Southend Hospital Foundation

England & Wales · Charity number 1073031

Details

Other names	SOUTHEND HOSPITAL CHARITABLE FOUNDATION, SOUTHEND HOSPITAL FOUNDATION
Status	Registered
Legal form	Charitable company
Company number	03622762
Registered	1998-12-18
Register	View on the Charity Commission register

Contact

Address	Department Of Fundraising Southend University Hospital Prittlewell Chase Westcliff-On-Sea Essex SS0 0RY
Phone	01702385337
Email	southendhospitalcf@gmail.com
Website	www.spotlightappeal.org

Activities

Objects: FOR THE RELIEF OF SICKNESS AND THE PROTECTION AND PRESERVATION OF HEALTH BY PROVIDING AND ASSISTING IN THE PROVISION OF EQUIPMENT, FACILITIES AND AMENITIES AT SOUTHEND HOSPITAL, OR ANY BRANCH THEREOF WHICH WOULD NOT OTHERWISE BE PROVIDED BY THE AUTHORITY CHARGED WITH THE RESPONSIBILITY OF MANAGING THE HOSPITAL.

Activities: Southend Hospital Charitable Foundation fundraises for major projects at Southend University Hospital, part of Mid and South Essex NHS Foundation Trust.

Classification

- **How:** Makes Grants To Organisations
- **What:** The Advancement Of Health Or Saving Of Lives
- **Who:** Other Charities Or Voluntary Bodies

Geography

- Essex

Finances

Period end	Income	Expenditure	Assets	Employees
2025-09-30	£329,151	£465,670	-	-
2024-09-30	£401,737	£503,647	-	-
2023-09-30	£305,375	£154,936	-	-
2022-09-30	£161,117	£177,407	-	-
2021-09-30	£162,548	£178,654	-	-
2020-09-30	£207,449	£144,988	-	-

Trustees

Name	Role	Appointed
PHILIP AARON MILLER MBE	Chair	
David Percy Frederick Dedman		2023-07-18
EMMA Rowe		2019-05-21
Emma Cox		2023-03-21
GEORGE EDWIN SAMUEL LEWIN		
JOHN KEITH HARLAND		
NIGEL JAMES GAYNER		
Susan Jane Carr		2023-07-18

Accounts

Charity Registration No. 1073031

Company Registration No. 03622762 (England and Wales)

SOUTHEND HOSPITAL CHARITABLE FOUNDATION

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 SEPTEMBER 2024

RickardLuckin

SOUTHEND HOSPITAL CHARITABLE FOUNDATION

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	N Gayner P Miller J Harland G Lewin E Rowe E Cox D Dedman S Carr
Secretary	P Miller
Charity number	1073031
Company number	03622762
Registered office	Southend University Hospital Prittlewell Chase Westcliff-On-Sea Essex SS0 0RY
Independent examiner	Baxter & Co (part of Affinia) Lynwood House Crofton Road Orpington Kent BR6 8QE

SOUTHEND HOSPITAL CHARITABLE FOUNDATION

CONTENTS

The Trustees present their annual report and financial statements for the year ended 30 September 2024.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities
The objects of the charity are to provide patients, their relatives and hospital staff, with equipment, facilities and amenities that might not otherwise be provided in the normal course of running the hospital. The Foundation Trustees meet these objectives by initiating and sustaining fundraising events and appeals designed to raise significant amounts of money for carefully chosen projects, which have received board approval.

The Trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Public Benefit

The Trustees are aware of their duty under S.17 of the Charities Act 2011 to have due regard to the Public Benefit Guidance published by the Charity Commission. As such, the Trustees ensure that the grants and activities of the Charity are for public benefit. The projects supported benefit patients, visitors, and staff using Southend Hospital.

Grant Policy

Funds raised by the Foundation are donated to Mid & South Essex NHS Foundation Trust Charity (formerly Southend University Hospital NHS Foundation Trust Charity) by way of grants up to the level which the Foundation Trustees have committed to raise for each appeal. Mid & South Essex Hospitals Charity (the corporate charity for Southend University Hospital which is part of the Mid & South Essex Hospitals NHS Foundation Trust group) then applies the grant to the chosen project.

Any surplus funds raised are retained in the appropriate restricted fund for the purpose of providing related equipment as and when requested by the Hospital and approved by the Foundation Trustees.

Reserves Policy

All the funds raised by the charity are granted to Mid & South Essex NHS Foundation Trust for the benefit of projects agreed at the start of the fundraising cycle. Funds are maintained in a high interest deposit until the project reaches an appropriate stage for payment to be made.

The trustees consider that reserves equal to 3 months operating costs, equating to approximately £4,000 should be held. Any excess of this would be made available to the Spotlight Appeal.

Achievements and performance
The grants paid in the year ended 30th September 2024 totalled £350,000 (2023: £nil) and were paid to funds, under the umbrella of Mid & South Essex Hospitals charity, that support these specific areas of Southend University Hospital.

The Spotlight Radiotherapy Appeal continued during the current financial year with the aim of raising £600,000 to enable the purchase of Surface Guided Radiotherapy equipment at the Southend University Hospital.

The Trustees would like to say a special thank you to all the individual supporters, local community organisations, and companies who have generously supported the Foundation over the last twenty-six years. In addition, recognising the special contribution made by the volunteers and customers of the charity shops.

There has been a return to more usual fundraising activity, including face-to-face events and community presentations. The Charitable Foundation took full advantage of this in building support and fundraising for the new appeal during the 2023-2024 financial year and does not envisage any changes to this approach during the coming years.

Structure, governance and management

The Trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

N Gayner
P Miller
J Harland
G Lewin
E Rowe
E Cox
D Dedman
S Carr

Legal Status

The Southend Hospital Foundation is a charity registered with the Charities Commission (charity number 1073031), and is also a company limited by guarantee (company number 3622762).

Organisation

The charity is managed by a Board of Trustees who are a group of well known local people who give up their time to raise much needed funds that will be used for the benefit of hospital patients and their families. New members are recommended to the board by existing Trustees and are then appointed subject to the unanimous approval of the Board. The appointment then becomes effective from the next Trustees' meeting. The Board is actively seeking to recruit new Trustees to fill gaps following the resignation of four, much valued, long serving Board members. The names of the individuals who acted as Trustees during the year appear above.

Risk Management

The Trustees have considered the major tasks to which the Charity is exposed and has put measures in place to mitigate these risks. These include:

- Division of duties between those receiving donations and those reporting income.
- A public liability insurance policy is in place to cover charity fundraising events.
- Regular reporting to the Board of Trustees including details of income and expenditure.
- Grants cannot be made without the approval of the Board and joint signatures by appropriate Trustees.

Income

During the year the Foundation's income amounted to £401,737 (2023: £305,375).

"Other trading activities" relates to the charity shops, the first of which the Charitable Foundation opened in June 2012. A second opened in October 2019. Income for the charity shops for the financial year amounted to £157,660 (2023: £146,484).

Our sincere thanks go to all those individuals, organisations, clubs and companies whose hard work and commitment helped us to reach and exceed our targets.

Expenditure

In addition to the grants made to Southend University Hospital, further expenditure of £153,647 (2023: £154,936) was incurred during 2023/24. Cost of generating funds included £58,814 (2023: £61,644) for the running costs of the Charity Shops.

Reserves

At the year end the reserves are £190,308 (2023 - £292,218) of which free reserves are £62,130 (2023 – £62,130)

Directors' Interests

The company is limited by guarantee so has no shareholders. None of the directors has any beneficial interest in the company.

Small companies exemption

This report has been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The Trustees' report was approved by the Board of Trustees.

N Gayner
Trustee
Dated: 15/4/25

SOUTHEND HOSPITAL CHARITABLE FOUNDATION

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF SOUTHEND HOSPITAL CHARITABLE FOUNDATION

I report to the Trustees (who are also Directors for the purpose of company law) on my examination of the financial statements of Southend Hospital Charitable Foundation ('the charitable company') for the year ended 30 September 2024 which comprise the Statement of Financial Activities, the Balance Sheet and related notes.

This report is made solely to the charity's trustees, as a body, in accordance with section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in this report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for my work, for this report, or for the opinions I have formed.

