

**EMMAUS ST ALBANS**  
**Financial Statements**  
**For the Year Ended 30 June 2021**

**Charity Registration No: 1073808**  
**Company Registration No: 03692409**

**EMMAUS ST ALBANS**  
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**EMMAUS ST ALBANS**  
**REFERENCE AND ADMINISTRATIVE DETAILS**

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**Trustees:** John Richard Belt (Appointed 10 June 2021)  
Samantha Drury  
Julia Sharon Elson  
Richard Anthony Exact  
Rosemary Susan Fraser  
Heather Margaret Hurford  
Chloe Mann (Appointed 10 June 2021)  
Robert James Prynne  
Claire Holloway (Resigned 21 January 2021)  
Ivan Marshall (Resigned 21 January 2021)  
Keith Neill Tolladay (Resigned 21 January 2021)  
Jonathan Landau (Resigned 20 July 2020)

**Company Secretary:** Julia Sharon Elson

**Registered Office:** Hill End Lane  
St Albans  
Hertfordshire  
AL4 0FE

**Registered Company Number:** 03692409 (England and Wales)

**Registered Charity Number:** 1073808

**Auditors:** Mercer & Hole Chartered Accountants  
Batchworth House  
Batchworth Place  
Church Street  
Rickmansworth  
Hertfordshire  
WD3 1JE

**Principal Office:** Hill End Lane  
St Albans  
Hertfordshire  
AL4 0FE

**Bankers:** CAF Bank  
25 Kings Hill Avenue  
West Malling  
Kent  
ME14 4JQ

## **EMMAUS ST ALBANS**

### **TRUSTEES' REPORT**

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The trustees, who are also directors of Emmaus St Albans for the purposes of the Companies Act 2006, submit their annual report and financial statements of the charity for the year ended 30 June 2021. The trustees confirm that the annual report and financial statements of the charity comply with current statutory requirements, the requirements of the charity's governing document, the Companies Act 2006 and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), as amended for accounting periods commencing from 1 January 2019.

#### **Objectives and activities**

The objectives are the alleviation and relief of poverty, hardship, and distress across Hertfordshire. The policies adopted in furtherance of these objectives are the provision of accommodation, assistance, and meaningful work for homeless people within a community run in accordance with the concepts and principles of Emmaus and its international manifesto.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

#### **About Emmaus St Albans**

Emmaus is a homelessness charity with a difference. We are the charity that works. We do not just give people a bed for the night; we offer a home for as long as someone needs it, meaningful work, and a sense of belonging.

For many people who have experienced homelessness, losing their self-esteem can be the most damaging part of their experience. Being on your own, with no support around you can be soul destroying, leaving you feeling worthless.

Emmaus gives companions, as we call our residents, the opportunity to take stock of their lives, deal with any issues they might have, and often re-establish relationships with loved ones. The community is one of 29 currently operating in the UK. There are currently bed spaces for 40 companions to live on site. Each companion has their own room and their own front door key. In return for accommodation and meals, companions are expected to undertake 40 hours of volunteering for the second-hand furniture social enterprise. Companions volunteer in our 4 shops, on our vans, collecting, delivering, and renovating donated furniture. Companions also cook the meals, clean the home and maintain the community building.

Covid-19 has continued to have a huge impact on the charity this year with continued lockdowns and trading restrictions hitting our ability to generate income through our social enterprise activity. The end of the year saw us take some tentative steps back towards normality, however the future is still incredibly uncertain. Government initiatives sparked by the pandemic such as 'everyone in' have also temporarily distorted the homelessness landscape by dramatically reducing rough sleeping and this has had an impact on short-term demand for our services although as the scheme comes to an end we expect this to unwind.

The over-riding factor in all our efforts was managing the uncertainty within the companion group and the staff team and ensuring the health and well-being of all concerned. But it did not stop the excellent work we do, nor prevent finding opportunities in adversity, and we reacted as an organisation to help both our own and the wider community wherever possible.

We have continued to support a range of other charities and voluntary organisations including ongoing partners Hertfordshire Association for the Care and Rehabilitation of Offenders ("HACRO") and St Albans Foodbank.

Trading shortfalls have been partially offset by support from a range of donors, trusts and foundations as well as the grants from the government. We are grateful to everyone who has supported us during another year dominated by the pandemic.

## **EMMAUS ST ALBANS TRUSTEES' REPORT**

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The Emmaus St Albans team have continued to respond positively, with flexibility, a can-do attitude and significant reserves of stamina given the ongoing nature of the disruption. The companions have remained resilient, although prolonged restrictions have inevitably led to a degree of weariness. Our trustees and key stakeholders have continued to be very supportive during an unprecedented period and we extend our thanks to them all.

### **Achievements and performance**

The main achievement this year has been keeping the community safe and virus free. This in turn has enabled us to make the most of those periods in the year where trading was possible and minimise loss of income. The loss of the Harpenden store at the end of the year will present challenges in 2021/2 as we seek to replace both storage space and a retail outlet in a tough and uncertain market.

