

# THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD

England & Wales · Charity number 1073868

## Details

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Other names	INNS COURT COMMUNITY CENTRE, THE INNS COURT CENTRE, THE INNS COURT COMMUNITY AND FAMILY CENTRE, THE MEDE COMMUNITY AND LEARNING CENTRE, THE MEDE COMMUNITY CENTRE
Status	Registered
Legal form	Charitable company
Company number	<a href="#">03578213</a>
Registered	1999-02-08
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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**Address** The Inns Court Family Community Centre  
1 Marshall Walk  
Knowle  
Bristol  
BS4 1TR

**Phone** 01179041220

**Email** [theinns courtcommunityandfamilycentre@outlook.com](mailto:theinns courtcommunityandfamilycentre@outlook.com)

## Activities

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**Objects:** 1. TO ADVANCE THE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE INHABITANTS OF INNS COURT AND KNOWLE WEST .2. TO ESTABLISH, MAINTAIN AND MANAGE A COMMUNITY CENTRE.

**Activities:** The Inns Court Centre operates in Knowle West and the area is in the top 10% of the country in terms of social and economic deprivation. The centre has a community cafe, food store; similar to a food bank and a community bus and a soft play area for under 5's. It also hires out rooms to local user groups and also is the home of the local Children's Centre Hub run by the local authority.

## Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Acts As An Umbrella Or Resource Body
- **What:** General Charitable Purposes, Education/training, Disability, The Prevention Or Relief Of Poverty, Arts/culture/heritage/science, Amateur Sport, Economic/community Development/employment
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Defined Groups, The General Public/mankind

## Geography

- **Area of benefit:** INNS COURT AND KNOWLE WEST
- Bristol City

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£311,483	£350,311	-	-
2024-03-31	£348,199	£284,099	-	-
2023-03-31	£452,911	£327,640	-	-
2021-09-30	£190,273	£147,594	-	-
2020-09-30	£104,840	£116,107	-	-

## Trustees

Name	Role	Appointed
Bernard Allanzo Morris		
Christopher Mark Duncan		2023-02-14
Elizabeth Briggs		2023-02-14
Georgina Josie Batt		2025-01-18
Hannah French		2024-12-18
Julie Edwards		2016-07-21
Julie Margaret Edwards		2016-07-21

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD**

England & Wales - Charity number 1073868

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# Accounts

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**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2025**

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Registered charity number – 1073868

Company number – 3578213

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**LEGAL AND ADMINISTRATIVE INFORMATION**

**FOR THE YEAR ENDED 31 MARCH 2025**

CHARITY NUMBER: 1073868

COMPANY NUMBER: 3578213

**SOLICITORS**

TLT Solicitors  
1 Redcliffe Street  
Bristol  
BS1 6TP

**INDEPENDENT EXAMINER**

Burnside  
Chartered Accountants  
61 Queens Square  
BRISTOL  
BS1 4JZ

**BANKERS**

Lloyds TSB  
South Bristol Business Centre  
284 Wells Road  
Knowle  
BRISTOL  
BS4 2PY

**PRINCIPAL ADDRESS**

1 Marshall Walk  
Knowle  
BRISTOL  
BS4 1TR

**KEY PERSONNEL**

Acting manager            Bernard Morris

## **THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

### **MANAGEMENT COMMITTEE'S REPORT FOR THE YEAR ENDED 31 MARCH 2025**

The members of the Management Committee, who are also the Trustees of the charity, present their report for the year ended 31 March 2025. Due to the Trustees' status as directors under the Companies Act 2006, this report constitutes a directors' report as required by the Companies Act 2006 and has been prepared taking advantage of the exemptions conferred by Part 15 of this Act.

The members of the Management Committee during the period were:

- Bernard Morris – (Chair until 31 December 2024)
- Julie Edwards – Vice Chair and Company Secretary
- Elizabeth Briggs
- Christopher Duncan
- Georgina Josie Batt (from 18 January 2025)
- Hannah French (from 18 January 2025)

### **GOVERNING DOCUMENT**

The company was incorporated on 9 June 1998 as Inns Court Community Centre. On 4 May 1999 the name was changed to The Mede Community Centre. The Company was registered as a charity on 8 February 1999 under the number 1073868. The charity commenced its activities on 1 April 1999. On 3 April 2002 the charity changed its name to The Mede Community and Learning Centre. On 13 May 2013 the charity changed its name to The Inns Court Centre. On 17 August 2018 the charity changed its name to The Inns Court Community and Family Centre Ltd.

The charity is governed by its Memorandum and Articles of Association. The charity is limited by guarantee and has no share capital.

### **RECRUITMENT AND APPOINTMENT OF MANAGEMENT COMMITTEE**

The directors of the company are also charity trustees for the purpose of charity law and under the company's Articles are known as members of the Management Committee. Under the requirements of the Memorandum and Articles of Association the members of the Management Committee are elected to serve for a period of two years.

Management committee members retire by rotation and, being eligible, offer themselves for re-election. The officers are elected from the membership of the Managing Committee.

As the charity has been set up to provide facilities and opportunities for people local to Inns Court and Knowle West, the members are usually residents of this area. The Articles allow for the following composition of the Management Committee.

- Up to 5 individual members elected by the individual members of the company at an Annual General Meeting.
- Up to 2 members elected as representatives of member organisations by the member organisations at an Annual General Meeting.
- Up to 2 members, aged 18 to 24, elected by the youth facility or forum.
- Up to 3 people co-opted by the Management Committee for their expertise and commitment to the company's aims and objectives.

## **THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

### **MANAGEMENT COMMITTEE'S REPORT FOR THE YEAR ENDED 31 MARCH 2025**

#### **MANAGEMENT COMMITTEE INDUCTION AND TRAINING**

The current management committee members are familiar with the work that the charity undertakes. A refresher pack was sent to all of the existing and new Management Committee members detailing Charity Commission Guidance, this covered the main duties of trustees:

- To ensure the charity is carrying out its purposes for the public benefit
- Comply with the charity's governing document and the law
- Act in the charity's best interests
- Manage the charity's resources responsibly
- Act with reasonable care and skill
- Ensure the charity is accountable

#### **OBJECTIVES AND ACTIVITIES**

The charity's objects and principal activities are to:

- To facilitate care, education, skills, and training for all of the community living within the area of benefit and to improve life-long learning outcomes.
- The provision of facilities for recreation or other leisure time occupation in the interests of social welfare with the object of improving the conditions of life of the community living within the area of benefit.
- To operate and manage a community centre for the benefit of the community living within the area of benefit, whether owned or leased by the charity.
- To provide facilities and activities that encourage intergenerational working in order to help break down barriers and promote trust within the community living within the area of benefit.
- The area of benefit is the City of Bristol, with a particular focus on South Bristol and the inhabitants of Inns Court and Knowle West.

The main objectives and activities for the year continued to be focused on the following.

- Running of the Inns Court Community and Family Centre.
- Running and developing key activities within the Centre, for example Boing! Inns Court Softplay Family Centre.
- Provision of The Sprint Community Transport service for Filwood, Knowle and areas of south Bristol.
- Development work – internal and outward looking to help secure the future of the Inns Court Community and Family Centre.

## **THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

### **MANAGEMENT COMMITTEE'S REPORT FOR THE YEAR ENDED 31 MARCH 2025**

#### **PUBLIC BENEFIT**

The Charity Commission in its 'Charities and Public Benefit' Guidance requires that there are two key principles to be met in order to show that an organisation's aims are for the public benefit: first, there must be an identifiable benefit and secondly, the benefit must be to the public or a section of the public. The trustees believe that the charity meets these aims.

#### **STRATEGIC REPORT**

The following sections for achievements and performance and financial review form the strategic report of the charity.

#### **Achievements and performance**

##### **1. Overview.**

Inns Court is a residential area within the Filwood Ward, South Bristol. Historically developed as a council housing estate, Inns Court has suffered from massive underinvestment over the several years – something which has resulted in the area now being in the top 1.2% of national deprivation. The Inns Court Community and Family Centre (ICFC) is one of very few dedicated community spaces serving a diverse area, with a mixture of young families, working-age adults, and older residents, and it reflects the broader socio-economic challenges of the Filwood Ward.

ICFC is a vital community hub. Established in 1997 as a charity and limited company to support local residents, the centre plays a vital role in fostering community engagement, providing essential services, and addressing social needs in an area historically marked by economic and social challenges. It offers resources like a community café, a soft play centre for families and children, a food club that supports affordable and sustainable food access and a community transport service.

##### **2. What the charity offers**

- *Boing!* Inns Court Softplay Family Centre. We provide a first-class soft play facility within the Centre. It caters for children aged 0 - 5 years old and aims to provide a safe and engaging space for children to play while supporting local families. The facility includes a soft play area and a café, offering affordable food and drinks, creating a welcoming environment for parents and carers to connect while their children play. Over the year we have seen almost 10,000 visits – 60% from local people, with many visiting on multiple occasions.
- The Inns Court Community Café. We serve many from the local community – mainly more vulnerable and older residents who can connect with each other and invited support agencies/organisations.
- The Sprint Community Transport Service. We provide essential transport services to residents in the Inns Court, Knowle, and Filwood areas. Operating since 1997, Sprint is a door-to-door service designed to support people with limited mobility or those without access to conventional public

## **THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

### **MANAGEMENT COMMITTEE'S REPORT FOR THE YEAR ENDED 31 MARCH 2025**

transport. We help members access shopping, medical appointments, social clubs, and other activities, while also reducing isolation by fostering social connections. The service is particularly valued by the community not just for its practical support but also for its caring approach, such as checking in on members who may be unwell or isolated. We have a fleet of accessible vehicles, including minibuses and people carriers – all equipped to accommodate wheelchairs. Additionally, Sprint offers minibus hire to community and private groups, with options for drivers trained under the MiDAS (Minibus Driver Awareness Scheme). We also provide MiDAS training to individuals or organisations.

- Inns Court Community Garden. We provide a project in our outdoor space, collaborating with local volunteers, children, and people with additional needs. A notable feature is its connection to a wildlife garden, where vegetables and fruit trees are cultivated with support from local volunteers and organisations like Feeding Bristol.
- The Food Club. We host a Food Club which is part of the "Food On Our Doorstep (FOOD)" initiative delivered by Family Action. Its aim is to provide families with access to affordable, high-quality food while reducing food waste. Membership costs just £1 annually, and members can purchase a weekly bag of groceries worth approximately £15 for only £4. This service is designed for families living or working within a 15-minute radius of the club. It is inclusive of families supported by schemes like the NHS Healthy Start program, allowing them to access the service with their NHS cards during club hours.
- Children's Centre services for families and young children. We work with South Bristol Children's Centres (SBCC), a key hub offering support for families and young children in the community. Located within the Centre, it provides services such as early childhood education, parenting support, and access to resources for families with children aged 2-5 years of age. The centre is dedicated to helping parents improve their parenting skills and address barriers to education and employment. It also offers specialized services, including support for families with special educational needs and disabilities (SEND) and mental health assistance.
- Inns Court Christian Fellowship (ICCF). We work closely with the church annexed to the Centre. A church which offers various ministries, including youth programs, Christian education, worship, and family outreach.
- We hire the Centre to many groups and organisations intent on improving life for families and other community members. These include Knowle West Scouts, Black Mothers Matter, Sirona Healthcare, Bristol Parent Carers, karate and Mini First Aid.

### **3. What our users say.**

The following quotes are a selection:

'Love the venue itself, staff are super helpful and friendly... Would highly recommend' (Elle, Google Review).

## **THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

### **MANAGEMENT COMMITTEE'S REPORT FOR THE YEAR ENDED 31 MARCH 2025**

'Fantastic venue for a child's birthday party. The staff were so helpful and the whole process was really easy. The softplay is perfect for little ones, so we didn't need any additional entertainment..' (Sophie, Google Review).

'THANK YOU for taking such good care of us last Friday...We don't have family close but in that moment *you* were there for us and I've never felt so supported. I cannot thank you enough, you went above and beyond.' (Fran, a Community Café customer, sent us a card to say 'thanks').

I have had Fibromyalgia, Arthritis and Plantar Fasciitis for nearly 30 years. My mobility has decreased to the point, where I cannot use public transport safely - I cannot stand to wait for a bus or manage the walk to and from the bus stop... I cannot access any public or private swimming pools because I cannot afford taxis and I cannot use the bus. Sprint community bus has literally been a lifeline. My Sprint's weekly slot enables me to access exercise once more, which is brilliant not just my physical but mental health. (Sandra, a Sprint customer, by letter).

'*Boing!* Inns Court Soft Play has been an absolute lifesaver for our family over the past three/four years! It's more than just a soft play; it's a safe space where my children can play, explore, and have fun without any worries. The staff are incredibly kind, attentive, and always go above and beyond to make everyone feel welcome... What makes it even more special is the sense of community. It's a safe space where you can talk to other parents, share experiences, and feel truly supported. I've met so many wonderful parents here and made some great friends along the way'. (Gemma, Google Review).

'I have used the Sprint bus for almost 2 years now. It has given me so much, getting me out, meeting people. My mum used the bus for the last 6 months of her life. The Sprint bus gave her life back for six lovely months'. (Pam, Sprint customer, by letter)

'Absolutely love coming here. The atmosphere is so great and the staff are so lovely and welcoming' (Rhiannon, Facebook Review)

#### **4. The Future**

- In February, Bristol City Council agreed a Community Asset Transfer (CAT) of the Centre to ICCFC. Talks are ongoing as to how this will work – when it does it will secure us a long term lease agreement to function as a springboard for future development of the Centre and its activities.
- The agreement of the CAT means that we will soon be able to draw down on the Community Resilience Fund funding previously agreed. This will help us bring more users to the Centre, increase our robustness and sustainability.

## **THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

### **MANAGEMENT COMMITTEE'S REPORT FOR THE YEAR ENDED 31 MARCH 2025**

- We will soon recruit an Operations and Development Manager to lead us through the challenges of the next couple of years and meet the objectives of the charity.

We are excited about the future but wouldn't be here (or anywhere) without the help and support of our staff, volunteers, community and funders. This year they have included Bristol City Council, Quartet Community Foundation, TK Maxx, Home Sense Foundation, Arnold Clark and The John James Foundation.

#### **FINANCIAL REVIEW**

The Management Committee can confirm that the charity's assets are available and adequate to fulfil its obligations on a fund-by-fund basis. The charity had net assets of £244,193 at 31 March 2025, of which £235,882 was held in unrestricted funds and £8,312 was held in restricted funds. Details of the movements on the restricted funds are given in note 13 to the accounts.

#### **RESERVES POLICY**

As at 31 March 2025 the charity has free reserves (unrestricted reserves held in current assets less designated reserves held in current assets) of £97,394. This is below the level the trustees require of six months expenditure which equates to around £175,000. The trustees believe that the charity has adequate reserves to operate for the next year.

At 31 March the charity holds: £40,000 in a bus designated fund for the purchase of a new bus; and £27,458 in a Centre Manager designated fund for an Operations and Development manager to oversee the workings of the centre.

#### **RISK MANAGEMENT**

The trustees have also examined other operational and business risks which the charity faces and confirm that they have established systems to mitigate the significant risks.

## **THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

### **MANAGEMENT COMMITTEE'S REPORT FOR THE YEAR ENDED 31 MARCH 2025**

#### **MANAGEMENT COMMITTEE'S RESPONSIBILITIES**

The Management Committee are required by company law to prepare financial statements which give a true and fair view of the state of affairs of the Charity at the end of the financial year and of the income and expenditure of the Charity for the year ended on that date. In preparing those financial statements, the Management Committee are required to:

- select suitable accounting policies and apply them consistently
- make judgements and estimates that are reasonable and prudent
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the Charity will continue in business

The Management Committee are also responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the management committee members are aware:

- there is no relevant audit information of which the charitable independent examiner is unaware; and
- the management committee members have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the independent examiner is aware of that information.

#### **AUDITORS AND INDEPENDENT EXAMINER**

Burnside were re-appointed as the charitable company's auditors and appointed as the independent examiner during the year and have expressed their willingness to continue in these capacities.

BY ORDER OF THE BOARD



**TRUSTEE  
BERNARD MORRIS**

**DATE** 13th October 2025

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

I report on the accounts of the company for the year ended 31 March 2025, which are set out on pages 10 to 24.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

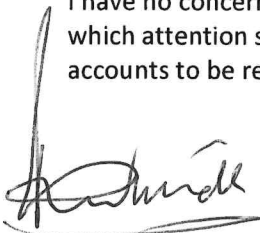
**Independent examiner's statement**

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**Name:** Stephen Burnside FCA  
**Relevant professional qualification or body:** ICAEW  
**Address:** Burnside, 61 Queens Square, Bristol, BS1 4JZ

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 MARCH 2025**

		Unrestricted Funds	Restricted Funds	Total funds Y/e Mar 2025	Total funds P/e Mar 2024
	Note	£	£	£	£
<b>INCOME AND EXPENDITURE</b>					
<b>INCOME FROM</b>					
<b>Donations and legacies</b>					
Grants receivable	5	500	144,223	144,723	199,199
<b>Charitable activities</b>					
Concessionary bus fares		-	-	-	20,024
Bus membership		8,237	-	8,237	5,166
Sprint tickets and bus trips		26,746	-	26,746	32,322
Room hire, use of facilities etc.		7,558	-	7,558	9,681
Boing! Softplay		97,375	-	97,375	74,630
<b>Other income</b>		<b>26,844</b>	<b>-</b>	<b>26,844</b>	<b>7,177</b>
<b>TOTAL INCOME</b>		<b>167,260</b>	<b>144,223</b>	<b>311,483</b>	<b>348,199</b>
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>					
Transport project		58,772	128,198	186,970	158,136
Provision of space to the community		2,059	-	2,059	1,192
Boing! Softplay		142,531	-	142,531	102,634
Other direct charitable expenditure		7,632	11,119	18,751	22,137
<b>TOTAL EXPENDITURE</b>	6	<b>210,994</b>	<b>139,317</b>	<b>350,311</b>	<b>284,099</b>
<b>Net income/(expenditure)</b>	7	<b>(43,734)</b>	<b>4,906</b>	<b>(38,828)</b>	<b>64,100</b>
Transfers between funds				-	-
Net movement in funds		(43,734)	4,906	(38,828)	64,100
<b>Reconciliation of funds</b>					
Total funds brought forward		279,616	3,406	283,021	218,921
<b>Total funds carried forward</b>		<b>235,882</b>	<b>8,312</b>	<b>244,193</b>	<b>283,021</b>

The notes on pages 13 to 24 form part of these accounts.

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**BALANCE SHEET  
AT 31 March 2025**

	Notes	31 Mar 2025 £	31 Mar 2024 £
FIXED ASSETS			
Tangible assets	10	71,029	104,580
		_____	_____
CURRENT ASSETS			
Debtors	11	10,155	8,399
Cash at bank and in hand		168,868	177,445
		_____	_____
		179,023	185,844
CREDITORS: Amounts falling due within one year	12	(5,859)	(7,403)
		_____	_____
NET CURRENT ASSETS		173,164	178,441
		_____	_____
NET ASSETS		244,193	283,021
		_____	_____
THE FUNDS OF THE CHARITY:			
Restricted	13, 15	8,312	3,406
Unrestricted - General	15	168,423	259,515
Unrestricted - Designated	14, 15	67,458	20,100
		_____	_____
TOTAL CHARITY FUNDS	15	244,193	283,021
		_____	_____

The Trustees are satisfied that the company is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act.