Responsibilities and basis of report

As the Trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the financial statements. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently I express no opinion as to whether the financial statements present a 'true and fair' view and my report is limited to those specific matters set out in the independent examiner's statement.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or

2 the financial statements do not accord with those records; or

3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or

4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

INDEPENDENT EXAMINER'S REPORT (CONTINUED)

TO THE TRUSTEES OF SOUTHEND HOSPITAL CHARITABLE FOUNDATION

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Louise Hallsworth FCA
Baxter & Co (part of Affinia)
Lynwood House
Crofton Road
Orpington
Kent
BR6 8QE

Dated: 22 April 2025

SOUTHEND HOSPITAL CHARITABLE FOUNDATION

STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 30 SEPTEMBER 2024

	Notes	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Income from:							
Donations and legacies	3	-	241,773	241,773	-	158,396	158,396
Other trading activities	4	-	157,660	157,660	40,067	106,417	146,484
Investments	5	-	2,304	2,304	-	495	495
Total income		-	401,737	401,737	40,067	265,308	305,375
Expenditure on:							
Charitable activities	6	-	503,647	503,647	38,600	116,336	154,936
Net income/(expenditure) for the year/ Net movement in funds		-	(101,910)	(101,910)	1,467	148,972	150,439
Fund balances at 1 October 2023		62,130	230,088	292,218	60,663	81,116	141,779
Fund balances at 30 September 2024		62,130	128,178	190,308	62,130	230,088	292,218

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

SOUTHEND HOSPITAL CHARITABLE FOUNDATION

BALANCE SHEET

AS AT 30 SEPTEMBER 2024

	Notes	2024 £	2024 £	2023 £	2023 £
Current assets					
Debtors	11	14,363		24,825	
Cash at bank and in hand		206,410		309,740	
		220,773		334,565	
Creditors: amounts falling due within one year	12	30,465		42,347	
Net current assets			190,308		292,218
The funds of the charity					
Restricted income funds	14		128,178		230,088
Unrestricted funds	13		62,130		62,130
			190,308		292,218

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 30 September 2024.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 15/4/25

....
N Gayner
Trustee

Company registration number 03622762 (England and Wales)

1 Accounting policies

Charity information

Southend Hospital Charitable Foundation is a private company limited by guarantee incorporated in England and Wales. The registered office is Southend University Hospital, Prittlewell Chase, Westcliff-On-Sea, Essex, SS0 0RY.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

1 Accounting policies **(Continued)**

Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so. The Trustees are of the view that estimating the fair value of donated goods for resale is impractical because of the volume of low-value items received and the absence of detailed stock records. Thus donated goods for resale are not recognised on receipt. Instead, the value to the charity of the donated goods sold is recognised as income when sold and the proceeds from sale are also recognised as "Income from other trading activities".

Goods donated for ongoing use by the charity are recognised as tangible fixed assets and included in the SoFA when receivable.

Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable. Gifts made in kind but on trust for conversion into cash and subsequent application by the funds are included in the accounting period in which the gift is sold.

Donated services and facilities are include in the SoFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably.

1.5 Resources expended

Liabilities are recognised where it is more likely than not there there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice. Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.

1.6 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.7 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

1 Accounting policies **(Continued)**

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.8 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.9 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

1.10 Leases

Rentals payable under operating leases, including any lease incentives received, are charged as an expense on a straight line basis over the term of the relevant lease.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Income from donations and legacies

	Restricted funds 2024 £	Restricted funds 2023 £
Donations and gifts	241,773	158,396

4 Income from other trading activities

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Non-charitable trading activities	-	157,660	157,660	40,067	106,417	146,484

5 Income from investments

	Restricted funds 2024 £	Restricted funds 2023 £
Interest receivable	2,304	495

6 Expenditure on charitable activities

	Raising funds 2024 £	Raising funds 2023 £
Direct costs		
Staff costs	67,680	67,361
Costs of raising funds	58,814	61,644
	126,494	129,005
Grant funding of activities (see note 7)	350,000	-
Share of support and governance costs (see note 8)		
Support	15,459	15,371
Governance	11,694	10,560
	503,647	154,936
Analysis by fund		
Unrestricted funds	-	38,600
Restricted funds	503,647	116,336
	503,647	154,936

7 Grants payable

	Raising funds 2024 £
Grants to institutions:	
Southend Hospital	350,000

8 Support costs

	Support costs £	Governance costs £	2024 £	Support costs £	Governance costs £	2023 £
Administration charge	15,000	-	15,000	15,000	-	15,000
Bank charges	459	-	459	371	-	371
Accountancy	-	11,694	11,694	-	10,560	10,560
	15,459	11,694	27,153	15,371	10,560	25,931
Analysed between						
Charitable activities	15,459	11,694	27,153	15,371	10,560	25,931

Governance costs includes payments to the independent examiner of £822 (2023- £900).

9 Employees

	2024 £	2023 £
Wages and salaries recharged	67,680	67,361

There were no employees whose annual remuneration was more than £60,000.

10 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

11 Debtors

Amounts falling due within one year:	2024 £	2023 £
Other debtors	3,351	17,479
Prepayments and accrued income	11,012	7,346
	14,363	24,825

12 Creditors: amounts falling due within one year

	2024	2023
	£	£
Other creditors	5,797	-
Accruals and deferred income	24,668	42,347
	30,465	42,347

13 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 October 2023	Incoming resources	Resources expended	At 30 September 2024
	£	£	£	£
General funds	62,130	-	-	62,130

Previous year:	At 1 October 2022	Incoming resources	Resources expended	At 30 September 2023
	£	£	£	£
General funds	60,663	40,067	(38,600)	62,130

14 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	At 1 October 2023	Incoming resources	Resources expended	Transfers	At 30 September 2024
	£	£	£	£	£
Spotlight Radiotherapy Appeal	230,088	401,737	(503,647)	-	128,178

14 Restricted funds **(Continued)**

Previous year:	At 1 October 2022	Incoming resources	Resources expended	Transfers	At 30 September 2023
	£	£	£	£	£
ForWards Appeal	75,370	31,895	-	(107,265)	-
Spotlight Radiotherapy Appeal	-	233,413	(116,336)	113,011	230,088
Bosom Pals On The Road	5,746	-	-	(5,746)	-
	81,116	265,308	116,336	-	230,088

Bosom Pals On The Road – This fund was set up to raise funds for the purposes of providing a mobile Breast Cancer Support Group

ForWards Appeal – This fund was set up to raise funds for the purposes of providing equipment, etc. to various wards at the Southend University Hospital

Spotlight Radiotherapy Appeal – This fund was set up to raise funds to acquire Surface Guided Radiotherapy equipment for Southend University Hospital

Material Transfers

Forwards Appeal transfer to Spotlight Radiotherapy Appeal: The appeal had been successfully completed during the financial year with unspent funds. The fundraising appeals allow for surplus funds to be utilised for any other charitable purposes. The trustees have identified the Spotlight Radiotherapy Appeal as a suitable use for these surplus funds.

Bosom Pals On The Road transfer to Spotlight Radiotherapy Appeal: The appeal had been successfully completed with unspent funds. The fundraising appeals allow for surplus funds to be utilised for any other charitable purposes. The trustees have identified the Spotlight Radiotherapy Appeal as a suitable use for these surplus funds.

15 Analysis of net assets between funds

	Unrestricted funds 2024	Restricted funds 2024	Total 2024
	£	£	£
At 30 September 2024:			
Current assets/(liabilities)	62,130	128,178	190,308
	62,130	128,178	190,308

15 Analysis of net assets between funds (Continued)

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
At 30 September 2023:			
Current assets/(liabilities)	62,130	230,088	292,218
	62,130	230,088	292,218

16 Operating lease commitments

Lessee

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2024 £	2023 £
Within one year	21,025	24,900
Between two and five years	25,850	112,750
In over five years	-	11,625
	46,875	149,275

The payments recognised as an expense during the year totalled £26,343 (2023: £24,300)

17 Related party transactions

Transactions with related parties

Mid & South Essex NHS Foundation Trust provides administrative support which includes fundraising activities and the recording and banking of donations received. The NHS Foundation Trust's Fundraising Department regularly receives income, recharges wages and purchases items on behalf of the Charitable Foundation, and the net value is paid to the Charitable Foundation monthly. At 30 September 2024 the net amount due to the NHS Foundation Trust was £5,797 (2023: £14,279 due from).

There were no transactions with Trustees or Connected Persons during the year (2023: none).

Accounts

Charity Registration No. 1073031

Company Registration No. 03622762 (England and Wales)

SOUTHEND HOSPITAL CHARITABLE FOUNDATION

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 SEPTEMBER 2023

SOUTHEND HOSPITAL
Charitable Foundation

SOUTHEND HOSPITAL CHARITABLE FOUNDATION

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	N Gayner	
	P Miller	
	J Harland	
	G Lewin	
	E Rowe	
	E Cox	(Appointed 21 March 2023)
	D Dedman	(Appointed 18 July 2023)
	S Carr	(Appointed 18 July 2023)
Secretary	P Miller	
Charity number	1073031	
Company number	03622762	
Registered office	Southend University Hospital Prittlewell Chase Westcliff-On-Sea Essex SS0 0RY	
Independent examiner	NSO Associates LLP 75 Springfield Road Chelmsford Essex CM2 6JB	

SOUTHEND HOSPITAL CHARITABLE FOUNDATION

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SOUTHEND HOSPITAL CHARITABLE FOUNDATION

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 30 SEPTEMBER 2023

The Trustees present their annual report and financial statements for the year ended 30 September 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice updated for bulletin 1 & 2 applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities
The objects of the charity are to provide patients, their relatives and hospital staff, with equipment, facilities and amenities that might not otherwise be provided in the normal course of running the hospital. The Foundation Trustees meet these objectives by initiating and sustaining fundraising events and appeals designed to raise significant amounts of money for carefully chosen projects, which have received board approval.

The Trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Public Benefit

The Trustees are aware of their duty under S.17 of the Charities Act 2011 to have due regard to the Public Benefit Guidance published by the Charity Commission. As such, the Trustees ensure that the grants and activities of the Charity are for public benefit. The projects supported benefit patients, visitors, and staff using Southend Hospital.

Grant Policy

Funds raised by the Foundation are donated to Mid & South Essex NHS Foundation Trust Charity (formerly Southend University Hospital NHS Foundation Trust Charity) by way of grants up to the level which the Foundation Trustees have committed to raise for each appeal. Mid & South Essex Hospitals Charity (the corporate charity for Southend University Hospital which is part of the Mid & South Essex Hospitals NHS Foundation Trust group) then applies the grant to the chosen project.

