MERTON COMMUNITY TRANSPORT

England & Wales · Charity number 1073312

Details

Other names	MERTON COMMUNITY TRANSPORT
Status	Registered
Legal form	Charitable company
Company number	03571884
Registered	1999-01-14
Register	View on the Charity Commission register

Contact

Address	Unit 2a Batsworth Road Mitcham Surrey CR4 3BX
Phone	02086481001
Email	info@mct.uk.com
Website	www.mct.uk.com

Activities

Objects: TO PROVIDE RELIEF TO THE INHABITANTS OF THE LONDON BOROUGH OF MERTON AND ITS SURROUNDING DISTRICTS WHO HAVE NEED BECAUSE OF AGE, MENTAL OR PHYSICAL DISABILITY, SENSORY IMPAIRMENT, OR POVERTY, AND IN PARTICULAR BUT NOT SO AS TO LIMIT THE GENERALITY OF THE FOREGOING:(A) TO PROVIDE AND MAINTAIN NON-PROFIT COMMUNITY TRANSPORT SERVICES; AND (B) TO ASSIST THE CHARITABLE WORK OF ORGANISATIONS AND BODIES ENGAGED IN PROMOTING THE RELIEF OF SUCH PERSONS THROUGH THE PROVISION OF APPROPRIATE SERVICES.

Activities: Merton Community Transport (MCT) is a local not for profit charity providing innovative, flexible and accessible transport solutions to affiliated organisations and individuals in Merton and surrounding districts.

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Classification

- **How:** Provides Services, Provides Advocacy/advice/information, Other Charitable Activities
- **What:** General Charitable Purposes, Education/training, Disability, Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Charities Or Voluntary Bodies

Geography

- **Area of benefit:** LONDON BOROUGH OF MERTON AND ITS ENVIRONS.
- Surrey
- Throughout London

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£1,480,192	£1,418,668	£347,206	42
2024-03-31	£1,167,022	£1,036,048	£285,682	36
2023-03-31	£1,089	£777,220	£154,708	30
2022-03-31	£633,314	£611,565	£163,871	29
2021-03-31	£530,987	£560,350	£142,122	27

Trustees

Name	Role	Appointed
Russell Makin	Chair	2014-01-01
ABAYEH SAVAGE		
Akidi Ocan		2019-05-17
Brenda Fraser		2019-10-18
Caroline Charles		2023-09-13
Dr STEPHEN HARALD FREDERICK HICKEY		2017-12-08
FRANCESCA MAY HIBBERT		2014-11-27
Olumide Osayameh		2017-05-28
Otuagoma Otite		2019-10-18
Rebecca Hooper		2020-03-13

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MERTON COMMUNITY TRANSPORT

England & Wales - Charity number 1073312

Accounts

REGISTERED COMPANY NUMBER: 03571884 (England and Wales)
REGISTERED CHARITY NUMBER: 1073312

REPORT OF THE TRUSTEES AND

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

FOR

MERTON COMMUNITY TRANSPORT

Hartley Fowler LLP
Statutory Auditors
Chartered Accountants
4th Floor Tuition House
27-37 St George's Road
Wimbledon
London
SW19 4EU

MERTON COMMUNITY TRANSPORT

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FOR THE YEAR ENDED 31 MARCH 2025

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CHARITY PURPOSE

Mission, Aims, Objectives and Vision :

Mission: To help people stay connected and assist in reducing the impact of social exclusion in society due to the lack of suitable and affordable, accessible transport solutions.

Aims: Merton Community Transport (MCT) aims to provide relief to the inhabitants of the London Borough of Merton and its surrounding districts who need affordable and accessible transport because of age, mental or physical disability, sensory impairment, poverty, loneliness, and social isolation.

Objectives: Our charity's purposes, as set out in the objectives contained in the company's memorandum of association, are:

- To benefit the public by providing transport relief to the London Borough of Merton residents and its surrounding districts who have need because of age, mental or physical disability, sensory impairment, or poverty.

- To assist the charitable work of organisations and bodies that promote the relief of such persons by providing appropriate services.

Vision: To be the first point of contact for accessible travel and transport that will support the enablement of organisations and individuals, working in collaboration and partnership with the London Borough of Merton and the voluntary sector. Helping the people who are marginalised or have no access to public transport systems.

To develop varied transport solutions and projects that provide the services that the people in the community need. MCT strives to reduce loneliness, isolation, and social exclusion by connecting people to places and organisations to customers/clients while providing a caring, comprehensive approach to travel.

OBJECTIVES AND ACTIVITIES

Ensuring our work delivers our aims, objectives, vision, and mission:

MCT's constant and focused review of our mission, aims, and vision to deliver the objectives and activities agreed upon each year was the catalyst to achieving an improved outcome over the previous 12 months. Being resilient during the past year's challenges and closely watching our key activity also contributed. MCT established the provision of our standard services to the main groups of people we are set up to help, ensuring we remained focused on our stated purposes. The charity's trustees strictly adhere to the Charities Act 2011 section 17(5) to ensure that it is an integral part of every activity that is for the public benefit.

The charity is well represented in the Community Transport Market environment through regular updates and guidance from the Community Transport Association UK (CTA). UK-General Data Protection Regulation, and through registrations with The Information Commissioner's Office (ICO), and the Fleet Operation Recognition Scheme (FORS). The charity is a member of the London Strategic Community Transport Forum (LSCT), the London Borough of Merton Sustainable Communities & Transport Partnership Board, the London Strategic CT Forum, Merton Safeguarding Community Champion, Merton Connected Community Engagement Network Reps, Merton Community Response Steering Group, and Merton's Food Response Network.

OBJECTIVES AND ACTIVITIES
CHARITY FOCUS

MCT has been developing supporting services and projects, and this vision has kept MCT thriving and growing during the past year. Focusing on strategic appraisals and critical strategic objectives has presented MCT with a significant challenge: enhancing our fundraising efforts. The regular task group meetings on finance and fundraising have helped steer the Charity through the varied challenges it has faced. The Fundraising and Development Coordinator and the Community Development and Training Coordinator have proven beneficial to the Operational Team. MCT continues to champion community collaborative relationships and closer partnerships, working hard to adapt to the fundraising environment to secure funding for delivering supportive services. The funding we gained has strengthened our position within the community. MCT's close working relationship with the London Borough of Merton and the voluntary sector organisations continues to assist in developing various services that support and benefit Merton's communities in tackling the varied social challenges.

Those who benefit from our services

MCT's services continue to benefit the community of Merton and the surrounding districts by offering varied transport solutions to our affiliated members who find it difficult to access mainstream transport. We also provide a door-to-door service to take them to a clinic/hospital appointment or a GP surgery. MCT's whole customer care approach to providing community transport services has placed us in good standing to deliver Special Education Needs and Disability (SEND) transport provision, working with LBM to deliver transport travel solutions to children and young people with SEND, and to care Homes' individual residents who are affiliated and benefit from our services. MCT continues to deliver Multi-Occupancy Accessible Transport (MOAT), Transport for London (TfL) Dial-A-Ride services under tender. This present tender is delivered across seven boroughs. We also work closely with community organisations, statutory bodies, and affiliated schools by supplying accessible transport services.

Working with the Community Transport Association UK (CTA UK)

On 19th February 2025, the CTA-UK held its CTA Community Building Session online on Zoom. MCT's CEO was invited to be one of the speakers to deliver a talk on how succession planning is vital to ensure your organisation continues to thrive and that the skills and knowledge you have built up are not lost. CTA advocates for unsung heroes, organisations, and individuals who go above and beyond to ensure everyone in our communities can access reliable transport services.

MCT benefits from being a member of the CTA. They promote excellence in the community transport sector through training, resources, publications, advice, events, consultancy, and project support for voluntary, community, and accessible transport. We amplify the collective efforts of community transport providers in building stronger, more inclusive, and sustainable communities through transportation across the UK.

Structure and Stability

MCT has an Operations Team comprising full-time, part-time, and contracted staff. We are working hard to increase the number of volunteers supporting the Charity. This mixture helps us meet the many service requests from our members. The team structure starts with a strong board of Trustees/Directors and Operational Staff Team: Chief Executive Officer, Deputy Chief Executive Officer, Depot and Operational Manager, Community Development and Training Manager, Fundraising and Development Coordinator, Contracted Bookkeeper, Administration & Volunteering Coordinator, MiDAS Trainers, Casual Drivers, and Passenger Assistants (PA). The Charity's volunteers play an essential role in ensuring the quality of our service, including providing administrative support, driving, business development, fundraising, and serving as trustees.

MCT's registered office is the Depot at Unit 2a Batsworth Road, CR4 3BX. This site serves the organisation's operational needs. The vehicles are parked at the depot and regularly serviced to comply with legislative requirements. Drivers and PAs must undertake MiDAS training and Disclosure and Barring Service (DBS) checks. MCT has implemented six-monthly eyesight checks for all drivers and one visit a year to an optician.

OBJECTIVES AND ACTIVITIES
ACHIEVEMENT AND PERFORMANCE
Charitable Activities

Policies & Procedures

The Charity's policy documents determine the scope and quality of our services and are being continually reviewed and revised as necessary. We are reviewing and updating the Memorandum and Articles of Association to set out a clear Mission, Vision, and Aims, and to align with our objectives.

Partnership Working

MCT strongly advocates for a good working relationship across all departments within the London Borough of Merton (LBM). The grant received each year from the Adult Social Care Fund has been helpful, including assisting MCT in obtaining funding from various other funders. The various grant funding received enables MCT to continue delivering transport services to people where public or private transport is not available or does not meet the needs of service users with disabilities or general mobility requirements. MCT's services help to reduce social isolation and empower people to live a better quality of life. The delivery of Dial-a-Ride service under the Multiple Occupancy Accessible Transport (MOAT) contracts for Transport for London (TFL) remains one of MCT's main income streams.

Our core services and Affiliated Group have grown. There has been a constant decline in the use of the Personalised Transport Service (PTS). We have also significantly increased our work with LBM through its online commissioning platform, providing accessible minibuses and MPVs with drivers and passenger assistants to deliver SEND contracted work. This LBM service provision has helped MCT grow and balance its income. We continue to receive bookings for minibuses and MPVs from our affiliated organisations and individuals. We are also looking to increase the provision of Care Home Transport Services, which is provided under contract. The outstanding challenge is to seek out opportunities to work closely with the National Health Service (NHS). The work we provide to Connect Health has not grown as expected, however, we continue to transport their clients to GP appointments, providing waiting and return services.

Networks and Affiliated User Groups

The Charity's CEO attends regular council and voluntary community organisations' meetings and has representation on several boards. The CEO continues representing MCT at the Merton Community Response Steering Group and the Food Poverty Response Network. MCT, as a frontline service provider, develops and offers support services to the communities as we work closely with partners such as LBM, Merton Connected, voluntary community groups, and affiliated individuals.

Minibus Management and Pooling of Vehicles

MCT minibus management and vehicle pooling service for affiliated member organisations that own their own vehicles is still being offered. This service consistently provides support to groups that cannot manage their vehicles. MCT has worked collaboratively with community organisations to use their vehicles to maximise resources, reduce costs, and benefit both organisations. Although this service has been reduced, we are still looking to develop it as it will help MCT provide a more modern fleet of vehicles to the community. The challenges of the Ultra-Low Emission Zone (ULEZ) extension have affected many vehicle operations, and the cost of purchasing new vehicles to update MCT's fleet. Also, second-hand market prices have gone up. MCT is close to meeting this action of having all its fleet compliant by October 2025.

Training

Merton Community Transport (MCT) continues to deliver high-quality training under the Minibus Driver Awareness Scheme (MiDAS) and the Passenger Assistance Training Scheme (PATS).

The schemes have recently been modernised, with the classroom-based theory modules now delivered entirely online. This transition has significantly reduced the time and resources MCT needs to allocate to the theory component of training.
MCT now focuses on providing the driving and accessible practical elements of both MiDAS and PATS courses. Although the number of Driver Assessor Trainers (DATs) has decreased, this has not impacted MCT's ability to deliver its in-house staff training or external training to schools, colleges, and voluntary sector organisations.

As a result of these operational improvements, MCT has been able to streamline its training schedule, reducing the frequency of regular monthly sessions and on-demand MiDAS training requests, while maintaining the same high standards of delivery and compliance.

OBJECTIVES AND ACTIVITIES

Personalised Transport Services (PTS)

MCT's Personalised Transport Service (PTS) provides essential transport for Merton residents who experience difficulties accessing mainstream public transport due to mobility impairments. The service is currently undergoing an operational review in response to changing community needs. The number of PTS requests has declined since the COVID-19 pandemic, while the cost of paid drivers and the shortage of volunteers have both increased.

MCT recognises that many socially isolated and vulnerable individuals continue to face challenges due to the cost-of-living crisis, leaving them further isolated in their homes. Through the review, MCT aims to revitalise the PTS model-encouraging greater participation and supporting individuals to overcome social exclusion and isolation. This work forms part of MCT's broader commitment to reducing isolation, improving accessibility, and ensuring that vulnerable residents remain connected to their community.

Out and About Project and Excursions

In 2023, MCT successfully secured funding through the Community Transport Association (CTA-UK) from the Department for Transport's (DfT) initiative to reduce loneliness across the UK. Using this grant, MCT delivered the Loneliness and Isolation Project (LIP), which brought together local organisations to support individuals most affected by loneliness and social isolation.

The LIP project enabled many people to reconnect with their communities through accessible community transport, empowering them to attend activities and social events once again. It also supported members to join organised trips to places of interest-helping rebuild confidence, independence, and social connections. Building on the success of LIP, MCT has since expanded and rebranded the Excursion Club as "Out and About" with funding support from Merton Council's Civic Pride Fund.

Membership has grown significantly, and the project has had a measurable positive impact, reducing loneliness, fostering new friendships, and improving participants' overall well-being. Out and About Project has quickly become a highly popular and oversubscribed service that consistently exceeds its participation and satisfaction targets. The project provides safe, accessible, and affordable transport for social, cultural, and leisure activities-directly benefiting older and disabled residents who would otherwise be unable to take part due to mobility challenges or lack of suitable transport.

The growing demand for the Out and About Project clearly demonstrates its vital role in promoting social inclusion and enhancing the quality of life for Merton's older and disabled community. To meet this ongoing need, sustained funding will be essential to maintain and expand the service in future years.

STRATEGIC REPORT

Financial position and results for the period

The results are shown on the Statement of Financial Activities. Income from charitable activities in 2025 was £1,480,192 compared to £1,167,022 in 2024, an increase of £313,170. Expenditure on charitable activities in 2025 was £1,418,668 compared to £1,036,048 in 2024, an increase of £382,620. However, we are still on target to achieve an improved budget for the coming year. The aim is to minimise costs by working effectively and stabilising our charity's activities income.

The CEO works closely with the staff team and receives clear guidance from the Board of Trustees. Constantly reviewing mccoy financial position at each board meeting and arranging financial sub-group meetings when required help for smarter decision-making. MCT is making monthly payments to reduce the £50,000 Bounce Back Loan from the government. We continue to grow our stake in the delivery of SEND work.

MCT is working towards reducing costs where possible and developing a more robust operational position to be fit and able to operate and grow its core community transport services as we expand SEND delivery and Dial-A-Ride. We aim to continue to increase the reserves, in line with mccoy reserves policy. A detailed analysis of mccoy restricted funds is shown in note 19 of these financial statements.

STRATEGIC REPORT
Financial review
Principal funding sources

These continue to be our main sources of generating income.

(1) Transport for London Dial-A-Ride (working to increase the provision)
(2) London Borough of Merton (Special Education Needs and Disability Transport Provision)
(3) Contract Care Home Transport Service
(4) Group and Personal Transport Service
(5) Grant income.

Investment policy and objectives

Charitable funds must be available for immediate use; therefore, should there be any surplus funds, these would be held in an interest-generating deposit account.

Reserves policy and going concern policy

We operate on a reserve policy that states that the level of unrestricted funds required should equal three months of operations to safeguard the organisation's core activities, protect options for future development, and achieve a level of working capital, ensuring continuity as a going concern. The level of unrestricted funds on 31 March 2025 was £339,093, compared to £280,069 in 2024, which aligns with the three-month operational reserves target. The board of trustees is working with the CEO to shore up and strengthen the MCT's reserves policy position:

a) MCT has been resilient in facing past challenges. We are reviewing our current community services to achieve full cost recovery and are seeking new opportunities to expand our services and raise our income in line with MCT's Strategic Scrutiny by the board. We are particularly interested in expanding the Group and Personalised Transport Service (PTS) and increasing our volunteer services, along with other relevant services, for the benefit of our community.

b) MCT will continue to work closely with LBM and the voluntary community sector through the Community Response Steering Group meetings, also attending other Voluntary Community Sector meetings.

c) The trustees have reviewed and agreed on various options to ensure that the reserves are replenished and that MCT remains a going concern. These options include reviewing the sector to decide on viable alternative sources of income. MCT's fundraiser and operations team are working hard to improve fundraising income.

Principal risks and uncertainties

The trustees consider and assess the risks to which the charity may be exposed and have established systems and procedures to review and manage them. The Finance and Risk sub-committee reviews and assesses all risks and puts in place suitable and sufficient measures to mitigate them. This information is then recorded on the Risk Register and reported to the Trustee at quarterly board meetings for discussion and agreement. The most significant specific risks for which we have active mitigation strategies in place are as follows:

1. Movement and replacement of lead staff (Succession Planning Review)
2. Premises (Awaiting communication from LBM regarding any changes to the present Lease)
3. Vehicle replacement (Replacing all vehicles that do not meet the ULEZ required standard by October 2025).

STRATEGIC REPORT
Future plans

Sustainability of the Charity
The Board continues to review Charity's operational costs relative to its revenue and has planned to ensure future sustainability. MCT reviews its costs to ensure they are controlled to break even or increase over the coming year. We are constantly reviewing the effect of TfL's expansion and implementation of ULEZ. MCT is considering how to address the challenges of cleaning up London's air by removing polluting vehicles and ensuring all vehicles are compliant. MCT's only electric vehicle is a mini-box van used to support Community Moves and the transport of goods as and when required. This vehicle is also used for short-distance deliveries on behalf of voluntary sector organisations. MCT has one electric cargo bike, primarily used as a shuttle for vehicle maintenance trips and for attending local meetings.

The extended ULEZ has accelerated MCT's phase-out of older minibuses through sales or scrapping, and by replacing them with new, compliant vehicles. This will reduce maintenance costs and enable MCT to operate a more sustainable fleet.

Premises
MCT continues to operate its services site from the Depot at Unit 2a Batsworth Road. Focusing on working from the depot has allowed us to grow the Community Transport charity business in Merton. The decision to expand the Depot office and kitchen footprint has allowed MCT to provide MiDAS classroom training from this space. During the year, MCT commissioned an extension to the Operations Team's office space by adding an office for the Deputy Chief Executive Officer. The office space expansion will help to mitigate our current space difficulty due to increased office staff numbers.

Charity's Operational Plan/Strategy
The Board worked with the CEO to develop a succession plan. This involved creating a staff succession organisation chart, and an outlined implementation process in the development of the succession plan. This was reviewed at the board meeting during the year. Regular operations staff meetings were held throughout the year, and we are working to update the core services that have been well established and have underpinned MCT over the years of operation as part of the long-term organisation's operational plan. Preparations are in place to amend operational practices in response to any changes or growth within the Dial-a-Ride contract. We continue to strengthen our working relationship with LBM and the delivery of SEND transport as we grow and establish strong relationships with MCT's voluntary sector partners and individuals.

STRUCTURE, GOVERNANCE AND MANAGEMENT
Governing document
The organisation is a charitable company limited by guarantee, incorporated on 28th May 1998 and registered as a charity on 14th January 1999. The company was established under a Memorandum of Association, which established the objectives and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up, members are required to contribute an amount not exceeding £1 each.

Recruitment and appointment of new trustees
Trustees are recruited by various means, including advertising on various Social Media platforms (LinkedIn), our own publications and on our website. The Board is elected in accordance with the Articles of Association. Trustees serve for a term of one year and may be re-elected; any Trustee elected as Chair may serve for a maximum of five years. Appointment is by election at the Annual General Meeting, which usually takes place in March each year.

Organisational structure
MCT has a Board of 10 who are responsible for the strategic direction and policy of the charity. The current board members are from a variety of professional backgrounds. A scheme of delegation is in place among the present board members.

Decision making
The day-to-day responsibility for the provision of services rests with the CEO, who works with the Management Team and operational staff.

The CEO, along with the management team, is responsible for ensuring the charity delivers the specified services and meets key performance indicators, and regularly updates the risk register. The CEO is accountable for delegating specific tasks to the operational staff, monitoring their performance, and conducting annual appraisals. The CEO works closely with the Board of Trustees and plans strategically for service development and improvements.

The Board of Trustees meets formally at least four times a year, with sub-committee groups meeting additionally as and when necessary to consider Finance, Funding, Personnel, Policies, and Procedures. The Management Committee seeks to ensure that the needs of the charity's client group are appropriately reflected in the diversity of the Trustees.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Induction and training of new trustees

Trustees are inducted and trained, and carry out their responsibilities guided by advice and support provided by The National Council for Voluntary Organisations and The Charity Commission.

Members of the Board of Trustees are familiar with the charity's practical work, having been inducted into their positions by the Board of Trustees and the CEO. Board members are encouraged to visit the charity's office and are supplied with a copy of the Memorandum and Articles of Association along with the latest financial statements. At each meeting, financial and operational information is provided, with appropriate explanations. Board members are expected to be aware of the various Charity Commission publications available to assist them in their duties as Trustees.

Key management remuneration

The Board sets the Chief Executive's pay. The pay of the remaining Senior Management Team and staff is reviewed annually, and a proposal is submitted to the Board for their approval.

Related parties

Trustees must conduct Charity business solely for the good of the Charity and its beneficiaries and declare any relevant outside interests. If a potential conflict of interest - actual or perceived - were to arise, the relevant Trustee(s) would be recused from the decision-making process.

When management committee members represent an organisation that uses MCT's services, all transactions are undertaken on an arm's-length basis, in accordance with standard contractual terms. Should a conflict of interest arise during a board meeting, the Member will be excluded from participating in either discussion or voting.

