

UTTOXETER HEATH COMMUNITY CENTRE

FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2025

UTTOXETER HEATH COMMUNITY CENTRE

INCOME & EXPENDITURE ACCOUNT

YEAR ENDED 31 MARCH 2025

						<u>2025</u>		<u>2024</u>
						£		£
INCOME								
ROOM HIRE ETC	-	-	-	-	-	29,331	-	35,237
VACINATION INCOME	-	-	-	-	-	0	-	1,200
GENERAL GRANTS & DONATIONS(excl. Wages)	-	-	-	-	-	39,860	-	16,760
ADMINISTRATION INCOME -Utttoxeter Careg/Heath Church	-	-	-	-	-	419	-	0
COMMUNITY GARDEN INCOME, GRANTS & DONATIONS	-	-	-	-	-	0	-	5,604
	-	-	-	-	-			
	-	-	-	-	-	69,610	-	58,801
	-	-	-	-	-			
EXPENSES								
WAGES	-	-	-	-	-	24,545	-	16,849
ADMIN CHARGES ON HBLWAGES PAID	-	-	-	-	-	-1,456	-	-6,159
HEAT & LIGHT	-	-	-	-	-	8,129	-	11,584
COST OF EVENTS	-	-	-	-	-	3,467	-	6,323
TRAINING COURSES	-	-	-	-	-	442	-	905
REPAIRS, MAINTENANCE AND RENEWALS	-	-	-	-	-	11,691	-	6,085
PHONE, PRINTING,POSTAGE & STATIONERY	-	-	-	-	-	1,133	-	716
RATES	-	-	-	-	-	501	-	-845
HYGIENE & CLEANING COSTS	-	-	-	-	-	2,277	-	2,676
KITCHEN COSTS	-	-	-	-	-	2,093	-	248
INSURANCE	-	-	-	-	-	710	-	590
ACCOUNTANCY	-	-	-	-	-	540	-	480
COOKERY CLASSES FOOD	-	-	-	-	-	877	-	1,648
SUNDRY EXPENSES(incl. Recruitment Costs)	-	-	-	-	-	894	-	626
COMMUNITY GARDEN EXPENSES	-	-	-	-	-	1,150	-	3,835
	-	-	-	-	-			
	-	-	-	-	-	56,993	-	45,561
	-	-	-	-	-			
ORDINARY OPERATING INCOME OVER EXPENDITURE						12,616		13,240
	-	-	-	-	-			
PROJECT COST - SOLAR PANELS Less Grants						0		25,650
	-	-	-	-	-			
NET INCOME OVER EXPENDITURE						12,616		-12,410
	-	-	-	-	-			
	-	-	-	-	-			

UTTOXETER HEATH COMMUNITY CENTRE

BALANCE SHEET

AS AT 31 MARCH 2025

	<u>2025</u>	-	<u>2024</u>
	£		£
	-		-
<u>CURRENT ASSETS</u>			
CASH AT BANK	34,920		27,566
DEBTORS	2,037		4,791
	<u>36,957</u>		<u>32,357</u>
<u>CURRENT LIABILITIES</u>			
CREDITORS & ACCRUALS	<u>2,494</u>		<u>10,510</u>
<u>NET ASSETS</u>	<u>34,463</u>		<u>21,847</u>
<u>FINANCED BY:</u>			
RESERVES BROUGHT FORWARD AT 1ST APRIL 2024	21,847		34,257
SURPLUS/ LOSS FOR THE YEAR	12,616		12,410
RESERVES CARRIED FORWARD AT 31ST MARCH 2025	<u>34,463</u>		<u>21,847</u>

Prepared by Chris Sylvester



Approved by Mary Dodgson -Chairperson - 18th December 2025



UTTOXETER HEATH COMMUNITY CENTRE**NOTES TO THE ACCOUNTS****AS AT 31 MARCH 2025****DEBTORS**

Trade Debtors & Prepayments

2025

-

2024££

2,036

4,790

2,0364,790**CREDITORS & ACCRUALS**

Trade Creditors

Accruals & Deferred Income

Due For Taxes and Social Security Costs

Other Creditors

2025

-

2024££

1,119

2,383

0

5,096

-850

1,193

2,225

1,838

2,49410,510



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From April 1st 2024
Period end date

Period start date To March 31st 2025

Charity name: Uttoxeter Heath Community Centre (UHCC)

Charity registration number: 1072659

Objectives and Activities

The UHCC is a Community Centre that aims to support the local community. We rent out rooms to community groups and individuals. With the help of volunteers and the community we aim to support families, young people and promote the health and wellbeing of the centre users. We tackle loneliness by providing events to support their needs and aim to support and empower individuals.

