

Charity registration number 1073308

Company registration number 03672838 (England & Wales)

CISV INTERNATIONAL LIMITED
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

CISV INTERNATIONAL LIMITED

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CISV INTERNATIONAL LIMITED

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	M McKay	
	M D Sindhunatha	
	F M Pavao Martins	
	G E Vottero	
	M R Shantz	
	A M Cueva Batallas	
	N Y McKelligan Maiz	Appointed 1 September 2022
	N Clarita	Appointed 1 September 2022
	N K Offergeld	Appointed 1 September 2022
Secretary General	T Perez Echeverria	
Company Registration Number	03672838	
Charity Registration Number	1073308	
Principle address	MEA House Ellison Place Newcastle upon Tyne Tyne & Wear NE1 8XS	
Bankers	Lloyds Bank plc 102 Grey Street Newcastle upon Tyne	
Auditors	Robson Laidler Accountants Limited Fernwood House Fernwood Road Jesmond Newcastle upon Tyne NE2 1TJ	
Solicitors	Ward Hadaway Sandgate House 102 Quayside Newcastle upon Tyne Tyne & Wear NE1 3DX	

CISV INTERNATIONAL LIMITED

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2022

The trustees present their annual report and financial statements for the year ended 31 December 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Our main activities are described below and are undertaken to further our charitable purposes for the public benefit. They have a positive public impact in the United Kingdom and countries around the world. All our charitable activities focus on educating people and inspiring them to become active citizens contributing to a more just and peaceful world.

Objects of the charity

- To further education in international understanding of children throughout the world, without the distinction of race, religion or politics, so that they may grow to maturity conscious of their responsibilities as human beings.
- To develop the individual child's potential for co-operation with others.
- To carry out further research, contributing to this work.

Activities

CISV offers five different educational programmes.

CISV's educational philosophy: CISV educates through action, stressing cooperation rather than competition in its activities. Its programmes are interactive, sensitive to cultural variation, multi-lingual and fun. By letting participants learn from direct experience rather than from books and teachers, CISV provides unrivalled opportunities for experiential education. Examples of experiential activities include role-play exercises, games, simulations, and music and drama. These are then followed up by discussions based on the learning experience, and formative evaluation.

The CISV Village is a four-week international camp for 11 year olds that brings together delegations of five people (two boys, two girls and one volunteer leader) from 10- 12 countries to participate in a multi-language camp featuring a mix of educational, cultural and sporting activities that emphasize cooperative and intercultural living.

Interchange is a bilateral group exchange programme for 14 to 15-year-olds between two international chapters. Each chapter sends delegations (usually five girls and five boys plus a volunteer leader) to spend two to four weeks with carefully selected host families. The Interchange programme enables participants to develop a deeper understanding and appreciation of another culture by giving young people an opportunity to live as family members. This programme is being phased out as agreed by Members at the 2020 Annual General Meeting.

Step Up is a three-week camp for teens aged 14 and 15 that builds self-confidence and leadership skills by encouraging participants to take responsibility for programme planning and activities. The camp brings together delegations of four young people and an adult leader from ten countries. Camp activities and discussions focus upon a specific educational theme to help participants confront and overcome prejudices and stereotypes, develop critical thinking and explore new avenues of communication.

Youth Meeting is an eight or fifteen-day camp for 12-13-year-olds, 8 delegations of four youths. It provides an opportunity for young people to explore a relevant theme linked to our content areas, where participants share their perspectives and learn from each other. Youth Meetings build on the foundations created by participation in the Village programme and promote continued CISV participation.

Seminar Camp is an intensive three-week camp for approximately 28 young adults aged 16 to 17 and five volunteer staff. Participants actively conduct all camp activities and are encouraged to discover and form opinions about individual, international and intercultural matters and gain experience in positive conflict resolution. Seminar camp fosters interest in global issues and increases participants' self-awareness.

Junior Branch Activities: A Junior Branch is a group of local CISVers (typically aged 11–25) who organize their own educational and social activities consistent with CISV goals, allowing them to exercise their leadership skills in their home communities.

ACHIEVEMENTS AND PERFORMANCE

Annual Objectives

Each Committee, Team and staff of the International Office have Terms of Reference or role profiles, which set out their main purpose, responsibilities and structure. The plans and budget for 2022 were approved by the Trustees. The Trustees also reviewed progress and gave direction and feedback as needed throughout the year.

The Trustees met virtually throughout the year. Trustees and Managers attended three virtual and / or in person Regional Meetings of our Member Associations.

Strategic Objectives

In 2015, CISV International's Members approved a Vision to double our reach by 2030. When COVID-19 unfolded in 2020, CISV International was operating under a 2019-2021 Strategic Plan tied to this vision for growth. While many actions tied to that 2019-2021 Strategic Plan were accomplished, once CISV International was faced with the significant impact that COVID and subsequent economic crises have had on our operations, this strategic plan and its robust vision of growth are not appropriate to guide CISV through stabilization and recovery.

Our fee-for-service model of having international camps where children from different nationalities come together to learn from each other could not happen. This affected our ability to continue on a pre-established strategy and required the Governing Board of CISV, together with its Members, to go back to the drawing board and establish new objectives.

In 2022, we outlined key actions aligned with strategic priorities, with the development of a new short-term strategic plan happening late in the year and in 2023. The goal is to establish our short-term strategy, and have it approved by our Members in 2023. The short-term strategy will then provide the foundations for the Governing Board to develop and deliver a more appropriate longer-term strategy that fully reflects our capacity and vision as an organisation.

Key Achievements, Performance and Areas of Development

During 2022 the Governing Board focused its energy on:

1. Restarting in-person programmes and supporting each of our Members to be able to carry out our mission, ensuring that we could host safe and quality programmes. Safeguarding and Risk Management procedures and policies were reviewed, and we launched a RAG Rating of Members to ensure that they were ready for programmes after gaps were identified. Updated Covid safe procedures were created, with a focus on mental health requirements as well as practical guidelines on keeping people safe from Covid. Work was also started on providing curriculums and guides on our educational principles to help our Members provide high-quality standardised experiences for participants.
2. Establishing financial security. In previous years, our fee structure was made up of 95% participation fee, and 5% Member fee. In 2022, a new fee structure was proposed to ensure a more stable stream of revenue towards CISV International in times of crisis, i.e., one that is less dependent on Programme activity and created more of a balance between participation fees and Member fees, whilst also being conscious of the financial impact on our Members. This was brought as a motion to our Members and approved at our Virtual General Meeting in 2022.
3. Volunteer and staff engagement. We also focused on implementing the organization's people strategy and improving recruitment, ensuring that the right people are in place to support the organisation's objectives in both staff and volunteer roles.

