

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2021**

CONTENTS	Page
Legal and administrative information	1
Management Committee's report	2 - 7
Independent Examiner's report	8
Statement of financial activities	9
Balance sheet	10 - 11
Notes to the financial statements	12 - 22

Registered charity number – 1073868

Company number – 3578213

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**LEGAL AND ADMINISTRATIVE INFORMATION**

CHARITY NUMBER: 1073868

COMPANY NUMBER: 3578213

**SOLICITORS**

TLT Solicitors  
1 Redcliffe Street  
Bristol  
BS1 6TP

**INDEPENDENT EXAMINER**

Burnside  
Chartered Accountants  
61 Queens Square  
BRISTOL  
BS1 4JZ

**BANKERS**

Lloyds TSB  
South Bristol Business Centre  
284 Wells Road  
Knowle  
BRISTOL  
BS4 2PY

**PRINCIPAL ADDRESS**

1 Marshall Walk  
Knowle  
BRISTOL  
BS4 1TR

**KEY PERSONNEL**

Acting manager      Bernard Morris

## **THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

### **MANAGEMENT COMMITTEE'S REPORT FOR THE YEAR ENDED 30 SEPTEMBER 2021**

The members of the Management Committee, who are also the Trustees of the charity, present their report for the year ended 30 September 2021. Due to the Trustees' status as directors under the Companies Act 2006, this report constitutes a directors' report as required by the Companies Act 2006, and has been prepared taking advantage of the exemptions conferred by Part 15 of this Act.

The members of the Management Committee during the period were:

- Bernard Morris – Chair
- Julie Edwards – Vice Chair and Company Secretary
- Kenneth Jones
- Joanna Mereweather (resigned 5<sup>th</sup> September 2021)

### **GOVERNING DOCUMENT**

The company was incorporated on 9 June 1998 as Inns Court Community Centre. On 4 May 1999 the name was changed to The Mede Community Centre. The Company was registered as a charity on 8 February 1999 under the number 1073868. The charity commenced its activities on 1 April 1999. On 3 April 2002 the charity changed its name to The Mede Community and Learning Centre. On 13 May 2013 the charity changed its name to The Inns Court Centre. On 17 August 2018 the charity changed its name to The Inns Court Community and Family Centre Ltd.

The charity is governed by its Memorandum and Articles of Association. The charity is limited by guarantee and has no share capital.

### **RECRUITMENT AND APPOINTMENT OF MANAGEMENT COMMITTEE**

The directors of the company are also charity trustees for the purpose of charity law and under the company's Articles are known as members of the Management Committee. Under the requirements of the Memorandum and Articles of Association the members of the Management Committee are elected to serve for a period of two years.

Management committee members retire by rotation and, being eligible, offer themselves for re-election. The officers are elected from the membership of the Managing Committee.

As the charity has been set up to provide facilities and opportunities for people local to Inns Court and Knowle West, the members are usually residents of this area. The Articles allow for the following composition of the Management Committee.

- Up to 5 individual members elected by the individual members of the company at an Annual General Meeting.

## **THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

### **MANAGEMENT COMMITTEE'S REPORT FOR THE YEAR ENDED 30 SEPTEMBER 2021**

- Up to 2 members elected as representatives of member organisations by the member organisations at an Annual General Meeting.
- Up to 2 members, aged 18 to 24, elected by the youth facility or forum.
- Up to 3 people co-opted by the Management Committee for their expertise and commitment to the company's aims and objectives.

