



Trustees' Annual Report for the period

From
To

Period start date
Period end date

01
Jan
2022

31
Dec
2022

Section A Reference and administration details

Charity name

BUCKS SEARCH & RESCUE

Other names charity is known by

BSAR

Registered charity number (if any)

1073134

Charity's principal address

GERRARDS CROSS GOLF CLUB

CHALFONT ST PETER

GERRARDS CROSS

Postcode

SL9 0QA

Names of the charity trustees who manage the charity

Trustee name

Office (if any)

Dates acted if not for whole year

Name of person (or body) entitled to appoint trustee (if any)

MAGS KELLY
CHAIR
01 JAN - 31 DEC 2022

JOHN VICTOR
TREASURER
01 JAN - 31 DEC 2022

RICHARD HUGHES

01 JAN - 11 JUL 2022
Resigned from Trustee role

MARTIN CURTIS

01 JAN - 31 DEC 2022

ANDREW BANT

01 JAN - 31 DEC 2022

6

LORRAINE BURNETT

01 JAN - 16 FEB 2022
Stood down at AGM

7

BEN BUTTON

01 JAN - 16 FEB 2022
Stood down at AGM

8

8

15

16

17

18

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name
Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser

Name

Address

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

CONSTITUTION

How the charity is constituted
(eg. trust, association, company)

UNINCORPORATED ASSOCIATION

Trustee selection methods
(eg. appointed by, elected by)

ELECTED BY MEMBERSHIP AT AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Day to day operational management is by an elected committee operating within the Charities Rules and Regulations and Policies.

- BSAR Constitution
- BSAR Rules & Regulations / Governance Protocol
- BSAR Operating Responsibility
- BSAR Financial Management Policy

BSAR operates as a member team of Lowland Rescue and maintains relations with other member teams in the local area. We work on behalf of Thames Valley Police.

BSAR's financial year is the calendar year but the AGM at which trustees are elected is typically held in February, so during the financial year 2022 two sets of trustees were in office, the first until the February 2022 AGM and the second thereafter.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

“The relief of sickness and protection and preservation of public health, in particular by the provision of search and rescue assistance, first aid, event marshalling and safety cover, both independently and in association with the full-time emergency services and other voluntary aid societies.”

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Bucks Search & Rescue also known as BSAR is a registered charity 1073134 had 7 Trustees at the start of 2022 then 5 trustees post AGM and until July when 1 resigned from the post of Trustee. Remaining Trustees made a decision to continue with the 4 remaining Trustees for the rest of the year and they consisted the Chairperson, Treasurer and the 2 other members. Bucks Search & Rescue (BSAR) is a team of volunteers available 24 hours a day, 365 days a year to support the emergency services. BSAR's main role is to assist Thames Valley Police with vulnerable missing person searches across Buckinghamshire and to assist other Search and Rescue teams who are affiliated to Lowland Rescue (LR), in the surrounding counties. It is also available to travel further afield should there be a national callout. BSAR is also available to assist other emergency services including Buckinghamshire Councils in the event of a major incident or providing support during inclement weather. BSAR members are trained to a national standard and the team provides foot, bike, water, air and search management capability to assist the police in their search for high risk vulnerable missing people. In 2022 BSAR have responded to 58 incidents with a total number of 1573 incident hours.

The Trustees are thankful and hugely appreciative of the massive dedication and work undertaken by each and every member of the team.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Emerging out of the pandemic many changes had occurred in the community and practice. We had adapted our programmes and operational procedures to cope with the changes and retained the ones that made sense and gave us some extra flexibility.