Any surplus funds raised are retained in the appropriate restricted fund for the purpose of providing related equipment as and when requested by the Hospital and approved by the Foundation Trustees.

Reserves Policy

All the funds raised by the charity are granted to Mid & South Essex NHS Foundation Trust for the benefit of projects agreed at the start of the fundraising cycle. Funds are maintained in a high interest deposit until the project reaches an appropriate stage for payment to be made.

The trustees consider that reserves equal to 3 months operating costs, equating to approximately £4,000 should be held. Any excess of this would be made available to the Spotlight Appeal.

Achievements and performance
The ForWards Appeal was launched in June 2017 to mark the 20th Anniversary of the Foundation. To recognise this achievement, the appeal raised money to benefit twenty different areas of the hospital.

The grants paid in the year ended 30th September 2023 totalled £nil (2022: £56,552) and were paid to funds, under the umbrella of Mid & South Essex Hospitals charity, that support these specific areas of Southend University Hospital.

The ForWards Appeal was closed in the current financial year and, having followed the required procedures, the surplus on the Forwards Appeal has been transferred to the current Spotlight Radiotherapy Appeal. The aim of which is to raise £600,000 to enable the purchase of Surface Guided Radiotherapy equipment at the Southend University Hospital.

The Trustees would like to say a special thank you to all the individual supporters, local community organisations, and companies who have generously supported the Foundation over the last twenty-four years. In addition, recognising the special contribution made by the volunteers and customers of the charity shops.

There has been a return to more usual fundraising activity, including face-to-face events and community presentations. The Charitable Foundation took full advantage of this in building support and fundraising for the new appeal during the 2022-2023 financial year and does not envisage any changes to this approach during the coming years.

Structure, governance and management

The Trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

M Thwaites	(Resigned 15 November 2022)
N Gayner	
P Miller	
J Harland	
G Hodson	(Resigned 18 July 2023)
T Jones	(Resigned 15 November 2022)
K Bullen	(Resigned 16 May 2023)
G Lewin	
E Rowe	
E Cox	(Appointed 21 March 2023)
D Dedman	(Appointed 18 July 2023)
S Carr	(Appointed 18 July 2023)

Legal Status

The Southend Hospital Foundation is a charity registered with the Charities Commission (charity number 1073031), and is also a company limited by guarantee (company number 3622762).

Organisation

The charity is managed by a Board of Trustees who are a group of well known local people who give up their time to raise much needed funds that will be used for the benefit of hospital patients and their families. New members are recommended to the board by existing Trustees and are then appointed subject to the unanimous approval of the Board. The appointment then becomes effective from the next Trustees' meeting. The Board is actively seeking to recruit new Trustees to fill gaps following the resignation of four, much valued, long serving Board members. The names of the individuals who acted as Trustees during the year appear above.

Risk Management

The Trustees have considered the major tasks to which the Charity is exposed and has put measures in place to mitigate these risks. These include:

- Division of duties between those receiving donations and those reporting income.
- A public liability insurance policy is in place to cover charity fundraising events.
- Regular reporting to the Board of Trustees including details of income and expenditure.
- Grants cannot be made without the approval of the Board and joint signatures by appropriate Trustees.

Income

During the year the Foundation's income amounted to £305,375 (2022: £161,117).

"Other trading activities" relates to the charity shops, the first of which the Charitable Foundation opened in June 2012. A second opened in October 2019. Income for the charity shops for the financial year amounted to £146,484 (2022: £137,329).

Our sincere thanks go to all those individuals, organisations, clubs and companies whose hard work and commitment helped us to reach and exceed our targets.

Expenditure

In addition to the grants made to Southend University Hospital, further expenditure of £154,936 (2022: £120,855) was incurred during 2022/23. Cost of generating funds included £61,644 (2022: £35,964) for the running costs of the Charity Shops.

Reserves

At the year end the reserves are £292,218 (2022 - £141,779) of which free reserves are £62,130 (2022 – £60,663)

Directors' Interests

The company is limited by guarantee so has no shareholders. None of the directors has any beneficial interest in the company.

Small companies exemption

This report has been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The Trustees' report was approved by the Board of Trustees.

....

N Gayner

Trustee

Dated: 31 May 2024

SOUTHEND HOSPITAL CHARITABLE FOUNDATION

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF SOUTHEND HOSPITAL CHARITABLE FOUNDATION

I report to the Trustees (who are also Directors for the purpose of company law) on my examination of the financial statements of Southend Hospital Charitable Foundation ('the charitable company') for the year ended 30 September 2023 which comprise the Statement of Financial Activities, the Balance Sheet and related notes.

This report is made solely to the charity's trustees, as a body, in accordance with section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in this report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for my work, for this report, or for the opinions I have formed.

Responsibilities and basis of report

As the Trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the financial statements. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently I express no opinion as to whether the financial statements present a 'true and fair' view and my report is limited to those specific matters set out in the independent examiner's statement.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ACCA, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or

2 the financial statements do not accord with those records; or

3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or

4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

INDEPENDENT EXAMINER'S REPORT (CONTINUED)

TO THE TRUSTEES OF SOUTHEND HOSPITAL CHARITABLE FOUNDATION

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Elaine Oddie EOddie

NSO Associates LLP

75 Springfield Road
Chelmsford
Essex
CM2 6JB

Dated: 12 June 2024

SOUTHEND HOSPITAL CHARITABLE FOUNDATION

STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 30 SEPTEMBER 2023

	Notes	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Income from:							
Donations and legacies	3	-	158,396	158,396	-	23,761	23,761
Other trading activities	4	40,067	106,417	146,484	137,329	-	137,329
Investments	5	-	495	495	-	27	27
Total income		40,067	265,308	305,375	137,329	23,788	161,117
Expenditure on:							
Charitable activities	6	38,600	116,336	154,936	100,599	76,808	177,407
Net income/(expenditure) for the year/ Net movement in funds		1,467	148,972	150,439	36,730	(53,020)	(16,290)
Fund balances at 1 October 2022		60,663	81,116	141,779	23,933	134,136	158,069
Fund balances at 30 September 2023		62,130	230,088	292,218	60,663	81,116	141,779

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

SOUTHEND HOSPITAL CHARITABLE FOUNDATION

BALANCE SHEET

AS AT 30 SEPTEMBER 2023

	Notes	2023 £	2023 £	2022 £	2022 £
Current assets					
Debtors	11	24,825		9,764	
Cash at bank and in hand		309,740		165,328	
		334,565		175,092	
Creditors: amounts falling due within one year	12	42,347		33,313	
Net current assets			292,218		141,779
The funds of the charity					
Restricted income funds	14		230,088		81,116
Unrestricted funds	13		62,130		60,663
			292,218		141,779

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 30 September 2023.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 31 MAY 24

N Gayner
Trustee

Company registration number 03622762 (England and Wales)

1 Accounting policies

Charity information

Southend Hospital Charitable Foundation is a private company limited by guarantee incorporated in England and Wales. The registered office is Southend University Hospital, Prittlewell Chase, Westcliff-On-Sea, Essex, SS0 0RY.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

1 Accounting policies (Continued)

Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so. The Trustees are of the view that estimating the fair value of donated goods for resale is impractical because of the volume of low-value items received and the absence of detailed stock records. Thus donated goods for resale are not recognised on receipt. Instead, the value to the charity of the donated goods sold is recognised as income when sold and the proceeds from sale are also recognised as "Income from other trading activities".

Goods donated for ongoing use by the charity are recognised as tangible fixed assets and included in the SoFA when receivable.

Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable. Gifts made in kind but on trust for conversion into cash and subsequent application by the funds are included in the accounting period in which the gift is sold.

Donated services and facilities are include in the SoFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably.

1.5 Resources expended

Liabilities are recognised where it is more likely than not there there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice. Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.

1.6 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.7 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

1 Accounting policies **(Continued)**

Basic financial liabilities
Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities
Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.8 Employee benefits
The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.9 Retirement benefits
Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

1.10 Leases
Rentals payable under operating leases, including any lease incentives received, are charged as an expense on a straight line basis over the term of the relevant lease.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

	Restricted funds	Restricted funds
	2023	**2022**
	£	**£**
Donations and gifts	158,396	23,761

4 Other trading activities

	Unrestricted funds	Restricted funds	Total	Unrestricted funds
	2023	2023	2023	2022
	£	£	£	£
Charity shop	40,067	106,417	146,484	137,329

5 Investments

	Restricted funds	Restricted funds
	2023	2022
	£	£
Interest receivable	495	27

6 Charitable activities

	Raising funds 2023	Raising funds 2022
	£	£
Staff costs	67,361	58,907
Costs of raising funds	61,644	35,964
	129,005	94,871
Grant funding of activities (see note 7)	-	56,552
Share of support costs (see note 8)	15,371	15,304
Share of governance costs (see note 8)	10,560	10,680
	154,936	177,407
Analysis by fund		
Unrestricted funds	38,600	100,599
Restricted funds	116,336	76,808
	154,936	177,407

7 Grants payable

	Raising funds 2023 £	Raising funds 2022 £
Grants to institutions:		
ForWards Appeal	-	56,552

8 Support costs

	Support costs £	Governance costs £	2023 £	Support costs £	Governance costs £	2022 £
Administration charge	15,000	-	15,000	15,000	-	15,000
Bank charges	371	-	371	304	-	304
Accountancy	-	10,560	10,560	-	10,680	10,680
	15,371	10,560	25,931	15,304	10,680	25,984
Analysed between						
Charitable activities	15,371	10,560	25,931	15,304	10,680	25,984

Governance costs includes payments to the independent examiner of £900 (2022- £900).