### **MANAGEMENT COMMITTEE INDUCTION AND TRAINING**

The current management committee members are familiar with the work that the charity undertakes. A refresher pack was sent to all of the existing and new Management Committee members detailing Charity Commission Guidance, this covered the main duties of trustees:

- To ensure the charity is carrying out its purposes for the public benefit
- Comply with the charity's governing document and the law
- Act in the charity's best interests
- Manage the charity's resources responsibly
- Act with reasonable care and skill
- Ensure the charity is accountable

### **OBJECTIVES AND ACTIVITIES**

The charity's objects and principal activities are to:

- To facilitate care, education, skills, and training for all of the community living within the area of benefit and to improve life-long learning outcomes.
- The provision of facilities for recreation or other leisure time occupation in the interests of social welfare with the object of improving the conditions of life of the community living within the area of benefit.
- To operate and manage a community centre for the benefit of the community living within the area of benefit, whether owned or leased by the charity.
- To provide facilities and activities that encourage intergenerational working in order to help break down barriers and promote trust within the community living within the area of benefit.
- The area of benefit is the City of Bristol, with a particular focus on South Bristol and the inhabitants of Inns Court and Knowle West.

The main objectives and activities for the year continued to be focused on the following.

- Running of the Inns Court Community and Family Centre, this is being funded by core funding grants.
- Provision of The Sprint Community Transport service for Knowle West.
- Development work to help secure the future of the Inns Court Community and Family Centre.

## **THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

### **MANAGEMENT COMMITTEE'S REPORT FOR THE YEAR ENDED 30 SEPTEMBER 2021**

#### **PUBLIC BENEFIT**

The Charity Commission in its 'Charities and Public Benefit' Guidance requires that there are two key principles to be met in order to show that an organisation's aims are for the public benefit: first, there must be an identifiable benefit and secondly, the benefit must be to the public or a section of the public. The trustees believe that the charity meets these aims.

#### **THE TRANSPORT FUND**

The Sprint is a door-to-door community transport service available to anyone living or working in Knowle West. It has three buses all of which have a ramp for wheelchairs and up to 15 seats. We also have a 6 seater people carrier taking members to the local supermarkets and clubs. We also incorporate journeys to medical appointments at the Health Park in Knowle West: William Budd doctors' surgeries, Healthy Living Centre for advice and activities and South Bristol Hospital.

#### **Achievements and Performance**

##### **The Transport fund**

Like most charities, our activities were curtailed by the effects of the coronavirus covid-19 pandemic. During the year the Sprint completed 6,150 one-way trips. In addition, 476 passenger trips outside the area were organised with destinations to pubs for lunch and further afield. There were also 8 journeys taking school children around the local estate.

Pre-pandemic, the service operated Monday to Friday 8.45am to 4.45 pm, however, during the pandemic we operated mornings only. It was used to take members to the local social clubs: Filwood Club, Healthy Living Centre Club, St. Barnabas Club, Butterworth Club, Wednesday Lunch Club, Novers Club. Intergenerational work at The Inns Court Centre, shops (mainly Broadwalk shops), hairdressers or visits to friends. The price of tickets is £1.50 per journey, £3.00 Return or £5.50 per month for unlimited journeys with a concessionary bus pass.

##### *Sprint members*

The Sprint is a membership only community transport scheme, costing £5.50 per month for unlimited journeys. Anyone living or working in Knowle West can become a member. As at the end of September 2021 there were 367 active members, a small increase from last year: 75% of the Sprint members are 60 years old or more, 60% consider themselves as disabled and 85% are female; only 5% of members are from Black and Ethnic Minorities.

##### *Development of the service*

This year, we have received grant funding from the John James Foundation, to purchase a new bus. We received funding from Quartet Community Foundation to hire another driver and develop the service and we purchased a new 9-seater bus.

The Sprint currently employs two locally paid drivers who have built an excellent relationship with the members. They have helped make the Sprint more than just a transport service but also a social

## **THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

### **MANAGEMENT COMMITTEE'S REPORT FOR THE YEAR ENDED 30 SEPTEMBER 2021**

service: when needed, they help users get on to the bus, fasten their seat belt and when severely disabled, escort them to their house. It enables local residents to access local services and facilities that are not covered by First Bus in an inexpensive and efficient way thus avoiding taxi fares.

