

**REPORT OF THE TRUSTEES AND
AUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020
FOR
SPECTRUM NORTHANTS LIMITED
(A COMPANY LIMITED BY GUARANTEE)**

SPECTRUM NORTHANTS LIMITED

**CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

	Page
Chairman's Report	1
Report of the Trustees	2 to 6
Report of the Independent Auditors	7 to 9
Statement of Financial Activities	10
Balance Sheet	11
Cash Flow Statement	12
Notes to the Cash Flow Statement	13
Notes to the Financial Statements	14 to 22

SPECTRUM NORTHANTS LIMITED

CHAIRMAN'S REPORT FOR THE YEAR ENDED 31 DECEMBER 2020

This year has been like no other with closures due to Coronavirus affecting our service delivery and charity shop. It was also the start of our new five year contract with the County Council which required us to develop a two pronged approach to offer life skills activities and education opportunities.

To meet the new needs we were able to recruit a member of staff who has a strong educational background and has been able to introduce clear objectives and structure. Our plans for the future include achieving accreditation for some of our courses.

There were periods of the year when we could not safely open and during those times we continued to support our service users by providing home based activities. Opening for in person services was possible between July and September and parts of November and December but required vigilant attention to social distancing and limiting attendance to separate "bubble" groups of 15. This imposed many challenges, but staff and service users adapted.

The impact of closures meant that we needed to make full use of the space we have at both centres to maintain suitable social distancing. As a consequence, our plans to add to the building at Berrywood Road were postponed. Nevertheless we were able to use the time when service users were absent to build a new disabled toilet unit and to redesign the area which handles stock for the shop to much improve our sorting facility.

In the first 6 months of 2021 we again faced lockdown and had to stop opening our charity shop and again reverted to on-line services. Thankfully (July 2021) we are now able to operate at near normal levels.

We very much appreciate the support we have received from our staff who have coped well with the additional complexities created by the impact of Covid. We have managed our finances effectively and plan for the prospect of better days ahead. Support throughout the year from Social Services, Commissioning and others in the County Council has been a great help and the grant provided since the year end for infection control has given us the funds needed to implement best practice protective procedures for all.

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2020**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Purpose and aims

We provide day centre facilities for up to 100 service users. These facilities are set up to provide life education experience and preparation, where appropriate, for employment or volunteering. They are managed to provide practical skills, emotional support and to assist with personal development to enable users to achieve their potential.

Ensuring our work delivers our aims

Staffing is structured to meet our aims. Support Workers are employed who are qualified at the appropriate level in Social Care and Health. Where appropriate we have written policies which are consistent with the standards contained in the Health and Social Care Act.

Care plans are agreed and regularly reviewed for each service user.

A Management Board meets at regular intervals to receive reports on activities, service user numbers and changes to these, staffing and finance. The Board regularly reviews what has been achieved in relation to our aims and revises our plans to ensure we maintain focus on the key issues.

The focus of our work

We look for ways of supporting our service users to achieve their own personal goals so that they can manage their lives as independently as possible. This is based on the development of social and living skills through organised activities both inside and out, outings, health programmes, music and a range of educational sessions.

How our activities deliver public benefit

Our activities are approved by Northamptonshire County Council and the NHS PCT who support us financially. We provide part of their programme of support for vulnerable adults.

Our service is well used and offers respite for carers and positive benefits for users. Referrals are received from a wide range of agencies including Social Services and the Community Mental Health teams.

The environment we provide is both safe and reliable leading our service users to be more self confident and self sufficient. A noticeable improvement in the behaviour and well being of service users is apparent.

Who used and benefited from our services

The average number of clients who attended during 2020 was 69 of whom 75% had learning difficulties and 25% mental illness.

Significant activities

The charity exists to provide day care services and ancillary activities for adults with mental illness or learning difficulties. The operations are currently limited to the town of Northampton. The charity works in conjunction with statutory bodies and aims to offer a quality day care service to as many clients as possible within the confines of available funds.