Risk Management

The global Covid pandemic had a significant effect and changed the lives of many people around the world dramatically. Within CISV, there was a two-year break in program delivery and while some NAs were able to continue with local activities, many NAs ceased operations entirely. The impact on international travel and gatherings meant that we only hosted 2 international in-person programmes in 2021. This pause in delivery meant that extra caution had to be taken when restarting programs in 2022 to ensure maximum preparedness and make considerations for not only Covid but issues arising from behavioural and mental health concerns resulting from the prolonged lockdown and the overarching impact of the pandemic. Hosting programs was crucial for CISV's financial stability, but ensuring the safety and well-being of those involved in the programs was a top priority.

In early January 2022 ahead of programme season, we introduced a RAG (Red, Amber, Green) Rating status to all Chapters who were to host or send delegates on programme. This involved gathering information and evidence to assess the ability and support needs to carry out the programmes safely. We took great pains to ensure that each Chapter had a detailed report, supporting them to make positive improvements to their work for the safety of programme participants. We also provided updated Covid procedures to help Members understand the latest guidelines.

As a result of gathering evidence and identifying gaps in provision or developmental needs, we also designed further interactive online risk management training to complement or in some cases replace the in-person training. We also took the opportunity to review and further develop the online safeguarding training which was initially developed in 2020. This training runs at three levels, basic, intermediate and advanced, and is mandatory for all programme leaders, staff and risk managers.

Financial Security

Due to the pandemic, 2020 and 2021 resulted in limited to no income to CISV International. As such, the organisation has focused on ensuring the financial stability and survival of the organisation.

In 2022 we did this by introducing a new fee structure. We had established, prior to the pandemic, that CISV's fee structure needed review and this review was underway. This had a two-pronged approach: first was bringing in more revenue to align resources with needs and build our reserves, and second to create a more stable membership fee to decrease the volatility of income due to changes year over year in participation. This second issue is why CISV International was hit so hard by the pandemic: over 95% of our revenues came from participation while almost 50% of our costs were not linked to participation.

As such, a new fee structure was proposed to ensure a more stable stream of revenue towards CISV International in times of crisis, i.e., one that is less dependent on Programme activity and created more of a balance between participation fees and Member fees, whilst also being conscious of the financial impact on our Members. This was brought as a motion to our Members and approved at our Virtual General Meeting held on 16 July 2022. To set the foundations of this new structure our Fee Structure Review Working Group, formed in 2019, reflected on the following considerations.

- To make the revenue structure of CISV International more financially resilient, we suggested a rebalancing from Programme participation fees towards membership fees.
- To ensure the rebuilding of reserves, the proposed model generates income that is higher than CISV International's expenses. This is a temporary situation until reserves are rebuilt with a target of 50% of operating costs or £500,000 (whichever is higher).
- To take into account the difficult situation of NAs/PAs the proposed model no longer aims for the initially suggested increase of 20%-33% more income compared to pre-Covid levels, as was recommended in 2021. Much more than a fee increase, the proposed model is about rebalancing the fee composition.

In addition, the funding structure will be reviewed in a few years' time to ensure it is sufficient to cover forecasted expenses without depleting reserves. The plan outlines moderate expectations that see us reaching the required level of reserves by 2026 depending on participant engagement and regrowth following the impact of Covid.

Training

In the wake of the pandemic, we focused on safely re-introducing in-person training, supplemented by new online training options.

Programme Flexibility

In the face of a challenging situation characterised by a two-year absence of programmes, loss of resources and campsites, and a decline in people and volunteer engagement, in 2022 our approach emphasised programme flexibility. With volunteer recruitment stalled and an ever-changing landscape, we embraced a hands-on approach and allowed for exceptions, shorter programmes, and flexibility to overcome the numerous challenges that emerged.

We recognised the complexity of the situation and remained adaptable, ready to adjust our strategies to navigate the shifting circumstances.

Professionalisation of CISV

In 2022, significant efforts were made to aid in the professionalisation of our organization. We recognised the importance of enhancing our operational capabilities and revitalising our core mission. This transformative journey commenced with updating and enhancing our recruitment processes, where we sought to attract highly qualified professionals from both within and outside CISV. By embracing external perspectives, we have injected fresh insights and diversified our talent pool, cultivating a culture of innovation and continuous improvement. We also started work on streamlining internal processes, eliminating inefficiencies, and implementing best practices. Furthermore, we actively made efforts to reengage with stakeholders to understand their needs and expectations. Building strong relationships based on professionalism, trust, and transparency to enhance CISV's reputation and overall professionalism.

Educational Curriculum

Gathering together the experience of decades and developments in the field, a group of CISVers who are also professional educators, finalized the creation of a new curriculum for our Village programme. This is the first of the programmes to be reviewed. We also used this group of volunteers to start work on updating another foundational educational document: our Big Educational Guide. This work is the first step towards ensuring we run high quality programmes based on sound educational principles.

Strategic Development

In 2022, we focused on laying the foundations for discussing a short-term strategic approach spanning 2023-2024, which would be approved by Members in 2023. This short-term strategy would then support the development of a longer-term strategy.

Theory of Change

In 2022, CISV International presented its Theory of Change to Members at the VGM (Virtual General Meeting). Although the project was not yet finalised at the time, it represented a significant step towards evaluating and defining the outcomes and impact of CISV's work. The Theory of Change, developed by a dedicated working group comprising Senior Staff, Governing Board Members, and trained volunteers, aims to provide a cohesive definition of CISV and showcase the organisation's influence on the world. The project has undergone substantial work and is expected to greatly inform future strategies. While the first phase of the project has been completed, the second half will be finalised once CISV recovers from the ongoing challenges posed by the Covid pandemic.

People Strategy

Following the approval of the new structure in October 2021, implementation of the People Strategy began, with the objective of providing a more integrated service to our Members and removing parallel structures. We hope to remove bureaucracy and create greater agility across the organisation; including allowing the Governing Board to focus on governance.

We completed a baseline evaluation of our goals and objectives to be able to measure the effect of these changes and identify any course corrections that might be required along the way. Full implementation was hampered by a lack of resources but work will continue on this improvement to how we operate and a move towards professionalisation.

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Other Developments Member Association Status

The changes to Member Association Status in 2022 are as follows;

CISV Myanmar was closed

CISV Cote d'Ivoire was closed

CISV Australia transitioned from a National Association to a Promotional Association to allow them time to rebuild after Covid.

IT

2022 was mostly about enhancements to existing IT Services. Strategically we discovered one addition to the service landscape of CISV's IT: "Event Management". Under this new service definition, the tools around managing training and non-programme events are summarized (Certain, Forms, myCISV and the Events Manager plugin in the Website platform). Enhancements to IT services were mostly implemented in myCISV with a focus to improve Programme Administration and Finance. We further improved the way programmes are distributed to our Member NAs and how Member NAs can approve, refuse or cancel their programmes. The process around these activities was streamlined for the International Office team as well as NAs. This should allow the IO to be more efficient in their work. We also renewed the financial process (invoicing and crediting of programme fees) with the implementation in myCISV being completed in early 2023.

Changes in the international structure brought about the removal of IT from the Resources and Infrastructure Committee – now "Finance Committee". CISV IT Support is now a well-defined, fully functional service landscape and will, in 2023, be integrated into the International Office team structure. Any strategy development in 2023 and the future will be managed by a strategic project team.

Junior Branch (JB)

2022 was the first year JB held some regional and international JB Events in person again. Many of these events saw lower participation than before the pandemic, however, we began to see a large increase in motivation that has trickled down throughout the levels of JB.

The International JB Team was restructured at the end of 2022 to a 6-member team in an effort to revitalize the purpose of the IJB and achieve our goals and visibility going into 2023.

Global Conference

The 2022 Global Conference was cancelled due to the impact of Covid. A Virtual General Meeting (VGM) was held on 16 July 2022 to facilitate Member decision-making following CISV International's Articles of Association. In addition, general meetings can be called by the Trustees or the Members and can be conducted virtually or in person. A Virtual General Meeting will also be held in 2023 on the 5 August.

Given our current recovery process and capacity as an organization, we do not have the resources to hold a Global Conference at the scale we have previously done. A motion has been submitted to our Members for the 2023 VGM to approve a new in-person International Meeting in 2024, and our General Meeting for that year will likely take place at the same time. The International Meeting is a new, much smaller event which will focus on strengthening engagement at the National and International levels. The meeting will be themed on rebuilding and re-energizing CISV.

The primary objective of the event would be to strengthen the international leadership capacity of CISV and to build a foundation to rebuild capacity at the local and regional levels. We expect the event to support and improve upon volunteer engagement as a whole. Future Global Conference events will be considered and confirmed by the Governing Board.

Partnerships and Organizational Relations

- We are an official UNESCO partner Non-Governmental Organization.
- We hold participatory status with the Council of Europe.
- We are a candidate member of the European Youth Forum

CISV International representatives attend meetings and exchange information and opportunities to increase our impact.

Safeguarding, Risk Management and Insurance

The safety of each child in our care is paramount. CISV has been organizing camp-based programmes and family-hosted exchanges for decades and child safety and protection remain our highest priorities. Many of our volunteers are parents themselves who are sending their children to CISV programmes in other countries or may have done so in the past. The main risk to the organization is the health and safety of children and volunteers as well as reputational damage. In addition, political and economic circumstances in the countries in which local affiliates are based and world-wide disaster events can affect our work. The nature of CISV International's work (involving so much international travel) is particularly at risk in the current global situation. Although many are vaccinated against Covid and able to travel, we are still vigilant and following the latest guidelines from the Centers for Disease Control and Prevention and World Health Organization.

The organisation seeks to continually review its internal policies and procedures to promote safety across all elements of the organisation. The official manuals used for planning and hosting CISV programmes contain extensive guidance on risk management issues. Further guidance has also been created specifically for operating safely within the parameters of Covid 19. These guidelines have been regularly updated based on the present situation and reviewed and revised as necessary.

The International Safeguarding and Risk Management Lead replaced the two roles of International Risk Manager and International Safeguarding Lead in 2021. The post holder works closely with five Regional Risk Managers for the three regions of the Americas, EMEA and Asia Pacific. The ISRML and Regional Risk Managers in turn work with National and Local Risk Managers who are responsible for ground-level compliance within risk management and safeguarding within our Member Associations. The International Safeguarding and Risk Management Lead also works closely with the Risk Management and Safeguarding representative of the board of Directors consulting with and advising the Board and Secretary General as needed. We have also developed a Risk Management and Safeguarding Committee who is involved in reviewing policies and best practices and identifying areas of best practice. We are working hard to ensure everyone accepts risk management and safeguarding is everyone's responsibility.

Some roles bear specific responsibility for risk management at all levels of the organization. Building and supporting a skilled network of Risk Managers in our NAs and Chapters is essential and will continue to be a priority. We also employed a specific Safeguarding and Development Office to develop the safeguarding provision

A crucial part of risk management and safeguarding is responding appropriately and learning when an incident occurs. We have developed an internal system to record incidents, but we are currently working with a third party to develop an electron recording system to be able to triage, record, categories', allocate and respond to incidents and accidents in real time. This system will also help in completing the end of season analysis to identify trends, areas of learning and further development requirements. The new system will allow for direct on-line reporting and will also help to ensure cases are fully investigated and closed within the appropriate timeframe as well as escalating to any external services or authorities.

We also conduct an annual, multidisciplinary analysis of our reports on other issues from across the organization. This process enables us to identify trends, needs for targeted support, help identify resource and investment requirements as well as identifying areas for improvement and additional training needs.

Ultimately, every aspect of our Strategic Plan and most of our operational strategies aim to enable us to deliver safe and high-quality programmes. Like so many organisations we have needed to adapt our approach to risk management and safeguarding given the pandemic as well as the residual impact on mental health and then try to return to some level of normality. We have and will continue to review our policies and safe practices, and we will continue to build on both the Safeguarding Development Operational Plan as well as developing a similar Health and Safety Operational Development Plan to ensure full compliance across the organisation. We have developed policies, procedures and training as a result of previous cases and incidents as well as what was identified during the RAG Rating exercise and will continue if or when required to work with external agencies including the Charity Commission.

