

Trustees Annual Report for the period 1 April 2022 – 31 March 2023

Charity Name	Kirk Hallam Community Hall Association
Other names charity is known by	Kirk Hallam Community Centre
Registered charity number	1073099
Charity's principal address	Kenilworth Drive, Kirk Hallam, Ilkeston DE7 4EX

Trustees name	Office	Dates acted if not whole year
Louis Booth	Chair	
Joyce Lewis	Vice – chair	
Hilary Hampton		
Brenda Benson		
Lindsey Rice		
Tracy Davidson		
Gemma Henderson		
Michelle Booth		
Chrsitine French		
Andrew Golds		Resigned 20/6/22
Gerry Bird		Appointed 18/10/22

Type of governing documentation	Constitution adopted Dec 1988
How charity is constituted	Unincorporated association
Trustee selection	Appointed when vacancy and reappointed at AGM

The objectives of the charity are

To further or benefit the residents of Kirk Hallam and the neighbourhood by bringing residents together to work with them alongside organisations, in the voluntary, charity and statutory sectors with a common purpose of improving the conditions and quality of life for residents in the neighbourhood.

To provide facilities and activities for education, recreation and leisure time and to contribute to improved health and wellbeing of the residents in the area

To establish or secure a community centre and to maintain or manage or cooperate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects.

Activities undertaken during the year to support these objectives

The year proved to be challenging in terms of expenditure; particularly around increased energy costs and some increased operational costs.

Our customer base also experienced continuing difficulties and challenges from the cost of living crisis, meaning that the work we undertake was really needed and made a considerable difference to the community.

We have continued to run the community pantry which is open 1 afternoon each week and operated 51 weeks of the year. We have seen an increase in the numbers of people attending.

The community café continues to be popular particularly with elders, vulnerable residents and those facing disadvantage.

We have continued to grow the number of volunteers helping at the centre and have had positive feedback about the difference volunteering and being involved in their local community means to them.

We have continued to work with other statutory and voluntary organisations working in the area and have continued to look for grant funding to help keep the centre to remain open and deliver activities to meet the objectives of the charity.

Achievements and performance

During the year we have held a number of community events – a series of community events for the jubilee including a family fun day; a street party and young people's activities. We have also held a pop

up uniform shop, organised a craft fair and a Christmas fair where over 60 children were able to receive a free gift from Santa.

The centre has continued to provide a range of activities run and or managed by the centre. These include an adult craft group; a friendship group; a fitness group; a bingo group; a community gardening group; a play group and a parent support group as well as the community pantry and café. We have provided school holiday activities (Stay and play sessions and cinema clubs) for 60 children regularly attending each session. We also trialled a holiday children's baking group which was very successful.

The community pantry and community café have continued to be a much needed resource for local residents who are struggling financially as well as providing a social lifeline and having a positive impact on mental health as the impact of the cost of living crisis hit.

We have been able to operate as a warm space every Monday between 9am – 4pm offering activities, free snacks and refreshments.

In addition we have worked with other local organisations and the hall is hired weekly by the brownies; beavers; cubs and scouts. We have also supported the brownies to set up a new rainbow group which has proved very popular. Additionally we have a weekly citizen's advice service, a slimming world group, a baby and toddler singing and movement group, a martial arts exercise group and Live Life Better Derbyshire sessions running from the centre.

Local organisations such as the Parish Council; the Active Lives Kirk Hallam; the South East Derbyshire Musical Centre; House of pain wrestling group; the Labour party, the local schools all hire the centre on a regular basis for meetings and events.

The hall continues to be a popular cost effective venue for local residents to hire for children's parties with a private party hire most weekends.

As always we would like to thank the volunteers who have given their help advice and support during this difficult year. We would not be able to operate without you.

We have worked closely with partners from the private sector and a local housing association to try to implement a energy efficient

upgrade to the heating. Unfortunately funding for this did not materialise so it will continue to be a priority for us for the future to try to reduce energy costs and make the building more efficient and sustainable.

