



HARROW HERITAGE TRUST

TRUSTEES ANNUAL REPORT AND ACCOUNTS 31ST MARCH 2024





CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From: 1st April 2023 To: March 31st 2024

Charity name: Harrow Heritage Trust

Charity registration number: 1072773

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To secure the protection, preservation, restoration and improvement of the character and amenities of the London Borough of Harrow for the benefit and enjoyment of the public generally and especially the inhabitants of the Borough, and to promote the preservation of land and buildings of beauty or historic interest as well as areas of ecological or other specific or environmental importance within the Borough and to promote schemes and awards to assist the attainment of these objectives.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<ul style="list-style-type: none">-Ancient monument (SAM) No 120 Linear earthworks: maintenance & preservation-Maintain Old Dairy, Wood Farm overlook-Advise on repairs to historic built environment & refurb of two historic plaques-Distributed +500 free nature and historic walks in Harrow leaflets-Community water quality monitoring.<ul style="list-style-type: none">•Research and production of "Harrow Streams" leaflet•Train & equip 24 volunteers in Riverfly- Monitoring•Sending 4 volunteers for advanced ID course•Production of drone video for online engagement in Harrow Streams project-2 x First Aid training for volunteer leaders-1 x new bench in local nature reserve+several native plant and seeding projects
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have considered the provisions of the Charities Act 2011 with regard to public benefit requirement. They are satisfied that the Trust, through its aims and objectives, meets the requirement, in particular with regard to the advancement

		of the arts, heritage, architecture, and of the environmental protection or improvement. Beneficiaries comprise members of the public in almost all cases without the need for any changes in payment.
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Grants for repairs to historic buildings cover repairs in keeping with the original design and materials. Generally, will be awarded 10% of the quoted cost of repair. Will be disbursed on completion or repairs and receipt of proof of completion and payments.
Policy on social investment including program related investment	Para 1.38	<ul style="list-style-type: none"> -Training & leadership opportunities for volunteers add to job skill set (First aid, power tool use, aquatic invertebrates, warden positions) -Adult logbooks for volunteers tracks hours and can be used for job applications.
Contribution made by volunteers	Para 1.38	<ul style="list-style-type: none"> -Volunteers contribute more than 1000 hours of work annually maintaining nature reserve paths and amenities and clear litter, organise and run corporate workdays and visits from school and scout groups and monitor local streams water quality. With in-depth knowledge of green space, they can help maintain biodiversity, especially insect populations, and mitigate the effects of overpopulation and bad land use policies. -Active in attending local fairs and community meetings to explain and educate inhabitants on the built and natural environment. -Active in educating the community about Harrow's rich historic architecture and natural landscape.
Other		The charity has increased its connectivity with London and nationwide groups liaising with ZSL and Thames Water etc...within established water quality monitoring schema

Achievements and Performance

	SORP reference	
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Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<ul style="list-style-type: none"> - Restoration and enhancement of the Old Redding pond complex in the historic former garden of W.S. Gilbert continues. The new or enhanced ponds created last year have been planted & GCN survey done for a second year. Visitors enjoy enhanced planting, new benches and signage. - Refurb of two historic plaques helps community connect with local Heritage. - Harrow Streams project aims to help protect local waterways by monitoring & reporting pollution and engaging with the public. - Our nature events and free leaflets and guided walks/courses connect the public with local nature and the benefits of preserving green space for people and wildlife - The charity is also converting petrol tools to battery operated tools for a greener world.
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	We continue to slowly get new, and younger members for project work. Several new trustees and more members attended meetings via invitation and online methods. Ongoing vacancies are being slowly filled.
Performance of fundraising activities against objectives set	Para 1.41	No specific fundraising goals were set. the charity received £26,000 amount in grant funding. Some of the receipt (£18,000) represented grant final payments (post completion).
Investment performance against objectives	Para 1.41	The Charity has no investments but maintains 5 COIF deposit accounts which generate small sums of interest quarterly.
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Trust is financial stable. Donations are somewhat down but grants have increased.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>The Trust's funds totalled £184,116 at the end of the financial year March 2024. Four funds totalling £147,185 were designated as restricted to the uses described. These are Heritage Grants, Public Works of Art, Work with Young People and Headstone Manor: commitments or expenditure plans exist for parts of these. There is also an Unrestricted General fund of £36,931 which includes the activities of Harrow Nature Conservation Forum and the Brown Plaques committee. It is the Trust's policy to maintain the balance of this fund at a level to cover administrative and support costs for a forward period of at least a year, and to respond to emergency and other applications for grants or support as and when they arise. The fund was maintained at an adequate level throughout the year.</p> <p>The Unrestricted General fund holds £6,339 in grant funding which is expected to be expended in the following year. This will be offset by further funds released in stages by existing grant agreements.</p>
Amount of reserves held	Para 1.22	£10,000
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There is some evidence that when older members age-out we have fewer new active members. We are actively addressing this by outreach and building in more structure in Trustee positions and responsibilities. This is an ongoing initiative.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Grants, bequests and donations.
Investment policy and objectives including any	Para 1.46	Investment policy N/A. Social investment takes place but has no policy.