In 2022 we implemented a RAG (Red, Amber, Green) Rating system, which is an internationally recognised approach to rating compliance for all of our Member Associations involved in programmes, this will help to continue to measure, support and improve the culture and safe practices or any of our Members operating under the CISV banner. We have continued our internal communications and engagement approach on the importance of safeguarding and Risk Management. We have and will also continue to develop our extensive resource library and will be developing a Safeguarding and Risk Management Promotional Strategy to ensure these areas remain high priority for all involved. We will also be developing a dedicated SharePoint area for all risk managers to access information, guidance and instructional videos through a resource library.

Insurance

Another integral part of Risk Management is ensuring the organisation has effective insurance in place. Please see below regarding public liability insurance. We continue to provide universal travel insurance for all participants, leaders and staff on international programmes. Everyone has the same high-quality travel-medical coverage no matter where they are from or where they are going. This insurance also provides 24/7 crisis management support, should it be required.

Recognizing the need for access to liability insurance to be stable and cost-effective, CISV set up the CISV International Insurance Company ("Insurance Company"), in the US state of Kentucky in late 2009. CISV International is the sole shareholder.

The Insurance Company issues the global master public liability insurance policy for CISV International annually to run from 1 Feb through 31 Jan. It provides coverage up to a maximum of £1 million.

The 2022 Annual Meeting was held 26 April 2022. During the General Assembly, the new Board of Directors was elected. The 2022 Board of the Insurance Company is made up of:

- Elizabeth Black (President, elected April 2020)
- Roman Parzei (treasurer)
- Maarin Cabato (elected April 2021)
- Francisco Pavao Martins (elected April 2021)
- Tanya Pérez Echeverría (Secretary General, ex officio from April 2021)

The Governing Board, on behalf of CISV International, appoints a person to occupy one of the Board positions. In 2022, Francisco Pavao Martins sat on both the CISV International and the Insurance Company Boards. The CISV International Secretary General represents the ex officio seat.

Volunteers

The charity is grateful for the unstinting efforts of its volunteers who are involved in and responsible for many areas, except the work of the International Office. The organization is directed by its volunteers in conjunction with the Secretary-General and the Senior Management team and could not operate without its volunteers.

CISV INTERNATIONAL LIMITED

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2022

FINANCIAL REVIEW

Principal activity and review of the year

The Statement of Financial Activities is set out on page 19 of the financial statements.

The Governing Board is responsible for approving the annual budget which is developed by the Finance Committee. Budget allocations are specifically linked to the achievement of organizational objectives. Throughout the year, budget use is controlled and monitored, primarily by the Finance Officer and Finance Committee. Any material changes to the budget must be approved by the Finance Committee, with new items also requiring Trustee approval.

The 2022 accounts were circulated to Members after having been approved by the Board.

Results

The financial statements for the year 31 December 2022 show a surplus of £223,678 (2021: deficit £205,716). The Trustees recommend that being a charity, no dividend be paid for the year ended 31 December 2022.

In 2022, CISV commenced its rebuilding journey by re-starting in-person programmes, prioritizing safety, and reviewing policies. CISV is continuing to work towards a post-COVID strategy with a conservative finance projection. The Finance Committee remains committed to monitoring the organization's financial changes and delivering expenditure forecasts and recommendations to the boards. Throughout 2023, CISV stays focused on the goal of replenishing its reserves.

CISV's conservative reserves policy, together with its expense control and support from its Members via a one off Transition Fee (approved during the Virtual General Meeting in August 2021) helped pull the organization through during this difficult time. The Finance Committee continues to follow closely the financial evolution of the organization into 2021 while the pandemic is still negatively affecting our income. It also continues to provide financial forecasts for expenditures and recommendations to the Board for possible areas to cut and areas for changing the funding models in the next year.

Financial Risk Management Policy

The charity's principal financial instruments comprise cash and cash equivalents. Other financial assets and liabilities, such as trade creditors and trade debtors, arise directly from the charity's operating activities.

The main risks associated with the charity's financial assets and liabilities are set out below.

The charity does not undertake any hedging activity.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

CISV International Limited ("CISV International") is a company limited by guarantee governed by its Memorandum and Articles of Association originally dated 17 December 1998. Amendments were decided by the Members at the 2001 and then the 2007 Annual General Meetings. In 2013, reflecting a governance restructure, the Memorandum and Articles of Association were fully reviewed, and significant amendments were approved. Changes to the section relating to the election of Trustees were also approved by the Members at the General Meeting in 2015.

CISV International is also registered as a charity with the Charity Commission.

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Appointment of Trustees

There are nine Trustees of the Governing Board and they appoint from among them, a Chair, Vice-Chair or other positions. The Secretary General of CISV International is entitled to attend and participate in meetings of Trustees but shall not be entitled to vote.

The Trustees are elected by the Members for a term of three years. Every three years, one Trustee shall be elected solely by the Junior Branch but does not represent the Junior Branch (2022 was such a year). The process leading up to the election each year is managed by an Election Committee established annually for that specific purpose.

Any Trustee who has held office for a complete period of three years since his or her appointment shall retire from office but may be re-elected for only one further term. Terms are staggered so that three Trustees retire and three are elected each year.

Trustee Induction and Training

When new Trustees are appointed, a meeting takes place to familiarise new Trustees with some of the main responsibilities, particularly regarding charity and company law and governance. Internal orientation and briefing notes have been prepared for new Trustees on the corporate structure of CISV International and related organizations. In addition, they receive trustee information from Companies House and governance guidance from the Charity Commission. Every trustee is now required to complete relevant safeguarding training and are on-boarded by the Safeguarding Trustee and the International Safeguarding and Risk Management Lead and made aware of their safeguarding and health and safety responsibilities.

The Governance Team advises the Chair regarding Trustee training needs and organizes and delivers a new Trustee Orientation process annually. The Chair may elect to bring in an external facilitator to assist with Trustee training and Board dynamics.

The Trustees will determine the specific areas of responsibility for each Trustee and will inform the Members of such.

Organization Structure

CISV provides a range of unique, educational group activities, which develop cross-cultural understanding in children and youth from around the world. These activities are hosted by a grass-roots volunteer federation of full member National Associations (of which there are currently 50) and developing Promotional Associations (of which 12 are currently active).

Generally, one CISV Association (either National or Promotional) exists in each country affiliated with CISV and is comprised of local CISV Chapters and youth-run Junior Branches. CISV has approximately 46, 921 members world-wide, among whom are the volunteer leaders running CISV International programmes.

