

Ferndown & District University of the Third Age

Statement of Accounts 1st June 2020 to 31st May 2021

Current Account			
Income & Expenditure:			
	Income		Expenditure
ADMINISTRATION:			
Third Age Trust: Annual Membership Subscription			£ 1,708.00
Central, Equipment, Meetings			£ 1,926.40
Sundry Items			£ 1,778.87
MEMBERSHIP SUBSCRIPTIONS	£ 20,615.00		
HMRC GIFT AID	£ 3,801.59		
GROUPS - ACCOMMODATION			£ 1,659.90
FIRST FRIDAYS			£ 300.00
VISITS & EVENTS:			
Events	£660.00		£ 280.00
Visits - Local			£ 50.00
Visits - Lake District	£ 386.00		£ 9,990.00
Visits - Bruges	£ 56.10		
Sub-totals	£ 25,518.69		£ 17,693.17
Current Account Operating Surplus	£7,825.52		
BALANCE OF TRANSFERS TO/FROM RESERVE ACCOUNT			£9,000.00
Current Account Deficit	-£1,174.48		
Reserve Account			
Income & Outgoings	Income		Outgoings
TRANSFERS FROM CURRENT ACCOUNT	£9,000.00		
INTEREST	£27.36		
TRANSFERS TO CURRENT ACCOUNT			£ 0.00
Sub-totals	£ 9,027.36		£ 0.00
Reserve Account Surplus	£ 9,027.36		
Total Surplus/Deficit for the year:			
Current Account		-£ 1,174.48	
Reserve Account		£ 9,027.36	
Combined Surplus		£ 7,852.88	
Balance Sheet at 31st May 2021			
CURRENT BANK ACCOUNT		£ 3,756.96	
COIF CHARITIES DEPOSIT FUND		£ 41,436.02	
Total		###	
ACCUMULATED FUND AT 31st MAY 2020			
Current A/c £4,931.44 + Reserve A/c £32,408.66		£37,340.10	
ADD SURPLUS FOR THE YEAR		£ 7,852.88	
Total		£45,192.98	

FERNDOWN & DISTRICT U3A
MANAGEMENT REPORT for the year ending 31 May 2021
Registered Charity Number: 1073206

This report meets all the current statutory reporting requirements.

The Charity Commissioners require a response to a number of specific questions, and these are included below (marked 'CC Ref.') where applicable.

LEGAL & ADMINISTRATIVE INFORMATION

Ferndown & District University of the 3rd Age (Fu3a) is a member of the Third Age Trust as an unincorporated association.

The **Trustees** are the members of the Committee elected annually at the AGM. The following members served during the year:

Keith Banks, Jenny Bass, Glyn Bosanko, Clare Clayton, Malcolm Gill,
Judith Hodges, Derek Holden, Anne Hutton, Bob Reeve, Jean
Stone, Richard Tucker, Yvonne Warner, and Ralph
Weeks.

Judith Hodges and Derek Holden formally retired from the Committee in March 2021.

Jo Brearley and Thelma Poole were **Associate Members** of the Committee for part of the year, and were elected as full members in March 2021. Angela Larcombe joined as an Associate Member at the same time.

We welcomed our **Honorary President**, Gerry Lewis, to our meetings by invitation.

Our **Independent Examiner** is Ian Burr, 84 Twyford House, Fairways, Ferndown BH22 8BB. Our **Bankers** are Lloyds Bank, Ferndown Branch, Victoria Road, Ferndown.

OUR PROGRAMME

We continue to strive to offer the best opportunities for Lifelong Learning, Recreation and Leisure to all those living in Ferndown and the surrounding areas who are no longer in full-time employment.

In 2020-21 we advertised 93 Groups, led by 72 Group Leaders, to 499 members (compared with 626 the previous year). The membership fee was £42.

We continue to champion the advantages of our enrolment process which gives every member - new or old - an equal opportunity to join their chosen Groups. We believe that this is a fairer system than asking new members to wait until vacancies arise. This arrangement also helps support a flow of 'new blood' into the membership.

Members had the opportunity to enrol in up to eight different Groups from the following curriculum areas:

- Art & Design (9)
- Bridge (6)
- Discussion Groups (11)
- History (8)
- Travel (4)
- Sport & Fitness (21)
- Language & Literature (12)
- Music (11)
- Science & Technology (6)
- Food & Drink (5)

By the beginning of June the impact of the Covid pandemic was already being felt, but the Committee was unanimous in agreeing that we should encourage members to re-enrol for 2020/21. Our aim was to be 'ready to resume business' as soon as Government pandemic regulations and Third Age Trust advice allowed.

Almost 500 members responded to this call, and your Committee much appreciated their encouragement. It was clear that members did not want our U3A to close down - as many U3As did - 'until it was safe to come out', but to be ready to open again as soon as practicable.

In September, we went to considerable efforts to put special surface cleaning and social distancing measures in place - but all to no avail. We relied increasingly on Zoom video-conferencing for maintaining as many Fu3a activities as possible, all of which followed government requirements and Third Age Trust advice (eg outdoor activities took place under the Rule-of-6 regulation).

