



# Trustees' Annual Report for the period

		Period start date			Period end date		
<b>From</b>	1	June	2020	<b>To</b>	31	May	2021

## Section A Reference and administration details

<b>Charity name</b>	<b>BRAMBLE BEARS PLAYGROUP</b>		
<b>Other names charity is known by</b>			
<b>Registered charity number (if any)</b>	<b>1072656</b>		
<b>Charity's principal address</b>	Ashwellthorpe Village Hall		
	The Street, Ashwellthorpe		
	Norfolk		
<b>Postcode</b>	<b>NR16 1AA</b>		

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	James Milk	Chair		
2	Kym Tuffnell	Treasurer (ceased 22 Oct 2020)		
3	Jessica Burrett	Secretary		
4	Casey-Lee Ralph		From 28 May 2018 to 22 October 2020	
5	Rebecca Milk		From 22 October 2020	
6	Alison Turner	Treasurer (from 22 Oct 2020)	From 12 June 2020	
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

--	--

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

--

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution adopted 1 September 1998 (as amended 17 April 2013)
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	New Trustees are appointed by the Committee at the AGM except where resignations are made part way through the year and a replacement is needed.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

To enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by a) providing safe and satisfying group play, in which parents have the right to take part and b) encourage other charitable activities through which parents may help the children.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The Playgroup provided childcare facilities for children aged 2-5 years in and around Ashwellthorpe Village and its surrounding areas during school terms time. The Playgroup offers funded places for 2 year olds and 3 & 4 year olds.

The Trustees have had regard to the guidance issued by the charity Commission on public benefit.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

The Charity continued to operate from its premises in Ashwellthorpe, using the Village Hall.

This has been very successful during the current year.

From the 1<sup>st</sup> September 2020, the new school year, Bramble Bears operated from the Village Hall on a sole occupancy basis, opening 5 days a week, from 9am – 3pm.

This made it viable for more children locally and with that flexibility the number of attendances has gradually increased.

The Trustee worked very hard in order to ensure this happened and that it was a successful start to the new year, and despite the difficulties that Covid-19 inflicted on Early Years Settings that has been regarded as a major success for the Charity. It was a very difficult year, especially for the children and thanks has to be said to all the staff/committee member for their concerted efforts in making it as easy as possible, especially for those children joining in September 2020.

The Charity also received the agreement from the Village Hall that they could extend the front Garden which it did and this was a major success also. The Charity purchased more outside toys in order to help develop children's outside play.

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

The Charity aims to maintain a reserve of cash funds for contingency purposes.

**Details of any funds materially in deficit**

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

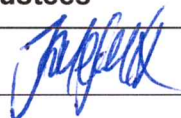
## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

Signature(s)



Full name(s)

Position (eg Secretary, Chair, etc)

Chair

Date

17.2.2022



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Bramble Bears Playgroup

**On accounts for the year  
ended**

31/05/2021

**Charity no  
(if any)**

1072656

**Set out on pages**

1 to 8

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/05/2021.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Date:**

25/02/2022

**Name:**

Sam Jarrett

**Relevant professional  
qualification(s) or body  
(if any):**

CIPFA Qualified

**Address:**

74, The Street, Ashwellthorpe, Norfolk. NR16 1AA



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Bramble Bears Playgroup

1072656

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
01/06/2020

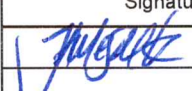
To

Period end date  
31/05/2021

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Fees	47,073	-	-	47,073	33,797
Donations	2,624	-	-	2,624	-
Fundraising	32	-	-	32	1,272
Interest	2	-	-	2	9
Other	3,770	-	-	3,770	2,251
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>53,501</b>	<b>-</b>	<b>-</b>	<b>53,501</b>	<b>37,329</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>53,501</b>	<b>-</b>	<b>-</b>	<b>53,501</b>	<b>37,329</b>
<b>A3 Payments</b>					
Wages	39,695	-	-	39,695	30,835
Pension Costs	1,930	-	-	1,930	1,136
Cleaning	460	-	-	460	-
Utilities	1,067	-	-	1,067	-
Printing & Stationery	262	-	-	262	265
Hall Hire	1,000	-	-	1,000	2,590
Staff Expenses	1,127	-	-	1,127	185
Refreshments	267	-	-	267	88
Gifts	253	-	-	253	140
Outings	124	-	-	124	291
Insurance	498	-	-	498	498
Fees	380	-	-	380	538
Accountancy	434	-	-	434	350
Consumables	2,177	-	-	2,177	-
Fundraising	-	-	-	-	82
Telephone	606	-	-	606	451
General Administrative Expenses	771	-	-	771	204
Computer Costs	365	-	-	365	258
	-	-	-	-	-
<b>Sub total</b>	<b>51,418</b>	<b>-</b>	<b>-</b>	<b>51,418</b>	<b>37,911</b>
<b>A4 Asset and investment purchases, (see table) Equipment</b>					
	2,828	-	-	2,828	519
	-	-	-	-	-
<b>Sub total</b>	<b>2,828</b>	<b>-</b>	<b>-</b>	<b>2,828</b>	<b>519</b>
<b>Total payments</b>	<b>54,245</b>	<b>-</b>	<b>-</b>	<b>54,245</b>	<b>38,430</b>
<b>Net of receipts/(payments)</b>	<b>- 744</b>	<b>-</b>	<b>-</b>	<b>- 744</b>	<b>- 1,101</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>12,244</b>	<b>-</b>	<b>-</b>	<b>12,244</b>	<b>13,345</b>
<b>Cash funds this year end</b>	<b>11,500</b>	<b>-</b>	<b>-</b>	<b>11,500</b>	<b>12,244</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank Account	11,500	-	-
	Petty Cash	0	-	-
		-	-	-
	<b>Total cash funds</b>	<b>11,500</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))			
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
	Equipment	Unrestricted	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		JAMES MIRK	17-2-2022	