Risk management

The Board of Trustees constantly reviews the major risks to which the charity is exposed in its operations, human resources, and finances. Operational risks are minimised by implementing suitable policies and procedures, which are regularly reviewed. Insurance policies are in place to cover public liability, premises and contents, professional indemnity, vehicles, drivers, and volunteers. These are reviewed annually by the Board of Trustees. We fully appreciate that funding from our principal funders, LBM and TfL, is not secure. We aim to develop stronger, secure, long-term relationships with these providers. It is imperative that other sources of funding and contractual income are sought.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

03571884 (England and Wales)

Registered Charity number

1073312

Registered office

Unit 2a Batsworth Road,
Mitcham
Surrey
CR4 3BX

Principal address

Unit 2a Batsworth Road
Mitcham
Surrey
CR4 3BX

Trustees
Mr R J Makin Chair
Mr O Osayameh Treasurer
Mrs C Charles
Mrs B Fraser
Mrs F M Hibbert
Mr S Hickey
Mrs R Hooper
Ms A Ocan
Mr M Otite
Mr A Savage

Company Secretary
Mr F L Dawson

Auditors
Hartley Fowler LLP
Statutory Auditors
Chartered Accountants
4th Floor Tuition House
27-37 St George's Road
Wimbledon
London
SW19 4EU

Bankers
Barclays Bank UK PLC
Barclays House
8 Alexandra Road
London SW19 7JZ

CAF Bank Limited
25 Kings Hill Avenue
Kings Hill
West Malling
Kent ME19 4JQ

Chief Executive Officer
Mr F L Dawson

STATEMENT OF TRUSTEES' RESPONSIBILITIES
The trustees (who are also the directors of Merton Community Transport for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year. Under that law, the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law).

Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

STATEMENT OF TRUSTEES' RESPONSIBILITIES - continued

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

AUDITORS
The auditors, Hartley Fowler LLP, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Report of the trustees, incorporating a strategic report, approved by order of the board of trustees, as the company directors, on 28 January 2026 and signed on the board's behalf by:

Mr O Osayameh - Trustee

REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF MERTON COMMUNITY TRANSPORT

Opinion

We have audited the financial statements of Merton Community Transport (the 'charitable company') for the year ended 31 March 2025 which comprise the Statement of Financial Activities, the Statement of Financial Position, the Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2025 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees
As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements
Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

We identify and assess risks of material misstatement of the financial statements, whether due to fraud or error, and then design and perform audit procedures responsive to those risks, including obtaining audit evidence that is sufficient and appropriate to provide a basis for our opinion.

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, we considered the following:
- the nature of the industry and sector, control environment and the charities activities;
- results of our enquiries of management about their own identification and assessment of the risks of irregularities;
- any matters we identified having obtained and reviewed the charitable company's documentation of their policies and procedures;
- identifying, evaluating and complying with laws and regulations and whether they were aware of any instances of non-compliance;
- detecting and responding to the risks of fraud and whether they have knowledge of any actual, suspected or alleged fraud;
- the internal controls established to mitigate risks of fraud or non-compliance with laws and regulations; and
- the matters discussed among the audit engagement team regarding how and where fraud might occur in the financial statements and any potential indicators of fraud.

As a result of these procedures, we considered the opportunities and incentives that may exist within the organisation for fraud. In common with all audits we are also required to perform specific procedures to respond to the risk of management override.

We also obtained an understanding of the legal and regulatory framework that the charitable company operates in. The key laws and regulations we considered in this context included the Charities Act 2011, UK Companies Act and tax legislation.

In addition we considered provisions of other laws and regulations that do not have a direct effect on the financial statements but compliance with which may be fundamental to the charitable company's ability to operate or to avoid a material penalty.

As a result of performing the above, we did not identify any key matters related to the potential risk of fraud or non-compliance with laws and regulations.

Our procedures to respond to risks identified included the following:
- reviewing the financial statement disclosures and testing to supporting documentation to assess compliance with provision of relevant laws and regulations described as having a direct effect on the financial statements;
-enquiring of management concerning actual and potential litigation and claims;
-performing analytical procedures to identify any unusual or unexpected relationships that may indicate risks of material misstatement due to fraud;
-reviewing minutes of meetings of those charged with governance, reviewing internal reports, and
-in addressing the risk of fraud through management override of controls, testing the appropriateness of journal entries and other adjustments, assessing whether the judgements made in making accounting estimates are indicative of a potential bias and evaluating the business rationale for any significant transactions that are unusual or outside the normal course of business.

We also communicated relevant identified laws and regulations and potential fraud risks to all engagement team members and remained alert to any indication of fraud or non-compliance with laws and regulations throughout the audit.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Jonathan Askew (Senior Statutory Auditor)
for and on behalf of Hartley Fowler LLP
Statutory Auditors
Chartered Accountants
4th Floor Tuition House
27-37 St George's Road
Wimbledon
London
SW19 4EU

Date: 29/01/2026

MERTON COMMUNITY TRANSPORT

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 MARCH 2025

	Notes	Unrestricted fund £	Restricted funds £	2025 Total funds £	2024 Total funds £
INCOME AND ENDOWMENTS FROM					
Charitable activities	4				
Transport services		1,385,989	76,537	1,462,526	1,148,807
Investment income	3	989	-	989	384
Other income		16,677	-	16,677	17,831
Total		1,403,655	76,537	1,480,192	1,167,022
EXPENDITURE ON					
Raising funds	5	1,391	-	1,391	-
Charitable activities	6				
Transport services		1,343,240	74,037	1,417,277	1,036,048
Total		1,344,631	74,037	1,418,668	1,036,048
NET INCOME		59,024	2,500	61,524	130,974
RECONCILIATION OF FUNDS					
Total funds brought forward		280,069	5,613	285,682	154,708
TOTAL FUNDS CARRIED FORWARD		339,093	8,113	347,206	285,682

The notes form part of these financial statements

MERTON COMMUNITY TRANSPORT (REGISTERED NUMBER: 03571884)

STATEMENT OF FINANCIAL POSITION
31 MARCH 2025

	Notes	2025 £	2024 £
FIXED ASSETS			
Tangible assets	14	306,938	103,402
CURRENT ASSETS			
Debtors	15	135,915	202,216
Cash at bank and in hand		150,265	71,985
		286,180	274,201
CREDITORS			
Amounts falling due within one year	16	(135,898)	(74,421)
NET CURRENT ASSETS		150,282	199,780
TOTAL ASSETS LESS CURRENT LIABILITIES		457,220	303,182
CREDITORS			
Amounts falling due after more than one year	17	(110,014)	(17,500)
NET ASSETS		347,206	285,682
FUNDS	21		
Unrestricted funds		339,093	280,069
Restricted funds		8,113	5,613
TOTAL FUNDS		347,206	285,682

The financial statements were approved by the Board of Trustees and authorised for issue on 28 January 2026 and were signed on its behalf by:

Mr O Osayameh - Trustee

Mr R J Makin - Trustee

The notes form part of these financial statements

MERTON COMMUNITY TRANSPORT

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2025

	Notes	2025 £	2024 £
Cash flows from operating activities			
Cash generated from operations	1	212,276	16,019
Interest paid		(572)	(825)
Interest element of hire purchase payments paid		(3,624)	-
Net cash provided by operating activities		208,080	15,194
Cash flows from investing activities			
Purchase of tangible fixed assets		(270,332)	(71,016)
Sale of tangible fixed assets		17,850	17,831
Interest received		989	384
Net cash used in investing activities		(251,493)	(52,801)
Cash flows from financing activities			
Loan repayments in year		(10,000)	(10,000)
Capital repayments in year		131,693	-
Net cash provided by/(used in) financing activities		121,693	(10,000)
Change in cash and cash equivalents in the reporting period		78,280	(47,607)
Cash and cash equivalents at the beginning of the reporting period		71,985	119,592
Cash and cash equivalents at the end of the reporting period		150,265	71,985

The notes form part of these financial statements

NOTES TO THE STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2025

1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2025 £	2024 £
Net income for the reporting period (as per the Statement of Financial Activities)	61,524	130,974
Adjustments for:		
Depreciation charges	65,623	32,579
Profit on disposal of fixed assets	(16,677)	(17,831)
Interest received	(989)	(384)
Interest paid	572	825
Interest element of hire purchase and finance lease rental payments	3,624	-
Decrease/(increase) in debtors	66,301	(118,019)
Increase/(decrease) in creditors	32,298	(12,125)
Net cash provided by operations	212,276	16,019

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1/4/24 £	Cash flow £	At 31/3/25 £
Net cash			
Cash at bank and in hand	71,985	78,280	150,265
	71,985	78,280	150,265
Debt			
Finance leases	-	(131,693)	(131,693)
Debts falling due within 1 year	(10,000)	-	(10,000)
Debts falling due after 1 year	(17,500)	10,000	(7,500)
	(27,500)	(121,693)	(149,193)
Total	44,485	(43,413)	1,072

The notes form part of these financial statements

1. GENERAL INFORMATION

The charitable company is incorporated and domiciled in the United Kingdom. The address of its registered office is Unit 2a Batsworth Road, Mitcham, Surrey, CR4 3BX. The registered number of the company is 03571884. The registered number of the charity is 1073312.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements
The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

a) Preparation of the accounts on a going concern basis

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern. The trustees have undertaken a review of going concern and have put in place a set of guidelines, as set out in the reserves policy section of the Trustees Report, to mitigate any further reduction in the reserves of the charity. The trustees have agreed various options to replenish the reserves so as to ensure that the charity is a going concern, these options are noted in the Financial Review section of the Trustees Report.

b) Significant judgements and estimates

Preparation of the financial statements requires management to make significant judgements and estimates. The items in the financial statements where these judgements and estimates have been made include:

(i) Tangible fixed assets. Plant and machinery and motor vehicles are depreciated over the useful lives taking into account residual values, where appropriate.

(ii) Allocation of costs. The allocation of support and governance costs between charitable and expenditure categories.

Income
Turnover is the amount derived from the provision of goods/services, and stated after trade discounts, other sales taxes and net of VAT. All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Income from donations or grants is recognised when the charity has entitlement to the funds, any performance conditions attached to the donations or grants have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from contracts in respect of services provided is recognised when, and to the extent that, performance occurs and is measured at the fair value of the consideration receivable.

Donated services provided by volunteers have not been included in these accounts.

Investment income is included on a receivable basis.

Expenditure
Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Charitable activities
Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

2. ACCOUNTING POLICIES - continued

Governance costs
Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the independent examiner's fee.

Allocation and apportionment of costs
As the charity has only one activity, that of supplying accessible transport to the Community, costs of charitable activities comprising the cost of running the organisation including support costs are charged to the total activity.

Tangible fixed assets
Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life or, if held under a finance lease, over the lease term, whichever is the shorter.

Improvements to property	- 10% to 25% on cost
Office equipment	- 33% on cost
Motor vehicles	- 25% on cost

Tangible fixed assets are stated at cost or valuation less depreciation. Fixed assets costing more than £500 are capitalised.

Taxation
As a registered charity, the organisation is exempt from income and corporation tax to the extent that its income and gains are applicable to charitable purposes.

Fund accounting
Unrestricted general funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. Local Authority grants are treated as restricted funds with any unspent balance carried forward until the terms of the grant have been fulfilled.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments
Assets obtained under hire purchase contracts or finance leases are capitalised in the Statement of Financial Position. Those held under hire purchase contracts are depreciated over their estimated useful lives. Those held under finance leases are depreciated over their estimated useful lives or the lease term, whichever is shorter.

The interest element of these obligations is charged to the Statement of Financial Activities over the relevant period. The capital element of the future payments is treated as a liability.

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Pension costs and other post-retirement benefits
The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Basic financial instruments
The charity only has financial instruments of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Cash at bank and in hand
Cash at bank includes bank deposit accounts and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Debtors
Trade and other debtors are recognised at the settlement amount due. Prepayments are recognised at the invoiced cost prepaid.

2. ACCOUNTING POLICIES - continued

Creditors
Creditors are recognised when the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at the settlement amount.

Impairment
Assets not measured at fair value are reviewed for any indication that the asset may be impaired at each balance sheet date. If such indication exists, the recoverable amount of the asset, or the asset's cash generating unit, is estimated and compared to the carrying amount. Where the carrying amount exceeds its recoverable amount, an impairment loss is recognised in profit or loss unless the asset is carried at a revalued amount where the impairment loss is a revaluation decrease.

3. INVESTMENT INCOME

	2025	2024
	£	£
Deposit account interest	989	384

4. INCOME FROM CHARITABLE ACTIVITIES

	Activity	2025	2024
		£	£
Income for the use of buses	Transport services	1,385,989	1,057,652
Grants	Transport services	76,537	91,155
		1,462,526	1,148,807

Grants received, included in the above, are as follows:

	2025	2024
	£	£
London Borough of Merton - Adult Social Care Grant	35,000	35,000
The Edward Gosling Grant	-	10,000
West Indian Families and Friends Association Grant	-	10,000
Merton Giving Grant	-	10,000
London Borough of Merton - Civic Pride Grant	18,335	14,655
London Community Foundation - Happy Shopper Grant	11,613	11,500
Bruce Wake Grant	2,500	-
The Clothworkers Grant	5,000	-
The Percy Bilton Grant	4,089	-
	76,537	91,155

5. RAISING FUNDS

Other trading activities

	2025	2024
	£	£
Bad debts	1,391	-

6. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 7)	Support costs (see note 8)	Totals
	£	£	£
Transport services	1,087,770	329,507	1,417,277

7. DIRECT COSTS OF CHARITABLE ACTIVITIES

	2025	2024
	£	£
Staff costs	661,283	454,308
Vehicle running costs	360,864	255,078
Depreciation	65,623	32,579
	1,087,770	741,965

8. SUPPORT COSTS

	Management	Finance	Governance costs	Totals
	£	£	£	£
Transport services	301,666	4,196	23,645	329,507

Support costs, included in the above, are as follows:

Management

	2025 Transport services	2024 Total activities
	£	£
Wages	178,937	162,420
Social security	18,292	16,221
Pensions	12,039	11,510
Other operating leases	24,000	25,031
Rates and water	629	237
Insurance	5,418	3,422
Light and heat	4,300	5,882
Telephone	4,049	3,272
Postage and stationery	8,372	10,530
Sundries	1,412	593
Repairs and renewals	8,460	4,136
Training	6,420	1,764
Staff expenses	2,922	5,886
Travel and subsistence	5,656	2,228
Equipment	2,806	2,569
Computer expenses	6,156	5,000
Subscriptions	3,470	2,362
Carried forward	293,338	263,063

8. SUPPORT COSTS - continued

Management - continued

	2025 Transport services £	2024 Total activities £
Brought forward	293,338	263,063
Legal and professional fees	7,836	7,227
Bank charges	492	378
	301,666	270,668

Finance

	2025 Transport services £	2024 Total activities £
Bank loan interest	572	825
Hire purchase	3,624	-
	4,196	825

Governance costs

	2025 Transport services £	2024 Total activities £
Auditor's remuneration	6,300	6,000
Auditors' remuneration for non audit work	1,545	2,040
Accountancy and legal fees	15,800	14,550
	23,645	22,590

9. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2025 £	2024 £
Depreciation - owned assets	46,693	32,579
Depreciation - assets on hire purchase contracts and finance leases	18,930	-
Other operating leases	24,000	25,031
Surplus on disposal of fixed assets	(16,677)	(17,831)

10. AUDITORS' REMUNERATION

	2025	2024
	£	£
Fees payable to the charity's auditors and their associates for the audit of the charity's financial statements	6,300	6,000
Auditors' remuneration for non audit work	1,545	2,040

11. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2025 nor for the year ended 31 March 2024.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2025 nor for the year ended 31 March 2024.

12. STAFF COSTS

	2025	2024
	£	£
Wages and salaries	795,482	591,460
Social security costs	55,724	38,194
Other pension costs	19,345	14,805
	870,551	644,459

The average monthly number of employees during the year was as follows:

	2025	2024
Drivers and assistants	36	31
Management and administration	6	5
	42	36

No employees received emoluments in excess of £60,000.

The key management personnel compensation during the year was £188,066 (2024: £110,091).

13. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund	Restricted funds	Total funds
	£	£	£
INCOME AND ENDOWMENTS FROM			
Charitable activities			
Transport services	1,057,652	91,155	1,148,807
Investment income	384	-	384
Other income	17,831	-	17,831
Total	1,075,867	91,155	1,167,022
EXPENDITURE ON			
Charitable activities			
Transport services	980,506	55,542	1,036,048
NET INCOME	95,361	35,613	130,974
Transfers between funds	30,000	(30,000)	-

13. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £	Restricted funds £	Total funds £
Net movement in funds	125,361	5,613	130,974
RECONCILIATION OF FUNDS			
Total funds brought forward	154,708	-	154,708
TOTAL FUNDS CARRIED FORWARD	280,069	5,613	285,682

14. TANGIBLE FIXED ASSETS

	Improvements to property £	Office equipment £	Motor vehicles £	Totals £
COST				
At 1 April 2024	7,233	24,717	400,210	432,160
Additions	-	2,167	268,165	270,332
Disposals	-	(11,795)	(48,745)	(60,540)
At 31 March 2025	7,233	15,089	619,630	641,952
DEPRECIATION				
At 1 April 2024	3,615	21,862	303,281	328,758
Charge for year	723	2,400	62,500	65,623
Eliminated on disposal	-	(10,622)	(48,745)	(59,367)
At 31 March 2025	4,338	13,640	317,036	335,014
NET BOOK VALUE				
At 31 March 2025	2,895	1,449	302,594	306,938
At 31 March 2024	3,618	2,855	96,929	103,402

Fixed assets, included in the above, which are held under hire purchase contracts are as follows:

	Motor vehicles £
COST	
Additions	146,165
DEPRECIATION	
Charge for year	18,930
NET BOOK VALUE	
At 31 March 2025	127,235
At 31 March 2024	-

15. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2025	2024
	£	£
Trade debtors	102,240	167,218
Other debtors	2,500	3,000
VAT	12,031	6,668
Prepayments and accrued income	19,144	25,330
	135,915	202,216

16. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2025	2024
	£	£
Bank loans and overdrafts (see note 18)	10,000	10,000
Hire purchase (see note 19)	29,179	-
Trade creditors	43,263	37,781
Social security and other taxes	14,741	11,477
Other creditors	30,270	3,523
Accruals and deferred income	8,445	11,640
	135,898	74,421

17. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	2025	2024
	£	£
Bank loans (see note 18)	7,500	17,500
Hire purchase (see note 19)	102,514	-
	110,014	17,500

18. LOANS

An analysis of the maturity of loans is given below:

	2025	2024
	£	£
Amounts falling due within one year on demand:		
Bank loans	10,000	10,000
Amounts falling between one and two years:		
Bank loans - 1-2 years	7,500	10,000
Amounts falling due between two and five years:		
Bank loans - 2-5 years	-	7,500

Barclays Bounce Back Loan

In December 2020 the company arranged a 5 year Barclays Bounce Back Loan with Barclays Bank UK Plc. Interest on the loan is charged at 2.5%. The loan is to be repaid in instalments over 6 years and is unsecured.

19. LEASING AGREEMENTS

Minimum lease payments fall due as follows:

	Hire purchase contracts	
	2025	2024
	£	£
Net obligations repayable:		
Within one year	29,179	-
Between one and five years	102,514	-
	131,693	-

	Non-cancellable operating leases	
	2025	2024
	£	£
Within one year	936	936
Between one and five years	1,248	2,184
	2,184	3,120

20. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted fund	Restricted funds	2025 Total funds	2024 Total funds
	£	£	£	£
Fixed assets	306,938	-	306,938	103,402
Current assets	278,067	8,113	286,180	274,201
Current liabilities	(135,898)	-	(135,898)	(74,421)
Long term liabilities	(110,014)	-	(110,014)	(17,500)
	339,093	8,113	347,206	285,682

21. MOVEMENT IN FUNDS

	At 1/4/24	Net movement in funds	At 31/3/25
	£	£	£
Unrestricted funds			
General fund	280,069	59,024	339,093
Restricted funds			
The London Community Foundation - Happy Shopper Fund	5,613	-	5,613
The Clothworkers Fund	-	2,500	2,500
	5,613	2,500	8,113
TOTAL FUNDS	285,682	61,524	347,206

21. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	1,403,655	(1,344,631)	59,024
Restricted funds			
London Borough of Merton - Adult Social Care (ASC) Fund	35,000	(35,000)	-
London Borough of Merton - Civic Pride Fund	18,335	(18,335)	-
The London Community Foundation - Happy Shopper Fund	11,613	(11,613)	-
Bruce Wake Fund	2,500	(2,500)	-
The Clothworkers Fund	5,000	(2,500)	2,500
The Percy Bilton Fund	4,089	(4,089)	-
	76,537	(74,037)	2,500
TOTAL FUNDS	1,480,192	(1,418,668)	61,524

Comparatives for movement in funds

	At 1/4/23 £	Net movement in funds £	Transfers between funds £	At 31/3/24 £
Unrestricted funds				
General fund	154,708	95,361	30,000	280,069
Restricted funds				
The Edward Gosling Fund	-	10,000	(10,000)	-
The London Community Foundation - Happy Shopper Fund	-	5,613	-	5,613
West Indian Families and Friends Fund	-	10,000	(10,000)	-
Merton Giving Fund	-	10,000	(10,000)	-
	-	35,613	(30,000)	5,613
TOTAL FUNDS	154,708	130,974	-	285,682

21. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	1,075,867	(980,506)	95,361
Restricted funds			
The Edward Gosling Fund	10,000	-	10,000
London Borough of Merton - Adult Social Care (ASC) Fund	35,000	(35,000)	-
London Borough of Merton - Civic Pride Fund	14,655	(14,655)	-
The London Community Foundation - Happy Shopper Fund	11,500	(5,887)	5,613
West Indian Families and Friends Fund	10,000	-	10,000
Merton Giving Fund	10,000	-	10,000
	91,155	(55,542)	35,613
TOTAL FUNDS	1,167,022	(1,036,048)	130,974

The purpose of the Restricted Funds is as follows:

London Borough of Merton Civic Pride Fund
Funding for supporting the Voluntary and Community Sector 2023-2026. This funding is used to support the Excursion Club.

London Borough of Merton Adult Social Care (ASC) Fund
Funding a proportion of the Chief Executive Officer's salary to enable Merton Community Transport to continue its services.

The Edward Gosling Fund
Capital contribution for the acquisition of a new vehicle.

West Indian Families and Friends (WIFFA) Fund
Capital contribution for the acquisition of a new vehicle.

Merton Giving Food in Security Fund
Capital contribution for the acquisition of a new vehicle.

London Community Foundation Fund
Funding to support the Happy Shoppers Project.

22. RELATED PARTY DISCLOSURES

During the year, the charity advanced an interest-free, unsecured loan of £3,170 to West Indian Family and Friends Association (W.I.F.F.A) Limited, an entity in which the CEO of Merton Community Transport also serves as a director. The full balance was repaid prior to the year-end.

Additionally, a short-term interest-free loan of £387 was made to the CEO. This amount was unsecured and fully repaid by 31 March 2025.

Other than the transactions noted above, there were no further related party transactions during the year ended 31 March 2025 (2024: £Nil).

23. COMPANY LIMITED BY GUARANTEE

The charity is limited by guarantee and has no share capital. The liability of each member is determined by the Articles of the charity and shall not exceed £1.