9 Employees

The average monthly number of employees during the year was:

	2023 Number	2022 Number
	3	3

Employment costs	2023 £	2022 £
Wages and salaries	56,162	49,114
Social security costs	3,123	2,731
Other pension costs	8,076	7,062
	67,361	58,907

There were no employees whose annual remuneration was more than £60,000.

10 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

11 Debtors

	2023	2022
Amounts falling due within one year:	£	£
Other debtors	17,479	3,187
Prepayments and accrued income	7,346	6,577
	24,825	9,764

12 Creditors: amounts falling due within one year

	2023	2022
	£	£
Other creditors	-	6,382
Accruals and deferred income	42,347	26,931
	42,347	33,313

13 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 October 2022	Incoming resources	Resources expended	At 30 September 2023
	£	£	£	£
General funds	60,663	40,067	(38,600)	62,130

Previous year:	At 1 October 2021	Incoming resources	Resources expended	At 30 September 2022
	£	£	£	£
General funds	23,933	137,329	(100,599)	60,663

14 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	At 1 October 2022	Incoming resources	Resources expended	Transfers	At 30 September 2023
	£	£	£	£	£
ForWards Appeal	75,370	31,895	-	(107,265)	-
Spotlight Radiotherapy Appeal	-	233,413	(116,336)	113,011	230,088
Bosom Pals On The Road	5,746	-	-	(5,746)	-
	81,116	265,308	(116,336)	-	230,088

Previous year:	At 1 October 2021	Incoming resources	Resources expended	Transfers	At 30 September 2022
	£	£	£	£	£
ForWards Appeal	128,390	23,788	(76,808)	-	75,370
Bosom Pals On The Road	5,746	-	-	-	5,746
	134,136	23,788	(76,808)	-	81,116

Bosom Pals On The Road – This fund was set up to raise funds for the purposes of providing a mobile Breast Cancer Support Group

ForWards Appeal – This fund was set up to raise funds for the purposes of providing equipment, etc. to various wards at the Southend University Hospital

Spotlight Radiotherapy Appeal – This fund was set up to raise funds to acquire Surface Guided Radiotherapy equipment for Southend University Hospital

Material Transfers

Forwards Appeal transfer to Spotlight Radiotherapy Appeal: The appeal had been successfully completed during the financial year with unspent funds. The fundraising appeals allow for surplus funds to be utilised for any other charitable purposes. The trustees have identified the Spotlight Radiotherapy Appeal as a suitable use for these surplus funds.

Bosom Pals On The Road transfer to Spotlight Radiotherapy Appeal: The appeal had been successfully completed with unspent funds. The fundraising appeals allow for surplus funds to be utilised for any other charitable purposes. The trustees have identified the Spotlight Radiotherapy Appeal as a suitable use for these surplus funds.

15 Analysis of net assets between funds

	Unrestricted funds 2023	Restricted funds 2023	Total 2023	Unrestricted funds 2022	Restricted funds 2022	Total 2022
	£	£	£	£	£	£
Fund balances at 30 September 2023 are represented by:						
Current assets/(liabilities)	62,130	230,088	292,218	60,663	81,116	141,779
	62,130	230,088	292,218	60,663	81,116	141,779

16 Operating lease commitments

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2023	2022
	£	£
Within one year	24,900	24,300
Between two and five years	112,750	97,200
In over five years	11,625	-
	149,275	121,500

The payments recognised as an expense during the year totalled £24,300 (2022: £24,300)

17 Related party transactions

Transactions with related parties

Mid & South Essex NHS Foundation Trust provides administrative support which includes fundraising activities and the recording and banking of donations received. The NHS Foundation Trust's Fundraising Department regularly receives income and purchases items on behalf of the Charitable Foundation, and the net value is paid to the Charitable Foundation monthly. At 30 September 2023 the net amount due from the NHS Foundation Trust was £14,279 (2022: £6,382 due to).

There were no transactions with Trustees or Connected Persons during the year (2022: none).

Accounts

Charity Registration No. 1073031

Company Registration No. 03622762 (England and Wales)

SOUTHEND HOSPITAL CHARITABLE FOUNDATION

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 SEPTEMBER 2022

SOUTHEND HOSPITAL
Charitable Foundation

SOUTHEND HOSPITAL CHARITABLE FOUNDATION

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	N Gayner P Miller J Harland G Hodson K Bullen G Lewin E Rowe E Cox	 (Appointed 21 March 2023)
Secretary	P Miller	
Charity number	1073031	
Company number	03622762	
Registered office	Southend University Hospital Prittlewell Chase Westcliff-On-Sea Essex SS0 0RY	
Independent examiner	NSO Associates LLP 75 Springfield Road Chelmsford Essex CM2 6JB	

SOUTHEND HOSPITAL CHARITABLE FOUNDATION

CONTENTS

SOUTHEND HOSPITAL CHARITABLE FOUNDATION

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 30 SEPTEMBER 2022

The Trustees present their annual report and financial statements for the year ended 30 September 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

The objects of the charity are to provide patients, their relatives and hospital staff, with equipment, facilities and amenities that might not otherwise be provided in the normal course of running the hospital. The Foundation trustees meet these objectives by initiating and sustaining fundraising events and appeals designed to raise significant amounts of money for carefully chosen projects, which have received board approval.

The Trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Public Benefit

The trustees are aware of their duty under S.17 of the Charities Act 2011 to have due regard to the Public Benefit Guidance published by the Charity Commission. As such, the Trustees ensure that the grants and activities of the Charity are for public benefit. The projects supported benefit patients, visitors, and staff using Southend Hospital.

Grant Policy

Funds raised by the Foundation are donated to Mid & South Essex NHS Foundation Trust Charity (formerly Southend University Hospital NHS Foundation Trust Charity) by way of grants up to the level which the Foundation trustees have committed to raise for each appeal. Mid & South Essex Hospitals Charity (the corporate charity for Southend University Hospital which is part of the Mid & South Essex Hospitals NHS Foundation Trust group) then applies the grant to the chosen project.

Any surplus funds raised are retained in the appropriate restricted fund for the purpose of providing related equipment as and when requested by the Hospital and approved by the Foundation Trustees.

Reserves Policy

All the funds raised by the charity are granted to Mid & South Essex NHS Foundation Trust for the benefit of projects agreed at the start of the fundraising cycle. Funds are maintained in a high interest deposit until the project reaches an appropriate stage for payment to be made.

Achievements and performance

The ForWards Appeal was launched in June 2017 to mark the 20th Anniversary of the Foundation. To recognise this achievement, the appeal raised money to benefit twenty different areas of the hospital.

As well as funding life-saving medical equipment and pioneering new technology, the Appeal funded patient-friendly artwork, and amenities to keep patient comfort and wellbeing at the heart of the hospital.

The grants paid in the year ended 30th September 2022 totalled £56,552 (2021: £78,835) and were paid to funds, under the umbrella of Mid & South Essex Hospitals charity, that support these specific areas of Southend University Hospital.

Having reached its goal, this Appeal is being brought to a close and a new one is due to launch in the forthcoming financial year – the Surface Guided Radiotherapy 'Spotlight' Appeal.

Projects that have received funding included: state of the art equipment for the new high dependency unit, a wheelchair accessible sound proof booth for audiology, equipment and artwork to create a more children friendly experience within the MRI suite, ultrasound scanners to administer pain blocks to maternity and surgical patients with high BMI; a machine to assist breathing control for radiotherapy patients, a pilot device to allow for accurate placement of PICC lines used to deliver long-term treatments such as antibiotics or chemotherapy, and provision of spacers as part of the prostate spacer feasibility trial.

The trustees would like to say a special thank you to all the individual supporters, local community organisations, and companies who have generously supported the Foundation over the last twenty-four years. In addition, recognising the special contribution made by the volunteers and customers of the charity shops.

In the latter part of this financial year, there has been evidence of a return to more usual fundraising activity, including face-to-face events and community presentations. The Charitable Foundation is looking forward to utilising these opportunities once more in building support for the launch of the new appeal in the 2022-2023 financial year.

Structure, governance and management

The Trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

M Thwaites	(Resigned 15 November 2022)
N Gayner	
P Miller	
J Harland	
C Hatton	(Resigned 15 March 2022)
G Hodson	
T Jones	(Resigned 15 November 2022)
G Longley	(Resigned 15 March 2022)
K Bullen	
G Lewin	
E Rowe	
E Cox	(Appointed 21 March 2023)

Legal Status

The Southend Hospital Foundation is a charity registered with the Charities Commission (charity number 1073031), and is also a company limited by guarantee (company number 3622762).

Organisation

The charity is managed by a Board of Trustees who are a group of well known local people who give up their time to raise much needed funds that will be used for the benefit of hospital patients and their families. New members are recommended to the board by existing trustees and are then appointed subject to the unanimous approval of the Board. The appointment then becomes effective from the next Trustees' meeting. The Board is actively seeking to recruit new Trustees to fill gaps following the resignation of four, much valued, long serving Board members. The names of the individuals who acted as Trustees during the year appear above.

