

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 March 2024
for
Real Action (Q.P.C.T.) Ltd

Grant Harrod Lerman Davis LLP
Chartered Accountants
1st Floor
Healthaid House
Marlborough Hill
Harrow
Middlesex
HA1 1UD

**Contents of the Financial Statements
for the year ended 31 March 2024**

	Page
Report of the Trustees	1 to 4
Independent Examiner's Report	5
Statement of Financial Activities	6
Statement of Financial Position	7 to 8
Notes to the Financial Statements	9 to 13

Real Action (Q.P.C.T.) Ltd

Report of the Trustees for the year ended 31 March 2024

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

We are renowned for our projects, providing fast-acting, effective courses of basic education, especially in literacy for children and adults, and English language. These transform the prospects of people living in underprivileged communities.

Our centre of operations is the Learning Store in north Westminster, while our Saturday Butterfly classes take place nearby.

Authorized Operations:

Butterfly Classes and English Express using the Callan English Method.

We aim to sever the connection between family disadvantage and educational disadvantage. We must educationally empower as many children as possible.

The children we teach reflect the city we live in. They come from a diverse range of cultural and ethnic backgrounds. They are also among the most socially and economically disadvantaged in the country - another reflection of this city where extreme wealth coexists with extreme levels of poverty.

Public benefit

The Trustees have considered their duty as outlined in Section 4 of the Companies Act 2006 to have due regard to the Charity Commission's general guidance on public benefit. The purpose of the charity is enshrined in its objects and aims as outlined above. The Trustees ensure that this purpose is carried out for the public benefit by delivering a range of services.

Real Action (Q.P.C.T.) Ltd
Report of the Trustees
for the year ended 31 March 2024

ACHIEVEMENT AND PERFORMANCE

Charitable activities

2024 was a particularly challenging year especially in terms of finance. The consistent support and crucial decision-making by our trustees and senior managers succeeded. Because of the hard work of staff, volunteers, and partners, we were able to achieve the following:

English Express: We had sixty-five students by end of 2024. We are working hard to retain and increase our students. There is an ongoing 'enrolment and networking strategy' that aims to expand our network and services. Callan executives reviewed our services, and four new teachers were trained on how to use the Callan Method. The following steps have been taken; to enhance the programme. New books were introduced; learning fees were revised and new websites and social media activities were launched or relaunched. Our ongoing plan is to work with the broader Queens Park community to recruit more students.

Butterfly Saturday School: The Saturday School remains open, but we opened a new school at the Learning Store. New volunteers were recruited via the community, UCL, The London Metropolitan University, the local newspaper, and other online sites.

Real Action Corporate Matters:

Induction / Safeguarding and Child Protection training: All volunteers and staff completed the induction training which covered multi-agency safeguarding and child protection as advised by the Westminster City Council Safeguarding Education Lead.

DBS: Newly recruited staff and volunteers undergo the Disclosure and Barring Service (DBS) check.

Health and Safety/HR: Real Action signed up with Croner for to facilitate and support HR and Health and Safety compliance and, importantly, to support staff and volunteers with their well-being.

Publicity: We participated in the Queens Park Summer Fair, which was a lovely experience for us all at this important community event. We also updated our website, including the blogs and newsletters, so that we have an open approach to all stakeholders and members of the public.

Summer Barbecue: We had a successful community-focused barbecue in August. In attendance were students, staff, and members of the community.

Staffing: Due to financial constraints, our staffing capacity has been reduced. As a result, the Assistant Project Coordinators at Butterfly School now assist in leading the project, working under the support and guidance of the Education Director.

Environmental/Building Issues: We made the annual payment of our lease on the Learning Store.

Real Action Mailbox: We now use the admin mailbox as the main point of entry for all Real Action activities, except for sensitive information on finance.

Finance and Grant Applications: A robust cloud system (Air Table) was developed where all grant applications over the last five years are filed for easy access. The Air Table was reviewed to delete details of grants applications that are no longer applicable. This software also helps to monitor the progress of new applications.

Safeguards now in place before authorising any amount of money. We are now in a stronger position to oversee the finances of Real Action and provide timely and accurate reports to stakeholders. Reviews of the contracts with different stakeholders was undertaken (including IT, Building insurance, etc.) to see if we could get better value for services provided/offered.

Staff are now in receipt of their monthly pay slips. For additional information on finance, please refer to the Financial Report submitted by the Finance Director.

Meetings: Regular meetings with the Board of Trustees and management now take place.

Project coordinators hold regular meetings with their team members.

We now ensure that all meetings of Trustees and Members are quorate.

Real Action (Q.P.C.T.) Ltd

Report of the Trustees for the year ended 31 March 2024

FINANCIAL REVIEW

Financial position

A robust cloud system (Air Table) was developed where all grant applications over the last five years are filed for easy access. The Air Table was reviewed to delete details of grants applications that are no longer applicable. This software also helps to monitor the progress of new applications.