The Sprint also helps some of Knowle West's older or disabled residents feel less isolated. The relationship drivers have built with service users, encouraging them to give feedback on the service and to suggest improvements has enabled, along with various consultations carried out by the Inns Court Community & Family Centre to develop the service further. As previously reported, one of the outcomes of these consultations had been the launch of "special trips". The Sprint has now been running these weekly trips for many years to destinations outside of Knowle West requested by members such as Christmas shopping trips to Cribbs Causeway, Gloucester Docks, Matalan in Brislington, Cadbury Garden Centre, Clarks Village, Cheddar Garden Centre or Weston-Super-Mare, plus longer excursions to Weymouth and Bourton-on-the-water. For the first time we are able to offer trips during the weekends.

#### *Marketing*

The Sprint is advertised in local shops and services by posters and membership forms. We make sure we have articles published in the local newsletter, The Knowledge, which is delivered to all households in the area to advertise the service and its achievements.

We have also developed links with local organisations: sheltered housing organisations, social clubs and the Health Park, which have booked the Sprint to take some of their users to activities that are organised for them. Links have also been developed with other local community transport organisations and have formed a partnership agreement with the CATT Community Transport service in Hartcliffe and Withywood and Lawrence Weston Community Transport. We are involved in local forums like Voscur Transport Forum and Bristol City Council Community Transport Forum. We are also a member of the Community Transport Association.

#### *Developments since September 2021 and plans for the future*

We are still actively looking for a bank of volunteers to enable the 4 buses to operate fully every day in order to expand our service. All volunteers get free MiDAS training that is delivered in house by one of our qualified drivers. It is hoped to develop this service fully in the next year by extending MiDAS training to other not for profit organisations and schools in order to generate more funds into the project.

The Sprint, CATT and Lawrence Weston Community Transport whilst successful in their collaborated bid to the council for funding for years 2018 to 2021 have in the last year been informed that the grant money earmarked for this is being transferred to the West of England Combined Authority; funding has been secured to March 2024.

We are also actively fundraising for replenish our bus fleet. The trustees have designated £22,240 in the accounts to be used for some match funding.

## **THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

### **MANAGEMENT COMMITTEE'S REPORT FOR THE YEAR ENDED 30 SEPTEMBER 2021**

#### **Development work at the centre**

The global pandemic has restricted the use of the Centre for part of the financial year. However, during the period we were open to the public, we hosted training courses like Special Educational Needs Co-ordination (SENCO) and employment courses, parent support groups as well as birthday parties and wedding receptions. The intergeneration group in conjunction with the Knowle West Children's nursery and Sprint Community bus members met every week with different activities to enjoy. During the pandemic the work of Bristol Food Club has helped many local families in need to access quality food for a small fee.

#### **Inns Court Boing! Softplay Centre**

Following over £55,000 grant funding from South Bristol Children's Centre, The John James Foundation, The Quartet Foundation, Bristol City Council and UBS UK Donor Advised Foundation, work started on setting up Inns Court Boing! Working alongside Tigerplay Airworks, a beautiful facility has been established, opening to the public, on a limited scale in September 2021. One hundred families initially registered. This project has a manager and café manager and is set to develop further in coming years.

#### **FINANCIAL REVIEW**

The Management Committee can confirm that the charity's assets are available and adequate to fulfil its obligations on a fund-by-fund basis. The charity had net assets of £93,650 at 30 September 2021, of which £85,292 was held in unrestricted funds and £8,358 was held in restricted funds. Details of the movements on the restricted funds are given in note 13 to the accounts.

#### **RESERVES POLICY**

As at 30 September 2021 the charity has free reserves (unrestricted reserves held in current assets less designated reserves held in current assets) of £6,099. This is not at the level the trustees require of six months expenditure, due to the very difficult economic climate in the sector.

At 30 September the charity holds: £12,100 in a redundancy designated fund to cover redundancy costs if reductions are required in staffing; and £22,240 in a bus designated fund for the purchase of a new bus.

#### **RISK MANAGEMENT**

The trustees have also examined other operational and business risks which the charity faces and confirm that they have established systems to mitigate the significant risks.

