

# **Bosmere County Junior School Parent Teacher Association**

Charity Registration Number 1073605



*Growing Lifelong Learners*

**TRUSTEES' ANNUAL REPORT AND FINANCIAL  
STATEMENT FOR THE YEAR ENDED  
31st JULY 2022**



## Trustees' Annual Report

For the year ended 31<sup>st</sup> July 2022

The trustees have pleasure in presenting their report together with the accounts for the year ended 31<sup>st</sup> July 2022.

## Reference and Administrative Information

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**Charity Name** Bosmere County Junior School Parent Teacher Association  
**Other name the charity uses** Bosmere Junior School PTA

**Registered Charity No.** 1073605

**Charity's principal Address** South Street, Havant, PO9 1DA

### Charity Trustees who manage the charity

Emma Marsh (Chair) – appointed 30 September 2022

Sarah Smith (Co-Secretary) – appointed 30 September 2022

Alison Reilly (Co-Secretary) – appointed 30 September 2022

Clare Rimmer (Treasurer) – appointed 30 September 2022

Kathryn Robinson (no office) – Headteacher, appointed by constitution

Becky Dunn (Committee member/Trustee) – appointed 30 September 2022

Emma Dunn (Committee member/Trustee) – appointed 30 September 2022

Tracy Georgina Cronin (Trustee) – resigned 30 September 2022

Sally-Jane Smith (Trustee) – resigned 30 September 2022

## Structure, Governance and Management

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Bosmere County Junior School Parent Teacher Association is an unincorporated association, registered with the Charity Commission in England and Wales on 28 January 1999 and governed by an amended constitution adopted 8 October 1998. The membership is composed of parents, guardians or carers of any pupil currently attending Bosmere Junior School, plus teaching and non-teaching staff currently employed by the school and any person over the age of 18 wishing to offer appropriate support or help to the school and who is accepted by the Committee as a member.

### Appointment of trustees

All members of the Committee are Trustees of the charity and have control of the association, its property and funds.

The charity and its property is managed and administered by a committee comprising the officers and other volunteer members, elected at the Annual General Meeting (AGM).

Each trustee automatically retires with effect from the next AGM following their appointment, but is eligible for re-election at that AGM if they are willing to stand.

## **Objectives and Activities**

### **Purpose**

The objects or purposes of the Parent Teacher Association (PTA) are to advance the education of the pupils in the school, in particular by:

- Developing effective relationships between staff, parents and others associated with the school.
- Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.

### **Main Activities**

With due regard for the Charity Commission's public benefit guidance and in line with our objectives, each year the PTA runs a wide range of events both to raise funds towards the school's 'Wish List' and to provide social opportunities for the pupils, parents, staff, governors and wider school community. These include regular annual events like the Christmas Secrets Rooms and Superstars plus discos and film nights for the pupils' enjoyment. The committee also welcomes suggestions from the membership and organises one-off innovative fundraising initiatives.

All activities are planned by the committee, drawing on volunteers from the parent membership, school staff and wider community of supporters as appropriate, having regard to safeguarding and risk assessments. The committee is very grateful for the time, expertise and donations given by all involved, without whom the PTA would not be able to achieve so much.

The work of the PTA enables the advancement of pupils' education by giving money to school for the purchase of equipment, resources, facilities and other 'Wish List' items it would otherwise not be able to afford. This not only enhances pupils' educational experience but also enriches their learning by paying for whole school events like visiting authors and drama groups, plus subsidising an annual book fair, enabling the purchase of discounted books for all families.

### **Financial Review**

Following the AGM in September 2021 the Committee discussed and approved the majority of the Bosmere Junior School 2021/22 'Wish List', resulting in a total of £2,850 given to fund:

- £499 for the annual book fair including visiting authors and the subsidising of book vouchers for each child for the book fair
- £1,420 for the 'Life Bus' SCARF workshops for every year group to support PSHE learning
- £122 for the organisation of a Platinum Jubilee Celebration Event
- £282 for the annual purchase of autograph books for the Year 6 children who were leaving the school
- £527 for the Year 6 Leavers' Disco, including a photo booth

A range of fundraising events were undertaken throughout the year. It was decided not to return to running the discos this year, with the Covid guidance which was still in place. It was also decided that the pre-Covid Christmas Fair Event was also no longer viable. Christmas fundraising therefore consisted

of:

- A Christmas Raffle
- Christmas Secrets Shops in each year group
- Sale of Christmas performance photographs
- Sale of children's Christmas Cards

These events raised a total of £2,187.

Non-uniform days were also held at the end of each half term, raising a total of £688.

The Year 6 Fiver Challenge Event in the Summer Term raised £353.

The annual Superstars Event was expanded to incorporate refreshment stalls, raising a total of £1,455.

Additional income came from the Easyfunding option when parents are shopping online, bringing £175 of additional funds, along with the collection of clothes from our on-site clothes bank which brought in £167.

The PTA also runs the school's uniform shop. Garments are priced to cover costs only, as a service to parents or guardians, saving them money compared with high street prices and making very little distributable net income. The apparent profit of £3,644 this year results mainly from differences between the timing of receipts for sales compared with payments for purchases. This also reflects in a lower stock figure this year end compared with the last.

Total income during the year was £25,711, after costs the profit for the year was £5,535 (£2,292 in 2021)

### **Reserves Policy**

The Committee members / Trustees have the powers, which can be exercised only in promoting the Objects, to set aside funds for special purposes or as reserves against future expenditure.

The PTA hold unrestricted cash reserves of £13,024 at year end July 2022.

### **Plans for future periods**

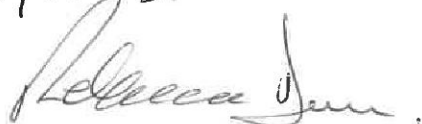
There are plans to use PTA funding to rebuild the outdoor adventure play area in Spring 2023. This will be at an approximate cost of £15,000. The money for this project will be from existing cash reserves plus cash raised from fund raising activities in 2022/23 financial year.

Approved and signed on behalf of the charity's trustees:

Emma Dunn  
(Trustee)



Date: 29/3/2023.



Rebecca Dunn

(Trustee) REBECCA DUNN

Date: 29.3.23.

## **Independent Examiner's Report to the Trustees of Bosmere County Junior School PTA (Charity No. 1073605)**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 July 2022.

### **Responsibilities and basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Lizzie Faulkner

Date:

Bosmere County Junior School Parent Teacher Association

Statement of Financial Activities  
As at 31 July 2022

	Unrestricted Funds 2022	Unrestricted Funds 2021
	£	£
Income:		
Income from charitable activities	25,710.82	17,740.15
<b>Total Income</b>	<b>25,710.82</b>	<b>17,740.15</b>
Expenditure:		
Cost of raising funds:		
Expenditure on charitable activities	20,175.39	15,447.82
<b>Total Expenditure</b>	<b>20,175.39</b>	<b>15,447.82</b>
<b>Net income</b>	<b>5,535.43</b>	<b>2,292.33</b>



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Lizzie Faulkner

Date:

