



Trustees' Annual Report for the period

From
To

Period start date
Period end date

01
Jan
2020

31
Dec
2020

Section A Reference and administration details

Charity name

BUCKS SEARCH & RESCUE

Other names charity is known by

BSAR

Registered charity number (if any)

1073134

Charity's principal address

GERRARDS CROSS GOLF CLUB

CHALFONT ST PETER

GERRARDS CROSS

Postcode

SL9 0QA

Names of the charity trustees who manage the charity

Trustee name

Office (if any)

Dates acted if not for whole year

Name of person (or body) entitled to appoint trustee (if any)

CRAIG BUTTIVANT
 CHAIR - 2019 term
 01 JAN - 26 FEB 2020 STOOD DOWN AT AGM 26 Feb 2020

JOHN VICTOR
 TREASURER
 01 JAN - 31 DEC 2020

DARREN CHAPPELL

 01 JAN - 31 DEC 2020

LORRAINE BURNETT

 01 JAN - 31 DEC 2020

BEN BUTTON
 VICE CHAIR
 26 FEB - 31 DEC 2020

DANIEL MANNION

26 FEB - 31 DEC 2020

MAGS KELLY

CHAIR

26 FEB - 31 DEC 2020

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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name
Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser

Name

Address

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

	Type of governing document (eg. trust deed, constitution)
CONSTITUTION	
	How the charity is constituted (eg. trust, association, company)
UNINCORPORATED ASSOCIATION	
	Trustee selection methods (eg. appointed by, elected by)
ELECTED BY MEMBERSHIP AT AGM	

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Day to day operational management is by an elected committee operating within the Charities Rules and Regulations and Policies.

- BSAR Constitution
- BSAR Rules & Regulations / Governance Protocol
- BSAR Operating Responsibility
- BSAR Financial Management Policy

BSAR has developed a 5year strategy and a risk register which are reviewed by the Trustees and Management Team.

BSAR operates as a member team of Lowland Rescue, and maintains relations with other member teams in the local area. We work on behalf of Thames Valley Police.

BSAR's financial year is the calendar year but the AGM at which trustees are elected is typically held in February, so during the financial year 2020 two sets of trustees were in office, the first until the February 2020 AGM and the second thereafter.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

"The relief of sickness and protection and preservation of public health, in particular by the provision of search and rescue assistance, first aid, event marshalling and safety cover, both

independently and in association with the full-time emergency services and other voluntary aid societies.”

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Bucks Search & Rescue also known as BSAR is a registered charity 1073134 has six trustees during 2020/2021 term, consisting the Chairperson, Vice Chair, Treasurer and the 3 other members who make up the Executive committee.

Bucks Search & Rescue (BSAR) is a team of volunteers available 24 hours a day, 365 days a year to support the emergency services. BSAR's main role is to assist Thames Valley Police with vulnerable missing person searches across Buckinghamshire and to assist other Search and Rescue teams who are affiliated to Lowland Rescue (LR), in the surrounding counties. It is also available to travel further afield should there be a national callout. BSAR is also available to assist other emergency services including Buckinghamshire Councils in the event of a major incident or providing support during inclement weather.

BSAR members are trained to a national standard and the team provides foot, bike, water, air and search management capability to assist the police in their search for high risk vulnerable missing people. In 2020 BSAR have responded to 38 incidents, as seen across most Lowland Rescue teams call out numbers have been down on previous years due to the lockdown. During this exceptional year of a pandemic, BSAR helped manufacture and deliver PPE to frontline healthcare staff; we supported other agencies by delivering toys and bedding for those in need; we provided flood first responders on occasions of flooding.

The Trustees are thankful and hugely appreciative of the massive dedication and work undertaken by each and every member of the team.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Few could have expected at the start of the year that all of us would face the challenges and opportunities which presented themselves as the year unfolded.