CISV National/Promotional Associations cooperate internationally through their membership in the umbrella organization of CISV International.

CISV International assists and guides its member Associations by coordinating the international aspects of the programmes, providing policy direction, expertise and infrastructure support.

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TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2022

A) Members of CISV International

The voting members of the Company are the CISV National Associations (NA) and the Junior Branch. Each National Association selects a representative to participate in Member meetings and discussions and cast votes on its behalf. The two International Junior Representatives (IJR) are elected in alternate years for a two-year term by the National Junior Representatives appointed by each National Association's Junior Branch. The Members retain the authority to appoint (or remove) Trustees and to bring matters to the Trustees. There are several areas, set out in the Articles of Association, where Member approval is required for any Board action.

Most annual business (such as appointing Trustees) is done electronically. An in-person general meeting takes place at each CISV Global Conference (starting in 2015 and then to be held every three years). The last in-person General Meeting was held on 18 August 2018, during the Global Conference. The 2022 Global Conference was cancelled due to the impact of Covid. A Virtual General Meeting (VGM) was held on 16 July 2022 to facilitate Member decision-making following CISV International's Articles of Association. In addition, general meetings can be called by the Trustees or the Members and can be conducted virtually or in person. A Virtual General Meeting will be held in 2023 on the 5 August. A motion has been submitted to our Members for the 2023 VGM to approve a new in-person International Meeting in 2024, and our General Meeting for that year will likely take place at the same time. The meeting will be themed on rebuilding and re-energizing CISV. The primary objective of the event would be to strengthen the international leadership capacity of CISV and to build a foundation to rebuild capacity at the local and regional levels.

B) CISV International's Committee and Team structure

In 2021 the Board of CISV International approved restructuring its Committee Structure and started implementation. As such, work began on the implementation of four standing Committees of the Board in 2022.

Three were finalised in 2022:

- Finance Committee
- Governance Committee
- Diversity, Equity and Inclusion Committee

A Safeguarding Committee was also approved, but structures are still being put in place to finalise the implementation.

Each of the Committees is chaired by a Trustee and includes volunteers and, in most cases, senior staff. Every Committee also welcomes at least one member of the International Junior Branch Team. The Committees' focus is on the policy and strategic development of their areas. They report directly to the Governing Board.

Under this new structure, Committees are supported by a staff member who is a member of the Committee. Once the recommendations of the Committee are accepted by the Board, the work of implementing those recommendations is delegated to the staff member in cooperation with the Operational Committees who are responsible for managing and supporting the or the Member Support teams and International Office staff assigned to achieve the work to be done.

CISV International has three administrative Regions – Americas, Asia-Pacific and Europe, Middle East and Africa (EMEA). These Regions are served by Regional Teams, managed by a Regional Manager. The Regional Teams cover expertise such as Chapter Development, Educational Programmes, Training (methodology and logistics), and Risk Management.

There is also an International Junior Branch Team, which has a direct relationship with the Governing Board.

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C) CISV International Junior Branch

Junior Branch is an integral, but self-governing part of the structure of CISV. Its goals include developing community among its members (typically aged 11–25), motivating and developing the skills necessary to take an active role in CISV activities and administration, and developing skills in areas such as leadership and intercultural cooperation.

As noted above, there is an International Junior Branch Team. Although the Team ultimately reports to the Governing Board, they are not a Committee of the Board as the Junior Branch is self-governing. A Trustee and, where possible, a senior staff member has an advisory or mentoring relationship with the Team, but the Team manages itself. The International Junior Branch organises activities including an annual conference, fosters active participation in its democratic procedures and oversees and encourages the advancement of the Junior Branch goals at all levels of the organization.

D) CISV's International Office

Located in Newcastle upon Tyne, England, the International Office contributes to CISV's purpose of educating and inspiring action for a more just and peaceful world by providing high-level input, management, administration and support to all aspects of CISV International operations and strategic development.

A Senior Management Team oversees the day-to-day work of the organization. These are the:

- Secretary General
- Chief Operating Officer
- International Safeguarding and Risk Management Lead

At year-end the office staff also included: Regional Manager, Safeguarding and Development Officer, Risk Management Support Officer, Fiscal Officer, Administration Coordinator, one part-time Administrator, IT Support and Programme Administrator, and a Communications Officer.

Governance and Internal Control

The Board has a Governance Committee, which includes Trustees and the Secretary General. This Team supports the Board's governance mandate and operations, particularly concerning:

- Implementing and monitoring the governance framework
- Board performance evaluation
- Trustee development and training.

The International Office and the Finance Committee work closely together. The Secretary General is the senior staff person on the Committee and both the Fiscal and the Chief Operating Officers attend all meetings and work with Committee members. They communicate regularly regarding debtors and budget. A plan, annual budget and quarterly management accounts are prepared and discussed on a timely basis.

The systems of internal control are designed to provide reasonable, but not absolute, assurance against material misstatement or loss. They include:

- Workplans and an annual budget approved by the Trustees.
- Regular consideration by the Finance Committee and Trustees of financial results, variances from budgets, non-financial performance indicators and benchmarking reviews.

CISV INTERNATIONAL LIMITED

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2022

The term of office for Trustees begins on 1 September. The Trustees who served during the year and were in office until 31 August 2022 were as follows:

Tommaso Nodari, Chair	Term ends 31 August 2022
Candelaria Lucero Dente, Vice Chair	Term ends 31 August 2022
Karolina Serafin	Term ends 31 August 2022
Francisco Pavao Martins	Term ends 31 August 2023
Marlien McKay	Term ends 31 August 2023
Esti Sindhunatha	Term ends 31 August 2023
Ana Maria Cueva Batallas	Term ends 31 August 2024
Mary Rae Shantz	Term ends 31 August 2024
Grace Emerson Vottero	Term ends 31 August 2024

Three new trustees were elected in August 2022.

From 1 September through the end of 2022, the Trustees have been as follows:

Marlien McKay	Term ends 31 August 2023
Esti Sindhunatha	Term ends 31 August 2023
Francisco Pavão Martins	Term ends 31 August 2023
Ana Maria Cueva Batallas	Term ends 31 August 2024
Mary Rae Shantz	Term ends 31 August 2024
Grace Emerson Vottero	Term ends 31 August 2024
Nicole Offergeld	Term ends 31 August 2025
Yurek McKelligan Maiz	Term ends 31 August 2025
Natasha Clarita	Term ends 31 August 2025

Statement of trustees' responsibilities in respect of the financial statements

The Trustees are responsible for preparing the Annual Report and the financial statements under applicable United Kingdom law and United Kingdom Generally Accepted Accounting Practice.