## **THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

### **MANAGEMENT COMMITTEE'S REPORT FOR THE YEAR ENDED 30 SEPTEMBER 2021**

#### **MANAGEMENT COMMITTEE'S RESPONSIBILITIES**

The Management Committee are required by company law to prepare financial statements which give a true and fair view of the state of affairs of the Charity at the end of the financial year and of the income and expenditure of the Charity for the year ended on that date. In preparing those financial statements, the Management Committee are required to:

- select suitable accounting policies and apply them consistently
- make judgements and estimates that are reasonable and prudent
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the Charity will continue in business

The Management Committee are also responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the management committee members are aware:

- there is no relevant audit information of which the charitable independent examiner is unaware; and
- the management committee members have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the independent examiner is aware of that information.

#### **AUDITORS AND INDEPENDENT EXAMINER**

Burnside were re-appointed as the charitable company's auditors and appointed as the independent examiner during the year and have expressed their willingness to continue in these capacities.

BY ORDER OF THE BOARD

  
TRUSTEE  
BERNARD MORRIS

DATE 27/06/2022



**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

I report on the accounts of the company for the year ended 30 September 2021, which are set out on pages 10 to 22.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Name: Mark Pooley FCA  
Relevant professional qualification or body: ICAEW  
Address: Burnside, 61 Queens Square, Bristol, BS1 4JZ

28 June 2022

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2021**

		Unrestricted Funds	Restricted Funds	Total funds Y/e Sept 2021	Total funds Y/e Sept 2020
	Note	£	£	£	£
<b>INCOME AND EXPENDITURE</b>					
<b>INCOME FROM</b>					
<b>Donations and legacies</b>					
Donations received		58	975	1,033	-
Grants receivable	5	-	139,039	139,039	63,760
<b>Charitable activities</b>					
Concessionary bus fares		21,276	-	21,276	26,654
Bus membership		4,437	-	4,437	2,593
Sprint tickets and bus trips		840	-	840	2,915
Room hire, use of facilities etc.		14,916	-	14,916	7,476
Boing! Softplay		6,988	-	6,988	-
<b>Other income</b>		<b>1,744</b>	<b>-</b>	<b>1,744</b>	<b>1,442</b>
<b>TOTAL INCOME</b>		<b>50,259</b>	<b>140,014</b>	<b>190,273</b>	<b>104,840</b>
<b>EXPENDITURE ON</b>					
<b>Raising funds</b>					
Costs of applying for grants		8,014	6,000	14,014	2,474
<b>Charitable activities</b>					
Transport project		26,273	63,664	89,937	102,681
Provision of space to the community		3,437	-	3,437	10,452
COVID-19 communities fund		-	-	-	500
Boing! Softplay		20,408	5,912	26,320	-
Other direct charitable expenditure		7,804	6,082	13,886	-
<b>TOTAL EXPENDITURE</b>	6	<b>65,936</b>	<b>81,658</b>	<b>147,594</b>	<b>116,107</b>
<b>Net income/(expenditure)</b>	7	<b>(15,677)</b>	<b>58,356</b>	<b>42,679</b>	<b>(11,267)</b>
Transfers between funds		49,998	(49,998)	-	-
Net movement in funds		34,321	8,358	42,679	(11,267)
<b>Reconciliation of funds</b>					
Total funds brought forward		50,971	-	50,971	62,238
<b>Total funds carried forward</b>		<b>85,292</b>	<b>8,358</b>	<b>93,650</b>	<b>50,971</b>

The notes on pages 13 to 22 form part of these accounts.

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**BALANCE SHEET**

**AT 30 SEPTEMBER 2021**

	Notes	2021 £	2020 £
FIXED ASSETS			
Tangible assets	10	44,854	4,000
		_____	_____
CURRENT ASSETS			
Debtors	11	1,293	2,255
Cash at bank and in hand		65,791	49,396
		_____	_____
		67,084	51,651
CREDITORS: Amounts falling due within one year	12	(18,288)	(4,680)
		_____	_____
NET CURRENT ASSETS		48,796	46,971
		_____	_____
NET ASSETS		93,650	50,971
		_____	_____
THE FUNDS OF THE CHARITY:			
Restricted	13, 15	8,358	-
Unrestricted - General	15	50,952	19,294
Unrestricted - Designated	14, 15	34,340	31,677
		_____	_____
TOTAL CHARITY FUNDS	15	93,650	50,971
		_____	_____

The Trustees are satisfied that the company is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act.