Work continued throughout the year to scope how we may best undertake major improvements to the existing facilities at our site in Hill End, St Albans. We have occupied this building for nearly 20 years and as well as a pressing need to make good the utilities and other infrastructure items, we also want to make better use of space to provide more training activity, upcycling, and to expand our work with partner organisations. We would like to provide more non-resident opportunities for people at risk of homelessness in the local community, as well as supporting our resident companions. Whilst we have received planning permission for a potential redevelopment scheme, any decision to press ahead will be subject to the availability of funding and the balancing of the need to maintain existing premises versus the desire to expand and improve on the Hill End site.

Towards the end of the year the small staff team underwent a period of transition with a new Business Development Manager and CEO joining the organisation. Both settled into their roles swiftly and disruption was minimal.

We continue to be most grateful to our Patrons, Lord and Lady Cecil, for their support in so many ways. Our trustees and other volunteers remain a core part of our work and we were delighted to receive a steady flow of new supporters, stakeholders, politicians, local and county council officers, and many others as visitors to our community as Covid allowed. We are confident that our ability to do more will be greatly enhanced by further strengthening our local partnerships

We continue to enjoy strong support from businesses, including regular donations of food, which has helped us to feed our companions a varied and high-quality diet. Our thanks in particular go to Ocado Group plc who remain a key supporter.

### **Solidarity**

A big part of the work Emmaus does focuses on solidarity, both locally and more widely. We believe we have a great deal more to offer. We continue to support all parts of the wider Emmaus movement with solidarity payments.

### **Our companions**

The primary focus of all new areas of trading is to ensure that it allows us to create new opportunities for companions in everything that we do. We remain proud to be supporting companions as they progress in their lives, with support for those ready for employment into full-time jobs and we are pleased these aims are increasingly successful.

This year we have continued to face challenges in achieving full occupancy. There are still the barriers we have faced in previous years, such as the reluctance among some homeless people to reject Universal Credit or to participate in the work of the community. However, in addition, the pandemic has constrained both referrals to our service and the opportunities for companions to move on into external employment and accommodation. There are clear signs that this situation will improve for the year 2021/22.

## EMMAUS ST ALBANS TRUSTEES' REPORT

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### Companion Data Table

	2019/2020	2020/21
Average age	48	49
Gender: Male	88%	86%
Female	12%	14%
Positive Move-Ons	53%	40%
Number of rooms	42	39
Occupancy rate	78%	66%

We believe that the reduction in occupancy levels is the result of various government initiatives put in place to reduce rough sleeping and evictions during the pandemic. The number of rooms has reduced slightly because we have repurposed some for wider community use.

### Referrals & New Companions

We continue to receive referrals from multiple sources, with many from mental health, prison and addiction services. As ever, we try to balance the needs of the new companions with those of the established community.

We received 117 referrals across the year and 22 new companions joined the community. This figure has been impacted by the pandemic and compares to 148 referrals / 23 new companions in 2019/20.

### Move-On

Over the year we have had 15 companions move-on. 9 of those were asked to leave the community by way of a Notice To Quit for breaches of no-alcohol on site, drug use etc. The other 6 were positive move-ons. This compares to 17 positive move-ons for the 2019/2020 period. Opportunities for positive move-on were undoubtedly constrained by the effects of the pandemic. However, as with our occupancy, there are clear signs that this situation will improve in 2021/22.

### Solidarity

Over the year we have provided solidarity rooms to those who have no recourse to public funds and are ineligible to claim housing benefit. We have supported four people during the year at a cost of some £23,000. The skills, knowledge, experience, and work ethos these companions bring with them is vital to the community, as well as bringing welcome cultural diversity.

We continue to get requests for solidarity although we are limited in the number of rooms we can offer. Typically, a solidarity companion will stay for 2.5 – 3 years.

### **Looking ahead**

The key aim for 2021/22 will be to ensure that we increase the number of people we can help. Key to achieving this will be a number of factors including catch-up on much needed maintenance to our existing premises, growing the social enterprise – scaling up our house clearance and online operations and - if the cost and availability of premises permits - expanding our retail network. This should help us to increase the work we are able to offer companions, maximising occupancy of the rooms at Hill End and building valuable partnerships with local charities and groups who share similar purposes to our own. Improving processes, particularly recycling, will enable us to further reduce waste sent to landfill. This is one factor which will help to increase our financial resilience as we will be offering more 'premium' products to customers but also crucially increases the range of skills and activities available to companions. We particularly want to increase the number of non-resident companions who we can support by developing partnerships with other local charities and organisations.

## **EMMAUS ST ALBANS TRUSTEES' REPORT**

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### **Impact**

We strongly believe that the inherent value of our support and the positive progress made by our companions far exceeds our annual costs. As well as the direct benefits for individuals, the reduction in demands on local health, housing, employment, criminal justice, and other services is considerable. Alongside the evidence from personal success stories amongst our individual companions, we continue to assess the potential to undertake an in-depth evaluation of the direct added value an Emmaus community can bring to a locality.

