



Trustees' Annual Report for the period

| | | | | | | | |
|-------------|--|-------------------|-------------|--------------|-----------------|-------------|--------------|
| | | Period start date | | | Period end date | | |
| | | Day 01 | Month 01 | Year 2020 | Day 31 | Month 12 | Year 2020 |
| From | | | | | To | | |

Section A Reference and administration details

Charity name Amani UK

Other names charity is known by

Registered charity number (if any) 1073357

Charity's principal address 95 Primrose Hill

Widmer End

High Wycombe

Postcode

HP15 6NT

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|-----------------|---------------------------|-----------------------------------|---|
| 1 | Darren Bignell | | | |
| 2 | Peter Fish | International Coordinator | | |
| 3 | Suzannah Bisset | | | |
| 4 | Mrs Ruth Moffat | | | |
| 5 | Robert Insley | Secretary | | |
| 6 | John Prestwich | Chairman | | |
| 7 | Jim Leftwich | | | |
| 8 | Adrian Goode | Treasurer | | |
| 9 | Sue Smithin | | | |
| 10 | | | | |
| 11 | | | | |
| 12 | | | | |
| 13 | | | | |
| 14 | | | | |
| 15 | | | | |
| 16 | | | | |

Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
| | |
| | |
| | |

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------------|---------------------|--|
| Human Resource | Derek Hopwood | 20 Tylers Rd. Hazlemere, High Wycombe HP15 7NS |
| Schools | Mrs Pauline Prince | 7, Highwoods Close Marlow Bottom. Bucks. SL7 3PG |
| ICT Education | Julian Harty | 22 Green St. Hazlemere, High Wycombe |
| Cultural | Benedict Mwendwa | 11 Nicholas Gardens, High Wycombe, HP13 6JQ |
| Fund raising | Malcolm Corden | 88 Cedar Avenue, Hazlemere, High Wycombe HP15 7EF |
| Keep a Girl in School | Mrs Peggy Bannister | 2 Oldbury Grove, Beaconsfield Grove, HP9 2AJ |
| Ted's Clinic | Mrs Jan Rayner | Little Burrows, 36 Grange Drive, High Wycombe, HP13 5GQ |
| Management Training | Colin Knight | Forge House, 10 Church Street, Great Missenden, Bucks HP16 0AX |

Name of chief executive or names of senior staff members (Optional information)

| |
|--|
| |
|--|

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Model Declaration of Trust dated 9th. January 1999

How the charity is constituted
(eg. trust, association, company)

Trust – Amended March 2002

Trustee selection methods
(eg. appointed by, elected by)

By invitation of existing trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

As a faith-based humanitarian organisation, trustees are selected on the basis of a known and practised Christian faith. The trustees ensure that all funds donated are used for humanitarian and development purposes, irrespective of the faith or no faith of the beneficiaries. No donations are used for the furtherance of the Christian faith.

Nearly all trustees and advisors have visited and know Kenya, with a significant percentage continuing to make regular self-funded visits there.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To relieve suffering, sickness and disease among families, widows & orphans in the Nyanza district of Kenya, particularly among those living with or affected by HIV/AIDS.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Provision of resources and training on health-care, housing, water supplies, sustainable agriculture and education and a community clinic, under the medical supervision of the District Hospital.

Amani UK also acts as coordinator for a school's link programme involving currently 20 UK schools linked to 20 schools in the Nyanza District of Kenya.

A programme was commenced in 2013 called Keep a Girl in School (KaGiS) providing sanitary towels for girl students to eliminate the many days of study lost during the menstrual cycle, due to not having the money to provide adequate hygienic means for themselves. This programme has since been enlarged to include a Healthy Choices programme which delivers health, sex and relationship education to both girls and boys with a view to informing and changing attitudes.

The trustees are keenly aware of the need for all activities to be clearly for the public benefit in every respect, in line with the guidelines PB1, 2 and 3.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The projects supported by Amani UK are all self-help community projects. As such, a major element of grant making decisions are based on the degree of local initiatives, the practical contribution in implementing and the nature of on-going participation. Through Upendo Foundation, a fully Kenyan NGO founded by Amani UK, there is increased focus on developing a broader base of international support for the projects there, as they currently have Amani UK as sole sponsor. There has been limited success in gaining funding for specific projects, but it continues to be a challenge for longer term core sponsorship. The focus continues to be on Income Generating Activities (IGA's) to assist their core funding requirements.