Safeguards now in place before authorising any amount of money. We are now in a stronger position to oversee the finances of Real Action and provide timely and accurate reports to stakeholders. Reviews of the contracts with different stakeholders was undertaken (including IT, Building insurance, etc.) to see if we could get better value for services provided/offered.

Reserves policy

The Trustees aim, where possible, to hold reserves (funds that are not tied up in fixed assets, designated or restricted funds) of £20,000 to support the charity throughout the periods when the charity awaits decisions from funding bodies, whilst continuing to operate planned projects. At 31 March 2024 there were total unrestricted reserves to be carried forward of £3,781 in surplus (2023: £58,990 - Surplus). The Trustees are aware that this reserve policy has not been met and are continuing to oversee the implementation of an Action Plan to increase the level of both Restricted and Unrestricted Funds and will continue to monitor the situation closely.

FUTURE PLANS

Our Goals for 2025 - 2026:

Our two main goals are to try to enable English Express to work on a sound financial basis and to continue the **Butterfly Resurrection**.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

03485360 (England and Wales)

Registered Charity number

1072633

Registered office

The Learning Store
3 Mozart Street
London
W10 4LA

Trustees

D Hayes Trustee
Dr H L Folasade Trustee
Ms P A Calvo Trustee (resigned 2.12.2024)
R SALEEM (appointed 2.12.2024)

Company Secretary

Real Action (Q.P.C.T.) Ltd

**Report of the Trustees
for the year ended 31 March 2024**

REFERENCE AND ADMINISTRATIVE DETAILS

Independent Examiner

Jeremy Harrod
Grant Harrod Lerman Davis LLP
Chartered Accountants
1st Floor
Healthaid House
Marlborough Hill
Harrow
Middlesex
HA1 1UD

Approved by order of the board of trustees on 20/2/25 and signed on its behalf by:



Denny Hayes
Signed on 19/02/25 @ 17:31

.....
D Hayes - Trustee

**Independent Examiner's Report to the Trustees of
Real Action (Q.P.C.T.) Ltd**

Independent examiner's report to the trustees of Real Action (Q.P.C.T.) Ltd ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2024.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Jeremy Harrod **FCCA**

Grant Harrod Lerman Davis LLP
Chartered Accountants
1st Floor
Healthaid House
Marlborough Hill
Harrow
Middlesex
HA1 1UD

Date: 20/2/24

Real Action (Q.P.C.T.) Ltd

**Statement of Financial Activities
for the year ended 31 March 2024**

		Unrestricted fund £	Restricted fund £	2024 Total funds £	2023 Total funds £
	Notes				
INCOME AND ENDOWMENTS FROM					
Donations and legacies		700	-	700	4,141
Charitable activities					
Donations and legacies		122,000	-	122,000	119,501
Other trading activities	2	161,298	-	161,298	202,893
Investment income	3	169	-	169	168
Total		<u>284,167</u>	<u>-</u>	<u>284,167</u>	<u>326,703</u>
EXPENDITURE ON					
Charitable activities					
Donations and legacies		<u>339,376</u>	<u>-</u>	<u>339,376</u>	<u>307,947</u>
NET INCOME/(EXPENDITURE)		(55,209)	-	(55,209)	18,756
RECONCILIATION OF FUNDS					
Total funds brought forward		58,990	-	58,990	40,234
TOTAL FUNDS CARRIED FORWARD		<u><u>3,781</u></u>	<u><u>-</u></u>	<u><u>3,781</u></u>	<u><u>58,990</u></u>

The notes form part of these financial statements

Real Action (Q.P.C.T.) Ltd

**Statement of Financial Position
31 March 2024**

	Notes	Unrestricted fund £	Restricted fund £	2024 Total funds £	2023 Total funds £
FIXED ASSETS					
Tangible assets	8	1,117	-	1,117	1,396
CURRENT ASSETS					
Stocks	9	4,000	-	4,000	4,000
Cash at bank		17,699	-	17,699	103,015
		<u>21,699</u>	<u>-</u>	<u>21,699</u>	<u>107,015</u>
CREDITORS					
Amounts falling due within one year	10	(8,617)	-	(8,617)	(39,003)
NET CURRENT ASSETS		<u>13,082</u>	<u>-</u>	<u>13,082</u>	<u>68,012</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		14,199	-	14,199	69,408
CREDITORS					
Amounts falling due after more than one year	11	(10,418)	-	(10,418)	(10,418)
NET ASSETS		<u>3,781</u>	<u>-</u>	<u>3,781</u>	<u>58,990</u>
FUNDS	12				
Unrestricted funds				3,781	58,990
TOTAL FUNDS				<u>3,781</u>	<u>58,990</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2024.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2024 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

Real Action (Q.P.C.T.) Ltd

Statement of Financial Position - continued
31 March 2024

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 20/2/25 and were signed on its behalf by:



Denny Hayes
Signed on 19/02/25 @ 17:31

.....
D Hayes - Trustee

The notes form part of these financial statements

Notes to the Financial Statements
for the year ended 31 March 2024

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery - 25% on reducing balance

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Notes to the Financial Statements - continued
for the year ended 31 March 2024

2. OTHER TRADING ACTIVITIES

	2024	2023
	£	£
Enrolment fees/Student Contributions	<u>161,298</u>	<u>202,893</u>

3. INVESTMENT INCOME

	2024	2023
	£	£
Interest receivable - trading	<u>169</u>	<u>168</u>

4. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2024	2023
	£	£
Depreciation - owned assets	<u>279</u>	<u>352</u>

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2024 nor for the year ended 31 March 2023.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2024 nor for the year ended 31 March 2023.

6. STAFF COSTS

	2024	2023
	£	£
Wages and salaries	197,363	176,776
Social security costs	5,914	4,504
Other pension costs	4,239	3,789
	<u>207,516</u>	<u>185,069</u>

The average monthly number of employees during the year was as follows:

2024	2023
<u> </u>	<u> </u>

No employees received emoluments in excess of £60,000.

Notes to the Financial Statements - continued
for the year ended 31 March 2024

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted fund £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	4,141	-	4,141
Charitable activities			
Donations and legacies	119,501	-	119,501
Other trading activities	202,893	-	202,893
Investment income	168	-	168
Total	<u>326,703</u>	<u>-</u>	<u>326,703</u>
EXPENDITURE ON			
Charitable activities			
Donations and legacies	<u>307,947</u>	<u>-</u>	<u>307,947</u>
NET INCOME	18,756	-	18,756
RECONCILIATION OF FUNDS			
Total funds brought forward	40,234	-	40,234
TOTAL FUNDS CARRIED FORWARD	<u>58,990</u>	<u>-</u>	<u>58,990</u>

8. TANGIBLE FIXED ASSETS

	Plant and machinery £	Fixtures and fittings £	Computer equipment £	Totals £
COST				
At 1 April 2023 and 31 March 2024	<u>22,002</u>	<u>8,881</u>	<u>9,289</u>	<u>40,172</u>
DEPRECIATION				
At 1 April 2023	22,002	8,071	8,703	38,776
Charge for year	-	162	117	279
At 31 March 2024	<u>22,002</u>	<u>8,233</u>	<u>8,820</u>	<u>39,055</u>
NET BOOK VALUE				
At 31 March 2024	<u>-</u>	<u>648</u>	<u>469</u>	<u>1,117</u>
At 31 March 2023	<u>-</u>	<u>810</u>	<u>586</u>	<u>1,396</u>

Notes to the Financial Statements - continued
for the year ended 31 March 2024

9. STOCKS

	2024	2023
	£	£
Stocks	4,000	4,000

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024	2023
	£	£
Trade creditors	4,711	1,915
Other creditors	906	1,088
Accruals and deferred income	3,000	36,000
	8,617	39,003

11. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	2024	2023
	£	£
Other creditors	10,418	10,418

12. MOVEMENT IN FUNDS

	At 1.4.23	Net movement in funds	At 31.3.24
	£	£	£
Unrestricted funds			
General fund	58,990	(55,209)	3,781
TOTAL FUNDS	58,990	(55,209)	3,781

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	284,167	(339,376)	(55,209)
TOTAL FUNDS	284,167	(339,376)	(55,209)

Comparatives for movement in funds

	At 1.4.22	Net movement in funds	At 31.3.23
	£	£	£
Unrestricted funds			
General fund	40,234	18,756	58,990
TOTAL FUNDS	40,234	18,756	58,990

Notes to the Financial Statements - continued
for the year ended 31 March 2024

12. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	326,703	(307,947)	18,756
TOTAL FUNDS	<u>326,703</u>	<u>(307,947)</u>	<u>18,756</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.22 £	Net movement in funds £	At 31.3.24 £
Unrestricted funds			
General fund	40,234	(36,453)	3,781
TOTAL FUNDS	<u>40,234</u>	<u>(36,453)</u>	<u>3,781</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	610,870	(647,323)	(36,453)
TOTAL FUNDS	<u>610,870</u>	<u>(647,323)</u>	<u>(36,453)</u>

13. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2024.

14. DONATIONS IN KIND

The charity occupies premises on a 20 year lease starting from 28th November 2001 at a peppercorn rental (maintenance fee) provided by Network Stadium Housing Association with an option to renew after 20 years. The lease falls outside the Landlord and Tenants Act. The charity is responsible for the payment of an annual maintenance fee which also covers a reasonable proportion of the costs and expenses incurred in the management of the premises (including insurance and long term maintenance thereof) in accordance with the principle of good estate management. The estimated annual value of this donation in kind is £24,000 (based on the average rental market value of £2,000 per month for a 2-bedroom flat in the W10 area).