The Trustees acknowledge their responsibilities for:

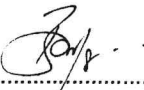
- (i) ensuring that the company keeps adequate accounting records which comply with section 386 of the Act, and
- (ii) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the company.

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**BALANCE SHEET (continued)  
AT 31 MARCH 2025**

These financial statements have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006 and with the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

These financial statements were approved by the directors and authorised for issue on \_\_\_\_\_, and are signed on their behalf by:

  
.....

**TRUSTEE  
BERNARD MORRIS**

13th October 2025  
.....

**DATE**

The notes on pages 13 to 24 form part of these accounts.

Company number - 3578213

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2025**

**1. GENERAL INFORMATION**

The company is a private company limited by guarantee, registered in England and Wales. The address of the registered office is 1 Marshall Walk, Knowle, Bristol, BS4 1TR.

**2. STATEMENT OF COMPLIANCE**

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland'.

**3. ACCOUNTING POLICIES**

**a) Basis of Preparation**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), and the Companies Act 2006. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

**b) Preparation of the accounts on a going concern basis**

The trustees are of the opinion that there are no material uncertainties about the charity's ability to continue as a going concern.

**c) Judgements and key sources of estimation uncertainty**

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

**d) Income**

Grants and donations are credited to the Statement of Financial Activities in the year in which they are receivable and are allocated to the appropriate fund.

Income from investments is included when receivable.

Income from charitable activities are accounted for when earned.

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2025 (continued)**

3. ACCOUNTING POLICIES (continued)

e) Expenditure, irrecoverable VAT and allocation of costs

Expenditure is recognised in the period in which it is incurred. They include attributable VAT which cannot be recovered. They are allocated to the particular activity to which they relate.

Expenditure on raising funds comprise the costs of a development consultant's fees. Expenditure on charitable activities comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them. During the year this was deemed as follows:

Transport project	53%
Provision of space to the local community	2%
Boing! Softplay	31%
Other direct charitable expenditure	14%

All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, support costs are apportioned between the main activities on the basis of grants receivable as a reasonable guide to activity.

f) Fund accounting

Funds held by the charity are:

Unrestricted general funds – these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

Unrestricted designated funds – these are funds which have been ringfenced at the Trustees discretion to be used for a specific purpose.

Restricted funds – these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

g) Depreciation

Depreciation is provided on tangible fixed assets at rates calculated to write off the cost, less estimated residual value of each asset, over its expected useful life as follows:

Motor vehicles	5 years straight line
Softplay equipment	5 years straight line
Computer equipment	5 years straight line

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2025 (continued)**

4. PRIOR YEAR SOFA

	Unrestricted Funds	Restricted Funds	Total funds Y/e Mar 2024
	£	£	£
<b>INCOME AND EXPENDITURE</b>			
<b>INCOME FROM</b>			
<b>Donations and legacies</b>			
Grants receivable	-	199,199	199,199
<b>Charitable activities</b>			
Concessionary bus fares	20,024	-	20,024
Bus membership	5,166	-	5,166
Sprint tickets and bus trips	32,322	-	32,322
Room hire, use of facilities etc.	9,681	-	9,681
Boing! Softplay	74,630	-	74,630
<b>Other income</b>	<b>7,177</b>	<b>-</b>	<b>7,177</b>
<b>TOTAL INCOME</b>	<b>149,000</b>	<b>199,199</b>	<b>348,199</b>
<b>EXPENDITURE ON</b>			
<b>Raising funds</b>			
Costs of applying for grants	-	-	-
<b>Charitable activities</b>			
Transport project	4,730	153,406	158,136
Provision of space to the community	1,192	-	1,192
Boing! Softplay	71,749	30,885	102,634
Other direct charitable expenditure	309	21,828	22,137
<b>TOTAL EXPENDITURE</b>	<b>77,980</b>	<b>206,119</b>	<b>284,099</b>
<b>Net income/(expenditure)</b>	<b>71,020</b>	<b>(6,920)</b>	<b>64,100</b>
Transfers between funds	10,000	(10,000)	-
Net movement in funds	81,020	(16,920)	64,100
<b>Reconciliation of funds</b>			
Total funds brought forward	198,595	20,326	218,921
<b>Total funds carried forward</b>	<b>279,615</b>	<b>3,406</b>	<b>283,021</b>

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2025 (continued)**

5. GRANTS RECEIVABLE

	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
Transport:				
West of England Combined Authority	-	124,755	124,755	92,304
BSOG grant	-	2,313	2,313	840
West of England Centre for Inclusive Living	-	-	-	58,512
Other	500	1,130	1,630	1,750
	<hr/>	<hr/>	<hr/>	<hr/>
	500	128,198	128,698	153,406
	<hr/>	<hr/>	<hr/>	<hr/>
New Bus Fund:				
John James Foundation	-	-	-	10,000
	<hr/>	<hr/>	<hr/>	<hr/>
	-	-	-	10,000
	<hr/>	<hr/>	<hr/>	<hr/>
Boing! Softplay:				
Quartet Community Foundation	-	-	-	14,980
National Lottery	-	-	-	10,000
Feeding Bristol	-	-	-	4,905
Knowle West Media Centre	-	-	-	1,000
	<hr/>	<hr/>	<hr/>	<hr/>
	-	-	-	30,885
	<hr/>	<hr/>	<hr/>	<hr/>

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2025 (continued)**

5. GRANTS RECEIVABLE (continued)

	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
Other grants receivable:				
Quartet Community Foundation				
– Health & Wellbeing grant	-	-	-	4,908
Quartet Bristol Local Food Fund	-	4,000	4,000	-
Quartet Resilience Grant	-	10,000	10,000	-
Feeding Bristol – Household Support Fund	-	2,025	2,025	-
	_____	_____	_____	_____
	-	16,025	16,025	4,908
	_____	_____	_____	_____
TOTAL	500	144,223	144,723	199,199
	_____	_____	_____	_____

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2025 (continued)**

6. TOTAL EXPENDITURE	Transport Fund	Provision of Space to Community		Boing! Softplay expenditure	Other direct charitable expenditure	Other Support Costs	Total 2025	Total 2024
		£	£					
Salaries	87,463	-	-	71,554	-	16,527	175,544	146,989
Office costs	-	-	-	-	-	16,462	16,462	11,669
Repairs and renewals	-	-	-	-	-	2,220	2,220	1,056
Security	-	-	-	-	-	3,643	3,643	3,181
Accountancy and professional fees	-	-	-	-	-	6,742	6,742	6,396
Heat & Light	-	-	-	-	-	29,955	29,955	12,669
Cleaning	-	-	-	-	-	394	394	1,418
Insurance	-	-	-	-	-	5,336	5,336	4,723
Café and catering expenditure	-	-	-	-	-	334	334	144
Sundry expenses	-	-	-	-	-	2,497	2,497	3,978
Transport costs	29,441	-	-	-	-	-	29,441	28,650
Boing! Softplay expenditure	-	-	-	36,771	7,070	-	43,841	32,754
Depreciation	25,464	-	-	7,673	-	414	33,551	30,202
Bank charges	-	-	-	-	-	351	351	270
Apportioned central costs	44,602	2,059	-	26,534	11,681	(84,876)	-	-
<b>TOTAL EXPENDITURE</b>	<b>186,970</b>	<b>2,059</b>	<b>142,531</b>	<b>18,750</b>	<b>-</b>	<b>350,311</b>	<b>284,099</b>	<b>-</b>

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2025 (continued)**

7. NET INCOME/(EXPENDITURE) FOR THE YEAR

	2025	2024
	£	£

This is stated after charging:

Depreciation of owned assets	33,552	30,202
Independent examiner's fees	3,906	3,708
	—	—

8. EMPLOYEES AND STAFF COSTS

Staff costs were as follows:

	2025	2024
	£	£

Wages and salaries	167,949	141,656
Social security costs	5,020	3,062
Staff pension costs	2,575	2,271
	—	—
	175,544	146,989
	—	—

No employee earned £60,000 p.a. or more.

The average number of employees during the year was:

	2025	2024
	No.	No.
Transport	3.5	3.5
Boing!	7.5	6.0
Administration and support	1.5	1.5
	—	—
	12.5	11.0
	—	—

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2025 (continued)**

9. TRUSTEES' REMUNERATION AND RELATED PARTY TRANSACTIONS

Remuneration

No remuneration was paid to members of the Management Committee.

Related party transactions

No expenses were reimbursed to members of the Management Committee during the year.

10. TANGIBLE ASSETS

	Motor Vehicles £	Softplay Equipment £	Computer Equipment £	Total £
COST				
At 1 April 2024	137,320	38,367	2,071	177,758
Additions	-	-	-	-
	_____	_____	_____	_____
At 31 March 2025	137,320	38,367	2,071	177,758
	_____	_____	_____	_____
DEPRECIATION				
At 1 April 2024	45,085	26,857	1,236	73,178
Charge for the year	25,464	7,673	414	33,551
	_____	_____	_____	_____
At 31 March 2025	70,549	34,530	1,650	106,729
	_____	_____	_____	_____
NET BOOK VALUE				
At 31 March 2025	66,771	3,837	421	71,029
	_____	_____	_____	_____
At 31 March 2024	92,235	11,510	835	104,580
	_____	_____	_____	_____

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2025 (continued)**

11. DEBTORS	2025	2024
	£	£
Prepayments	10,155	8,399
	————	————
	10,155	8,399
	————	————
12. CREDITORS	2025	2024
	£	£
Amounts falling due within one year:		
Taxation and social security	1,892	2,257
Accruals and deferred income	3,906	4,536
Other creditors	61	610
	————	————
	5,859	7,403
	————	————

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2025 (continued)**

**13. RESTRICTED FUNDS**

	Transport Fund £	Sprint Computers £	Quartet Resilience £	Welcoming Space £	HSF £	Bristol Local Food Fund £	Total £
BALANCE BROUGHT FORWARD	-	464	-	2,942	-	-	3,406
INCOME							
Grants receivable	128,198	-	10,000	-	2,025	4,000	144,223
	128,198	-	10,000	-	2,025	4,000	144,223
EXPENDITURE							
Salaries	87,463	-	-	-	-	-	87,463
Other costs	40,735	464	7,069	2,942	-	644	51,854
	128,198	464	7,069	2,942	-	644	139,317
Transfers between funds	-	-	-	-	-	-	-
BALANCE CARRIED FORWARD	-	-	2,931	-	2,025	3,356	8,312

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2025 (continued)**

13. RESTRICTED FUNDS (continued)

Purpose of restricted funds:

Transport Fund

This fund was established during the year ended 31 March 2001 to provide subsidised transport services in the local area. The major donor to the fund during the year was Bristol City Council.

Sprint Computers

To provide new computer equipment in respect of the running of the Sprint transport service.

Quartet Resilience

To strengthen governance through research work and training sessions and developing existing partnerships through facilitated workshops.

Welcoming Space

To improve facilities and extend opening hours for residents, to provide a more welcoming space.

Household Support Fund (HSF)

To support the running costs of the community café over the winter period.

Quartet Bristol Local Food Fund

To support a project to help the group's community cafe be more affordable and more accessible.

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE PERIOD ENDED 31 MARCH 2025 (continued)**

14. DESIGNATED FUNDS

The new bus reserve fund of £40,000 was spent during the year on the purchase of a new bus for the community transport service.

The Centre Manager reserve of £30,000 was designated in respect of an Operations and Development manager to oversee the workings of the centre.

	Redundancy Reserve £	New Bus £	Centre Manager £	Total £
BALANCE BROUGHT FORWARD	20,100	-	-	20,100
INCOME	-	-	-	-
EXPENDITURE	-	-	(2,542)	(2,542)
TRANSFERS	(20,100)	40,000	30,000	49,900
BALANCE CARRIED FORWARD	-	40,000	27,458	67,458

15. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Restricted Funds £	Unrestricted Designated Funds £	Unrestricted General Funds £	Total Funds £
Tangible fixed assets	-	-	71,029	71,029
Cash at bank and in hand	8,312	67,458	93,098	168,868
Other net current assets/(liabilities)	-	-	4,296	4,296
Net assets at 31 March 2025	8,312	67,458	168,423	244,193

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

THE FOLLOWING PAGES DOES NOT FORM PART  
OF THE STATUTORY ACCOUNTS OF THE COMPANY

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**DETAILED INCOME AND EXPENDITURE ACCOUNT**  
**FOR THE YEAR ENDED 31 MARCH 2025**

	2025	2024
	£	£
<b>INCOME</b>		
Grants	144,723	199,199
Room hire, use of facilities etc.	7,558	9,681
Income from users	26,746	52,346
Bus membership	8,237	5,166
Boing! Softplay	97,375	74,630
Church running costs contribution	2,995	1,767
Contribution to overheads from SBCC	12,750	-
Contribution to overheads from Family Action	4,587	-
Miscellaneous income	6,512	5,410
	<hr/>	<hr/>
	311,483	348,199
	<hr/>	<hr/>
<b>EXPENDITURE</b>		
Salaries	175,544	146,989
Office costs	16,462	11,669
Repairs and renewals	2,220	1,056
Security	3,643	3,181
Accountancy and professional fees	6,742	6,396
Heat and light	29,955	7,168
Energy supplies	-	5,501
Cleaning	394	1,418
Insurance	5,336	4,723
Café and catering expenditure	334	144
Depreciation	33,551	30,202
Transport costs	29,441	28,650
Boing! Softplay	43,841	32,754
Sundry expenses	2,497	3,978
Bank charges	351	270
	<hr/>	<hr/>
	350,311	284,099
	<hr/>	<hr/>
Surplus/(Deficit) for the year	(38,828)	64,100
Funds brought forward	283,021	218,921
	<hr/>	<hr/>
Funds carried forward	244,193	283,021
	<hr/>	<hr/>

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD**

England & Wales - Charity number 1073868

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# Accounts

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**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2024**

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Registered charity number – 1073868

Company number – 3578213

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**LEGAL AND ADMINISTRATIVE INFORMATION**

**FOR THE YEAR ENDED 31 MARCH 2024**

CHARITY NUMBER: 1073868

COMPANY NUMBER: 3578213

**SOLICITORS**

TLT Solicitors  
1 Redcliffe Street  
Bristol  
BS1 6TP

**INDEPENDENT EXAMINER**

Burnside  
Chartered Accountants  
61 Queens Square  
BRISTOL  
BS1 4JZ

**BANKERS**

Lloyds TSB  
South Bristol Business Centre  
284 Wells Road  
Knowle  
BRISTOL  
BS4 2PY

**PRINCIPAL ADDRESS**

1 Marshall Walk  
Knowle  
BRISTOL  
BS4 1TR

**KEY PERSONNEL**

Acting manager            Bernard Morris

## **THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

### **MANAGEMENT COMMITTEE'S REPORT FOR THE YEAR ENDED 31 MARCH 2024**

The members of the Management Committee, who are also the Trustees of the charity, present their report for the year ended 31 March 2024. Due to the Trustees' status as directors under the Companies Act 2006, this report constitutes a directors' report as required by the Companies Act 2006 and has been prepared taking advantage of the exemptions conferred by Part 15 of this Act.

The members of the Management Committee during the period were:

- Bernard Morris – Chair
- Julie Edwards – Vice Chair and Company Secretary
- Elizabeth Briggs
- Christopher Duncan

### **GOVERNING DOCUMENT**

The company was incorporated on 9 June 1998 as Inns Court Community Centre. On 4 May 1999 the name was changed to The Mede Community Centre. The Company was registered as a charity on 8 February 1999 under the number 1073868. The charity commenced its activities on 1 April 1999. On 3 April 2002 the charity changed its name to The Mede Community and Learning Centre. On 13 May 2013 the charity changed its name to The Inns Court Centre. On 17 August 2018 the charity changed its name to The Inns Court Community and Family Centre Ltd.

The charity is governed by its Memorandum and Articles of Association. The charity is limited by guarantee and has no share capital.

### **RECRUITMENT AND APPOINTMENT OF MANAGEMENT COMMITTEE**

The directors of the company are also charity trustees for the purpose of charity law and under the company's Articles are known as members of the Management Committee. Under the requirements of the Memorandum and Articles of Association the members of the Management Committee are elected to serve for a period of two years.

Management committee members retire by rotation and, being eligible, offer themselves for re-election. The officers are elected from the membership of the Managing Committee.

As the charity has been set up to provide facilities and opportunities for people local to Inns Court and Knowle West, the members are usually residents of this area. The Articles allow for the following composition of the Management Committee.

- Up to 5 individual members elected by the individual members of the company at an Annual General Meeting.
- Up to 2 members elected as representatives of member organisations by the member organisations at an Annual General Meeting.
- Up to 2 members, aged 18 to 24, elected by the youth facility or forum.
- Up to 3 people co-opted by the Management Committee for their expertise and commitment to the company's aims and objectives.

## **THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

### **MANAGEMENT COMMITTEE'S REPORT FOR THE YEAR ENDED 31 MARCH 2024**

#### **MANAGEMENT COMMITTEE INDUCTION AND TRAINING**

The current management committee members are familiar with the work that the charity undertakes. A refresher pack was sent to all of the existing and new Management Committee members detailing Charity Commission Guidance, this covered the main duties of trustees:

- To ensure the charity is carrying out its purposes for the public benefit
- Comply with the charity's governing document and the law
- Act in the charity's best interests
- Manage the charity's resources responsibly
- Act with reasonable care and skill
- Ensure the charity is accountable

#### **OBJECTIVES AND ACTIVITIES**

The charity's objects and principal activities are to:

- To facilitate care, education, skills, and training for all of the community living within the area of benefit and to improve life-long learning outcomes.
- The provision of facilities for recreation or other leisure time occupation in the interests of social welfare with the object of improving the conditions of life of the community living within the area of benefit.
- To operate and manage a community centre for the benefit of the community living within the area of benefit, whether owned or leased by the charity.
- To provide facilities and activities that encourage intergenerational working in order to help break down barriers and promote trust within the community living within the area of benefit.
- The area of benefit is the City of Bristol, with a particular focus on South Bristol and the inhabitants of Inns Court and Knowle West.

The main objectives and activities for the year continued to be focused on the following.

- Running of the Inns Court Community and Family Centre, this is being funded by core funding grants.
- Provision of The Sprint Community Transport service for Knowle West.
- Development work to help secure the future of the Inns Court Community and Family Centre.

## **THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

### **MANAGEMENT COMMITTEE'S REPORT FOR THE YEAR ENDED 31 MARCH 2024**

#### **PUBLIC BENEFIT**

The Charity Commission in its 'Charities and Public Benefit' Guidance requires that there are two key principles to be met in order to show that an organisation's aims are for the public benefit: first, there must be an identifiable benefit and secondly, the benefit must be to the public or a section of the public. The trustees believe that the charity meets these aims.

#### **STRATEGIC REPORT**

The following sections for achievements and performance and financial review form the strategic report of the charity.