### **Principal funding sources**

The principal unrestricted funding sources for the charity are currently retail income, gift aid, legacies, donations, and housing benefit.

### **Financial review**

Overall, gross income for the year was, £881,981, just over £200k (or 20%) down from the £1,099,482 achieved during the prior year. This decrease had been driven by the ongoing financial impact of the Covid-19. Generous supporters again contributed donations and legacies of £41,676 (2020 £78,913).

Costs continued to be tightly controlled with overall spend of £934,175 down £182,773 (or 16%) from the prior year figure of £1,116,948. The impact of Covid generated an operating loss which was partly offset by the receipt of Government Retail Support Grants of £101,293 (2020 - £125,000), Government Job Support Grants of £27,934 (2020 - £18,029) and shop rent and business rates concessions.

The overall deficit for the year was £52,194 (2019-2020 - £17,466).

The charity continues to be run efficiently while seeking to achieve high standards of governance. No member of staff was paid more than £60,000 p.a.

### **Reserves**

The charity has considerable fixed operating costs amounting to £934,175 in the year ended 30 June 2021. The trustees' policy is to maintain a minimum level of reserves, in cash equivalent to three months expenditure estimated at £233,00 based on the actual costs for the year to 30 June 2021.

At 30 June 2021, total unrestricted funds were £848,095 of which £435,603 was the net current asset position and £485,288 was held in cash or cash equivalents.

### **The Charity Governance Code**

The trustees are aware of the refreshed version of the Charity Governance Code which was published in 2020 and the guidance published in the new EDI principle will be incorporated into the board's ongoing governance review process. The Charity Governance Code sets out the principles and recommended practice for good governance within the sector. The board confirmed our intention to comply with the code and an analysis of this was completed in 2020/21 and will be regularly reviewed thereafter.

### **Equality, Diversity, Inclusion**

Equality, Diversity, and Inclusion ("EDI") are essential pillars for an organisation focused on reducing stigma, promoting wellbeing, and sustaining positive change. Our view of our equality performance is that there are improvements we can make to ensure we have a diverse, representative organisation, and that our services are inclusive and welcoming to people from currently under-represented groups. We recognise that we can always do more to be representative of the communities we serve and this will continue to be factored into our recruitment policy (although as we are a small organization with relatively low staff turnover change will of necessity be gradual).

## EMMAUS ST ALBANS TRUSTEES' REPORT

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### Strategy and Risk Management

We will continue to review the performance and challenges faced by the social enterprise and retail environments in which we operate and ensure the charity extends its support and works with those most in need. Our guiding strategic ambition is to have a more comprehensive and better targeted development proposition for more companions which we deliver from better facilities in an environment which is safer, greener and more friendly.

Responsibility for the organisation's strategic direction rests with the trustees who invite the input of other stakeholders. The risk register is continually reviewed by both the Risk Committee and the board, as well as the systems and procedures established to identify and mitigate the risks the charity faces. The risk register is prepared in accordance with the Charity Commission document (CC26 dated June 2010).

The most immediate and significant risk continues to be the potential impact of Covid-19, either directly through an infection within the community, or indirectly, as we have experienced with lockdowns and the loss of income. Our focus is on the safety and health of all the companions, staff and all visitors to the shops and community, but also on mitigation of the potential loss of income.

The risk identified in the charity's risk register regarding the uncertainty over the government proposal to reduce Housing Benefit has receded somewhat but longer-term remains a key concern. We are also alert to our potential vulnerability arising from reliance on retail for most of our income. The intent is to continue to expand and diversify the social enterprise to minimise such a risk.

### Structure, governance, and management

The charity is a company limited by guarantee, incorporated on 6th January 1999, and registered as a charity on 3rd February 1999. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association, which were last revised in 2019. A copy is available on request from the Company Secretary.

None of the trustees has any beneficial interest in the company. All the trustees are members of the company and guarantee to contribute up to a maximum of £1 in the event of a winding up.

The trustees, who are also the directors for the purpose of company law, who served during the year were:

John Richard Belt	(Appointed 10 June 2021)
Samantha Drury	
Julia Sharon Elson	
Richard Anthony Exact	
Rosemary Susan Fraser	
Heather Margaret Hurford	
Chloe Mann	(Appointed 10 June 2021)
Robert James Pryn	
Claire Holloway	(Resigned 21 January 2021)
Ivan Marshall	(Resigned 21 January 2021)
Keith Neill Tolladay	(Resigned 21 January 2021)
Jonathan Landau	(Resigned 20 July 2020)

### Recruitment and Appointment of Trustees

Under the requirements of the Memorandum and Articles of Association each trustee is elected for a fixed three-year term of office, which will expire at the conclusion of an Annual General meeting, but then shall be eligible for re-election. Any trustee having completed nine years continuous service shall not be eligible for re-appointment for at least one year unless there are exceptional circumstances.