social investment policy adopted		
A description of the principal risks facing the charity	Para 1.46	The Trustees are aware of the major operational risks that the charity faces and consider that adequate administrative procedures are in place to mitigate the risks identified. Suitable training is given to new volunteers where appropriate. Insurance cover is taken to minimise any potential financial impact on the Trust should any of those risks materialise.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are elected or co-opted at our AGM in October annually. Trustees may also be elected at executive meetings after a quorum vote.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Induction and training is informal. New Trustees would be encouraged to familiarise themselves with the historic annual reports and be guided by Trustees in their committee work.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Trustees form the members of the executive committee. The President of the Trust is the Mayor of Harrow and three additional authority members are nominated by Harrow Council. Other officers and members are elected annually at the annual general meeting, and the committee has the power to co-opt and fill casual vacancies. Members are elected or co-opted to advise on matters or carry out particular tasks for which they possess suitable skills or knowledge, or to represent interested community groups or societies and associations in the London Borough of Harrow.
Relationship with any related parties	Para 1.51	We work closely with London Borough of Harrow
Other		

Reference and Administrative details

Charity name	Harrow Heritage Trust
Other name the charity uses	
Registered charity number	1072773

Charity's principal address	40 Walton Drive Harrow Middlesex HA1 4XA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Cllr Ramji Chauhan	Pres ex-officio	April 2023 - March 2024	
2	Leslie Bolsover	Hon Treasurer		
3	John Richard Orchard	Trustee		
4	John Gordon Williams	Trustee		
5	Stephen Bolsover	Trustee		
6	Margaret Huitson	Trustee		
7	Edward Robin Youle	Trustee		
8	Eileen Mary Kinnear	Trustee		
9	Cllr June Baxter	Trustee		
10	Cllr Janet Mote	Trustee		
11	Cllr Ghazanfar Ali	Vice Chair	From 6 Nov 2023	
12	Cllr Elizabeth Nancy Parry	Trustee		
13	Cllr Marilyn Ashton	Chair		
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

TRUSTEES AND RELATED PARTIES

During the year:

1. A number of trustees were reimbursed expenditure incurred by them on the Trust's behalf.
2. In compliance with SORP recommendations concerning related party transactions it is declared that reimbursement payments to Steve Bolsover, HNCF sub-committee are not co-signed by Leslie Bolsover, Hon. Treasurer.

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Mrs. L. R. Bolsover</i>	
Full name(s)	Leslie Ruth Honaker	Bolsover
Position (eg Secretary, Chair, etc)	Hon Treasurer	
Date	05/09/2024	



Section A

Independent Examiner's Report

Report to the trustees/
members of

Harrow Heritage Trust

On accounts for the year
ended

31 March 2024

Charity no
(if any)

1072773

Set out on pages

13-14

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2024.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

05 September 2024

Name:

Chaweevan Williams FCCA

Relevant professional
qualification(s) or body
(if any):

Chartered Certified Accountant

Address:

20-22 Wenlock Road, London N1 7GU



CHARITY COMMISSION
FOR ENGLAND AND WALES

Harrow Heritage Trust

1072773

Receipts and payments accounts

CC16a

For the period from

01/04/2023

To

31/03/2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Subscriptions, Donations and other income	11,939			11,939	93,753
Local authority grants					-
Other grants	26,026			26,026	27,167
Deposit interest	817	5,608		6,425	1,288
					-
					-
					-
Sub total (Gross income for AR)	38,782	5,608		44,390	122,208
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	38,782	5,608	-	44,390	122,208
A3 Payments					
General fund					
Admin expenditure	1,952			1,952	1,359
Direct charitable expenditure	904			904	108
Harrow Nature Conservation Forum	26,458			26,458	44,075
Work with Young People	-			-	10,522
Public Works of Art	-			-	3,313
Headstone Manor	-	350		350	-
Heritage Grants	-			-	-
					-
Sub total	29,314	350		29,664	59,377
A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	29,314	350	-	29,664	59,377
Net of receipts/(payments)	9,468	5,258	-	14,726	62,831
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	27,463	141,927		169,390	106,559
Cash funds this year end	36,931	147,185		184,116	169,390

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	General fund	36,931		-
	Heritage Grants		31,573	-
	Public Works of Art		17,446	
	Work with Young People		3,143	
	Headstone Manor		95,023	-
	Total cash funds	36,931	147,185	-
(agree balances with receipts and payments account(s))		OK	OK	OK
B5 Liabilities	Details	Unrestricted funds Fund to which liability relates	Restricted funds Amount due (optional)	Endowment funds When due (optional)
	Crane Valley Partnership	General fund	1,714	30 September 2024
	Harrow Streams	General fund	- 4,625	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
		Mrs. L R Bolsover	Leslie Ruth Bolsover	05/09/2024