Risk Management

The trustees have considered the major tasks to which the Charity is exposed and has put measures in place to mitigate these risks. These include:

- Division of duties between those receiving donations and those reporting income.
- A public liability insurance policy is in place to cover charity fundraising events.
- Regular reporting to the Board of trustees including details of income and expenditure.
- Grants cannot be made without the approval of the Board and joint signatures by appropriate Trustees.

Income

During the year the Foundation's income amounted to £161,117 (2021: £162,548).

"Other trading activities" relates to the charity shops, the first of which the Charitable Foundation opened in June 2012. A second opened in October 2019. Income for the charity shops for the financial year amounted to £137,329 (2021: £91,482).

Our sincere thanks go to all those individuals, organisations, clubs and companies whose hard work and commitment helped us to reach and exceed our targets.

Expenditure

In addition to the grants made to Southend University Hospital, further expenditure of £120,855 (2021: £99,819) was incurred during 2021/22. Cost of generating funds included £35,964 (2021: £32,030) for the running costs of the Charity Shops.

Directors' Interests

The company is limited by guarantee so has no shareholders. None of the directors has any beneficial interest in the company.

Small companies exemption

This report has been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The Trustees' report was approved by the Board of Trustees.

N Gayner

N Gayner
Trustee
Dated: 19 June 2023

SOUTHEND HOSPITAL CHARITABLE FOUNDATION

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF SOUTHEND HOSPITAL CHARITABLE FOUNDATION

I report to the Trustees (who are also Directors for the purpose of company law) on my examination of the financial statements of Southend Hospital Charitable Foundation ('the charitable company') for the year ended 30 September 2022 which comprise the Statement of Financial Activities, the Balance Sheet and related notes.

This report is made solely to the charity's trustees, as a body, in accordance with section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in this report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for my work, for this report, or for the opinions I have formed.

Responsibilities and basis of report
As the Trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the financial statements. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently I express no opinion as to whether the financial statements present a 'true and fair' view and my report is limited to those specific matters set out in the independent examiner's statement.

Independent examiner's statement
I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

INDEPENDENT EXAMINER'S REPORT (CONTINUED)

TO THE TRUSTEES OF SOUTHEND HOSPITAL CHARITABLE FOUNDATION

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Elaine Oddie EOddie

NSO Associates LLP

75 Springfield Road
Chelmsford
Essex
CM2 6JB

Dated: 21 June 2023

SOUTHEND HOSPITAL CHARITABLE FOUNDATION

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 30 SEPTEMBER 2022

	Notes	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
Income from:							
Donations and legacies	3	-	23,761	23,761	-	71,061	71,061
Other trading activities	4	137,329	-	137,329	91,482	-	91,482
Investments	5	-	27	27	-	5	5
Total Income		137,329	23,788	161,117	91,482	71,066	162,548
Expenditure on:							
Charitable activities	6	100,599	76,808	177,407	82,217	96,437	178,654
Net Income/(expenditure) for the year/ Net movement in funds		36,730	(53,020)	(16,290)	9,265	(25,371)	(16,106)
Fund balances at 1 October 2021		23,933	134,136	158,069	14,668	159,507	174,175
Fund balances at 30 September 2022		60,663	81,116	141,779	23,933	134,136	158,069

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

SOUTHEND HOSPITAL CHARITABLE FOUNDATION

BALANCE SHEET

AS AT 30 SEPTEMBER 2022

	Notes	2022 £	2022 £	2021 £	2021 £
Current assets					
Debtors	10	9,764		14,233	
Cash at bank and in hand		165,328		169,992	
		175,092		184,225	
Creditors: amounts falling due within one year	11	(33,313)		(26,156)	
Net current assets			141,779		158,069
Income funds					
Restricted funds	12		81,116		134,136
Unrestricted funds			60,663		23,933
			141,779		158,069

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 30 September 2022.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 19/6/23

N Gayner
Trustee

Company registration number 03622762

1 Accounting policies

Charity information

Southend Hospital Charitable Foundation is a private company limited by guarantee incorporated in England and Wales. The registered office is Southend University Hospital, Prittlewell Chase, Westcliff-On-Sea, Essex, SS0 0RY.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

1 Accounting policies **(Continued)**

Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so. The Trustees are of the view that estimating the fair value of donated goods for resale is impractical because of the volume of low-value items received and the absence of detailed stock records. Thus donated goods for resale are not recognised on receipt. Instead, the value to the charity of the donated goods sold is recognised as income when sold and the proceeds from sale are also recognised as "Income from other trading activities".

Goods donated for ongoing use by the charity are recognised as tangible fixed assets and included in the SoFA when receivable.

Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable. Gifts made in kind but on trust for conversion into cash and subsequent application by the funds are included in the accounting period in which the gift is sold.

Donated services and facilities are include in the SoFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably.

1.5 Resources expended

Liabilities are recognised where it is more likely than not there there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice. Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.

1.6 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.7 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

1 Accounting policies **(Continued)**

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.8 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.9 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

1.10 Leases

Rentals payable under operating leases, including any lease incentives received, are charged as an expense on a straight line basis over the term of the relevant lease.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

	Restricted funds	Restricted funds
	2022	2021
	£	£
Donations and gifts	23,761	25,752
Legacies receivable	-	42,809
Grants	-	2,500
	23,761	71,061

4 Other trading activities

	Unrestricted funds	Unrestricted funds
	2022	2021
	£	£
Charity shop	137,329	91,482

5 Investments

	Restricted funds	Restricted funds
	2022	2021
	£	£
Interest receivable	27	5

6 Charitable activities

	Raising funds 2022 £	Raising funds 2021 £
Staff costs	58,907	42,499
Costs of raising funds	35,964	32,030
	94,871	74,529
Grant funding of activities (see note 7)	56,552	78,835
Share of support costs (see note 8)	15,304	15,000
Share of governance costs (see note 8)	10,680	10,290
	177,407	178,654
Analysis by fund		
Unrestricted funds	100,599	82,217
Restricted funds	76,808	96,437
	177,407	178,654

7 Grants payable

	Raising funds 2022 £	Raising funds 2021 £
Grants to institutions:		
ForWards Appeal	56,552	78,835

8 Support costs

	Support costs	Governance costs	2022	Support costs	Governance costs	2021
	£	£	£	£	£	£
Administration charge	15,000	-	15,000	15,000	-	15,000
Bank charges	304	-	304	-	-	-
Accountancy	-	10,680	10,680	-	10,290	10,290
	15,304	10,680	25,984	15,000	10,290	25,290
Analysed between						
Charitable activities	15,304	10,680	25,984	15,000	10,290	25,290

Governance costs includes payments to the independent examiner of £900 (2021- £900).

9 Employees

The average monthly number of employees during the year was:

	2022 Number	2021 Number
	3	2

Employment costs	2022	2021
	£	£
Wages and salaries	49,114	35,434
Social security costs	2,731	1,970
Other pension costs	7,062	5,095
	58,907	42,499

There were no employees whose annual remuneration was more than £60,000.

10 Debtors

Amounts falling due within one year:	2022	2021
	£	£
Other debtors	3,187	2,671
Prepayments and accrued income	6,577	11,562
	9,764	14,233

SOUTHEND HOSPITAL CHARITABLE FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2022

11 Creditors: amounts falling due within one year

	2022 £	2021 £
Other creditors	6,382	2,075
Accruals and deferred income	26,931	24,081
	33,313	26,156

12 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

		Movement in funds			Movement in funds		
	Balance at 1 October 2020	Incoming resources	Resources expended	Balance at 1 October 2021	Incoming resources	Resources expended	Balance at 30 September 2022
	£	£	£	£	£	£	£
ForWards Appeal	153,761	71,066	(96,437)	128,390	23,788	(76,808)	75,370
Bosom Pals On The Road	5,746	-	-	5,746	-	-	5,746
	159,507	71,066	(96,437)	134,136	23,788	(76,808)	81,116

13 Analysis of net assets between funds

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
Fund balances at 30 September 2022 are represented by:						
Current assets/(liabilities)	60,663	81,116	141,779	23,933	134,136	158,069
	60,663	81,116	141,779	23,933	134,136	158,069

14 Operating lease commitments

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2022	2021
	£	£
Within one year	24,300	19,517
Between two and five years	97,200	-
	121,500	19,517

The payments recognised as an expense during the year totalled £19,517 (2021: £24,300)

15 Related party transactions

Transactions with related parties

Mid & South Essex NHS Foundation Trust provides administrative support which includes fundraising activities and the recording and banking of donations received. The NHS Foundation Trust's Fundraising Department regularly receives income and purchases items on behalf of the Charitable Foundation, and the net value is paid to the Charitable Foundation monthly. At 30 September 2022 the net amount due to the NHS Foundation Trust was £6,382 (2021: £2,075).

There were no transactions with Trustees or Connected Persons during the year (2021: none).

Accounts

Charity Registration No. 1073031

Company Registration No. 03622762 (England and Wales)

SOUTHEND HOSPITAL CHARITABLE FOUNDATION

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 SEPTEMBER 2021

SOUTHEND HOSPITAL Charitable Foundation

SOUTHEND HOSPITAL CHARITABLE FOUNDATION

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	M Thwaites N Gayner PA Miller J Harland C Hatton G Hodson T Jones G Longley K Bullen GES Lewin E Rowe
Secretary	PA Miller
Charity number	1073031
Company number	03622762
Registered office	Southend Hospital Prittlewell Chase Westcliff On Sea Essex SS0 0RT
Independent examiner	NSO Associates LLP 75 Springfield Road Chelmsford Essex CM2 6JB

SOUTHEND HOSPITAL CHARITABLE FOUNDATION

CONTENTS

SOUTHEND HOSPITAL CHARITABLE FOUNDATION

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 30 SEPTEMBER 2021

The Trustees present their report and financial statements for the year ended 30 September 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

Objectives and activities

The objects of the charity are to provide patients, their relatives and hospital staff, with equipment, facilities and amenities that might not otherwise be provided in the normal course of running the hospital. The Foundation trustees meet these objectives by initiating and sustaining fundraising events and appeals designed to raise significant amounts of money for carefully chosen projects, which have received board approval.

The Trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Public Benefit

The trustees are aware of their duty under S.17 of the Charities Act 2011 to have due regard to the Public Benefit Guidance published by the Charity Commission. As such, the Trustees ensure that the grants and activities of the Charity are for public benefit. The projects supported benefit patients, visitors, and staff using Southend Hospital.

Grant Policy

Funds raised by the Foundation are donated to Mid & South Essex NHS Foundation Trust Charity (formerly Southend University Hospital NHS Foundation Trust Charity) by way of grants up to the level which the Foundation trustees have committed to raise for each appeal. Mid & South Essex Hospitals Charity (the corporate charity for Southend University Hospital which is part of the Mid & South Essex Hospitals NHS Foundation Trust group) then applies the grant to the chosen project.

Any surplus funds raised are retained in the appropriate restricted fund for the purpose of providing related equipment as and when requested by the Hospital and approved by the Foundation Trustees.

Reserves Policy

All the funds raised by the charity are granted to Mid & South Essex NHS Foundation Trust for the benefit of projects agreed at the start of the fundraising cycle. Funds are maintained in a high interest deposit until the project reaches an appropriate stage for payment to be made.

No unrestricted funds are held as a reserve as the Charity does not have any significant committed running costs.

Achievements and performance

The ForWards Appeal was launched in June 2017 to mark the 20th Anniversary of the Foundation. To recognise this achievement, the appeal aims to raise money to benefit twenty different areas of the hospital.

As well as funding life-saving medical equipment and pioneering new technology, the Appeal will fund patient-friendly artwork, and amenities to keep patient comfort and wellbeing at the heart of the hospital.

The grants paid in the year ended 30th September 2021 totalled £78,835 (2020: £57,780) and were paid to funds, under the umbrella of Mid & South Essex Hospitals charity, that support these specific areas of Southend University Hospital.

Projects that have received funding included: state of the art equipment for the new high dependency unit, a wheelchair accessible sound proof booth for audiology, equipment and artwork to create a more children friendly experience within the MRI suite, ultrasound scanners to administer pain blocks to maternity and surgical patients with high BMI; a machine to assist breathing control for radiotherapy patients, a pilot device to allow for accurate placement of PICC lines used to deliver long-term treatments such as antibiotics or chemotherapy, and provision of spacers as part of the prostate spacer feasibility trial.

The trustees would like to say a special thank you to all the individual supporters, local community organisations, and companies who have generously supported the Foundation over the last twenty years. In addition to recognise the special contribution made by the volunteers and customers of the charity shops.

The effects of the worldwide Covid-19 pandemic began impacting in the UK from March 2020. This has led to a significant shut-down of both social and economic activity in the UK and in many other countries around the globe. The impact on the charity has been as follows:

- Shops had to shut and fundraising events have been cancelled resulting in a drop in income;
- Where and when possible, paid shop staff were redeployed by the employer onto non-charity tasks thereby reducing shop overheads;
- Primary focus during the pandemic has been around the hospital's Covid patients and the staff caring for them. Fundraising is carried out for specific projects, and the main impact of the pandemic has been that the grant requests haven't been fulfilled as quickly as originally envisaged.

Structure, governance and management

The Trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Legal Status

The Southend Hospital Foundation is a charity registered with the Charities Commission (charity number 1073031), and is also a company limited by guarantee (company number 3622762).

Organisation

The charity is managed by a Board of Trustees who are a group of well known local people who give up their time to raise much needed funds that will be used for the benefit of hospital patients and their families. New members are recommended to the board by existing trustees and are then appointed subject to the unanimous approval of the Board. The appointment then becomes effective from the next Trustees' meeting. The names of the individuals who acted as Trustees during the year appear above.

Risk Management

The trustees have considered the major tasks to which the Charity is exposed and has put measures in place to mitigate these risks. These include:

- Division of duties between those receiving donations and those reporting income.
- A public liability insurance policy is in place to cover charity fundraising events.
- Regular reporting to the Board of trustees including details of income and expenditure.
- Grants cannot be made without the approval of the Board and joint signatures by appropriate Trustees.

Income

During the year the Foundation's Income amounted to £162,548 (2020: £207,449).

"Other trading activities" relates to the charity shops, the first of which the Charitable Foundation opened in June 2012. A second opened in October 2019. Income for the charity shops for the financial year amounted to £91,482 (2020: £73,630).

Our sincere thanks go to all those individuals, organisations, clubs and companies whose hard work and commitment helped us to reach and exceed our targets.

Expenditure

In addition to the grants made to Southend University Hospital, further expenditure of £99,819 (2020: £87,208) was incurred during 2020/21. Cost of generating funds included £32,030 (2020: £25,444) for the running costs of the Charity Shops.

Directors' Interests

The company is limited by guarantee so has no shareholders. None of the directors has any beneficial interest in the company.

Small companies exemption

This report has been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The Trustees' report was approved by the Board of Trustees.

....

N Gayner

Trustee

Dated: ....15.3.22....

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF SOUTHEND HOSPITAL CHARITABLE FOUNDATION

I report to the Trustees on my examination of the financial statements of Southend Hospital Charitable Foundation (the charity) for the year ended 30 September 2021.

This report is made solely to the charity's trustees, as a body, in accordance with section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in this report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for my work, for this report, or for the opinions I have formed.

Responsibilities and basis of report
As the Trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the financial statements. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently I express no opinion as to whether the financial statements present a 'true and fair' view and my report is limited to those specific matters set out in the independent examiner's statement.

Independent examiner's statement
I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2 the financial statements do not accord with those records; or
3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

INDEPENDENT EXAMINER'S REPORT (CONTINUED)

TO THE TRUSTEES OF SOUTHEND HOSPITAL CHARITABLE FOUNDATION

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Goddie

NSO Associates LLP

75 Springfield Road
Chelmsford
Essex
CM2 6JB

Dated: 17/3/22

SOUTHEND HOSPITAL CHARITABLE FOUNDATION

STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 30 SEPTEMBER 2021

	Notes	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
<u>Income from:</u>							
Donations and legacies	3	-	71,061	71,061	10,000	123,755	133,755
Other trading activities	4	91,482	-	91,482	73,630	-	73,630
Investments	5	-	5	5	-	64	64
Total income		91,482	71,066	162,548	83,630	123,819	207,449
<u>Expenditure on:</u>							
Charitable activities	6	82,217	96,437	178,654	70,670	74,318	144,988
Net income/(expenditure) for the year/ Net movement in funds		9,265	(25,371)	(16,106)	12,960	49,501	62,461
Fund balances at 1 October 2020		14,668	159,507	174,175	1,708	110,006	111,714
Fund balances at 30 September 2021		23,933	134,136	158,069	14,668	159,507	174,175

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

SOUTHEND HOSPITAL CHARITABLE FOUNDATION

BALANCE SHEET

AS AT 30 SEPTEMBER 2021

	Notes	2021 £	2021 £	2020 £	2020 £
Current assets					
Debtors	10	14,233		15,917	
Cash at bank and in hand		169,992		166,717	
		184,225		182,634	
Creditors: amounts falling due within one year	11	(26,156)		(8,459)	
Net current assets			158,069		174,175
Income funds					
Restricted funds	12		134,136		159,507
Unrestricted funds			23,933		14,668
			158,069		174,175

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 30 September 2021.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 15/3/22

N Gayner
Trustee

Company Registration No. 03622762

1 Accounting policies

Charity information
Southend Hospital Charitable Foundation is a private company limited by guarantee incorporated in England and Wales. The registered office is Southend Hospital, Prittlewell Chase, Westcliff On Sea, Essex, SS0 0RT.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

1 Accounting policies **(Continued)**

Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so. The Trustees are of the view that estimating the fair value of donated goods for resale is impractical because of the volume of low-value items received and the absence of detailed stock records. Thus donated goods for resale are not recognised on receipt. Instead, the value to the charity of the donated goods sold is recognised as income when sold and the proceeds from sale are also recognised as "Income from other trading activities".

Goods donated for ongoing use by the charity are recognised as tangible fixed assets and included in the SoFA when receivable.

Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable. Gifts made in kind but on trust for conversion into cash and subsequent application by the funds are included in the accounting period in which the gift is sold.

Donated services and facilities are include in the SoFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably.

1.5 Resources expended

Liabilities are recognised where it is more likely than not there there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.
Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.