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The constitution aims to promote the use of the Community Centre to the community, without distinction of sex, sexual orientation, race or of political, religious or other opinions, and by associating with the community, local authorities, voluntary and other organisations promote a common effort to provide facilities in the interests of social welfare for recreation and leisure-time of the population.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	We have regular booked sessions for the community to engage. These include palate, seated exercise, Tia chi and karate. We run toddler groups, playschemes during school holiday and special events such as Easter egg hunts and Grottos where appropriate. The centre hosts Bingo, craft, and quiz nights year-round. We provide warm welcome for the socially isolated a safe place for parents to have supervised contact with their children.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All trustees have access to the guidance

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	We receive grants but do not issue them to others.
Policy on social investment including program related investment	Para 1.38	Our treasurer reports to the committee every month and produces an annual report. We only receive money from renters, donations, grants and fund raise locally.
Contribution made by volunteers	Para 1.38	Volunteers including all committee members, support the centre with events, fundraising, food club, cleaning, tidying and gardening. Volunteers make a huge contribution with the support they give us.
Other		We have two East Staffs Borough councillors as none voting members on our committee

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The Community Centre engages with the local community through events. We run a Network group so that all the local support groups be they statutory or voluntary supporting organisations, can share their skills and knowledge with each other. We have received feedback that these sessions are beneficial to the community. Some of our ideas have been used in other towns. We have run vaccine and diabetic clinics at the centre, but we also hire out the building for children's parties and community events.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	We have achieved this year's aims of engaging with more men, and now host an indoor cricket session. As a community centre we always try to support to all members of our community especially where there is a need.
Performance of fundraising activities against objectives set	Para 1.41	We have purchased a card reader as we discovered that some people do not carry cash. This card reader is used for events such as bingo, and toddlers. We have increased the rent by £1 an hour to ensure we cover our costs.

Investment performance against objectives	Para 1.41	<p>The card reader means we do not get every penny as there is a user charge, but we realise that we are getting more users by having a card reader.</p> <p>The local fund-raising events do not make us a lot of money, but raise awareness of our centre.</p>
Other		<p>The solar panels we had fitted have reduced our electric bills.</p>

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Excess of income over expenditure was £12616, this includes the £5000 set aside for emergencies.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The committee agreed that we should always have £5000 set aside for emergencies.
Amount of reserves held	Para 1.22	£5000
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	Still awaiting room rent from a company who hired room for meeting.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The grant used for the managers wage ran out in December 2024, so we now need raise enough funds to also support a part-time manager.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Our principal source of funds is the money we receive for renting out the three meeting rooms. We apply for grants for some events such as Grotto, other events raise our profile and money for the centre too.
Investment policy and objectives including any social investment policy adopted	Para 1.46	We do not invest in anything outside the centre.
A description of the principal risks facing the charity	Para 1.46	Costs of utilises, wages, insurances etc all going up at the same time, would also affect our users so they would not be renting our rooms and we would not have their income.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Utttoxeter Heath Community Centre Constitution
How is the charity constituted? (e.g., unincorporated association, CIO)	Para 1.25	Constituted Charity
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The Trustees are elected at the AGM, by the local community, plus East Staffs Council nominate two councillors to our committee.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	When new Committee members are voted onto the committee they firstly shadow experienced committee members, before taking on a trustee role. Their first meeting they are given copies of all the policies, the timetables, the secretary ensures they all have the committee emails and phone numbers. Job descriptions for committee members are made available before and during the AGM.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The officers that are trustees are the Chairperson, Vice chair, and treasurer. We also elect a secretary, a minute's secretary, a safeguarding officer, a welfare officer, a Health and Safety person. Other committee member supports the centre.
Relationship with any related parties	Para 1.51	The two East Staffs Councillors are married.
Other		

Reference and Administrative details

Charity name	Utttoxeter Heath Community Centre
Other name the charity uses	N/A
Registered charity number	1072659
Charity's principal address	Utttoxeter Heath Community Centre Holly Road Utttoxeter Staffs ST14 7DP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mary Ann Dodgson	Chairperson		
2	Christopher David Sylvester	Treasurer		
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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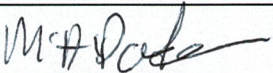
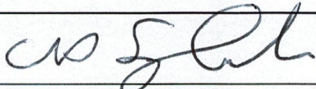
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Mary Ann Dodgson	Christopher Sylvester
Position (eg Secretary, Chair, etc)	Chairperson	Treasurer

Date	31 st March 2025
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