The Trustees acknowledge their responsibilities for:

- (i) ensuring that the company keeps adequate accounting records which comply with section 386 of the Act, and
- (ii) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the company.

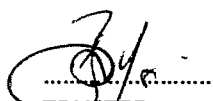
**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

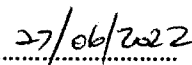
**BALANCE SHEET (continued)**

**AT 30 SEPTEMBER 2021**

These financial statements have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006 and with the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

These financial statements were approved by the directors and authorised for issue on \_\_\_\_\_, and are signed on their behalf by:

  
.....  
**TRUSTEE**  
**BERNARD MORRIS**

  
.....  
**DATE**

The notes on pages 12 to 22 form part of these accounts.

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2021**

**1. GENERAL INFORMATION**

The company is a private company limited by guarantee, registered in England and Wales.  
The address of the registered office is 1 Marshall Walk, Knowle, Bristol, BS4 1TR.

**2. STATEMENT OF COMPLIANCE**

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland'.

**3. ACCOUNTING POLICIES**

**a) Basis of Preparation**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), and the Companies Act 2006. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

**b) Preparation of the accounts on a going concern basis**

The trustees are of the opinion that there are no material uncertainties about the charity's ability to continue as a going concern.

**c) Judgements and key sources of estimation uncertainty**

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

**d) Income**

Grants and donations are credited to the Statement of Financial Activities in the year in which they are receivable and are allocated to the appropriate fund.

Income from investments is included when receivable.

Income from charitable activities are accounted for when earned.

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 SEPTEMBER 2021 (continued)**

**3. ACCOUNTING POLICIES (continued)**

**e) Expenditure, irrecoverable VAT and allocation of costs**

Expenditure is recognised in the period in which it is incurred. They include attributable VAT which cannot be recovered. They are allocated to the particular activity to which they relate.

Expenditure on raising funds comprise the costs of a development consultant's fees. Expenditure on charitable activities comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them. During the year this was deemed as follows:

Transport project	47%
Provision of space to the local community	8%
Boing! Softplay	27%
Other direct charitable expenditure	18%

All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, support costs are apportioned between the main activities on the basis of grants receivable as a reasonable guide to activity.

**f) Fund accounting**

Funds held by the charity are:

Unrestricted general funds – these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

Unrestricted designated funds – these are funds which have been ringfenced at the Trustees discretion to be used for a specific purpose.

Restricted funds – these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

**g) Depreciation**

Depreciation is provided on tangible fixed assets at rates calculated to write off the cost, less estimated residual value of each asset, over its expected useful life as follows:

Motor vehicles	5 years straight line
Softplay equipment	5 years straight line
Computer equipment	5 years straight line

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 SEPTEMBER 2021 (continued)**