1.6 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.7 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

1 Accounting policies **(Continued)**

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.8 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.9 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

1.10 Leases

Rentals payable under operating leases, including any lease incentives received, are charged as an expense on a straight line basis over the term of the relevant lease.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

	Restricted funds	Unrestricted funds	Restricted funds	Total
	2021	2020	2020	2020
	£	£	£	£
Donations and gifts	25,752	-	86,255	86,255
Legacies receivable	42,809	-	25,000	25,000
Grants	2,500	10,000	12,500	22,500
	71,061	10,000	123,755	133,755

4 Other trading activities

	Unrestricted funds	Unrestricted funds
	2021	2020
	£	£
Charity shop	91,482	73,630

5 Investments

	Restricted funds	Restricted funds
	2021	2020
	£	£
Interest receivable	5	64

SOUTHEND HOSPITAL CHARITABLE FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2021

6 Charitable activities

	Raising funds 2021 £	Raising funds 2020 £
Staff costs	42,499	36,972
Costs of raising funds	32,030	25,444
	74,529	62,416
Grant funding of activities (see note 7)	78,835	57,780
Share of support costs (see note 8)	15,000	15,000
Share of governance costs (see note 8)	10,290	9,792
	178,654	144,988
Analysis by fund		
Unrestricted funds	82,217	70,670
Restricted funds	96,437	74,318
	178,654	144,988

7 Grants payable

	Raising funds 2021 £	Raising funds 2020 £
Grants to institutions:		
ForWards Appeal	78,835	57,780

-

8 Support costs

	Support costs	Governance costs	2021	Support costs	Governance costs	2020
	£	£	£	£	£	£
Administration charge	15,000	-	15,000	15,000	-	15,000
Accountancy	-	10,290	10,290	-	9,792	9,792
	15,000	10,290	25,290	15,000	9,792	24,792
Analysed between						
Charitable activities	15,000	10,290	25,290	15,000	9,792	24,792

Governance costs includes payments to the independent examiner of £900 (2020- £864).

9 Employees

The average monthly number of employees during the year was:

	2021 Number	2020 Number
	2	2

Employment costs	2021 £	2020 £
Wages and salaries	35,434	30,825
Social security costs	1,970	1,714
Other pension costs	5,095	4,433
	42,499	36,972

During the year, there were no employees who received emoluments of more than £60,000.

10 Debtors

Amounts falling due within one year:	2021 £	2020 £
Other debtors	2,671	9,596
Prepayments and accrued income	11,562	6,321
	14,233	15,917

11 Creditors: amounts falling due within one year

	2021	2020
	£	£
Other creditors	2,075	-
Accruals and deferred income	24,081	8,459
	26,156	8,459

12 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

		Movement in funds				Movement in funds		
	Balance at 1 October 2019	Incoming resources	Resources expended	Transfers	Balance at 1 October 2020	Incoming resources	Resources expended	Balance at 30 September 2021
	£	£	£	£	£	£	£	£
ForWards Appeal	70,194	123,819	(74,318)	34,066	153,761	71,066	(96,437)	128,390
Keyhole Cancer Appeal	33,727	-	-	(33,727)	-	-	-	-
Bosom Pals On The Road	5,746	-	-	-	5,746	-	-	5,746
Other	339	-	-	(339)	-	-	-	-
	110,006	123,819	(74,318)	-	159,507	71,066	(96,437)	134,136

13 Analysis of net assets between funds

	Unrestricted funds 2021	Restricted funds 2021	Total 2021	Unrestricted funds 2020	Restricted funds 2020	Total 2020
	£	£	£	£	£	£
Fund balances at 30 September 2021 are represented by:						
Current assets/ (liabilities)	24,833	133,236	158,069	14,668	159,507	174,175
	24,833	133,236	158,069	14,668	159,507	174,175

14 Operating lease commitments

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2021	2020
	£	£
Within one year	19,517	24,300
Between two and five years	-	19,517
	19,517	43,817

The payments recognised as an expense during the year totalled £24,300.

15 Related party transactions

Transactions with related parties

Mid & South Essex NHS Foundation Trust provides administrative support which includes fundraising activities and the recording and banking of donations received. The NHS Foundation Trust's Fundraising Department regularly receives income and purchases items on behalf of the Charitable Foundation, and the net value is paid to the Charitable Foundation monthly. At 30 September 2021 the net amount due to the NHS Foundation Trust was £2,075 (2020: £5,875 due from the NHS Foundation Trust).

There were no transactions with Trustees or Connected Persons during the year (2020: none).

Accounts

Charity Registration No. 1073031

Company Registration No. 03622762 (England and Wales)

SOUTHEND HOSPITAL CHARITABLE FOUNDATION

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 SEPTEMBER 2020

SOUTHEND HOSPITAL
Charitable Foundation

SOUTHEND HOSPITAL CHARITABLE FOUNDATION

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	
Secretary	PA Miller
Charity number	1073031
Company number	03622762
Registered office	Southend Hospital Prittlewell Chase Westcliff On Sea Essex SS0 0RT
Independent examiner	NSO Associates LLP 75 Springfield Road Chelmsford Essex CM2 6JB

SOUTHEND HOSPITAL CHARITABLE FOUNDATION

CONTENTS

SOUTHEND HOSPITAL CHARITABLE FOUNDATION

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

The Trustees present their report and financial statements for the year ended 30 September 2020.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

Objectives and activities

The objects of the charity are to provide patients, their relatives and hospital staff, with equipment, facilities and amenities that might not otherwise be provided in the normal course of running the hospital. The Foundation trustees meet these objectives by initiating and sustaining fundraising events and appeals designed to raise significant amounts of money for carefully chosen projects, which have received board approval.

The Trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Public Benefit

The trustees are aware of their duty under S.17 of the Charities Act 2011 to have due regard to the Public Benefit Guidance published by the Charity Commission. As such, the Trustees ensure that the grants and activities of the Charity are for public benefit. The projects supported benefit patients, visitors, and staff using Southend Hospital.

Grant Policy

Funds raised by the Foundation are donated to Mid & South Essex NHS Foundation Trust Charity (formerly Southend University Hospital NHS Foundation Trust Charity) by way of grants up to the level which the Foundation trustees have committed to raise for each appeal. Mid & South Essex Hospitals Charity (the corporate charity for Southend University Hospital which is part of the Mid & South Essex Hospitals NHS Foundation Trust group) then applies the grant to the chosen project.

Any surplus funds raised are retained in the appropriate restricted fund for the purpose of providing related equipment as and when requested by the Hospital and approved by the Foundation Trustees.

Reserves Policy

All the funds raised by the charity are granted to Mid & South Essex NHS Foundation Trust for the benefit of projects agreed at the start of the fundraising cycle. Funds are maintained in a high interest deposit until the project reaches an appropriate stage for payment to be made.

No unrestricted funds are held as a reserve as the Charity does not have any significant committed running costs.

Achievements and performance

The ForWards Appeal was launched in June 2017 to mark the 20th Anniversary of the Foundation. To recognise this achievement, the appeal aims to raise money to benefit twenty different areas of the hospital.

As well as funding life-saving medical equipment and pioneering new technology, the Appeal will fund patient-friendly artwork, and amenities to keep patient comfort and wellbeing at the heart of the hospital.

The grants paid in the year ended 30th September 2020 totalled £57,780 (2019: £199,992) and were paid to funds, under the umbrella of Mid & South Essex Hospitals charity, that support these specific areas of Southend University Hospital.

Projects that have received funding included: state of the art equipment for the new high dependency unit, a wheelchair accessible sound proof booth for audiology, equipment and artwork to create a more children friendly experience within the MRI suite, ultrasound scanners to administer pain blocks to maternity and surgical patients with high BMI; a machine to assist breathing control for radiotherapy patients, a pilot device to allow for accurate placement of PICC lines used to deliver long-term treatments such as antibiotics or chemotherapy, and provision of spacers as part of the prostate spacer feasibility trial.

The trustees would like to say a special thank you to all the individual supporters, local community organisations, and companies who have generously supported the Foundation over the last twenty years. In addition to recognise the special contribution made by the volunteers and customers of the charity shops.

The effects of the worldwide Covid-19 pandemic began impacting in the UK from March 2020. This has led to a significant shut-down of both social and economic activity in the UK and in many other countries around the globe. The impact on the charity has been as follows:

- Shops had to shut and fundraising events have been cancelled resulting in a drop in income;
- Where and when possible, paid shop staff were redeployed by the employer onto non-charity tasks thereby reducing shop overheads;
- Primary focus during the pandemic has been around the hospital's Covid patients and the staff caring for them. Fundraising is carried out for specific projects, and the main impact of the pandemic has been that the grant requests haven't been fulfilled as quickly as originally envisaged.

Structure, governance and management

The Trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

M Thwaites	
N Gayner	
PA Miller	
K Ferreira	(Resigned 21 January 2020)
J Harland	
C Hatton	
G Hodson	
T Jones	
G Longley	
N Fabri	(Resigned 21 January 2020)
K Bullen	
GES Lewin	
E Rowe	

Legal Status

The Southend Hospital Foundation is a charity registered with the Charities Commission (charity number 1073031), and is also a company limited by guarantee (company number 3622762).

Organisation

The charity is managed by a Board of Trustees who are a group of well known local people who give up their time to raise much needed funds that will be used for the benefit of hospital patients and their families. New members are recommended to the board by existing trustees and are then appointed subject to the unanimous approval of the Board. The appointment then becomes effective from the next Trustees' meeting. The names of the individuals who acted as Trustees during the year appear above.

Risk Management

The trustees have considered the major tasks to which the Charity is exposed and has put measures in place to mitigate these risks. These include:

- Division of duties between those receiving donations and those reporting income.
- A public liability insurance policy is in place to cover charity fundraising events.
- Regular reporting to the Board of trustees including details of income and expenditure.
- Grants cannot be made without the approval of the Board and joint signatures by appropriate Trustees.