MERTON COMMUNITY TRANSPORT

England & Wales - Charity number 1073312

Accounts

REGISTERED COMPANY NUMBER: 03571884 (England and Wales)
REGISTERED CHARITY NUMBER: 1073312

REPORT OF THE TRUSTEES AND

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

FOR

MERTON COMMUNITY TRANSPORT

Hartley Fowler LLP
Statutory Auditors
Chartered Accountants
4th Floor Tuition House
27-37 St George's Road
Wimbledon
London
SW19 4EU

MERTON COMMUNITY TRANSPORT

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FOR THE YEAR ENDED 31 MARCH 2024

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CHARITY PURPOSE

Mission, Aims, Objectives and Vision :

Mission: To help people stay connected and assist in reducing the impact of social exclusion in society due to the lack of suitable and affordable, accessible transport solutions.

Aims: Merton Community Transport (MCT) aims to provide relief to the inhabitants of the London Borough of Merton and its surrounding districts who need affordable and accessible transport because of age, mental or physical disability, sensory impairment, poverty, loneliness, and social isolation.

Objectives: Our charity's purposes, as set out in the objectives contained in the company's memorandum of association, are:

- To benefit the public by providing transport relief to the London Borough of Merton residents and its surrounding districts who have need because of age, mental or physical disability, sensory impairment, or poverty.

- To assist the charitable work of organisations and bodies that promote the relief of such persons by providing appropriate services.

Vision: To be the first point of contact for accessible travel and transport that will support the enablement of organisations and individuals, working in collaboration and partnership with the London Borough of Merton and the voluntary sector. Helping the people who are marginalised or have no access to public transport systems.

To develop varied transport solutions and projects that provide the services that the people in the community need. MCT strives to reduce loneliness, isolation, and social exclusion by connecting people to places and organisations to customers/clients while providing a caring, comprehensive approach to travel.

OBJECTIVES AND ACTIVITIES

Ensuring our work delivers our aims, objectives, vision, and mission:

MCT's constant and focused review of our mission, aims, and vision to deliver the objectives and activities agreed upon each year was the catalyst to achieving an improved outcome over the previous 12 months. Being resilient during the past year's challenges and closely watching our key activity also contributed. MCT established the provision of our standard services to the main groups of people we are set up to help, ensuring we remained focused on our stated purposes. The charity's trustees strictly adhere to the Charities Act 2011 section 17(5) to ensure that it is an integral part of every activity that is for the public benefit.

The charity is well represented in the Community Transport Market environment through regular updates and guidance from the Community Transport Association UK (CTA). UK-General Data Protection Regulation, and through registrations with The Information Commissioner's Office (ICO), and the Fleet Operation Recognition Scheme (FORS). The charity is a member of the London Strategic Community Transport Forum (LSCT), the London Borough of Merton Sustainable Communities & Transport Partnership Board, the London Strategic CT Forum, Merton Safeguarding Community Champion, Merton Connected Community Engagement Network Reps, Merton Community Response Steering Group, and Merton's Food Response Network.

OBJECTIVES AND ACTIVITIES
CHARITY FOCUS

MCT has been developing supporting services and projects, and this vision has kept MCT thriving and growing during the past year. Focusing on strategic appraisals and critical strategic objectives has given MCT the significant challenge of developing our fundraising. The regular task group meetings on finance and fundraising have helped to steer the Charity through the varied challenges the organisation has experienced. The Fundraising and Development Coordinator and Community Development and Training Coordinator have proven beneficial to the Operational Team. MCT continues to champion community collaborative relationships and closer partnerships, and working hard to adapt to the fundraising environment to secure funding to deliver supportive services. Funding gained has strengthened our position within the community. MCT's close working relationship with the London Borough of Merton and the voluntary sector organisations continues to assist in developing various services that support and benefit Merton's communities in tackling social challenges, isolation, loneliness, food poverty, and transport.

Those who benefit from our services

MCT's services continue to benefit the community of Merton and surrounding districts by offering varied transport solutions to our affiliated members who find it difficult to access mainstream transport. We also provide a door-to-door service that takes them to a clinic/hospital appointment or GP surgery, and we will wait while they are seen. Over the years, MCT's whole customer care approach to providing community transport services has placed us in good standing to deliver Special Education Needs and Disability (SEND) transport provision, working with LBM to deliver transport travel solutions to children and young people with SEND, and to Care Homes individual residents who are affiliated benefit from our services. MCT has been delivering Dial-A-Ride services with Transport for London (TfL) under tender for over ten years. This present tender is delivered across seven boroughs and has become our leading door-to-door service. We also work closely with community organisations, statutory bodies, and affiliated schools by supplying accessible transport services.

Working with the Community Transport Association UK (CTA UK)

On November 23rd, 2023, at the CTA-UK conference, MCT received the "Making a Difference" award. The Community Transport Awards celebrate dedication, innovation, and compassion in the CT sector. This prestigious event highlights CT advocates, unsung heroes, organisations, and individuals who go above and beyond to ensure everyone in our communities can access reliable transport services.

MCT benefits from being a member of the CTA. They promote community transport sector excellence through training, resources, publications, advice, events, consultancy, and project support on voluntary, community, and accessible transport. We amplify the collective efforts of community transport providers in building stronger, more inclusive, and sustainable communities through transportation across the UK.

OBJECTIVES AND ACTIVITIES
ACHIEVEMENT AND PERFORMANCE
Charitable Activities

Structure and Stability

MCT has an Operation Team comprising full-time, part-time, and contracted staff. We are working hard to increase the number of volunteers supporting the Charity. This mixture helps us meet the many service requests from our members. The team structure starts with a strong board of Trustees/Directors, Operational staff, Chief Executive Officer, Depot and Operational Manager, Depot and Operational Assistant Manager, Community Development and Training Coordinator, Fundraising and Development Coordinator, Bookkeeper, MiDAS Trainers, Casual Drivers, and Passenger Assistants (PA). The Charity's volunteers play an important role in ensuring our service's quality, including administrative support, driving, business development, fundraising, and trusteeship.

MCT's registered office is the Depot at Unit 2a Batsworth Road CR4 3BX. This site serves to provide the operational needs of the organisation. The vehicles are parked at the depot and regularly serviced to comply with legislative requirements. Drivers and PAs must undertake MiDAS training and Disclosure and Barring Service (DBS) checks.

Policies & Procedures

The Charity's policy documents determine the scope and quality of our services and are being continually reviewed and revised as necessary. We are reviewing and updating the Memorandum and Articles of Association to set out a clear Mission, Vision, and Aims, and to align with our objectives.

Partnership Working

MCT strongly advocates for a good working relationship across all departments within the London Borough of Merton (LBM). The grant support received each year from the Adult Social Care Fund has been helpful, including by assisting MCT in obtaining funding from various other funders. The various grant fundings that are received enable MCT to continue to deliver transport services to people where public or private transport is not available or does not meet the needs of service users with disability or general mobility requirements. MCT's services help to reduce social isolation and empower people to live a better quality of life. The deliver Dial, a Ride service under the Multiple Occupancy Accessible Transport (MOAT) contracts for Transport for London (TFL), continues to be one of MCT's main income streams.

Our core services, Affiliated Group and Personalised Transport Service (PTS) have grown. We have also significantly increased our work with LBM through its commissioning online platform, providing accessible minibuses and MPVs with drivers and passenger assistants to deliver SEND contracted work. This LBM service provision has helped MCT grow and balance its income. We continue to receive bookings to provide minibuses and MPVs to our affiliated organisations and individuals. The outstanding challenge is seeking various opportunities to work closely with the National Health Service (NHS). The work we provide for Connect Health has not grown as was previously expected. However, we continue transporting their clients to GP appointments, providing waiting and return service.

Networks and Affiliated User Groups

The Charity's CEO attends regular council and voluntary community organisations' meetings and has representation on several boards. The CEO continues representing MCT at the Merton Community Response Steering Group and the Food Poverty Response Network. MCT, as a frontline service provider, develops and offers support services to the communities as we work closely with partners such as LBM, Merton Connected, voluntary community groups, and affiliated individuals.

Minibus Management and Pooling of Vehicles

MCT minibus management and pooling of vehicles for affiliated member organisations who own their vehicles are still being offered. This service consistently provides support to groups who cannot manage their vehicles. MCT has worked collaboratively with community organisations to use their vehicles to maximise resources to reduce costs and to the mutual benefit of both organisations. Although this service has been reduced, we are still looking to develop it as it will help MCT provide a more modern fleet of vehicles to the community. The challenges of the Ultra-Low Emission Zone (ULEZ) extension have affected many vehicle operations, and the cost of purchasing new vehicles to update MCT's fleet has increased greatly. Also, second-hand market prices have gone up.

OBJECTIVES AND ACTIVITIES

Training

Minibus Driver Awareness Scheme (MiDAS) and Passenger Assistance Training Scheme have been modernised, and the main change is that an E-learning module has been introduced. During the year, MCT reduced the number of Driver Assessor Trainers (DAT). The up-and-coming changes will affect the delivery of MCT's in-house MiDAS staff training and external training within schools, colleges, and the voluntary sector. The Community Transport sector has started using the new MiDAS training scheme from the CTA-UK. We anticipate that these changes may reduce the regular monthly training programs and on-demand requests for MiDAS training we provide.

Personalised Transport Services (PTS)

MCT's PTS provides a transport service to those within Merton who have problems accessing mainstream transport due to mobility impairment. MCT is working to grow the uptake of this service, which was greatly affected by the pandemic. Many socially isolated, vulnerable people were afraid to leave their homes. We hope the individual nature of the PTS will entice individuals to get out and about. We hope to work with the organisation to support and encourage reducing self-restricted social exclusion and isolation.

Loneliness and Isolation Project (LIP)

This project was developed post-pandemic with funding from the CTA-UK. The CTA-UK received funding from the Department for Transport (DfT) to reduce loneliness experienced by many individuals across the UK. MCT's LIP funding bid to run a loneliness pilot project was successful and was the only pilot project supported by CTA-UK in Greater London. This project embraced partnership, collaboration, and alliance with LBM, Merton Connected, and the wider voluntary sector. LIP enabled many organisations to work together to empower their members most impacted by loneliness and isolation to return to attending activities. LIP's focus was to help people overcome the barriers that prevented them from returning to society by offering accessible community transport. Access to transport enabled them to engage in their chosen activities and meet their peers. LIP assisted them in making the required transition from experiencing loneliness and isolation to accessing the varied supportive services on offer that increased their social contact.

Excursion Club

The Excursion Club has been reviewed and will be re-established this summer. MCT is working on a new offer to encourage members of the club to engage in the new travel destinations that will be on offer, and we hope to increase the membership. We will be able to operate excursions this summer as we recover from the pandemic, lockdown, and restrictions on travel. This service is so important as it helps tackle the isolation, loneliness, and social exclusion which afflict too many elderly and vulnerable people.

STRATEGIC REPORT
Financial position and results for the period

The results are shown on the Statement of Financial Activities. Incoming resources from charitable activities in 2024 were £1,167,022 (2023: £768,057), an increase of £398,965, whilst expenditure on charitable activities was £1,036,048 in 2024 (2023: £777,220), an increase of £258,828. However, we are still on target to achieve an improved budget for the coming year. The aim is to minimise costs by working effectively and stabilising our charity's activities income.

The CEO works closely with the staff team and receives clear guidance from the Board of Trustees. Constantly reviewing mccoy financial position at each board meeting and arranging financial sub-group meetings when required help for smarter decision-making. MCT is making monthly payments to reduce the £50,000 Bounce Back Loan from the government. We continue to grow our stake in the delivery of SEND work.

MCT is working towards reducing costs where possible and developing a more robust operational position to be fit and able to operate and grow its core community transport services as we expand SEND delivery and Dial-A-Ride. We aim to continue to increase the reserves, in line with mccoy reserves policy. A detailed analysis of mccoy restricted funds is shown in note 19 of these financial statements..

Principal funding sources

These continue to be our main sources of generating income.
(1) Transport for London Dial-A-Ride (Working to increase the provision)
(2) London Borough of Merton (Special Education Needs and Disability Transport Provision)
(3) Group and Personal Transport Service
(4) Grant income

Investment policy and objectives

Charitable funds must be available for immediate use; therefore, should there be any surplus funds, these would be held in an interest-generating deposit account.

Reserves policy and going concern policy

We operate on a reserve policy that states that the level of unrestricted funds required should equal three months of operations to safeguard the organisation's core activities, protect options for future development, and achieve a level of working capital, ensuring continuity as a going concern. The level of unrestricted funds on 31 March 2024 was £280,069 (2023: £154,708), which aligns with the three-month operational reserves target. The board of trustees is working with the CEO to shore up and strengthen the MCT's reserves policy position:

a) MCT has been resilient in facing past challenges. We are reviewing our present community services to achieve full cost recovery and are looking for new opportunities to expand our current services. We are working in line with MCT's Strategic Option Appraisal to grow income. We are particularly interested in expanding Group and Personalised Transport Service (PTS) along with other relevant services for the benefit of our community.

b) MCT will continue to work closely with LBM and the voluntary community sector through the Community Response Steering Group meetings and the Merton Food Response Network Group

c) The trustees have reviewed and agreed on various options to ensure that the reserves are replenished and that MCT remains a going concern. These options include reviewing the sector to decide on viable alternative sources of income. We have improved MCT's fundraising achievements by appointing a fundraiser.

Principal risks and uncertainties
The trustees consider and assess the risks to which the charity is potentially exposed and have established systems and procedures to review and manage those risks. The Finance and Risk sub-committee review and assess all risks and put in place suitable and sufficient measures to mitigate the risk. This information is then recorded on the Risk Register and reported to Trustee at quarterly board meetings for discussion and agreement. The most significant specific risks for which we have active mitigation strategies in place are as follows:

1.Movement and replacement of lead staff
2.Premises
3.Vehicle replacement

STRATEGIC REPORT
Future plans

Sustainability of the Charity

The Board continues to review Charity's operational costs compared to its revenue and has planned to ensure that future sustainability is maintained. MCT reviews its costs to ensure they are controlled to break even or increase over the coming year. We are constantly reviewing the effect of TfL's expansion and implementation of ULEZ. MCT is considering how we can support the challenges of cleaning up London's air by removing polluting vehicles and finding ways to make all its vehicles compliant. During the year, MCT purchased its first electric vehicle, a mini-box Van used to support Merton Food Poverty Insecurity through working with the Community Food Network (CFN). This vehicle is also used to do short-moving services for voluntary sector organisations. MCT has two electric cargo bikes that are used mainly as a shuttle for vehicle maintenance journeys and for attending local meetings. MCT supports the CFN Cargo E-bike and trailer food delivery service by housing and charging their E-bike.

The extended ULEZ has sped up MCT's reduction of their older Minibus by the sale or scrapping of old vehicles by replacing them with new compliant vehicles.

Premises

MCT continues to operate its services site from the Depot at Unit 2a Batsworth Road. Focusing on working from the depot has allowed us to grow the Community Transport charity business in Merton. The decision to expand the Depot office and kitchen footprint has allowed MCT to provide MiDAS classroom training from this space. There is a need to expand our present space due to growth in vehicles and staff.

Charity's Operational Plan/Strategy

The Board is working on updating the core services that are well established and have underpinned MCT over the years of operation as the long-term organisation's operational plan. Preparations are in place to amend operation practices for any changes or growth within the Dial-a-Ride contract. We continue to strengthen the working relationship with LBM and the delivery of SEND transport as we grow and establish great working relationships with MCT's voluntary sector partners and individuals.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The organisation is a charitable company limited by guarantee, incorporated on 28th May 1998 and registered as a charity on 14th January 1999. The company was established under a Memorandum of Association, which established the objectives and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up, members are required to contribute an amount not exceeding £1 each.

Recruitment and appointment of new trustees

Trustees are recruited by various means, including advertising on various Social Minda platforms (Linked In), our own publications and on our website. The Board is elected in accordance with the Articles of Association. Trustees serve for a term of one years and may be re-elected; any Trustee elected as Chair may serve for a maximum of five years. Appointment is by election at the Annual General Meeting, which usually takes place in March each year.

Organisational structure

MCT has a Board of 10 who are responsible for the strategic direction and policy of the charity. The current board members are from a variety of professional backgrounds. A scheme of delegation is in place among the present board members.

Decision making

The day-to-day responsibility for the provision of the services rests with the CEO, who works together with the Management team and operational staff.

The CEO, along with the management team, is responsible for ensuring that the charity delivers the services specified and that key performance indicators are met. The CEO is responsible for delegating specific tasks to the operational staff, monitoring their performance, and conducting annual appraisals. The CEO works closely with the Board of Trustees and plans strategically for developments and improvements to services.

The Board of Trustees meets formally at least four times a year, with sub-committee groups meeting additionally as and when necessary to consider Finance, Funding, Personnel, Policies, and Procedures. The Management Committee seeks to ensure that the needs of the client group of the charity are appropriately reflected through the diversity of the Trustees.

Induction and training of new trustees

Trustees are inducted and trained, and carry out their responsibilities guided by advice and support provided by The National Council for Voluntary Organisations and The Charity Commission.

Members of the Board of Trustees are familiar with the practical work of the charity, having been inducted into the position by members of the Trustee Board and the CEO. Board members are encouraged to visit the charity's office and are supplied with a copy of the Memorandum and Articles of Association along with the latest financial statements. At each meeting, financial and operational information is supplied together with suitable explanations. Board members are expected to be aware of the various Charity Commission publications that can be obtained to assist them with their duties as Trustees.

Key management remuneration

The pay of the Chief Executive is set by the Board. The pay of the remaining Senior Management Team, and staff is reviewed annually, in line with both market conditions and affordability for the charity, and a proposal is submitted to the Board for their approval.

Related parties

Trustees must conduct Charity business solely for the good of the Charity and its beneficiaries, and declare any relevant outside interests. If a potential conflict of interest - actual or perceived - were to arise, the relevant Trustee(s) would be recused from the decision-making process.

When management committee members represent an organisation that uses MCT's services, all transactions are undertaken on an arm's length basis on normal contractual terms. Should a conflict of interest arise during a board meeting, the Member will be excluded from participating in either discussion or voting.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Risk management

The Board of Trustees constantly reviews the major risks to which the charity is exposed in its operations, human resources, and finances. Operational risks are minimised by implementing suitable policies and procedures, which are regularly reviewed. Insurance policies are in place to cover public liability, premises and contents, professional indemnity, vehicles, drivers, and volunteers. These are reviewed annually by the Board of Trustees. We fully appreciate that funding from our principal funders, LBM and TfL, is not secure. We aim to develop stronger, secure, long-term relationships with these providers. It is imperative that other sources of funding and contractual income are sought.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
03571884 (England and Wales)

Registered Charity number
1073312

Registered office
Unit 2a Batsworth Road,
Mitcham
Surrey
CR4 3BX

Principal address
Unit 2a Batsworth Road
Mitcham
Surrey
CR4 3BX

Trustees
Mr R J Makin Chair
Mr O Osayameh Treasurer
Mrs C Charles (appointed 13/9/23)
Mrs B Fraser
Mrs F M Hibbert
Mr S Hickey
Mrs R Hooper
Miss A Ocan
Mr M Otite
Mr A Savage

Company Secretary
Mr F L Dawson

Auditors
Hartley Fowler LLP
Statutory Auditors
Chartered Accountants
4th Floor Tuition House
27-37 St George's Road
Wimbledon
London
SW19 4EU

REFERENCE AND ADMINISTRATIVE DETAILS

Bankers
Barclays Bank UK PLC
Barclays House
8 Alexandra Road
London SW19 7JZ

CAF Bank Limited
25 Kings Hill Avenue
Kings Hill
West Maling
Kent ME19 4JQ

Chief Executive Officer
Mr F L Dawson

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of Merton Community Transport for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

AUDITORS

The auditors, Hartley Fowler LLP, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Report of the trustees, incorporating a strategic report, approved by order of the board of trustees, as the company directors, on 29 January 2025 and signed on the board's behalf by:

Mr O Osayameh - Trustee

REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF MERTON COMMUNITY TRANSPORT

Opinion

We have audited the financial statements of Merton Community Transport (the 'charitable company') for the year ended 31 March 2024 which comprise the Statement of Financial Activities, the Statement of Financial Position, the Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2024 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees
As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements
Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

We identify and assess risks of material misstatement of the financial statements, whether due to fraud or error, and then design and perform audit procedures responsive to those risks, including obtaining audit evidence that is sufficient and appropriate to provide a basis for our opinion.

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, we considered the following:
- the nature of the industry and sector, control environment and the charities activities;
- results of our enquiries of management about their own identification and assessment of the risks of irregularities;
- any matters we identified having obtained and reviewed the charitable company's documentation of their policies and procedures;
- identifying, evaluating and complying with laws and regulations and whether they were aware of any instances of non-compliance;
- detecting and responding to the risks of fraud and whether they have knowledge of any actual, suspected or alleged fraud;
- the internal controls established to mitigate risks of fraud or non-compliance with laws and regulations; and
- the matters discussed among the audit engagement team regarding how and where fraud might occur in the financial statements and any potential indicators of fraud.

As a result of these procedures, we considered the opportunities and incentives that may exist within the organisation for fraud. In common with all audits we are also required to perform specific procedures to respond to the risk of management override.

We also obtained an understanding of the legal and regulatory framework that the charitable company operates in. The key laws and regulations we considered in this context included the Charities Act 2011, UK Companies Act and tax legislation.

In addition we considered provisions of other laws and regulations that do not have a direct effect on the financial statements but compliance with which may be fundamental to the charitable company's ability to operate or to avoid a material penalty.

As a result of performing the above, we did not identify any key matters related to the potential risk of fraud or non-compliance with laws and regulations.

Our procedures to respond to risks identified included the following:
- reviewing the financial statement disclosures and testing to supporting documentation to assess compliance with provision of relevant laws and regulations described as having a direct effect on the financial statements;
-enquiring of management concerning actual and potential litigation and claims;
-performing analytical procedures to identify any unusual or unexpected relationships that may indicate risks of material misstatement due to fraud;
-reviewing minutes of meetings of those charged with governance, reviewing internal reports, and
-in addressing the risk of fraud through management override of controls, testing the appropriateness of journal entries and other adjustments, assessing whether the judgements made in making accounting estimates are indicative of a potential bias and evaluating the business rationale for any significant transactions that are unusual or outside the normal course of business.

We also communicated relevant identified laws and regulations and potential fraud risks to all engagement team members and remained alert to any indication of fraud or non-compliance with laws and regulations throughout the audit.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

First year audit
The prior years financial statements were not audited.