#### **Achievements and performance**

##### **1. Overview**

Inns Court is a residential area within the Filwood Ward, South Bristol. Historically developed as a council housing estate, Inns Court is characterized by a mix of housing, green spaces, and community facilities, one of which is The Inns Court Community and Family Centre (ICCFC). The area is diverse, with a mixture of young families, working-age adults, and older residents, and it reflects the broader socio-economic challenges of the Filwood Ward, including higher-than-average levels of deprivation.

ICCFC is a vital community hub. Established in 1997 as a charity and limited company to support local residents, the centre plays a vital role in fostering community engagement, providing essential services, and addressing social needs in an area historically marked by economic and social challenges. It offers resources like a community café, soft play areas for children, a food club that supports affordable and sustainable food access and a community transport service.

##### **2. What the charity offers**

**2.1. Boing! Inns Court softplay facility and café** – we provide a first class soft play facility within the Centre. It caters for children aged 0 – 5 years old and aims to provide a safe and engaging space for children to play while supporting local families. The facility includes a soft play area and a community café, offering affordable food and drinks, creating a welcoming environment for parents and carers to connect while their children play.

**2.2. The Sprint Community Transport Service** – we provide essential transport services to residents in the Inns Court, Knowle, and Filwood areas. Operating since 1997, it is a door-to-door service designed to support people with limited mobility or those without access to conventional public transport. The service is particularly valued for helping members access shopping, medical appointments, social clubs, and other activities, while also reducing isolation by fostering social connections.

## **THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

### **MANAGEMENT COMMITTEE'S REPORT FOR THE YEAR ENDED 31 MARCH 2024**

Sprint has a fleet of accessible vehicles, including minibuses and people carriers, all equipped to accommodate wheelchairs. Services include regular trips to local supermarkets and retail centres, group outings, and social excursions such as pub lunches and seaside visits. Membership is required to use the service, and there are modest fees for trips, with concessions available for travel cardholders.

Additionally, Sprint offers minibus hire to community and private groups, with options for drivers trained under the MiDAS (Minibus Driver Awareness Scheme). We also provide MiDAS training to individuals or organizations.

This service is highly appreciated by the community, not just for its practical support but also for its caring approach, such as checking in on members who may be unwell or isolated.

2.3. **Community garden** – we provide a project in our outdoor space, collaborating with local volunteers, children, and people with additional needs. A notable feature is its connection to a wildlife garden, where vegetables and fruit trees are cultivated with support from local volunteers and organizations like Feeding Bristol.

2.4. **The Food Club** – we provide a Food Club which is part of the "Food On Our Doorstep (FOOD)" initiative by **Family Action**. Its aim is to provide families with access to affordable, high-quality food while reducing food waste. Membership costs just £1 annually, and members can purchase a weekly bag of groceries worth approximately £15 for only £4. This service is designed for families living or working within a 15-minute radius of the club.

The club operates on Thursdays from 12:30pm to 3:00pm and Fridays from 1:00pm to 2:30pm. It is inclusive of families supported by schemes like the NHS Healthy Start program, allowing them to access the service with their NHS cards during club hours.

2.5. **The South Bristol Children's Centre (SBCC)** – we work with SBCC which is part of a network of children's centres across the region, a key hub offering support for families and young children in the community. Located within the Centre, it provides services such as early childhood education, parenting support, and access to resources for families with children aged 2-5 years of age. The centre is dedicated to helping parents improve their parenting skills and address barriers to education and employment. It also offers specialized services, including support for families with special educational needs and disabilities (SEND) and mental health assistance.

2.6. **Inns Court Christian Fellowship (ICCF), Bristol** – We work closely with the church annexed to the Centre. A church which offers various ministries, including youth programs, Christian education, worship, and family outreach.

2.7. **Other services include** - Hiring the Centre to local groups and organisations (e.g. Knowle West Scouts, Black Mothers Matter, Sirona Healthcare, Bristol Parent Carers, karate and many more).

## **THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

### **MANAGEMENT COMMITTEE'S REPORT FOR THE YEAR ENDED 31 MARCH 2024**

#### **3. What our users say:**

The following are a selection:

"Lovely location in South Bristol, the team are all welcoming and make you feel like a regular straight away. They've got a great soft play on site and run a first class food club as well as loads of things for kids and families. And the cafe is fab, best red velvet cake I've had in a long time! All home cooked and good portions. I'll definitely come back next time I'm in the area." (GJ via Google Review)

"Welcoming, friendly, and helpful. We are so lucky to have such a wonderful facility offering a huge collection of free activities to local parents." (AK via Google Review)

"We had my daughter's 5th birthday here for the second year and I can't fault it! Amy was super helpful, and nothing was too much and went above and beyond! Everywhere is clean and tidy and the kids all had a great time! Would definitely recommend to anyone." (CS via Google Review)

"I've visited Boing! a few times with my 8 month old and we always enjoy it. Easy to park, affordable, very friendly staff and we always enjoy something nice to eat from the cafe. A bonus that it never feels crazy busy like other soft plays. Highly recommend." (GA via Facebook)

"Thanks for all your kindness and cheerfulness. You make my life so much easier and cheer me up no end." (VJ Sprint User Feedback Folder)

"Thanks [to] the team for a great service as always. The staff are always helpful and the transport is on time and clean. Would highly recommend second to none." (Group organiser DS Sprint User Feedback Folder)

"I'd just like to thank you all for being so thoughtful, kind and helpful. I have only been using the service for about a year since my husband died. I don't have a family or relatives in Bristol, but you have made me feel like one of your sprint family." (BB Sprint User Feedback Folder)

"[I] was recommended The Sprint by a friend and now looks forward to receiving the monthly programme and choosing what she'd like to attend. "It's so nice being collected and the service makes a lot of people very happy. Once you start going to events and activities, you begin to see people time and time again and start to establish friendships. I never worry about going to things on my own because everyone is so friendly. It's definitely helped me to feel less lonely." (JW Eden Project Feedback)

#### **4. The Future**

Although protracted, talks remain ongoing with Bristol City Council to secure a long term lease agreement to function as a springboard for future development of the Centre and its activities. This will include the recruitment of an Operations Manager and other key personnel required to meet the objectives of the charity.

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**MANAGEMENT COMMITTEE'S REPORT FOR THE YEAR ENDED 31 MARCH 2024**

**FINANCIAL REVIEW**

The Management Committee can confirm that the charity's assets are available and adequate to fulfil its obligations on a fund-by-fund basis. The charity had net assets of £283,021 at 31 March 2024, of which £279,615 was held in unrestricted funds and £3,406 was held in restricted funds. Details of the movements on the restricted funds are given in note 13 to the accounts.

**RESERVES POLICY**

As at 31 March 2024 the charity has free reserves (unrestricted reserves held in current assets less designated reserves held in current assets) of £154,935. This exceeds the level the trustees require of six months expenditure which equates to around £142,000. The trustees believe that the charity has adequate reserves to operate for the next year.

At 31 March the charity holds: £20,100 in a redundancy designated fund to cover redundancy costs if reductions are required in staffing.

**RISK MANAGEMENT**

The trustees have also examined other operational and business risks which the charity faces and confirm that they have established systems to mitigate the significant risks.

## **THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

### **MANAGEMENT COMMITTEE'S REPORT FOR THE YEAR ENDED 31 MARCH 2024**

#### **MANAGEMENT COMMITTEE'S RESPONSIBILITIES**

The Management Committee are required by company law to prepare financial statements which give a true and fair view of the state of affairs of the Charity at the end of the financial year and of the income and expenditure of the Charity for the year ended on that date. In preparing those financial statements, the Management Committee are required to:

- select suitable accounting policies and apply them consistently
- make judgements and estimates that are reasonable and prudent
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the Charity will continue in business

The Management Committee are also responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the management committee members are aware:

- there is no relevant audit information of which the charitable independent examiner is unaware; and
- the management committee members have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the independent examiner is aware of that information.

#### **AUDITORS AND INDEPENDENT EXAMINER**

Burnside were re-appointed as the charitable company's auditors and appointed as the independent examiner during the year and have expressed their willingness to continue in these capacities.

BY ORDER OF THE BOARD



**TRUSTEE  
BERNARD MORRIS**

**DATE 19th December 2024**

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

I report on the accounts of the company for the year ended 31 March 2024, which are set out on pages 10 to 24.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



19/12/2024

Name: Stephen Burnside FCA  
Relevant professional qualification or body: ICAEW  
Address: Burnside, 61 Queens Square, Bristol, BS1 4JZ

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 MARCH 2024**

		Unrestricted Funds	Restricted Funds	Total funds Y/e Mar 2024	Total funds P/e Mar 2023
	Note	£	£	£	£
<b>INCOME AND EXPENDITURE</b>					
<b>INCOME FROM</b>					
<b>Donations and legacies</b>					
Donations received		-	-	-	1,000
Grants receivable	5	-	199,199	199,199	214,523
<b>Charitable activities</b>					
Concessionary bus fares		20,024	-	20,024	39,813
Bus membership		5,166	-	5,166	9,510
Sprint tickets and bus trips		32,322	-	32,322	34,736
Room hire, use of facilities etc.		9,681	-	9,681	31,679
Boing! Softplay		74,630	-	74,630	96,813
<b>Other income</b>		<b>7,177</b>	<b>-</b>	<b>7,177</b>	<b>24,837</b>
<b>TOTAL INCOME</b>		<b>149,000</b>	<b>199,199</b>	<b>348,199</b>	<b>452,911</b>
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>					
Transport project		4,730	153,406	158,136	150,129
Provision of space to the community		1,192	-	1,192	5,257
Boing! Softplay		71,749	30,885	102,634	128,541
Other direct charitable expenditure		309	21,828	22,137	43,713
<b>TOTAL EXPENDITURE</b>	6	<b>77,980</b>	<b>206,119</b>	<b>284,099</b>	<b>327,640</b>
<b>Net income/(expenditure)</b>	7	<b>71,020</b>	<b>(6,920)</b>	<b>64,100</b>	<b>125,271</b>
Transfers between funds		10,000	(10,000)	-	-
Net movement in funds		81,020	(16,920)	64,100	125,271
<b>Reconciliation of funds</b>					
Total funds brought forward		198,595	20,326	218,921	93,650
<b>Total funds carried forward</b>		<b>279,615</b>	<b>3,406</b>	<b>283,021</b>	<b>218,921</b>

The notes on pages 13 to 24 form part of these accounts.

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**BALANCE SHEET**  
**AT 31 March 2024**

		31 Mar 2024	31 Mar 2023
	Notes	£	£
<b>FIXED ASSETS</b>			
Tangible assets	10	104,580	81,787
		_____	_____
<b>CURRENT ASSETS</b>			
Debtors	11	8,399	5,007
Cash at bank and in hand		177,445	142,729
		_____	_____
		185,844	147,736
<b>CREDITORS: Amounts falling due within one year</b>	12	(7,403)	(10,602)
		_____	_____
<b>NET CURRENT ASSETS</b>		178,441	137,134
		_____	_____
<b>NET ASSETS</b>		283,021	218,921
		_____	_____
<b>THE FUNDS OF THE CHARITY:</b>			
Restricted	13, 15	3,406	20,326
Unrestricted - General	15	259,515	186,495
Unrestricted - Designated	14, 15	20,100	12,100
		_____	_____
<b>TOTAL CHARITY FUNDS</b>	15	283,021	218,921
		_____	_____

The Trustees are satisfied that the company is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act.

The Trustees acknowledge their responsibilities for:

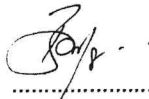
- (i) ensuring that the company keeps adequate accounting records which comply with section 386 of the Act, and
- (ii) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the company.

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**BALANCE SHEET (continued)**  
**AT 31 MARCH 2024**

These financial statements have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006 and with the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

These financial statements were approved by the directors and authorised for issue on \_\_\_\_\_ ,  
and are signed on their behalf by:

  
.....  
**TRUSTEE**  
**BERNARD MORRIS**

19th December 2024  
**DATE**

The notes on pages 13 to 24 form part of these accounts.

Company number - 3578213

## **THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

### **NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024**

#### **1. GENERAL INFORMATION**

The company is a private company limited by guarantee, registered in England and Wales. The address of the registered office is 1 Marshall Walk, Knowle, Bristol, BS4 1TR.

#### **2. STATEMENT OF COMPLIANCE**

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland'.

#### **3. ACCOUNTING POLICIES**

##### **a) Basis of Preparation**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), and the Companies Act 2006. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

##### **b) Preparation of the accounts on a going concern basis**

The trustees are of the opinion that there are no material uncertainties about the charity's ability to continue as a going concern.

##### **c) Judgements and key sources of estimation uncertainty**

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

##### **d) Income**

Grants and donations are credited to the Statement of Financial Activities in the year in which they are receivable and are allocated to the appropriate fund.

Income from investments is included when receivable.

Income from charitable activities are accounted for when earned.

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2024 (continued)**

3. ACCOUNTING POLICIES (continued)

e) Expenditure, irrecoverable VAT and allocation of costs

Expenditure is recognised in the period in which it is incurred. They include attributable VAT which cannot be recovered. They are allocated to the particular activity to which they relate.

Expenditure on raising funds comprise the costs of a development consultant's fees. Expenditure on charitable activities comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them. During the year this was deemed as follows:

Transport project	61%
Provision of space to the local community	3%
Boing! Softplay	30%
Other direct charitable expenditure	6%

All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, support costs are apportioned between the main activities on the basis of grants receivable as a reasonable guide to activity.

f) Fund accounting

Funds held by the charity are:

Unrestricted general funds – these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

Unrestricted designated funds – these are funds which have been ringfenced at the Trustees discretion to be used for a specific purpose.

Restricted funds – these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

g) Depreciation

Depreciation is provided on tangible fixed assets at rates calculated to write off the cost, less estimated residual value of each asset, over its expected useful life as follows:

Motor vehicles	5 years straight line
Softplay equipment	5 years straight line
Computer equipment	5 years straight line

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2024 (continued)**

4. PRIOR YEAR SOFA

	Unrestricted Funds	Restricted Funds	Total funds P/e Mar 2023
	£	£	£
<b>INCOME AND EXPENDITURE</b>			
<b>INCOME FROM</b>			
<b>Donations and legacies</b>			
Donations received	1,000	-	1,000
Grants receivable	-	214,523	214,523
<b>Charitable activities</b>			
Concessionary bus fares	39,813	-	39,813
Bus membership	9,510	-	9,510
Sprint tickets and bus trips	34,736	-	34,736
Room hire, use of facilities etc.	31,679	-	31,679
Boing! Softplay	96,813	-	96,813
<b>Other income</b>	<b>24,837</b>	<b>-</b>	<b>24,837</b>
<b>TOTAL INCOME</b>	<b>238,388</b>	<b>214,523</b>	<b>452,911</b>
<b>EXPENDITURE ON</b>			
<b>Raising funds</b>			
Costs of applying for grants	-	-	-
<b>Charitable activities</b>			
Transport project	15,649	134,480	150,129
Provision of space to the community	5,257	-	5,257
Boing! Softplay	123,541	5,000	128,541
Other direct charitable expenditure	1,643	42,070	43,713
<b>TOTAL EXPENDITURE</b>	<b>146,090</b>	<b>181,550</b>	<b>327,640</b>
<b>Net income/(expenditure)</b>	<b>92,298</b>	<b>32,973</b>	<b>125,271</b>
Transfers between funds	21,005	(21,005)	-
Net movement in funds	113,603	11,968	125,271
<b>Reconciliation of funds</b>			
Total funds brought forward	85,292	8,358	93,650
<b>Total funds carried forward</b>	<b>198,595</b>	<b>20,326</b>	<b>218,921</b>

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2024 (continued)**

5. GRANTS RECEIVABLE	2024	2023
	£	£
Transport:		
Bristol City Council	-	29,750
West of England Combined Authority	92,304	99,020
BSOG grant	840	2,709
West of England Centre for Inclusive Living	58,512	-
Barchester Charitable Foundation	-	1,000
Other	1,750	2,000
	<hr/>	<hr/>
	153,406	134,479
	<hr/>	<hr/>
New Bus Fund:		
John James Foundation	10,000	-
Bristol City Council	-	20,000
	<hr/>	<hr/>
	10,000	20,000
	<hr/>	<hr/>
Boing! Softplay:		
Quartet Community Foundation	14,980	-
Bristol City Council	-	5,000
National Lottery	10,000	-
Feeding Bristol	4,905	-
Knowle West Media Centre	1,000	-
	<hr/>	<hr/>
	30,885	5,000
	<hr/>	<hr/>

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2024 (continued)**

5. GRANTS RECEIVABLE (continued)	2024	2023
	£	£
Other grants receivable:		
Quartet Community Foundation – Health & Wellbeing grant	4,908	29,445
St Monica Trust Platinum Jubilee Fund	-	500
St Monica Trust Coronation Fund	-	500
John James Foundation – New Benches	-	290
John James Foundation – Sprint Fuel Costs	-	5,000
Quartet Resilience Grant	-	6,500
Welcoming Space – Quartet	-	5,000
Welcoming Space – KWMC	-	1,000
Welcoming Space – Feeding Bristol	-	1,830
South Bristol Enterprise Support	-	4,979
	_____	_____
	4,908	55,044
	_____	_____
TOTAL	199,199	214,523
	_____	_____

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2024 (continued)**

6. TOTAL EXPENDITURE	Transport Fund	Provision of Space to Community	Boing! Softplay	Other direct charitable expenditure	Other Support Costs	Total	
						2024	2023
	£	£	£	£	£	£	£
Salaries	82,157	-	52,952	11,880	-	146,989	173,672
Office costs	-	-	-	1,981	9,688	11,669	11,743
Repairs and renewals	1,056	-	-	-	-	1,056	-
Security	-	-	-	-	3,181	3,181	5,539
Accountancy and professional fees	-	-	-	-	6,396	6,396	5,056
Heat & Light	-	-	-	-	12,669	12,669	20,499
Cleaning	-	-	-	-	1,418	1,418	913
Insurance	-	-	-	-	4,723	4,723	7,852
Café and catering expenditure	-	-	-	-	144	144	-
Sundry expenses	-	-	-	-	3,978	3,978	3,809
Transport costs	26,834	-	-	1,816	-	28,650	36,387
Boing! Softplay expenditure	-	-	29,014	3,740	-	32,754	44,633
Bad debts	-	-	-	-	-	-	70
Depreciation	22,115	-	7,673	-	414	30,202	24,263
Bank charges	-	-	-	-	270	270	404
Wellbeing sessions	-	-	-	-	-	-	300
Profit on disposal of fixed assets	-	-	-	-	-	-	(7500)
Apportioned central costs	25,974	1,192	12,995	2,720	(42,881)	-	-
<b>TOTAL EXPENDITURE</b>	<b>158,136</b>	<b>1,192</b>	<b>102,634</b>	<b>22,137</b>	<b>-</b>	<b>284,099</b>	<b>327,640</b>

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2024 (continued)**

7.	NET INCOME/(EXPENDITURE) FOR THE YEAR	2024	2023
		£	£

This is stated after charging:

Depreciation of owned assets	30,202	24,263
Independent examiner's fees	3,708	4,189

—————

8. EMPLOYEES AND STAFF COSTS

Staff costs were as follows:	2024	2023
	£	£

Wages and salaries	141,656	167,006
Social security costs	3,062	3,541
Staff pension costs	2,271	3,125

—————

146,989      173,672

—————

No employee earned £60,000 p.a. or more.