**4. PRIOR YEAR SOFA**

	Unrestricted Funds	Total funds Restricted Funds	Total funds Y/e Sept 2020
	£	£	£
<b>INCOME AND EXPENDITURE</b>			
<b>INCOME FROM</b>			
<b>Donations and legacies</b>			
Grants receivable	-	63,760	63,760
<b>Charitable activities</b>			
Concessionary bus fares	26,654	-	26,654
Bus membership	2,593	-	2,593
Sprint tickets and bus trips	2,915	-	2,915
Room hire, use of facilities etc.	7,476	-	7,476
<b>Other income</b>	1,442	-	1,442
<b>TOTAL INCOME</b>	<u>41,080</u>	<u>63,760</u>	<u>104,840</u>
<b>EXPENDITURE ON</b>			
<b>Raising funds</b>			
Costs of applying for grants	2,474	-	2,474
<b>Charitable activities</b>			
Transport project	39,421	63,260	102,681
Provision of space to the community	10,452	-	10,452
COVID-19 communities fund	-	500	500
<b>TOTAL EXPENDITURE</b>	<u>52,347</u>	<u>63,760</u>	<u>116,107</u>
<b>Net income/(expenditure)</b>	<u>(11,267)</u>	<u>-</u>	<u>(11,267)</u>
Transfers between funds	-	-	-
<b>Net movement in funds</b>	<u>(11,267)</u>	<u>-</u>	<u>(11,267)</u>
<b>Reconciliation of funds</b>			
Total funds brought forward	62,238	-	62,238
<b>Total funds carried forward</b>	<u>50,971</u>	<u>-</u>	<u>50,971</u>

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 SEPTEMBER 2020 (continued)**

5. GRANTS RECEIVABLE	2021 £	2020 £
Transport:		
Bristol City Council	59,500	62,325
BSOG grant	2,614	935
Arnold Clark Foundation	1,000	-
Other	550	-
	<hr/>	<hr/>
	63,664	63,260
	<hr/>	<hr/>
New Bus Fund:		
John James Foundation	10,000	-
St Monica Trust	533	-
Bristol City Council	123	-
	<hr/>	<hr/>
	10,656	-
	<hr/>	<hr/>
Boing! Softplay:		
South Bristol Children's Centre	15,000	-
Quartet Community Foundation	10,000	-
Bristol City Council	7,404	-
John James Foundation	6,875	-
UBS UK Donor Advised Foundation	5,000	-
	<hr/>	<hr/>
	44,279	-
	<hr/>	<hr/>
Other grants receivable:		
Tesco Bags for Life	-	500
South Bristol Children's Centres - Development worker	6,000	-
Quartet Community Foundation – Health & Wellbeing grant	4,908	-
Bristol City Council – Winter Grant Scheme	4,877	-
The Rank Foundation – Sprint Computers	3,000	-
Quartet Community Foundation – Sprint Computers	1,200	-
St Monica Trust Winter Support Fund	455	-
	<hr/>	<hr/>
	20,440	500
	<hr/>	<hr/>
TOTAL	139,039	63,760
	<hr/>	<hr/>



**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 SEPTEMBER 2021 (continued)**

6. TOTAL EXPENDITURE	Applying for Grants	Transport Fund	Provision of Space to Community	Boing! Softplay	Other direct charitable expenditure	Other Support Costs	Total 2021	Total 2020
	£	£	£	£	£	£	£	£
Salaries	-	48,666	-	2,329	-	11,171	62,166	60,045
Covid-19 Community Fund expenditure	-	-	-	-	-	-	-	500
Office costs	-	-	-	-	750	5,818	6,568	5,871
Subcontractors / development worker	14,014	-	-	-	-	-	14,014	8,246
Security	-	-	-	-	-	2,744	2,744	1,541
Accountancy and professional fees	-	-	-	-	-	3,312	3,312	2,576
Heat & Light	-	-	-	-	-	14,317	14,317	12,248
Cleaning	-	-	-	-	-	693	693	-
Insurance	-	-	-	-	-	5,016	5,016	5,663
Sundry expenses	-	-	-	-	-	452	452	997
Transport costs	-	15,645	-	-	-	-	15,645	16,247
Boing! Softplay expenditure	-	-	-	4,505	-	-	4,505	-
Covid-19 hampers for members	-	-	-	-	4,877	-	4,877	-
Lunches and trips for members	-	-	-	-	455	-	455	-
Depreciation	-	4,839	-	7,673	-	201	12,713	2,000
Bank charges	-	-	-	-	-	117	117	173
Apportioned central costs	-	20,787	3,437	11,813	7,804	(43,841)	-	-
<b>TOTAL EXPENDITURE</b>	<b>14,014</b>	<b>89,937</b>	<b>3,437</b>	<b>26,320</b>	<b>13,886</b>	<b>-</b>	<b>147,594</b>	<b>116,107</b>