Charity and Company law requires the Trustees (who are also the directors for the purposes of the Companies Act) to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and of the group and of its financial activities for that period. In preparing those financial statements the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether the policies adopted are in accordance with Statement of Recommended Practice for Charities and with applicable accounting standards, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity and the group will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and the group and to enable them to ensure that the financial statements comply with the Charities Act 2011 and the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and the group and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

CISV INTERNATIONAL LIMITED

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2022

In so far as the Trustees are aware:

- there is no relevant audit information of which the groups auditors are unaware; and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.



On behalf of the Trustees
Yurek McKelligan Maiz

27/10/23

Date

Opinion

We have audited the financial statements of CISV International Limited (the 'charity') and its subsidiary (the 'group') for the year ended 31 December 2022 which comprise the Statement of Financial Activities, Group and Charitable Company Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the group's and parent charitable company's affairs as at 31 December 2022, and of the group's incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the group's and the parent charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

INDEPENDENT AUDITORS REPORT TO THE TRUSTEES OF CISV INTERNATIONAL LIMITED

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the group and parent charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept by the parent charitable company, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the group's and parent charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditors' responsibilities for the audit of financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

The risk of material misstatement due to error or fraud has been assessed in conjunction with how internal controls may mitigate any such risk. These controls are reviewed as part of the audit by performing systems walkthroughs to ensure they are operating effectively. Other substantive testing is also performed on all material balances and therefore any instances of non-compliance should be identified or considered as insignificant.

CISV INTERNATIONAL LIMITED

INDEPENDENT AUDITORS REPORT TO THE TRUSTEES OF CISV INTERNATIONAL LIMITED

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud, the audit engagement team;

- obtained an understanding of the nature of the industry and sector, including the legal and regulatory framework, in which the charitable company operates and how the company complies with that legal and regulatory framework.
- inquired with management and those charged with governance about their own identification and assessment of the risks of irregularities, including any know actual, suspected or alleged instances of fraud.
- discussed with management and those charged with governance any non-compliance with laws and regulations and how fraud might occur including assessments of how and where the financial statements may be susceptible to fraud.

The risk of management override of controls was also considered an area of potential misstatement due to fraud. Audit procedures performed included testing of manual journal entries and other adjustments and evaluating the business rationale in relation to significant, unusual transactions and transactions entered into outside the normal course of business.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of this report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Michael T Moran BA FCA (Senior Statutory Auditor)
For and on Behalf of Robson Laidler Accountants Limited

Statutory Auditors
Fernwood House
Fernwood Road
Jesmond
Newcastle Upon Tyne

Date: 20 november 2023

CISV INTERNATIONAL LIMITED

CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2022

Current financial year

	Notes	Unrestricted funds £	Designated funds £	Total 2022 £	Total 2021 £
<u>Income and endowments from:</u>					
Donations and legacies	2	9,142	-	9,142	42,486
<u>Charitable activities</u>					
Fees from National Associations	3	1,976,981	-	1,976,981	251,091
Other income		100	-	100	27,542
Investment income		49,991	-	49,991	104,215
Total income		2,036,214	-	2,036,214	425,334
<u>Expenditure on:</u>					
Raising funds	4	6,652	-	6,652	8,820
<u>Charitable activities</u>					
Charitable activities	5	1,668,495	-	1,668,495	679,203
Total expenditure		1,675,147	-	1,675,147	688,023
Net gains/(losses) on investments		(137,389)	-	(137,389)	56,973
Net income/(expenditure) for the year		223,678	-	223,678	(205,716)
Transfers between funds		-	-	-	-
Net movement in funds		223,678	-	223,678	(205,716)
<u>Reconciliation of funds</u>					
Fund balances at 1 January 2022	19	1,016,024	42,146	1,058,170	1,263,886
Fund balances at 31 December 2022	19	1,239,702	42,146	1,281,848	1,058,170

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

CISV INTERNATIONAL LIMITED

CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2022

Prior financial year

	Notes	Unrestricted funds £	Designated funds £	Total 2021 £
<u>Income and endowments from:</u>				
Donations and legacies	2	42,486	-	42,486
<u>Charitable activities</u>				
Fees from National Associations	3	251,091	-	251,091
Other income		27,542	-	27,542
Investment income		104,215	-	104,215
Total income		425,334	-	425,334
<u>Expenditure on:</u>				
Raising funds	4	8,820	-	8,820
<u>Charitable activities</u>				
Charitable activities	5	679,203	-	679,203
Total expenditure		688,023	-	688,023
Net gains/(losses) on investments		56,973	-	56,973
Net income/(expenditure) for the year		(205,716)	-	(205,716)
Transfers between funds		-	-	-
Net movement in funds		(205,716)	-	(205,716)
<u>Reconciliation of funds</u>				
Fund balances at 1 January 2021		1,221,740	42,146	1,263,886
Fund balances at 31 December 2021	19	1,016,024	42,146	1,058,170

CISV INTERNATIONAL LIMITED

CONSOLIDATED BALANCE SHEET FOR THE YEAR ENDED 31 DECEMBER 2022

	Notes	Group 2022 £	Group 2021 £	Charity 2022 £	Charity 2021 £
Fixed assets					
Tangible fixed assets	11	2,802	4,250	2,802	4,250
Investments	12	-	-	318,850	318,850
		2,802	4,250	321,652	323,100
Current assets					
Investments	13	612,589	1,038,047	-	207,019
Debtors	14	361,653	70,603	350,433	69,756
Cash at bank and in hand		747,596	418,121	550,826	224,332
		1,721,838	1,526,771	901,259	501,107
Creditors: amounts due within 1 year	15	(311,481)	(330,511)	(517,284)	(414,612)
Net current assets		1,410,357	1,196,260	383,975	86,495
Total assets less current liabilities		1,413,159	1,200,510	705,627	409,595
Creditors: amounts due in more than 1 year	16	(32,500)	(43,333)	(32,500)	(43,333)
Provisions for liabilities	18	(98,811)	(99,007)	-	-
Net assets		1,281,848	1,058,170	673,127	366,262
Reserves					
<u>Unrestricted funds:</u>					
General fund	19	1,239,702	1,016,024	630,981	324,116
Designated funds	19	42,146	42,146	42,146	42,146
Total reserves		1,281,848	1,058,170	673,127	366,262