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2020**

STRATEGIC REPORT

Achievement and performance

Fundraising activities

The charity does not actively fundraise, but relies predominantly on fees charged for the care services that it offers to users of its day centres, and charity shop sales.

Financial review

Principal funding sources

Aside from the income generated by the charity trading, the principal funding sources for the charity are currently from Northamptonshire Teaching Primary Care Trust and Northamptonshire County Council.

The trustees are satisfied that the charity's assets are available and adequate to fulfil its obligations.

Investment policy and objectives

The trustees, having regard to the liquidity requirements of operating the charity and to the reserves policy, have operated a policy of investing surplus funds in short and medium term investments. Such investments are made with a view to optimising income at a proportionate level of risk, as determined by the Trustees. External independent financial advice is obtained when considered appropriate by the Trustees.

Reserves policy

It is the policy of the charity to maintain unrestricted funds not committed or invested in tangible fixed assets ('the free reserves') at a level which equates to between 3 and 6 months of the resources expended. In the event of a significant drop in funding, this policy will enable the charity to continue its activities until such time alternative funding can be secured. The charity's free reserves were maintained at this level throughout the year and at 31 December 2020 stood at £344,552 (2019 - £315,462).

Incoming resources and expenditure

The Board of Trustees report net incoming resources for the year of £22,530 (2019 - £81,126). The Board remains most grateful for the financial support received to date from NHNT and Northamptonshire County Council Social Services Department.

Future plans

We still plan to extend our building at Berrywood Road to accommodate service users who will be relocated from William Street and to offer wider services. This will be funded in part by the sale of William Street and is likely to be completed in 2022.

When the development of our educational programme is complete we will apply for accreditation for our courses. This will confirm that our standards consistently meet approved levels and should attract a younger age profile.

We realise that we must plan for succession and a plan to encourage role extension is being developed to enable a structured replacement for our CEO who expects to retire in the foreseeable future.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, its Memorandum & Articles of Association, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006. The company was incorporated on 22 January 1999. The directors of the charity are its Trustees for the purposes of charity law and throughout this report are collectively referred to as Trustees.

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2020**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Recruitment and appointment of new trustees

The Northamptonshire Healthcare NHS Trust (NHNT) can appoint a director of the NHNT Board of Directors as a Trustee. The number of Trustees shall not be less than five (of whom at least one shall be a Northampton Junior Chamber (NJC) director and at least one shall be an NHNT director) but shall not be more than twelve of whom up to five shall be appointed by the NJC and up to six Trustees shall be private individuals or employees or duly authorised representatives of Organisational Members.

The NJC Trustees shall each serve a three year term of office and on the expiration of such term, each NJC Trustee shall be eligible for re-election. At every Annual General Meeting, one third of the individual Trustees shall retire from office.

Organisational structure

The Board of Trustees administers the governance of the Charity. The Board meets approximately six times a year and reviews all aspects of the operation. Day to day management is carried out by a Chief Executive Officer supported by a full time assistant. Officers of the Board are available to staff at any time.

Induction and training of new trustees

New trustees are recruited via recommendation from existing trustees. They are invited to attend several of the organisation's Board Meetings as guests to give them an overview of the charity itself and an understanding of the responsibilities associated with being a trustee. A copy of the organisations constitution is also made available. After a suitable period and provided the Board and the individual agree he or she will be appointed to the Board. Trustees are able to attend training courses should they feel the need to.

