



# Trustees' Annual Report for the period

		Period start date			Period end date		
		Day 01	Month 01	Year 2023	Day 31	Month 12	Year 2023
<b>From</b>					<b>To</b>		

## Section A Reference and administration details

**Charity name** Amani UK

**Other names charity is known by**

**Registered charity number (if any)** 1073357

**Charity's principal address** 14 Maxwell Drive

Hazlemere

High Wycombe

**Postcode**

HP15 7BX

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Darren Bignell			
2	Peter Fish	International Coordinator		
3	Mrs Suzannah Browne			
4	Mrs Ruth Moffat			
5	Robert Insley	Secretary		
6	John Prestwich	Chairman		
7	Jim Leftwich			
8	Adrian Goode	Treasurer		
9	Sue Smithin			
10				
11				
12				
13				
14				
15				
16				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Human Resource	Derek Hopwood	20 Tylers Rd. Hazlemere, High Wycombe HP15 7NS
Schools	Mrs Pauline Prince	7, Highwoods Close Marlow Bottom. Bucks. SL7 3PG
ICT Education	Julian Harty	22 Green St. Hazlemere, High Wycombe
Cultural	Benedict Mwendwa	11 Nicholas Gardens, High Wycombe, HP13 6JQ
Keep a Girl in School	Mrs Peggy Bannister	2 Oldbury Close, Beaconsfield, HP9 2AJ
Ted's Clinic	Mrs Jan Rayner	Little Burrows, 36 Grange Drive, High Wycombe, HP13 5GQ
Management Training	Colin Knight	Forge House, 10 Church St, Gt. Missenden, Bucks. HP16 0AX

Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Model Declaration of Trust dated 9 <sup>th</sup> . January 1999
How the charity is constituted (eg. trust, association, company)	Trust – Amended March 2002
Trustee selection methods (eg. appointed by, elected by)	By invitation of existing trustees

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

As a faith-based humanitarian organisation, trustees are selected on the basis of a known and practised Christian faith. The trustees ensure that all funds donated are used for humanitarian and development purposes, irrespective of the faith or no faith of the beneficiaries. No donations are used for the furtherance of the Christian faith.

Nearly all trustees and advisors have visited and know Kenya, with a significant percentage continuing to make regular self-funded visits there.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

To relieve suffering, sickness and disease among families, widows & orphans in the Nyanza district of Kenya, particularly among those living with or affected by HIV/AIDS.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Provision of resources and training on health-care, housing, water supplies, sustainable agriculture and education and a community clinic, under the medical supervision of the District Hospital.

Amani UK also acts as coordinator for a schools link programme involving currently 19 UK schools linked to 19 schools in the Nyanza District of Kenya.

A programme was commenced in 2013 called Keep a Girl in School (KaGiS) providing sanitary towels for girl students to eliminate the many days of study lost during the menstrual cycle, due to not having the money to provide adequate hygienic means for themselves. This programme has since been enlarged to include a Healthy Choices programme which delivers health, sex and relationship education to both girls and boys with a view to informing and changing attitudes.

The trustees are keenly aware of the need for all activities to be clearly for the public benefit in every respect, in line with the guidelines PB1, 2 and 3.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The projects supported by Amani UK are all self-help community projects. As such, a major element of grant making decisions are based on the degree of local initiatives, the practical contribution in implementing and the nature of on-going participation. Through Upendo Foundation, a fully Kenyan NGO founded by Amani UK, there is increased focus on developing a broader base of international support for the projects there, as they currently have Amani UK as sole sponsor. There has been limited success in gaining funding for specific projects, but it continues to be a challenge for longer term core sponsorship. The focus continues to be on Income Generating Activities (IGA's) to assist their core funding requirements.