We have been able to work with a local housing association to improve the facilities within the garden area with community funds being used to erect a gazebo and barefoot pathway.

We are still working on changes to our Governance with a new constitution and a change to a legal status of a CIO.

Finances

The financial overview and income and expenditure information for the year is attached at appendix 1

As at 31 March 2023 the balance (bank accounts and cash held) was £78,629.96

Priorities for the coming year

Our priorities for the coming year are to:

Submit new constitution to charity commission and change to legal status to a charitable incorporated association

Continue to look for funding opportunities to replace BKH funding which ceases in June 2024

Look for funding opportunities to replace heating

Improve play opportunities within garden

Set up cook and eat sessions

Identify funding for community pantry

Identify ways to address emerging needs of residents with new activities / groups at the centre

Review of our health and safety policies and processes



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name	No (if any)
Kirk Hallam Community Hall Association	1073099

CC16a

Receipts and payments accounts

For the period from	1.4.22		31.3.23
---------------------	--------	--	---------

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
activities	243	14,987	-	15,230	-
equipment	-	360	-	360	-
food poverty projects	43,634	8,700	-	52,334	-
events	3,088	3,197	-	6,285	-
running costs		30,500	-	30,500	-
maintenance	30	648	-	678	-
room hire	20,805	-	-	20,805	-
bank interest	255	-	-	255	-
Sub total (Gross income for AR)	68,055	58,392	-	126,447	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	68,055	58,392	-	126,447	-

A3 Payments

Food poverty projects	39,783	8,700	-	48,483	-
Office	1,260	-	-	1,260	-
equipment	-	360	-	360	-
room hire bond returns	1,772	-	-	1,772	-
maintenance	3,348	1,151	-	4,499	-
Utilities	15,509	-	-	15,509	-
Events	92	2,838	-	2,930	-
groups and activities	-	8,293	-	8,293	-
running costs	24,542	32,248	-	56,790	-
Sub total	86,306	53,590	-	139,896	-

A4 Asset and investment purchases, (see table)

	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-

<i>Total payments</i>	86,306	53,590	-	139,896	-
<i>Net of receipts/(payments)</i>	- 18,251	4,802	-	- 13,449	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year ended	92,078	-	-	92,078	-
<i>Cash funds this year ended</i>	73,827	4,802	-	78,629	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank accounts	73,661	4,802	-
	cash held	166	-	-
		-	-	-
	Total cash funds	73,827	4,802	-
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

B5 Liabilities

		-	-
	Fund to which liability relates	Amount due (optional)	When due (optional)
Details			
room hire invoices	room hire	2,814	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
Louis Booth	Louis Booth	08/01/2024
Gerry Bird	Gerry Bird	08/01/2024

Kirk Hallam Community Centre

Independent examination of accounts 2022 - 2023

Examination completed 5th January 2024

Attended by:

Rachel Chambers

Jsan Shepherd

Confirmed that the charity is within the audit threshold and is eligible for an independent examination. The charities gross income is below £250,000 therefore the accounts have been prepared on a receipts and payments basis.

I reviewed all the account files, including statements, cross referencing transactions for both debit and credit. All transactions were supported by relevant documentation and recorded accordingly in the computerised accounts. These transactions are marked in green on the statements.

Over the past couple of years big steps have been taken to improve and provide more visibility of the accounts. Recording and filing of transactions have been greatly improved.

The addition of Sum Up has proved to be an excellent investment for the community centre.

- **Petty Cash** - Recorded and monitored on a monthly basis.
- **Floats** – Recorded and monitored on a monthly basis.
- **Grants** - Recording of transactions per grant, allowing a snap shot at any time.

Discussed the need for bonds to be refunded to customers hiring the hall. This will be reviewed.

Accounts are reviewed independently, with monthly figures reported to the trustees. Evidence of the monthly reviews noted.

I am not aware of any connection between any of the trustee and myself and that I am not involved in the day to day administration of the charity.

Independent examination completed by

Rachel Chambers

5th January 2024