Related parties

In so far as it is complimentary to the charity's objects, the charity is assisted by the Northamptonshire County Council (NCC) and the NHS PCT

Risk management

The trustees have assessed the major risks to which the charity is exposed, in particular those related to operations and finances and are satisfied that systems are in place to mitigate the significant risks.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

03699609 (England and Wales)

Registered Charity number

1073860

Registered office

Berrywood Road
Duston
Northampton
Northamptonshire
NN5 6XD

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2020**

Trustees

Elected Trustees

N H Mabey - Chairman
R Cross - Treasurer

Appointed by Northampton Junior Chamber

R G Allinson
G P W Willis - Secretary
C N Willis

Individual Directors

B D Hancock
R G Williams
G T Brough
A J Robinson
S P Merriman
M E Slaymaker

N H Mabey, B D Hancock and A J Robinson retire by rotation and being eligible offer themselves for re-election.

Company Secretary

G P W Willis

Auditors

Phipps Henson McAllister
Chartered Accountants
and Statutory Auditors
22-24 Harborough Road
Kingsthorpe
Northampton
NN2 7AZ

Bankers

CAF Bank Ltd
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JQ

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of Spectrum Northants Limited for the purposes of company law) are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland"

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2020**

STATEMENT OF TRUSTEES' RESPONSIBILITIES - continued

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

AUDITORS

The auditors, Phipps Henson McAllister, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Report of the trustees, incorporating a strategic report, approved by order of the board of trustees, as the company directors, on 9 September 2021 and signed on the board's behalf by:

N H Mabey - Trustee

REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF SPECTRUM NORTHANTS LIMITED

Opinion

We have audited the financial statements of Spectrum Northants Limited (the 'charitable company') for the year ended 31 December 2020 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 December 2020 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF SPECTRUM NORTHANTS LIMITED

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

- We obtained an understanding of the legal and regulatory frameworks applicable to the Charitable Company and the sector in which they operate. We determined that the following laws and regulations were most significant: the Companies Act 2006, the Charities Act 2011, and UK corporate taxation laws.
- We obtained an understanding of how the Company is complying with those legal and regulatory frameworks by making inquiries to the management. We corroborated our inquiries through our review of board minutes and other papers.
- We assessed the susceptibility of the Charitable Company's financial statements to material misstatement, including how fraud might occur. Audit procedures performed by the engagement team included:
 - identifying and assessing the design effectiveness of controls management has in place to prevent and detect fraud;
 - understanding how those charged with governance considered and addressed the potential for override of controls or other inappropriate influence over the financial reporting process;
 - challenging assumptions and judgments made by management in its significant accounting estimates;
 - identifying and testing journal entries, in particular any journal entries posted with unusual account combinations; and
 - assessing the extent of compliance with the relevant laws and regulations.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
SPECTRUM NORTHANTS LIMITED**

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Ross Phipps FCA (Senior Statutory Auditor)
for and on behalf of Phipps Henson McAllister
Chartered Accountants
and Statutory Auditors
22-24 Harborough Road
Kingsthorpe
Northampton
NN2 7AZ

9 September 2021

SPECTRUM NORTHANTS LIMITED

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 DECEMBER 2020

	Notes	Unrestricted fund £	Restricted fund £	2020 Total funds £	2019 Total funds £
INCOME AND ENDOWMENTS FROM					
Voluntary Income	2	27,198	-	27,198	5,586
Charitable activities					
Charitable activities	5	571,714	-	571,714	553,700
Other trading activities	3	50,362	-	50,362	99,423
Investment income	4	2,151	-	2,151	2,401
Other income		1,837	-	1,837	-
Total		653,262	-	653,262	661,110
EXPENDITURE ON					
Raising funds	6	996	-	996	1,606
Charitable activities					
Charitable activities	7	630,887	-	630,887	620,799
Total		631,883	-	631,883	622,405
Net gains on investments		1,151	-	1,151	42,421
NET INCOME		22,530	-	22,530	81,126
RECONCILIATION OF FUNDS					
Total funds brought forward		948,727	-	948,727	867,601
TOTAL FUNDS CARRIED FORWARD		971,257	-	971,257	948,727

The notes form part of these financial statements

SPECTRUM NORTHANTS LIMITED (REGISTERED NUMBER: 03699609)