Use of our report
This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Jonathan Askew (Senior Statutory Auditor)
for and on behalf of Hartley Fowler LLP
Statutory Auditors
Chartered Accountants
4th Floor Tuition House
27-37 St George's Road
Wimbledon
London
SW19 4EU

Date: 29/1/2025

MERTON COMMUNITY TRANSPORT

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2024

	Notes	Unrestricted fund £	Restricted funds £	2024 Total funds £	2023 Total funds £
INCOME AND ENDOWMENTS FROM					
Charitable activities	4				
Transport services		1,057,652	91,155	1,148,807	767,755
Investment income	3	384	-	384	302
Other income		17,831	-	17,831	-
Total		1,075,867	91,155	1,167,022	768,057
EXPENDITURE ON					
Charitable activities	5				
Transport services		980,506	55,542	1,036,048	777,220
NET INCOME/(EXPENDITURE)		95,361	35,613	130,974	(9,163)
Transfers between funds	19	30,000	(30,000)	-	-
Net movement in funds		125,361	5,613	130,974	(9,163)
RECONCILIATION OF FUNDS					
Total funds brought forward		154,708	-	154,708	163,871
TOTAL FUNDS CARRIED FORWARD		280,069	5,613	285,682	154,708

The notes form part of these financial statements

MERTON COMMUNITY TRANSPORT (REGISTERED NUMBER: 03571884)

STATEMENT OF FINANCIAL POSITION
31 MARCH 2024

	Notes	2024 £	2023 £
FIXED ASSETS			
Tangible assets	13	103,402	64,965
CURRENT ASSETS			
Debtors	14	202,216	84,197
Cash at bank and in hand		71,985	119,592
		274,201	203,789
CREDITORS			
Amounts falling due within one year	15	(74,421)	(86,546)
NET CURRENT ASSETS		199,780	117,243
TOTAL ASSETS LESS CURRENT LIABILITIES		303,182	182,208
CREDITORS			
Amounts falling due after more than one year	16	(17,500)	(27,500)
NET ASSETS		285,682	154,708
FUNDS	19		
Unrestricted funds		280,069	154,708
Restricted funds		5,613	-
TOTAL FUNDS		285,682	154,708

The financial statements were approved by the Board of Trustees and authorised for issue on 29 January 2025 and were signed on its behalf by:

Mr O Osayameh - Trustee

Mr R J Makin - Trustee

The notes form part of these financial statements

MERTON COMMUNITY TRANSPORT

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2024

	Notes	2024 £	2023 £
Cash flows from operating activities			
Cash generated from operations	1	16,019	24,155
Interest paid		(825)	(1,073)
Net cash provided by operating activities		15,194	23,082
Cash flows from investing activities			
Purchase of tangible fixed assets		(71,016)	(74,712)
Sale of tangible fixed assets		17,831	-
Interest received		384	302
Net cash used in investing activities		(52,801)	(74,410)
Cash flows from financing activities			
Loan repayments in year		(10,000)	(10,000)
Net cash used in financing activities		(10,000)	(10,000)
Change in cash and cash equivalents in the reporting period		(47,607)	(61,328)
Cash and cash equivalents at the beginning of the reporting period		119,592	180,920
Cash and cash equivalents at the end of the reporting period		71,985	119,592

The notes form part of these financial statements

NOTES TO THE STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2024

1. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2024 £	2023 £
Net income/(expenditure) for the reporting period (as per the Statement of Financial Activities)	130,974	(9,163)
Adjustments for:		
Depreciation charges	32,579	16,661
Profit on disposal of fixed assets	(17,831)	-
Interest received	(384)	(302)
Interest paid	825	1,073
Increase in debtors	(118,019)	(13,715)
(Decrease)/increase in creditors	(12,125)	29,601
Net cash provided by operations	16,019	24,155

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1/4/23 £	Cash flow £	At 31/3/24 £
Net cash			
Cash at bank and in hand	119,592	(47,607)	71,985
	119,592	(47,607)	71,985
Debt			
Debts falling due within 1 year	(10,000)	-	(10,000)
Debts falling due after 1 year	(27,500)	10,000	(17,500)
	(37,500)	10,000	(27,500)
Total	82,092	(37,607)	44,485

The notes form part of these financial statements

1. GENERAL INFORMATION

The charitable company is incorporated and domiciled in the United Kingdom. The address of its registered office is Unit 2a Batsworth Road, Mitcham, Surrey, CR4 3BX. The registered number of the company is 03571884. The registered number of the charity is 1073312.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements
The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

a) Preparation of the accounts on a going concern basis

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern. The trustees have undertaken a review of going concern and have put in place a set of guidelines, as set out in the reserves policy section of the Trustees Report, to mitigate any further reduction in the reserves of the charity. The trustees have agreed various options to replenish the reserves so as to ensure that the charity is a going concern, these options are noted in the Financial Review section of the Trustees Report.

b) Significant judgements and estimates

Preparation of the financial statements requires management to make significant judgements and estimates. The items in the financial statements where these judgements and estimates have been made include:

(i) Tangible fixed assets. Plant and machinery and motor vehicles are depreciated over the useful lives taking into account residual values, where appropriate.

(ii) Allocation of costs. The allocation of support and governance costs between charitable and expenditure categories.

Income
Turnover is the amount derived from the provision of goods/services, and stated after trade discounts, other sales taxes and net of VAT. All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Income from donations or grants is recognised when the charity has entitlement to the funds, any performance conditions attached to the donations or grants have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from contracts in respect of services provided is recognised when, and to the extent that, performance occurs and is measured at the fair value of the consideration receivable.

Donated services provided by volunteers have not been included in these accounts.

Investment income is included on a receivable basis.

Expenditure
Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

2. ACCOUNTING POLICIES - continued

Charitable activities
Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs
Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the independent examiner's fee.

Allocation and apportionment of costs
As the charity has only one activity, that of supplying accessible transport to the Community, costs of charitable activities comprising the cost of running the organisation including support costs are charged to the total activity.

Tangible fixed assets
Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Improvements to property	- 10% on cost
Office equipment	- 33% on cost
Motor vehicles	- 25% on cost

Tangible fixed assets are stated at cost or valuation less depreciation. Fixed assets costing more than £500 are capitalised.

Taxation
As a registered charity, the organisation is exempt from income and corporation tax to the extent that its income and gains are applicable to charitable purposes.

Fund accounting
Unrestricted general funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. Local Authority grants are treated as restricted funds with any unspent balance carried forward until the terms of the grant have been fulfilled.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments
Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Pension costs and other post-retirement benefits
The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Basic financial instruments
The charity only has financial instruments of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Cash at bank and in hand
Cash at bank includes bank deposit accounts and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Debtors
Trade and other debtors are recognised at the settlement amount due. Prepayments are recognised at the invoiced cost prepaid.

2. ACCOUNTING POLICIES - continued

Creditors
Creditors are recognised when the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at the settlement amount.

Impairment
Assets not measured at fair value are reviewed for any indication that the asset may be impaired at each balance sheet date. If such indication exists, the recoverable amount of the asset, or the asset's cash generating unit, is estimated and compared to the carrying amount. Where the carrying amount exceeds its recoverable amount, an impairment loss is recognised in profit or loss unless the asset is carried at a revalued amount where the impairment loss is a revaluation decrease.

3. INVESTMENT INCOME

	2024	2023
	£	£
Deposit account interest	384	302

4. INCOME FROM CHARITABLE ACTIVITIES

	Activity	2024	2023
		£	£
Income for the use of buses	Transport services	1,057,652	732,755
Grants	Transport services	91,155	35,000
		1,148,807	767,755

Grants received, included in the above, are as follows:

	2024	2023
	£	£
London Borough of Merton - Adult Social Fund Grant	35,000	35,000
The Edward Gosling Fund Grant	10,000	-
West Indian Families and Friends Grant	10,000	-
Merton Giving Grant	10,000	-
London Borough of Merton - Civic Pride Fund Grant	14,655	-
London Community Foundation - Happy Shopper Grant	11,500	-
	91,155	35,000

5. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 6)	Support costs (see note 7)	Totals
	£	£	£
Transport services	741,965	294,083	1,036,048

6. DIRECT COSTS OF CHARITABLE ACTIVITIES

	2024	2023
	£	£
Staff costs	454,308	324,578
Vehicle running costs	255,078	178,807
Depreciation	32,579	16,661
	741,965	520,046

7. SUPPORT COSTS

	Management	Finance	Governance costs	Totals
	£	£	£	£
Transport services	270,668	825	22,590	294,083

Support costs, included in the above, are as follows:

Management

	2024 Transport services	2023 Total activities
	£	£
Wages	162,420	135,537
Social security	16,221	15,329
Pensions	11,510	7,266
Other operating leases	25,031	27,443
Rates and water	237	(520)
Insurance	3,422	2,963
Light and heat	5,882	5,499
Telephone	3,272	2,620
Postage and stationery	10,530	7,229
Sundries	593	4,766
Repairs and renewals	4,136	3,714
Training	1,764	4,246
Staff expenses	5,886	1,708
Travel and subsistence	2,228	5,479
Equipment	2,569	4,742
Computer expenses	5,000	3,373
Subscriptions	2,362	1,254
Legal and professional fees	7,227	6,822
Bank charges	378	336
	270,668	239,806

7. SUPPORT COSTS - continued

Finance

	2024 Transport services	2023 Total activities
	£	£
Bank loan interest	825	1,073

Governance costs

	2024 Transport services	2023 Total activities
	£	£
Auditor's remuneration	6,000	-
Auditors' remuneration for non audit work	2,040	-
Accountancy and legal fees	14,550	13,595
Independent Examiner's fees	-	2,700
	22,590	16,295

8. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2024	2023
	£	£
Depreciation - owned assets	32,579	16,661
Other operating leases	25,031	27,443
Surplus on disposal of fixed assets	(17,831)	-

9. AUDITORS' REMUNERATION

	2024	2023
	£	£
Fees payable to the charity's auditors and their associates for the audit of the charity's financial statements	6,000	-
Auditors' remuneration for non audit work	2,040	-

10. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2024 nor for the year ended 31 March 2023.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2024 nor for the year ended 31 March 2023.

11. STAFF COSTS

	2024	2023
	£	£
Wages and salaries	591,460	447,221
Social security costs	38,194	24,773
Other pension costs	14,805	10,716
	644,459	482,710

The average monthly number of employees during the year was as follows:

	2024	2023
Drivers and assistants	31	25
Management and administration	5	5
	36	30

No employees received emoluments in excess of £60,000.

The key management personnel compensation during the year was £110,091 (2023: £90,090).

12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund	Restricted funds	Total funds
	£	£	£
INCOME AND ENDOWMENTS FROM			
Charitable activities			
Transport services	767,755	-	767,755
Investment income	302	-	302
Total	768,057	-	768,057
EXPENDITURE ON			
Charitable activities			
Transport services	777,220	-	777,220
NET INCOME/(EXPENDITURE)	(9,163)	-	(9,163)
RECONCILIATION OF FUNDS			
Total funds brought forward	163,871	-	163,871
TOTAL FUNDS CARRIED FORWARD	154,708	-	154,708

13. TANGIBLE FIXED ASSETS

	Improvements to property £	Office equipment £	Motor vehicles £	Totals £
COST				
At 1 April 2023	7,233	23,801	429,141	460,175
Additions	-	916	70,100	71,016
Disposals	-	-	(99,031)	(99,031)
At 31 March 2024	7,233	24,717	400,210	432,160
DEPRECIATION				
At 1 April 2023	2,892	19,469	372,849	395,210
Charge for year	723	2,393	29,463	32,579
Eliminated on disposal	-	-	(99,031)	(99,031)
At 31 March 2024	3,615	21,862	303,281	328,758
NET BOOK VALUE				
At 31 March 2024	3,618	2,855	96,929	103,402
At 31 March 2023	4,341	4,332	56,292	64,965

14. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024 £	2023 £
Trade debtors	167,218	77,788
Other debtors	3,000	4,656
VAT	6,668	-
Prepayments and accrued income	25,330	1,753
	202,216	84,197

15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024 £	2023 £
Bank loans and overdrafts (see note 17)	10,000	10,000
Trade creditors	37,781	41,636
Social security and other taxes	11,477	6,251
VAT	-	5,675
Other creditors	3,523	1,780
Accruals and deferred income	11,640	21,204
	74,421	86,546

16. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	2024	2023
	£	£
Bank loans (see note 17)	17,500	27,500

17. LOANS

An analysis of the maturity of loans is given below:

	2024	2023
	£	£
Amounts falling due within one year on demand:		
Bank loans	10,000	10,000
Amounts falling between one and two years:		
Bank loans - 1-2 years	10,000	10,000
Amounts falling due between two and five years:		
Bank loans - 2-5 years	7,500	17,500

Barclays Bounce Back Loan

In December 2020 the company arranged a 5 year Barclays Bounce Back Loan with Barclays Bank UK Plc. Interest on the loan is charged at 2.5%. The loan is to be repaid in instalments over 6 years and is unsecured.

18. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted fund	Restricted funds	2024 Total funds	2023 Total funds
	£	£	£	£
Fixed assets	103,402	-	103,402	64,965
Current assets	268,588	5,613	274,201	203,789
Current liabilities	(74,421)	-	(74,421)	(86,546)
Long term liabilities	(17,500)	-	(17,500)	(27,500)
	280,069	5,613	285,682	154,708

19. MOVEMENT IN FUNDS

	At 1/4/23	Net movement in funds	Transfers between funds	At 31/3/24
	£	£	£	£
Unrestricted funds				
General fund	154,708	95,361	30,000	280,069
Restricted funds				
The Edward Gosling Fund	-	10,000	(10,000)	-
The London Community Foundation - Happy Shopper	-	5,613	-	5,613
West Indian Families and Friends Fund	-	10,000	(10,000)	-
Merton Giving Fund	-	10,000	(10,000)	-
	-	35,613	(30,000)	5,613
TOTAL FUNDS	154,708	130,974	-	285,682

19. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	1,075,867	(980,506)	95,361
Restricted funds			
The Edward Gosling Fund	10,000	-	10,000
London Borough of Merton Civic - Adult Social Care (ASC) Fund	35,000	(35,000)	-
London Borough of Merton - Civic Pride Fund	14,655	(14,655)	-
The London Community Foundation - Happy Shopper	11,500	(5,887)	5,613
West Indian Families and Friends Fund	10,000	-	10,000
Merton Giving Fund	10,000	-	10,000
	91,155	(55,542)	35,613
TOTAL FUNDS	1,167,022	(1,036,048)	130,974

Comparatives for movement in funds

	At 1/4/22 £	Net movement in funds £	At 31/3/23 £
Unrestricted funds			
General fund	163,871	(9,163)	154,708
TOTAL FUNDS	163,871	(9,163)	154,708

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	768,057	(777,220)	(9,163)
TOTAL FUNDS	768,057	(777,220)	(9,163)

The purpose of the Restricted Funds are as follows:

London Borough of Merton Civic Pride Fund
Funding for supporting the Voluntary and Community Sector 2023-2026. This funding is used to support the Excursion Club.

London Borough of Merton Adult Social Care (ASC) Fund

19. MOVEMENT IN FUNDS - continued

Funding a proportion of the Chief Executive Officer's salary to enable Merton Community Transport to continue its services.

The Edward Gosling Fund
Capital contribution for the acquisition of a new vehicle.

West Indian Families and Friends (WIFFA) Fund
Capital contribution for the acquisition of a new vehicle.

Merton Giving Food in Security Fund
Capital contribution for the acquisition of a new vehicle.

London Community Foundation Fund
Funding to support the Happy Shoppers Project.

Transfers between funds

Where restricted capital grants have been provided for the acquisition of vehicles the grant has been recognised as restricted income. When the vehicle has been purchased by the charity the restriction has been released and the funds transferred into general funds.

20. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2024.

21. COMPANY LIMITED BY GUARANTEE

The charity is limited by guarantee and has no share capital. The liability of each member is determined by the Articles of the charity and shall not exceed £1.

MERTON COMMUNITY TRANSPORT

England & Wales - Charity number 1073312

Accounts

REGISTERED COMPANY NUMBER: 03571884 (England and Wales)
REGISTERED CHARITY NUMBER: 1073312

REPORT OF THE TRUSTEES AND

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

FOR

MERTON COMMUNITY TRANSPORT

Hartley Fowler LLP
Chartered Accountants
4th Floor Tuition House
27-37 St George's Road
Wimbledon
London
SW19 4EU

MERTON COMMUNITY TRANSPORT

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FOR THE YEAR ENDED 31 MARCH 2023

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MERTON COMMUNITY TRANSPORT

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2023

CHARITY PURPOSE

Mission, Aims, Objectives and Vision :

Mission: To help people stay connected and assist in reducing the impact of social exclusion in society due to the lack of suitable and affordable, accessible transport solutions.

Aims: Merton Community Transport (MCT) aims to provide relief to the inhabitants of the London Borough of Merton and its surrounding districts who need affordable and accessible transport because of age, mental or physical disability, sensory impairment, poverty, loneliness, and social isolation.

Objectives: Our charity's purposes, as set out in the objectives contained in the company's memorandum of association, are:

- To benefit the public by providing transport relief to the London Borough of Merton residents and its surrounding districts who have need because of age, mental or physical disability, sensory impairment, or poverty.

- To assist the charitable work of organisations and bodies that promote the relief of such persons by providing appropriate services.

Vision: To be the first point of contact for accessible travel and transport that will support the enablement of organisations and individuals, working in collaboration and partnership with LBM and the voluntary sector. Helping the people who are marginalised or have no access to public transport systems.
To develop varied transport solutions and projects that provide the services the people in the community need. MCT strives to reduce loneliness, isolation, and social exclusion by connecting people to places and organisations to customers/clients while providing a caring, comprehensive approach to travel.

OBJECTIVES AND ACTIVITIES

Ensuring our work delivers our aims, objectives, vision, and mission:

MCT's constant focus review of our mission, aims, and vision to deliver the objectives and activities agreed upon each year has been the catalyst to achieving an improved outcome over the previous 12 months. Being resilient during the pandemic challenges and closely watching our key activity. MCT established the provision of our standard services to the main groups of people we are set up to help, ensuring we remain focused on our stated purposes. The charity's trustees agree with the Charities Act 2011 section 17(1) that it is an integral part of every charitable purpose that it is for the public benefit. The duties of charity trustees include a duty to further its purposes for the public benefit. This 2011 Act reminds trustees of our objectives as we plan future activities and projects.

The charity reflects on its position in the Community Transport Market environment through regular updates and guidance from the Community Transport Association UK (CTA). UK-General Data Protection Regulation, registered with The Information Commissioner's Office (ICO), Fleet Operation Recognition Scheme (FORS). The charity is a member of the London Strategic Community Transport Forum (LSCT), London Borough of Merton Sustainable Communities & Transport Partnership Board, Merton Chamber of Commerce and Merton Connected Community Engagement Network Reps, Merton Community Response Steering Group, Merton's Food Response Network.

OBJECTIVES AND ACTIVITIES

CHARITY FOCUS

Post-pandemic work focused on how to bounce back stronger and develop supporting services and projects, which kept MCT thriving and growing. Past strategic appraisals and key strategic objectives have given MCT the significant challenge of developing our fundraising. The outcome of regular focus task group meetings on finance and fundraising is to steer the Charity through the challenges the organisation has experienced. It was to increase the operational team in areas that would achieve the required objective. During the year, MCT employed a Fundraising and Development Coordinator and a Community Development and Training Coordinator. MCT has benefited from these appointments and has assisted in improving collaborative working relationships and closer partnerships with colleagues who are members of Merton's Community Response Steering Group (MCRSG), but not exclusively. MCT had to adapt to the fundraising environment to secure various funding to deliver supportive services. Funding gained has strengthened our position within the community. MCT continues to work closely with LBM and the voluntary sector organisations to develop a range of services that would support and benefit Merton's communities in tackling many social challenges, including isolation, loneliness, food poverty and transport.

Those who benefit from our services

MCT's services benefit the community of Merton and surrounding districts by offering varied transport solutions to our affiliated members who find it difficult to access mainstream transport due to age or impairment. We also offer them a door-to-door service and the reassurance and unique selling point (USP) that, if we take them to a clinic/hospital appointment or GP surgery, we will wait whilst they are seen. We have a full customer care approach to providing community transport services. Special Education Needs and Disability (SEND) transport provision is provided, working with LBM to deliver transport travel solutions to children and young people with SEND. Care Homes, individual residents who affiliate as members and then benefit from our services. MCT has been delivering Dial-A-Ride services with Transport for London (TfL) under tender. During the year, TfL re-tendered the London Dial-A-Ride services. MCT submitted a bid to deliver a range of services, extending beyond the geographical scope of its current contract.

We also work closely with community organisations, statutory bodies, and schools that are affiliated with us by supplying accessible transport services. There are restrictions on the types of organisations affiliated and who will be able to drive as we work in line with the limitation of operating under section 19 permit regulations.

Working with the Community Transport Association UK (CTA UK)

During the year, MCT was awarded Funding from CTA UK under their Tackling Loneliness Through CT Fund. The CTA UK received funding from the Department of Transport (DFT) to set up pilots across England's loneliness improvement projects. MCT was the only Greater London Scheme to receive this funding. This developed into MCT's Loneliness and Isolation Project (LIP), working closely with LBM and Merton's voluntary sector, providing transport to organisation members who were experiencing loneliness.

OBJECTIVES AND ACTIVITIES
ACHIEVEMENT AND PERFORMANCE
Charitable Activities

Structure and Stability

MCT's growing team consists of full-time, part-time, and contracted staff. We are working hard to increase the number of volunteers supporting the Charity. This mixture helps us to meet the many service requests received from our members. The team structure starts with a strong board of Trustees/Directors, Operational staff, Chief Executive Officer, Depot and Operational Manager, Depot and Operational Assistant Manager, Community Development and Training Coordinator, Fundraising and Development Coordinator, Bookkeeper, MiDAS Trainers, Casual Drivers, and Passenger Assistants (PA). The Charity's volunteers play an important role in ensuring the quality of our service, which includes administrative support, driving, business development, fundraising, and trusteeship.

MCT's registered office is the Depot at Unit 2a Batsworth Road CR4 3BX. This site serves to provide the operational needs of the organisation. The vehicles are parked at the depot and regularly serviced to comply with legislative requirements. Drivers and PAs must undertake MiDAS training and Disclosure and Barring Service (DBS) checks.

Policies & Procedures

The Charity's policy documents determine the scope and quality of our services and are being continually reviewed and revised as necessary. We are reviewing and updating the Memorandum and Articles of Association. Also, to set out a clear Mission, Vision, and Aims and to align with our objectives..

Partnership Working

MCT is a strong advocate for having a good working relationship with the London Borough of Merton (LBM) across all departments. The grant support received each year from the Adult Social Care Fund has assisted MCT in obtaining funding from various other funders. The various grant fundings that are received enable MCT to continue to deliver transport services to people where public or private transport isn't available or does not meet the needs of service users with a disability or general mobility requirements. MCT's services help to reduce social isolation and empower people to live a better quality of life.
The delivery of daily Dial a Ride service under the Multiple Occupancy Accessible Transport (MOAT) contracts for Transport for London (TFL) continues to be one of MCT's main income streams and has been extended as the new tendering process has been reviewed.