Section D

Achievements and performance

The COVID-19 pandemic has been a major influence during the year but thankfully has not had a major detrimental effect on the work we are funding in Kenya or on our financial situation.

Only one visit to the Oyugis area in Kenya was possible in January and all subsequent visit plans had to be shelved due to health and safety concerns and travel restrictions. This has reduced our ability to carry out some of our usual physical and financial verification work but we have compensated as best we can for this by increased video conferencing and email reporting.

We have also funded COVID-19 PPE for the clinic and field staff all of whom have remained virus-free although it should be noted that the geographical area in which we are involved remained relatively free of the virus although significantly affected in other ways by pandemic controls.

As in most countries, the academic programme in Kenya was badly affected by the pandemic. This resulted in many orphans supported by Amani UK having to remain at home for a prolonged period. Consequently, they did not receive their usual school meals and so some funds were released to provide emergency support for them.

The pandemic controls caused significant financial pressure on poor families and because of the suspension of schools and colleges, many young people experienced undesirable pressures to earn cash (e.g. sexual favours) or to solve their predicaments (e.g. marriage). These pressures were mostly (but not exclusively) experienced by girls and as the Keep a Girl in School programme, which operates during term time, had been suspended due to school closures, it was decided to instigate the distribution of sanitary products in the local communities until the schools returned. As part of this initiative, Amani UK's KaGiS programme also funded small gatherings of both boys and girls to explain the social dangers they faced and to give them an opportunity to engage with their peers and share their experiences. The feedback from this programme was very positive and has emphasised the need to re-introduce the Healthy Choices programme into schools.

When the Kenyan government announced that schools would return in January 2021, they also announced that certain COVID-19 controls would be required. Unfortunately, the national financing for these controls was inadequate but during the year we secured significant funding from the Kitchen Table Charities Trust and the James Barney Foundation both of which were essential in enabling the Kirongo Rainbow School to re-open. UK schools in the school links programme together with other personal supporters also enabled other Kenyan schools to meet the necessary criteria to be allowed to re-open.

Despite all of the above, our core work amongst the community groups has proceeded well. We continue to increase funding for the material support given to the groups and to fund the staff in Kenya who provide the essential technical expertise. The area has been blessed by 2 good rainy seasons although the rainfall

pattern is still unpredictable. The financial foundation for our orphan support programme has been strengthened and as per the policy agreed by our trustees, the number of orphans being supported is reducing “naturally” as they finish their education and become able to support themselves. Another nurse has been recruited to work at the Ted Rayner Memorial Clinic and the acceptance of the clinic by the local community has grown, as have the numbers of patients visiting the clinic.

The generosity of our donors has remained steadfast during 2020, in spite of the challenges. The lack of trips to Kenya has affected our turnover but our ability to fund the work in Kenya has not suffered. The Buy a Gift for Kenya scheme where the public can buy “farm input” gifts for friends and relatives had its highest level of income for many years which is a great encouragement to us for the future.

**Summary of the main
achievements of the charity
during the year**

Section E

Financial review

Brief statement of the charity's policy on reserves

Amani UK operates without any overheads and is a natural conduit of donations, flowing through to Kenya from the UK. As such there is no requirement for a reserves policy for its totally voluntary UK situation. The Trustees are mindful however of the employee costs we are committed to within the Upendo NGO we support in Kenya and consequently maintain a reserves policy equivalent to a minimum of 3 months to cover these.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Historically Amani UK's funding has come from individuals and churches. This base continues to expand with the increasing number of both young and mature group visits. As many of the young people go off to university and then on into ever widening areas of employment, so the base of support grows. Amani UK also continues to be successful in obtaining funding support for specific projects through other trusts and charities.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|-------------------------------------|-----------------------------|------------------------|
| Signature(s) | | |
| Full name(s) | Charles Peter Fish | John Richard Prestwich |
| Position (eg Secretary, Chair, etc) | International Coordinator | Chairman |
| Date | 5 th . June 2021 | |



| | |
|--------------------------|------------------------|
| Charity Name Amani UK | No (if any) 1073357 |
|--------------------------|------------------------|

Receipts and payments accounts

CC16a

| | | | |
|------------------------|---------------------------------|----|-------------------------------|
| For the period from | Period start date 01/01/2020 | To | Period end date 31/12/2020 |
|------------------------|---------------------------------|----|-------------------------------|