**BALANCE SHEET
31 DECEMBER 2020**

	Notes	Unrestricted fund £	Restricted fund £	2020 Total funds £	2019 Total funds £
FIXED ASSETS					
Tangible assets	14	318,440	-	318,440	325,151
Investments	15	308,265	-	308,265	308,114
		626,705	-	626,705	633,265
CURRENT ASSETS					
Debtors	16	45,147	-	45,147	48,184
Cash at bank		310,265	-	310,265	281,997
		355,412	-	355,412	330,181
CREDITORS					
Amounts falling due within one year	17	(10,860)	-	(10,860)	(14,719)
NET CURRENT ASSETS		344,552	-	344,552	315,462
TOTAL ASSETS LESS CURRENT LIABILITIES		971,257	-	971,257	948,727
NET ASSETS		971,257	-	971,257	948,727
FUNDS	18				
Unrestricted funds				971,257	948,727
TOTAL FUNDS				971,257	948,727

The financial statements were approved by the Board of Trustees and authorised for issue on 9 September 2021 and were signed on its behalf by:

N H Mabey - Trustee

R N Cross - Trustee

The notes form part of these financial statements

SPECTRUM NORTHANTS LIMITED

**CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 DECEMBER 2020**

	Notes	2020 £	2019 £
Cash flows from operating activities			
Cash generated from operations	1	<u>52,626</u>	<u>99,781</u>
Net cash provided by operating activities		<u>52,626</u>	<u>99,781</u>
Cash flows from investing activities			
Purchase of tangible fixed assets		(29,426)	(34,108)
Sale of tangible fixed assets		1,917	-
Sale of fixed asset investments		1,000	-
Interest received		<u>2,151</u>	<u>2,401</u>
Net cash used in investing activities		<u>(24,358)</u>	<u>(31,707)</u>
Change in cash and cash equivalents in the reporting period		28,268	68,074
Cash and cash equivalents at the beginning of the reporting period		<u>281,997</u>	<u>213,923</u>
Cash and cash equivalents at the end of the reporting period		<u>310,265</u>	<u>281,997</u>

The notes form part of these financial statements

SPECTRUM NORTHANTS LIMITED

NOTES TO THE CASH FLOW STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2020

1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2020 £	2019 £
Net income for the reporting period (as per the Statement of Financial Activities)	22,530	81,126
Adjustments for:		
Depreciation charges	36,057	37,699
Gain on investments	(1,151)	(42,421)
Profit on disposal of fixed assets	(1,837)	-
Interest received	(2,151)	(2,401)
Decrease in debtors	3,037	23,491
(Decrease)/increase in creditors	(3,859)	2,287
Net cash provided by operations	52,626	99,781

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1/1/20 £	Cash flow £	At 31/12/20 £
Net cash			
Cash at bank	281,997	28,268	310,265
	281,997	28,268	310,265
Total	281,997	28,268	310,265

The notes form part of these financial statements

SPECTRUM NORTHANTS LIMITED

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under historical cost convention with the exception of investments which are included at market value.

Critical accounting judgements and key sources of estimation uncertainty

A key judgement made is that of allocation of indirect costs. Estimations include residual values and useful lives of fixed assets.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably. All income is recognised at point of receipt.

Income relating to donations of goods for sale in the charity shop are not accounted for until the goods are sold.

Intangible income by way of donated services is recognised as an incoming resource where the provider of the service has incurred a financial cost. The value of volunteer time is not included in the financial statements.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Tangible fixed assets are stated at cost, net of depreciation.

Depreciation of fixed assets is calculated to write down the cost less estimated residual value of all tangible fixed assets held for charity use other than the freehold land by equal annual instalments over their expected useful lives as follows:

Freehold property	- Straight line over 50 years
Plant and machinery	- Straight line between 3 - 8 years

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Restricted funds are subject to restrictions on their expenditure or through the terms of an appeal.