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 SEPTEMBER 2021 (continued)**

7.	NET INCOME/(EXPENDITURE) FOR THE YEAR	2021	2020
		£	£

This is stated after charging:

Depreciation of owned assets	12,713	2,000
Independent examiner's fees	2,880	2,450
	—	—

8. EMPLOYEES AND STAFF COSTS

Staff costs were as follows:	2021	2020
	£	£

Wages and salaries	61,040	58,642
Social security costs	-	323
Staff pension costs	1,126	1,080

	—	—
	62,166	60,045
	—	—

No employee earned £60,000 p.a. or more.

The average number of employees during the year was:

	2021	2020
	No.	No.
Transport	2.5	2.5
Administration and support	1.5	1.5
	—	—
	4.0	4.0
	—	—

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 SEPTEMBER 2021 (continued)**

**9. TRUSTEES' REMUNERATION AND RELATED PARTY TRANSACTIONS**

Remuneration

No remuneration was paid to members of the Management Committee.

Mrs J Mereweather was a Trustee during the year and resigned on 5<sup>th</sup> September 2021. After Mrs J Mereweather resigned as a Trustee she became an employee from September 2021.

Related party transactions

No expenses were reimbursed to members of the Management Committee during the year.

Mrs J Mereweather, a Trustee during the year was paid £1,275 (2020 - £nil) for self employed work undertaken on the Boing! Softplay project prior to 5<sup>th</sup> September 2021.

**10. TANGIBLE ASSETS**

	Motor Vehicles £	Softplay Equipment £	Computer Equipment £	Total £
<b>COST</b>				
At 1 October 2020	10,000	-	-	10,000
Additions	14,195	38,367	1,005	53,567
	_____	_____	_____	_____
At 30 September 2021	24,195	38,367	1,005	63,567
	_____	_____	_____	_____
<b>DEPRECIATION</b>				
At 1 October 2020	6,000	-	-	6,000
Charge for the year	4,839	7,673	201	12,713
	_____	_____	_____	_____
At 30 September 2021	10,839	7,673	201	18,713
	_____	_____	_____	_____
<b>NET BOOK VALUE</b>				
At 30 September 2021	13,356	30,694	804	44,854
	_____	_____	_____	_____
At 30 September 2020	4,000	-	-	4,000
	_____	_____	_____	_____

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 SEPTEMBER 2021 (continued)**

11. DEBTORS	2021	2020
	£	£
Grants receivable	70	669
Prepayments	1,223	1,586
	<hr/>	<hr/>
	1,293	2,255
	<hr/>	<hr/>
12. CREDITORS	2021	2020
	£	£
Amounts falling due within one year:		
Taxation and social security	685	480
Accruals and deferred income	17,603	4,200
	<hr/>	<hr/>
	18,288	4,680
	<hr/>	<hr/>

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 SEPTEMBER 2021 (continued)**

**13. RESTRICTED FUNDS**

	Transport Fund	New Bus Fund	Boing! Softplay £	Bristol Community Health £	Sprint Development Computers £	Winter Grant Worker Scheme - BCC	St Monica Winter Support	Total
BALANCE BROUGHT FORWARD	-	-	-	-	-	-	-	-
INCOME								
Donations	-	975	-	-	-	-	-	975
Grants receivable	63,664	10,656	44,279	4,908	4,200	4,877	455	139,039
	63,644	11,631	44,279	4,908	4,200	4,877	455	140,014
EXPENDITURE								
Salaries	48,666	-	2,329	-	-	-	-	50,995
Other costs	14,998	-	3,583	-	750	4,877	455	30,663
	63,664	-	5,912	-	750	4,877	455	81,658
Transfers between funds	-	(11,631)	(38,367)	-	(1,005)	-	-	(49,998)
BALANCE CARRIED FORWARD	-	-	-	4,908	2,445	-	-	8,358

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 SEPTEMBER 2021 (continued)**

13. RESTRICTED FUNDS (continued)

Purpose of restricted funds:

Transport Fund

This fund was established during the year ended 31 March 2001 to provide subsidised transport services in the local area. The major donor to the fund during the year was Bristol City Council.

