ACTIVITIES

The charity's objects and principal activities are to:

- To facilitate care, education, skills, and training for all of the community living within the area of benefit and to improve life-long learning outcomes.
- The provision of facilities for recreation or other leisure time occupation in the interests of social welfare with the object of improving the conditions of life of the community living within the area of benefit.
- To operate and manage a community centre for the benefit of the community living within the area of benefit, whether owned or leased by the charity.
- To provide facilities and activities that encourage intergenerational working in order to help break down barriers and promote trust within the community living within the area of benefit.
- The area of benefit is the City of Bristol, with a particular focus on South Bristol and the inhabitants of Inns Court and Knowle West.

The main objectives and activities for the year continued to be focused on the following.

- Running of the Inns Court Community and Family Centre, this is being funded by core funding grants.
- Provision of The Sprint Community Transport service for Knowle West.
- Development work to help secure the future of the Inns Court Community and Family Centre.

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MANAGEMENT COMMITTEE'S REPORT FOR THE PERIOD ENDED 31 MARCH 2023

PUBLIC BENEFIT

The Charity Commission in its 'Charities and Public Benefit' Guidance requires that there are two key principles to be met in order to show that an organisation's aims are for the public benefit: first, there must be an identifiable benefit and secondly, the benefit must be to the public or a section of the public. The trustees believe that the charity meets these aims.

STRATEGIC REPORT

The following sections for achievements and performance and financial review form the strategic report of the charity.

Achievements and performance

1. Background

Inns Court is a Lower Super Output Area (LSOA) of approximately 1,500 people located in the Filwood ward of Knowle. There are many needs in the area – it is currently in the top 1.2% nationally in terms of deprivation (and surrounded by other LSOAs which are firmly in the top 5%). Several organisations, such as Inns Court Community and Family Centre, have been established to try to meet these needs which include mental health, drugs, isolation, mobility issues and sustainable support for youth and younger children. Despite this there are very few universal and affordable facilities in Inns Court for local people to access.

Built in 1997, the Centre is a fantastic community resource. In 2018, after a period of inertia, Trustees and key partners regrouped, strengthened, and made the decision to develop the Centre from one that was underused. At that time, the Centre was used, at most, 25% of the week (two or three mornings per week and the occasional meeting and birthday party) and the Centre had an average weekly footfall of approximately 100 people.

2. The past 18 months or so

The global pandemic hit our plans hard practically, financially, and capacity-wise, however, we have developed and launched new projects and activities in and around the Centre. When we re-opened in September 2021, we were undertaking the following activities:

- i. Managing the franchise of *Boing!* Inns Court Softplay Family Centre – to support families of 0-5 year olds.
- ii. Managing and developing the Inns Court Community Café - for residents to use daily.
- iii. Managing and developing a much larger Sprint Community Transport project (which expanded under Covid and took on business from other transport schemes which went into liquidation).
- iv. Managing a garden project in our outdoor space, collaborating with local volunteers, children, and people with additional needs.
- v. Facilitating a Food Club, run by national charity, Family Action.
- vi. Supporting Centre partners and tenants – Knowle West Nursery School, South Bristol Children's Centre, Family Action, Inns Court Christian Fellowship, Edible Gardens CIC.
- vii. All this, including the general management of the Centre, including:

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MANAGEMENT COMMITTEE'S REPORT FOR THE PERIOD ENDED 31 MARCH 2023

- a. Hiring the Centre to local groups and organisations (e.g. Inns Court Residents Association, scouts, karate)
- b. Invoicing, paying bills and ensuring financial controls.
- c. Centre marketing and promotions (website, social media)
- d. Maintaining the Centre to the proper standards.
- e. Revising, updating, and communicating policies and procedures to staff, volunteers, and Trustees.

3. Summary of our achievements

- i. The Centre is in constant use from 9.00 am to 6.00 pm, 7 days per week.
- ii. An average of 450 people every week (a 350% increase from just before Covid hit in 2020) use the Centre (which is not yet at full capacity). When it reaches full capacity over 650 people will be using the Centre per week.
- iii. 75% of current users are from the local BS4 community. The majority are vulnerable adults and young families.
- iv. Staff have generated over £300,000 of funding for various projects (mainly *Boing!* and Sprint Community Transport) over the past 2 years.
- v. *Boing!* Inns Court is partially financially sustainable and well on its way to being fully so.