SPECTRUM NORTHANTS LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 DECEMBER 2020

1. ACCOUNTING POLICIES - continued

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Government grants

Grants are accounted for under the accruals model as permitted by FRS102. Grants of a revenue nature are recognised in the Statement of Financial Activities in the same period as the related expenditure.

2. VOLUNTARY INCOME

	2020	2019
	£	£
Donations	7,759	5,586
Grants	19,439	-
	<u>27,198</u>	<u>5,586</u>

Donated goods are recognised on the date of the donation and are valued at a reasonable market rate value.

Included in Grants income is £19,439 in respect of Coronavirus Job Retention Scheme grants.

3. OTHER TRADING ACTIVITIES

	2020	2019
	£	£
Trading income	2,846	10,430
Charity shop sales	47,516	88,993
	<u>50,362</u>	<u>99,423</u>

4. INVESTMENT INCOME

	2020	2019
	£	£
Deposit account interest	2,151	2,401

SPECTRUM NORTHANTS LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020**

5. INCOME FROM CHARITABLE ACTIVITIES

		2020	2019
	Activity	£	£
Attendance fees	Charitable activities	16,150	35,004
Food income	Charitable activities	2,556	10,605
Social services funding	Charitable activities	552,766	505,661
Sundry income	Charitable activities	242	2,430
		571,714	553,700

6. RAISING FUNDS

Other trading activities

	2020	2019
	£	£
Purchases	40	-
Charity shop expenses	956	1,606
	996	1,606

7. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 8)	Support costs (see note 9)	Totals
	£	£	£
Charitable activities	588,515	42,372	630,887

8. DIRECT COSTS OF CHARITABLE ACTIVITIES

	2020	2019
	£	£
Staff costs	463,295	465,877
Rates and water	675	672
Light and heat	11,241	12,257
Telephone	3,040	2,667
Printing, postage & stationery	10,175	9,342
Advertising	-	298
Workwear	2,909	550
Non work activities	5,008	9,542
Staff & client training	3,426	5,760
Staff travel	6,938	8,008
Food expenditure	1,621	5,863
Canteen supplies	7,096	6,554
IT expenses	8,039	5,053
Plant & machinery repairs	291	1,103
Buildings insurance	7,057	6,444
Building repair & maintenance	21,647	26,220
Depreciation	36,057	37,699
	588,515	603,909

SPECTRUM NORTHANTS LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 DECEMBER 2020

9. SUPPORT COSTS

	Governance costs £
Charitable activities	<u>42,372</u>

Support costs, included in the above, are as follows:

Governance costs

	2020 Charitable activities £	2019 Total activities £
Auditors' remuneration	4,535	3,673
Accountancy fees	2,490	2,808
Legal fees	<u>35,347</u>	<u>10,409</u>
	<u>42,372</u>	<u>16,890</u>

10. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2020 £	2019 £
Auditors' remuneration	4,535	3,673
Depreciation - owned assets	36,057	37,699
Surplus on disposal of fixed assets	<u>(1,837)</u>	<u>-</u>

11. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2020 nor for the year ended 31 December 2019.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2020 nor for the year ended 31 December 2019.

SPECTRUM NORTHANTS LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 DECEMBER 2020

12. STAFF COSTS

Remuneration of Key Management Personnel totalled £107,937 (2019 : £105,222).

The average monthly number of employees during the year was as follows:

	2020	2019
Charitable activities	19	20
Management & administration	3	3
	<u>22</u>	<u>23</u>

No employees received emoluments in excess of £60,000.

13. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted fund £	Total funds £
INCOME AND ENDOWMENTS FROM			
Voluntary Income	5,586	-	5,586
Charitable activities			
Charitable activities	553,700	-	553,700
Other trading activities	99,423	-	99,423
Investment income	2,401	-	2,401
Total	<u>661,110</u>	<u>-</u>	<u>661,110</u>
EXPENDITURE ON			
Raising funds	1,606	-	1,606
Charitable activities			
Charitable activities	620,799	-	620,799
Total	<u>622,405</u>	<u>-</u>	<u>622,405</u>
Net gains on investments	42,421	-	42,421
NET INCOME	<u>81,126</u>	<u>-</u>	<u>81,126</u>
RECONCILIATION OF FUNDS			
Total funds brought forward	867,601	-	867,601
TOTAL FUNDS CARRIED FORWARD	<u>948,727</u>	<u>-</u>	<u>948,727</u>

SPECTRUM NORTHANTS LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 DECEMBER 2020

14. TANGIBLE FIXED ASSETS

	Freehold property £	Plant and machinery £	Totals £
COST			
At 1 January 2020	406,919	258,816	665,735
Additions	-	29,426	29,426
Disposals	-	(38,039)	(38,039)
At 31 December 2020	406,919	250,203	657,122
DEPRECIATION			
At 1 January 2020	167,761	172,823	340,584
Charge for year	8,138	27,919	36,057
Eliminated on disposal	-	(37,959)	(37,959)
At 31 December 2020	175,899	162,783	338,682
NET BOOK VALUE			
At 31 December 2020	231,020	87,420	318,440
At 31 December 2019	239,158	85,993	325,151

15. FIXED ASSET INVESTMENTS

	Listed investments £
MARKET VALUE	
At 1 January 2020	308,114
Disposals	(1,000)
Revaluations	1,151
At 31 December 2020	308,265
NET BOOK VALUE	
At 31 December 2020	308,265
At 31 December 2019	308,114

There were no investment assets outside the UK.

The historical cost of the fixed asset investments is £245,000

SPECTRUM NORTHANTS LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020

16. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020	2019
	£	£
Trade debtors	5,652	16,954
VAT	757	637
Prepayments and accrued income	38,738	30,593
	<u>45,147</u>	<u>48,184</u>

17. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020	2019
	£	£
Trade creditors	3,084	4,251
Accrued expenses	7,776	10,468
	<u>10,860</u>	<u>14,719</u>

18. MOVEMENT IN FUNDS

	At 1/1/20 £	Net movement in funds £	At 31/12/20 £
Unrestricted funds			
General fund	948,727	22,530	971,257
	<u>948,727</u>	<u>22,530</u>	<u>971,257</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	653,262	(631,883)	1,151	22,530
	<u>653,262</u>	<u>(631,883)</u>	<u>1,151</u>	<u>22,530</u>

SPECTRUM NORTHANTS LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020

18. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1/1/19 £	Net movement in funds £	At 31/12/19 £
Unrestricted funds			
General fund	867,601	81,126	948,727
TOTAL FUNDS	<u>867,601</u>	<u>81,126</u>	<u>948,727</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	661,110	(622,405)	42,421	81,126
TOTAL FUNDS	<u>661,110</u>	<u>(622,405)</u>	<u>42,421</u>	<u>81,126</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1/1/19 £	Net movement in funds £	At 31/12/20 £
Unrestricted funds			
General fund	867,601	103,656	971,257
TOTAL FUNDS	<u>867,601</u>	<u>103,656</u>	<u>971,257</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	1,314,372	(1,254,288)	43,572	103,656
TOTAL FUNDS	<u>1,314,372</u>	<u>(1,254,288)</u>	<u>43,572</u>	<u>103,656</u>

The general reserve represents the free funds of the charity which are not designated for particular purposes.

SPECTRUM NORTHANTS LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 DECEMBER 2020

19. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2020.

20. LIMITED BY GUARANTEE

The Charitable Company has no share capital and is limited by guarantee.

The Trustees are members of the charitable company and each one undertakes to contribute £1 to the assets of the charitable company in the event of it being wound up while he or she is a member or within one year after he or she ceases to be a member.

At 31 December 2020 the number of members of the charitable company was 11 (2019: 11).