Income

During the year the Foundation's income amounted to £207,449 (2019: £251,784). This includes £0 (2019: £670) tax claimed as a result of donors completing "Gift Aid" forms when they made their donations.

"Other trading activities" relates to the charity shops, the first of which the Charitable Foundation opened in June 2012. A second opened in October 2019. Income for the charity shops for the financial year amounted to £73,630 (2019: £63,937).

Our sincere thanks go to all those individuals, organisations, clubs and companies whose hard work and commitment helped us to reach and exceed our targets.

Expenditure

In addition to the grants made to Southend University Hospital, further expenditure of £87,208 (2019: £57,457) was incurred during 2019/20. This included £0 (2019: £6,760) spent on fundraising and publicity initiatives. Cost of generating funds included £25,444 (2019: £14,413) for the running costs of the Charity Shops.

Directors' Interests

The company is limited by guarantee so has no shareholders. None of the directors has any beneficial interest in the company.

Small companies exemption

This report has been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The Trustees' report ~~was~~ approved by the Board of Trustees.

....

N Gayner

Trustee

Dated: 3 June 2021

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF SOUTHEND HOSPITAL CHARITABLE FOUNDATION

I report to the Trustees on my examination of the financial statements of Southend Hospital Charitable Foundation (the charity) for the year ended 30 September 2020.

This report is made solely to the charity's trustees, as a body, in accordance with section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in this report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for my work, for this report, or for the opinions I have formed.

Responsibilities and basis of report

As the Trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the financial statements. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently I express no opinion as to whether the financial statements present a 'true and fair' view and my report is limited to those specific matters set out in the independent examiner's statement.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or

2 the financial statements do not accord with those records; or

3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or

4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

NSO Associates LLP

75 Springfield Road
Chelmsford
Essex
CM2 6JB

Dated: 7 June 2021

SOUTHEND HOSPITAL CHARITABLE FOUNDATION

STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 30 SEPTEMBER 2020

	Notes	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £	Unrestricted funds 2019 £	Restricted funds 2019 £	Total 2019 £
Income from:							
Donations and legacies	3	10,000	123,755	133,755	-	187,746	187,746
Other trading activities	4	73,630	-	73,630	63,937	-	63,937
Investments	5	-	64	64	-	101	101
Total income		83,630	123,819	207,449	63,937	187,847	251,784
Expenditure on:							
Raising funds	6	-	-	-	-	6,760	6,760
Charitable activities	7	70,670	74,318	144,988	63,099	187,590	250,689
Total resources expended		70,670	74,318	144,988	63,099	194,350	257,449
Net income/(expenditure) for the year/ Net movement in funds		12,960	49,501	62,461	838	(6,503)	(5,665)
Fund balances at 1 October 2019		1,708	110,006	111,714	870	116,509	117,379
Fund balances at 30 September 2020		14,668	159,507	174,175	1,708	110,006	111,714

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

SOUTHEND HOSPITAL CHARITABLE FOUNDATION

BALANCE SHEET

AS AT 30 SEPTEMBER 2020

	Notes	2020 £	£	2019 £	£
Current assets					
Debtors	11	15,917		670	
Cash at bank and in hand		166,717		155,686	
		182,634		156,356	
Creditors: amounts falling due within *one year*	12	(8,459)		(44,642)	
Net current assets			174,175		111,714
Income funds					
Restricted funds	13		159,507		110,006
Unrestricted funds			14,668		1,708
			174,175		111,714

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 30 September 2020.

The directors acknowledge their responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 23 March 2021

N Gayner
Trustee

Company Registration No. 03622762

1 Accounting policies

Charity information

Southend Hospital Charitable Foundation is a private company limited by guarantee incorporated in England and Wales. The registered office is Southend Hospital, Prittlewell Chase, Westcliff On Sea, Essex, SS0 0RT.

1.1 Accounting convention

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The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

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Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

1 Accounting policies (Continued)

Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so. The Trustees are of the view that estimating the fair value of donated goods for resale is impractical because of the volume of low-value items received and the absence of detailed stock records. Thus donated goods for resale are not recognised on receipt. Instead, the value to the charity of the donated goods sold is recognised as income when sold and the proceeds from sale are also recognised as "Income from other trading activities".

Goods donated for ongoing use by the charity are recognised as tangible fixed assets and included in the SoFA when receivable.

Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable. Gifts made in kind but on trust for conversion into cash and subsequent application by the funds are included in the accounting period in which the gift is sold.

Donated services and facilities are include in the SoFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably.

1.5 Resources expended

Liabilities are recognised where it is more likely than not there there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.
Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.

1.6 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.7 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

1 Accounting policies **(Continued)**

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.8 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.9 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

1.10 Leases

Rentals payable under operating leases, including any lease incentives received, are charged as an expense on a straight line basis over the term of the relevant lease.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

	Unrestricted funds	**Restricted funds**	**Total**	Restricted funds
	2020	**2020**	**2020**	2019
	£	**£**	**£**	£
Donations and gifts	-	86,255	86,255	187,746
Legacies receivable	-	25,000	25,000	-
Grants	10,000	12,500	22,500	-
	10,000	123,755	133,755	187,746

4 Other trading activities

	Unrestricted funds	Unrestricted funds
	2020	2019
	£	£
Charity shop	73,630	63,937

5 Investments

	Restricted funds	Restricted funds
	2020	2019
	£	£
Interest receivable	64	101

6 Raising funds

	Total	Restricted funds
	2020	2019
	£	£
Fundraising and publicity		
Other fundraising costs	-	6,760
	-	6,760

7 Charitable activities

	Raising funds 2020 £	Raising funds 2019 £
Staff costs	36,972	18,284
Costs of raising funds	25,444	14,413
	62,416	32,697
Grant funding of activities (see note 8)	57,780	199,992
Share of support costs (see note 9)	15,000	15,000
Share of governance costs (see note 9)	9,792	3,000
	144,988	250,689
Analysis by fund		
Unrestricted funds	70,670	63,099
Restricted funds	74,318	187,590
	144,988	250,689

8 Grants payable

	Raising funds 2020 £	Raising funds 2019 £
Grants to institutions:		
ForWards Appeal	57,780	199,992

9 Support costs

	Support costs	Governance costs	2020	Support costs	Governance costs	2019
	£	£	£	£	£	£
Administration charge	15,000	-	15,000	15,000	-	15,000
Accountancy	-	9,792	9,792	-	3,000	3,000
	15,000	9,792	24,792	15,000	3,000	18,000
Analysed between Charitable activities	15,000	9,792	24,792	15,000	3,000	18,000

Governance costs includes payments to the independent examiner of £864 (2019- £864).

10 Employees

The average monthly number of employees during the year was:

	2020 Number	2019 Number
	2	1

Employment costs	**2020**	**2019**
	£	£
Wages and salaries	30,825	15,244
Social security costs	1,714	848
Other pension costs	4,433	2,192
	36,972	18,284

During the year, there were no employees who received emoluments of more than £60,000.

11 Debtors

Amounts falling due within one year:	**2020** £	**2019** £
Other debtors	9,596	670
Prepayments and accrued income	6,321	-
	15,917	670

12 Creditors: amounts falling due within one year

	2020	2019
	£	£
Other creditors	-	40,818
Accruals and deferred income	8,459	3,824
	8,459	44,642

13 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 October 2018	Movement in funds		Balance at 1 October 2019	Movement in funds			Balance at 30 September 2020
		Incoming resources	Resources expended		Incoming resources	Resources expended	Transfers	
	£	£	£	£	£	£	£	£
ForWards Appeal	76,697	187,847	(194,350)	70,194	123,819	(74,318)	34,066	153,761
Keyhole Cancer Appeal	33,727	-	-	33,727	-	-	(33,727)	-
Bosom Pals On The Road	5,746	-	-	5,746	-	-	-	5,746
Other	339	-	-	339	-	-	(339)	-
	116,509	187,847	(194,350)	110,006	123,819	(74,318)	-	159,507

The Keyhole Cancer Appeal was completed during the year and, in line with the agreement held from donors, the surplus funds were transferred to be used by the current appeal.

14 Analysis of net assets between funds

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £	Unrestricted funds 2019 £	Restricted funds 2019 £	Total 2019 £
Fund balances at 30 September 2020 are represented by:						
Current assets/ (liabilities)	14,668	159,507	174,175	1,708	110,006	111,714
	14,668	159,507	174,175	1,708	110,006	111,714

15 Operating lease commitments

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2020 £	2019 £
Within one year	24,300	8,800
Between two and five years	19,517	15,400
	43,817	24,200

The payments recognised as an expense during the year totalled £11,846.

16 Related party transactions

Transactions with related parties

Mid & South Essex NHS Foundation Trust provides administrative support which includes fundraising activities and the recording and banking of donations received. The NHS Foundation Trust's Fundraising Department regularly receives income and purchases items on behalf of the Charitable Foundation, and the net value is paid to the Charitable Foundation monthly. At 30 September 2020 the net amount due from the NHS Foundation Trust was £5,875 (2019: £40,818 due to the NHS Foundation Trust).

During the year, Mid & South Essex NHS Foundation Trust agreed that a balance of £19,141 owed from the charity is no longer payable. This has been recognised as a donation in these accounts.

There were no transactions with Trustees or Connected Persons during the year (2019: none).