4. The Sprint Community Transport

The Sprint has been running for over 20 years. Beginning as a volunteer service mainly helping members attend medical appointments. Over the years it has developed, changed, and grown to be a service that has become vital to our members.

We offer accessible transport to help vulnerable, isolated, and hidden members of the community, retain their independence by providing a door-to-door service. This can be to attend medical appointments, go shopping, visit friends, and social clubs. Being a hands-on team, we can assist with walking aids, shopping or just support a member encouraging them to come out.

Our service is for anyone in the community whether they have mobility issues, mental/physical disabilities and /or difficulty reaching/using a public bus service.

The Sprint is very much led by the service users, we welcome feedback and have annual meetings where we listen to them and adapt to their need.

A few statistics include:

- i. The number of pre-covid Sprint members was 305. Post-covid, the number stands at 467; a 53% increase.
- ii. The number of journeys under the West of England Combined Authority (WECA) concessionary travel scheme have risen from 1,220 pre-covid to 1,926 post-covid; again, an increase of 58%.
- iii. Finally, the number of private trips has risen from 13 to 19, pre and post-covid; a 46% increase.

5. Social outcomes have been plentiful.

- i. The Sprint has been identified as a lifeline to its members, especially during Covid.
- ii. Families are flocking to *Boing!* where they can spend quality time and connect with their friends and children. We have built up great relationships which have resulted in families signposted to advice and guidance for issues such as breastfeeding, weening, and domestic abuse.

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MANAGEMENT COMMITTEE'S REPORT FOR THE PERIOD ENDED 31 MARCH 2023

- iii. Many families have got to know each other and developed a connection through attending Boing! on a regular basis.
- iv. We have been designated a 'Warm, Welcome Space,' and, as such, have been able to help those more vulnerable members of the community to get an affordable drink/bite to eat and engage them in conversation.
- v. Through Food Club, families have access to good, healthy food for a minimal cost, as well as recipes to help them make affordable dishes that will sustain them.

6. We receive many testimonials and reviews.

The following are a selection:

"This place is a little piece of loveliness! Until I found out *Boing!* existed, I went here there and everywhere trying to find different groups and activities for my granddaughter but found none that I wanted to return to. The staff are all lovely and so willing to help in any way they can. I have made some great new friends here and can't recommend it enough. Well done guys and keep up the good work and keep bringing that little bit of happiness to people's lives." **Local customer JB about Boing! Inns Court, via social media**

"Having a disabled son, it's very daunting and very hard knowing that my child is dependent on myself or another adult. But this was no problem. This was my first time taking him to a softplay area and it was a fantastic experience – very clean, welcoming, great changing facilities and very spacious. We will definitely be back." **Local customer DB about Boing! Inns Court, via social media**

"You were absolutely top-notch in the service you provided. We may have had a time change & still ran later than scheduled but you arrived, were polite, did not hurry anybody with boarding/leaving the bus & still helped people with getting their shopping to their doors. Nobody could have asked for a better service. Yet again The Sprint service has been amazing, you have worked well as a team & provided an above & beyond, even under pressure. I truly hope you all know how much you give to the members. I cannot thank you enough for all that you have helped through Covid alone, let alone the many years that I have used the bus before the pandemic. As a community, we are so lucky to have you all." **Local customer CT about The Sprint, via e-mail**

7. Future plans

The charity is currently in talks with Bristol City Council to secure a long term lease agreement to function as a springboard for future development of the Centre and its activities. This will include the recruitment of an Operations Manager and other key personnel required to meet the objectives of the charity.

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MANAGEMENT COMMITTEE'S REPORT FOR THE PERIOD ENDED 31 MARCH 2023

FINANCIAL REVIEW

The Management Committee can confirm that the charity's assets are available and adequate to fulfil its obligations on a fund-by-fund basis. The charity had net assets of £218,921 at 31 March 2023, of which £198,595 was held in unrestricted funds and £20,326 was held in restricted funds. Details of the movements on the restricted funds are given in note 13 to the accounts.

RESERVES POLICY

As at 31 March 2023 the charity has free reserves (unrestricted reserves held in current assets less designated reserves held in current assets) of £104,708. This is just below the level the trustees require of six months expenditure which equates to around £109,000. The trustees believe that the charity has adequate reserves to operate for the next year.