- i) **Our People** – Our membership programme was put on hold in 2021 due to the pandemic and the restrictions it put on our mass intake and training programme. By Feb 2022 we had selected 15 new recruits for the intake programme. We ended 2022 with 62 full members, our operational search technicians. During 2022 we saw a number of members leave to transfer to other teams due to moving areas, and resignations due to workload. With the new intake fully trained our team capacity was expanded.
- ii) **Our Infrastructure** – we continued the work to develop our governance framework, we developed and presented to the team the proposed new Organisational Design due to be implemented in 2023. We have started to prepare the new constitution to pave the way forward to change charity type to CIO during 2023. We hosted our 2022 AGM online and for the first time used electronic voting very successfully. We continued to develop policies and procedures and assets in preparation for moving to a CIO organisation.
- iii) **Our Finances** – We finished the year in a healthy position with a surplus of £1,873.54, having raised over £9,600 from supporting events and receiving 7 grants. At the close of the financial year we had our reserves standing at £4,000, which is approximately 25% of the basic running costs per year.
- iv) **Our Activities** – having regard to Charity Commission guidance on public benefit, our core activity remains supporting Thames Valley Police and/or other agencies and search teams in finding high risk and vulnerable missing people in Buckinghamshire and neighbouring counties. Alongside that we have been adaptable and flexible to try and respond to any need for help that we can meet whilst remaining within our charitable objectives and meeting the public benefit test. In 2022 BSAR continued to enhance its Air and Water teams by extending capacity and capabilities. The Drone team have qualified more team members to GVC standard. BSAR also trained more members in using the newly acquired sonar and underwater camera.

We are all volunteers and we work with others, for others, wherever we can add value and remain true to our charitable objectives.

Section E

Financial review

Brief statement of the charity's policy on reserves

During 2022 we retained our strategic reserve to the value of £4,000 to ensure the charity could meet its obligations through any short-term disruption to our fundraising. This represents about 25% of the basic running costs per year.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

As a charity we raise funds through supporting events and use our social media pages to generate awareness and receive donations.
We are usually supported through grants and donations for specific projects which we retain in restricted funds until spent. Sometimes this allows use to increase our capability (New stretchers and medical kit added in 2022) or maintain the welfare and safety of the team through uniform provision, etc.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

M Kelly

Full name(s)

Margaret Kelly

Position (eg Secretary, Chair, etc)

Chair

Date

21 February 2023

Bucks Search and Rescue			1073134	CC16a
Receipts and payments accounts				
For the period from	Period start date 1/1/2022	To	Period end date 12/31/2022	

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	4,918		-	4,918	5,581
Collection Tins			-	-	-
Event Services	8,886	800	-	9,686	5,135
Grants	8,805	7,464	-	16,269	46,020
Provision of Training	-		-	-	-
Reimbursement	3,231		-	3,231	1,008
HQ Office Rental	1,800		-	1,800	1,350
Other	592		-	592	1,280
Sub total (Gross income for AR)	28,232	8,264	-	36,496	60,374
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	28,232	8,264	-	36,496	60,374
A3 Payments					
Training	2,315		-	2,315	8,648
Equipment Purchase and Repair	2,945	4,450	-	7,395	6,347
Vehicle Upkeep and Fuel	3,327	-	-	3,327	3,095
Insurance & Affiliation	3,510		-	3,510	3,491
HQ Costs	3,962	-	-	3,962	3,588
Communications and IT	2,893	-	-	2,893	1,978
Publicity & Fundraising Costs		-	-	-	-
Uniform	4,815	-	-	4,815	-
Members Expenses	697	-	-	697	172
Sub total	24,464	4,450	-	28,914	27,319
A4 Asset and investment purchases					
Second RIB	2,000	-	-	2,000	
PAX stretchers		3,709	-	3,709	
				-	
				-	
				-	
Sub total	2,000	3,709	-	5,709	-
Total payments	26,464	8,159	-	34,623	27,319
Net of receipts/(payments)	1,768	105	-	1,873	33,055
A5 Transfers between funds			-	-	-
A6 Cash funds last year end	13,499	47,374	-	60,873	28,797
Cash funds this year end	22,423	40,324	-	62,747	61,852

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	22,423	40,324	-
				-
		-	-	-
	Total cash funds	22,423	40,324	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Bucks Search & Rescue

On accounts for the year
ended

31 December 2022

Charity no
(if any)

1073134

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 December 2022.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: Harsh Singh

Date: 14/04/2023

Name: Harsharan Singh

Relevant professional
qualification(s) or body
(if any):

FCA (ICAEW)

Address: 3, St Denis Close, Maidenhead, SL6 0FH

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.