The average number of employees during the year was:

	2024	2023
	No.	No.

Transport	3.5	3.5
Boing!	6.0	4.0
Administration and support	1.5	1.5

—————

11.0      9.0

—————

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2024 (continued)**

9. TRUSTEES' REMUNERATION AND RELATED PARTY TRANSACTIONS

Remuneration

No remuneration was paid to members of the Management Committee.

Related party transactions

No expenses were reimbursed to members of the Management Committee during the year.

10. TANGIBLE ASSETS

	Motor Vehicles £	Softplay Equipment £	Computer Equipment £	Total £
COST				
At 1 April 2023	84,325	38,367	2,071	124,763
Additions	52,995	-	-	52,995
	—	—	—	—
At 31 March 2024	137,320	38,367	2,071	177,758
	—	—	—	—
DEPRECIATION				
At 1 April 2023	22,970	19,184	822	42,976
Charge for the year	22,115	7,673	414	30,202
	—	—	—	—
At 31 March 2024	45,085	26,857	1,236	73,178
	—	—	—	—
NET BOOK VALUE				
At 31 March 2024	92,235	11,510	835	104,580
	—	—	—	—
At 31 March 2023	61,355	19,183	1,249	81,787
	—	—	—	—

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2024 (continued)**

11. DEBTORS	2024	2023
	£	£
Prepayments	8,399	5,007
	—————	—————
	8,399	5,007
	—————	—————
12. CREDITORS	2024	2023
	£	£
Amounts falling due within one year:		
Taxation and social security	2,257	1,762
Accruals and deferred income	4,536	8,436
Other creditors	610	405
	—————	—————
	7,403	10,602
	—————	—————

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2024 (continued)**

13. RESTRICTED FUNDS

	Transport Fund	New Bus Fund	Boing! Softplay	Bristol Community Health	Sprint Computers	Quartet Resilience	Sprint Fuel	Welcoming Space	Total
	£	£	£	£	£	£	£	£	£
BALANCE BROUGHT FORWARD	-	-	-	9,383	2,445	3,740	1,816	2,942	20,326
INCOME									
Grants receivable	153,406	10,000	30,885	4,908	-	-	-	-	199,199
	153,406	10,000	30,885	4,908	-	-	-	-	199,199
EXPENDITURE									
Salaries	82,157	-	30,885	14,291	-	-	-	-	127,333
Other costs	71,249	-	-	-	1,981	3,740	1,816	-	78,786
	153,406	-	30,885	14,291	1,981	3,740	1,816	-	206,119
Transfers between funds	-	(10,000)	-	-	-	-	-	-	(10,000)
BALANCE CARRIED FORWARD	-	-	-	-	464	-	-	2,942	3,406

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2024 (continued)**

13. RESTRICTED FUNDS (continued)

Purpose of restricted funds:

Transport Fund

This fund was established during the year ended 31 March 2001 to provide subsidised transport services in the local area. The major donor to the fund during the year was Bristol City Council.

New Bus Fund

This fund is in respect of the purchase of a new bus to be used to run the Sprint Community Transport service.

Boing! Softplay

To cover the initial installation and set up costs of a soft play area at the Inns Court Centre.

Bristol Community Health

This fund is in respect of the increases in salary costs required to grow and enhance the Sprint Community Transport service in order to reduce social exclusion and isolation in the community and improve wellbeing.

Sprint Computers

To provide new computer equipment in respect of the running of the Sprint transport service.

Quartet Resilience

To strengthen governance through research work and training sessions and developing existing partnerships through facilitated workshops.

Sprint Fuel

To support the charity in respect of the increased cost of fuel.

Welcoming Space

To improve facilities and extend opening hours for residents, to provide a more welcoming space.

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE PERIOD ENDED 31 MARCH 2024 (continued)**

14. DESIGNATED FUNDS

	Redundancy Reserve £	Total £
BALANCE BROUGHT FORWARD	12,100	12,100
INCOME	-	-
EXPENDITURE	-	-
TRANSFER FROM UNRESTRICTED RESERVES	8,000	8,000
BALANCE CARRIED FORWARD	20,100	20,100

15. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Restricted Funds £	Unrestricted Designated Funds £	Unrestricted General Funds £	Total Funds £
Tangible fixed assets	-	-	104,580	104,580
Cash at bank and in hand	3,406	20,100	153,939	177,445
Other net current assets/(liabilities)	-	-	996	996
Net assets at 31 March 2024	3,406	20,100	259,515	283,021

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

THE FOLLOWING PAGES DOES NOT FORM PART  
OF THE STATUTORY ACCOUNTS OF THE COMPANY

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**DETAILED INCOME AND EXPENDITURE ACCOUNT**  
**FOR THE YEAR ENDED 31 MARCH 2024**

	2024	2023
	£	£
INCOME		
Grants	199,199	214,523
Donations	-	1,000
Room hire, use of facilities etc.	9,681	31,679
Miscellaneous income	5,410	12,512
Income from users	52,346	74,549
Bus membership	5,166	9,510
Church running costs contribution	1,767	2,005
KW Children's centre	-	10,320
Boing! Softplay	74,630	96,813
	<hr/>	<hr/>
	348,199	452,911
	<hr/>	<hr/>
EXPENDITURE		
Salaries	146,989	173,672
Office costs	11,669	11,743
Repairs and renewals	1,056	-
Security	3,181	5,539
Accountancy and professional fees	6,396	5,056
Heat and light	7,168	20,499
Energy supplies	5,501	-
Cleaning	1,418	913
Insurance	4,723	7,852
Café and catering expenditure	144	-
Depreciation	30,202	24,263
Transport costs	28,650	36,387
Boing! Softplay	32,754	44,633
Bad debts written off	-	70
Sundry expenses	3,978	3,809
Bank charges	270	404
Wellbeing sessions	-	300
Profit on sale of fixed assets	-	(7,500)
	<hr/>	<hr/>
	284,099	327,640
	<hr/>	<hr/>
Surplus/(Deficit) for the year	64,100	125,271
Funds brought forward	218,921	93,650
	<hr/>	<hr/>
Funds carried forward	283,021	218,921
	<hr/>	<hr/>

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD**

England & Wales - Charity number 1073868

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# Accounts

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**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**REPORT AND FINANCIAL STATEMENTS  
FOR THE PERIOD ENDED 31 MARCH 2023**

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Registered charity number – 1073868

Company number – 3578213

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**LEGAL AND ADMINISTRATIVE INFORMATION**

CHARITY NUMBER: 1073868

COMPANY NUMBER: 3578213

SOLICITORS  
TLT Solicitors  
1 Redcliffe Street  
Bristol  
BS1 6TP

INDEPENDENT EXAMINER  
Burnside  
Chartered Accountants  
61 Queens Square  
BRISTOL  
BS1 4JZ

BANKERS  
Lloyds TSB  
South Bristol Business Centre  
284 Wells Road  
Knowle  
BRISTOL  
BS4 2PY

PRINCIPAL ADDRESS  
1 Marshall Walk  
Knowle  
BRISTOL  
BS4 1TR

KEY PERSONNEL  
Acting manager            Bernard Morris

## **THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

### **MANAGEMENT COMMITTEE'S REPORT FOR THE PERIOD ENDED 31 MARCH 2023**

The members of the Management Committee, who are also the Trustees of the charity, present their report for the period ended 31 March 2023. Due to the Trustees' status as directors under the Companies Act 2006, this report constitutes a directors' report as required by the Companies Act 2006 and has been prepared taking advantage of the exemptions conferred by Part 15 of this Act.

The members of the Management Committee during the period were:

- Bernard Morris – Chair
- Julie Edwards – Vice Chair and Company Secretary
- Kenneth Jones (*resigned 28 February 2023*)
- Elizabeth Briggs (*appointed 14 February 2023*)
- Christopher Duncan (*appointed 14 February 2023*)

### **GOVERNING DOCUMENT**

The company was incorporated on 9 June 1998 as Inns Court Community Centre. On 4 May 1999 the name was changed to The Mede Community Centre. The Company was registered as a charity on 8 February 1999 under the number 1073868. The charity commenced its activities on 1 April 1999. On 3 April 2002 the charity changed its name to The Mede Community and Learning Centre. On 13 May 2013 the charity changed its name to The Inns Court Centre. On 17 August 2018 the charity changed its name to The Inns Court Community and Family Centre Ltd.

The charity is governed by its Memorandum and Articles of Association. The charity is limited by guarantee and has no share capital.

### **RECRUITMENT AND APPOINTMENT OF MANAGEMENT COMMITTEE**

The directors of the company are also charity trustees for the purpose of charity law and under the company's Articles are known as members of the Management Committee. Under the requirements of the Memorandum and Articles of Association the members of the Management Committee are elected to serve for a period of two years.

Management committee members retire by rotation and, being eligible, offer themselves for re-election. The officers are elected from the membership of the Managing Committee.

As the charity has been set up to provide facilities and opportunities for people local to Inns Court and Knowle West, the members are usually residents of this area. The Articles allow for the following composition of the Management Committee.

- Up to 5 individual members elected by the individual members of the company at an Annual General Meeting.
- Up to 2 members elected as representatives of member organisations by the member organisations at an Annual General Meeting.
- Up to 2 members, aged 18 to 24, elected by the youth facility or forum.
- Up to 3 people co-opted by the Management Committee for their expertise and commitment to the company's aims and objectives.

# **THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

## **MANAGEMENT COMMITTEE'S REPORT FOR THE PERIOD ENDED 31 MARCH 2023**

### **MANAGEMENT COMMITTEE INDUCTION AND TRAINING**

The current management committee members are familiar with the work that the charity undertakes. A refresher pack was sent to all of the existing and new Management Committee members detailing Charity Commission Guidance, this covered the main duties of trustees:

- To ensure the charity is carrying out its purposes for the public benefit
- Comply with the charity's governing document and the law
- Act in the charity's best interests
- Manage the charity's resources responsibly
- Act with reasonable care and skill
- Ensure the charity is accountable

### **OBJECTIVES AND ACTIVITIES**

The charity's objects and principal activities are to:

- To facilitate care, education, skills, and training for all of the community living within the area of benefit and to improve life-long learning outcomes.
- The provision of facilities for recreation or other leisure time occupation in the interests of social welfare with the object of improving the conditions of life of the community living within the area of benefit.
- To operate and manage a community centre for the benefit of the community living within the area of benefit, whether owned or leased by the charity.
- To provide facilities and activities that encourage intergenerational working in order to help break down barriers and promote trust within the community living within the area of benefit.
- The area of benefit is the City of Bristol, with a particular focus on South Bristol and the inhabitants of Inns Court and Knowle West.

The main objectives and activities for the year continued to be focused on the following.

- Running of the Inns Court Community and Family Centre, this is being funded by core funding grants.
- Provision of The Sprint Community Transport service for Knowle West.
- Development work to help secure the future of the Inns Court Community and Family Centre.

# **THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

## **MANAGEMENT COMMITTEE'S REPORT FOR THE PERIOD ENDED 31 MARCH 2023**

### **PUBLIC BENEFIT**

The Charity Commission in its 'Charities and Public Benefit' Guidance requires that there are two key principles to be met in order to show that an organisation's aims are for the public benefit: first, there must be an identifiable benefit and secondly, the benefit must be to the public or a section of the public. The trustees believe that the charity meets these aims.

### **STRATEGIC REPORT**

The following sections for achievements and performance and financial review form the strategic report of the charity.

#### **Achievements and performance**

##### **1. Background**

Inns Court is a Lower Super Output Area (LSOA) of approximately 1,500 people located in the Filwood ward of Knowle. There are many needs in the area – it is currently in the top 1.2% nationally in terms of deprivation (and surrounded by other LSOAs which are firmly in the top 5%). Several organisations, such as Inns Court Community and Family Centre, have been established to try to meet these needs which include mental health, drugs, isolation, mobility issues and sustainable support for youth and younger children. Despite this there are very few universal and affordable facilities in Inns Court for local people to access.

Built in 1997, the Centre is a fantastic community resource. In 2018, after a period of inertia, Trustees and key partners regrouped, strengthened, and made the decision to develop the Centre from one that was underused. At that time, the Centre was used, at most, 25% of the week (two or three mornings per week and the occasional meeting and birthday party) and the Centre had an average weekly footfall of approximately 100 people.

##### **2. The past 18 months or so**

The global pandemic hit our plans hard practically, financially, and capacity-wise, however, we have developed and launched new projects and activities in and around the Centre. When we re-opened in September 2021, we were undertaking the following activities:

- i. Managing the franchise of *Boing!* Inns Court Softplay Family Centre – to support families of 0-5 year olds.
- ii. Managing and developing the Inns Court Community Café - for residents to use daily.
- iii. Managing and developing a much larger Sprint Community Transport project (which expanded under Covid and took on business from other transport schemes which went into liquidation).
- iv. Managing a garden project in our outdoor space, collaborating with local volunteers, children, and people with additional needs.
- v. Facilitating a Food Club, run by national charity, Family Action.
- vi. Supporting Centre partners and tenants – Knowle West Nursery School, South Bristol Children's Centre, Family Action, Inns Court Christian Fellowship, Edible Gardens CIC.
- vii. All this, including the general management of the Centre, including:

# **THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

## **MANAGEMENT COMMITTEE'S REPORT FOR THE PERIOD ENDED 31 MARCH 2023**

- a. Hiring the Centre to local groups and organisations (e.g. Inns Court Residents Association, scouts, karate)
- b. Invoicing, paying bills and ensuring financial controls.
- c. Centre marketing and promotions (website, social media)
- d. Maintaining the Centre to the proper standards.
- e. Revising, updating, and communicating policies and procedures to staff, volunteers, and Trustees.

### **3. Summary of our achievements**

- i. The Centre is in constant use from 9.00 am to 6.00 pm, 7 days per week.
- ii. An average of 450 people every week (a 350% increase from just before Covid hit in 2020) use the Centre (which is not yet at full capacity). When it reaches full capacity over 650 people will be using the Centre per week.
- iii. 75% of current users are from the local BS4 community. The majority are vulnerable adults and young families.
- iv. Staff have generated over £300,000 of funding for various projects (mainly *Boing!* and Sprint Community Transport) over the past 2 years.
- v. *Boing!* Inns Court is partially financially sustainable and well on its way to being fully so.

### **4. The Sprint Community Transport**

The Sprint has been running for over 20 years. Beginning as a volunteer service mainly helping members attend medical appointments. Over the years it has developed, changed, and grown to be a service that has become vital to our members.

We offer accessible transport to help vulnerable, isolated, and hidden members of the community, retain their independence by providing a door-to-door service. This can be to attend medical appointments, go shopping, visit friends, and social clubs. Being a hands-on team, we can assist with walking aids, shopping or just support a member encouraging them to come out.

Our service is for anyone in the community whether they have mobility issues, mental/physical disabilities and /or difficulty reaching/using a public bus service.

The Sprint is very much led by the service users, we welcome feedback and have annual meetings where we listen to them and adapt to their need.

A few statistics include:

- i. The number of pre-covid Sprint members was 305. Post-covid, the number stands at 467; a 53% increase.
- ii. The number of journeys under the West of England Combined Authority (WECA) concessionary travel scheme have risen from 1,220 pre-covid to 1,926 post-covid; again, an increase of 58%.
- iii. Finally, the number of private trips has risen from 13 to 19, pre and post-covid; a 46% increase.

### **5. Social outcomes have been plentiful.**

- i. The Sprint has been identified as a lifeline to its members, especially during Covid.
- ii. Families are flocking to *Boing!* where they can spend quality time and connect with their friends and children. We have built up great relationships which have resulted in families signposted to advice and guidance for issues such as breastfeeding, weening, and domestic abuse.

## **THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

### **MANAGEMENT COMMITTEE'S REPORT FOR THE PERIOD ENDED 31 MARCH 2023**

- iii. Many families have got to know each other and developed a connection through attending Boing! on a regular basis.
- iv. We have been designated a 'Warm, Welcome Space,' and, as such, have been able to help those more vulnerable members of the community to get an affordable drink/bite to eat and engage them in conversation.
- v. Through Food Club, families have access to good, healthy food for a minimal cost, as well as recipes to help them make affordable dishes that will sustain them.

#### **6. We receive many testimonials and reviews.**

The following are a selection:

"This place is a little piece of loveliness! Until I found out *Boing!* existed, I went here there and everywhere trying to find different groups and activities for my granddaughter but found none that I wanted to return to. The staff are all lovely and so willing to help in any way they can. I have made some great new friends here and can't recommend it enough. Well done guys and keep up the good work and keep bringing that little bit of happiness to people's lives." **Local customer JB about Boing! Inns Court, via social media**

"Having a disabled son, it's very daunting and very hard knowing that my child is dependent on myself or another adult. But this was no problem. This was my first time taking him to a softplay area and it was a fantastic experience – very clean, welcoming, great changing facilities and very spacious. We will definitely be back." **Local customer DB about Boing! Inns Court, via social media**

"You were absolutely top-notch in the service you provided. We may have had a time change & still ran later than scheduled but you arrived, were polite, did not hurry anybody with boarding/leaving the bus & still helped people with getting their shopping to their doors. Nobody could have asked for a better service. Yet again The Sprint service has been amazing, you have worked well as a team & provided an above & beyond, even under pressure. I truly hope you all know how much you give to the members. I cannot thank you enough for all that you have helped through Covid alone, let alone the many years that I have used the bus before the pandemic. As a community, we are so lucky to have you all." **Local customer CT about The Sprint, via e-mail**

#### **7. Future plans**

The charity is currently in talks with Bristol City Council to secure a long term lease agreement to function as a springboard for future development of the Centre and its activities. This will include the recruitment of an Operations Manager and other key personnel required to meet the objectives of the charity.

# **THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

## **MANAGEMENT COMMITTEE'S REPORT FOR THE PERIOD ENDED 31 MARCH 2023**

### **FINANCIAL REVIEW**

The Management Committee can confirm that the charity's assets are available and adequate to fulfil its obligations on a fund-by-fund basis. The charity had net assets of £218,921 at 31 March 2023, of which £198,595 was held in unrestricted funds and £20,326 was held in restricted funds. Details of the movements on the restricted funds are given in note 13 to the accounts.

### **RESERVES POLICY**

As at 31 March 2023 the charity has free reserves (unrestricted reserves held in current assets less designated reserves held in current assets) of £104,708. This is just below the level the trustees require of six months expenditure which equates to around £109,000. The trustees believe that the charity has adequate reserves to operate for the next year.

At 31 March the charity holds: £12,100 in a redundancy designated fund to cover redundancy costs if reductions are required in staffing.

### **RISK MANAGEMENT**

The trustees have also examined other operational and business risks which the charity faces and confirm that they have established systems to mitigate the significant risks.