At 31 March the charity holds: £12,100 in a redundancy designated fund to cover redundancy costs if reductions are required in staffing.

RISK MANAGEMENT

The trustees have also examined other operational and business risks which the charity faces and confirm that they have established systems to mitigate the significant risks.

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MANAGEMENT COMMITTEE'S REPORT FOR THE PERIOD ENDED 31 MARCH 2023

MANAGEMENT COMMITTEE'S RESPONSIBILITIES

The Management Committee are required by company law to prepare financial statements which give a true and fair view of the state of affairs of the Charity at the end of the financial year and of the income and expenditure of the Charity for the year ended on that date. In preparing those financial statements, the Management Committee are required to:

- select suitable accounting policies and apply them consistently
- make judgements and estimates that are reasonable and prudent
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the Charity will continue in business

The Management Committee are also responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the management committee members are aware:

- there is no relevant audit information of which the charitable independent examiner is unaware; and
- the management committee members have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the independent examiner is aware of that information.

AUDITORS AND INDEPENDENT EXAMINER

Burnside were re-appointed as the charitable company's auditors and appointed as the independent examiner during the year and have expressed their willingness to continue in these capacities.

BY ORDER OF THE BOARD

TRUSTEE
BERNARD MORRIS

DATE

THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)

I report on the accounts of the company for the period ended 31 March 2023, which are set out on pages 10 to 24.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Name: Mark Pooley FCA
Relevant professional qualification or body: ICAEW
Address: Burnside, 61 Queens Square, Bristol, BS1 4JZ

THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE PERIOD ENDED 31 MARCH 2023

| | | Unrestricted Funds | Restricted Funds | Total funds P/e Mar 2023 | Total funds Y/e Sept 2021 |
|-------------------------------------|------|-----------------------|---------------------|--------------------------------|---------------------------------|
| | Note | £ | £ | £ | £ |
| INCOME AND EXPENDITURE | | | | | |
| INCOME FROM | | | | | |
| Donations and legacies | | | | | |
| Donations received | | 1,000 | - | 1,000 | 1,033 |
| Grants receivable | 5 | - | 214,523 | 214,523 | 139,039 |
| Charitable activities | | | | | |
| Concessionary bus fares | | 39,813 | - | 39,813 | 21,276 |
| Bus membership | | 9,510 | - | 9,510 | 4,437 |
| Sprint tickets and bus trips | | 34,736 | - | 34,736 | 840 |
| Room hire, use of facilities etc. | | 31,679 | - | 31,679 | 14,916 |
| Boing! Softplay | | 96,813 | - | 96,813 | 6,988 |
| Other income | | 24,837 | - | 24,837 | 1,744 |
| TOTAL INCOME | | <u>238,388</u> | <u>214,523</u> | <u>452,911</u> | <u>190,273</u> |
| EXPENDITURE ON | | | | | |
| Raising funds | | | | | |
| Costs of applying for grants | | - | - | - | 14,014 |
| Charitable activities | | | | | |
| Transport project | | 15,649 | 134,480 | 150,129 | 89,937 |
| Provision of space to the community | | 5,257 | - | 5,257 | 3,437 |
| Boing! Softplay | | 123,541 | 5,000 | 128,541 | 26,320 |
| Other direct charitable expenditure | | 1,643 | 42,070 | 43,713 | 13,886 |
| TOTAL EXPENDITURE | 6 | <u>146,090</u> | <u>181,550</u> | <u>327,640</u> | <u>147,759</u> |
| Net income/(expenditure) | 7 | <u>92,298</u> | <u>32,973</u> | <u>125,271</u> | <u>42,679</u> |
| Transfers between funds | | <u>21,005</u> | <u>(21,005)</u> | <u>-</u> | <u>-</u> |
| Net movement in funds | | 113,603 | 11,968 | 125,271 | 42,679 |
| Reconciliation of funds | | | | | |
| Total funds brought forward | | 85,292 | 8,358 | 93,650 | 50,971 |
| Total funds carried forward | | <u>198,595</u> | <u>20,326</u> | <u>218,921</u> | <u>93,650</u> |

The notes on pages 13 to 24 form part of these accounts.

THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)

BALANCE SHEET
AT 31 March 2023

| | | 31 Mar 2023 £ | 30 Sept 2021 £ |
|--|--------|---------------------|----------------------|
| | Notes | | |
| FIXED ASSETS | | | |
| Tangible assets | 10 | 81,787 | 44,854 |
| | | <hr/> | <hr/> |
| CURRENT ASSETS | | | |
| Debtors | 11 | 5,007 | 1,296 |
| Cash at bank and in hand | | 142,729 | 65,791 |
| | | <hr/> | <hr/> |
| | | 147,736 | 67,084 |
| | | | |
| CREDITORS: Amounts falling due within one year | 12 | (10,602) | (18,288) |
| | | <hr/> | <hr/> |
| NET CURRENT ASSETS | | 137,134 | 48,796 |
| | | <hr/> | <hr/> |
| | | | |
| NET ASSETS | | 218,921 | 93,650 |
| | | <hr/> | <hr/> |
| THE FUNDS OF THE CHARITY: | | | |
| Restricted | 13, 15 | 20,326 | 8,358 |
| Unrestricted - General | 15 | 186,495 | 50,952 |
| Unrestricted - Designated | 14, 15 | 12,100 | 34,340 |
| | | <hr/> | <hr/> |
| TOTAL CHARITY FUNDS | 15 | 218,921 | 50,971 |
| | | <hr/> | <hr/> |

The Trustees are satisfied that the company is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act.

The Trustees acknowledge their responsibilities for:

- (i) ensuring that the company keeps adequate accounting records which comply with section 386 of the Act, and
- (ii) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the company.

THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)

BALANCE SHEET (continued)

AT 31 MARCH 2023

These financial statements have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006 and with the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

These financial statements were approved by the directors and authorised for issue on _____ ,
and are signed on their behalf by:

.....
TRUSTEE
BERNARD MORRIS

.....
DATE

The notes on pages 13 to 24 form part of these accounts.

Company number - 3578213

THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS **FOR THE PERIOD ENDED 31 MARCH 2023**

1. GENERAL INFORMATION

The company is a private company limited by guarantee, registered in England and Wales.
The address of the registered office is 1 Marshall Walk, Knowle, Bristol, BS4 1TR.

2. STATEMENT OF COMPLIANCE

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland'.

3. ACCOUNTING POLICIES

a) Basis of Preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), and the Companies Act 2006. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

b) Preparation of the accounts on a going concern basis

The trustees are of the opinion that there are no material uncertainties about the charity's ability to continue as a going concern.

c) Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

d) Income

Grants and donations are credited to the Statement of Financial Activities in the year in which they are receivable and are allocated to the appropriate fund.

Income from investments is included when receivable.

Income from charitable activities are accounted for when earned.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 MARCH 2023 (continued)**

3. ACCOUNTING POLICIES (continued)

e) Expenditure, irrecoverable VAT and allocation of costs

Expenditure is recognised in the period in which it is incurred. They include attributable VAT which cannot be recovered. They are allocated to the particular activity to which they relate.

Expenditure on raising funds comprise the costs of a development consultant's fees. Expenditure on charitable activities comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them. During the year this was deemed as follows:

| | |
|---|-----|
| Transport project | 48% |
| Provision of space to the local community | 7% |
| Boing! Softplay | 23% |
| Other direct charitable expenditure | 22% |

All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, support costs are apportioned between the main activities on the basis of grants receivable as a reasonable guide to activity.

f) Fund accounting

Funds held by the charity are:

Unrestricted general funds – these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

Unrestricted designated funds – these are funds which have been ringfenced at the Trustees discretion to be used for a specific purpose.