There has been a growth in developing our core services: Affiliated Group and Personalised Transport Service (PTS). We have also greatly increased our work with LBM through its commissioning online platform, providing accessible minibuses and MPVs with drivers and passenger assistants to deliver SEND contracted work. This LBM service provision has helped MCT grow and balance its income. We continue to receive bookings to provide minibuses and MPVs to our affiliated organisations and individuals. The outstanding challenge is seeking various opportunities to work closely with the National Health Service (NHS). The work we provide for Connect Health has not grown as was previously expected. We continue to transport their clients to GP appointments, where we provide waiting and return service. We are very optimistic that implementing various strategies during the year has enabled MCT to overcome the many challenges that COVID-19 presents.

Networks and Affiliated User Groups

The Charity's CEO is supported and encouraged to attend regular council and voluntary community organisations' meetings and has representation on several boards. The CEO continues representing MCT at the Merton Community Response Steering Group and the Food Poverty Response Network. MCT, as a frontline service provider, develops and offers support services to the communities as we work closely with partners such as LBM, Merton Connected, voluntary community groups and affiliated individuals.

OBJECTIVES AND ACTIVITIES

MCT minibus management and pooling of vehicles for affiliated member organisations who own their vehicles are still being offered. This service consistently provides support to groups who do not have the capacity to manage their vehicles. MCT has worked collaboratively with community organisations to use their vehicles to maximise resources to reduce costs and mutually benefit both organisations. Although this service has been reduced, we are still looking to develop it as it will help MCT provide a more modern fleet of vehicles to the community. The challenges of the Ultra-Low Emission Zone (ULEZ) extension have affected many vehicle operations, and the cost of purchasing new vehicles to update MCT's fleet has increased greatly. Also, second-hand market prices have gone up.

Training

The future of the present format of the Minibus Driver Awareness Scheme (MiDAS) and Passenger Assistance Training Scheme will be modernised, and various changes will be made in late 2023/2024. MCT still has five trained Driver Assessor Trainers (DAT). The up-and-coming changes will affect the delivery of MCT's in-house MiDAS staff training and external training within schools, colleges, and the voluntary sector. The Community Transport sector is waiting for the final notification of the new MiDAS training scheme from the CTA-UK. We are anticipating that these changes may reduce the present regular monthly training programs and on-demand requests for MiDAS training we provide.

Personalised Transport Services (PTS)

MCT's PTS provides a transport service to those within Merton who have problems accessing mainstream transport due to mobility impairment. Post-pandemic MCT is working to reestablish the uptake of this service that was affected greatly by the pandemic. The fear of catching COVID-19 affects many socially isolated and vulnerable people who are afraid to leave their homes. However, we are near the end of many of the concerns that prevent them from travelling. We hope the individual nature of the PTS will entice individuals to travel again soon. We hope to work with the organisation to support and encourage reducing self-restricted social exclusion and isolation. This situation is not sustainable in the long term and is damaging to their mental health and well-being.

Loneliness and Isolation Project (LIP)

This project was developed post-pandemic with funding from the CTA-UK. The CTA-UK received funding from the Department for Transport (DfT) to reduce loneliness experienced by many individuals across the UK. MCT's LIP funding bid to run a loneliness pilot project was successful and was the only pilot project supported by CTA-UK in Greater London. This project embraced partnership, collaboration, and alliance with LBM, Merton Connected, and the wider voluntary sector. LIP enabled many organisations to work together to empower their members who were most impacted by loneliness and isolation to return to attending activities. LIP's focus was to help people overcome the barriers that prevented them from returning to society by offering accessible community transport. Access to transport enabled them to engage in their chosen activities and meet their peers. LIP assisted them in making the required transition from experiencing loneliness and isolation to accessing the varied supportive services on offer that increased their social contact.

Excursion Club

The Excursion Club has been reviewed and will be re-established this summer. MCT is working on a new offer to encourage members of the club to engage in the new travel destinations that will be on offer, and we hope to increase the membership. We will be able to operate excursions this summer as we recover from the pandemic, lockdown, and restrictions on travel. This service is so important as it helps tackle the isolation, loneliness, and social exclusion which afflict too many elderly and vulnerable people.

FINANCIAL REVIEW
Financial position and results for the period

The results are shown on the Statement of Financial Activities. Incoming resources from charitable activities in 2023 were £768,057 (2022: £633,314), an increase of £134,743, whilst expenditure on charitable activities was £777,220 in 2023 (2022: £611,565), an increase of £165,655. However, we are still on target to achieve an improved budget for the coming year. The aim is to minimise costs by working effectively and stabilising our charity's activities income.

The CEO works closely with the staff team and receives clear guidance from the Board of Trustees. Constantly reviewing MCT's financial position at each board meeting and arranging financial sub-group meetings when required help for smarter decision-making. MCT is making monthly payments to reduce the £50,000 Bounce Back Loan from the government. We continue to grow our stake in the delivery of SEND work.

MCT is working towards reducing costs where possible and developing a more robust operational position to be fit and able to operate and grow its core community transport services as we expand SEND delivery and Dial-A-Ride. We aim to continue to increase the reserves, in line with MCT's reserves policy. A detailed analysis of MCT's restricted funds is shown in note 21 of these accounts.

Principal funding sources

These continue to be our main sources of generating income.
(1) Transport for London Dial-A-Ride (Working to increase the provision)
(2) London Borough of Merton (Special Education Needs and Disability Transport Provision)
(3) Group and Personal Transport Service
(4) Fundraising and donations

Investment policy and objectives

Charitable funds must be available for immediate use; therefore, should there be any surplus funds, these would be held in an interest-generating deposit account.

Reserves policy and going concern policy

We operate on a reserve policy that states that the level of unrestricted funds required should equal three months of operations to safeguard the organisation's core activities, protect options for future development, and achieve a level of working capital, ensuring continuity as a going concern. The level of unrestricted funds on 31 March 2023 was £154,708 (2022: £163,871), which aligns with the three-month operational reserves target. The board of trustees is working with the CEO to shore up and strengthen the MCT's reserves policy position:

a) MCT has been resilient in facing past challenges. We are reviewing our present community services to achieve full cost recovery and are looking for new opportunities to expand our current services. We are working in line with MCT's Strategic Option Appraisal to grow income. We are particularly interested in expanding Group and Personalised Transport Service (PTS) along with other relevant services for the benefit of our community.

b) MCT will continue to work closely with LBM and the voluntary community sector through the Community Response Steering Group meetings and the Merton Food Response Network Group

c) The trustees have reviewed and agreed on various options to ensure that the reserves are replenished and that MCT remains a going concern. These options include reviewing the sector to decide on viable alternative sources of income. We have improved MCT's fundraising achievements by appointing a fundraiser.

FUTURE PLANS

Sustainability of the Charity

The Board continues to review Charity's operational costs compared to its revenue and has planned to ensure that future sustainability is maintained. MCT reviews its costs to ensure they are controlled to break even or increase over the coming year. We are constantly reviewing the effect of TfL's expansion and implementation of ULEZ. MCT is considering how we can support the challenges of cleaning up London's air by removing polluting vehicles and finding ways to make all its vehicles compliant. During the year, MCT purchased its first electric vehicle, a mini-box Van used to support Merton Food Poverty Insecurity through working with the Community Food Network (CFN). This vehicle is also used to do short-moving services for voluntary sector organisations. MCT has two electric cargo bikes that are used mainly as a shuttle for vehicle maintenance journeys and for attending local meetings. MCT supports the CFN Cargo E-bike and trailer food delivery service by housing and charging their E-bike.

The extended ULEZ has sped up MCT's reduction of their older Minibus by the sale or scrapping of old vehicles by replacing them with new compliant vehicles.

Premises

MCT continues to operate its services site from the Depot at Unit 2a Batsworth Road. Focusing on working from the depot has allowed us to grow the Community Transport charity business in Merton. The decision to expand the Depot office and kitchen footprint has allowed MCT to provide MiDAS classroom training from this space. There is a need to expand our present space due to growth in vehicles and staff.

Charity's Operational Plan/Strategy

The Board is working on updating the core services that are well established and have underpinned MCT over the years of operation as the long-term organisation's operational plan. Preparations are in place to amend operation practices for any changes or growth within the Dial-a-Ride contract. We continue to strengthen the working relationship with LBM and the delivery of SEND transport as we grow and establish great working relationships with MCT's voluntary sector partners and individuals.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The organisation is a charitable company limited by guarantee, incorporated on 28th May 1998 and registered as a charity on 14th January 1999. The company was established under a Memorandum of Association, which established the objectives and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up, members are required to contribute an amount not exceeding £1 each.

Organisational structure

MCT has a Board of 10 (2022/23) who are responsible for the strategic direction and policy of the charity. The current board members are from a variety of professional backgrounds. A scheme of delegation is in place among the present board members. The day-to-day responsibility for the provision of the services rests with the CEO, who works together with the Management team and operational staff.

The CEO, along with the management team, is responsible for ensuring that the charity delivers the services specified and that key performance indicators are met. The CEO is responsible for delegating specific tasks to the operational staff, monitoring their performance, and conducting annual appraisals. The CEO works closely with the Board of Trustees and plans strategically for developments and improvements to services.

The Board of Trustees meets formally at least four times a year, with sub-committee groups meeting additionally as and when necessary to consider Finance, Funding, Personnel, Policies, and Procedures. The Management Committee seeks to ensure that the needs of the client group of the charity are appropriately reflected through the diversity of the Trustees.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Induction and training of new trustees

Trustees are recruited, inducted, trained, and carry out their responsibilities guided by advice and support provided by The National Council for Voluntary Organisations and The Charity Commission.

Members of the Board of Trustees are familiar with the practical work of the charity, having been inducted into the position by members of the Trustee Board and the CEO. Board members are encouraged to visit the charity's office and are supplied with a copy of the Memorandum and Articles of Association along with the latest financial statements. At each meeting, financial and operational information is supplied together with suitable explanations. Board members are expected to be aware of the various Charity Commission publications that can be obtained to assist them with their duties as Trustees.

Related parties

There were no payments to Trustees in 2022-23, or related party transactions (see notes 10 and 22).

Trustees must conduct Charity business solely for the good of the Charity and its beneficiaries, and declare any relevent outside interests. If a potential conflict of interest - actual or perceived - were to arise, the relevent Trustee(s) would be recused from the decision-making process.

When management committee members represent an organisation that uses MCT's services, all transactions are undertaken on an arm's length basis on normal contractual terms. Should a conflict of interest arise during a board meeting, the Member will be excluded from participating in either discussion or voting.

Risk management

The Board of Trustees constantly reviews the major risks to which the charity is exposed in its operations, human resources, and finances. Operational risks are minimised by implementing suitable policies and procedures, which are regularly reviewed. Insurance policies are in place to cover public liability, premises and contents, professional indemnity, vehicles, drivers, and volunteers. These are reviewed annually by the Board of Trustees. We fully appreciate that funding from our principal funders, LBM and TfL, is not secure. We aim to develop stronger, secure, long-term relationships with these providers. It is imperative that other sources of funding and contractual income are sought.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
03571884 (England and Wales)

Registered Charity number
1073312

Registered office
Unit 2a Batsworth Road,
Mitcham
Surrey
CR4 3BX

Principal address
Unit 2a Batsworth Road
Mitcham
Surrey
CR4 3BX

Trustees
Mr R J Makin Chair
Mr S Hickey
Mr O Osayameh Treasurer
Mrs B Fraser
Mrs F M Hibbert
Mrs R Hooper
Ms A Ocan
Mr M Otite
Mr A K Sandiford
Mr A Savage

Company Secretary
Mr F L Dawson

Independent Examiner
Hartley Fowler LLP
Chartered Accountants
4th Floor Tuition House
27-37 St George's Road
Wimbledon
London
SW19 4EU

Bankers
Barclays
Barclays House
8 Alexandra Road
London SW19 7JZ

Chief Executive Officer

Mr F L Dawson

Approved by order of the board of trustees on 12 December 2023 and signed on its behalf by:



Ms A Ocan - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF MERTON COMMUNITY TRANSPORT

Independent examiner's report to the trustees of Merton Community Transport ('the Company')
I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2023.

Responsibilities and basis of report
As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement
Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Jonathan Askew FCA
The Institute of Chartered Accountants in England and Wales

Hartley Fowler LLP
Chartered Accountants
4th Floor Tuition House
27-37 St George's Road
Wimbledon
London
SW19 4EU

Date: 19/12/2023.

MERTON COMMUNITY TRANSPORT

STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2023

	Notes	Unrestricted fund £	Restricted funds £	2023 Total funds £	2022 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	3	-	-	-	1,036
Charitable activities	6				
Charitable activities		767,755	-	767,755	632,225
Other trading activities	4	-	-	-	36
Investment income	5	302	-	302	17
Total		768,057	-	768,057	633,314
EXPENDITURE ON					
Charitable activities	7				
Charitable activities		777,220	-	777,220	611,565
NET INCOME/(EXPENDITURE)		(9,163)	-	(9,163)	21,749
RECONCILIATION OF FUNDS					
Total funds brought forward		163,871	-	163,871	142,122
TOTAL FUNDS CARRIED FORWARD		154,708	-	154,708	163,871

The notes form part of these financial statements

MERTON COMMUNITY TRANSPORT

STATEMENT OF FINANCIAL POSITION
31 MARCH 2023

	Notes	2023 £	2022 £
FIXED ASSETS			
Tangible assets	15	64,965	6,914
CURRENT ASSETS			
Debtors	16	84,197	70,482
Cash at bank and in hand		119,592	180,920
		203,789	251,402
CREDITORS			
Amounts falling due within one year	17	(86,546)	(56,945)
NET CURRENT ASSETS		117,243	194,457
TOTAL ASSETS LESS CURRENT LIABILITIES		182,208	201,371
CREDITORS			
Amounts falling due after more than one year	18	(27,500)	(37,500)
NET ASSETS		154,708	163,871
FUNDS	21		
Unrestricted funds		154,708	163,871
TOTAL FUNDS		154,708	163,871

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2023.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2023 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

(a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and

(b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

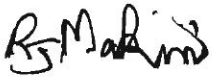
STATEMENT OF FINANCIAL POSITION - continued
31 MARCH 2023

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 12 December 2023 and were signed on its behalf by:



Ms A Ocan - Trustee



Mr R J Makin - Trustee

The notes form part of these financial statements

MERTON COMMUNITY TRANSPORT

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2023

	Notes	2023 £	2022 £
Cash flows from operating activities			
Cash generated from operations	1	24,155	16,394
Interest paid		(1,073)	(303)
Net cash provided by operating activities		23,082	16,091
Cash flows from investing activities			
Purchase of tangible fixed assets		(74,712)	(2,085)
Interest received		302	17
Net cash used in investing activities		(74,410)	(2,068)
Cash flows from financing activities			
Loan repayments in year		(10,000)	(2,500)
Net cash used in financing activities		(10,000)	(2,500)
Change in cash and cash equivalents in the reporting period		(61,328)	11,523
Cash and cash equivalents at the beginning of the reporting period		180,920	169,397
Cash and cash equivalents at the end of the reporting period		119,592	180,920

The notes form part of these financial statements

NOTES TO THE STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2023

1. RECONCILIATION OF NET (EXPENDITURE)/INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2023 £	2022 £
Net (expenditure)/income for the reporting period (as per the Statement of Financial Activities)	(9,163)	21,749
Adjustments for:		
Depreciation charges	16,661	2,683
Interest received	(302)	(17)
Interest paid	1,073	303
Increase in debtors	(13,715)	(21,043)
Increase in creditors	29,601	12,719
Net cash provided by operations	24,155	16,394

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1/4/22 £	Cash flow £	At 31/3/23 £
Net cash			
Cash at bank and in hand	180,920	(61,328)	119,592
	180,920	(61,328)	119,592
Debt			
Debts falling due within 1 year	(10,000)	-	(10,000)
Debts falling due after 1 year	(37,500)	10,000	(27,500)
	(47,500)	10,000	(37,500)
Total	133,420	(51,328)	82,092

The notes form part of these financial statements

1. GENERAL INFORMATION

The charitable company is incorporated and domiciled in the United Kingdom. The address of its registered office is Unit 2a Batsworth Road, Mitcham, Surrey, CR4 3BX. The registered number of the company is 03571884. The registered number of the charity is 1073312.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements
The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

a) Preparation of the accounts on a going concern basis

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern. The trustees have undertaken a review of going concern and have put in place a set of guidelines, as set out in the reserves policy section of the Trustees Report, to mitigate any further reduction in the reserves of the charity. The trustees have agreed various options to replenish the reserves so as to ensure that the charity is a going concern, these options are noted in the Financial Review section of the Trustees Report.

b) Significant judgements and estimates

Preparation of the financial statements requires management to make significant judgements and estimates. The items in the financial statements where these judgements and estimates have been made include:

(i) Tangible fixed assets. Plant and machinery and motor vehicles are depreciated over the useful lives taking into account residual values, where appropriate.

(ii) Allocation of costs. The allocation of support and governance costs between charitable and expenditure categories.

Income
Turnover is the amount derived from the provision of goods/services, and stated after trade discounts, other sales taxes and net of VAT.

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Income from donations or grants is recognised when the charity has entitlement to the funds, any performance conditions attached to the donations or grants have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from contracts in respect of services provided is recognised when, and to the extent that, performance occurs and is measured at the fair value of the consideration receivable.

Donated services provided by volunteers have not been included in these accounts.

Investment income is included on a receivable basis.

Income deferred is shown within creditors.

2. ACCOUNTING POLICIES - continued

Income
Government grants
Government grants are recognised when the entity has reasonable assurance that conditions attached to the grant will be complied with and that the grant will be received.

Revenue grants are recognised using the accrual model and are therefore recognised as income on a systematic basis over the periods in which the entity recognizes the related costs for which the grant is intended to compensate. Revenue grants are measured at fair value, being the amount of cash receivable.

Expenditure
Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Charitable activities
Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs
Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the independent examiner's fee.

Allocation and apportionment of costs
As the charity has only one activity, that of supplying accessible transport to the Community, costs of charitable activities comprising the cost of running the organisation including support costs are charged to the total activity.

Tangible fixed assets
Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Improvements to property	- 10% on cost
Office equipment	- 33% on cost
Motor vehicles	- 25% on cost

Tangible fixed assets are stated at cost or valuation less depreciation. Fixed assets costing more than £500 are capitalised.

Taxation
As a registered charity, the organisation is exempt from income and corporation tax to the extent that its income and gains are applicable to charitable purposes.

Fund accounting
Unrestricted general funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. Local Authority grants are treated as restricted funds with any unspent balance carried forward until the terms of the grant have been fulfilled.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments
Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

2. ACCOUNTING POLICIES - continued

Pension costs and other post-retirement benefits
The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Basic financial instruments
The charity only has financial instruments of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Cash at bank and in hand
Cash at bank includes bank deposit accounts and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Debtors
Trade and other debtors are recognised at the settlement amount due. Prepayments are recognised at the invoiced cost prepaid.

Creditors
Creditors are recognised when the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at the settlement amount.

Impairment
Assets not measured at fair value are reviewed for any indication that the asset may be impaired at each balance sheet date. If such indication exists, the recoverable amount of the asset, or the asset's cash generating unit, is estimated and compared to the carrying amount. Where the carrying amount exceeds its recoverable amount, an impairment loss is recognised in profit or loss unless the asset is carried at a revalued amount where the impairment loss is a revaluation decrease.

3. DONATIONS AND LEGACIES

	2023	2022
	£	£
Gift aid	-	1,036

4. OTHER TRADING ACTIVITIES

	2023	2022
	£	£
Fundraising events	-	36

5. INVESTMENT INCOME

	2023	2022
	£	£
Deposit account interest	302	17

6. INCOME FROM CHARITABLE ACTIVITIES

	Activity	2023 £	2022 £
Income for the use of buses	Charitable activities	732,755	550,368
Grants	Charitable activities	35,000	65,000
Government Covid support	Charitable activities	-	16,857
		767,755	632,225

Grants received, included in the above, are as follows:

	2023 £	2022 £
London Borough of Merton	35,000	65,000

7. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 8) £	Support costs (see note 9) £	Totals £
Charitable activities	520,046	257,174	777,220

8. DIRECT COSTS OF CHARITABLE ACTIVITIES

	2023 £	2022 £
Staff costs	324,578	264,777
Vehicle running costs	178,807	140,398
Depreciation	16,661	2,683
	520,046	407,858

9. SUPPORT COSTS

	Management £	Finance £	Governance costs £	Totals £
Charitable activities	239,806	1,073	16,295	257,174

Support costs, included in the above, are as follows:

Management

	2023 Charitable activities £	2022 Total activities £
Wages	135,537	109,629
Social security	15,329	11,426
Pensions	7,266	4,614
Other operating leases	27,443	24,455
Rates and water	(520)	1,543
Insurance	2,963	2,532
Light and heat	5,499	3,628
Telephone	2,620	2,358
Carried forward	196,137	160,185

9. SUPPORT COSTS - continued

Management - continued

	2023 Charitable activities £	2022 Total activities £
Brought forward	196,137	160,185
Postage and stationery	7,229	6,151
Sundries	4,766	338
Repairs and renewals	3,714	4,416
Training	4,246	2,431
Staff expenses	1,708	2,054
Travel and subsistence	5,479	500
Equipment	4,742	733
Computer expenses	3,373	2,416
Subscriptions	1,254	911
Legal and professional fees	6,822	7,449
Bank charges	336	295
	239,806	187,879

Finance

	2023 Charitable activities £	2022 Total activities £
Bank loan interest	1,073	303

Governance costs

	2023 Charitable activities £	2022 Total activities £
Accountancy and legal fees	13,595	13,350
Independent Examiner's fees	2,700	2,175
	16,295	15,525

10. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2023 £	2022 £
Depreciation - owned assets	16,661	2,683
Other operating leases	27,443	24,455

11. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2023 nor for the year ended 31 March 2022.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2023 nor for the year ended 31 March 2022.

12. STAFF COSTS

	2023	2022
	£	£
Wages and salaries	447,221	364,944
Social security costs	24,773	18,005
Other pension costs	10,716	7,497
	482,710	390,446

The average monthly number of employees during the year was as follows:

	2023	2022
Full and part time operational staff	30	29

No employees received emoluments in excess of £60,000.

The key management personnel compensation during the year was £90,090 (2022: £87,000).

13. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund	Restricted funds	Total funds
	£	£	£
INCOME AND ENDOWMENTS FROM			
Donations and legacies	1,036	-	1,036
Charitable activities			
Charitable activities	602,225	30,000	632,225
Other trading activities	36	-	36
Investment income	17	-	17
Total	603,314	30,000	633,314
EXPENDITURE ON			
Charitable activities			
Charitable activities	581,565	30,000	611,565
NET INCOME	21,749	-	21,749
RECONCILIATION OF FUNDS			
Total funds brought forward	142,122	-	142,122
TOTAL FUNDS CARRIED FORWARD	163,871	-	163,871

14. INDEPENDENT EXAMINER'S FEES

The independent examiner's remuneration amounts to an independent examination fee of £1,300 and other costs of £1,400 (2022 £1,100 other costs £1,075).