## **EMMAUS ST ALBANS**

### **TRUSTEES' REPORT**

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The charity seeks to ensure that the trustee body includes individuals with experience of the needs of homeless individuals as well as the more traditional business skills. Recruitment of trustees has been undertaken and is planned to ensure that sufficient skills are in place as long-standing trustees complete their period of tenure.

Trustees are required to provide a list of their skills, (and update it each year), and in the event of particular skills being lost due to retirements, individuals are approached to offer themselves for election to the trustee body. Emmaus St Albans is a member of the National Council for Voluntary Organisations (NCVO) and positively recruits for trustees with specific skills and/or life experience.

## EMMAUS ST ALBANS TRUSTEES' REPORT

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### Statement of Trustees' Responsibilities

Company and charity law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for that period. In preparing those financial statements the trustees have:

- Selected suitable accounting policies and applied them consistently.
- Made judgements and estimates that are reasonable and prudent.
- Stated whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepared the financial statements on a going concern basis.

### Connected Charities

The charity is a member of Emmaus UK Federation, together with 28 other Emmaus groups and communities. The charity is also a member of Emmaus Europe and Emmaus International.

The Directors of Emmaus St Albans control a dormant company, Emmaus Hertfordshire (No: 10687735). The original intention was that this company would be used for promotion, publicity, and fundraising, but it remained dormant throughout the period to 30 June 2021.

### Declaration

In accordance with company law, as the company's directors we certify that:

- So far as we are aware there is no relevant audit information of which the company's auditor is unaware; and
- We have taken all the steps that we ought to have taken to make ourselves aware of any relevant audit information and to establish that the charity's auditor is aware of that information.

### Auditor

The auditor, Mercer and Hole Chartered Accountants, was appointed under section 487(2) of the Companies Act 2006. A resolution regarding the appointment of the auditor will be proposed at the Annual General Meeting.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (January 2015).

This report has been prepared in accordance with the special provisions of S414 (3) of the Companies Act 2006 relating to small companies.

This report was approved by the trustees on 7/3/2022..... and signed on their behalf by:

DocuSigned by:  
Heather Hurford  
00B7A23BB7F24C1.....

**R S Fraser**  
Co-Chair Trustee

DocuSigned by:  
Rosemary Fraser  
8D5DBCBC96744BC.....

**H.M.Hurford**  
Co-Chair Trustee

Dated: 7/3/2022.....

## **EMMAUS ST ALBANS**

### **INDEPENDENT AUDITOR'S REPORT**

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#### **Opinion**

We have audited the financial statements of Emmaus St Abans (the 'charitable company') for the year ended 30 June 2021 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 30 June 2021 and of its income and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

#### **Other information**

The trustees are responsible for the other information. The other information comprises the information included in the trustees' annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

## **EMMAUS ST ALBANS**

### **INDEPENDENT AUDITOR'S REPORT**

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We have nothing to report in this regard.

#### **Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- the charitable company has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

#### **Responsibilities of trustees**

As explained more fully in the trustees' responsibilities statement set out on page 6, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

#### **Auditor's responsibilities for the audit of the financial statements**

We have been appointed as auditor under section 145 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditor's report.

#### **Use of our report**

This report is made solely to the charitable company's members, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

## EMMAUS ST ALBANS

### INDEPENDENT AUDITOR'S REPORT

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#### **Explanation as to what extent the audit was considered capable of detecting irregularities, including fraud**

We gained an understanding of the legal and regulatory framework applicable to the charitable company and the hospitality sector in which it operates and considered the risk of acts by the charitable company that were contrary to applicable laws and regulations, including fraud. These included, but were not limited to, the Companies Act 2006 and the Charities SORP 2019.

We evaluated trustee's incentives and opportunities for fraudulent manipulation of the financial statements and the financial report (including the risk of override of controls), and determined that the principal risks were related to posting inappropriate entries including journals to overstate revenue or understate expenditure and management bias in accounting estimates.

Audit procedures performed by the engagement team included:

- discussions with management and trustees, including considerations of known or suspected instances of non-compliance with laws and regulations and fraud;
- gaining an understanding of management's controls designed to prevent and detect irregularities;
- identifying and testing a sample of high-risk journal entries;
- considering the appropriateness of key estimates and critical judgements.

Owing to the inherent limitations of an audit, there is an unavoidable risk that we may not have detected some material misstatements in the financial statements, even though we have properly planned and performed our audit in accordance with auditing standards. For example, the further removed non-compliance with laws and regulations (irregularities) is from the events and transactions reflected in the financial statements, the less likely the inherently limited procedures required by auditing standards would identify it. In addition, as with any audit, there remained a higher risk of non-detection of irregularities, as these may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls. We are not responsible for preventing non-compliance and cannot be expected to detect non-compliance with all laws and regulations.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

DocuSigned by:  
Jolene Upshall  
27DC21325673435...