## Section D Achievements and performance

2023 was a very positive year from a financial point of view and also operationally. Although total income was slightly down on 2022's total, when the 1off exceptional donation received in 2022 is discounted, 2023 showed a strong financial growth in almost every area of both restricted and unrestricted giving. Of particular note was the 250%+ growth in donations made through our Buy a Gift for Kenya (BaG) scheme. The growth in Educational Support funding reflects the resumption of team trips to Kenya as we slowly recover from the effects of the Covid pandemic. It is also encouraging to note that unrestricted giving increased by over 20%

The funding of our NGO partner in Kenya, the Upendo Foundation, was also boosted by a rapidly improving exchange rate which reached levels of almost 50% better than a couple of years previously. This enabled us to make additional funds available locally whilst maintaining the restricted use of the original donations, where applicable.

During the year we also received the funding from the Mercury Phoenix Trust (mentioned in our 2022 report) and a second grant from the Shalom Trust. The former is still being used to expand and develop the Healthy Choices programme which provides mental and physical health services to adolescents and young adults. The services are offered at a number of localised community gatherings with free HIV testing being a core provision.

In 2022 we reported on the first funding from the Shalom Trust which has been used to provide Economic Empowerment to 10 community groups. This programme has been and continues to be very successful. We have learnt some valuable lessons from this and the second Shalom Trust grant is being used to provide an enhanced version of the economic empowerment programme where the "investment" per community group will be at a higher level. Seven community groups are involved in this second phase. Our feedback on this will form part of our 2024 report.

This still leaves 33 community groups in the Ringa and Oyugis areas who have not yet received Economic Empowerment funding. We will continue to seek out new funding sources to provide this but in the meantime we are still supporting these remaining groups with farming inputs etc as we have been doing for many years as one of our core activities.

Our Keep a Girl in School (KaGiS) programme has continued to expand and well over 3000 girls are now supported with the provision of sanitary towels.

We have carried out a review of our School Links programme to ensure the on-going commitment of the linked schools. This has resulted in a small number of schools dropping out of the programme but with the growing capability of Kenyan schools to communicate electronically with their linked UK school and vice versa, we expect it to become easier to maintain these links providing that each school has an effective link "champion". As a consequence of good cultural links, UK schools continue to raise money for their Kenyan linked school.

We continue to focus on our safeguarding responsibilities and are happy to report that there were no reportable safeguarding concerns in 2023. However, we continue to stress the importance of safeguarding to the Upendo Foundation and are happy to report that the foundation now has a trained safeguarding officer.

**Summary of the main  
achievements of the charity  
during the year**

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

Amani UK operates without any overheads and is a natural conduit of donations, flowing through to Kenya from the UK. As such there is no requirement for a reserves policy for its totally voluntary UK situation. The Trustees are mindful however of the employee costs we are committed to within the Upendo NGO we support in Kenya and consequently maintain a reserves policy equivalent to a minimum of 3 months to cover these.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Historically Amani UK's funding has come from individuals and churches. This base continues to expand with the increasing number of both young and mature group visits. As many of the young people go off to university and then on into ever widening areas of employment, so the base of support grows. Amani UK also continues to be successful in obtaining funding support for specific projects through other trusts and charities.

## Section F

## Other optional information

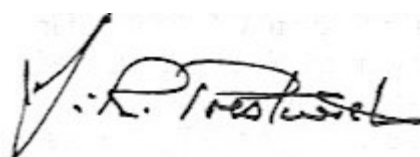
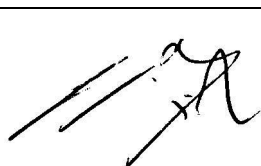
## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Charles Peter Fish

John Richard Prestwich

Position (eg Secretary, Chair, etc)

International Coordinator

Chairman

Date

17<sup>th</sup>. June 2024



Charity Name Amani UK	No (if any) 1073357
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## Receipts and payments accounts