Restricted funds – these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

g) Depreciation

Depreciation is provided on tangible fixed assets at rates calculated to write off the cost, less estimated residual value of each asset, over its expected useful life as follows:

| | |
|--------------------|-----------------------|
| Motor vehicles | 5 years straight line |
| Softplay equipment | 5 years straight line |
| Computer equipment | 5 years straight line |

THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 MARCH 2023 (continued)**

4. PRIOR YEAR SOFA

| | Unrestricted Funds | Restricted Funds | Total funds Y/e Sept 2021 |
|-------------------------------------|-----------------------|---------------------|---------------------------------|
| | £ | £ | £ |
| INCOME AND EXPENDITURE | | | |
| INCOME FROM | | | |
| Donations and legacies | | | |
| Donations received | 58 | 975 | 1,033 |
| Grants receivable | - | 139,039 | 139,039 |
| Charitable activities | | | |
| Concessionary bus fares | 21,276 | - | 21,276 |
| Bus membership | 4,437 | - | 4,437 |
| Sprint tickets and bus trips | 840 | - | 840 |
| Room hire, use of facilities etc. | 14,916 | - | 14,916 |
| Boing! Softplay | 6,988 | - | 6,988 |
| Other income | 1,744 | - | 1,744 |
| TOTAL INCOME | 50,259 | 140,014 | 190,273 |
| EXPENDITURE ON | | | |
| Raising funds | | | |
| Costs of applying for grants | 8,014 | 6,000 | 14,014 |
| Charitable activities | | | |
| Transport project | 26,273 | 63,664 | 89,937 |
| Provision of space to the community | 3,437 | - | 3,437 |
| COVID-19 communities fund | - | - | - |
| Boing! Softplay | 20,408 | 5,912 | 26,320 |
| Other direct charitable expenditure | 7,804 | 6,082 | 13,886 |
| TOTAL EXPENDITURE | 65,936 | 81,658 | 147,594 |
| Net income/(expenditure) | (15,677) | 58,356 | 42,679 |
| Transfers between funds | 49,998 | (49,998) | - |
| Net movement in funds | 34,321 | 8,358 | 42,679 |
| Reconciliation of funds | | | |
| Total funds brought forward | 50,971 | - | 50,971 |
| Total funds carried forward | 85,292 | 8,358 | 93,650 |

THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 MARCH 2023 (continued)**

| | | |
|------------------------------------|---------|--------|
| 5. GRANTS RECEIVABLE | 2023 | 2021 |
| | £ | £ |
| Transport: | | |
| Bristol City Council | 29,750 | 59,500 |
| West of England Combined Authority | 99,020 | - |
| BSOG grant | 2,709 | 2,614 |
| Arnold Clark Foundation | - | 1,000 |
| Barchester Charitable Foundation | 1,000 | - |
| Other | 2,000 | 550 |
| | <hr/> | <hr/> |
| | 134,479 | 63,664 |
| | <hr/> | <hr/> |
| New Bus Fund: | | |
| John James Foundation | - | 10,000 |
| St Monica Trust | - | 533 |
| Bristol City Council | 20,000 | 123 |
| | <hr/> | <hr/> |
| | 20,000 | 10,656 |
| | <hr/> | <hr/> |
| Boing! Softplay: | | |
| South Bristol Children's Centre | - | 15,000 |
| Quartet Community Foundation | - | 10,000 |
| Bristol City Council | 5,000 | 7,404 |
| John James Foundation | - | 6,875 |
| UBS UK Donor Advised Foundation | - | 5,000 |
| | <hr/> | <hr/> |
| | 5,000 | 44,279 |
| | <hr/> | <hr/> |

THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 MARCH 2023 (continued)**

| | | |
|---|---------|---------|
| 5. GRANTS RECEIVABLE (continued) | 2023 | 2021 |
| | £ | £ |
| Other grants receivable: | | |
| South Bristol Children's Centres - Development worker | - | 6,000 |
| Quartet Community Foundation – Health & Wellbeing grant | 29,445 | 4,908 |
| Bristol City Council – Winter Grant Scheme | - | 4,877 |
| The Rank Foundation – Sprint Computers | - | 3,000 |
| Quartet Community Foundation – Sprint Computers | - | 1,200 |
| St Monica Trust Winter Support Fund | - | 455 |
| St Monica Trust Platinum Jubilee Fund | 500 | - |
| St Monica Trust Coronation Fund | 500 | - |
| John James Foundation – New Benches | 290 | - |
| John James Foundation – Sprint Fuel Costs | 5,000 | - |
| Quartet Resilience Grant | 6,500 | - |
| Welcoming Space – Quartet | 5,000 | - |
| Welcoming Space – KWMC | 1,000 | - |
| Welcoming Space – Feeding Bristol | 1,830 | - |
| South Bristol Enterprise Support | 4,979 | - |
| | <hr/> | <hr/> |
| | 55,044 | 20,440 |
| | <hr/> | <hr/> |
| TOTAL | 214,523 | 139,039 |
| | <hr/> | <hr/> |

THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 MARCH 2023 (continued)**

6. TOTAL EXPENDITURE

| | Transport Fund | Provision of Space to Community | Boing! Softplay | Other direct charitable expenditure | Other Support Costs | Total 2023 | Total 2021 |
|-------------------------------------|-------------------|---------------------------------------|--------------------|---|---------------------------|---------------|---------------|
| | £ | £ | £ | £ | £ | £ | £ |
| Salaries | 72,842 | - | 55,501 | 26,971 | 18,358 | 173,672 | 62,166 |
| Office costs | - | - | - | - | 11,743 | 11,743 | 6,568 |
| Subcontractors / development worker | - | - | - | - | - | - | 14,014 |
| Security | - | - | - | - | 5,539 | 5,539 | 2,744 |
| Accountancy and professional fees | - | - | - | - | 5,056 | 5,056 | 3,312 |
| Heat & Light | - | - | - | - | 20,499 | 20,499 | 14,317 |
| Cleaning | - | - | - | - | 913 | 913 | 693 |
| Insurance | - | - | - | - | 7,852 | 7,852 | 5,016 |
| Sundry expenses | - | - | - | - | 3,809 | 3,809 | 452 |
| Transport costs | 36,387 | - | - | - | - | 36,387 | 15,645 |
| Boing! Softplay expenditure | - | - | 44,633 | - | - | 44,633 | 4,505 |
| Covid-19 hampers for members | - | - | - | - | - | - | 4,877 |
| Lunches and trips for members | - | - | - | - | - | - | 455 |
| Bad debts | - | - | - | - | 70 | 70 | - |
| Depreciation | 12,132 | - | 11,510 | - | 621 | 24,263 | 12,713 |
| Bank charges | - | - | - | - | 404 | 404 | 117 |
| Wellbeing sessions | - | - | - | - | 300 | 300 | - |
| Profit on disposal of fixed assets | (7,500) | - | - | - | - | (7,500) | - |
| Apportioned central costs | 36,268 | 5,257 | 16,897 | 16,742 | (75,164) | - | - |
| | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |
| TOTAL EXPENDITURE | 150,129 | 5,257 | 128,541 | 43,713 | - | 327,640 | 147,594 |
| | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |

THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 MARCH 2023 (continued)**

| | | | |
|----|---------------------------------------|------|------|
| 7. | NET INCOME/(EXPENDITURE) FOR THE YEAR | 2023 | 2021 |
| | | £ | £ |

This is stated after charging:

| | | |
|------------------------------|--------|--------|
| Depreciation of owned assets | 24,263 | 12,713 |
| Independent examiner's fees | 4,189 | 3,240 |
| | — | — |

8. EMPLOYEES AND STAFF COSTS

| | | |
|------------------------------|------|------|
| Staff costs were as follows: | 2023 | 2021 |
| | £ | £ |

| | | |
|-----------------------|---------|--------|
| Wages and salaries | 167,006 | 61,040 |
| Social security costs | 3,541 | - |
| Staff pension costs | 3,125 | 1,126 |

| | |
|---------|--------|
| — | — |
| 173,672 | 62,166 |
| — | — |

No employee earned £60,000 p.a. or more.

The average number of employees during the year was:

| | | |
|----------------------------|------|------|
| | 2023 | 2021 |
| | No. | No. |
| Transport | 3.5 | 2.5 |
| Boing! | 4.0 | - |
| Administration and support | 1.5 | 1.5 |
| | — | — |
| | 9.0 | 4.0 |
| | — | — |

THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR PERIOD 31 MARCH 2023 (continued)**

9. TRUSTEES' REMUNERATION AND RELATED PARTY TRANSACTIONS

Remuneration

No remuneration was paid to members of the Management Committee.

Related party transactions

No expenses were reimbursed to members of the Management Committee during the year.