**Jolene Upshall FCA (Senior Statutory Auditor)**  
**For and on behalf of Mercer & Hole, Chartered Accountants**

Batchworth House  
Batchworth Place  
Church Street  
Rickmansworth  
Hertfordshire  
WD3 1JE

7/3/2022  
Date: .....

Mercer & Hole is eligible to act as auditor in terms of section 1212 of the Companies Act 2006.

**EMMAUS ST ALBANS**  
**FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2021**

**Statement of Financial Activities**  
**(including Income and Expenditure Account)**

**For the year ended 30 June 2021**

		<b>Total Unrestricted Funds</b>	<b>Total Restricted Funds</b>	<b>Total Funds 2021</b>	<b>Total Funds 2020</b>
	<b>Notes</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Income</b>					
Donations and legacies	3	31,076	10,600	41,676	78,913
Charitable activities	4	241,639	-	241,639	274,739
Other trading activities	5	462,342	-	462,342	594,061
Investments	6	901	-	901	1,135
Other income	7	114,526	20,897	135,423	150,634
<b>Total income</b>		<b>850,484</b>	<b>31,497</b>	<b>881,981</b>	<b>1,099,482</b>
<b>Expenditure</b>					
Raising funds	8	322	-	322	28,979
Charitable activities	9	930,724	3,129	933,853	1,087,969
<b>Total expenditure</b>		<b>931,046</b>	<b>3,129</b>	<b>934,175</b>	<b>1,116,948</b>
<b>Net income/(expenditure)</b>		<b>(80,562)</b>	<b>28,368</b>	<b>(52,194)</b>	<b>(17,466)</b>
Transfers		<b>18,648</b>	<b>(18,648)</b>	<b>-</b>	<b>-</b>
<b>Net movement in funds for the year</b>		<b>(61,914)</b>	<b>9,720</b>	<b>(52,194)</b>	<b>(17,466)</b>
<b>Reconciliation of funds</b>					
Fund balance brought forward at 1 July 2020		910,009	484,139	1,394,148	1,411,614
<b>Fund balance carried forward at 30 June 2021</b>		<b>848,095</b>	<b>493,859</b>	<b>1,341,954</b>	<b>1,394,148</b>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derives from continuing activities.

The split of funds for the comparative year is included in note 23 of the accounts.

# EMMAUS ST ALBANS

## FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2021

### Balance Sheet as at 30 June 2021

	Notes	30 June 2021 £	30 June 2020 £
<b>Tangible Fixed Assets</b>	14	902,770	943,662
<b>Current Assets</b>			
Debtors	15	102,959	73,397
Cash at bank and in hand		485,288	505,020
		<u>588,247</u>	<u>578,417</u>
<b>Creditors</b>			
Amounts falling due within 1 year	16	<u>(149,063)</u>	<u>(127,931)</u>
<b>Net Current Assets</b>		439,184	450,486
<b>Net Assets</b>		<u><b>1,341,954</b></u>	<u><b>1,394,148</b></u>
<b>Accumulated Funds</b>			
Unrestricted funds		848,095	910,009
Restricted funds	17	493,859	484,139
<b>Total Charity Funds</b>	17	<u><b>1,341,954</b></u>	<u><b>1,394,148</b></u>

The trustees acknowledge their responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime within Part 15 of the Companies Act 2006 and with the Financial Reporting Standard (FRS 102).

7/3/2022

Approved by the Board of Trustees and Directors on.....and signed on their behalf by:

DocuSigned by:  
Rosemary Fraser  
805DBCBC96744BC...

R Fraser  
Co-Chair Trustee

3/3/2022

Date: .....

DocuSigned by:  
Heather Hurford  
00B7A23B87F24C1...

H Hurford  
Co-Chair Trustee

7/3/2022

Date: .....

The notes on pages 14 to 24 form part of these financial statements.

**EMMAUS ST ALBANS**  
**FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2021**

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**Statement of Cash Flows**

**For the year ended 30 June 2021**

	<b>Note</b>	<b>2021 £</b>	<b>2020 £</b>
<b>Cash flows from operating activities</b>	22	(15,633)	95,524
<b>Cash flows from investing activities</b>			
Sale of disposed assets		-	500
Interest income		901	1,135
Purchases of tangible fixed assets		(5,000)	
<b>Net cash from investing activities</b>		(4,099)	1,635
<b>Cash flows from financing activities</b>			
Cash used in financing activities		-	-
<b>Net cash from financing activities</b>		-	-
(Decrease) / Increase in cash and cash equivalents in the year		(19,732)	97,159
Total cash and cash equivalents at 1 July 2020		505,020	407,861
<b>Total cash and cash equivalents at 30 June 2021</b>		<b>485,288</b>	<b>505,020</b>



**EMMAUS ST ALBANS****NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2021**

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**1. Accounting policies****Charity information**

Emmaus St Albans is a private company limited by guarantee incorporated in England and Wales. The registered office is Hill End Lane, St Albans, Herts, AL4 0FE.