15. TANGIBLE FIXED ASSETS

	Improvements to property	Office equipment	Motor vehicles	Totals
	£	£	£	£
COST				
At 1 April 2022	7,233	19,589	358,641	385,463
Additions	-	4,212	70,500	74,712
At 31 March 2023	7,233	23,801	429,141	460,175
DEPRECIATION				
At 1 April 2022	2,169	18,199	358,181	378,549
Charge for year	723	1,270	14,668	16,661
At 31 March 2023	2,892	19,469	372,849	395,210
NET BOOK VALUE				
At 31 March 2023	4,341	4,332	56,292	64,965
At 31 March 2022	5,064	1,390	460	6,914

16. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023	2022
	£	£
Trade debtors	77,788	65,963
Other debtors	4,656	3,225
Prepayments and accrued income	1,753	1,294
	84,197	70,482

17. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023	2022
	£	£
Bank loans and overdrafts (see note 19)	10,000	10,000
Trade creditors	41,636	13,295
Social security and other taxes	6,251	6,088
VAT	5,675	8,880
Other creditors	1,780	1,814
Accruals and deferred income	21,204	16,868
	86,546	56,945

18. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	2023	2022
	£	£
Bank loans (see note 19)	27,500	37,500

19. LOANS

An analysis of the maturity of loans is given below:

	2023	2022
	£	£
Amounts falling due within one year on demand:		
Bank loans	10,000	10,000
Amounts falling between one and two years:		
Bank loans - 1-2 years	10,000	10,000
Amounts falling due between two and five years:		
Bank loans - 2-5 years	17,500	27,500

20. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted fund	Restricted funds	2023 Total funds	2022 Total funds
	£	£	£	£
Fixed assets	64,965	-	64,965	6,914
Current assets	203,789	-	203,789	251,402
Current liabilities	(86,546)	-	(86,546)	(56,945)
Long term liabilities	(27,500)	-	(27,500)	(37,500)
	154,708	-	154,708	163,871

21. MOVEMENT IN FUNDS

	At 1/4/22	Net movement in funds	At 31/3/23
	£	£	£
Unrestricted funds			
General fund	163,871	(9,163)	154,708
TOTAL FUNDS	163,871	(9,163)	154,708

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	768,057	(777,220)	(9,163)
TOTAL FUNDS	768,057	(777,220)	(9,163)

21. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1/4/21 £	Net movement in funds £	At 31/3/22 £
Unrestricted funds			
General fund	142,122	21,749	163,871
TOTAL FUNDS	142,122	21,749	163,871

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	603,314	(581,565)	21,749
Restricted funds			
Community Transport	30,000	(30,000)	-
TOTAL FUNDS	633,314	(611,565)	21,749

The purpose of the Restricted Funds are as follows:

Community Transport
The London Borough of Merton fund a proportion of the Chief Executive Office Salary.

22. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2023.

23. COMPANY LIMITED BY GUARANTEE

The charity is limited by guarantee and has no share capital. The liability of each member is determined by the Articles of the charity and shall not exceed £1.

MERTON COMMUNITY TRANSPORT

England & Wales - Charity number 1073312

Accounts

REGISTERED COMPANY NUMBER: 03571884 (England and Wales)
REGISTERED CHARITY NUMBER: 1073312

REPORT OF THE TRUSTEES AND

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

FOR

MERTON COMMUNITY TRANSPORT

Hartley Fowler LLP
Chartered Accountants
4th Floor Tuition House
27-37 St George's Road
Wimbledon
London
SW19 4EU

MERTON COMMUNITY TRANSPORT

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FOR THE YEAR ENDED 31 MARCH 2022

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CHARITY PURPOSE

Mission, Aims, Objectives and Vision :

Mission: To help people stay connected and assist in reducing the impact of social exclusion in society, due to the lack of suitable and affordable, accessible transport solutions.

Aims: MCT aims to provide relief to the inhabitants of the London Borough of Merton and its surrounding districts who need affordable and accessible transport, because of age, mental or physical disability, sensory impairment, poverty, loneliness, or experiencing social isolation.

Objectives: Our charity's purposes, as set out in the objectives contained in the company's memorandum of association, are:

- To benefit the public by providing transport relief to the residents of the London Borough of Merton and its surrounding districts who have need because of age, mental or physical disability, sensory impairment, or poverty.

- To assist the charitable work of organisations and bodies engaged in promoting the relief of such persons through the provision of appropriate services.

Vision: To be the first point of contact for accessible travel and transport that will support the enablement of organisations and individuals, working in collaboration and partnership with LBM and the voluntary sector. Helping the people who are marginalised or have no access to public transport systems.
To develop varied transport solutions and projects, that provide the services the people in the community need. MCT strives to reduce loneliness, isolation, and social exclusion by connecting people to places, and organisations to customers/clients, while providing a caring, comprehensive approach to travel.

OBJECTIVES AND ACTIVITIES

ACTIVITIES

Ensuring our work delivers our aims, objectives, vision, and mission:

MCT reviews our aims, vision, and mission to deliver the objectives and activities agreed upon each year, looking at what we achieved and the outcomes over the previous 12 months. We review the successes and challenges of providing services through the pandemic along with our key activities. This includes the benefits or shortfalls to the provision of our services to those groups of people we are set up to help, ensuring we remain focused on our stated purposes. The charity's trustees have complied with the duty in section 17(5) of the 2011 Charities Act, to have due regard to guidance published by the Charity Commission when reviewing our aims, vision, and mission as we deliver objectives, and as we plan our future activities and projects.

The Charity reviews its position in the Community Transport Market environment through regular updates and guidance from the Community Transport Association UK (CTA). UK-General Data Protection Regulation, registered with The Information Commissioner's Office (ICO), Fleet Operation Recognition Scheme (FORS). The charity is a member of the London Strategic Community Transport Forum (LSCT), London Borough of Merton Sustainable Communities & Transport Partnership Board, Merton Chamber of Commerce and Merton Connected Community Engagement Network Reps, Merton Covid-19 Community Response Steering Group, Food Response Network.

CHARITY FOCUS

The focus of our work during the pandemic period was managing the ever-changing information, advice, and guidance received from national and Local Governments, and developing supporting services supporting and projects, which kept the wheels turning at MCT. Past Strategic Appraisals and key strategic objectives, gave MCT a focus. These are still presently reflected on, and regular focus task group meetings on finance and fundraising are held, with a view to steer the Charity through the many challenges the organisation has experienced during this COVID-19 pandemic. MCT has benefited from working collaborations and partnerships with colleagues who are members of the Merton Community Response Steering Group (MCRSG). This relationship has enabled MCT to be more proactive during the pandemic to assist in the agreed project deliveries and finding solutions that are developed during these MCRSG meetings. MCT has been actively a frontline working organisation during the pandemic and has followed Government and NHS guidelines throughout. Adapting to the fundraising environment to secure various funding to deliver supportive services, has strengthened our position within the community. MCT continues to work collaboratively and in partnership with LBM and voluntary sector organisations to develop a range of social programs that supports and benefits Merton's communities in tackling many social challenges, including isolation, loneliness, food poverty, and transport challenges.

Those who benefit from our services

We provide benefits to the community of Merton and surrounding districts by offering varied transport solutions to our affiliated members who, due to age or impairment, find it difficult to access mainstream transport. We also offer them a door-to-door service and the reassurance and unique selling point (USP) that, if we take them to a clinic/hospital appointment or GP surgery, we will wait whilst they are seen. We have a full customer care approach to providing community transport services. Special Education Needs and Disability (SEND) transport provision is provided, working with LBM to deliver transport travel solutions to, children and adults with special education needs and disabilities. Also, care homes and individual residents, who affiliate as members and then benefit from our services.

We also, work closely, with community organisations, statutory bodies, and schools who are affiliated with us by supplying accessible transport services. There are restrictions on the types of organisations affiliated and who will be able to drive as we work in line with the limitation of operating under section 19 permit regulations.

Working during COVID-19 Pandemic and Post Pandemic

During the year, we worked with constant COVID-19 instability and the many varied Government guidelines changes. Responding to regular updates presented many challenges, and they affected service delivery. We have had to adjust and adapt to each new COVID-19 restriction and recommendation. Our board of Directors/Trustees and management staff reviewed their options regarding services as we work during these difficult times. We have been proactive as we work closely with essential services in line with Transport for London (TfL) and London Borough of Merton (LBM) to support our affiliated members in providing service. Our collaborative and partnership work with community organisations, helped the community to grow stronger as we all served our customers.

OBJECTIVES AND ACTIVITIES
ACHIEVEMENT AND PERFORMANCE
Charitable activities

Structure and Stability
MCT's team consists of full-time, part-time, and contracted staff. We also have a small number of volunteers. This mixture helps us to meet the many service requests received from our members. The team consists mainly of the Chief Executive Officer, Depot and Operational Manager, Depot and Operational Assistant, Bookkeeper, MiDAS Trainer, Casual Drivers, and Passenger Assistants. The Charity's volunteers play an important role in ensuring the quality of our service, which includes administrative support, driving, business development, fundraising, and trusteeship.

Merton Community Transport's registered office is the Depot at Unit 2a Batsworth Road CR4 3BX, and this site serves to provide the operational needs of the organisation. All MCT's vehicles are parked at the Depot. The vehicles are serviced regularly and comply with all current legislative requirements. Our drivers are regularly assessed throughout the year to ensure they also comply with all legal requirements.

Policies & Procedures
The Charity's policy documents determine the scope and quality of our services and are being continually reviewed and revised as necessary. We are reviewing and updating the Memorandum and Articles of Association. Also, to set out a clear Mission, Vision, and, Aims and to work in line with our objectives.

Partnership Working
MCT's working relationship with the London Borough of Merton (Adult Social Care Funding), continues to grow and the funding has been extended during the year, this has supported our core costs. This enables MCT to continue to deliver transport services to people where public or private transport isn't available or does not meet the needs of service users with a disability or general mobility requirements. MCT's services help to reduce social isolation and empower people to live a better quality of life. The delivery of daily Dial a Ride service under the Multiple Occupancy Accessible Transport (MOAT) contract for Transport for London (TFL) continues to be one of MCT's main income streams and has been extended during the year, as the new tendering process is been reviewed.

We are presently continuing to develop our core services: Affiliated Group and Personalised Transport Service (PTS). We have also greatly increased the work that we do with LBM through Adams, their commissioning online platform, providing accessible minibus and MPVs with drivers and passenger assistants to deliver Special Education Needs and Disability (SEND) contracted work. This LBM service provision has helped MCT to grow and balance income. We continue to receive bookings to provide minibuses and MPVs to our affiliated organisations and individuals.

We are still looking at possible opportunities to work closely with the National Health Service. There has been a slow increase in the work we provide for Connect Health, transporting their clients to GP appointments, where we provide waiting and return service. Many of our services have been affected by the continued COVID-19 challenges. We are very optimistic that the implementation of various strategies during the year have enabled MCT through the many challenges the pandemic has presented.

Networks and Affiliated User Groups
The Charity's CEO attends regular council and voluntary community organisations' meetings and has representation on a number of boards. During the continued pandemic, MCT has been a member of the Merton Covid-19 Community Response Steering Group, and the Food Poverty Response Network. MCT, as a frontline service provider, develops and offers support services to the communities as we work closely with partners such as: LBM, Merton Connected, voluntary community groups, and affiliated individuals.

Minibus Management and Pooling of Vehicles
MCT minibus management and pooling of vehicles for affiliated member organisations who own their vehicles are still being offered. This service consistently provides support to groups who do not have the capacity to manage their vehicles. MCT has worked collaboratively with community organisations to use their vehicles to maximise resources in order to reduce costs and mutually benefit both organisations. Although this service has been reduced, we are still looking to develop this service as it will help MCT to provide a more modern fleet of vehicles to the community. The challenges of the ULEZ extension have affected many vehicle operations. The cost of purchasing new vehicles to update MCT's fleet has increased greatly, also, second-hand market prices have gone up.

OBJECTIVES AND ACTIVITIES

Training

The Charity has expanded the provision of Driver Assessor Trainers (DAT)and training courses provided in the nationally recognised Minibus Driver Awareness Scheme (MiDAS) and Passenger Assistance Training Scheme. MCT training staff are able to offer training for the MiDAS Car and Multi-Purpose Vehicle module. The development of MCT training has been an area of focus. We undertake external training within schools, colleges, and, the voluntary sector by providing regular monthly training programs and on-demand requests for MiDAS training.

Personalised Transport Services (PTS)

MCT's PTS provides a transport service to those within Merton who have problems accessing mainstream transport due to mobility impairment. This service has dramatically reduced due to the effect of fear of travelling during this present pandemic. The fear of catching Covid-19 has affected many socially isolated and vulnerable people who are afraid to leave their homes. Although we are near the end of many of the concerns that prevent them from travelling. We hope the individual nature of the PTS will entice individuals to travel again soon. We hope to work with the organisation to support and encourage a reduction in self-restricted social exclusion and isolation. This situation is, not sustainable long term and is damaging to their mental health and well-being.

We are now slowly returning to the levels of service provided before the pandemic. With close monitoring of this service request, we hope to ascertain what are the main issues, fears, and challenges keeping these people from travelling as before the pandemic. Past annual surveys have shown how beneficial the PTS and group services have been and how it has improved the quality of life of our members, promoting mental well-being, increasing self-esteem, providing a sense of empowerment, and helping to prevent loneliness and social isolation.

Excursion Club

The Excursion Club has been reviewed and will be established service this summer. MCT is working on a new offer to encourage members of the club to engage in the new travel destinations that will be on offer, and we hope to increase the membership. We will be able to operate excursions this summer as we recover from the pandemic, lockdown, and restrictions on travel. This service is so important as it helps tackle the isolation, loneliness, and social exclusion which afflict too many elderly and vulnerable people.

FINANCIAL REVIEW

Financial position

Results for the period

The results are shown on the Statement of Financial Activities. Incoming resources from charitable activities were £632,225 (2021: £526,588) an increase of £105,637 whilst expenditure on charitable activities were £611,565 (2021: £560,350) an increase of £51,215. This increase in charitable activities income is mainly due to the effects of the pandemic environment during the year to March 2021.

Working closely with the staff and continual good governance, and clear guidance from the Board of Trustees. The constant reviewing of MCT's financial position at each board meeting and arranging financial sub-groups meetings when required help for smarter decision-making. We continue to grow our stake in the delivery of Special Education Needs and Disability (SEND) work.

MCT is working towards reducing costs where possible and developing a more robust operational position to be fit and able to operate and grow its core community transport services as we expand Special Education Needs and Disability (SEND) delivery. Our aim is to continue to increase the reserves, in line with MCT's reserves policy.

A detailed analysis of MCT's restricted funds is shown in note 21 of these accounts.

Principal funding sources

(1) London Borough of Merton (Special Education Needs Transport Provision)
(2) Transport for London Dial-A-Ride
(3) Affiliated groups and organisations
(4) Personal Transport Service
(5) Fundraising and donations

These continue to be our main sources of generating income.

FINANCIAL REVIEW

Investment policy and objectives

Charitable funds are needed to be available for immediate use, therefore, should there be any surplus funds, these would be held in an interest generating deposit account.

Reserves policy and going concern policy

We operate on a reserve policy that states that the level of unrestricted funds required should be equal to three months of operations to safeguard the organisation's core activities, protect options for future development, and achieve a level of working capital, ensuring continuity as a going concern. The level of unrestricted funds on 31 March 2022 was £164,146 (2021: £142,122), which is in line with the three-month operational reserves target. The board of trustees is working with the CEO to shore up and strengthen the MCT's reserves policy position:

a) MCT has been resilient in the sustainability of the organisation during the pandemic. We are reviewing our present community services with a view to achieving a full cost recovery, genuinely looking for new opportunities to expand current services. Still working in line with MCT's Strategic Option Appraisal, which has assisted MCT in staying focussed on the main task of seeing how best to grow income by implementing and developing the recommendations which show the greatest level of increasing income without compromising MCT's core purposes. We are particularly interested in expanding Group, and Personalised Transport Service (PTS) along with other relevant services.

b) Before the pandemic and during the challenges that developed, we continued to work closely with LBM and the voluntary community sector through the Community Response Steering Group meetings, and Food Response Network. These regular meetings have helped MCT stay in touch with the needs of the borough LBM and the community to support each other in being resilient to provide relevant services. MCT's Board of Trustees also plays a vital role in monitoring, challenging, and supporting the charity.

c) The trustees have reviewed and agreed various options to ensure that the reserves are replenished and that MCT remains a going concern. These options include conducting a review of the sector to decide on viable alternative sources of income. We continue to work with LBM, the Community Fridge, and organisations to assist in the reduction of food insecurity and poverty, supporting Sustainable Merton to deliver these services.

FUTURE PLANS

Sustainability of the Charity

The Board continues to review the Charity's operational costs as compared to its revenue and has planned to ensure that future sustainability is maintained. MCT reviews its costs, to make sure that they are controlled to a break-even position over the coming year. We are constantly reviewing the effect of The Mayor of London and TFL's expansion and implementation of the Ultra-Low Emission Zone. Looking closely at how we can support the challenge of cleaning up London's air by removing polluting vehicles. MCT are seeking ways to make all their vehicles compliant.

Premises

MCT continues to operate its services site from the Depot at Unit 2a Batsworth Road. Being focused on working from the depot has given us the opportunity to grow the Community Transport charity business in Merton. The decision to expand the Depot office, and kitchen footprint, has now allowed MCT to provide MiDAS classroom training from this space.

Recruitment of trustees

MCT's trustees have assisted in making some challenging decisions during the pandemic and post-lockdown that have been beneficial to the running of the charity. These decisions have guided MCT through some very difficult times. This has been a reflection of good governance.

Charity's Operational Plan/Strategy

The Board is working on updating the core services that are well established and have underpinned MCT over the years of operation, as the long term organisation's operational plan. With a view to preparing for any changes within the Dial a Ride tender contract, we continue to strengthen the working relationship with The London Borough of Merton and the delivery of Special Education Needs and Disability (SEND) transport. As we grow and establish great working relationships with MCT's voluntary sector partners.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The organisation is a charitable company limited by guarantee, incorporated on 28th May 1998 and registered as a charity on 14th January 1999. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1 each.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Recruitment and appointment of new trustees

The Directors of the company are also charity Trustees for the purposes of charity law and under the company's Articles are known as Members of the Management Committee. Under the requirements of the Memorandum and Articles of Association the members of the Management Committee are elected to serve annually at the Annual General Meeting. The Management Committee seeks to ensure that the needs of the client group of the charity are appropriately reflected through the diversity of the Trustees.

Organisational structure

Merton Community Transport has a Trustee Board of 10 (2021: 10) who are responsible for the strategic direction and policy of the charity. The current board members are from a variety of professional backgrounds. A scheme of delegation is in place among the present board members. There is an annual review of the skill set of board members to refresh and strategically grow the board governance knowledge. The day-to-day responsibility for the provision of the services rests with the Chief Executive Officer; working together with the Management team and operational staff.

The Chief Executive Officer, along with the management team, are responsible for ensuring that the charity delivers the services specified and that key performance indicators are met. The Chief Executive Officer is responsible for delegating specific tasks to the operational staff, monitoring their performance, and conducting annual appraisals. The Chief Executive Officer works closely with the Board of Trustees and plans strategically for developments and improvements to services.

The Board of Trustees meets formally at least four times a year, with sub-committee groups meeting additionally as and when necessary to consider Finance, Funding, Personnel, Policies, and Procedures. The Management Committee seeks to ensure that the needs of the client group of the charity are appropriately reflected through the diversity of the Trustees.

Induction and training of new trustees

Trustees are recruited, inducted and trained, and carry out their responsibilities guided by advice provided by The National Council for Voluntary Organisations and The Charity Commission.

Members of the Board of Trustees are familiar with the practical work of the charity having been inducted into the position by members of the Trustee Board and the Chief Executive Officer. Board members are encouraged to visit the charity's office and are supplied with a copy of the Memorandum and Articles of Association along with the latest financial statements. At each meeting financial and operational information is supplied together with suitable explanations. Board members are expected to be aware of the various Charity Commission publications that can be obtained to assist them with their duties as Trustees.

Related parties

No Trustee has any influence with funders. The related party transactions are shown in note 22 to these accounts and any reimbursement to Directors as expenses are shown in note 10 to these accounts.

In circumstances where management committee members represent an organisation which uses MCT's services, all transactions are undertaken on an arm's length basis on normal contractual terms. Should a conflict of interest arise during a board meeting the Member will be excluded from participating in either discussion or voting.

Risk management

The Management Committee constantly reviews the major risks to which the charity is exposed in its operations, human resources, and finances. Operational risks are minimised by implementing appropriate policies and procedures, which are regularly reviewed. Insurance policies are in place to cover public liability, premises, and contents, professional indemnity, vehicles, drivers, and volunteers. These are reviewed annually by the Management Committee. The Management Committee fully appreciates that funding from our principal funders of the Local Authority and Transport for London is not secure, and, although our aim is to develop stronger, secure, long-term relationships with these providers, it is imperative that other sources of funding and contractual income are sought.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

03571884 (England and Wales)

Registered Charity number

1073312

Registered office
Unit 2a Batsworth Road,
Mitcham
Surrey
CR4 3BX

Principal address
Unit 2a Batsworth Road
Mitcham
Surrey
CR4 3BX

Trustees
Mr R J Makin Chair
Mr S Hickey
Mr O Osayameh Treasurer
Mrs B Fraser
Mrs F M Hibbert
Mrs R Hooper
Miss A Ocan
Mr M Otite
Mr A K Sandiford
Mr A Savage

Company Secretary
Mr F L Dawson

Independent Examiner
Hartley Fowler LLP
Chartered Accountants
4th Floor Tuition House
27-37 St George's Road
Wimbledon
London
SW19 4EU

Bankers
Barclays
Barclays House
8 Alexandra Road
Wimbledon
London SW19 7JZ

Chief Executive Officer

Mr F L Dawson

Approved by order of the board of trustees on 18 November 2022 and signed on its behalf by:

Mr O Osayameh - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF MERTON COMMUNITY TRANSPORT

Independent examiner's report to the trustees of Merton Community Transport ('the Company')
I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2022.