We were impressed by how successfully many of our members adjusted to meeting via Zoom. Many of them enthusiastically supported our *Something Every Day* programme, and we were enormously heartened by the messages of appreciation and encouragement we received. I want to renew my thanks to everyone who presented within that programme.

Given the uncertainty surrounding Covid, it was difficult to budget with certainty for the 2021-22 year. We were not spending as much as we would normally have done - though it is important to remember that our fixed costs (Third Age Trust membership, Beacon membership, brochure production, licences, etc) remained in place. With that in mind, our Finance & Membership sub-group undertook

detailed scenario planning, allowing us to offer current members a voucher for £32 to set against the normal membership fee held at £42.

We were able to hold an outdoor, socially-distanced Open Day at the end of May, and encouraged current members to re-enrol and find new members to join us. The results have been encouraging.

Our overall aim continues to be to reduce our reserves towards the level expected by the Charity Commissioners for our kind of organisation, with the goal of operating a balanced budget (at the level of pre-Covid membership fees and enrolments) by 2023.

FINANCIAL ACCOUNTS & MANAGEMENT

A Statement of Accounts for the year 1st June 2020 – 31st May 2021 is attached. These have been audited by our Independent Examiner.

Our reserves are considered sufficient to meet current and future liabilities.

We continue to use the Third Age Trust Beacon finance system to monitor our monthly cash-flow against budget. Our Finance & Membership sub-group monitors our policy and practice on financial control and investment (CC Ref.36).

Note: The following statements are included in response to Charity Commission requirements which reflect its continuing concern about illegal activity (such as money laundering) across the charity sector. While there has never been the slightest suggestion that any FU3A monies have been misappropriated, we nonetheless recognise that we are expected to respond and have systems in place to provide an audit trail if required.

- Our charity does not make grants as the main way of carrying out its purpose (CC Ref.10)

- We did not receive income from contracts from central government or a local authority (CC Ref 11), nor did we receive any grant funding from these sources (CC Ref.14)

- We did not receive income from outside the UK (CC Ref.17)

- We did not operate outside England and Wales (CC Ref.20)

- We have no trading subsidiaries (CC Ref.27)

- None of the trustees received remuneration or benefits other than expenses incurred (CC Ref.29), and none were paid for any services (CC Ref.30)

- None of the trustees resigned and took up employment with the charity (Fu3a does not employ any staff: CC Ref.31)

FU3A CHARITY OF THE YEAR

In 2018 we began a tradition of identifying a 'Fu3a Charity of the Year', mindful of the fact that individual U3As are not permitted to make donations to other charities except on a marginal basis (- the sums raised are kept entirely separate from the Fu3a accounts).

The final total raised in 2020 for *MacMillan Caring Locally* was £2573. Our current success in raising c. £3000 for the *Fletcher Foundation* in 2021 will be formally included in next year's Report.

Information is attached about the short-listed nominations and voting procedure for determining our Charity of the Year 2022.

ACCOMMODATION

Securing appropriate, accessible and safe accommodation at a reasonable cost remains an on-going challenge. Were it not for the pandemic, we would have used 11 different venues in the wider Ferndown area, with 20 Groups meeting in members' homes.

ADMINISTRATION

Once again this year we produced our brochure in hard-copy format, but communication with members is now generally done via email (fewer than 6% of our members have no email access at home).

The following Committee sub-groups continued to meet as required, benefitting from the interest and specialist expertise of individual members:

- Finance & Membership
- Accommodation, Equipment & Risk
- Brochure Production
- Visits & Events
- Governance

Each group is chaired by either the Chairman or one of the Vice-Chairmen, subsequently reporting recommendations to the full Committee for confirmation or amendment.

We have continued to keep our governance under review, especially our policies relating to Health & Safety, and the Assessment of Risk. There were no serious incidents to report (CC Ref.4).

VOLUNTEERS

Our Group Leaders and Committee Members remain the Charity's greatest resource, since without them it would be impossible to achieve our objectives. A

significant number of other members undertake a wide range of tasks to ensure that our charity continues to be a lively and successful organisation. We estimate that in 2020-21 at least 100 members contributed in either or both of these categories (CC Ref.35), and we are extremely grateful to them all.

None of the trustees or volunteers work directly and unsupervised with children or adults at risk (CC Ref.37).

On behalf of the Trustees

Bob Reeve
Chairman

November 2021



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
PERNDOWN DISTRICT U3A

On accounts for the year
ended

31st MAY 2021

Charity no
(if any)

1073206

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD/MM/YYYY.

Responsibilities and
basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

27.10.2021

Name:

IAN DAVID BULL

Relevant professional
qualification(s) or body
(if any):

LETLED SOLICITOR

Address:	84 TWYFOLD HOUSE, FAIRWAYS
	FERNDOWN, DORSET
	BH22 8BB

Section B**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.

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