**1.1 Accounting convention**

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The accounts are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

**1.2 Going concern**

At the time of approving the accounts, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the accounts.

**1.3 Charitable funds**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

**1.4 Incoming resources**

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Assets for distribution are recognised only when distributed. Assets given for use by the charity are recognised only when receivable.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

**1.5 Resources expended**

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses including support costs and governance costs are allocated or apportioned to the applicable expenditure headings.

**EMMAUS ST ALBANS****NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2021**

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**1. Accounting policies****(Continued)****1.6 Tangible fixed assets**

Tangible fixed assets are measured at cost, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost of assets less their residual values over their useful lives on the following bases:

Land and buildings leasehold	2% straight line / lease term
Fixtures, fittings & equipment	20% straight line
Motor vehicles	20% straight line

**1.7 Stocks**

The Charity held undistributed assets, principally donated goods awaiting resale, at the year end that have not been recognised in these financial statements. The value of these is dependent on what a willing buyer would pay and hence it is not practical to estimate.

**1.8 Cash and cash equivalents**

Cash and cash equivalents include cash in hand, deposits held at call with banks and other short-term liquid investments with original maturities of three months or less.

**1.9 Financial instruments**

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

**1.10 Retirement benefits**

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

**2 Critical accounting estimates and judgements**

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

**EMMAUS ST ALBANS****NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2021****3. Donations and legacies**

	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total 2021</b>	<b>Total 2020</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Donations and gifts	31,076	10,600	41,676	78,913
<b>For the year ended 30 June 2020</b>	<b>55,913</b>	<b>23,000</b>		<b>78,913</b>

**Donations and gifts****Hill End Multifunction Room:**

Clothworks Foundation	-	-	-	8,000
Hertfordshire Community Foundation	-	-	-	5,000
St Albans Community Foundation	-	-	-	5,000
The Albert Hunt Trust	-	-	-	5,000
Freemasons' Community Fund	-	10,000	10,000	-

**Covid-19 Emergency Fund:**

2.6 Challenge – Little Lilly	-	-	-	825
Carluccio Foundation	-	-	-	9,980
eBay	-	-	-	8,687
Emmaus UK	3,036	-	3,036	5,270
Herts Community Foundation	-	550	550	5,000
Neighbourly	-	-	-	400
Prudential/Charities Trust	1,320	-	1,320	1,500
Tesco Bags of Help	500	-	500	500
CAF Charities Aid	200	50	250	-

**Other Donations and Gift aid**

Other Donations and Gift aid	26,020	-	26,020	23,751
	<b>31,076</b>	<b>10,600</b>	<b>41,676</b>	<b>78,913</b>

**4. Charitable Activities**

	<b>2021 £</b>	<b>2020 £</b>
Housing Benefit	<b>241,639</b>	<b>274,739</b>

**EMMAUS ST ALBANS****NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2021****5. Other trading activities**

	<b>2021</b> <b>£</b>	<b>2020</b> <b>£</b>
Sales of donated furniture and household items	<u>462,342</u>	<u>594,061</u>

**6. Investments**

	<b>2021</b> <b>£</b>	<b>2020</b> <b>£</b>
Interest receivable	<u>901</u>	<u>1,135</u>

**7. Other income**

	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total 2021</b>	<b>Total 2020</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Net gain on disposal of tangible fixed assets	-	-	-	500
Rental	45	-	45	7,105
Benefits received from delivery/volunteer usage to St Albans & District Foodbank	5,000	-	5,000	-
Sundry deposits	141	-	141	-
Government support	109,339	19,888	129,227	143,029
IT Suite income	-	1,009	1,009	-
	<u>114,525</u>	<u>20,897</u>	<u>135,422</u>	<u>150,634</u>

**Government support**

During the year the Charity received Government Retail Support Grants of £101,293 (2020 - £125,000) and Government Job Support Grants of £27,934 (2020 - £18,029).

**EMMAUS ST ALBANS****NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2021****8. Raising funds**

	<b>2021</b> <b>£</b>	<b>2020</b> <b>£</b>
Fundraising and Publicity	<u>322</u>	<u>28,979</u>