Responsibilities and basis of report
As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement
Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of ICAEW which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Jonathan Askew
ICAEW
Hartley Fowler LLP
Chartered Accountants
4th Floor Tuition House
27-37 St George's Road
Wimbledon
London
SW19 4EU

Date: 28/11/2022

MERTON COMMUNITY TRANSPORT

STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2022

	Notes	Unrestricted fund £	Restricted funds £	2022 Total funds £	2021 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	3	1,036	-	1,036	-
Charitable activities					
Charitable activities		602,225	30,000	632,225	526,588
Other trading activities	4	36	-	36	2,095
Investment income	5	17	-	17	104
Other income		-	-	-	2,200
Total		603,314	30,000	633,314	530,987
EXPENDITURE ON					
Charitable activities	7				
Charitable activities		581,565	30,000	611,565	560,350
NET INCOME/(EXPENDITURE)		21,749	-	21,749	(29,363)
RECONCILIATION OF FUNDS					
Total funds brought forward		142,122	-	142,122	171,485
TOTAL FUNDS CARRIED FORWARD		163,871	-	163,871	142,122

The notes form part of these financial statements

STATEMENT OF FINANCIAL POSITION
31 MARCH 2022

	Notes	2022 £	2021 £
FIXED ASSETS			
Tangible assets	15	6,914	7,512
CURRENT ASSETS			
Debtors	16	70,482	49,439
Cash at bank and in hand		180,920	169,397
		251,402	218,836
CREDITORS			
Amounts falling due within one year	17	(56,945)	(36,726)
NET CURRENT ASSETS		194,457	182,110
TOTAL ASSETS LESS CURRENT LIABILITIES		201,371	189,622
CREDITORS			
Amounts falling due after more than one year	18	(37,500)	(47,500)
NET ASSETS		163,871	142,122
FUNDS	22		
Unrestricted funds		163,871	142,122
TOTAL FUNDS		163,871	142,122

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2022.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

(a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and

(b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

STATEMENT OF FINANCIAL POSITION - continued
31 MARCH 2022

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 18 November 2022 and were signed on its behalf by:

Mr O Osayameh - Trustee

Mr R J Makin - Trustee

The notes form part of these financial statements

MERTON COMMUNITY TRANSPORT

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2022

	Notes	2022 £	2021 £
Cash flows from operating activities			
Cash generated from operations	1	16,394	(30,594)
Interest paid		(303)	-
Net cash provided by/(used in) operating activities		16,091	(30,594)
Cash flows from investing activities			
Purchase of tangible fixed assets		(2,085)	-
Sale of tangible fixed assets		-	2,200
Interest received		17	104
Net cash (used in)/provided by investing activities		(2,068)	2,304
Cash flows from financing activities			
New loans in year		-	50,000
Loan repayments in year		(2,500)	-
Net cash (used in)/provided by financing activities		(2,500)	50,000
Change in cash and cash equivalents in the reporting period		11,523	21,710
Cash and cash equivalents at the beginning of the reporting period		169,397	147,687
Cash and cash equivalents at the end of the reporting period		180,920	169,397

The notes form part of these financial statements

NOTES TO THE STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2022

1. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2022 £	2021 £
Net income/(expenditure) for the reporting period (as per the Statement of Financial Activities)	21,749	(29,363)
Adjustments for:		
Depreciation charges	2,683	2,604
Profit on disposal of fixed assets	-	(2,200)
Interest received	(17)	(104)
Interest paid	303	-
(Increase)/decrease in debtors	(21,043)	3,368
Increase/(decrease) in creditors	12,719	(4,899)
Net cash provided by/(used in) operations	16,394	(30,594)

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1/4/21 £	Cash flow £	At 31/3/22 £
Net cash			
Cash at bank and in hand	169,397	11,523	180,920
	169,397	11,523	180,920
Debt			
Debts falling due within 1 year	(2,500)	(7,500)	(10,000)
Debts falling due after 1 year	(47,500)	10,000	(37,500)
	(50,000)	2,500	(47,500)
Total	119,397	14,023	133,420

The notes form part of these financial statements

1. GENERAL INFORMATION

The charitable company is incorporated and domiciled in the United Kingdom. The address of its registered office is Unit 2a Batsworth Road, Mitcham, Surrey, CR4 3BX. The registered number of the company is 03571884. The registered number of the charity is 1073312.

The financial information presented is for the year ended 31 March 2022 and 31 March 2021. The financial information is presented in sterling.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements
The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

a) Preparation of the accounts on a going concern basis

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern. The trustees have undertaken a review of going concern and have put in place a set of guidelines, as set out in the reserves policy section of the Trustees Report, to mitigate any further reduction in the reserves of the charity. The trustees have agreed various options to replenish the reserves so as to ensure that the charity is a going concern, these options are noted in the Financial Review section of the Trustees Report.

b) Significant judgements and estimates

Preparation of the financial statements requires management to make significant judgements and estimates. The items in the financial statements where these judgements and estimates have been made include:

(i) Tangible fixed assets. Plant and machinery and motor vehicles are depreciated over the useful lives taking into account residual values, where appropriate.

(ii) Allocation of costs. The allocation of support and governance costs between charitable and expenditure categories.

Income
Turnover is the amount derived from the provision of goods/services, and stated after trade discounts, other sales taxes and net of VAT.

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Income from donations or grants is recognised when the charity has entitlement to the funds, any performance conditions attached to the donations or grants have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from contracts in respect of services provided is recognised when, and to the extent that, performance occurs and is measured at the fair value of the consideration receivable.

Donated services provided by volunteers have not been included in these accounts.

Investment income is included on a receivable basis.

Income deferred is shown within creditors.

2. ACCOUNTING POLICIES - continued

Income

Government grants (covid 19 job retention scheme)
Government grants are recognised when the entity has reasonable assurance that conditions attached to the grant will be complied with and that the grant will be received.

Revenue grants are recognised using the accrual model and are therefore recognised as income on a systematic basis over the periods in which the entity recognizes the related costs for which the grant is intended to compensate. Revenue grants are measured at fair value, being the amount of cash receivable.

Expenditure
Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Charitable activities
Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs
Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the independent examiner's fee.

Allocation and apportionment of costs
As the charity has only one activity, that of supplying accessible transport to the Community, costs of charitable activities comprising the cost of running the organisation including support costs are charged to the total activity.

Tangible fixed assets
Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Improvements to property	- 10% on cost
Office equipment	- 33% on cost
Motor vehicles	- 25% on cost

Tangible fixed assets are stated at cost or valuation less depreciation. Fixed assets costing more than £500 are capitalised.

Taxation
As a registered charity, the organisation is exempt from income and corporation tax to the extent that its income and gains are applicable to charitable purposes.

Fund accounting
Unrestricted general funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. Local Authority grants are treated as restricted funds with any unspent balance carried forward until the terms of the grant have been fulfilled.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. ACCOUNTING POLICIES - continued

Hire purchase and leasing commitments
Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Pension costs and other post-retirement benefits
The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Basic financial instruments
The charity only has financial instruments of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Cash at bank and in hand
Cash at bank includes bank deposit accounts and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Debtors
Trade and other debtors are recognised at the settlement amount due. Prepayments are recognised at the invoiced cost prepaid.

Creditors
Creditors are recognised when the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at the settlement amount.

Impairment
Assets not measured at fair value are reviewed for any indication that the asset may be impaired at each balance sheet date. If such indication exists, the recoverable amount of the asset, or the asset's cash generating unit, is estimated and compared to the carrying amount. Where the carrying amount exceeds its recoverable amount, an impairment loss is recognised in profit or loss unless the asset is carried at a revalued amount where the impairment loss is a revaluation decrease.

3. DONATIONS AND LEGACIES

	2022	2021
	£	£
Gift aid	1,036	-

4. OTHER TRADING ACTIVITIES

	2022	2021
	£	£
Fundraising events	36	2,095

5. INVESTMENT INCOME

	2022	2021
	£	£
Deposit account interest	17	104

6. INCOME FROM CHARITABLE ACTIVITIES

	Activity	2022	2021
		£	£
Income for the use of buses	Charitable activities	550,368	408,122
Grants	Charitable activities	65,000	45,000
Government Covid support	Charitable activities	16,857	73,466
		632,225	526,588

Grants received, included in the above, are as follows:

	2022	2021
	£	£
London Borough of Merton	65,000	45,000

7. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 8)	Support costs (see note 9)	Totals
	£	£	£
Charitable activities	407,858	203,707	611,565

8. DIRECT COSTS OF CHARITABLE ACTIVITIES

	2022	2021
	£	£
Staff costs	264,777	238,997
Vehicle running costs	140,398	115,871
Depreciation	2,683	2,604
	407,858	357,472

9. SUPPORT COSTS

	Management	Finance	Governance costs	Totals
	£	£	£	£
Charitable activities	187,879	303	15,525	203,707

Support costs, included in the above, are as follows:

Management

	2022 Charitable activities	2021 Total activities
	£	£
Wages	109,629	108,277
Social security	11,426	11,316
Pensions	4,614	4,094
Other operating leases	24,455	24,000
Rates and water	1,543	221
Insurance	2,532	2,836
Light and heat	3,628	3,339
Telephone	2,358	2,045
Carried forward	160,185	156,128

9. SUPPORT COSTS - continued

Management - continued

	2022 Charitable activities	2021 Total activities
	£	£
Brought forward	160,185	156,128
Postage and stationery	6,151	4,497
Sundries	338	673
Repairs and renewals	4,416	6,905
Training	2,431	1,499
Staff expenses	2,054	496
Travel and subsistence	500	4,291
Equipment	733	2,871
Computer expenses	2,416	2,625
Subscriptions	911	368
Legal and professional fees	7,449	6,239
Bank charges	295	436
	187,879	187,028

Finance

	2022 Charitable activities	2021 Total activities
	£	£
Bank loan interest	303	-

Governance costs

	2022 Charitable activities	2021 Total activities
	£	£
Accountancy and legal fees	13,350	14,000
Independent Examiner's fees	2,175	1,850
	15,525	15,850

10. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2022	2021
	£	£
Depreciation - owned assets	2,683	2,604
Other operating leases	24,455	24,000
Surplus on disposal of fixed assets	-	(2,200)

11. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2022 nor for the year ended 31 March 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2022 nor for the year ended 31 March 2021.

12. STAFF COSTS

	2022	2021
	£	£
Wages and salaries	364,944	341,197
Social security costs	18,005	15,510
Other pension costs	7,497	5,977
	390,446	362,684

The average monthly number of employees during the year was as follows:

	2022	2021
Full time Operational Staff	9	7
Part time Operational Staff	20	20
	29	27

No employees received emoluments in excess of £60,000.

The key management personnel compensation during the year was £87,000 (2021: £86,227).

13. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund	Restricted funds	Total funds
	£	£	£
INCOME AND ENDOWMENTS FROM			
Charitable activities			
Charitable activities	526,588	-	526,588
Other trading activities	2,095	-	2,095
Investment income	104	-	104
Other income	2,200	-	2,200
Total	530,987	-	530,987
EXPENDITURE ON			
Charitable activities			
Charitable activities	560,350	-	560,350
NET INCOME/(EXPENDITURE)	(29,363)	-	(29,363)
RECONCILIATION OF FUNDS			
Total funds brought forward	171,485	-	171,485
TOTAL FUNDS CARRIED FORWARD	142,122	-	142,122

14. INDEPENDENT EXAMINER'S FEES

The independent examiner's remuneration amounts to an independent examination fee of £2,125.

15. TANGIBLE FIXED ASSETS

	Improvements to property £	Office equipment £	Motor vehicles £	Totals £
COST				
At 1 April 2021	7,233	17,504	388,491	413,228
Additions	-	2,085	-	2,085
Disposals	-	-	(29,850)	(29,850)
At 31 March 2022	7,233	19,589	358,641	385,463
DEPRECIATION				
At 1 April 2021	1,446	17,351	386,919	405,716
Charge for year	723	848	1,112	2,683
Eliminated on disposal	-	-	(29,850)	(29,850)
At 31 March 2022	2,169	18,199	358,181	378,549
NET BOOK VALUE				
At 31 March 2022	5,064	1,390	460	6,914
At 31 March 2021	5,787	153	1,572	7,512

16. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022 £	2021 £
Trade debtors	65,963	45,145
Other debtors	3,225	3,000
Prepayments and accrued income	1,294	1,294
	70,482	49,439

17. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022 £	2021 £
Bank loans and overdrafts (see note 19)	10,000	2,500
Trade creditors	13,295	10,162
Social security and other taxes	6,088	4,724
VAT	8,880	3,623
Other creditors	1,814	1,493
Accruals and deferred income	16,868	14,224
	56,945	36,726

18. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	2022	2021
	£	£
Bank loans (see note 19)	37,500	47,500

19. LOANS

An analysis of the maturity of loans is given below:

	2022	2021
	£	£
Amounts falling due within one year on demand:		
Bank loans	10,000	2,500
Amounts falling between one and two years:		
Bank loans - 1-2 years	10,000	10,000
Amounts falling due between two and five years:		
Bank loans - 2-5 years	27,500	30,000
Amounts falling due in more than five years:		
Repayable by instalments:		
Bank loans more 5 yr by instal	-	7,500

20. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2022	2021
	£	£
Within one year	-	1,169
Between one and five years	-	2,924
	-	4,093

21. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted fund	Restricted funds	2022 Total funds	2021 Total funds
	£	£	£	£
Fixed assets	6,914	-	6,914	7,512
Current assets	251,402	-	251,402	218,836
Current liabilities	(56,945)	-	(56,945)	(36,726)
Long term liabilities	(37,500)	-	(37,500)	(47,500)
	163,871	-	163,871	142,122

22. MOVEMENT IN FUNDS

	At 1/4/21 £	Net movement in funds £	At 31/3/22 £
Unrestricted funds			
General fund	142,122	21,749	163,871
TOTAL FUNDS	142,122	21,749	163,871

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	603,314	(581,565)	21,749
Restricted funds			
Community Transport	30,000	(30,000)	-
TOTAL FUNDS	633,314	(611,565)	21,749

Comparatives for movement in funds

	At 1/4/20 £	Net movement in funds £	At 31/3/21 £
Unrestricted funds			
General fund	171,485	(29,363)	142,122
TOTAL FUNDS	171,485	(29,363)	142,122

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	530,987	(560,350)	(29,363)
TOTAL FUNDS	530,987	(560,350)	(29,363)

The purpose of the Restricted Funds are as follows:

Community Transport
The London Borough of Merton fund a proportion of the Chief Executive Office Salary.

23. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2022.

24. COMPANY LIMITED BY GUARANTEE

The charity is limited by guarantee and has no share capital. The liability of each member is determined by the Articles of the charity and shall not exceed £1.

MERTON COMMUNITY TRANSPORT

England & Wales - Charity number 1073312

Accounts

HartleyFowler LLP
CHARTERED ACCOUNTANTS

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Email:	roy@mct.uk.com
Date & Time:	22/12/2021 10:45:15 (GMT)
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Signing Statement:	Fitzroy Dawson agrees and approves the contents of this document.

Name:	Russell Makin
Email:	russell.makin@merton.gov.uk
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CHARTERED ACCOUNTANTS

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REGISTERED COMPANY NUMBER: 03571884 (England and Wales)
REGISTERED CHARITY NUMBER: 1073312

REPORT OF THE TRUSTEES AND

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

FOR

MERTON COMMUNITY TRANSPORT

Hartley Fowler LLP
Chartered Accountants
4th Floor Tuition House
27-37 St George's Road
Wimbledon
London
SW19 4EU

MERTON COMMUNITY TRANSPORT

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FOR THE YEAR ENDED 31 MARCH 2021

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REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

Our charity's purposes, as set out in the objects contained in the company's memorandum of association, are:

- to benefit the public by providing transport relief to the residents of the London Borough of Merton and its surrounding districts who have need because of age, mental or physical disability, sensory impairment, or poverty;

- to assist the charitable work of organisations and bodies engaged in promoting the relief of such persons through the provision of appropriate services.

Ensuring our work delivers our aims

We review our aims, objectives and activities each year, looking at what we achieved and the outcomes over the previous 12 months. We review the successes and challenges of each key activity, and the benefits or shortfall to the provision of our services to those groups of people we are set up to help, ensuring we remain focused on our stated purposes. The charity's trustees have complied with the duty in section 17(5) of the 2011 Charities Act, to have due regard to guidance published by the Charity Commission when reviewing our aims and objectives, and in planning our future activities.

The Charity reviews its position in the Community Transport Market environment through regular updates and guidance from the Community Transport Association UK (CTA). The charity is a member of the London Strategic Community Transport Forum (LSCT), London Borough of Merton Sustainable Communities & Transport Partnership Board, Merton Chamber of Commerce and Merton Connected Community Engagement Network Reps, Merton Covid-19 Community Response Steering Group.

The focus of our work

The focus of our work each year is to meet our key strategic objectives. Past Strategic Appraisals are still presently reflected on and regular focus task group meeting on finance and fundraising are held, with a view to steer the Charity through the many challenges the organisation has experienced during this COVID-19 pandemic. MCT has benefited from working closely with colleagues who are members of the Merton Covid-19 Community Response Steering Group (MCCRSG). This relationship has enabled MCT to be more proactive during the pandemic to assist in the agreed solutions that are developed during these MCCRSG meetings. MCT has been actively a frontline working organisation during the pandemic and has followed Government and NHS guidelines throughout. Adapting to the fundraising environment to secure various funding to deliver supportive services, has strengthened our position within the community. MCT's working in partnership with LBM and voluntary sector organisations to develop a range of social programmes that supports and benefits Merton's communities in tackling isolation, loneliness, food poverty, transport challenges.

Those who benefit from our services

We provide benefit to the community of Merton and surrounding districts by offering subsidised transport to our affiliated members who, due to age or impairment, find it difficult to access mainstream transport. We also offer them a door to door service solution and the reassurance that, if we take them to a clinic/hospital appointment or GP surgery, we will wait whilst they are seen. We have a full customer care approach to providing community transport services. Special Education Needs (SEN) transport provision is provided, working with LBM to deliver transport travel solutions to SEN children and adults.

We also benefit community organisations, statutory bodies and schools who are affiliated to us by supplying accessible transport services. There are restrictions on the types of organisations who may affiliate and who will be able to drive due to Section 19 permit retractions.

Working during COVID-19 Pandemic

The constant COVID-19 instability and the varied Government guidelines that are regularly updated have presented many challenges and affected service delivery from the first national lockdown in March 2020. We have had to adjust and adapt with each Covid restriction and recommendation. Our board of Directors/Trustees and management staff continue to review their options regarding services as we work during these difficult times. We have been proactive as we work closely with essential services in line with Transport for London (TFL) and London Borough of Merton (LBM). 70% of MCT's staff have been on furlough.

ACHIEVEMENT AND PERFORMANCE
Charitable activities
Structure and Stability

MCT employs a variety of full time, part time and contracted staff. We also have a small number of volunteers. This mixture helps to fulfil the operational services we deliver. The team consists of: The Chief Executive Officer, Depot and Operational Manager, Depot and Operational Assistant, Bookkeeper, MiDAS Trainer, Casual Drivers and Passenger Assistants. The Charity's volunteers play an important role in ensuring the quality of our service which include administrative support, driving, business development and trusteeship.

Merton Community Transport's registered office is the Depot at Unit 2a Batsworth Road CR4 3BX, and this site serves to provide the operational needs of the organisation. All MCT's vehicles are parked at the Depot. The vehicles are serviced regularly and comply with all current legislative requirements. Our drivers are regularly assessed throughout the year to ensure they also comply with all legal requirements.

Policies & Procedures

The Charity's policy documents determine the scope and quality of our services and are being continually reviewed and revised as necessary. We are looking into the possibility of reviewing and updating the Memorandum and Articles of Association.

Partnership Working

MCT's working relationship with London Borough of Merton (Adult Social Care Funding) continues to grow and the funding received from Adult Social Care supports our core costs. This enables MCT to continue to deliver transport services to people where public or private transport isn't available or does not meet the needs of service users with a disability or general mobility requirements. MCT's services help to reduce social isolation and empower people to live a better quality of life.

The delivery of daily Dial a Ride services under Multiple Occupancy Accessible Transport (MOAT) contract for Transport for London (TFL) continues to be one of MCT's main income streams.

We are presently continuing to develop our core services: Affiliated Group and Personalised Transport Service (PTS). We have also greatly increased the work that we do with LBM through Adams, their commissioning online platform, providing accessible minibus and MPVs with drivers and passenger assistants to deliver SEN contracted work. This LBM service provision has helped MCT to grow and balance income. We continue to receive bookings to provide minibuses and MPVs to our affiliated organisations and individuals. We are still looking at possible opportunities to work closer with the National Health Service. There has been a reduction in the work we provide for Connect Health, transporting their clients to GP appointments, where we provide a waiting and return service. Many of our services have been affected by the continued COVID-19 challenges. We are very optimistic and continue to implement strategies that will take us through this pandemic.

Networks and Affiliated User Groups

The Charity's CEO attends regular council and voluntary community organisations' meetings and has representation on a number of boards. During the continued pandemic has been a member of the Merton Covid-19 Community Response Steering Group. MCT, as a frontline service provider, develops and offers supporting services to the communities through working closely with partners such as: LBM, Merton Connected, voluntary community groups and affiliated individuals.

Minibus Management and Pooling of Vehicles

MCT minibus management and pooling of vehicles for affiliated member organisations who own their own vehicles is still being offered. This service consistently provides support to groups who do not have the capacity to manage their own vehicles. MCT has worked collaboratively with community organisations to use their vehicles to maximise resources in order to reduce costs and mutually benefit both organisations. Although this service has reduced, we are still looking to develop this service as it will help MCT to provide a more modern fleet of vehicles to the community.

ACHIEVEMENT AND PERFORMANCE

Training

The Charity provides and runs training courses in the nationally recognised Minibus Driver Awareness Scheme (MiDAS) and Passenger Assistance Training Scheme. MCT training staff are able to offer training for the MiDAS Car and Multi-Purpose Vehicle module. The development of MCT training has been an area of focus. We undertake external training within schools, colleges and voluntary sector by providing a monthly training programme.

Personalised Transport Services (PTS)

MCT's PTS provides a transport service to those within Merton who have problems accessing mainstream transport due to mobility impairment. This service has dramatically reduced due to the effect of fear of travelling during this present pandemic. The fear of catching Covid-19 has affected many socially isolated and vulnerable people who are afraid to leave their homes. We hope the individual nature of the PTS will entice individuals to travel again soon. This situation is not sustainable long term and is damaging to their mental health and wellbeing.

We are now looking into monitoring this service during the pandemic to ascertain what are the main issues, fears and challenges keeping these people from travelling as they did before the pandemic. Past annual surveys have shown how beneficial this service was in improving the quality of life of our clients, promoting mental wellbeing, increasing self-esteem, providing a sense of empowerment and helping to prevent social isolation.

Excursion Club

The Excursion Club has not been able to operate any excursions due to the pandemic, lockdown and restrictions on travel. The service normally operates between spring and autumn and we hope to be able to resume during 2022. This service is important as it helps tackle the isolation, loneliness and social exclusion which afflict too many elderly and vulnerable people.