New Bus Fund

This fund is in respect of the purchase of a new bus to be used to run the Sprint Community Transport service.

Boing! Softplay

To cover the initial installation and set up costs of a soft play area at the Inns Court Centre.

Bristol Community Health

This fund is in respect of the increases in salary costs required to grow and enhance the Sprint Community Transport service in order to reduce social exclusion and isolation in the community and improve wellbeing.

Sprint Computers

To provide new computer equipment in respect of the running of the Sprint transport service.

Development Worker

To cover the fees charged by the development consultant for the charity.

Winter Grant Scheme – BCC

To provide hampers for Sprint members during their period of isolation due to the Covid-19 pandemic.

St Monica Winter Support

To provide fish and chip lunches, subsidised meals and/or trips for Sprint members after the easing of the Covid-19 restrictions.

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 SEPTEMBER 2021 (continued)**

**14. DESIGNATED FUNDS**

The new bus reserve fund of £22,240 has been designated towards the purchase a new bus for the community transport service.

A redundancy reserve of £12,100 has also been set aside.

	New Bus Reserve £	Redundancy Reserve £	Total £
BALANCE BROUGHT FORWARD	19,577	12,100	31,677
	<hr/>	<hr/>	<hr/>
INCOME	-	-	-
	<hr/>	<hr/>	<hr/>
EXPENDITURE	-	-	-
	<hr/>	<hr/>	<hr/>
TRANSFER FROM UNRESTRICTED RESERVES	2,663	-	2,663
	<hr/>	<hr/>	<hr/>
BALANCE CARRIED FORWARD	22,240	12,100	34,340
	<hr/>	<hr/>	<hr/>

**15. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	Restricted Funds £	Unrestricted Designated Funds £	Unrestricted General Funds £	Total Funds £
Tangible fixed assets	-	-	44,854	44,854
Cash at bank and in hand	8,358	34,340	23,094	65,791
Other net current assets/(liabilities)	-	-	(16,995)	(16,995)
	<hr/>	<hr/>	<hr/>	<hr/>
Net assets at 30 September 2021	8,358	34,340	50,952	93,650
	<hr/>	<hr/>	<hr/>	<hr/>

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

THE FOLLOWING PAGES DOES NOT FORM PART  
OF THE STATUTORY ACCOUNTS OF THE COMPANY



**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**DETAILED INCOME AND EXPENDITURE ACCOUNT**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2021**

	2021 £	2020 £
INCOME		
Grants	139,039	63,760
Donations	1,033	-
Room hire, use of facilities etc.	14,916	7,476
Miscellaneous income	744	326
Income from users	22,116	29,569
Bus membership	4,437	2,593
Church running costs contribution	1,000	1,000
KW Children's centre	-	116
Boing! Softplay	6,988	-
	<hr/>	<hr/>
	190,273	104,840
	<hr/>	<hr/>
EXPENDITURE		
Salaries	62,166	60,045
Office costs	6,568	5,871
Consultancy fees	14,014	8,246
Security	2,744	1,541
Accountancy and professional fees	3,312	2,576
Heat and light	9,585	8,898
Energy supplies	4,732	3,350
Cleaning	693	-
Insurance	5,016	5,663
Depreciation	12,713	2,000
Transport costs	15,645	16,246
Boing! Softplay	4,505	-
Covid-19 hampers for members	4,877	-
Lunches and trips for members	455	-
Sundry expenses	452	1,498
Bank charges	117	173
	<hr/>	<hr/>
	147,594	116,107
	<hr/>	<hr/>
Surplus/(Deficit) for the year	42,679	(11,267)
Funds brought forward	50,971	62,238
	<hr/>	<hr/>
Funds carried forward	93,650	50,971
	<hr/>	<hr/>