**9. Expenditure on Charitable Activities**

	<b>Community Running Costs £</b>	<b>Solidarity Payments £</b>	<b>Total 2021 £</b>	<b>Total 2020 £</b>
Staff costs	374,675	-	374,675	403,403
Companion costs	171,155	-	171,155	149,542
Premises costs	214,992	-	214,992	296,560
Vehicle fleet and travel costs	47,451	-	47,451	52,261
Equipment Hire and workshop	24,658	-	24,658	56,886
Accounting, legal and banking	31,981	-	31,981	22,083
Administration	33,729	-	33,729	20,354
Support to others	-	13,915	13,915	13,379
Contribution to Emmaus Fund (Note 19)	-	-	-	20,397
	<u><b>898,641</b></u>	<u><b>13,915</b></u>	<u><b>912,556</b></u>	<u><b>1,034,865</b></u>
Exceptional costs (Note 10)	-	-	-	36,246
Share of support costs (Note 11)	11,243	-	11,243	6,789
Share of governance costs (Note 11)	10,054	-	10,054	10,069
	<u><b>919,938</b></u>	<u><b>13,915</b></u>	<u><b>933,853</b></u>	<u><b>1,087,969</b></u>
<b>Analysis by Fund</b>				
Unrestricted funds	<b>916,809</b>	<b>13,915</b>	<b>930,724</b>	
Restricted funds	<b>3,129</b>	<b>-</b>	<b>3,129</b>	
	<u><b>919,938</b></u>	<u><b>13,915</b></u>	<u><b>933,853</b></u>	
<b>Analysis by fund 30 June 2020</b>				
Unrestricted funds	1,002,872	33,776		1,036,648
Restricted funds	51,321	-		51,321
	<u>1,054,193</u>	<u>33,776</u>		<u>1,087,969</u>

Support to others (including other Emmaus communities: £13,915 (2020: £13,379))

**EMMAUS ST ALBANS****NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2021****10. Exceptional costs**

	2021 £	2020 £
Write off of fixed assets	-	26,354
Consultancy fees	-	9,892
	<u>-</u>	<u>36,246</u>

**11. Support costs**

	Support costs £	Governance costs £	2021 £	2020 £	Basis of Allocation
Administration	11,243	-	11,243	6,789	25%
Accountancy	-	6,437	6,437	5,544	25%
Audit Fee	-	3,617	3,617	4,525	Full Cost
	<u>11,243</u>	<u>10,054</u>	<u>21,297</u>	<u>16,858</u>	
Analysed between Charitable activities	<u>11,243</u>	<u>10,054</u>	<u>21,297</u>	<u>16,858</u>	

Governance costs includes payments to the auditors of £3,617 (2020 - £4,525)

**12. Trustees**

None of the trustees, (or any persons connected with them), received any remuneration or reimbursement of expenses during the year.

The Charity provides supplementary indemnity insurance cover for all trustees £300 (2020: £300)

**EMMAUS ST ALBANS****NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2021****13. Salary Costs**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Salaries (Gross)	336,073	362,984
Employers NI	24,515	27,448
Pension costs	9,574	11,754
Recruitment, training and other costs	4,513	1,217
	<b>374,675</b>	<b>403,403</b>

The average number of employees during the year was: 12 (2020: 15).

There were no employees (2020 - 0) whose annual remuneration was £60,000 or more.

**14. Fixed Assets**

	<b>Land and buildings leasehold</b>	<b>Fixture, fittings &amp; equipment</b>	<b>Motor vehicles</b>	<b>TOTAL</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Cost</b>				
1 July 2020	1,347,321	95,112	152,447	1,594,880
Additions	-	-	5,000	5,000
Disposals	-	(81,081)	(100,617)	(181,698)
30 June 2021	<u>1,347,321</u>	<u>14,031</u>	<u>56,830</u>	<u>1,418,182</u>
<b>Depreciation</b>				
1 July 2020	432,548	90,662	128,008	651,218
Charge	31,083	2,169	12,640	45,892
Disposals	-	(81,081)	(100,617)	(181,698)
30 June 2021	<u>463,631</u>	<u>11,750</u>	<u>40,031</u>	<u>515,412</u>
<b>NBV</b>				
<b>30 June 2021</b>	<u><b>883,690</b></u>	<u><b>2,281</b></u>	<u><b>16,799</b></u>	<u><b>902,770</b></u>
1 July 2020	<u>914,773</u>	<u>4,450</u>	<u>24,439</u>	<u>943,662</u>

**15. Debtors**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Trade debtors	19,860	18,559
Prepayments and accrued income	64,913	30,596
Other debtors	18,186	24,242
	<b>102,959</b>	<b>73,397</b>

**EMMAUS ST ALBANS****NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2021****16. Creditors: Amounts falling due within one year**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Other taxation and social security	3,504	6,893
Trade creditors	46,784	29,701
Other creditors	50,114	38,598
Accruals and deferred income	48,661	52,739
	<b>149,063</b>	<b>127,931</b>

**17 Movement in funds****30 June 2021**

	<b>As at 1 July 2020</b>	<b>Income</b>	<b>Expenditure</b>	<b>Transfer between funds</b>	<b>As at 30 June 2021</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Unrestricted funds:</b>					
General fund	910,009	850,484	(931,046)	18,648	848,095
<b>Restricted funds:</b>					
<b>Hill End Community Fund:</b>					
Hill End Development Fund	-	10,000	-	-	10,000
Multifunction Suite	880	1,009	(3,129)	1,240	-
Various improvements	20,273	-	-	-	20,273
Shop extension	80,774	-	-	-	80,774
Flat conversion	44,864	-	-	-	44,864
National Lottery Grant	314,145	-	-	-	314,145
<b>Beatrice Laing Fund:</b>					
Property improvements	20,222	-	-	-	20,222
<b>Misc Funds (6)</b>	2,981	600	-	-	3,581
<b>Portland Donation</b>	-	19,888	-	(19,888)	-
<b>Total funds</b>	<b>1,394,148</b>	<b>881,981</b>	<b>(934,175)</b>	<b>-</b>	<b>1,341,954</b>