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|---|--|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| A1 Receipts | | | | | |
| Donations | 56,316 | | - | 56,316 | 44,538 |
| Buy a Gift for Kenya | | 4,295 | - | 4,295 | 4,189 |
| Exp. Admin & support | | 542 | - | 542 | 273 |
| Educational support | | 3,000 | - | 3,000 | 12,091 |
| Ted Rayner Clinic | | 13,891 | - | 13,891 | 10,916 |
| Trade Relief | | 6,775 | - | 6,775 | - |
| School Links | | 4,964 | - | 4,964 | 5,195 |
| Keep a Girl in School | | 8,373 | - | 8,373 | 15,592 |
| Individual support | | 17,700 | - | 17,700 | 22,006 |
| Coordinator's Discretionary Fund | | | - | - | - |
| Kitchen Table Charity Trust | | 6,000 | - | 6,000 | - |
| Electric Aid | | | - | - | 4,725 |
| Sub total (Gross income for AR) | 56,316 | 65,540 | - | 121,856 | 119,525 |
| A2 Asset and investment sales, (see table). | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | 56,316 | 65,540 | - | 121,856 | 119,525 |
| A3 Payments | | | | | |
| General | 53,108 | | - | 53,108 | 42,210 |
| Buy a Gift for Kenya | | 4,412 | - | 4,412 | 4,804 |
| Exp. Admin & support | | 542 | - | 542 | 1,046 |
| Education support | | 2,857 | - | 2,857 | 18,455 |
| Ted Rayner Clinic | | 9,503 | - | 9,503 | 12,259 |
| Trade Relief | | 6,543 | - | 6,543 | - |
| School Links | | 5,638 | - | 5,638 | 6,047 |
| Keep a Girl in School | | 11,449 | - | 11,449 | 8,084 |
| Individual support | | 14,822 | - | 14,822 | 20,441 |
| Coordinator's Discretionary Fund | 77 | | - | 77 | 1,225 |
| Kitchen Table Charity Trust | | 6,000 | - | 6,000 | - |
| Electric Aid | | | - | - | 4,677 |
| Sub total | 53,185 | 61,766 | - | 114,951 | 119,248 |
| A4 Asset and investment purchases, (see table) | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total payments | 53,185 | 61,766 | - | 114,951 | 119,248 |
| Net of receipts/(payments) | 3,131 | 3,774 | - | 6,905 | 277 |
| A5 Transfers between funds | 57 | - 57 | - | - | - |
| A6 Cash funds last year end | 3,380 | 28,079 | - | 31,459 | 31,182 |
| Cash funds this year end | 6,568 | 31,796 | - | 38,364 | 31,459 |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|----------------------|--|------------------------------------|----------------------------------|---------------------------------|
| B1 Cash funds | Amani UK (Barclays Bank PLC) | 6,568 | 4,176 | - |
| | PayPal | - | 1 | - |
| | Hazlemere JAM (HSBC) | | 10,667 | |
| | Hazlemere JAM Loan/Savings | | 2,504 | |
| | Currency deposit - Equals | - | 14,449 | - |
| | Total cash funds | 6,568 | 31,796 | - |
| | (agree balances with receipts and payments account(s)) | OK | OK | OK |


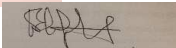
| | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---------------------------------|---------------------------|------------------------------------|----------------------------------|---------------------------------|
| B2 Other monetary assets | HMRC Gift Aid tax reclaim | 3,503 | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |

| | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|-----------------------------|---------|-----------------------------|-----------------|--------------------------|
| B3 Investment assets | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |

| | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|---|---------|-----------------------------|-----------------|--------------------------|
| B4 Assets retained for the charity's own use | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |

| | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
|-----------------------|---------------------------------|---------------------------------|-----------------------|---------------------|
| B5 Liabilities | Loan/Savings Fund owed to Kenya | HSBC | 2,504 | |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |

Signed by one or two trustees on behalf of all the trustees

| Signature | Print Name | Date of approval |
|---|------------------|------------------|
|  | Adrian Goode | 14/05/2021 |
|  | W E Jim Leftwich | 14/05/2021 |



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Amani UK

**On accounts for the year
ended**

31st December 2020

**Charity no
(if any)**

1073357

Set out on pages

CCXXR1 accounts (SS) to CCXXR2 (SS)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2020.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

14th May 2021

Name:

Colin George Stephenson

**Relevant professional
qualification(s) or body
(if any):**

FCA

Address:

1 Rushmoor Avenue,

Hazlemere, High Wycombe

Bucks

HP15 7NT

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.