FINANCIAL REVIEW

Financial position

Results for the period

The results are shown on the Statement of Financial Activities. Incoming resources from charitable activities were £526,588 (2020: £672,262) a decrease of £145,674 whilst expenditure on charitable activities were £560,350 (2020: £629,436) a decrease of £69,086. This decrease in charitable activities income is mainly due to the effects of the uncertainty around the pandemic environment during this year, however, we were still able to minimise costs by working effectively and stabilising our charity's activities income.

Through the frugal mind-set of the staff and good governance guidance from the Board of Trustees, MCT decided to apply for the government's Bounce Back Loan Scheme and received £50,000 that is reserved for emergency financial support. We aim to increase our stake in the delivery of SEN work and are now beginning to balance the income from our varied transport services.

The significant restructuring which we implemented ultimately achieved the aim to reduce costs whilst ensuring that MCT was in a more robust operational position to be fit and able to operate and grow its core community transport services as we expand SEN delivery. Our aim is to continue to increase the reserves to three months running costs before depreciation.

A detailed analysis of MCT's restricted funds are shown in note 21 of these accounts.

Principal funding sources

(1) London Borough of Merton (Special Education Needs Transport Provision)
(2) Transport for London Dial-A-Ride
(3) Affiliated groups and organisations
(4) Personal Transport Service
(5) Fundraising and donations

These continue to be our main sources of generating income.

FINANCIAL REVIEW

Investment policy and objectives

Charitable funds are needed to be available for immediate use, therefore, should there be any surplus funds, these would be held in an interest generating deposit account.

Reserves policy and going concern policy

We operate to a reserve policy which states that the level of unrestricted funds required should be equal to three months operations to safeguard the organisation's core activities, to protect options for future development, and achieve a level of working capital, ensuring continuity as a going concern. The level of unrestricted funds at 31 March 2021 was £142,122 (2020: £171,485) which is in line with the three-month operational reserves target. The board of trustees are working with the CEO and in line with the three main guidelines set out in the reserves policy to shore up and strengthen the reserves policy position:

a) MCT has been resilient in the sustainability of the organisation during the pandemic. We are reviewing our present community services with a view to achieving a full cost recovery, and actively looking for new opportunities to expand current services. MCT's Strategic Option Appraisal has assisted MCT to stay focussed on the main task of seeing how best to grow income by implementing and developing those recommendations which show greatest likelihood of increasing income without compromising MCT's core purposes. We are particularly interested in expanding the Personalised Transport Service (PTS) along with other services where possible.

b) During the pandemic we have worked closely with LBM and the voluntary community sector in Merton through the Community Response Steering Group meetings. These regular meetings have helped MCT stay in touch with the needs of LBM and the community to support each other in being resilient to provide relevant services. MCT's Board of Trustees also plays a vital role in monitoring, challenging and supporting the charity.

c) The trustees have reviewed and agreed various options to ensure that the reserves are replenished and that MCT remains a going concern. These options include conducting a review of the sector to decide on viable alternative sources of income. We have worked with LBM, the Community Fridge and other organisations to assist in the reduction of food insecurity and poverty, supporting Sustainable Merton to deliver these services.

FUTURE PLANS

Sustainability of the Charity

The Board has reviewed the Charity's operational costs as compared to its revenue and have continually planned to ensure that future sustainability is maintained and that costs are controlled in order to achieve a break even position over the coming year. We are constantly reviewing the effect of The Mayor of London and TFL's implementation of the Ultra Low Emission Zone expansion and the challenge to clean up London's air by removing polluting vehicles. MCT are seeking ways to make all their vehicles compliant.

Premises

Having all the team working from one site (Unit 2a Batsworth Road) has proven to be a good decision. Being at the depot has giving us opportunities to grow within the community transport business in Merton. We have adapted the depot by expanding the office and kitchen footprint, which was a necessary and affordable expansion.

Recruitment of trustees

New trustees have assisted in making some challenging decisions that were needed to be made during the lockdown periods of the pandemic. These decisions have guided MCT through some very difficult times. The board are considering a skills audit.

Charity's Operational Plan/Strategy

The Board is working on updating the core services that are well established and have underpinned MCT over the years of operation, as the long term organisation operational plan. With a view to preparing for any changes within the Dial a Ride tender contract, we continue to strengthen the working relationship with The London Borough of Merton and the delivery of SEN transport.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The organisation is a charitable company limited by guarantee, incorporated on 28th May 1998 and registered as a charity on 14th January 1999. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1 each.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Recruitment and appointment of new trustees

The Directors of the company are also charity Trustees for the purposes of charity law and under the company's Articles are known as Members of the Management Committee. Under the requirements of the Memorandum and Articles of Association the members of the Management Committee are elected to serve annually at the Annual General Meeting. The Management Committee seeks to ensure that the needs of the client group of the charity are appropriately reflected through the diversity of the Trustees.

Organisational structure

Merton Community Transport has a Trustee Board of 10 (2020: 11) who are responsible for the strategic direction and policy of the charity. The current board members are from a variety of professional backgrounds. A scheme of delegation is in place among the present board members. There is an annual review of the skill set of board members to refresh and strategically grow the board governance knowledge. The day-to-day responsibility for the provision of the services rests with the Chief Executive Officer; working together with the Management team and operational staff.

The Chief Executive Officer, along with the management team, are responsible for ensuring that the charity delivers the services specified and that key performance indicators are met. The Chief Executive Officer is responsible for delegating specific tasks to the operational staff, monitoring their performance, and conducting annual appraisals. The Chief Executive Officer works closely with the Board of Trustees and plans strategically for developments and improvements to services.

The Board of Trustees meet formally at least four times a year, with sub-committee groups meeting additionally as and when necessary to consider Finance, Funding, Personnel, Policies and Procedures. The Management Committee seeks to ensure that the needs of the client group of the charity are appropriately reflected through the diversity of the Trustees. MCT's 2020 AGM was held on the 19th March 2021 on Zoom for the first time and was well attended.

Induction and training of new trustees

Trustees are recruited, inducted and trained, and carry out their responsibilities guided by advice provided by The National Council for Voluntary Organisations and The Charity Commission.

Members of the Board of Trustees are familiar with the practical work of the charity having been inducted into the position by members of the Trustee Board and the Chief Executive Officer. Board members are encouraged to visit the charity's office and are supplied with a copy of the Memorandum and Articles of Association along with the latest financial statements. At each meeting financial and operational information is supplied together with suitable explanations. Board members are expected to be aware of the various Charity Commission publications that can be obtained to assist them with their duties as Trustees.

Related parties

No Trustee has any influence with funders. The related party transactions are shown in note 22 to these accounts and any reimbursement to Directors as expenses are shown in note 10 to these accounts.

In circumstances where management committee members represent an organisation which uses MCT's services, all transactions are undertaken on an arm's length basis on normal contractual terms. Should a conflict of interest arise during a board meeting the Member will be excluded from participating in either discussion or voting.

Risk management

The Management Committee constantly reviews the major risks to which the charity is exposed in its operations, human resources and finances. Operational risks are minimised by implementing suitable policies and procedures, which are regularly reviewed. Insurance policies are in place to cover public liability, premises and contents, professional indemnity, vehicles, drivers and volunteers. These are reviewed annually by the Management Committee. The Management Committee fully appreciates that funding from our principal funders of the Local Authority and Transport for London are not secure and, although our aim is to develop stronger, secure, long-term relationships with these providers, it is imperative that other sources of funding and contractual income are sought.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

03571884 (England and Wales)

Registered Charity number

1073312

Registered office
Unit 2a Batsworth Road,
Mitcham
Surrey
CR4 3BX

Principal address
Unit 2a Batsworth Road
Mitcham
Surrey
CR4 3BX

Trustees
Mr S R A Flegg (resigned 12/2/21)
F M Hibbert
Mr R J Makin Chair
Mr O Osayameh Treasurer
Mr A K Sandiford
Mr A Savage
Mr S Hickey
Ms A Ocan
Ms B Fraser
Ms R Hooper
Mr M Otite

Company Secretary
Mr F L Dawson

Independent Examiner
Hartley Fowler LLP
Chartered Accountants
4th Floor Tuition House
27-37 St George's Road
Wimbledon
London
SW19 4EU

Bankers
Barclays
Barclays House
8 Alexandra Road
Wimbledon
London SW19 7JZ

Chief Executive Officer

Mr F L Dawson

Approved by order of the board of trustees on 22 December 2021 and signed on its behalf by:

Mr O Osayameh - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF MERTON COMMUNITY TRANSPORT

Independent examiner's report to the trustees of Merton Community Transport ('the Company')
I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2021.

Responsibilities and basis of report
As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement
Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of ICAEW which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Jonathan Askew
ICAEW
Hartley Fowler LLP
Chartered Accountants
4th Floor Tuition House
27-37 St George's Road
Wimbledon
London
SW19 4EU

22 December 2021

MERTON COMMUNITY TRANSPORT

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2021

	Notes	Unrestricted fund £	Restricted funds £	2021 Total funds £	2020 Total funds £
INCOME AND ENDOWMENTS FROM					
Charitable activities	5				
Charitable activities		526,588	-	526,588	672,262
Other trading activities	3	2,095	-	2,095	-
Investment income	4	104	-	104	231
Other income		2,200	-	2,200	-
Total		530,987	-	530,987	672,493
EXPENDITURE ON					
Charitable activities	6				
Charitable activities		560,350	-	560,350	629,436
NET INCOME/(EXPENDITURE)		(29,363)	-	(29,363)	43,057
RECONCILIATION OF FUNDS					
Total funds brought forward		171,485	-	171,485	128,428
TOTAL FUNDS CARRIED FORWARD		142,122	-	142,122	171,485

The notes form part of these financial statements

MERTON COMMUNITY TRANSPORT (REGISTERED NUMBER: 03571884)

STATEMENT OF FINANCIAL POSITION
31 MARCH 2021

	Notes	2021 £	2020 £
FIXED ASSETS			
Tangible assets	14	7,512	10,116
CURRENT ASSETS			
Debtors	15	49,439	52,807
Cash at bank and in hand		169,397	147,687
		218,836	200,494
CREDITORS			
Amounts falling due within one year	16	(36,726)	(39,125)
NET CURRENT ASSETS		182,110	161,369
TOTAL ASSETS LESS CURRENT LIABILITIES		189,622	171,485
CREDITORS			
Amounts falling due after more than one year	17	(47,500)	-
NET ASSETS		142,122	171,485
FUNDS	21		
Unrestricted funds		142,122	171,485
TOTAL FUNDS		142,122	171,485

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

(a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and

(b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

STATEMENT OF FINANCIAL POSITION - continued
31 MARCH 2021

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 22 December 2021 and were signed on its behalf by:

Mr O Osayameh - Trustee

Mr R J Makin - Trustee

The notes form part of these financial statements

MERTON COMMUNITY TRANSPORT

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2021

	Notes	2021 £	2020 £
Cash flows from operating activities			
Cash generated from operations	1	(30,594)	62,486
Net cash (used in)/provided by operating activities		(30,594)	62,486
Cash flows from investing activities			
Purchase of tangible fixed assets		-	(7,692)
Sale of tangible fixed assets		2,200	-
Interest received		104	231
Net cash provided by/(used in) investing activities		2,304	(7,461)
Cash flows from financing activities			
New loans in year		50,000	-
Net cash provided by financing activities		50,000	-
Change in cash and cash equivalents in the reporting period		21,710	55,025
Cash and cash equivalents at the beginning of the reporting period		147,687	92,662
Cash and cash equivalents at the end of the reporting period		169,397	147,687

The notes form part of these financial statements

NOTES TO THE STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2021

1. RECONCILIATION OF NET (EXPENDITURE)/INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2021 £	2020 £
Net (expenditure)/income for the reporting period (as per the Statement of Financial Activities)	(29,363)	43,057
Adjustments for:		
Depreciation charges	2,604	3,300
Profit on disposal of fixed assets	(2,200)	-
Interest received	(104)	(231)
Decrease in debtors	3,368	19,189
Decrease in creditors	(4,899)	(2,829)
Net cash (used in)/provided by operations	(30,594)	62,486

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1/4/20 £	Cash flow £	At 31/3/21 £
Net cash			
Cash at bank and in hand	147,687	21,710	169,397
	147,687	21,710	169,397
Debt			
Debts falling due within 1 year	-	(2,500)	(2,500)
Debts falling due after 1 year	-	(47,500)	(47,500)
	-	(50,000)	(50,000)
Total	147,687	(28,290)	119,397

The notes form part of these financial statements

1. GENERAL INFORMATION

The charitable company is incorporated and domiciled in the United Kingdom. The address of its registered office is Unit 2a Batsworth Road, Mitcham, Surrey, CR4 3BX. The registered number of the company is 03571884. The registered number of the charity is 1073312.

The financial information presented is for the year ended 31 March 2021 and 31 March 2020. The financial information is presented in sterling.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements
The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

a) Preparation of the accounts on a going concern basis

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern. The trustees have undertaken a review of going concern and have put in place a set of guidelines, as set out in the reserves policy section of the Trustees Report, to mitigate any further reduction in the reserves of the charity. The trustees have agreed various options to replenish the reserves so as to ensure that the charity is a going concern, these options are noted in the Financial Review section of the Trustees Report.

b) Significant judgements and estimates

Preparation of the financial statements requires management to make significant judgements and estimates. The items in the financial statements where these judgements and estimates have been made include:

(i) Tangible fixed assets. Plant and machinery and motor vehicles are depreciated over the useful lives taking into account residual values, where appropriate.

(ii) Allocation of costs. The allocation of support and governance costs between charitable and expenditure categories.

Income
Turnover is the amount derived from the provision of goods/services, and stated after trade discounts, other sales taxes and net of VAT.

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Income from donations or grants is recognised when the charity has entitlement to the funds, any performance conditions attached to the donations or grants have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from contracts in respect of services provided is recognised when, and to the extent that, performance occurs and is measured at the fair value of the consideration receivable.

Donated services provided by volunteers have not been included in these accounts.

Investment income is included on a receivable basis.

Income deferred is shown within creditors.

2. ACCOUNTING POLICIES - continued

Income

Government grants (covid 19 job retention scheme)
Government grants are recognised when the entity has reasonable assurance that conditions attached to the grant will be complied with and that the grant will be received.

Revenue grants are recognised using the accrual model and are therefore recognised as income on a systematic basis over the periods in which the entity recognizes the related costs for which the grant is intended to compensate. Revenue grants are measured at fair value, being the amount of cash receivable.

Expenditure
Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Charitable activities
Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs
Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the independent examiner's fee.

Allocation and apportionment of costs
As the charity has only one activity, that of supplying accessible transport to the Community, costs of charitable activities comprising the cost of running the organisation including support costs are charged to the total activity.

Tangible fixed assets
Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery	- 33% on cost
Motor vehicles	- 25% on cost

Tangible fixed assets are stated at cost or valuation less depreciation. Fixed assets costing more than £500 are capitalised.

Taxation
As a registered charity, the organisation is exempt from income and corporation tax to the extent that its income and gains are applicable to charitable purposes.

Fund accounting
Unrestricted general funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. Local Authority grants are treated as restricted funds with any unspent balance carried forward until the terms of the grant have been fulfilled.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments
Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

2. ACCOUNTING POLICIES - continued

Pension costs and other post-retirement benefits
The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Basic financial instruments
The charity only has financial instruments of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Cash at bank and in hand
Cash at bank includes bank deposit accounts and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Debtors
Trade and other debtors are recognised at the settlement amount due. Prepayments are recognised at the invoiced cost prepaid.

Creditors
Creditors are recognised when the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at the settlement amount.

Impairment
Assets not measured at fair value are reviewed for any indication that the asset may be impaired at each balance sheet date. If such indication exists, the recoverable amount of the asset, or the asset's cash generating unit, is estimated and compared to the carrying amount. Where the carrying amount exceeds its recoverable amount, an impairment loss is recognised in profit or loss unless the asset is carried at a revalued amount where the impairment loss is a revaluation decrease.

3. OTHER TRADING ACTIVITIES

	2021	2020
	£	£
Fundraising events	2,095	-

4. INVESTMENT INCOME

	2021	2020
	£	£
Deposit account interest	104	231

5. INCOME FROM CHARITABLE ACTIVITIES

	Activity	2021	2020
		£	£
Income for the use of buses	Charitable activities	408,122	637,262
Grants	Charitable activities	45,000	35,000
Government Grant	Charitable activities	73,466	-
		526,588	672,262

Grants received, included in the above, are as follows:

	2021	2020
	£	£
London Borough of Merton	45,000	35,000

6. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 7)	Support costs (see note 8)	Totals
	£	£	£
Charitable activities	357,472	202,878	560,350

7. DIRECT COSTS OF CHARITABLE ACTIVITIES

	2021	2020
	£	£
Staff costs	238,997	259,569
Vehicle running costs	115,871	167,612
Depreciation	2,604	3,300
	357,472	430,481

8. SUPPORT COSTS

	Management	Governance costs	Totals
	£	£	£
Charitable activities	187,028	15,850	202,878

Support costs, included in the above, are as follows:

Management

	2021 Charitable activities	2020 Total activities
	£	£
Wages	108,277	105,292
Social security	11,316	10,919
Pensions	4,094	4,336
Other operating leases	24,000	24,322
Rates and water	221	431
Insurance	2,836	2,012
Light and heat	3,339	2,230
Telephone	2,045	1,748
Carried forward	156,128	151,290

8. SUPPORT COSTS - continued

Management - continued

	2021 Charitable activities	2020 Total activities
	£	£
Brought forward	156,128	151,290
Postage and stationery	4,497	6,687
Sundries	673	252
Repairs and renewals	6,905	4,444
Training	1,499	3,155
Staff expenses	496	464
Travel and subsistence	4,291	3,428
Equipment	2,871	3,368
Computer expenses	2,625	2,653
Subscriptions	368	789
Legal and professional fees	6,239	6,400
Bank charges	436	700
	187,028	183,630

Governance costs

	2021 Charitable activities	2020 Total activities
	£	£
Accountancy and legal fees	14,000	14,225
Independent Examiner's fees	1,850	1,100
	15,850	15,325

9. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2021	2020
	£	£
Depreciation - owned assets	2,604	3,300
Other operating leases	24,000	24,322
Surplus on disposal of fixed assets	(2,200)	-

10. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2021 nor for the year ended 31 March 2020.

11. STAFF COSTS

	2021	2020
	£	£
Wages and salaries	341,197	363,143
Social security costs	15,510	10,053
Other pension costs	5,977	6,920
	362,684	380,116

The average monthly number of employees during the year was as follows:

	2021	2020
Full time Operational Staff	7	7
Part time Operational Staff	20	20
	27	27

No employees received emoluments in excess of £60,000.

The key management personnel compensation during the year was £86,227 (2020: £83,465).

12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund	Restricted funds	Total funds
	£	£	£
INCOME AND ENDOWMENTS FROM			
Charitable activities			
Charitable activities	672,262	-	672,262
Investment income	231	-	231
Total	672,493	-	672,493
EXPENDITURE ON			
Charitable activities			
Charitable activities	629,436	-	629,436
NET INCOME	43,057	-	43,057
RECONCILIATION OF FUNDS			
Total funds brought forward	128,428	-	128,428
TOTAL FUNDS CARRIED FORWARD	171,485	-	171,485

13. INDEPENDENT EXAMINER'S FEES

The independent examiner's remuneration amounts to an independent examination fee of £1,850.

14. TANGIBLE FIXED ASSETS

	Improvements to property £	Plant and machinery £	Fixtures and fittings £	Motor vehicles £	Totals £
COST					
At 1 April 2020	7,233	14,004	3,500	395,491	420,228
Disposals	-	-	-	(7,000)	(7,000)
At 31 March 2021	7,233	14,004	3,500	388,491	413,228
DEPRECIATION					
At 1 April 2020	723	13,698	2,310	393,381	410,112
Charge for year	723	153	1,190	538	2,604
Eliminated on disposal	-	-	-	(7,000)	(7,000)
At 31 March 2021	1,446	13,851	3,500	386,919	405,716
NET BOOK VALUE					
At 31 March 2021	5,787	153	-	1,572	7,512
At 31 March 2020	6,510	306	1,190	2,110	10,116

15. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Trade debtors	45,145	46,989
Other debtors	3,000	4,454
Prepayments and accrued income	1,294	1,364
	49,439	52,807

16. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Bank loans and overdrafts (see note 18)	2,500	-
Trade creditors	10,162	9,626
Social security and other taxes	4,724	5,519
VAT	3,623	8,867
Other creditors	1,493	910
Accruals and deferred income	14,224	14,203
	36,726	39,125

17. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	2021	2020
	£	£
Bank loans (see note 18)	47,500	-

18. LOANS

An analysis of the maturity of loans is given below:

	2021	2020
	£	£
Amounts falling due within one year on demand:		
Bank loans	2,500	-
Amounts falling between one and two years:		
Bank loans - 1-2 years	10,000	-
Amounts falling due between two and five years:		
Bank loans - 2-5 years	30,000	-
Amounts falling due in more than five years:		
Repayable by instalments:		
Bank loans more 5 yr by instal	7,500	-

19. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2021	2020
	£	£
Within one year	1,169	5,169
Between one and five years	2,924	4,093
	4,093	9,262

20. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted fund	Restricted funds	2021 Total funds	2020 Total funds
	£	£	£	£
Fixed assets	7,512	-	7,512	10,116
Current assets	218,836	-	218,836	200,494
Current liabilities	(36,726)	-	(36,726)	(39,125)
Long term liabilities	(47,500)	-	(47,500)	-
	142,122	-	142,122	171,485

21. MOVEMENT IN FUNDS

	At 1/4/20 £	Net movement in funds £	At 31/3/21 £
Unrestricted funds			
General fund	171,485	(29,363)	142,122
TOTAL FUNDS	171,485	(29,363)	142,122

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	530,987	(560,350)	(29,363)
TOTAL FUNDS	530,987	(560,350)	(29,363)

Comparatives for movement in funds

	At 1/4/19 £	Net movement in funds £	At 31/3/20 £
Unrestricted funds			
General fund	128,428	43,057	171,485
TOTAL FUNDS	128,428	43,057	171,485

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	672,493	(629,436)	43,057
TOTAL FUNDS	672,493	(629,436)	43,057

21. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1/4/19 £	Net movement in funds £	At 31/3/21 £
Unrestricted funds			
General fund	128,428	13,694	142,122
TOTAL FUNDS	128,428	13,694	142,122

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	1,203,480	(1,189,786)	13,694
TOTAL FUNDS	1,203,480	(1,189,786)	13,694

The purpose of the Restricted Funds are as follows:

Community Transport
The London Borough of Merton fund a proportion of the Chief Executive Office Salary.

22. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2021.

23. COMPANY LIMITED BY GUARANTEE

The charity is limited by guarantee and has no share capital. The liability of each member is determined by the Articles of the charity and shall not exceed £1.