# **THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

## **MANAGEMENT COMMITTEE'S REPORT FOR THE PERIOD ENDED 31 MARCH 2023**

### **MANAGEMENT COMMITTEE'S RESPONSIBILITIES**

The Management Committee are required by company law to prepare financial statements which give a true and fair view of the state of affairs of the Charity at the end of the financial year and of the income and expenditure of the Charity for the year ended on that date. In preparing those financial statements, the Management Committee are required to:

- select suitable accounting policies and apply them consistently
- make judgements and estimates that are reasonable and prudent
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the Charity will continue in business

The Management Committee are also responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the management committee members are aware:

- there is no relevant audit information of which the charitable independent examiner is unaware; and
- the management committee members have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the independent examiner is aware of that information.

### **AUDITORS AND INDEPENDENT EXAMINER**

Burnside were re-appointed as the charitable company's auditors and appointed as the independent examiner during the year and have expressed their willingness to continue in these capacities.

BY ORDER OF THE BOARD

**TRUSTEE  
BERNARD MORRIS**

**DATE**

## **THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

### **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

I report on the accounts of the company for the period ended 31 March 2023, which are set out on pages 10 to 24.

#### **Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

#### **Independent examiner's statement**

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Name:** Mark Pooley FCA  
**Relevant professional qualification or body:** ICAEW  
**Address:** Burnside, 61 Queens Square, Bristol, BS1 4JZ

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE PERIOD ENDED 31 MARCH 2023**

		Unrestricted Funds	Restricted Funds	Total funds P/e Mar 2023	Total funds Y/e Sept 2021
	Note	£	£	£	£
<b>INCOME AND EXPENDITURE</b>					
<b>INCOME FROM</b>					
<b>Donations and legacies</b>					
Donations received		1,000	-	1,000	1,033
Grants receivable	5	-	214,523	214,523	139,039
<b>Charitable activities</b>					
Concessionary bus fares		39,813	-	39,813	21,276
Bus membership		9,510	-	9,510	4,437
Sprint tickets and bus trips		34,736	-	34,736	840
Room hire, use of facilities etc.		31,679	-	31,679	14,916
Boing! Softplay		96,813	-	96,813	6,988
<b>Other income</b>		24,837	-	24,837	1,744
<b>TOTAL INCOME</b>		<u>238,388</u>	<u>214,523</u>	<u>452,911</u>	<u>190,273</u>
<b>EXPENDITURE ON</b>					
<b>Raising funds</b>					
Costs of applying for grants		-	-	-	14,014
<b>Charitable activities</b>					
Transport project		15,649	134,480	150,129	89,937
Provision of space to the community		5,257	-	5,257	3,437
Boing! Softplay		123,541	5,000	128,541	26,320
Other direct charitable expenditure		1,643	42,070	43,713	13,886
<b>TOTAL EXPENDITURE</b>	6	<u>146,090</u>	<u>181,550</u>	<u>327,640</u>	<u>147,759</u>
<b>Net income/(expenditure)</b>	7	<u>92,298</u>	<u>32,973</u>	<u>125,271</u>	<u>42,679</u>
Transfers between funds		21,005	(21,005)	-	-
Net movement in funds		113,603	11,968	125,271	42,679
<b>Reconciliation of funds</b>					
Total funds brought forward		85,292	8,358	93,650	50,971
<b>Total funds carried forward</b>		<u>198,595</u>	<u>20,326</u>	<u>218,921</u>	<u>93,650</u>

The notes on pages 13 to 24 form part of these accounts.

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**BALANCE SHEET**  
**AT 31 March 2023**

	Notes	31 Mar 2023 £	30 Sept 2021 £
FIXED ASSETS			
Tangible assets	10	81,787	44,854
		_____	_____
CURRENT ASSETS			
Debtors	11	5,007	1,296
Cash at bank and in hand		142,729	65,791
		_____	_____
		147,736	67,084
CREDITORS: Amounts falling due within one year	12	(10,602)	(18,288)
		_____	_____
NET CURRENT ASSETS		137,134	48,796
		_____	_____
NET ASSETS		218,921	93,650
		_____	_____
THE FUNDS OF THE CHARITY:			
Restricted	13, 15	20,326	8,358
Unrestricted - General	15	186,495	50,952
Unrestricted - Designated	14, 15	12,100	34,340
		_____	_____
TOTAL CHARITY FUNDS	15	218,921	50,971
		_____	_____

The Trustees are satisfied that the company is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act.

The Trustees acknowledge their responsibilities for:

- (i) ensuring that the company keeps adequate accounting records which comply with section 386 of the Act, and
- (ii) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the company.

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**BALANCE SHEET (continued)**

**AT 31 MARCH 2023**

These financial statements have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006 and with the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

These financial statements were approved by the directors and authorised for issue on \_\_\_\_\_ ,  
and are signed on their behalf by:

.....  
**TRUSTEE**  
**BERNARD MORRIS**

.....  
**DATE**

The notes on pages 13 to 24 form part of these accounts.

Company number - 3578213

# **THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

## **NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 MARCH 2023**

### 1. GENERAL INFORMATION

The company is a private company limited by guarantee, registered in England and Wales. The address of the registered office is 1 Marshall Walk, Knowle, Bristol, BS4 1TR.

### 2. STATEMENT OF COMPLIANCE

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland'.

### 3. ACCOUNTING POLICIES

#### a) Basis of Preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), and the Companies Act 2006. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

#### b) Preparation of the accounts on a going concern basis

The trustees are of the opinion that there are no material uncertainties about the charity's ability to continue as a going concern.

#### c) Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

#### d) Income

Grants and donations are credited to the Statement of Financial Activities in the year in which they are receivable and are allocated to the appropriate fund.

Income from investments is included when receivable.

Income from charitable activities are accounted for when earned.

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE PERIOD ENDED 31 MARCH 2023 (continued)**

3. ACCOUNTING POLICIES (continued)

e) Expenditure, irrecoverable VAT and allocation of costs

Expenditure is recognised in the period in which it is incurred. They include attributable VAT which cannot be recovered. They are allocated to the particular activity to which they relate.

Expenditure on raising funds comprise the costs of a development consultant's fees. Expenditure on charitable activities comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them. During the year this was deemed as follows:

Transport project	48%
Provision of space to the local community	7%
Boing! Softplay	23%
Other direct charitable expenditure	22%

All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, support costs are apportioned between the main activities on the basis of grants receivable as a reasonable guide to activity.

f) Fund accounting

Funds held by the charity are:

Unrestricted general funds – these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

Unrestricted designated funds – these are funds which have been ringfenced at the Trustees discretion to be used for a specific purpose.

Restricted funds – these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

g) Depreciation

Depreciation is provided on tangible fixed assets at rates calculated to write off the cost, less estimated residual value of each asset, over its expected useful life as follows:

Motor vehicles	5 years straight line
Softplay equipment	5 years straight line
Computer equipment	5 years straight line

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)****NOTES TO THE FINANCIAL STATEMENTS  
FOR THE PERIOD ENDED 31 MARCH 2023 (continued)**

## 4. PRIOR YEAR SOFA

	Unrestricted Funds	Restricted Funds	Total funds Y/e Sept 2021
	£	£	£
<b>INCOME AND EXPENDITURE</b>			
<b>INCOME FROM</b>			
<b>Donations and legacies</b>			
Donations received	58	975	1,033
Grants receivable	-	139,039	139,039
<b>Charitable activities</b>			
Concessionary bus fares	21,276	-	21,276
Bus membership	4,437	-	4,437
Sprint tickets and bus trips	840	-	840
Room hire, use of facilities etc.	14,916	-	14,916
Boing! Softplay	6,988	-	6,988
<b>Other income</b>	<b>1,744</b>	<b>-</b>	<b>1,744</b>
<b>TOTAL INCOME</b>	<b>50,259</b>	<b>140,014</b>	<b>190,273</b>
<b>EXPENDITURE ON</b>			
<b>Raising funds</b>			
Costs of applying for grants	8,014	6,000	14,014
<b>Charitable activities</b>			
Transport project	26,273	63,664	89,937
Provision of space to the community	3,437	-	3,437
COVID-19 communities fund	-	-	-
Boing! Softplay	20,408	5,912	26,320
Other direct charitable expenditure	7,804	6,082	13,886
<b>TOTAL EXPENDITURE</b>	<b>65,936</b>	<b>81,658</b>	<b>147,594</b>
<b>Net income/(expenditure)</b>	<b>(15,677)</b>	<b>58,356</b>	<b>42,679</b>
Transfers between funds	49,998	(49,998)	-
Net movement in funds	34,321	8,358	42,679
<b>Reconciliation of funds</b>			
Total funds brought forward	50,971	-	50,971
<b>Total funds carried forward</b>	<b>85,292</b>	<b>8,358</b>	<b>93,650</b>

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE PERIOD ENDED 31 MARCH 2023 (continued)**

5. GRANTS RECEIVABLE	2023	2021
	£	£
Transport:		
Bristol City Council	29,750	59,500
West of England Combined Authority	99,020	-
BSOG grant	2,709	2,614
Arnold Clark Foundation	-	1,000
Barchester Charitable Foundation	1,000	-
Other	2,000	550
	-----	-----
	134,479	63,664
	-----	-----
New Bus Fund:		
John James Foundation	-	10,000
St Monica Trust	-	533
Bristol City Council	20,000	123
	-----	-----
	20,000	10,656
	-----	-----
Boing! Softplay:		
South Bristol Children's Centre	-	15,000
Quartet Community Foundation	-	10,000
Bristol City Council	5,000	7,404
John James Foundation	-	6,875
UBS UK Donor Advised Foundation	-	5,000
	-----	-----
	5,000	44,279
	-----	-----

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE PERIOD ENDED 31 MARCH 2023 (continued)**

5. GRANTS RECEIVABLE (continued)	2023	2021
	£	£
Other grants receivable:		
South Bristol Children's Centres - Development worker	-	6,000
Quartet Community Foundation – Health & Wellbeing grant	29,445	4,908
Bristol City Council – Winter Grant Scheme	-	4,877
The Rank Foundation – Sprint Computers	-	3,000
Quartet Community Foundation – Sprint Computers	-	1,200
St Monica Trust Winter Support Fund	-	455
St Monica Trust Platinum Jubilee Fund	500	-
St Monica Trust Coronation Fund	500	-
John James Foundation – New Benches	290	-
John James Foundation – Sprint Fuel Costs	5,000	-
Quartet Resilience Grant	6,500	-
Welcoming Space – Quartet	5,000	-
Welcoming Space – KWMC	1,000	-
Welcoming Space – Feeding Bristol	1,830	-
South Bristol Enterprise Support	4,979	-
	_____	_____
	55,044	20,440
	_____	_____
TOTAL	214,523	139,039
	_____	_____

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE PERIOD ENDED 31 MARCH 2023 (continued)**

6. TOTAL EXPENDITURE

	Transport Fund	Provision of Space to Community	Boing! Softplay	Other direct charitable expenditure	Other Support Costs	Total 2023	Total 2021
	£	£	£	£	£	£	£
Salaries	72,842	-	55,501	26,971	18,358	173,672	62,166
Office costs	-	-	-	-	11,743	11,743	6,568
Subcontractors / development worker	-	-	-	-	-	-	14,014
Security	-	-	-	-	5,539	5,539	2,744
Accountancy and professional fees	-	-	-	-	5,056	5,056	3,312
Heat & Light	-	-	-	-	20,499	20,499	14,317
Cleaning	-	-	-	-	913	913	693
Insurance	-	-	-	-	7,852	7,852	5,016
Sundry expenses	-	-	-	-	3,809	3,809	452
Transport costs	36,387	-	-	-	-	36,387	15,645
Boing! Softplay expenditure	-	-	44,633	-	-	44,633	4,505
Covid-19 hampers for members	-	-	-	-	-	-	4,877
Lunches and trips for members	-	-	-	-	-	-	455
Bad debts	-	-	-	-	70	70	-
Depreciation	12,132	-	11,510	-	621	24,263	12,713
Bank charges	-	-	-	-	404	404	117
Wellbeing sessions	-	-	-	-	300	300	-
Profit on disposal of fixed assets	(7,500)	-	-	-	-	(7,500)	-
Apportioned central costs	36,268	5,257	16,897	16,742	(75,164)	-	-
	_____	_____	_____	_____	_____	_____	_____
TOTAL EXPENDITURE	150,129	5,257	128,541	43,713	-	327,640	147,594
	_____	_____	_____	_____	_____	_____	_____

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE PERIOD ENDED 31 MARCH 2023 (continued)**

7.	NET INCOME/(EXPENDITURE) FOR THE YEAR	2023	2021
		£	£
	This is stated after charging:		
	Depreciation of owned assets	24,263	12,713
	Independent examiner's fees	4,189	3,240
		—	—

8. EMPLOYEES AND STAFF COSTS

Staff costs were as follows:	2023	2021
	£	£
Wages and salaries	167,006	61,040
Social security costs	3,541	-
Staff pension costs	3,125	1,126
	—	—
	173,672	62,166
	—	—

No employee earned £60,000 p.a. or more.

The average number of employees during the year was:

	2023	2021
	No.	No.
Transport	3.5	2.5
Boing!	4.0	-
Administration and support	1.5	1.5
	—	—
	9.0	4.0
	—	—

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR PERIOD 31 MARCH 2023 (continued)**

9. TRUSTEES' REMUNERATION AND RELATED PARTY TRANSACTIONS

Remuneration

No remuneration was paid to members of the Management Committee.

Related party transactions

No expenses were reimbursed to members of the Management Committee during the year.

10. TANGIBLE ASSETS

	Motor Vehicles £	Softplay Equipment £	Computer Equipment £	Total £
<b>COST</b>				
At 1 October 2021	24,195	38,367	1,005	63,567
Additions	60,130	-	1,066	61,196
	—	—	—	—
At 31 March 2023	84,325	38,367	2,071	124,763
	—	—	—	—
<b>DEPRECIATION</b>				
At 1 October 2021	10,839	7,673	201	18,713
Charge for the year	12,131	11,511	621	24,263
	—	—	—	—
At 31 March 2023	22,970	19,184	822	42,976
	—	—	—	—
<b>NET BOOK VALUE</b>				
At 31 March 2023	61,355	19,183	1,249	81,787
	—	—	—	—
At 30 September 2021	13,356	30,694	804	44,854
	—	—	—	—

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE PERIOD ENDED 31 MARCH 2023 (continued)**

11. DEBTORS	2023	2021
	£	£
Grants receivable	-	70
Prepayments	5,007	1,223
	-----	-----
	5,007	1,293
	-----	-----
12. CREDITORS	2023	2021
	£	£
Amounts falling due within one year:		
Taxation and social security	1,762	685
Accruals and deferred income	8,436	17,603
Other creditors	405	-
	-----	-----
	10,602	18,288
	-----	-----

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE PERIOD ENDED 31 MARCH 2023 (continued)**

13. RESTRICTED FUNDS

	Transport Fund	New Bus Fund	Boing! Softplay £	Bristol Community Health £	Sprint Computers £	Quartet Resilience £	Sprint Fuel £	Welcoming Space £	South Bristol Enterprise £	Other £	Total £
BALANCE BROUGHT FORWARD	-	-	-	4,908	3,450	-	-	-	-	-	8,358
INCOME											
Grants receivable	134,479	20,000	5,000	29,445	-	6,500	5,000	7,830	4,979	1,290	214,523
	134,479	20,000	5,000	29,445	-	6,500	5,000	7,830	4,979	1,290	214,523
EXPENDITURE											
Salaries	47,872	-	5,000	24,970	-	2,002	-	-	-	-	79,844
Other costs	86,607	-	-	-	-	758	3,184	4,888	4,979	1,290	101,706
	134,479	-	5,000	24,970	-	2,760	3,184	4,888	4,979	1,290	181,550
Transfers between funds	-	(20,000)	-	-	(1,005)	-	-	-	-	-	(21,005)
BALANCE CARRIED FORWARD	-	-	-	9,383	2,445	3,740	1,816	2,942	-	-	20,326

## **THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

### **NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 MARCH 2023 (continued)**

#### 13. RESTRICTED FUNDS (continued)

Purpose of restricted funds:

##### Transport Fund

This fund was established during the year ended 31 March 2001 to provide subsidised transport services in the local area. The major donor to the fund during the year was Bristol City Council.

##### New Bus Fund

This fund is in respect of the purchase of a new bus to be used to run the Sprint Community Transport service.

##### Boing! Softplay

To cover the initial installation and set up costs of a soft play area at the Inns Court Centre.

##### Bristol Community Health

This fund is in respect of the increases in salary costs required to grow and enhance the Sprint Community Transport service in order to reduce social exclusion and isolation in the community and improve wellbeing.

##### Sprint Computers

To provide new computer equipment in respect of the running of the Sprint transport service.

##### Quartet Resilience

To strengthen governance through research work and training sessions and developing existing partnerships through facilitated workshops.

##### Sprint Fuel

To support the charity in respect of the increased cost of fuel.

##### Welcoming Space

To improve facilities and extend opening hours for residents, to provide a more welcoming space.

##### South Bristol Enterprise Support

Business support to develop the charity/business Board and support to strategically plan for the next 3-5 years.

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE PERIOD ENDED 31 MARCH 2023 (continued)**

14. DESIGNATED FUNDS

The new bus reserve fund of £22,240 was spent during the year on the purchase a new bus for the community transport service.

A redundancy reserve of £12,100 has also been set aside.

	New Bus Reserve £	Redundancy Reserve £	Total £
BALANCE BROUGHT FORWARD	22,240	12,100	34,340
INCOME	-	-	-
EXPENDITURE	-	-	-
TRANSFER IN RESPECT OF CAPITAL PURCHASE	(22,240)	-	(22,240)
BALANCE CARRIED FORWARD	-	12,100	12,100

15. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Restricted Funds £	Unrestricted Designated Funds £	Unrestricted General Funds £	Total Funds £
Tangible fixed assets	-	-	81,787	81,787
Cash at bank and in hand	20,326	12,100	110,303	142,729
Other net current assets/(liabilities)	-	-	(5,595)	(5,595)
Net assets at 31 March 2023	20,326	12,100	186,495	218,921

THE FOLLOWING PAGES DOES NOT FORM PART  
OF THE STATUTORY ACCOUNTS OF THE COMPANY

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**DETAILED INCOME AND EXPENDITURE ACCOUNT**  
**FOR THE PERIOD ENDED 31 MARCH 2023**

	2023	2021
	£	£
INCOME		
Grants	214,523	139,039
Donations	1,000	1,033
Room hire, use of facilities etc.	31,679	14,916
Miscellaneous income	12,512	744
Income from users	74,549	22,116
Bus membership	9,510	4,437
Church running costs contribution	2,005	1,000
KW Children's centre	10,320	-
Boing! Softplay	96,813	6,988
	_____	_____
	452,911	190,273
	_____	_____
EXPENDITURE		
Salaries	173,672	62,166
Office costs	11,743	6,568
Consultancy fees	-	14,014
Security	5,539	2,744
Accountancy and professional fees	5,056	3,312
Heat and light	20,499	9,585
Energy supplies	-	4,732
Cleaning	913	693
Insurance	7,852	5,016
Depreciation	24,263	12,713
Transport costs	36,387	15,645
Boing! Softplay	44,633	4,505
Covid-19 hampers for members	-	4,877
Lunches and trips for members	-	455
Bad debts written off	70	-
Sundry expenses	3,809	452
Bank charges	404	117
Wellbeing sessions	300	-
Profit on sale of fixed assets	(7,500)	-
	_____	_____
	327,640	147,594
	_____	_____
Surplus/(Deficit) for the year	125,271	42,679
Funds brought forward	93,650	50,971
	_____	_____
Funds carried forward	218,921	93,650
	_____	_____

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD**

England & Wales - Charity number 1073868

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# Accounts

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**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 SEPTEMBER 2021**

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Registered charity number – 1073868

Company number – 3578213

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**LEGAL AND ADMINISTRATIVE INFORMATION**

CHARITY NUMBER: 1073868

COMPANY NUMBER: 3578213

**SOLICITORS**

TLT Solicitors  
1 Redcliffe Street  
Bristol  
BS1 6TP

**INDEPENDENT EXAMINER**

Burnside  
Chartered Accountants  
61 Queens Square  
BRISTOL  
BS1 4JZ

**BANKERS**

Lloyds TSB  
South Bristol Business Centre  
284 Wells Road  
Knowle  
BRISTOL  
BS4 2PY

**PRINCIPAL ADDRESS**

1 Marshall Walk  
Knowle  
BRISTOL  
BS4 1TR

**KEY PERSONNEL**

Acting manager            Bernard Morris

## **THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

### **MANAGEMENT COMMITTEE'S REPORT FOR THE YEAR ENDED 30 SEPTEMBER 2021**

The members of the Management Committee, who are also the Trustees of the charity, present their report for the year ended 30 September 2021. Due to the Trustees' status as directors under the Companies Act 2006, this report constitutes a directors' report as required by the Companies Act 2006, and has been prepared taking advantage of the exemptions conferred by Part 15 of this Act.