10. TANGIBLE ASSETS

| | Motor Vehicles £ | Softplay Equipment £ | Computer Equipment £ | Total £ |
|----------------------|------------------------|----------------------------|----------------------------|------------|
| COST | | | | |
| At 1 October 2021 | 24,195 | 38,367 | 1,005 | 63,567 |
| Additions | 60,130 | - | 1,066 | 61,196 |
| | — | — | — | — |
| At 31 March 2023 | 84,325 | 38,367 | 2,071 | 124,763 |
| | — | — | — | — |
| DEPRECIATION | | | | |
| At 1 October 2021 | 10,839 | 7,673 | 201 | 18,713 |
| Charge for the year | 12,131 | 11,511 | 621 | 24,263 |
| | — | — | — | — |
| At 31 March 2023 | 22,970 | 19,184 | 822 | 42,976 |
| | — | — | — | — |
| NET BOOK VALUE | | | | |
| At 31 March 2023 | 61,355 | 19,183 | 1,249 | 81,787 |
| | — | — | — | — |
| At 30 September 2021 | 13,356 | 30,694 | 804 | 44,854 |
| | — | — | — | — |

THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 MARCH 2023 (continued)**

| | | |
|--------------------------------------|--------|--------|
| 11. DEBTORS | 2023 | 2021 |
| | £ | £ |
| Grants receivable | - | 70 |
| Prepayments | 5,007 | 1,223 |
| | <hr/> | <hr/> |
| | 5,007 | 1,293 |
| | <hr/> | <hr/> |
| 12. CREDITORS | 2023 | 2021 |
| | £ | £ |
| Amounts falling due within one year: | | |
| Taxation and social security | 1,762 | 685 |
| Accruals and deferred income | 8,436 | 17,603 |
| Other creditors | 405 | - |
| | <hr/> | <hr/> |
| | 10,602 | 18,288 |
| | <hr/> | <hr/> |

THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 MARCH 2023 (continued)**

13. RESTRICTED FUNDS

| | Transport Fund | New Bus Fund | Boing! Softplay £ | Bristol Community Health £ | Sprint Computers £ | Quartet Resilience £ | Sprint Fuel £ | Welcoming Space £ | South Bristol Enterprise £ | Other £ | Total £ |
|----------------------------|-------------------|-----------------|-------------------------|-------------------------------------|--------------------------|----------------------------|---------------------|-------------------------|-------------------------------------|------------|------------|
| BALANCE BROUGHT FORWARD | - | - | - | 4,908 | 3,450 | - | - | - | - | - | 8,358 |
| INCOME | | | | | | | | | | | |
| Grants receivable | 134,479 | 20,000 | 5,000 | 29,445 | - | 6,500 | 5,000 | 7,830 | 4,979 | 1,290 | 214,523 |
| | 134,479 | 20,000 | 5,000 | 29,445 | - | 6,500 | 5,000 | 7,830 | 4,979 | 1,290 | 214,523 |
| EXPENDITURE | | | | | | | | | | | |
| Salaries | 47,872 | - | 5,000 | 24,970 | - | 2,002 | - | - | - | - | 79,844 |
| Other costs | 86,607 | - | - | - | - | 758 | 3,184 | 4,888 | 4,979 | 1,290 | 101,706 |
| | 134,479 | - | 5,000 | 24,970 | - | 2,760 | 3,184 | 4,888 | 4,979 | 1,290 | 181,550 |
| Transfers between funds | - | (20,000) | - | - | (1,005) | - | - | - | - | - | (21,005) |
| BALANCE CARRIED FORWARD | - | - | - | 9,383 | 2,445 | 3,740 | 1,816 | 2,942 | - | - | 20,326 |

THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 MARCH 2023 (continued)

13. RESTRICTED FUNDS (continued)

Purpose of restricted funds:

Transport Fund

This fund was established during the year ended 31 March 2001 to provide subsidised transport services in the local area. The major donor to the fund during the year was Bristol City Council.

New Bus Fund

This fund is in respect of the purchase of a new bus to be used to run the Sprint Community Transport service.

Boing! Softplay

To cover the initial installation and set up costs of a soft play area at the Inns Court Centre.

Bristol Community Health

This fund is in respect of the increases in salary costs required to grow and enhance the Sprint Community Transport service in order to reduce social exclusion and isolation in the community and improve wellbeing.

Sprint Computers

To provide new computer equipment in respect of the running of the Sprint transport service.