CC16a

For the period from	Period start date 01/01/2023	To	Period end date 31/12/2023
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	46,841	1,448	-	48,289	44,411
Buy a Gift for Kenya	-	6,618	-	6,618	2,678
Exp. Admin & support	339	-	-	339	237
Educational support	7,868	-	-	7,868	958
Ted Rayner Clinic	-	13,023	-	13,023	12,049
Trade Relief	-	3,116	-	3,116	4,295
School Links	-	4,338	-	4,338	3,088
Keep a Girl in School	-	12,862	-	12,862	11,459
Individual support	-	20,538	-	20,538	17,042
Coordinator's Discretionary Fund	-	-	-	-	-
Smithin Fund	-	1,400	-	1,400	1,550
Scanlon Fund	-	1,800	-	1,800	40,393
Mercury Phoenix Trust	-	4,547	-	4,547	-
Shalom Trust	-	5,000	-	5,000	5,000
KTCT Supplementary	-	5,200	-	5,200	-
Kenya Staff Loan/Savings Fund	-	7,927	-	7,927	6,564
<b>Sub total (Gross income for AR)</b>	<b>55,048</b>	<b>87,817</b>	<b>-</b>	<b>142,865</b>	<b>149,724</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>55,048</b>	<b>87,817</b>	<b>-</b>	<b>142,865</b>	<b>149,724</b>
<b>A3 Payments</b>					
General	38,251	1,523	-	39,774	46,352
Buy a Gift for Kenya	-	4,895	-	4,895	2,842
Exp. Admin & support	339	-	-	339	237
Education support	7,867	-	-	7,867	958
Ted Rayner Clinic	-	11,017	-	11,017	9,082
Trade Relief	-	3,129	-	3,129	4,052
School Links	-	4,740	-	4,740	3,179
Keep a Girl in School	-	16,622	-	16,622	9,096
Individual support	-	17,446	-	17,446	18,974
Coordinator's Discretionary Fund	-	-	-	-	64
Smithin Fund	-	1,180	-	1,180	850
Scanlon Fund	-	11,862	-	11,862	30,322
Mercury Phoenix Trust	-	3,932	-	3,932	-
Shalom Trust	-	1,704	-	1,704	1,656
KTCT Supplementary	-	-	-	-	-
Kenya Staff Loan/Savings Fund	-	6,847	-	6,847	12,778
<b>Sub total</b>	<b>46,457</b>	<b>84,897</b>	<b>-</b>	<b>131,354</b>	<b>140,442</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>46,457</b>	<b>84,897</b>	<b>-</b>	<b>131,354</b>	<b>140,442</b>
<b>Net of receipts/(payments)</b>	<b>8,591</b>	<b>2,920</b>	<b>-</b>	<b>11,511</b>	<b>9,282</b>
<b>A5 Transfers between funds</b>	<b>964</b>	<b>(964)</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>901</b>	<b>51,898</b>	<b>-</b>	<b>52,799</b>	<b>43,517</b>
<b>Cash funds this year end</b>	<b>10,456</b>	<b>53,854</b>	<b>-</b>	<b>64,310</b>	<b>52,799</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Amani UK (Barclays Bank PLC)	10,456	26,282	-
	PayPal	-	1,301	-
	Hazlemere JAM (HSBC)	-	9,487	-
	Hazlemere JAM Loan/Savings	-	779	-
	Currency deposit - Equals	-	16,005	-
	<b>Total cash funds</b>	<b>10,456</b>	<b>53,854</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK


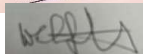
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	HMRC Gift Aid tax reclaim	3,678	-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>	Loan/Savings Fund owed to Kenya	HSBC	779	-
	Currency deposit	Equals	2,833	-
			-	-
			-	-
			-	-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Adrian Goode	18/06/2024
	W E Jim Leftwich	18/06/2024



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Amani UK

**On accounts for the year  
ended**

31<sup>st</sup> December 2023

**Charity no  
(if any)**

1073357

**Set out on pages**

CCXXR1 accounts (SS) to CCXXR2 (SS)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2023.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Date:** 28<sup>th</sup> May 2024

**Name:**

Colin George Stephenson

**Relevant professional  
qualification(s) or body  
(if any):**

FCA

**Address:**

1 Rushmoor Avenue,  
Hazlemere, High Wycombe  
Bucks  
HP15 7NT

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.