The members of the Management Committee during the period were:

- Bernard Morris – Chair
- Julie Edwards – Vice Chair and Company Secretary
- Kenneth Jones
- Joanna Mereweather (resigned 5<sup>th</sup> September 2021)

### **GOVERNING DOCUMENT**

The company was incorporated on 9 June 1998 as Inns Court Community Centre. On 4 May 1999 the name was changed to The Mede Community Centre. The Company was registered as a charity on 8 February 1999 under the number 1073868. The charity commenced its activities on 1 April 1999. On 3 April 2002 the charity changed its name to The Mede Community and Learning Centre. On 13 May 2013 the charity changed its name to The Inns Court Centre. On 17 August 2018 the charity changed its name to The Inns Court Community and Family Centre Ltd.

The charity is governed by its Memorandum and Articles of Association. The charity is limited by guarantee and has no share capital.

### **RECRUITMENT AND APPOINTMENT OF MANAGEMENT COMMITTEE**

The directors of the company are also charity trustees for the purpose of charity law and under the company's Articles are known as members of the Management Committee. Under the requirements of the Memorandum and Articles of Association the members of the Management Committee are elected to serve for a period of two years.

Management committee members retire by rotation and, being eligible, offer themselves for re-election. The officers are elected from the membership of the Managing Committee.

As the charity has been set up to provide facilities and opportunities for people local to Inns Court and Knowle West, the members are usually residents of this area. The Articles allow for the following composition of the Management Committee.

- Up to 5 individual members elected by the individual members of the company at an Annual General Meeting.

## **THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

### **MANAGEMENT COMMITTEE'S REPORT FOR THE YEAR ENDED 30 SEPTEMBER 2021**

- Up to 2 members elected as representatives of member organisations by the member organisations at an Annual General Meeting.
- Up to 2 members, aged 18 to 24, elected by the youth facility or forum.
- Up to 3 people co-opted by the Management Committee for their expertise and commitment to the company's aims and objectives.

### **MANAGEMENT COMMITTEE INDUCTION AND TRAINING**

The current management committee members are familiar with the work that the charity undertakes. A refresher pack was sent to all of the existing and new Management Committee members detailing Charity Commission Guidance, this covered the main duties of trustees:

- To ensure the charity is carrying out its purposes for the public benefit
- Comply with the charity's governing document and the law
- Act in the charity's best interests
- Manage the charity's resources responsibly
- Act with reasonable care and skill
- Ensure the charity is accountable

### **OBJECTIVES AND ACTIVITIES**

The charity's objects and principal activities are to:

- To facilitate care, education, skills, and training for all of the community living within the area of benefit and to improve life-long learning outcomes.
- The provision of facilities for recreation or other leisure time occupation in the interests of social welfare with the object of improving the conditions of life of the community living within the area of benefit.
- To operate and manage a community centre for the benefit of the community living within the area of benefit, whether owned or leased by the charity.
- To provide facilities and activities that encourage intergenerational working in order to help break down barriers and promote trust within the community living within the area of benefit.
- The area of benefit is the City of Bristol, with a particular focus on South Bristol and the inhabitants of Inns Court and Knowle West.

The main objectives and activities for the year continued to be focused on the following.

- Running of the Inns Court Community and Family Centre, this is being funded by core funding grants.
- Provision of The Sprint Community Transport service for Knowle West.
- Development work to help secure the future of the Inns Court Community and Family Centre.

## **THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

### **MANAGEMENT COMMITTEE'S REPORT FOR THE YEAR ENDED 30 SEPTEMBER 2021**

#### **PUBLIC BENEFIT**

The Charity Commission in its 'Charities and Public Benefit' Guidance requires that there are two key principles to be met in order to show that an organisation's aims are for the public benefit: first, there must be an identifiable benefit and secondly, the benefit must be to the public or a section of the public. The trustees believe that the charity meets these aims.

#### **THE TRANSPORT FUND**

The Sprint is a door-to-door community transport service available to anyone living or working in Knowle West. It has three buses all of which have a ramp for wheelchairs and up to 15 seats. We also have a 6 seater people carrier taking members to the local supermarkets and clubs. We also incorporate journeys to medical appointments at the Health Park in Knowle West: William Budd doctors' surgeries, Healthy Living Centre for advice and activities and South Bristol Hospital.

#### **Achievements and Performance**

##### **The Transport fund**

Like most charities, our activities were curtailed by the effects of the coronavirus covid-19 pandemic. During the year the Sprint completed 6,150 one-way trips. In addition, 476 passenger trips outside the area were organised with destinations to pubs for lunch and further afield. There were also 8 journeys taking school children around the local estate.

Pre-pandemic, the service operated Monday to Friday 8.45am to 4.45 pm, however, during the pandemic we operated mornings only. It was used to take members to the local social clubs: Filwood Club, Healthy Living Centre Club, St. Barnabas Club, Butterworth Club, Wednesday Lunch Club, Novers Club. Intergenerational work at The Inns Court Centre, shops (mainly Broadwalk shops), hairdressers or visits to friends. The price of tickets is £1.50 per journey, £3.00 Return or £5.50 per month for unlimited journeys with a concessionary bus pass.

##### *Sprint members*

The Sprint is a membership only community transport scheme, costing £5.50 per month for unlimited journeys. Anyone living or working in Knowle West can become a member. As at the end of September 2021 there were 367 active members, a small increase from last year: 75% of the Sprint members are 60 years old or more, 60% consider themselves as disabled and 85% are female; only 5% of members are from Black and Ethnic Minorities.

##### *Development of the service*

This year, we have received grant funding from the John James Foundation, to purchase a new bus. We received funding from Quartet Community Foundation to hire another driver and develop the service and we purchased a new 9-seater bus.

The Sprint currently employs two locally paid drivers who have built an excellent relationship with the members. They have helped make the Sprint more than just a transport service but also a social

## **THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

### **MANAGEMENT COMMITTEE'S REPORT FOR THE YEAR ENDED 30 SEPTEMBER 2021**

service: when needed, they help users get on to the bus, fasten their seat belt and when severely disabled, escort them to their house. It enables local residents to access local services and facilities that are not covered by First Bus in an inexpensive and efficient way thus avoiding taxi fares.

The Sprint also helps some of Knowle West's older or disabled residents feel less isolated. The relationship drivers have built with service users, encouraging them to give feedback on the service and to suggest improvements has enabled, along with various consultations carried out by the Inns Court Community & Family Centre to develop the service further. As previously reported, one of the outcomes of these consultations had been the launch of "special trips". The Sprint has now been running these weekly trips for many years to destinations outside of Knowle West requested by members such as Christmas shopping trips to Cribbs Causeway, Gloucester Docks, Matalan in Brislington, Cadbury Garden Centre, Clarks Village, Cheddar Garden Centre or Weston-Super-Mare, plus longer excursions to Weymouth and Bourton-on-the-water. For the first time we are able to offer trips during the weekends.

#### *Marketing*

The Sprint is advertised in local shops and services by posters and membership forms. We make sure we have articles published in the local newsletter, The Knowledge, which is delivered to all households in the area to advertise the service and its achievements.

We have also developed links with local organisations: sheltered housing organisations, social clubs and the Health Park, which have booked the Sprint to take some of their users to activities that are organised for them. Links have also been developed with other local community transport organisations and have formed a partnership agreement with the CATT Community Transport service in Hartcliffe and Withywood and Lawrence Weston Community Transport. We are involved in local forums like Voscur Transport Forum and Bristol City Council Community Transport Forum. We are also a member of the Community Transport Association.

#### *Developments since September 2021 and plans for the future*

We are still actively looking for a bank of volunteers to enable the 4 buses to operate fully every day in order to expand our service. All volunteers get free MiDAS training that is delivered in house by one of our qualified drivers. It is hoped to develop this service fully in the next year by extending MiDAS training to other not for profit organisations and schools in order to generate more funds into the project.

The Sprint, CATT and Lawrence Weston Community Transport whilst successful in their collaborated bid to the council for funding for years 2018 to 2021 have in the last year been informed that the grant money earmarked for this is being transferred to the West of England Combined Authority; funding has been secured to March 2024.

We are also actively fundraising for replenish our bus fleet. The trustees have designated £22,240 in the accounts to be used for some match funding.

## **THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

### **MANAGEMENT COMMITTEE'S REPORT FOR THE YEAR ENDED 30 SEPTEMBER 2021**

#### **Development work at the centre**

The global pandemic has restricted the use of the Centre for part of the financial year. However, during the period we were open to the public, we hosted training courses like Special Educational Needs Co-ordination (SENCO) and employment courses, parent support groups as well as birthday parties and wedding receptions. The intergeneration group in conjunction with the Knowle West Children's nursery and Sprint Community bus members met every week with different activities to enjoy. During the pandemic the work of Bristol Food Club has helped many local families in need to access quality food for a small fee.

#### **Inns Court Boing! Softplay Centre**

Following over £55,000 grant funding from South Bristol Children's Centre, The John James Foundation, The Quartet Foundation, Bristol City Council and UBS UK Donor Advised Foundation, work started on setting up Inns Court Boing! Working alongside Tigerplay Airworks, a beautiful facility has been established, opening to the public, on a limited scale in September 2021. One hundred families initially registered. This project has a manager and café manager and is set to develop further in coming years.

#### **FINANCIAL REVIEW**

The Management Committee can confirm that the charity's assets are available and adequate to fulfil its obligations on a fund-by-fund basis. The charity had net assets of £93,650 at 30 September 2021, of which £85,292 was held in unrestricted funds and £8,358 was held in restricted funds. Details of the movements on the restricted funds are given in note 13 to the accounts.

#### **RESERVES POLICY**

As at 30 September 2021 the charity has free reserves (unrestricted reserves held in current assets less designated reserves held in current assets) of £6,099. This is not at the level the trustees require of six months expenditure, due to the very difficult economic climate in the sector.

At 30 September the charity holds: £12,100 in a redundancy designated fund to cover redundancy costs if reductions are required in staffing; and £22,240 in a bus designated fund for the purchase of a new bus.

#### **RISK MANAGEMENT**

The trustees have also examined other operational and business risks which the charity faces and confirm that they have established systems to mitigate the significant risks.

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**MANAGEMENT COMMITTEE'S REPORT FOR THE YEAR ENDED 30 SEPTEMBER 2021**

**MANAGEMENT COMMITTEE'S RESPONSIBILITIES**

The Management Committee are required by company law to prepare financial statements which give a true and fair view of the state of affairs of the Charity at the end of the financial year and of the income and expenditure of the Charity for the year ended on that date. In preparing those financial statements, the Management Committee are required to:

- select suitable accounting policies and apply them consistently
- make judgements and estimates that are reasonable and prudent
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the Charity will continue in business

The Management Committee are also responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the management committee members are aware:

- there is no relevant audit information of which the charitable independent examiner is unaware; and
- the management committee members have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the independent examiner is aware of that information.

**AUDITORS AND INDEPENDENT EXAMINER**

Burnside were re-appointed as the charitable company's auditors and appointed as the independent examiner during the year and have expressed their willingness to continue in these capacities.

BY ORDER OF THE BOARD

  
TRUSTEE  
BERNARD MORRIS

DATE 27/06/2022

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

I report on the accounts of the company for the year ended 30 September 2021, which are set out on pages 10 to 22.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Name: Mark Pooley FCA  
Relevant professional qualification or body: ICAEW  
Address: Burnside, 61 Queens Square, Bristol, BS1 4JZ

28 June 2022

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2021**

	Note	Unrestricted Funds £	Restricted Funds £	Total funds Y/e Sept 2021 £	Total funds Y/e Sept 2020 £
<b>INCOME AND EXPENDITURE</b>					
<b>INCOME FROM</b>					
<b>Donations and legacies</b>					
Donations received		58	975	1,033	-
Grants receivable	5	-	139,039	139,039	63,760
<b>Charitable activities</b>					
Concessionary bus fares		21,276	-	21,276	26,654
Bus membership		4,437	-	4,437	2,593
Sprint tickets and bus trips		840	-	840	2,915
Room hire, use of facilities etc.		14,916	-	14,916	7,476
Boing! Softplay		6,988	-	6,988	-
<b>Other income</b>		<b>1,744</b>	<b>-</b>	<b>1,744</b>	<b>1,442</b>
<b>TOTAL INCOME</b>		<b>50,259</b>	<b>140,014</b>	<b>190,273</b>	<b>104,840</b>
<b>EXPENDITURE ON</b>					
<b>Raising funds</b>					
Costs of applying for grants		8,014	6,000	14,014	2,474
<b>Charitable activities</b>					
Transport project		26,273	63,664	89,937	102,681
Provision of space to the community		3,437	-	3,437	10,452
COVID-19 communities fund		-	-	-	500
Boing! Softplay		20,408	5,912	26,320	-
Other direct charitable expenditure		7,804	6,082	13,886	-
<b>TOTAL EXPENDITURE</b>	6	<b>65,936</b>	<b>81,658</b>	<b>147,594</b>	<b>116,107</b>
<b>Net income/(expenditure)</b>	7	<b>(15,677)</b>	<b>58,356</b>	<b>42,679</b>	<b>(11,267)</b>
Transfers between funds		49,998	(49,998)	-	-
Net movement in funds		34,321	8,358	42,679	(11,267)
<b>Reconciliation of funds</b>					
Total funds brought forward		50,971	-	50,971	62,238
<b>Total funds carried forward</b>		<b>85,292</b>	<b>8,358</b>	<b>93,650</b>	<b>50,971</b>

The notes on pages 13 to 22 form part of these accounts.

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**BALANCE SHEET  
AT 30 SEPTEMBER 2021**

	Notes	2021 £	2020 £
FIXED ASSETS			
Tangible assets	10	44,854	4,000
		_____	_____
CURRENT ASSETS			
Debtors	11	1,293	2,255
Cash at bank and in hand		65,791	49,396
		_____	_____
		67,084	51,651
CREDITORS: Amounts falling due within one year	12	(18,288)	(4,680)
		_____	_____
NET CURRENT ASSETS		48,796	46,971
		_____	_____
NET ASSETS		93,650	50,971
		_____	_____
THE FUNDS OF THE CHARITY:			
Restricted	13, 15	8,358	-
Unrestricted - General	15	50,952	19,294
Unrestricted - Designated	14, 15	34,340	31,677
		_____	_____
TOTAL CHARITY FUNDS	15	93,650	50,971
		_____	_____

The Trustees are satisfied that the company is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act.

The Trustees acknowledge their responsibilities for:

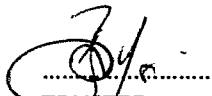
- (i) ensuring that the company keeps adequate accounting records which comply with section 386 of the Act, and
- (ii) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the company.

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**BALANCE SHEET (continued)  
AT 30 SEPTEMBER 2021**

These financial statements have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006 and with the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

These financial statements were approved by the directors and authorised for issue on \_\_\_\_\_ ,  
and are signed on their behalf by:

  
.....  
TRUSTEE  
BERNARD MORRIS

27/06/2022  
.....  
DATE

The notes on pages 12 to 22 form part of these accounts.

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 SEPTEMBER 2021**

**1. GENERAL INFORMATION**

The company is a private company limited by guarantee, registered in England and Wales. The address of the registered office is 1 Marshall Walk, Knowle, Bristol, BS4 1TR.

**2. STATEMENT OF COMPLIANCE**

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland'.

**3. ACCOUNTING POLICIES**

**a) Basis of Preparation**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), and the Companies Act 2006. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

**b) Preparation of the accounts on a going concern basis**

The trustees are of the opinion that there are no material uncertainties about the charity's ability to continue as a going concern.

**c) Judgements and key sources of estimation uncertainty**

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

**d) Income**

Grants and donations are credited to the Statement of Financial Activities in the year in which they are receivable and are allocated to the appropriate fund.

Income from investments is included when receivable.

Income from charitable activities are accounted for when earned.

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 SEPTEMBER 2021 (continued)**

3. ACCOUNTING POLICIES (continued)

e) Expenditure, irrecoverable VAT and allocation of costs

Expenditure is recognised in the period in which it is incurred. They include attributable VAT which cannot be recovered. They are allocated to the particular activity to which they relate.

Expenditure on raising funds comprise the costs of a development consultant's fees. Expenditure on charitable activities comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them. During the year this was deemed as follows:

Transport project	47%
Provision of space to the local community	8%
Boing! Softplay	27%
Other direct charitable expenditure	18%

All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, support costs are apportioned between the main activities on the basis of grants receivable as a reasonable guide to activity.

f) Fund accounting

Funds held by the charity are:

Unrestricted general funds – these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

Unrestricted designated funds – these are funds which have been ringfenced at the Trustees discretion to be used for a specific purpose.

Restricted funds – these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

g) Depreciation

Depreciation is provided on tangible fixed assets at rates calculated to write off the cost, less estimated residual value of each asset, over its expected useful life as follows:

Motor vehicles	5 years straight line
Softplay equipment	5 years straight line
Computer equipment	5 years straight line

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 SEPTEMBER 2021 (continued)**

4. PRIOR YEAR SOFA

	Unrestricted Funds	Total funds Restricted Funds	Total funds Y/e Sept 2020
	£	£	£
<b>INCOME AND EXPENDITURE</b>			
<b>INCOME FROM</b>			
<b>Donations and legacies</b>			
Grants receivable	-	63,760	63,760
<b>Charitable activities</b>			
Concessionary bus fares	26,654	-	26,654
Bus membership	2,593	-	2,593
Sprint tickets and bus trips	2,915	-	2,915
Room hire, use of facilities etc.	7,476	-	7,476
<b>Other income</b>	<b>1,442</b>	<b>-</b>	<b>1,442</b>
<b>TOTAL INCOME</b>	<b>41,080</b>	<b>63,760</b>	<b>104,840</b>
<b>EXPENDITURE ON</b>			
<b>Raising funds</b>			
Costs of applying for grants	2,474	-	2,474
<b>Charitable activities</b>			
Transport project	39,421	63,260	102,681
Provision of space to the community	10,452	-	10,452
COVID-19 communities fund	-	500	500
<b>TOTAL EXPENDITURE</b>	<b>52,347</b>	<b>63,760</b>	<b>116,107</b>
<b>Net income/(expenditure)</b>	<b>(11,267)</b>	<b>-</b>	<b>(11,267)</b>
Transfers between funds	-	-	-
Net movement in funds	(11,267)	-	(11,267)
<b>Reconciliation of funds</b>			
Total funds brought forward	62,238	-	62,238
<b>Total funds carried forward</b>	<b>50,971</b>	<b>-</b>	<b>50,971</b>

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 SEPTEMBER 2020 (continued)**

5. GRANTS RECEIVABLE	2021 £	2020 £
Transport:		
Bristol City Council	59,500	62,325
BSOG grant	2,614	935
Arnold Clark Foundation	1,000	-
Other	550	-
	<hr/>	<hr/>
	63,664	63,260
	<hr/>	<hr/>
New Bus Fund:		
John James Foundation	10,000	-
St Monica Trust	533	-
Bristol City Council	123	-
	<hr/>	<hr/>
	10,656	-
	<hr/>	<hr/>
Boing! Softplay:		
South Bristol Children's Centre	15,000	-
Quartet Community Foundation	10,000	-
Bristol City Council	7,404	-
John James Foundation	6,875	-
UBS UK Donor Advised Foundation	5,000	-
	<hr/>	<hr/>
	44,279	-
	<hr/>	<hr/>
Other grants receivable:		
Tesco Bags for Life	-	500
South Bristol Children's Centres - Development worker	6,000	-
Quartet Community Foundation – Health & Wellbeing grant	4,908	-
Bristol City Council – Winter Grant Scheme	4,877	-
The Rank Foundation – Sprint Computers	3,000	-
Quartet Community Foundation – Sprint Computers	1,200	-
St Monica Trust Winter Support Fund	455	-
	<hr/>	<hr/>
	20,440	500
	<hr/>	<hr/>
TOTAL	139,039	63,760
	<hr/>	<hr/>

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 SEPTEMBER 2021 (continued)**

6. TOTAL EXPENDITURE	Applying for Grants	Transport Fund	Provision of Space to Community	Boing! Softplay	Other direct charitable expenditure	Other Support Costs	Total 2021	Total 2020
	£	£	£	£	£	£	£	£
Salaries	-	48,666	-	2,329	-	11,171	62,166	60,045
Covid-19 Community Fund expenditure	-	-	-	-	-	-	-	500
Office costs	-	-	-	-	750	5,818	6,568	5,871
Subcontractors / development worker	14,014	-	-	-	-	-	14,014	8,246
Security	-	-	-	-	-	2,744	2,744	1,541
Accountancy and professional fees	-	-	-	-	-	3,312	3,312	2,576
Heat & Light	-	-	-	-	-	14,317	14,317	12,248
Cleaning	-	-	-	-	-	693	693	-
Insurance	-	-	-	-	-	5,016	5,016	5,663
Sundry expenses	-	-	-	-	-	452	452	997
Transport costs	-	15,645	-	-	-	-	15,645	16,247
Boing! Softplay expenditure	-	-	-	4,505	-	-	4,505	-
Covid-19 hampers for members	-	-	-	-	4,877	-	4,877	-
Lunches and trips for members	-	-	-	-	455	-	455	-
Depreciation	-	4,839	-	7,673	-	201	12,713	2,000
Bank charges	-	-	-	-	-	117	117	173
Apportioned central costs	-	20,787	3,437	11,813	7,804	(43,841)	-	-
<b>TOTAL EXPENDITURE</b>	<b>14,014</b>	<b>89,937</b>	<b>3,437</b>	<b>26,320</b>	<b>13,886</b>	<b>-</b>	<b>147,594</b>	<b>116,107</b>

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 SEPTEMBER 2021 (continued)**

7.	NET INCOME/(EXPENDITURE) FOR THE YEAR	2021	2020
		£	£

This is stated after charging:

Depreciation of owned assets	12,713	2,000
Independent examiner's fees	2,880	2,450

8. EMPLOYEES AND STAFF COSTS

Staff costs were as follows:	2021	2020
	£	£

Wages and salaries	61,040	58,642
Social security costs	-	323
Staff pension costs	1,126	1,080

62,166      60,045

No employee earned £60,000 p.a. or more.

The average number of employees during the year was:

	2021	2020
	No.	No.

Transport	2.5	2.5
Administration and support	1.5	1.5

4.0      4.0

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2021 (continued)**

9. TRUSTEES' REMUNERATION AND RELATED PARTY TRANSACTIONS

Remuneration

No remuneration was paid to members of the Management Committee.

Mrs J Mereweather was a Trustee during the year and resigned on 5<sup>th</sup> September 2021. After Mrs J Mereweather resigned as a Trustee she became an employee from September 2021.

Related party transactions

No expenses were reimbursed to members of the Management Committee during the year.

Mrs J Mereweather, a Trustee during the year was paid £1,275 (2020 - £nil) for self employed work undertaken on the Boing! Softplay project prior to 5<sup>th</sup> September 2021.

10. TANGIBLE ASSETS

	Motor Vehicles £	Softplay Equipment £	Computer Equipment £	Total £
<b>COST</b>				
At 1 October 2020	10,000	-	-	10,000
Additions	14,195	38,367	1,005	53,567
	_____	_____	_____	_____
At 30 September 2021	24,195	38,367	1,005	63,567
	_____	_____	_____	_____
<b>DEPRECIATION</b>				
At 1 October 2020	6,000	-	-	6,000
Charge for the year	4,839	7,673	201	12,713
	_____	_____	_____	_____
At 30 September 2021	10,839	7,673	201	18,713
	_____	_____	_____	_____
<b>NET BOOK VALUE</b>				
At 30 September 2021	13,356	30,694	804	44,854
	_____	_____	_____	_____
At 30 September 2020	4,000	-	-	4,000
	_____	_____	_____	_____

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 SEPTEMBER 2021 (continued)**

11. DEBTORS	2021	2020
	£	£
Grants receivable	70	669
Prepayments	1,223	1,586
	_____	_____
	1,293	2,255
	_____	_____
12. CREDITORS	2021	2020
	£	£
Amounts falling due within one year:		
Taxation and social security	685	480
Accruals and deferred income	17,603	4,200
	_____	_____
	18,288	4,680
	_____	_____

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 SEPTEMBER 2021 (continued)**

13. RESTRICTED FUNDS	Transport Fund	New Bus Fund	Boing! Community		Bristol Community Health		Sprint Computers	Development Worker Scheme - BCC	Winter Grant	St Monica		Total
			Softplay	Health	Winter Support	Winter Support						
	£	£	£	£	£	£	£	£	£	£	£	£
BALANCE BROUGHT FORWARD	-	-	-	-	-	-	-	-	-	-	-	-
INCOME												
Donations	-	975	-	-	-	-	-	-	-	-	-	975
Grants receivable	63,664	10,656	44,279	4,908	4,908	4,200	6,000	4,877	4,877	455	455	139,039
	63,644	11,631	44,279	4,908	4,908	4,200	6,000	4,877	4,877	455	455	140,014
EXPENDITURE												
Salaries	48,666	-	2,329	-	-	-	-	-	-	-	-	50,995
Other costs	14,998	-	3,583	-	-	750	6,000	4,877	4,877	455	455	30,663
	63,664	-	5,912	-	-	750	6,000	4,877	4,877	455	455	81,658
Transfers between funds	-	(11,631)	(38,367)	-	-	(1,005)	-	-	-	-	-	(49,998)
BALANCE CARRIED FORWARD	-	-	-	4,908	4,908	2,445	-	-	-	-	-	8,358

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 SEPTEMBER 2021 (continued)**

13. RESTRICTED FUNDS (continued)

Purpose of restricted funds:

Transport Fund

This fund was established during the year ended 31 March 2001 to provide subsidised transport services in the local area. The major donor to the fund during the year was Bristol City Council.

New Bus Fund

This fund is in respect of the purchase of a new bus to be used to run the Sprint Community Transport service.

Boing! Softplay

To cover the initial installation and set up costs of a soft play area at the Inns Court Centre.

Bristol Community Health

This fund is in respect of the increases in salary costs required to grow and enhance the Sprint Community Transport service in order to reduce social exclusion and isolation in the community and improve wellbeing.

Sprint Computers

To provide new computer equipment in respect of the running of the Sprint transport service.

Development Worker

To cover the fees charged by the development consultant for the charity.

Winter Grant Scheme – BCC

To provide hampers for Sprint members during their period of isolation due to the Covid-19 pandemic.

St Monica Winter Support

To provide fish and chip lunches, subsidised meals and/or trips for Sprint members after the easing of the Covid-19 restrictions.

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 SEPTEMBER 2021 (continued)**

14. DESIGNATED FUNDS

The new bus reserve fund of £22,240 has been designated towards the purchase a new bus for the community transport service.

A redundancy reserve of £12,100 has also been set aside.

	New Bus Reserve £	Redundancy Reserve £	Total £
BALANCE BROUGHT FORWARD	19,577	12,100	31,677
INCOME	-	-	-
EXPENDITURE	-	-	-
TRANSFER FROM UNRESTRICTED RESERVES	2,663	-	2,663
BALANCE CARRIED FORWARD	22,240	12,100	34,340

15. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Restricted Funds £	Unrestricted Designated Funds £	Unrestricted General Funds £	Total Funds £
Tangible fixed assets	-	-	44,854	44,854
Cash at bank and in hand	8,358	34,340	23,094	65,791
Other net current assets/(liabilities)	-	-	(16,995)	(16,995)
Net assets at 30 September 2021	8,358	34,340	50,952	93,650

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

THE FOLLOWING PAGES DOES NOT FORM PART  
OF THE STATUTORY ACCOUNTS OF THE COMPANY

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**DETAILED INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 30 SEPTEMBER 2021**

	2021	2020
	£	£
<b>INCOME</b>		
Grants	139,039	63,760
Donations	1,033	-
Room hire, use of facilities etc.	14,916	7,476
Miscellaneous income	744	326
Income from users	22,116	29,569
Bus membership	4,437	2,593
Church running costs contribution	1,000	1,000
KW Children's centre	-	116
Boing! Softplay	6,988	-
	<hr/>	<hr/>
	190,273	104,840
	<hr/>	<hr/>
<b>EXPENDITURE</b>		
Salaries	62,166	60,045
Office costs	6,568	5,871
Consultancy fees	14,014	8,246
Security	2,744	1,541
Accountancy and professional fees	3,312	2,576
Heat and light	9,585	8,898
Energy supplies	4,732	3,350
Cleaning	693	-
Insurance	5,016	5,663
Depreciation	12,713	2,000
Transport costs	15,645	16,246
Boing! Softplay	4,505	-
Covid-19 hampers for members	4,877	-
Lunches and trips for members	455	-
Sundry expenses	452	1,498
Bank charges	117	173
	<hr/>	<hr/>
	147,594	116,107
	<hr/>	<hr/>
Surplus/(Deficit) for the year	42,679	(11,267)
Funds brought forward	50,971	62,238
	<hr/>	<hr/>
Funds carried forward	93,650	50,971
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**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD**

England & Wales - Charity number 1073868

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# Accounts

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**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 SEPTEMBER 2020**

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Registered charity number – 1073868

Company number – 3578213

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**LEGAL AND ADMINISTRATIVE INFORMATION**

CHARITY NUMBER: 1073868

COMPANY NUMBER: 3578213

**SOLICITORS**

TLT Solicitors  
1 Redcliffe Street  
Bristol  
BS1 6TP

**INDEPENDENT EXAMINER**

Burnside  
Chartered Accountants  
61 Queens Square  
BRISTOL  
BS1 4JZ

**BANKERS**

Lloyds TSB  
South Bristol Business Centre  
284 Wells Road  
Knowle  
BRISTOL  
BS4 2PY

**PRINCIPAL ADDRESS**

1 Marshall Walk  
Knowle  
BRISTOL  
BS4 1TR

**KEY PERSONNEL**

Acting manager            Bernard Morris

## **THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

### **MANAGEMENT COMMITTEE'S REPORT FOR THE YEAR ENDED 30 SEPTEMBER 2020**

The members of the Management Committee, who are also the Trustees of the charity, present their report for the year ended 30 September 2020. Due to the Trustees' status as directors under the Companies Act 2006, this report constitutes a directors' report as required by the Companies Act 2006, and has been prepared taking advantage of the exemptions conferred by Part 15 of this Act.

The members of the Management Committee during the period were:

- Bernard Morris – Chair
- Julie Edwards – Vice Chair and Company Secretary
- Kenneth Jones
- Joanna Mereweather
- Edward Bowden (deceased 19 September 2020)
- David Parry (resigned 3 June 2020)

### **GOVERNING DOCUMENT**

The company was incorporated on 9 June 1998 as Inns Court Community Centre. On 4 May 1999 the name was changed to The Mede Community Centre. The Company was registered as a charity on 8 February 1999 under the number 1073868. The charity commenced its activities on 1 April 1999. On 3 April 2002 the charity changed its name to The Mede Community and Learning Centre. On 13 May 2013 the charity changed its name to The Inns Court Centre. On 17 August 2018 the charity changed its name to The Inns Court Community and Family Centre Ltd.

The charity is governed by its Memorandum and Articles of Association. The charity is limited by guarantee and has no share capital.

### **RECRUITMENT AND APPOINTMENT OF MANAGEMENT COMMITTEE**

The directors of the company are also charity trustees for the purpose of charity law and under the company's Articles are known as members of the Management Committee. Under the requirements of the Memorandum and Articles of Association the members of the Management Committee are elected to serve for a period of two years.

Management committee members retire by rotation and, being eligible, offer themselves for re-election. The officers are elected from the membership of the Managing Committee.

As the charity has been set up to provide facilities and opportunities for people local to Inns Court and Knowle West, the members are usually residents of this area. The Articles allow for the following composition of the Management Committee.

- Up to 5 individual members elected by the individual members of the company at an Annual General Meeting.

## **THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

### **MANAGEMENT COMMITTEE'S REPORT FOR THE YEAR ENDED 30 SEPTEMBER 2020**

- Up to 2 members elected as representatives of member organisations by the member organisations at an Annual General Meeting.
- Up to 2 members, aged 18 to 24, elected by the youth facility or forum.
- Up to 3 people co-opted by the Management Committee for their expertise and commitment to the company's aims and objectives.

### **MANAGEMENT COMMITTEE INDUCTION AND TRAINING**

The current management committee members are familiar with the work that the charity undertakes. A refresher pack was sent to all of the existing and new Management Committee members detailing the following information.

- The obligations of Management Committee members.
- Budgetary information for 2019/20 and the current financial position as set out in the latest published accounts.
- Future plans and objectives.
- A copy of the Memorandum and Articles of Association.

### **OBJECTIVES AND ACTIVITIES**

The charity's objects and principal activities are to:

- To facilitate care, education, skills, and training for all of the community living within the area of benefit and to improve life-long learning outcomes.
- The provision of facilities for recreation or other leisure time occupation in the interests of social welfare with the object of improving the conditions of life of the community living within the area of benefit.
- To operate and manage a community centre for the benefit of the community living within the area of benefit, whether owned or leased by the charity.
- To provide facilities and activities that encourage intergenerational working in order to help break down barriers and promote trust within the community living within the area of benefit.
- The area of benefit is the City of Bristol, with a particular focus on South Bristol and the inhabitants of Inns Court and Knowle West.

The main objectives and activities for the year continued to be focused on the following.

- Running of the Inns Court Community and Family Centre, this is being funded by core funding grants.
- Provision of The Sprint Community Transport service for Knowle West.
- Development work to help secure the future of the Inns Court Community and Family Centre.

## **THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

### **MANAGEMENT COMMITTEE'S REPORT FOR THE YEAR ENDED 30 SEPTEMBER 2020**

#### **PUBLIC BENEFIT**

The Charity Commission in its 'Charities and Public Benefit' Guidance requires that there are two key principles to be met in order to show that an organisation's aims are for the public benefit: first, there must be an identifiable benefit and secondly, the benefit must be to the public or a section of the public. The trustees believe that the charity meets these aims.

#### **THE TRANSPORT FUND**

The Sprint is a door-to-door community transport service available to anyone living or working in Knowle West. It has three buses all of which have a ramp for wheelchairs and up to 15 seats. We also have a 6 seater people carrier taking members mainly to the local supermarkets and clubs. We also incorporate journeys to medical appointments at the Health Park in Knowle West: William Budd doctors' surgeries, Healthy Living Centre for advice and activities and South Bristol Hospital.

#### **Achievements and Performance**

##### **The Transport fund**

Like most charities, our activities were somewhat curtailed by the effects of the coronavirus covid-19 pandemic. However, prior to the national lockdown, 1st October 2019 to 31st March 2020, we ran on full capacity. During the year the Sprint completed 8,118 one-way trips. In addition, 436 passenger trips outside the area were organised with destinations to pubs for lunch and further afield. There were also 24 journeys taking school children around the local estate.

Pre-pandemic, the service operated Monday to Friday 8.45am to 4.45 pm, however, during the pandemic we operated mornings only. It was used to take members to the local social clubs: Filwood Club, Healthy Living Centre Club, St. Barnabas Club, Butterworth Club, Wednesday Lunch Club, Novers Club. Intergenerational work at The Inns Court Centre, shops (mainly Broadwalk shops), hairdressers or visits to friends. The price of tickets is £1.50 per journey, £3.00 Return or £5.50 per month for unlimited journeys with a concessionary bus pass.

##### *Sprint members*

The Sprint is a membership only community transport scheme, costing £5.50 per month for unlimited journeys. Anyone living or working in Knowle West can become a member. As at the end of September 2020 there were 357 active members, a steady increase from last year: 70% of the Sprint members are 60 years old or more, 60% consider themselves as disabled and 80% are female; only 2 members are from Black and Ethnic Minorities.

##### *Development of the service*

The Sprint employs two locally paid drivers who have built an excellent relationship with the members. They have helped make the Sprint more than just a transport service but also a social service: when needed, they help users get on to the bus, fasten their seat belt and when severely disabled, escort them to their house. It enables local residents to access local services and facilities that are not covered by First Bus in an inexpensive and efficient way thus avoiding taxi fares. The

## **THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

### **MANAGEMENT COMMITTEE'S REPORT FOR THE YEAR ENDED 30 SEPTEMBER 2020**

Sprint also helps some of Knowle West's older or disabled residents feel less isolated. The relationship drivers have built with service users, encouraging them to give feedback on the service and to suggest improvements has enabled, along with various consultations carried out by the Inns Court Community & Family Centre to develop the service further. As previously reported, one of the outcomes of these consultations had been the launch of "special trips". The Sprint has now been running these weekly trips for many years to destinations outside of Knowle West requested by members such as Christmas shopping trips to Cribbs Causeway, Gloucester Docks, Matalan in Brislington, Cadbury Garden Centre, Clarks Village, Cheddar Garden Centre or Weston-Super-Mare, plus longer excursions to Weymouth and Bourton-on-the-water. For the first time we are able to offer trips during the weekends.