Quartet Resilience

To strengthen governance through research work and training sessions and developing existing partnerships through facilitated workshops.

Sprint Fuel

To support the charity in respect of the increased cost of fuel.

Welcoming Space

To improve facilities and extend opening hours for residents, to provide a more welcoming space.

South Bristol Enterprise Support

Business support to develop the charity/business Board and support to strategically plan for the next 3-5 years.

THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 MARCH 2023 (continued)**

14. DESIGNATED FUNDS

The new bus reserve fund of £22,240 was spent during the year on the purchase a new bus for the community transport service.

A redundancy reserve of £12,100 has also been set aside.

| | New Bus Reserve £ | Redundancy Reserve £ | Total £ |
|---|-------------------------|----------------------------|------------|
| BALANCE BROUGHT FORWARD | 22,240 | 12,100 | 34,340 |
| | _____ | _____ | _____ |
| INCOME | - | - | - |
| | _____ | _____ | _____ |
| EXPENDITURE | - | - | - |
| | _____ | _____ | _____ |
| TRANSFER IN RESPECT OF CAPITAL PURCHASE | (22,240) | - | (22,240) |
| | _____ | _____ | _____ |
| BALANCE CARRIED FORWARD | - | 12,100 | 12,100 |
| | _____ | _____ | _____ |

15. ANALYSIS OF NET ASSETS BETWEEN FUNDS

| | Restricted Funds £ | Unrestricted Designated Funds £ | Unrestricted General Funds £ | Total Funds £ |
|--|--------------------------|--|---------------------------------------|---------------------|
| Tangible fixed assets | - | - | 81,787 | 81,787 |
| Cash at bank and in hand | 20,326 | 12,100 | 110,303 | 142,729 |
| Other net current assets/(liabilities) | - | - | (5,595) | (5,595) |
| | _____ | _____ | _____ | _____ |
| Net assets at 31 March 2023 | 20,326 | 12,100 | 186,495 | 218,921 |
| | _____ | _____ | _____ | _____ |

THE FOLLOWING PAGES DOES NOT FORM PART
OF THE STATUTORY ACCOUNTS OF THE COMPANY

THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)

DETAILED INCOME AND EXPENDITURE ACCOUNT
FOR THE PERIOD ENDED 31 MARCH 2023

| | 2023 £ | 2021 £ |
|-----------------------------------|-----------|-----------|
| INCOME | | |
| Grants | 214,523 | 139,039 |
| Donations | 1,000 | 1,033 |
| Room hire, use of facilities etc. | 31,679 | 14,916 |
| Miscellaneous income | 12,512 | 744 |
| Income from users | 74,549 | 22,116 |
| Bus membership | 9,510 | 4,437 |
| Church running costs contribution | 2,005 | 1,000 |
| KW Children's centre | 10,320 | - |
| Boing! Softplay | 96,813 | 6,988 |
| | <hr/> | <hr/> |
| | 452,911 | 190,273 |
| | <hr/> | <hr/> |
| EXPENDITURE | | |
| Salaries | 173,672 | 62,166 |
| Office costs | 11,743 | 6,568 |
| Consultancy fees | - | 14,014 |
| Security | 5,539 | 2,744 |
| Accountancy and professional fees | 5,056 | 3,312 |
| Heat and light | 20,499 | 9,585 |
| Energy supplies | - | 4,732 |
| Cleaning | 913 | 693 |
| Insurance | 7,852 | 5,016 |
| Depreciation | 24,263 | 12,713 |
| Transport costs | 36,387 | 15,645 |
| Boing! Softplay | 44,633 | 4,505 |
| Covid-19 hampers for members | - | 4,877 |
| Lunches and trips for members | - | 455 |
| Bad debts written off | 70 | - |
| Sundry expenses | 3,809 | 452 |
| Bank charges | 404 | 117 |
| Wellbeing sessions | 300 | - |
| Profit on sale of fixed assets | (7,500) | - |
| | <hr/> | <hr/> |
| | 327,640 | 147,594 |
| | <hr/> | <hr/> |
| Surplus/(Deficit) for the year | 125,271 | 42,679 |
| Funds brought forward | 93,650 | 50,971 |
| | <hr/> | <hr/> |
| Funds carried forward | 218,921 | 93,650 |
| | <hr/> | <hr/> |