These financial statements were approved by the Board of Trustees on 27.10.23 and are signed on their behalf by:

Chair

Company registration number: 03672838

The notes on pages 23 to 31 form part of these financial statements

CISV INTERNATIONAL LIMITED

STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31 DECEMBER 2022

	2022 £	2021 £
Cash flows from operating activities		
Net cash provided by (used in) operating activities	21,263	(442,071)
Taxation	(21,936)	-
	<u>(673)</u>	<u>(442,071)</u>
Cash flows from investing activities		
Dividends, interest and rents from investments	49,991	104,215
Purchase of tangible fixed assets	(412)	(3,705)
Purchase of investments	(1,167,922)	(44,975)
Proceeds from sale of investments	1,455,991	-
Net cash provided by (used in) investing activities	<u>337,648</u>	<u>55,535</u>
Cash flows from financing activities		
New loans	-	50,000
Repayment of borrowings	(7,500)	-
Net cash used in financing activities	<u>(7,500)</u>	<u>50,000</u>
Net increase in cash and cash equivalents	329,475	(336,536)
Cash and cash equivalents at the beginning of the year	418,121	754,657
Cash and cash equivalents at the end of the year	<u>747,596</u>	<u>418,121</u>
Cash generated from operations	2022	2021
	£	£
Surplus/(deficit) for the year	223,678	(205,716)
Adjustments for:		
Depreciation	1,860	3,436
Investment income	(49,991)	(104,215)
(Gains)/losses on investments	137,389	(56,973)
(Increase)/decrease in debtors	(279,830)	43,712
Increase/(decrease) in creditors	(11,843)	(122,315)
Cash generated from/(absorbed by) operations	<u>21,263</u>	<u>(442,071)</u>

Analysis of changes in net debt	1 Jan 2022	Cash flows	31 Dec 2022
	£	£	£
Cash at bank and in hand	418,121	329,475	747,596
Borrowings excluding overdrafts	50,000	(7,500)	42,500
	<u>368,121</u>	<u>336,975</u>	<u>705,096</u>

1. Accounting policies

1.1 Basis of preparation of financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared on a going concern basis. The Trustees have considered a period of 12 months from the balance sheet date and consider no further disclosures relating to the charity's ability to continue as a going concern need to be made.

CISV International Limited meets the definition of a public benefit entity entry under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

1.2 Basis of consolidation

The group financial statements consolidate the financial statements of the charitable company and its subsidiary undertaking, CISV Insurance Company, on a line-by-line basis. A separate Statement of Financial Activities for the charity itself is not presented because the charity has taken advantage of the exemptions afforded by section 408 of the Companies Act 2006.

1.3 Fund structure

The charity has restricted funds to account for the donor requiring that the donation must be spent on a particular purpose. All other funds are unrestricted income funds. The funds held in each of these categories are disclosed in the Reserves Notes.

Unrestricted funds comprise those funds which the trustees are free to use for any purpose to furtherance the charitable objectives.

Designated funds are amounts which have been put aside at the discretion of the trustees and are therefore not available for other purposes.

Restricted funds represent grants, donations, legacies and assets which are allocated by the donor for specific purposes.

1.4 Income

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Voluntary income received by way of grants, donations and gifts is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

1.5 Expenditure

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with use of the resources. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

- Costs of generating funds comprise the costs associated with attracting voluntary income.
- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

1.6 Fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures & fittings	12.5%	straight line basis
Office equipment	12.5%	straight line basis

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

Fixed assets are reviewed for impairment if events or changes in circumstances indicate that the carrying amount of such assets may not be recoverable. If there is an indication of possible impairment, the recoverable amount of any affected asset is estimated and compared against its carrying amount. Where the estimated recoverable amount is lower, an impairment loss is recognised immediately in profit and loss.

1.8 Investments

Investments are included in the financial statements at cost less provision for any permanent diminution in value.

1.9 Cash at bank and in hand

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

CISV INTERNATIONAL LIMITED

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

1.10 Corporation tax

As a charity, the company is exempt from tax on income and gains to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

1.11 Irrecoverable VAT

Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

1.12 Debtors/creditors due within one year

Trade debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid after taking account of any trade discounts due. Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

1.13 Retirement benefits

The charity contributes to personal pension plans of its employees based on a percentage of salary. The personal plans are defined contribution schemes and the funds are independently administered.

1.14 Operating leases

Rentals paid under operating leases are charged to the profit and loss on a straight line basis over the period of the lease

2. Donations and legacies

	Unrestricted funds general 2022 £	Unrestricted funds general 2021 £
Donations and gifts	827	71
Grants	8,315	42,415
	9,142	42,486

3. Charitable activities

	Fees from National Associations 2022 £	Fees from National Associations 2021 £
Chapter fees	21,444	28,302
Memberships	2,436	2,786
Activities and insurance receipts	1,908,142	220,003
Penalty payments	44,959	-
	1,976,981	251,091

CISV INTERNATIONAL LIMITED

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

4. Raising funds	Unrestricted funds	Unrestricted funds
	general	general
	2022	2021
	£	£
Investment managers fees	6,652	8,820
	6,652	8,820
5. Charitable activities	Charitable activities	Charitable activities
	2022	2021
	£	£
Staff costs	307,317	433,199
Depreciation and impairment	1,860	3,436
Recruitment and other staff costs	28,345	10,302
Premises expenses	10,341	8,967
Computer and IT support	64,637	48,553
Telephone, internet and fax	1,172	3,022
Printing and stationery	203	3,621
Professional fees	4,497	6,411
Insurances	302,685	26,241
Irrecoverable VAT	7,610	1,716
Hosting fees	925,478	-
Bad debts written off	(33,442)	45,281
Exchange rate differences	(10,716)	-
Subsidiary running costs	39,517	67,337
	1,649,504	658,086
Share of support costs (see note 6)	13,191	18,317
Share of governance costs (see note 6)	5,800	2,800
	1,668,495	679,203

6. Support costs	Support costs	Governance costs	2022	Support costs	Governance costs	2021
	£	£	£	£	£	£
Conferences and meetings	6,898	-	6,898	18,317	-	18,317
Audit fees	-	5,800	5,800	-	-	-
Independent examiners fees	-	-	-	-	2,800	2,800
Sundry costs	115	-	115	-	-	-
Bank loan interest and charges	6,178	-	6,178	-	-	-
	13,191	5,800	18,991	18,317	2,800	21,117