#### *Marketing*

The Sprint is advertised in local shops and services by posters and membership forms. We make sure we have articles published in the local newsletter, The Knowledge, which is delivered to all households in the area to advertise the service and its achievements.

We have also developed links with local organisations: sheltered housing organisations, social clubs and the Health Park, which have booked the Sprint to take some of their users to activities that are organised for them. Links have also been developed with other local community transport organisations and have formed a partnership agreement with the CATT Community Transport service in Hartcliffe and Withywood and Lawrence Weston Community Transport. We are involved in local forums like Voscur Transport Forum and Bristol City Council Community Transport Forum. We are also a member of the Community Transport Association.

#### *Developments since September 2020 and plans for the future*

We are still actively looking for a bank of volunteers to enable the 4 busses to operate fully every day in order to expand our service. All volunteers get free MiDAS training that is delivered in house by one of our qualified drivers. It is hoped to develop this service fully in the next year by extending MiDAS training to other not for profit organisations and schools in order to generate more funds into the project.

The Sprint, CATT and Lawrence Weston Community Transport whilst successful in their collaborated bid to the council for funding for years 2018 to 2021 have in the last year been informed that the grant money earmarked for this is being transferred to the West of England Combined Authority; funding has been secured to March 2022. Both the other community transport providers share a similar ethos in that their members are placed at the heart of everything they do and are the eyes and ears of vulnerable or disabled residents in our communities.

We are also actively fundraising for a new bus as all our buses are 10 years old and above. The trustees have designated £19,577 in the accounts to be used for some match funding.

## **THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

### **MANAGEMENT COMMITTEE'S REPORT FOR THE YEAR ENDED 30 SEPTEMBER 2020**

#### **Development work at the centre**

The global pandemic has restricted the use of the Centre for half of the financial year. However, during the period we were open to the public, we hosted training courses like Special Educational Needs Co-ordination (SENCO) and employment courses, parent support groups as well as birthday parties and wedding receptions. The intergeneration group in conjunction with the Knowle West Children's nursery and Sprint Community bus members met every week with different activities to enjoy. During the pandemic the work of Bristol Food Club has helped many local families in need to access quality food for a small fee.

#### *Future Developments*

As previously advised, the charity has employed a Development Worker to update the business plan for the long term sustainability of the building and charity. Great progress has been made in securing substantial grants for our soft play initiative and further development of the community transport service. The needs of the local residents remain at the centre of our development goals.

#### **FINANCIAL REVIEW**

The Management Committee can confirm that the charity's assets are available and adequate to fulfil its obligations on a fund-by-fund basis. The charity had net assets of £50,971 at 30 September 2020, of which £50,971 was held in unrestricted funds and £nil was held in restricted funds. Details of the movements on the restricted funds are given in note 13 to the accounts.

#### **RESERVES POLICY**

As at 30 September 2020 the charity has free reserves (unrestricted reserves held in current assets less designated reserves held in current assets) of £15,294. This is not at the level the trustees require of six months expenditure, due to the very difficult economic climate in the sector.

At 30 September the charity holds: £12,100 in a redundancy designated fund to cover redundancy costs if reductions are required in staffing; and £19,577 in a bus designated fund for the purchase of a new bus.

#### **RISK MANAGEMENT**

The trustees have also examined other operational and business risks which the charity faces and confirm that they have established systems to mitigate the significant risks.

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**MANAGEMENT COMMITTEE'S REPORT FOR THE YEAR ENDED 30 SEPTEMBER 2020**

**MANAGEMENT COMMITTEE'S RESPONSIBILITIES**

The Management Committee are required by company law to prepare financial statements which give a true and fair view of the state of affairs of the Charity at the end of the financial year and of the income and expenditure of the Charity for the year ended on that date. In preparing those financial statements, the Management Committee are required to:

- select suitable accounting policies and apply them consistently
- make judgements and estimates that are reasonable and prudent
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the Charity will continue in business

The Management Committee are also responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the management committee members are aware:

- there is no relevant audit information of which the charitable independent examiner is unaware; and
- the management committee members have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the independent examiner is aware of that information.

**AUDITORS AND INDEPENDENT EXAMINER**

Burnside were re-appointed as the charitable company's auditors and appointed as the independent examiner during the year and have expressed their willingness to continue in these capacities.

BY ORDER OF THE BOARD

  
TRUSTEE  
BERNARD MORRIS

DATE 18<sup>th</sup> June 2021

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

I report on the accounts of the company for the year ended 30 September 2020, which are set out on pages 10 to 21.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Name: Mark Pooley  
Relevant professional qualification or body: ICAEW  
Address: Burnside, 61 Queens Square, Bristol, BS1 4JZ

9/6/21

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 30 SEPTEMBER 2020**

		Unrestricted Funds	Restricted Funds	Total funds Y/e Sept 2020	Total funds Y/e Sept 2019
	Note	£	£	£	£
<b>INCOME AND EXPENDITURE</b>					
<b>INCOME FROM</b>					
<b>Donations and legacies</b>					
Donations received		-	-	-	12,991
Grants receivable	5	-	63,760	63,760	70,125
<b>Charitable activities</b>					
Concessionary bus fares		26,654	-	26,654	30,882
Bus membership		2,593	-	2,593	-
Sprint tickets and bus trips		2,915	-	2,915	12,001
Room hire, use of facilities etc.		7,476	-	7,476	16,763
<b>Other income</b>		<b>1,442</b>	<b>-</b>	<b>1,442</b>	<b>4,718</b>
<b>TOTAL INCOME</b>		<b>41,080</b>	<b>63,760</b>	<b>104,840</b>	<b>147,480</b>
<b>EXPENDITURE ON</b>					
<b>Raising funds</b>					
Costs of applying for grants		2,474	-	2,474	2,875
<b>Charitable activities</b>					
Transport project		39,421	63,260	102,681	103,555
Provision of space to the community		10,452	-	10,452	11,327
COVID-19 communities fund		-	500	500	-
<b>TOTAL EXPENDITURE</b>	6	<b>52,347</b>	<b>63,760</b>	<b>116,107</b>	<b>117,757</b>
<b>Net income/(expenditure)</b>	7	<b>(11,267)</b>	<b>-</b>	<b>(11,267)</b>	<b>29,723</b>
Transfers between funds		-	-	-	-
Net movement in funds		(11,267)	-	(11,267)	29,723
<b>Reconciliation of funds</b>					
Total funds brought forward		62,238	-	62,238	32,515
<b>Total funds carried forward</b>		<b>50,971</b>	<b>-</b>	<b>50,971</b>	<b>62,238</b>

The notes on pages 13 to 21 form part of these accounts.

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**BALANCE SHEET  
AT 30 SEPTEMBER 2020**

	Notes	2019 £	2018 £
FIXED ASSETS			
Tangible assets	10	4,000	6,000
		_____	_____
CURRENT ASSETS			
Debtors	11	2,255	8,310
Cash at bank and in hand		49,396	50,231
		_____	_____
		51,651	58,541
CREDITORS: Amounts falling due within one year	12	(4,680)	(2,303)
		_____	_____
NET CURRENT ASSETS		46,971	56,238
		_____	_____
NET ASSETS		50,971	62,238
		_____	_____
THE FUNDS OF THE CHARITY:			
Restricted	13, 15	-	-
Unrestricted - General	15	19,294	49,238
Unrestricted - Designated	14, 15	31,677	13,000
		_____	_____
TOTAL CHARITY FUNDS	15	50,971	62,238
		_____	_____

The Trustees are satisfied that the company is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act.

The Trustees acknowledge their responsibilities for:


- (i) ensuring that the company keeps adequate accounting records which comply with section 386 of the Act, and
- (ii) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the company.

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**BALANCE SHEET (continued)**  
**AT 30 SEPTEMBER 2020**

These financial statements have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006 and with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective January 2019) – (Charities SORP (FRS 102)), the Financial Reporting standard applicable in the UK and Republic of Ireland (FRS 102).

These financial statements were approved by the directors and authorised for issue on \_\_\_\_\_ ,  
and are signed on their behalf by:

  
.....  
TRUSTEE  
BERNARD MORRIS

*1st June 2021*  
.....  
DATE

The notes on pages 12 to 20 form part of these accounts.

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 SEPTEMBER 2020**

**1. GENERAL INFORMATION**

The company is a private company limited by guarantee, registered in England and Wales. The address of the registered office is 1 Marshall Walk, Knowle, Bristol, BS4 1TR.

**2. STATEMENT OF COMPLIANCE**

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland'.

**3. ACCOUNTING POLICIES**

**a) Basis of Preparation**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) – (Charities SORP (FRS 102)), the Financial Reporting standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

**b) Preparation of the accounts on a going concern basis**

The trustees are of the opinion that there are no material uncertainties about the charity's ability to continue as a going concern.

**c) Judgements and key sources of estimation uncertainty**

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

**d) Income**

Grants and donations are credited to the Statement of Financial Activities in the year in which they are receivable and are allocated to the appropriate fund.

Income from investments is included when receivable.

Income from charitable activities are accounted for when earned.

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 SEPTEMBER 2020 (continued)**

3. ACCOUNTING POLICIES (continued)

e) Expenditure, irrecoverable VAT and allocation of costs

Expenditure is recognised in the period in which it is incurred. They include attributable VAT which cannot be recovered. They are allocated to the particular activity to which they relate.

Expenditure on raising funds comprise the costs of applying for grants and represent 30% of the manager's salary costs. Expenditure on charitable activities comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them. During the year this was deemed as follows:

Transport project	70%
Provision of space to the local community	30%

All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, support costs are apportioned between the main activities on the basis of grants receivable as a reasonable guide to activity.

f) Fund accounting

Funds held by the charity are:

Unrestricted general funds – these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

Restricted funds – these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

g) Depreciation

Depreciation is provided on tangible fixed assets at rates calculated to write off the cost, less estimated residual value of each asset, over its expected useful life as follows:

Buses	5 years straight line
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**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 SEPTEMBER 2020 (continued)**

4. PRIOR YEAR SOFA

	Unrestricted Funds	Total funds Restricted Funds	Total funds Y/e Sept 2019
	£	£	£
<b>INCOME AND EXPENDITURE</b>			
<b>INCOME FROM</b>			
<b>Donations and legacies</b>			
Donations received	12,991	-	12,991
Grants receivable	381	69,744	70,125
<b>Charitable activities</b>			
Concessionary bus fares	30,882	-	30,882
Sprint tickets and bus trips	12,001	-	12,001
Room hire, use of facilities etc.	16,763	-	16,763
<b>Other income</b>	<b>4,718</b>	<b>-</b>	<b>4,718</b>
<b>TOTAL INCOME</b>	<b>77,736</b>	<b>69,744</b>	<b>147,480</b>
<b>EXPENDITURE ON</b>			
<b>Raising funds</b>			
Costs of applying for grants	2,875	-	2,875
<b>Charitable activities</b>			
Transport project	33,811	69,744	103,555
Provision of space to the community	11,327	-	11,327
<b>TOTAL EXPENDITURE</b>	<b>48,013</b>	<b>69,744</b>	<b>117,757</b>
<b>Net income/(expenditure)</b>	<b>29,723</b>	<b>-</b>	<b>29,723</b>
Transfers between funds	-	-	-
Net movement in funds	29,723	-	29,723
<b>Reconciliation of funds</b>			
Total funds brought forward	32,515	-	32,515
<b>Total funds carried forward</b>	<b>62,238</b>	<b>-</b>	<b>62,238</b>

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 SEPTEMBER 2020 (continued)**

5. GRANTS RECEIVABLE	2020	2019
	£	£
Transport:		
Bristol City Council	62,325	68,250
BSOG grant	935	1,494
	————	————
	63,260	69,744
	————	————
Other	500	381
	————	————
TOTAL	63,760	70,125
	————	————

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 SEPTEMBER 2020 (continued)**

6. TOTAL EXPENDITURE	Applying for Grants £	Transport Fund £	Provision of Space to Community £	COVID 19 Community Fund £	Other Support Costs £	Total 2020 £	Total 2019 £
Salaries	-	60,045	-	-	-	60,045	52,532
COVID 19 Community Fund expenditure	-	-	-	500	-	-	-
Office costs	-	-	-	-	5,871	5,871	6,250
Consultancy fees	2,474	-	-	-	5,772	8,246	9,583
Repairs & renewals	-	-	-	-	-	-	12,994
Security	-	-	-	-	1,541	1,541	1,698
Accountancy and professional fees	-	-	-	-	2,576	2,576	1,974
Heat & Light	-	-	-	-	12,248	12,248	9,170
Activities & materials	-	-	-	-	-	-	2,777
Cleaning	-	-	-	-	-	-	1,210
Insurance	-	-	-	-	5,663	5,663	4,630
Café & catering expenditure	-	-	-	-	-	-	156
Sundry expenses	-	-	-	-	997	1,497	165
Transport costs	-	16,247	-	-	-	16,247	11,896
Bad debts written off	-	-	-	-	-	-	503
Depreciation	-	2,000	-	-	-	2,000	2,000
Bank charges	-	-	-	-	173	173	219
Apportioned central costs	-	24,389	10,452	-	(34,841)	-	-
<b>TOTAL EXPENDITURE</b>	<b>2,474</b>	<b>102,681</b>	<b>10,452</b>	<b>500</b>	<b>-</b>	<b>116,107</b>	<b>117,757</b>

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 SEPTEMBER 2020 (continued)**

7. NET INCOME/(EXPENDITURE) FOR THE YEAR	2020	2019
	£	£

This is stated after charging:

Depreciation of owned assets	2,000	2,000
Independent examiner's fees	2,450	1,750
	—	—

8. EMPLOYEES AND STAFF COSTS

Staff costs were as follows:	2020	2019
	£	£

Wages and salaries	51,785	51,476
Social security costs	5,740	265
Staff pension costs	2,520	791

	—	—
	60,045	52,532
	—	—

No employee earned £60,000 p.a. or more.

The average number of employees during the year was:

	2020	2019
	No.	No.

Transport	2.0	2.0
Development	-	-
Administration and support	1.0	1.0

	—	—
	3.0	3.0
	—	—

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 SEPTEMBER 2020 (continued)**

9. TRUSTEES' REMUNERATION AND RELATED PARTY TRANSACTIONS

No remuneration was paid to members of the Management Committee. No expenses were reimbursed to members of the Management Committee during the year.

10. TANGIBLE ASSETS

	Bus £	Total £
COST		
At 1 October 2019	10,000	10,000
Additions	-	-
	—	—
At 30 September 2020	10,000	10,000
	—	—
DEPRECIATION		
At 1 October 2019	4,000	4,000
Charge for the year	2,000	2,000
	—	—
At 30 September 2020	6,000	6,000
	—	—
NET BOOK VALUE		
At 30 September 2020	<u>4,000</u>	<u>4,000</u>
At 30 September 2019	<u>6,000</u>	<u>6,000</u>
11. DEBTORS	2020	2019
	£	£
Grants receivable	669	6,165
Prepayments	1,586	2,145
	—	—
	<u>2,255</u>	<u>8,310</u>
	—	—
12. CREDITORS	2020	2019
	£	£
Amounts falling due within one year:		
Taxation and social security	480	553
Accruals and deferred income	4,200	1,750
	—	—
	<u>4,680</u>	<u>2,303</u>
	—	—

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 SEPTEMBER 2020 (continued)**

13. RESTRICTED FUNDS

	Transport Fund £	Tesco Bags of Help Fund £	Total £
BALANCE BROUGHT FORWARD	-	-	-
INCOME			
Grants receivable	63,260	500	63,760
EXPENDITURE			
Salaries	60,045	-	60,045
Other costs	3,215	500	3,715
	63,260	500	63,760
Transfers between funds	-	-	-
BALANCE CARRIED FORWARD	-	-	-

Purpose of restricted funds:

Transport Fund

This fund was established during the year ended 31 March 2001 to provide subsidised transport services in the local area. The major donor to the fund during the year was Bristol City Council.

Tesco Bags of Help COVID-19 Communities Fund

This fund was established during the current year to provide funding to purchase personal protection equipment and fuel.

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 SEPTEMBER 2020 (continued)**

14. DESIGNATED FUNDS

The new bus reserve fund of £19,577 has been designated towards the purchase a new bus for the community transport service.

A redundancy reserve of £12,100 has also been set aside.

	New Bus Reserve £	Redundancy Reserve £	Total £
BALANCE BROUGHT FORWARD	13,000	-	13,000
INCOME	-	-	-
EXPENDITURE	-	-	-
TRANSFER FROM UNRESTRICTED RESERVES	6,577	12,100	18,677
BALANCE CARRIED FORWARD	19,577	12,100	31,677

15. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Restricted Funds £	Unrestricted Designated Funds £	Unrestricted General Funds £	Total Funds £
Tangible fixed assets	-	-	4,000	4,000
Cash at bank and in hand	-	31,677	17,719	49,396
Other net current assets/(liabilities)	-	-	(2,425)	(2,425)
Net assets at 30 September 2020	-	31,677	19,294	50,971

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

THE FOLLOWING PAGES DOES NOT FORM PART  
OF THE STATUTORY ACCOUNTS OF THE COMPANY

**THE INNS COURT COMMUNITY AND FAMILY CENTRE LTD. (LIMITED BY GUARANTEE)**

**DETAILED INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 30 SEPTEMBER 2020**

	2020	2019
	£	£
INCOME		
Grants	63,760	70,125
Donations	-	12,991
Room hire, use of facilities etc.	7,476	16,763
Miscellaneous income	326	4,718
Income from users	29,569	37,969
New ticket fees	-	4,914
Bus membership	2,593	-
Church running costs contribution	1,000	-
KW Children's centre	116	-
	<hr/>	<hr/>
	104,840	147,480
	<hr/>	<hr/>
EXPENDITURE		
Salaries	60,045	52,532
Rent	-	-
Office costs	5,871	6,250
Consultancy fees	8,246	9,583
Repairs and renewals	-	12,994
Security	1,541	1,698
Accountancy and professional fees	2,576	1,974
Heat and light	8,898	9,170
Energy supplies	3,350	-
Activities and materials	-	2,777
Cleaning	-	1,210
Insurance	5,663	4,630
Café and catering expenditure	-	156
Depreciation	2,000	2,000
Transport costs	16,246	11,896
Bad debts written off	-	503
Sundry expenses	1,498	165
Bank charges	173	219
	<hr/>	<hr/>
	116,107	117,757
	<hr/>	<hr/>
Surplus/(Deficit) for the year	(11,267)	29,723
Funds brought forward	62,238	32,515
	<hr/>	<hr/>
Funds carried forward	50,971	62,238
	<hr/>	<hr/>