- i) **Our People** – Membership has increased again in 2020, starting the year with just over 30 operational search technicians we qualified all of our training intake in a thorough, professional and above all safe way despite lockdowns. We also attracted a growing number of applications from qualified members of other teams wishing to become associate members. We ended the year with just over 50 operational search technicians and a healthy waiting list of those expressing an interest in joining us.
- ii) **Our Infrastructure** – we took the opportunity to improve and refurbish our headquarters and acquired a second mobile incident control unit to give us wider coverage and more resilience. We also took the opportunity to improve our governance framework and also introduced or redrafted a number of policies and procedures to better underpin what we do.
- iii) **Our Finances** – despite the very severe impact of the pandemic on our ability to raise funds we finished the year in a healthy position with a surplus of £4,507.03, partly due to a more structured approach to grant and funding applications, but also due to events such as the inaugural Cross Bucks Challenge, which we now hope will be a regular fixture. At the close of the financial year we had increased our reserves which stood at £4,000, which is approximately 25% of the basic running costs per year.
- iv) **Our Activities** – having regard to Charity Commission guidance on public benefit, our core activity remains supporting Thames Valley Police and/or other agencies and search teams in finding high risk and vulnerable missing people in Buckinghamshire and neighbouring counties. Alongside that we have been adaptable and flexible to try and respond to any need for help that we can meet whilst remaining within our charitable objectives and meeting the public benefit test. In 202 BSAR also added Drone capability to the team, with 2 operational drones, 2 training drones, and a team of 12 pilots and observers. BSAR also increased its Water Floor Responders to 18, and ran a very successful internal 24hr fundraising event 'Cross Bucks Challenge'.

We are all volunteers and we work with others, for others, wherever we can add value and remain true to our charitable objectives.

Section E

Financial review

Brief statement of the charity's policy on reserves

During 2020 we increased our strategic reserve to the value of £4,000 to ensure the charity could meet its obligations through any short-term disruption to our fundraising. This represents about 25% of the basic running costs per year.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

As a charity we raise funds through supporting events and use our social media pages to generate awareness and receive donations. We are usually supported through grants and donations for specific projects which we retain in restricted funds until spent. Sometimes this allows use to increase our capability (drone search capability added during 2020) or maintain the welfare and safety of the team through uniform provision, etc.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Margaret Kelly

Position (eg Secretary, Chair, etc)

Chair

Date

19 July 2021

Bucks Search and Rescue	1073134
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Receipts and payments accounts

CC16a

For the period from	Period start date 1/1/2020	To	Period end date 12/31/2020
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	11,623	500	-	12,123	4,650
Collection Tins	440	-	-	440	189
Event Services	5,084	-	-	5,084	3,210
Grants	1,000	22,555	-	23,555	26,424
Provision of Training	495	280	-	775	1,800
Reimbursement	2,255	4,116	-	6,371	5,356
HQ Office Rental	1,300	-	-	1,300	1,500
Other	507	-	-	507	537
Sub total (Gross income for AR)	22,704	27,451	-	50,155	43,666
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	22,704	27,451	-	50,155	43,666
A3 Payments					
Training	350	2,700	-	3,050	8,462
Equipment Purchase and Repair	4,435	3,028	-	7,463	7,580
Vehicle Upkeep and Fuel	2,379	-	-	2,379	2,173
Insurance & Affiliation	3,572	-	-	3,572	2,569
HQ Costs	2,780	-	-	2,780	2,716
Communications and IT	333	-	-	333	1,875
Publicity & Fundraising Costs	150	-	-	150	-
Cost of Event Services	-	-	-	-	-
Members Expenses	146	-	-	146	930
Sub total	14,144	5,728	-	19,872	26,305
A4 Asset and investment purchases					
New ICU Vehicle	-	16,465	-	16,465	7,836
Drones	-	9,310	-	9,310	-
Sub total	-	25,775	-	25,775	7,836
Total payments	14,144	31,503	-	45,647	34,141
Net of receipts/(payments)	8,560	4,052	-	4,507	9,525
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	8,365	20,432	-	28,797	19,272
Cash funds this year end	16,925	16,380	-	33,304	28,797

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account			-
		16,925	16,380	-
		-	-	-
	Total cash funds	16,925	16,380	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Keela - lilasco	Unrestricted	1,175	05 January 2021
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Bucks Search & Rescue

**On accounts for the year
ended**

31 December 2020

**Charity no
(if any)**

1073134

Set out on pages

remember to include the page numbers of additional sheets

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 December 2020.

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

25/02/2021

Name:

Harsharan Singh

**Relevant professional
qualification(s) or body
(if any):**

FCA (ICAEW)

Address:

3 Huxley Close

Wexham
Slough SL3 6LW

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.