CISV INTERNATIONAL LIMITED

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

7. Net income from trading activity of subsidiary company

The results of the trading subsidiary CISV Insurance Company (a company registered in the USA) are set out below:

	2022 £	2021 £
Turnover	28,731	113,297
Cost of sales	(51,445)	(63,852)
Investment income	49,955	34,804
Net income	27,241	84,249
Taxation	16,412	(10,549)
Unrealised gains/(losses)	(126,840)	26,919
Profit for the year	(83,187)	100,619

The assets and liabilities of the subsidiary were:

Current assets	1,053,469	1,133,976
Current liabilities	(125,898)	(123,218)
Total net assets	927,571	1,010,758
Aggregate share capital and reserves	927,571	1,010,758

8. Net income / expenditure

The net incoming resources are stated after charging:

	Group 2022 £	Group 2021 £
Audit fee	5,800	5,800
Depreciation	1,860	1,860
Operating lease rentals	9,047	-

9. Employees

	2022 £	2021 £
Wages and salaries	268,916	388,742
Social security costs	14,189	38,367
Pension costs	24,212	32,213
	307,317	459,322

Amount paid to key management totaled £109,566 (2021: £206,024)

The number of employees whose annual remuneration was more than £60,000 is as follows

	2022 No.	2021 No.
£60,000 - £70,000	1	1

CISV INTERNATIONAL LIMITED

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

9. Employees (continues)

The average monthly employees during the year was:

	2022	2021
	No.	No.
Secretary General	1	1
Fiscal Officer	1	1
Administrative staff	6	11
	<u>8</u>	<u>13</u>

10. Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objectives.

11. Tangible fixed assets

Group and charity	Fixtures and fittings	Office equipment	Total
	£	£	£
Cost			
At 1 January 2022	24,302	48,263	72,565
Additions	-	412	412
At 31 December 2022	<u>24,302</u>	<u>48,675</u>	<u>72,977</u>
Depreciation			
At 1 January 2022	22,737	45,578	68,315
Charge for the year	273	1,587	1,860
At 31 December 2022	<u>23,010</u>	<u>47,165</u>	<u>70,175</u>
Carrying amount			
At 31 December 2022	<u>1,292</u>	<u>1,510</u>	<u>2,802</u>
At 31 December 2021	<u>1,565</u>	<u>2,685</u>	<u>4,250</u>

12. Fixed asset investments

Charity	Other investments
	£
Cost or valuation	
At 1 January 2022 and 31 December 2022	<u>318,850</u>
Carrying amount	
At 31 December 2022	<u>318,850</u>
At 31 December 2021	<u>318,850</u>

CISV INTERNATIONAL LIMITED

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

12. Fixed asset investments (continued)

	2022	2021
	£	£
Other investments compromise		
Investment in subsidiaries	318,850	318,850

Fixed asset investments relates to the shares owned in CISV International Insurance Company, which is a subsidiary based in USA.

13. Current asset investments

	Group	Charity
	£	£
Cost or valuation		
At 1 January 2022	1,038,047	207,019
Additions	1,167,922	-
Disposals	(1,455,991)	(207,019)
Unrealised gains/(losses)	(137,389)	-
At 31 December 2022	612,589	-
Carrying amount		
At 31 December 2022	612,589	-
At 31 December 2021	1,038,047	207,019

14. Debtors

	Group	Group	Charity	Charity
	2022	2021	2022	2021
	£	£	£	£
Amounts falling due within one year:				
Trade debtors	299,044	56,986	299,044	56,986
Other debtors	4,406	12,740	4,406	11,893
Prepayments and accrued income	46,983	877	46,983	877
	350,433	70,603	350,433	69,756
Deferred tax	11,220	-	-	-
	361,653	70,603	350,433	69,756

CISV INTERNATIONAL LIMITED

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

15. Creditors: amounts falling due within 1 year

	Group 2022 £	Group 2021 £	Charity 2022 £	Charity 2021 £
Bank loans	10,000	6,667	10,000	6,667
Trade creditors	153,592	153,006	153,592	153,006
Taxation and social security	5,186	1,498	5,186	1,498
Other creditors	96,332	133,984	91,455	130,208
Amounts owed to group undertakings	-	-	232,890	108,312
Accruals and deferred income	46,371	35,356	24,161	14,921
	311,481	330,511	517,284	414,612

16. Creditors: amounts falling due after 1 year

	Group 2022 £	Group 2021 £	Charity 2022 £	Charity 2021 £
Bank loans	32,500	43,333	32,500	43,333
	32,500	43,333	32,500	43,333

17. Bank loans

	2022 £	2021 £
Bank loans	42,500	50,000
Payable within one year	10,000	6,667
Payable after one year	32,500	43,333
	42,500	50,000

18. Provisions for liabilities

	Group 2022 £	Group 2021 £
Deferred tax liability	-	10,716
Loss reserve provision	98,811	88,291
	98,811	99,007

The charity has no provisions for liabilities.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

19. Reserves

Group	Balance at 1 Jan 2022 £	Income £	Expenditure £	Transfers £	Gains (losses) £	Balance at 1 Dec 2022 £
General fund						
Operating fund	1,016,024	2,036,214	(1,675,147)	-	(137,389)	1,239,702
Designated funds						
Global conference fund	42,146	-	-	-	-	42,146
Total unrestricted funds	1,058,170	2,036,214	(1,675,147)	-	(137,389)	1,281,848

Charity	Balance at 1 Jan 2022 £	Income £	Expenditure £	Transfers £	Gains (losses) £	Balance at 1 Dec 2022 £
General fund						
Operating fund	324,116	1,986,223	(1,668,809)	-	(10,549)	630,981
Designated funds						
Global conference fund	42,146	-	-	-	-	42,146
Total unrestricted funds	366,262	1,986,223	(1,668,809)	-	(10,549)	673,127

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

Global conference fund

The global conference fund has been separately designated by the Trustees in order that the surplus from the global conference can be identified and that the Charity is aware of its continuing commitment to invest this money in the Global Conference.

20. Related party transactions

There were no disclosable related party transactions during the year (2021: none).

21. Trustees

No trustee received any remuneration or expenses during the period (2021; none).

22. Ultimate controlling party

The charity is under control of the board of trustees.