



Trustees' Annual Report for the period

From

Period start date

1 June 2023

To

Period end date

31 May 2024

Charity name**BRAMBLE BEARS PLAYGROUP****Other names charity is known by****Registered charity number (if any)** 1072656**Charity's principal address**

Ashwellthorpe Village Hall

The Street, Ashwellthorpe

Norfolk

Postcode**NR16 1AA**

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 James Milk	Chair	To 25 th April 2024	
2 Kym Tuffnell	Treasurer	To 25 th April 2024	
3 Rebecca Milk	Secretary	To 25 th April 2024	
4 Elaine Thurlow		To 25 th April 2024	
5 Christopher Lay	Chair	From 26 th April 2024	
6 Rachael Bugg	Treasurer	From 26 th April 2024	
7 Katherine Frost		From 26 th April 2024	
8 Bianca Muller		From 26 th April 2024	
9 Katie Moore		From 26 th April 2024	
10 Martin Bugg		From 26 th April 2024	
11			
12			
13			
14			
15			
16			
17			
18			

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution adopted 1 September 1998 (as amended 17 April 2013)
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	New Trustees are appointed by the Committee at the AGM except where resignations are made part way through the year and a replacement is needed.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Summary of the objects of the charity set out in its governing document

To enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by a) providing safe and satisfying group play, in which parents have the right to take part and b) encourage other charitable activities through which parents may help the children.

The Playgroup provided childcare facilities for children aged 2-5 years in and around Ashwellthorpe Village and its surrounding areas during school terms time. The Playgroup offers funded places for 2 year olds and 3 & 4 year olds.

The Trustees have had regard to the guidance issued by the charity Commission on public benefit.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The Charity continued to operate from its premises in Ashwellthorpe, using the old Village Hall.

In November 2022 we had an OFSTED Inspection and were graded GOOD in all areas which the Trustees were very pleased with.

The Trustees have worked very hard to ensure that the Charity has enough funds by fundraising.

This made it viable for more children locally and with that flexibility the number of attendances has gradually increased, and we are seeing that year on year which is good. More advertising locally will help.

The Charity has plans to improve facilities such as the kitchen, outside play area and toilets with fundraising funds.

Brief statement of the charity's policy on reserves

The Charity aims to maintain a reserve of cash funds for contingency purposes.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

CHRISTOPHER LAY

Position (eg Secretary, Chair, etc)

CHAIR

Date

25-2-25.



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Bramble Bears Playgroup

**On accounts for the year
ended**

31/05/2024

**Charity no
(if any)**

1072656

Set out on pages

1 to 8

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/05/2024.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 28/02/2025

Name:

Sam Jarrett

**Relevant professional
qualification(s) or body
(if any):**

CIPFA Qualified

Address:

6, Mariners Lane, Norwich NR1 3AF


Receipts and payments accounts

For the period from	Period start date 01/06/2023	To	Period end date 31/05/2024
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fees	20,271	-	-	20,271	54,229
Donations	1,634	-	-	1,634	1,023
Grants	41,769	-	-	41,769	10,000
Fundraising	236	-	-	236	1,596
Interest	178	-	-	178	20
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	64,086	-	-	64,086	66,868
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	64,086	-	-	64,086	66,868
A3 Payments					
Wages	40,832	5,796	-	46,628	42,547
Pension Costs	661	-	-	661	1,949
Cleaning	154	-	-	154	464
Utilities	1,934	-	-	1,934	1,536
Printing & Stationery	410	-	-	410	374
Hall Hire	2,400	-	-	2,400	2,682
Staff Expenses	1,435	-	-	1,435	210
Refreshments	174	-	-	174	227
Gifts	390	-	-	390	314
Outings	520	-	-	520	265
Insurance	798	-	-	798	631
Fees	35	-	-	35	118
Accountancy	519	-	-	519	494
Consumables	1,197	-	-	1,197	798
Advertising	545	-	-	545	447
Telephone	251	-	-	251	333
Repairs	40	-	-	40	-
Computer Costs	466	-	-	466	404
Bank Charges	85	-	-	85	-
	-	-	-	-	-
Sub total	52,846	5,796	-	58,642	53,792
A4 Asset and investment purchases. (see table)					
Equipment	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	52,846	5,796	-	58,642	53,792
Net of receipts/(payments)	11,240	- 5,796	-	5,444	13,075
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	13,634	5,796	-	19,430	6,354
Cash funds this year end	24,874	-	-	24,874	19,430

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Account	24,696	-	-
	Petty Cash	178	-	-
		-	-	-
	Total cash funds	24,874	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Equipment	Unrestricted	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		CHRIS LAY	25/2/25	