**30 June 2020**

	<b>As at 1 July 2019</b>	<b>Income</b>	<b>Expenditure</b>	<b>Transfer between funds</b>	<b>As at 30 June 2020</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Unrestricted funds:</b>					
General fund	899,154	933,453	(922,598)	-	910,009
<b>Restricted funds:</b>					
Hill End Community Fund	487,359	23,000	(49,423)	-	460,936
Beatrice Laing Fund	21,980	-	(1,758)	-	20,222
Misc Funds (4)	3,121	-	(140)	-	2,981
<b>Total funds</b>	<b>1,411,614</b>	<b>956,453</b>	<b>(973,919)</b>	<b>-</b>	<b>1,394,148</b>



**EMMAUS ST ALBANS****NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2021****18. Analysis of net assets between funds**

	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total</b>
Fund balances as at 30 June 2021 represented by:			
Tangible assets	412,492	490,278	902,770
Current assets/(Liabilities)	435,603	3,581	439,184
	<u>848,095</u>	<u>493,859</u>	<u>1,341,954</u>

	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total</b>
Fund balances as at 30 June 2020 represented by:			
Tangible assets	463,384	480,278	943,662
Current assets/(Liabilities)	446,625	3,861	450,486
	<u>910,009</u>	<u>484,139</u>	<u>1,394,148</u>

**19. Contingent Liabilities**

During its formative years Emmaus St Albans received development funding of £214,286 from the Emmaus Fund. These sums were advanced without an interest coupon or a repayment requirement. The Emmaus ethos of solidarity is based on the practice that once a community becomes fully established it too is encouraged to contribute its surplus funds to the Emmaus Fund so that other communities may have access to similar funding benefits. Emmaus St Albans fully supports this concept and whenever its total funds exceeded its own internal and reserve requirements it has contributed reimbursements.

During the year ended 30 June 2021 no such contributions, (2020 - £20,397), as the original development funding was completed in 2020.

**20. Operating lease commitments**

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	<b>2021 £</b>	<b>2020 £</b>
Operating leases which expire:		
Within 1 year	104,000	104,000
Within 2 – 5 years	370,000	370,000
Over 5 years	181,000	285,000
<b>Total</b>	<u><b>655,000</b></u>	<u><b>759,000</b></u>

**EMMAUS ST ALBANS****NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2021**

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**21. Related Party Transactions**

There were no disclosable related party transactions during the year (2020 - none).

**22. Reconciliation of net movement in funds to net cash flow from operating activities**

	<b>2021</b> <b>£</b>	<b>2020</b> <b>£</b>
Net movement in funds	(52,194)	(17,466)
<b>Adjustments for:</b>		
Deduct interest income classified under investing activities	(901)	(1,135)
Gain on disposal of tangible fixed assets	-	(500)
Depreciation / impairment of tangible fixed assets	45,892	81,080
Sundry	(1)	-
<b>Movement in working capital:</b>		
Decrease / (increase) in debtors	(29,562)	49,248
Increase / (decrease) in creditors	21,133	(15,703)
<b>Net cash (used in) / from operating activities</b>	<b>(15,633)</b>	<b>95,524</b>

**EMMAUS ST ALBANS****NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2021****23. Statement of Financial Activities – Prior year  
(including an Income and Expenditure Account)****For the year ended 30 June 2020**

	<b>Total Unrestricted Funds</b>	<b>Total Restricted Funds</b>	<b>Total Funds 2020</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Income</b>			
Donations and legacies	55,913	23,000	78,913
Charitable activities	274,739	-	274,739
Other trading activities	594,061	-	594,061
Investments	1,135	-	1,135
Other income	150,634	-	150,634
<b>Total income</b>	<b>1,076,482</b>	<b>23,000</b>	<b>1,099,482</b>
<b>Expenditure</b>			
Raising funds	28,979		28,979
Charitable activities	1,036,648	51,321	1,087,969
<b>Total expenditure</b>	<b>1,065,627</b>	<b>51,321</b>	<b>1,116,948</b>
<b>Net income/(expenditure)</b>	<b>10,855</b>	<b>(28,321)</b>	<b>(17,466)</b>
Transfers	-	-	-
<b>Net movement in funds for the year</b>	<b>10,855</b>	<b>(28,321)</b>	<b>(17,466)</b>
<b><u>Reconciliation of funds</u></b>			
Fund balance brought forward at 1 July 2019	899,154	512,460	1,411,614
<b>Fund balance carried forward at 30 June 2020</b>	<b>910,009</b>	<b>484,139</b>	<b>1,394,148</b>